



# 2017 Adopted Budgets

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General Fund  
Capital Funds  
Special Revenue Funds  
Debt Funds  
Enterprise Funds  
Capital Improvement Plan 2017-2026

Approved on December 12, 2016

# 2017 Budget & Levy Information Meeting

Monday, December 5, 2016

6:00 p.m.





# Preliminary Levy

- Council Approved Preliminary Levy September 19<sup>th</sup>
  - Tax statements to residents from Carver County are calculated based on the preliminary levy
  - General Levy: \$4,280,068
  - Special Levy: \$3,245,609
  - Total Preliminary Levy: \$7,525,677
  - Tax Rate: 55.214 (increase from 2016 of 12.07%)



# Proposed Final Levy

- Upcoming Steps in Budget & Levy Process
  - Final wrap-up by City staff and council of general and special debt levies
    - General Levy: \$3,980,068
    - Special Levy: \$3,245,609
    - Total Preliminary Levy: \$7,225,677
    - Tax Rate: 52.783
  - Approve final budget and levy on Monday, December 12<sup>th</sup> by resolution
  - Information sent to Carver County by December 28<sup>th</sup>
  - Final tax statements sent to property owners in spring of 2017 based on the City's final tax rate

# Proposed Property Tax Levy

<b>GENERAL LEVY (Increase of 5.3%)</b>	<b>2016</b>	<b>2017</b>
General Fund	\$ 3,780,068	\$3,980,068
<b>SPECIAL DEBT LEVY</b>		
2011A Improvements-Birch St/Interlaken/Lake St/Community Drive	\$1,277,451	\$1,251,561
2010A EDA Lease Rev-City Hall	\$252,720	\$255,150
Capital Equipment Certificate of Indebtedness-Aerial Ladder Truck	\$106,704	\$103,896
2014A Improvements-1 <sup>st</sup> St W/Main St/Maple St	\$126,512	\$123,808
2015A Improvements-Highway 5 & Vine St/Maple St/1 <sup>st</sup> St/2 <sup>nd</sup> St	\$586,424	\$679,658
2015B Improvements-Highway 5 Temporary Bond	\$14,936	\$15,275
2015C Public Improvement Refunding-Public Works	\$362,719	\$415,013
2016A Improvements-Maple St/Cherry St/5 <sup>th</sup> St/Capital Equipment	\$0	\$312,679
2016 Lease Purchase Agreement-Lion's Field Grandstand	\$0	\$88,569
<b>TOTAL PROPOSED LEVY</b>	<b>\$6,507,534</b>	<b>\$7,225,677</b>
<b>Overall Levy Change (11.0% Increase)</b>	PROPOSED TAX RATE:	52.783
	CURRENT TAX RATE:	49.267



# Taxable Market Value Changes

- Overall Taxable Market Value increased 2.70% from 2016
  - Some reasons for the increase:
    - Increased building activity
    - Continued improvements in the economy and housing market
- Average Valued Home in Waconia decreased in value approximately 1.90%
  - Current average valued home is about \$242,300

# Actual Impacts

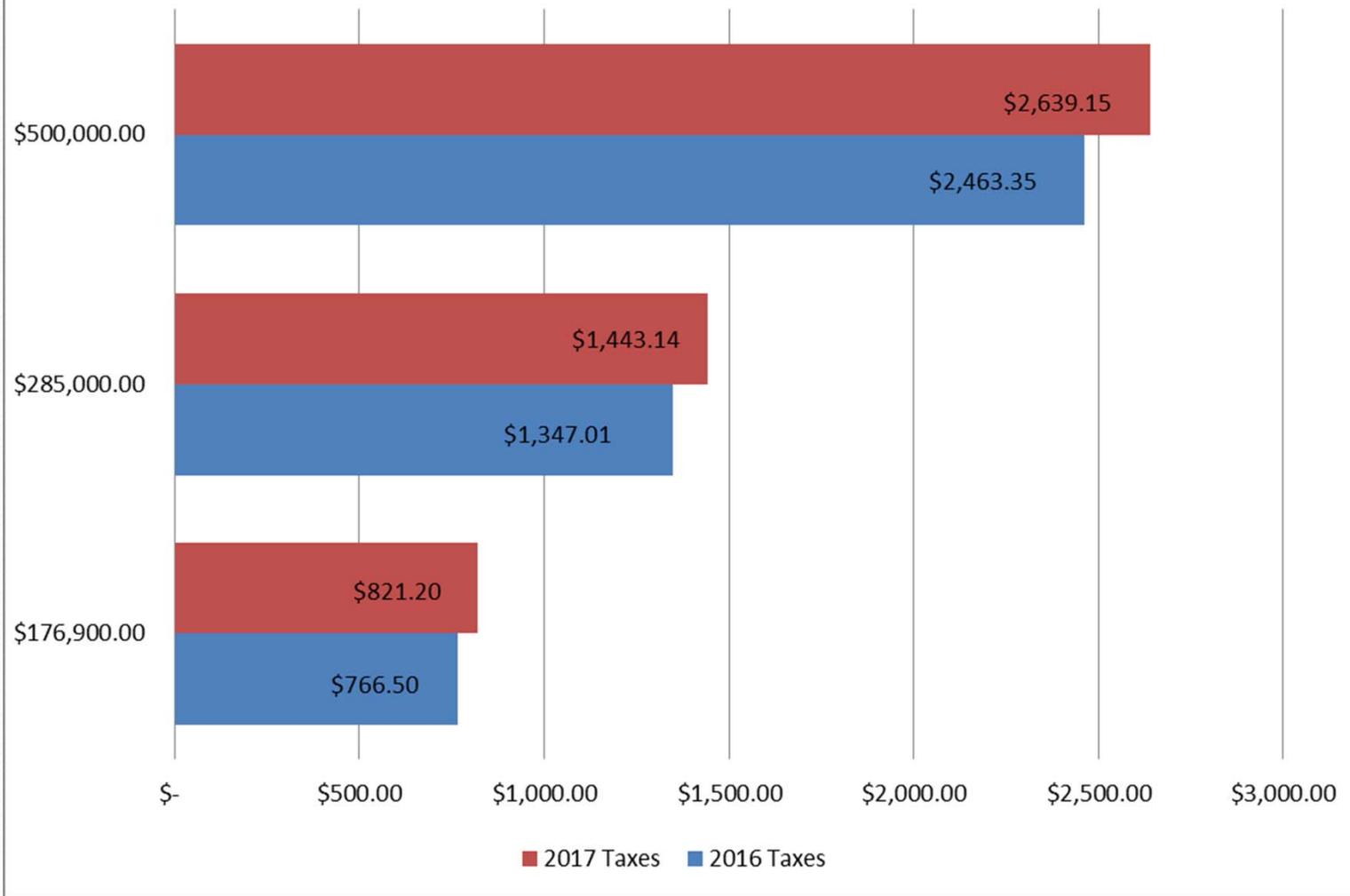
~Scenarios Built with 2017  
Proposed Final Levy &  
Budget Numbers - City Tax  
Rate 52.783%

