

**CITY OF WACONIA
MINUTES OF SCHEDULED MEETING
PARKS & RECREATION BOARD
THURSDAY, FEBRUARY 18, 2021**

Pursuant to due call and notice thereof, the Regular Meeting of the Waconia Parks & Recreation Board was called to order at 6:30 p.m. by Shaw.

Park Board Members Present: Lacey Shaw, Adam Hegeholz, Andrew Anauo, Thomas Adamini

Park Board Members Absent: Matt Wessale

Council Liaison: Pete Leo

Staff Present: Jackie Schulze, Craig Eldred

Adopt Agenda

Adamini made a motion to approve the agenda, seconded by Anauo. All in favor.

Appointment of Chair/Vice Chair

Adamini made a motion to nominate Lacey Shaw as Chair and Matt Wessale as Vice Chair. Hegeholz seconded. All in favor.

Approve November 19, 2020 Minutes

Adamini made a motion to approve the minutes from the January 21, 2021 meeting. Anauo seconded. All in favor.

Skate Park ADA Plan

Eldred stated that as a result of the Brook Peterson Restroom Improvement Project and the existence of the Skate Park on the parcel dedicated for the improvement, staff was informed that the Skate Park as it exists today needs to meet ADA requirements and be improved in part to meet the Grant Funds for the Outdoor Recreational Grant awarded by MnDNR.

The improvements must be fully completed by June 30, 2021. The expiration date of the restroom project. Staff had Bolton-Menk survey and prepare a plan sheet depicting an accessible trail as provided with this request of action. Staff completed an analysis of the access construction costs and costs associated with removing the berm entirely, replace the asphalt surface and link the revised surface to the new and existing sidewalk system.

The cost to add the trail link is estimated to be between 10 and 12,000.00 Costs to remove the elevated surface, install new surfacing and links is 18-20,000.00.

The Skate Park elevated surface is due to the creation of Lion's Field and not hauling excess material off the Park site during construction of the ball field. Currently the existing asphalt surface needs surface sealing, we continually receive requests for enhancement of the Skate Park, or the addition of new features or equipment. The Skate Park as it exists today can not be

added to due to the elevation of the site. If we were to lower the site as proposed with the higher costs the system could be expanded and be fully accessible as required by the grant.

It is staff's recommendation that we utilize a portion of our operational amenity budget, and funds from a Capital Project programmed to meet other improvement requirements. Lower the site, create a new asphalt surface, and place the equipment accordingly to improve its accessibility requirements for the grant.

Project Updates

Inclusive Playground: Met with equipment reps and engineers via zoom on February 4th. Plans as they are have been sent over to Jake. It has been established that there needs to be some topography work done at the park. Polar Plunge is scheduled for Saturday, March 20th as a fundraiser. Leo added that there is also a virtual concert with Jen Bostic.

Leo asked what will be done with the playground equipment that is already there. Eldred responded depending on what type of system it is it can be relocated and repurposed.

Trail Surface Sealing: Worked with Scott County last year and will tie into what was already worked on. Work will be done east of 284 this summer.

Oak Point Play Equipment: Equipment has been ordered. Equipment should be here by April, and the shelter has been ordered as well. Project should hopefully be fully completed by the end of June. Tennis court and basketball court resurfacing will happen, too.

Arbor Day: Typically, the Park Board plants trees in one of the parks. Was not able to do this last year so it would be nice to continue the plan this spring. With the improvements at Oak Point it might be nice to do the planting there.

Community Gardens: Will be opening up applications at the end of March. Acquired a tiller so we don't have to rent one. Adamini asked how the program works. Eldred responded that the spots are 5 x 10 and cost \$25. There are also some raised beds at the Ice Arena that are slightly smaller and cost \$15. Some of the spots are donated to residents who donate the food to the food shelf.

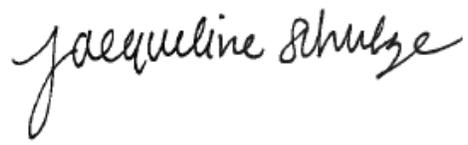
Board Updates

Adamini asked if next month there is a chance to meet in person. Schulze stated that the Council met in person last Tuesday and the Chamber is set up for everyone's safety. Just want to get a feel for how comfortable the board is with meeting in person. All board members agreed that they were comfortable with either option of zoom or in person meeting. Schulze added that when the meetings are mainly updates zoom may be a better option. It was agreed to take it meeting by meeting.

Adjournment

Adamini motion to adjourn. Anauo second. All in favor. Adjourn at 7:18 p.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "jacqueline schulze". The signature is written in a cursive, lowercase style.

Jackie Schulze
Interim City Administrator