

CITY OF WACONIA
MINUTES OF SCHEDULED MEETING
PARKS & RECREATION BOARD
Thursday, July 15, 2021

Pursuant to due call and notice thereof, the Regular Meeting of the Waconia Parks & Recreation Board was called to order at 6:30 p.m. by Shaw.

Park Board Members Present: Lacey Shaw, Adam Hegeholz, Andrew Anauo, Thomas Adamini, Leah Soltis, Matt Wessale

Park Board Members Absent: None

Council Liaison: Pete Leo

Staff Present: Shane Fineran, Craig Eldred

Adopt Agenda

Wessale made a motion to approve the agenda, seconded by Anauoi. All in favor.

Approval of Minutes from May 20, 2021 Meeting

Anauo made a motion to approve the May 20, 2021 meeting minutes, seconded by Adamini. All in favor.

Project Updates

Public Services Director Craig Eldred provided updates on several ongoing projects.

Brook Peterson Restroom Improvement Project; Improvements have been completed and a re-imbusement request has been submitted to the DNR. I received one comment items on the request and am working with Finance on obtaining the last of the requested information.

Oak Pointe Park Improvement Project; The remaining items include the shelter, amenity updates and trail sealing items. Work on the shelter site preparations will commence in a couple of weeks.

2021 Improvement Project, Interlaken Wall Improvement at Underpass; While this project met some unexpected delays; the block wall has been installed and stained. The additional boulder wall to be left in place has been replaced with a small modular block wall by the Contractor at no expense to the City. The Main Contractor will begin site work to replace the trail, completed one final drainage item and the City will work on bollard light replacements removed to complete the improvement.

Waterford Park, Inclusive Play System Project, 2022; Engineering items between Westwood and Bolton- Menk have been pass and Bolton-Menk has initiated work on site elevation design for the Developer improvements and Inclusive Site improvements for the project. Eldred

reviewed some closures of trail and street segments adjacent to the park to accommodate the Waterford 6th development work and discussed items being reviewed by Engineering for site layout and preparation for the playground and park amenities. The City received a response from the DNR on award of the Outdoor Recreation Grant to the City of Waconia. Discussion was had on fundraising totals to date and potential timing.

War Memorial Information/Update; On August 2nd Council will meet in a work session format with Joe Gifford, 1st Vice Commander and others representing the American Legion, Post 150 on items related to the War Memorial items within City Square Park. The plan is to establish a funding page to rehabilitate the Memorials and possibly relocate the items within City Square Park. More information for the August 19th Meeting will be available.

Capital Improvement Projects, Parks; Eldred reviewed the Parks Capital Improvement Projects forecasted for 2022, which include additional ADA work at City Square Park, fishing pier at Rietz Lake, inclusive playground and site improvements at Waterford Park, and park maintenance equipment.

Maintenance Updates:

City Square Park; finalizing the first half of sidewalk improvements for the ADA requirements. We will be requesting Council authorization to bid the remaining work scheduled for 2022 to meet the deadline of June 30, 2022.

Interlaken Park; Staff will be installing a drainage system in replacement of a retaining wall which failed early this spring. We will also be completing a forestry clearing of the shrubbery in the wooded area again. We have received a request for additional Park benches along the trail within the north portion of the park. We plan to look at additional installations if we have the amenity numbers available. Discussion by the Park Board was had on identification and removal of invasive species such as buck thorn by staff or other methods.

MPCA Grant; we were recently awarded an Alternative Electric Equipment grant from the MPCA where we plan to purchase battery operated turf equipment in place of gas operated equipment.

Trail Seal Project; this project should be occurring pretty soon through efforts of partnership with Scott County and other Municipal Agencies. Information is forthcoming on the City Website.

TH 5 Medians; staff will be working on this aesthetic area sometime soon with new landscaping. We plan to reduce the plant material accent and add “No-Mow” turf to the sides.

Municipal Cemetery; we will be working with High School students on head stone cleaning and rehabilitation soon. You may recall earlier information on this project.

Staffing; just this week Nick Zumbusch started work with the Public Services in the Parks area. Nick has previous municipal experience in a variety of areas.

Board Updates/Questions

Wessale discussed an idea for consideration by the Park Board which would be outdoor fitness type equipment along trails or adjacent to the lake.

Shaw discussed a natural area recently visited out of state that incorporated natural trails, a bog, and a large tree. These types of elements could be inspiration or things to consider for the ultimate development of the Sudheimer Park space.

Adjournment

Wessale motion to adjourn. Adamini second. All in favor. Adjourn at 7:37 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Shane Fineran', with a stylized, cursive script.

Shane Fineran
City Administrator