## Actual City of Waconia Properties 5-year Value & Tax Bill Changes

Property Type	Overall % 13 to 2017	2017	% inc	2016	% inc	2015	% inc	2014	% inc	2013	% inc
Average Value Home	21.2%	\$ 242,300	-1.9%	\$ 247,100	4.9%	\$ 235,600	13.8%	\$ 207,100	3.6%	\$ 200,000	-11.3%
<b>Total Tax Bill*</b>	<b>11.7%</b>	<b>3,184</b>	<b>-2.0%</b>	<b>3,248</b>	<b>3.5%</b>	<b>3,138</b>	<b>9.6%</b>	<b>2,862</b>	<b>0.4%</b>	<b>2,850</b>	<b>-3.9%</b>
Downtown Home	19.0%	\$ 176,900	-0.8%	\$ 178,400	7.0%	\$ 166,800	11.9%	\$ 149,100	0.3%	\$ 148,600	-0.7%
<b>Total Tax Bill*</b>	<b>10.4%</b>	<b>2,197</b>	<b>-1.1%</b>	<b>2,222</b>	<b>6.3%</b>	<b>2,090</b>	<b>8.5%</b>	<b>1,926</b>	<b>-3.2%</b>	<b>1,990</b>	<b>9.3%</b>
Lake Home	29.7%	\$ 1,332,100	8.1%	\$ 1,232,500	5.5%	\$ 1,167,800	4.7%	\$ 1,115,200	8.6%	\$ 1,027,000	-0.1%
<b>Total Tax Bill*</b>	<b>19.6%</b>	<b>21,223</b>	<b>9.6%</b>	<b>19,360</b>	<b>3.8%</b>	<b>18,650</b>	<b>-0.6%</b>	<b>18,764</b>	<b>5.7%</b>	<b>17,752</b>	<b>10.2%</b>
Downtown Commercial	6.7%	\$ 611,600	0.0%	\$ 611,600	0.0%	\$ 611,600	6.7%	\$ 573,400	0.0%	\$ 573,400	0.0%
<b>Total Tax Bill*</b>	<b>-0.7%</b>	<b>21,969</b>	<b>0.1%</b>	<b>21,938</b>	<b>-4.1%</b>	<b>22,882</b>	<b>3.3%</b>	<b>22,144</b>	<b>0.1%</b>	<b>22,122</b>	<b>7.4%</b>
Hwy 5 Commercial	-4.9%	\$ 295,400	0.0%	\$ 295,400	0.5%	\$ 293,900	1.3%	\$ 290,000	-6.6%	\$ 310,600	-27.3%
<b>Total Tax Bill*</b>	<b>-12.1%</b>	<b>9,973</b>	<b>0.4%</b>	<b>9,936</b>	<b>-3.5%</b>	<b>10,300</b>	<b>-2.3%</b>	<b>10,541</b>	<b>-7.1%</b>	<b>11,352</b>	<b>-24.5%</b>
Industrial	0.7%	\$ 1,442,400	0.0%	\$ 1,442,400	3.2%	\$ 1,398,300	-1.8%	\$ 1,423,500	-0.6%	\$ 1,432,800	-10.1%
<b>Total Tax Bill*</b>	<b>-6.3%</b>	<b>53,756</b>	<b>0.4%</b>	<b>53,524</b>	<b>-1.0%</b>	<b>54,088</b>	<b>-5.2%</b>	<b>57,084</b>	<b>-0.5%</b>	<b>57,395</b>	<b>2.5%</b>

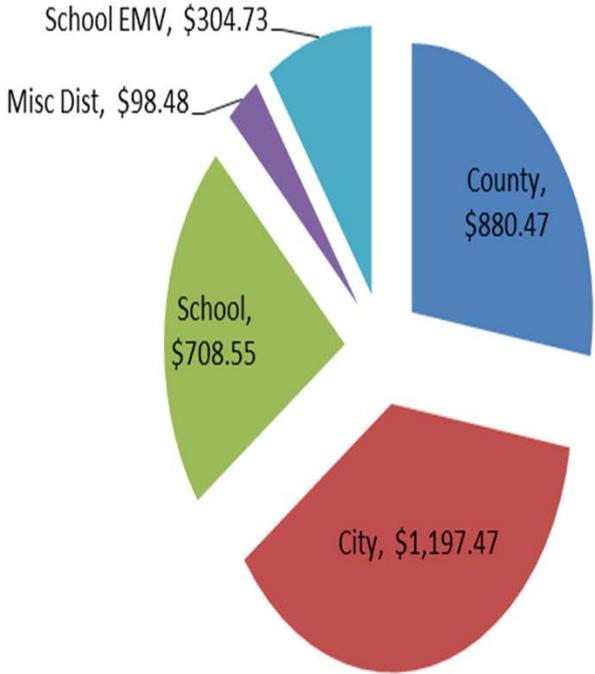
\*Total tax bills are estimated. Rounding may be a factor!

## Proposed City Tax Change-Residential

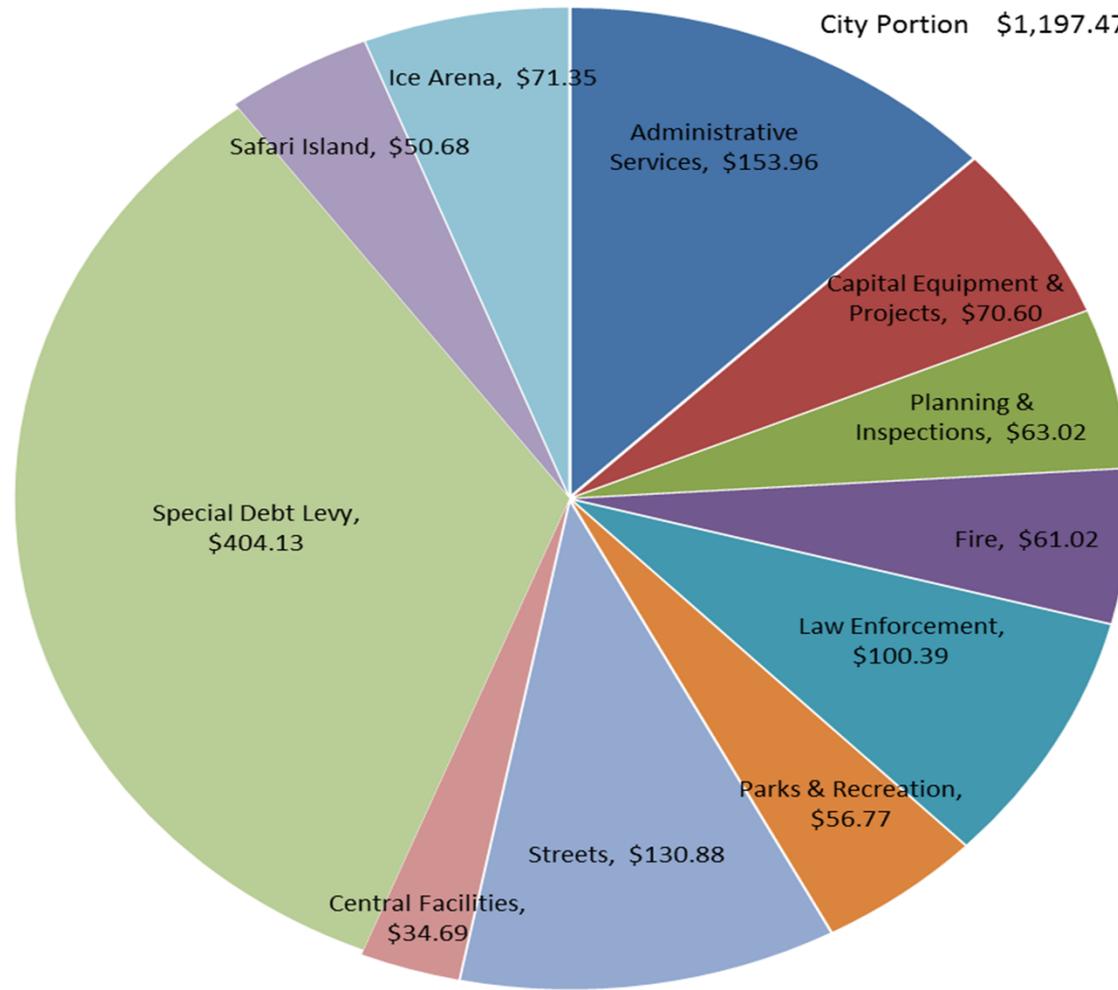


# Where Your Property Tax Goes 2017

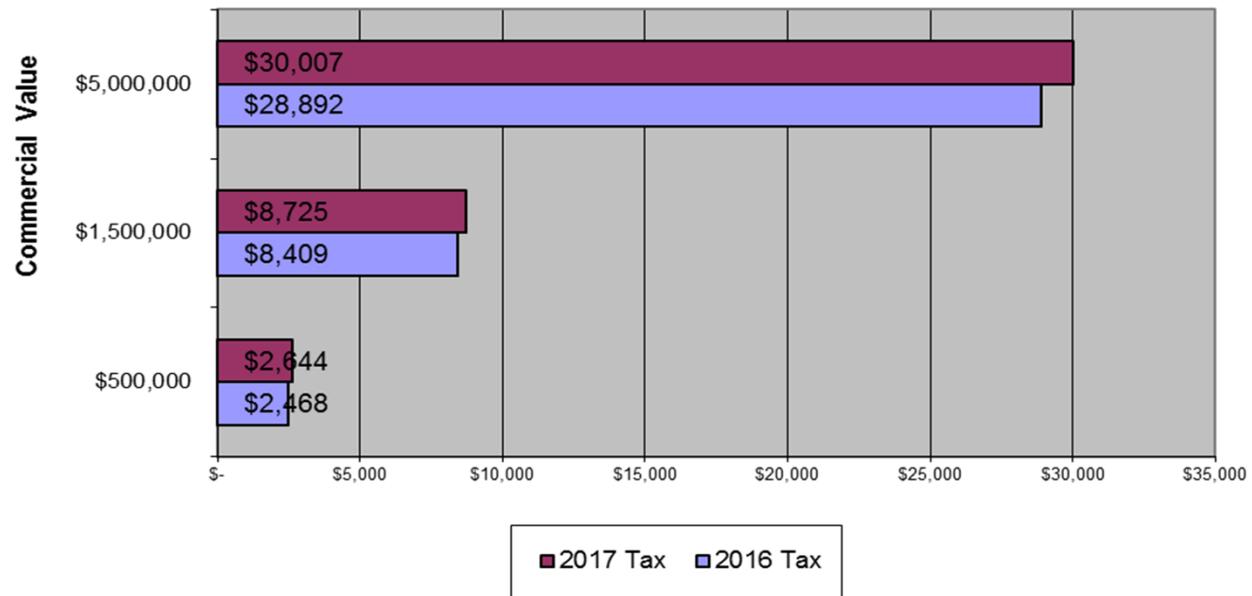
Residential Value \$242,300



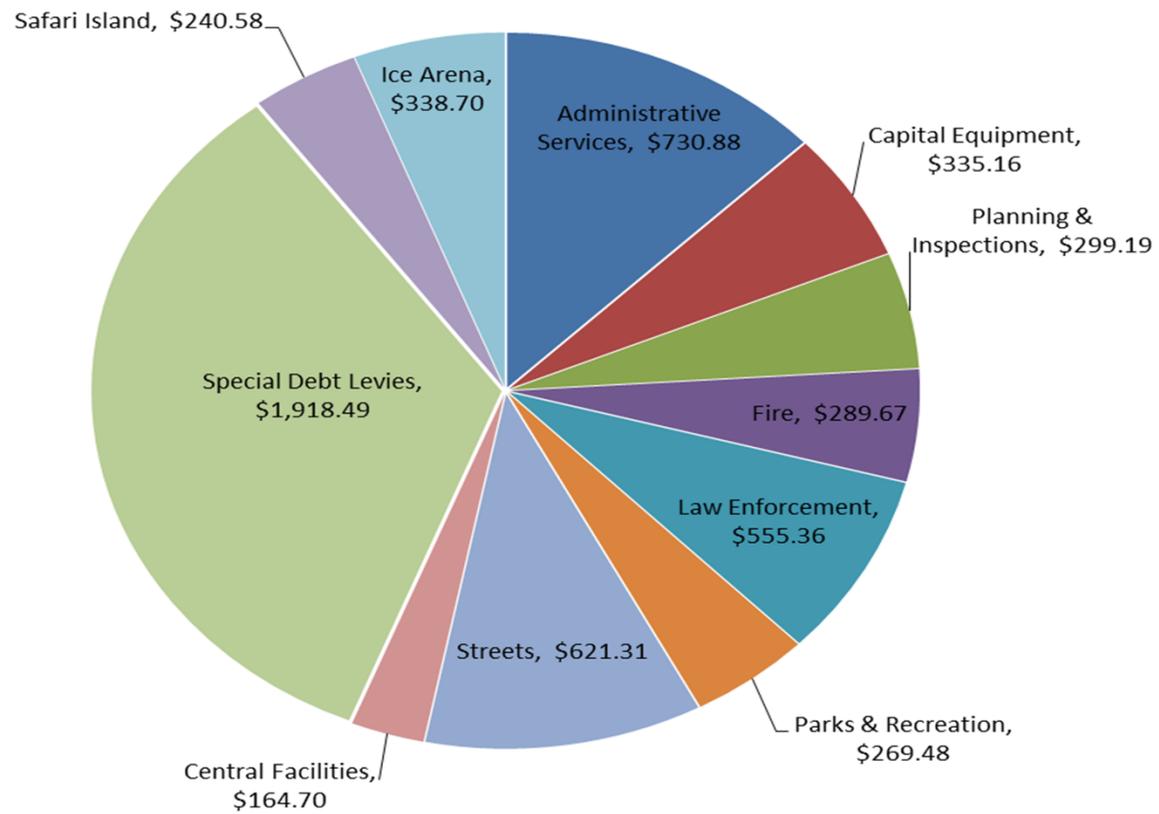
## Residential - Use of City Tax Dollar 2017



## Proposed City Tax Change - Commercial



## Commercial- Use of City Tax Dollar 2017 Property Value \$1,000,000 (City Portion \$5,684.73)



# 2016 & 2017 Revenue Summary

<u>Revenue Source</u>	<u>2016</u>	<u>2017</u>	<u>Amount of Change</u>
General Property Tax Levy	\$3,742,267	\$3,940,267	\$198,000
Administration/Finance/Technology	\$746,783	\$695,181	-\$51,602
Planning & Inspections	\$1,185,350	\$680,390	-\$504,960
Central Facilities	\$61,891	\$57,862	-\$4,029
Fire	\$100,120	\$106,650	\$6,530
Law Enforcement	\$98,000	\$102,00	\$4,000
Streets	\$54,275	\$41,100	-\$13,175
Parks & Recreation	\$500	\$9,300	\$8,800
Local Government Aid	\$95,780	\$5,539	-\$90,241
Transfers from Other Funds	\$333,200	\$228,200	-\$105,000
<b>Total Revenue:</b>	<b>\$6,418,166</b>	<b>\$5,866,489</b>	<b>-\$551,677</b>

# 2016 & 2017 Expenditure Summary

<u>Expenditure Source</u>	<u>2016</u>	<u>2017</u>	<u>Amount of Change</u>
Administration/Finance/Technology	\$1,179,258	\$1,236,461	\$57,203
Planning & Inspections	\$649,462	\$506,153	-\$143,309
Central Facilities	\$291,021	\$278,631	-\$12,390
Fire	\$370,530	\$490,057	\$119,527
Law Enforcement & Community Safety	\$716,329	\$806,220	\$89,891
Streets	\$983,129	\$1,051,107	\$67,978
Parks & Recreation	\$450,316	\$455,894	\$5,578
Transfers from Other Funds	\$1,433,000	\$1,547,000	\$114,000
<b>Total Expenditures:</b>	<b>\$6,073,045</b>	<b>\$6,371,523</b>	<b>\$298,478</b>

# Affect on Fund Balance

	2016	2017
Budgeted Increase/(Decrease) in Fund Balance	\$345,121	-\$505,034
<u>Proposed Ending Fund Balance</u>		
Fund Balance – January 1	\$2,067,248	\$2,412,369
Increase (Decrease)	\$345,121	-\$505,034
Fund Balance – December 31	\$2,412,369	\$1,907,336
<b>Percentage of Operating Budget</b>	<b>52%</b>	<b>40%</b>



# Changes for 2017

- No proposed increases in licensing, permit, or administrative fees
- Increase in utility user rates for all utility funds
  - Water Rates – Average user monthly increase \$0.41
  - Sewer Rates – Average user monthly increase \$0.70
  - Storm Water Rates – Residential user monthly increase \$1.00
  - Street Light Rates – Residential user monthly increase \$0.05
- No increase in water, sewer, and storm water trunk fees
- Increase in ice rental rates for 2017-2018 ice season
- Increase in rates for Safari Island membership fees
  - 3% Increase for all membership types



# Changes for 2017

- Staff pay increases for COLA at 2.0% and market adjustments (if applicable) by position
- Employees allowed to move forward in their pay steps by position
- Increase of about 6% in employee health benefit costs
  - Contribution increases budgeted from both City and employees
- Additional public safety staffing
  - Fire department staffing study
  - Addition of daytime police staffing starting mid-year in 2017
- Increased contractual service costs
  - Auditing
  - Assessing
  - Software license agreements
  - Legal & engineering services



# Changes for 2017

- Estimates established for building permit activity based on upcoming projects and development items
- City lost about \$90,000 in local government aid in 2017
- Increased transfer to Capital Equipment fund for equipment replacement needs (\$100,000)
- Decreased transfers to Safari Island Community Center and Ice Arena for operations (\$53,000)
- Added transfer to PIR Capital Project fund for technology and software upgrade needs in 2017 (\$67,000)
- Continued capital improvements and replacement work throughout the City in 2017

# 2017 Budget & Levy Questions?



GENERAL FUND	2015 Actual	2016 Amended Budget	2017 Preliminary	2017 Anticipated Final	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
<b>REVENUE</b>								
GENERAL PROPERTY TAX LEVY	3,761,262	3,780,068	4,280,068	3,980,068	4,879,278	5,415,998	5,578,478	5,745,833
Potential for Uncollectible Taxes	(15,513)	(37,801)	(42,801)	(39,801)	(48,793)	(54,160)	(55,785)	(57,458)
LOCAL GOVERNMENT AID (LGA)	95,387	95,780	5,539	5,539	5,761	-	-	-
TRANSFERS IN - ENTERPRISE & PEG & PIR DEBT	333,113	333,200	228,200	228,200	237,328	246,821	256,694	266,962
ADMINISTRATION, FINANCE, TECH & ECON DEV	715,630	746,783	695,181	695,181	722,988	751,908	781,984	813,263
PLANNING & INSPECTIONS	925,485	1,185,350	680,390	680,390	687,194	694,066	701,006	708,017
CENTRAL FACILITIES	66,123	61,891	57,862	57,862	60,176	62,584	65,087	67,690
FIRE	95,824	100,120	106,650	106,650	110,916	115,353	119,967	124,765
LAW ENFORCEMENT	103,291	98,000	102,000	102,000	106,080	110,323	114,736	119,326
STREETS	38,252	54,275	41,100	41,100	42,744	44,454	46,232	48,081
PARKS	416	500	5,300	5,300	5,512	5,732	5,962	6,200
RECREATION	-	-	4,000	4,000	4,160	4,326	4,499	4,679
<b>TOTAL REVENUE</b>	<b>6,119,270</b>	<b>6,418,166</b>	<b>6,163,489</b>	<b>5,966,489</b>	<b>6,813,344</b>	<b>7,397,405</b>	<b>7,618,861</b>	<b>7,847,358</b>
	4.76%	11.36%	-4.0%	-8.6%	10.5%	8.6%	3.0%	3.0%
<b>EXPENDITURES</b>								
ADMINISTRATION, FINANCE, TECH & ECON DEV	1,150,241	1,179,258	1,244,426	1,236,461	1,306,647	1,371,980	1,440,579	1,512,608
PLANNING & INSPECTIONS	640,185	649,462	512,946	506,153	538,593	565,523	593,799	623,489
FIRE	261,471	370,530	497,310	490,057	522,176	548,284	575,698	604,483
LAW ENFORCEMENT & COMMUNITY SAFETY	687,159	716,329	806,220	806,220	846,531	888,858	933,300	979,965
STREETS	872,835	983,129	1,057,848	1,051,107	1,110,740	1,166,277	1,224,591	1,285,821
PARKS	367,981	450,316	446,069	441,344	468,372	491,791	516,381	542,200
RECREATION	-	-	14,550	14,550	15,278	16,041	16,843	17,686
CENTRAL FACILITIES	252,253	291,021	273,226	278,631	286,887	301,232	316,293	332,108
TRANSFERS OUT- Capital Equipment Support	500,000	400,000	500,000	500,000	600,000	600,000	500,000	500,000
TRANSFERS OUT- Safari Island Support	450,000	450,000	440,000	407,000	440,000	440,000	440,000	440,000
TRANSFERS OUT - Arena Support	583,000	583,000	583,000	573,000	625,000	631,000	630,000	625,000
TRANSFERS OUT - PIR Capital Support	-	-	-	67,000	200,000	300,000	300,000	300,000
<b>TOTAL EXPENDITURES</b>	<b>5,765,125</b>	<b>6,073,045</b>	<b>6,375,595</b>	<b>6,371,523</b>	<b>6,960,225</b>	<b>7,320,986</b>	<b>7,487,485</b>	<b>7,763,360</b>
Operating % Change	4.85%	6.1%	5.0%	4.9%	9.2%	5.2%	2.3%	3.7%
<b>INCREASE(DECREASE) IN FUND BALANCE</b>	<b>354,145</b>	<b>345,121</b>	<b>(212,106)</b>	<b>(505,034)</b>	<b>(146,881)</b>	<b>76,419</b>	<b>131,376</b>	<b>83,999</b>
<b>EFFECT on Fund Balance</b>								
Fund Balance - January 1	1,713,103	2,067,248	2,412,369	2,412,369	2,200,264	2,053,383	2,129,802	2,261,178
Budgeted Increase(Decrease)	354,145	345,121	(212,106)	(505,034)	(146,881)	76,419	131,376	83,999
Projected Fund Balance - December 31	2,067,248	2,412,369	2,200,264	1,907,336	2,053,383	2,129,802	2,261,178	2,345,176
% of Operating	49%	52%	45%	40%	40%	40%	40%	40%
<b>GENERAL OPERATING LEVY</b>	<b>3,761,262</b>	<b>3,780,068</b>	<b>4,280,068</b>	<b>3,980,068</b>	<b>4,879,278</b>	<b>5,415,998</b>	<b>5,578,478</b>	<b>5,745,833</b>
% Change	14.1%	0.5%	13.2%	5.3%	14.0%	11.0%	3.0%	3.0%
<b>SPECIAL DEBT LEVY</b>	<b>2,153,941</b>	<b>2,620,762</b>	<b>3,141,713</b>	<b>3,141,713</b>	<b>3,091,628</b>	<b>1,750,573</b>	<b>1,783,859</b>	<b>1,793,994</b>
% Change	7.9%	17.8%	16.6%	16.6%	-1.6%	-76.6%	1.9%	0.6%
<b>SPECIAL LEVY FOR CAPITAL EQUIPMENT</b>	<b>110,565</b>	<b>106,704</b>	<b>103,896</b>	<b>103,896</b>	<b>250,699</b>	<b>273,930</b>	<b>306,194</b>	<b>234,484</b>
% Change	-1%	-4%	-3%	-3%	59%	8%	11%	-31%
<b>SPECIAL LEVY FOR INFRASTRUCTURE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>462,839</b>	<b>771,398</b>	<b>917,280</b>	<b>1,770,635</b>
% Change	-	-	-	-	462,839	771,398	917,280	1,770,635
<b>PROPOSED OVERALL TAX LEVY</b>	<b>6,025,768</b>	<b>6,507,534</b>	<b>7,525,677</b>	<b>7,225,677</b>	<b>8,684,444</b>	<b>8,211,899</b>	<b>8,585,811</b>	<b>9,544,946</b>
LESS FISCAL DISPARITIES	642,252	641,670	707,339	707,339	707,339	707,339	707,339	707,339
<b>NET LEVY TO TAXPAYERS</b>	<b>5,383,516</b>	<b>5,865,864</b>	<b>6,818,338</b>	<b>6,518,338</b>	<b>7,977,105</b>	<b>7,504,560</b>	<b>7,878,472</b>	<b>8,837,607</b>
Overall Levy % Change	13%	9%	16%	11%	17%	-6%	5%	12%
<b>TAXABLE MARKET VALUE</b>	<b>1,072,984,100</b>	<b>1,160,365,600</b>	<b>1,192,626,800</b>	<b>1,192,600,000</b>	<b>1,219,579,800</b>	<b>1,247,050,545</b>	<b>1,269,147,401</b>	<b>1,291,841,285</b>
Change in Market Value	13.01%	7.53%	2.71%	2.70%	2.21%	2.20%	1.74%	1.76%
<b>EXISTING TAX CAPACITY</b>	<b>12,298,603</b>	<b>13,238,918</b>	<b>13,726,006</b>	<b>13,726,352</b>	<b>12,595,984</b>	<b>12,965,658</b>	<b>13,469,478</b>	<b>13,994,403</b>
MWF/Cherry Street TIF Capacity reduction	145,744	167,486	177,701	177,701	177,701	177,701	177,701	177,701
TAX CAPACITY Revisions from MV Changes	-1,116,448	-1,165,165	-1,199,301	-1,199,298	316,100	312,160	317,977	264,887
<b>NET TOTAL TAX CAPACITY</b>	<b>11,036,411</b>	<b>11,906,267</b>	<b>12,349,004</b>	<b>12,349,353</b>	<b>12,711,429</b>	<b>13,077,163</b>	<b>13,586,799</b>	<b>14,236,336</b>
Tax Capacity Change	15%	8%	4%	4%	3%	3%	4%	5%
<b>TAX RATE ON TAX CAPACITY</b>	<b>48.780%</b>	<b>49.267%</b>	<b>55.214%</b>	<b>52.783%</b>	<b>62.755%</b>	<b>57.387%</b>	<b>57.986%</b>	<b>62.078%</b>
TAX RATE % CHANGE	-1.30%	1.00%	12.07%	7.14%	13.66%	-8.55%	1.04%	7.06%
Average Valued Home	\$ 235,600	\$ 247,100	\$ 242,300	\$ 242,300	\$ 231,438	\$ 236,067	\$ 243,149	\$ 250,443
Average Valued Home with Market Value Exclusion	\$ 219,564	\$ 232,100	\$ 226,900	\$ 226,900	\$ 221,867	\$ 226,913	\$ 234,632	\$ 242,583
Estimated Annual City Portion of Tax Bill	\$ 1,071.02	\$ 1,143.49	\$ 1,252.80	\$ 1,197.64	\$ 1,392.34	\$ 1,302.18	\$ 1,360.54	\$ 1,505.90
Amount Increase or (Decrease)	\$ 139.40	\$ 72.46	\$ 109.31	\$ 54.15	\$ 139.54	\$ (90.16)	\$ 58.36	\$ 145.36
Percent Increase or (Decrease)	14.96%	6.77%	9.56%	4.74%	11.14%	-6.48%	4.48%	10.68%



# 2017 Operating Budget Summary

By Division, Revenues vs Expenditures

General Fund

			Expenses	Revenues	Net
<b>Administrative Services</b>	Administration	101-411 Administration	(543,241)	4,603,487	4,060,245
	Central Facilities	101-445 Central Facilities	(278,631)	57,862	(220,769)
	Finance	101-412 Finance	(446,315)	37,500	(408,815)
	Technology	101-413 Technology	(246,905)		(246,905)
		<b>Total Administrative Services</b>	<b>(1,515,092)</b>	<b>4,698,849</b>	<b>3,183,756</b>
<b>Community Development</b>	Building Inspections	101-425 Building Inspections	(189,447)	631,490	442,043
	Planning	101-416 Planning	(316,706)	48,900	(267,806)
		<b>Total Community Development</b>	<b>(506,153)</b>	<b>680,390</b>	<b>174,237</b>
<b>Culture &amp; Recreation</b>	Recreation	101-443 Recreation	(14,550)	4,000	(10,550)
		<b>Total Culture &amp; Recreation</b>	<b>(14,550)</b>	<b>4,000</b>	<b>(10,550)</b>
<b>Non-Departmental</b>	Non Departmental	101-000 Transfers	(1,647,000)	228,200	(1,418,800)
		<b>Total Non-Departmental</b>	<b>(1,647,000)</b>	<b>228,200</b>	<b>(1,418,800)</b>
<b>Public Safety</b>	Community Safety	101-427 Community Safety	(1,990)		(1,990)
	Fire	101-423 Fire Dept	(390,057)	106,650	(283,407)
	Law Enforcement	101-421 Law Enforcement	(804,230)	102,000	(702,230)
		<b>Total Public Safety</b>	<b>(1,196,277)</b>	<b>208,650</b>	<b>(987,627)</b>
<b>Public Services</b>	Public Services-Parks	101-441 Parks	(441,344)	5,300	(436,044)
	Public Services-Streets	101-431 Streets	(1,051,107)	41,100	(1,010,007)
		<b>Total Public Services</b>	<b>(1,492,451)</b>	<b>46,400</b>	<b>(1,446,051)</b>
		<b>Total</b>	<b>(6,371,523)</b>	<b>5,866,489</b>	<b>(505,034)</b>

# Costing Center Summary

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*Costing Center: 101-411 Administration*

**Previous Costing Center:** 101-411 Administration

**Department:** Administrative Services

**Division:** Administration

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 101-411

**Approved:** Yes

**Manager:** Susan Arntz

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## **Purpose:**

The City Council exercises legislative power by which all matters of policy are determined. The Council exercises budgetary control through the adoption of the annual budget and appoints advisory committees to render advice on City policy related matters. The City Council also serves as the Economic Development Authority. The Administration Department provides Waconia citizens effective leadership to support the City's mission, vision, and goals. In addition to the routine work of the department (licensing, human resources, community relations, website management, overseeing all departments and resource allocation, etc.)

## **Profile:**

The Administration department consists of the: City Administrator (1 FTE), Assistant City Administrator (1 FTE), and Office Assistant (1 FTE). This department also allocates salaries for City Council, Planning Commission, and Park and Recreation Commission. The Safari Island Advisory Board and the Commission on Aging are unpaid volunteer commissions.

# Costing Center Summary

Costing Center: 101-411 Administration

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3001	General Property Tax	Increased	5.29 %	3,742,267	3,940,267
3003	Delinquent Tax	Unchanged	0.00 %	40,000	40,000
3007	Liquor License	Decreased	8.44 %	46,680	42,739
3008	Licenses-Misc	Decreased	36.19 %	2,100	1,340
3009	Recycling/Sanitation License	Increased	2.60 %	3,850	3,950
3011	Cigarette License	Unchanged	0.00 %	1,650	1,650
3018	Aid	Decreased	91.04 %	99,123	8,882
3025	Assessment Searches	Increased	3.13 %	4,800	4,950
3027	Administrative Fees	Unchanged	0.00 %	325,000	325,000
3029	Miscellaneous	Unchanged	0.00 %	3,100	3,100
3030	Franchise Fees	Increased	3.90 %	77,000	80,000
3059	Refunds & Reimbursements	Decreased	37.50 %	8,000	5,000
3067	Cell Tower Contracts	Increased	7.99 %	135,760	146,609
<b>Total Revenues:</b>				<b>4,489,330</b>	<b>4,603,487</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	1.70 %	288,249	293,156
4005	City Council Salary	Unchanged	0.00 %	20,900	20,900
4007	Board & Commission Salary	Increased	2.00 %	2,500	2,550
4009	Election Judges	Not used this year		9,500	0
4011	PERA Contributions	Increased	1.61 %	19,424	19,737
4013	FICA/Medicare	Increased	2.41 %	23,650	24,220
4017	Worker's Comp	Increased	78.57 %	1,400	2,500
4019	Employee Benefit Costs	Increased	25.71 %	32,607	40,989
4023	Operating Supplies	Decreased	18.75 %	8,000	6,500
4035	Communications	Increased	2.00 %	1,032	1,053
4037	Postage	Increased	36.67 %	1,500	2,050
4041	Training & Education	Increased	74.63 %	3,350	5,850
4043	Travel & Mileage	Increased	41.25 %	3,775	5,332
4045	Printing & Publishing	Increased	2.00 %	9,000	9,180
4053	Subscriptions & Memberships	Decreased	2.14 %	19,657	19,237
4057	Engineering Services	Increased	2.00 %	5,000	5,100
4059	Legal Services	Increased	14.47 %	58,431	66,888
4069	Contract Services	Increased	20.81 %	14,900	18,000
<b>Total Expenditures:</b>				<b>522,875</b>	<b>543,241</b>

# Costing Center Summary

Costing Center: 101-411 Administration

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3001 - General Property Tax		3,980,068	
3001 - General Property Tax	Estimated Uncollectible Taxes	(39,801)	
			3,940,267
3003 - Delinquent Tax			40,000
		<b>Total:</b>	<b>3,980,267</b>
<b>Licenses and Permits</b>			
3007 - Liquor License	3.2 Off-Sale @\$150 (3)	459	
3007 - Liquor License	3.2 On-Sale @\$300 (6)	1,836	
3007 - Liquor License	Clubs @ \$300 (2)	600	
3007 - Liquor License	Cocktail/Taproom License @ \$300 (2)	600	
3007 - Liquor License	Limited On Sale Culinary @ \$200 (1)	204	
3007 - Liquor License	Off Sale Small Brewer \$300 (1)	300	
3007 - Liquor License	Off-Sale Liquor @ \$310 (8)	2,530	
3007 - Liquor License	Off-Sale Micro-distillery Intoxicating Liquor (1)	350	
3007 - Liquor License	On-Sale Liquor @ \$4,000 (7)	28,000	
3007 - Liquor License	Sunday Liquor @\$200 (10)	2,000	
3007 - Liquor License	Temp Licenses and Misc. License	2,800	
3007 - Liquor License	Wine @ \$500 (6)	3,060	
			42,739
3008 - Licenses-Misc	Amusement License @ \$15 per location, \$15 per machine (6/26)	465	
3008 - Licenses-Misc	Commercial Kennel License, Chickens, Bees (new)	425	
3008 - Licenses-Misc	Solicitors Licenses	450	
			1,340
3009 - Recycling/Sanitation License	Haulers at \$100 per license (8), plus \$50 per vehicle (35 vehicles)	2,550	
3009 - Recycling/Sanitation License	Recyclers \$100 per license (6), plus \$50 per vehicle (16)	1,400	
			3,950
3011 - Cigarette License	License @ \$150 (11)		1,650
		<b>Total:</b>	<b>49,679</b>
<b>Intergovernmental</b>			
3018 - Aid	Local Government Aid	5,539	
3018 - Aid	PERA Aid	3,343	
			8,882
		<b>Total:</b>	<b>8,882</b>
<b>Charges for Services</b>			
3025 - Assessment Searches	Based on 165 Searches at \$30 each		4,950
3027 - Administrative Fees	RMC Lease Payment		325,000
3029 - Miscellaneous	Misc. Receipts (Maps, Copies, etc.)	100	
3029 - Miscellaneous	TIF Excess	3,000	
			3,100

# Costing Center Summary

Costing Center: 101-411 Administration

3030 - Franchise Fees	Mediacom Franchise Fees		80,000
3059 - Refunds & Reimbursements	Data Requests, Payment for Misc. Services		5,000
3067 - Cell Tower Contracts	Cingulair 2006 Lease Amendment	19,007	
3067 - Cell Tower Contracts	Sprint/Nextel	42,416	
3067 - Cell Tower Contracts	Sprint/Spectrum Lease 2010	30,793	
3067 - Cell Tower Contracts	T-Mobile 2006 Lease Amendment with Added Antenna Tower #2 (2016)	22,741	
3067 - Cell Tower Contracts	Verizon Lease	31,652	
			<u>146,609</u>
		<b>Total:</b>	<b><u>564,659</u></b>
		<b>Total Revenues:</b>	<b><u>4,603,487</u></b>

## Expenditures

### Salaries and Wages

4001 - Full Time Salary & Wages	PTO Payout Program - For Employees that Qualify	30,000	
4001 - Full Time Salary & Wages	General Administration Full Time Wages		263,156
4005 - City Council Salary			20,900
4007 - Board & Commission Salary			2,550
		<b>Total:</b>	<b><u>316,606</u></b>

### Benefits

4011 - PERA Contributions	General Administration PERA		19,737
4013 - FICA/Medicare	General Administration FICA		24,220
4017 - Worker's Comp	General Administration Work Comp		2,500
4019 - Employee Benefit Costs	General Administration Health Benefits		40,989
		<b>Total:</b>	<b><u>87,446</u></b>

### Operating Expenses

4023 - Operating Supplies	Board & Commission Recognition	100	
4023 - Operating Supplies	Employee Wellness & Recognition	800	
4023 - Operating Supplies	Paper and Office Supplies	5,600	
			<u>6,500</u>
4035 - Communications	Arntz Annual Cell Phone/Data Plan		1,053
4037 - Postage			2,050
4041 - Training & Education	Chamber of Commerce, League Mtgs., Metro Cities Mtgs.	1,500	
4041 - Training & Education	Conference Attendance (Arntz, Meyerhoff, ACA)	3,500	
4041 - Training & Education	LMC Conference: City Council Attendance (2)	850	
			<u>5,850</u>
4043 - Travel & Mileage	Conference Lodging & Travel (Arntz, Meyerhoff, ACA)	3,775	
4043 - Travel & Mileage	Employee Mileage Expenses	357	
4043 - Travel & Mileage	LMC Conference: City Council Lodging & Travel (2)	1,200	
			<u>5,332</u>
4045 - Printing & Publishing	Minutes, Bids, RFP, Job Ads		9,180
4053 - Subscriptions & Memberships	First Lab	250	
4053 - Subscriptions & Memberships	Int'l City Management Association	1,000	
4053 - Subscriptions & Memberships	League of Minnesota Cities	10,730	

# Costing Center Summary

Costing Center: 101-411 Administration

4053 - Subscriptions & Memberships	Metro Area Management Association (2)	90	
4053 - Subscriptions & Memberships	Metro Cities	4,730	
4053 - Subscriptions & Memberships	Minnesota Mayors Association	20	
4053 - Subscriptions & Memberships	MN City/County Management Assn. (2)	350	
4053 - Subscriptions & Memberships	MN Clerks and Finance Officers Association Membership	35	
4053 - Subscriptions & Memberships	Southwest Transportation Coalition	2,000	
4053 - Subscriptions & Memberships	Waconia Patriot Subscription	32	
			19,237
		<b>Total:</b>	<b>49,201</b>
<b>Contracted Services</b>			
4057 - Engineering Services	Bolton & Menk		5,100
4059 - Legal Services	Carver County Prosecution Contract (est.)	11,888	
4059 - Legal Services	City Attorney	55,000	
			66,888
4069 - Contract Services	Cherry Street - Tax Abatement Pass Thru	9,300	
4069 - Contract Services	Waconia Square - Tax Abatement Pass Thru	8,700	
			18,000
		<b>Total:</b>	<b>89,988</b>
		<b>Total Expenditures:</b>	<b>543,241</b>
		<b>Net Total:</b>	<b>4,060,245</b>

# Costing Center Summary

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*Costing Center: 101-412 Finance*

**Previous Costing Center:** 101-412 Finance

**Department:** Administrative Services

**Division:** Finance

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 101-412

**Approved:** Yes

**Manager:** Nicole Meyer

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## **Purpose:**

Administer City financial initiatives for maximum accountability to the City Council, public & all required agencies. Perform statutory duties of City Treasurer. Monitor legislative action to ensure protection of revenue resources & mandated costs. Monitor program effects on the budgets. Communicate with fiscal advisors and rating agencies. Assist in decisions pertaining to financial conditions, both current & long range, by providing information to the City Council. Support direct service departments by providing a business services framework to promote cost effective service delivery.

## **Profile:**

The Finance department consists of the: Finance Director (1 FTE), Accountant (1 FTE), and Receptionist/Cashier (1 FTE).

# Costing Center Summary

Costing Center: 101-412 Finance

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3027	Administrative Fees	Decreased	50.98 %	25,500	12,500
3063	Interest from Investments	Decreased	64.29 %	70,000	25,000
<b>Total Revenues:</b>				<b>95,500</b>	<b>37,500</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	6.38 %	203,363	216,335
4003	Part Time Wages	Increased	9.09 %	5,500	6,000
4011	PERA Contributions	Increased	6.38 %	15,252	16,225
4013	FICA/Medicare	Increased	9.69 %	16,531	18,133
4017	Worker's Comp	Unchanged	0.00 %	1,300	1,300
4019	Employee Benefit Costs	Decreased	13.03 %	32,607	28,357
4023	Operating Supplies	Increased	19.38 %	1,600	1,910
4033	Bank Fees & Services	Decreased	11.67 %	60,000	53,000
4041	Training & Education	Increased	9.78 %	2,300	2,525
4043	Travel & Mileage	Decreased	3.57 %	2,800	2,700
4045	Printing & Publishing	Increased	10.00 %	1,000	1,100
4047	Liability Insurance	Unchanged	0.00 %	3,200	3,200
4053	Subscriptions & Memberships	Increased	20.45 %	440	530
4061	Assessing Services	Increased	5.77 %	52,000	55,000
4063	Audit Services	Increased	8.11 %	37,000	40,000
<b>Total Expenditures:</b>				<b>434,893</b>	<b>446,315</b>

# Costing Center Summary

Costing Center: 101-412 Finance

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3027 - Administrative Fees	Rebate on Purchasing Card - US Bank - Average 1% of total purchases	10,000	
3027 - Administrative Fees	Staff Time - Billable Hours for Invoicing	2,500	
			12,500
		<b>Total:</b>	<b>12,500</b>
<b>Financing</b>			
3063 - Interest from Investments			25,000
		<b>Total:</b>	<b>25,000</b>
		<b>Total Revenues:</b>	<b>37,500</b>
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	Finance Full Time Wages		216,335
4003 - Part Time Wages	Finance Summer Intern (500 Hours)		6,000
		<b>Total:</b>	<b>222,335</b>
<b>Benefits</b>			
4011 - PERA Contributions	Finance PERA		16,225
4013 - FICA/Medicare	Finance FICA		18,133
4017 - Worker's Comp	Finance Workers Comp		1,300
4019 - Employee Benefit Costs	Finance Health Benefits		28,357
		<b>Total:</b>	<b>64,015</b>
<b>Operating Expenses</b>			
4023 - Operating Supplies	Accounts Payable Check Stock (last ordered 2015)	250	
4023 - Operating Supplies	GFOA Audit Review Fee - Reporting for Excellence Award	400	
4023 - Operating Supplies	W-2 & 1099 & ACA Forms/Bank & Signature Stamps/ACH Rule Book	1,260	
			1,910
4033 - Bank Fees & Services	Credit Card Merchant Service Fees - Average \$5,000		53,000
4041 - Training & Education	Customer Service & Technical Training - Excel/Word	600	
4041 - Training & Education	Ehlers/OSA Debt & TIF Training - 2 Attendees	400	
4041 - Training & Education	GFOA National Conference Attendance (Out of State)	400	
4041 - Training & Education	MN GFOA Annual Conference - 2 Attendee	550	
4041 - Training & Education	MN GFOA Monthly Meetings & Advanced Accounting Training	575	
			2,525
4043 - Travel & Mileage	Lodging for MN GFOA Conference - 2 Attendee	500	
4043 - Travel & Mileage	Lodging/Flights for GFOA National Conference Attendance - (Out of State) - 1 Attendee	1,000	
4043 - Travel & Mileage	Mileage Reimbursement to Training Events	1,200	
			2,700
4045 - Printing & Publishing	Publish Audit & Budget Information		1,100
4047 - Liability Insurance	E&O/Bond Coverage - Hazard Insurance Premiums		3,200

# Costing Center Summary

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Costing Center: 101-412 Finance

4053 - Subscriptions & Memberships	MN GFOA & National GFOA Memberships	530
		<b>Total:</b> <u>64,965</u>
<b>Contracted Services</b>		
4061 - Assessing Services	Assessment Services Provided by Carver County	55,000
4063 - Audit Services	HLB Tautges Redpath Audit Services	40,000
		<b>Total:</b> <u>95,000</u>
		<b>Total Expenditures:</b> <u>446,315</u>
		<b>Net Total:</b> <u><u>(408,815)</u></u>

# Costing Center Summary

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*Costing Center: 101-413 Technology*

**Previous Costing Center:** 101-413 Technology  
**Department:** Administrative Services  
**Division:** Technology  
**Stage:** Approved

**Budget Year:** 2017  
**Accounting Reference:** 101-413  
**Approved:** Yes  
**Manager:** Susan Arntz

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## **Purpose:**

The technology division provides IT support for the entire organization, including all enterprises and departments. Works with Crown College and Mediacom on delivery of community programming on Channel 8 and tapes and broadcasts all City Council and Planning Commission Meetings. This division also works with Carver County on GIS mapping.

## **Profile:**

The Technology department consists of the IT Technician (1 FTE).

# Costing Center Summary

Costing Center: 101-413 Technology

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	4.00 %	64,438	67,018
4011	PERA Contributions	Increased	3.99 %	4,833	5,026
4013	FICA/Medicare	Increased	3.78 %	5,482	5,689
4017	Worker's Comp	Decreased	11.11 %	450	400
4019	Employee Benefit Costs	Increased	6.68 %	6,887	7,347
4023	Operating Supplies	Unchanged	0.00 %	600	600
4025	Fees & License	Increased	15.57 %	72,095	83,322
4035	Communications	Increased	2.00 %	1,152	1,175
4039	Equipment	New this year		0	6,592
4041	Training & Education	Unchanged	0.00 %	2,000	2,000
4043	Travel & Mileage	Unchanged	0.00 %	300	300
4053	Subscriptions & Memberships	Increased	2.00 %	153	156
4065	Computer Software	Increased	11.31 %	22,100	24,600
4067	Computer Hardware	Unchanged	0.00 %	15,000	15,000
4069	Contract Services	Increased	6.46 %	26,000	27,680
<b>Total Expenditures:</b>				<b>221,490</b>	<b>246,905</b>

# Costing Center Summary

Costing Center: 101-413 Technology

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	IT Full Time Wages		67,018
		<b>Total:</b>	<b>67,018</b>
<b>Benefits</b>			
4011 - PERA Contributions	IT PERA		5,026
4013 - FICA/Medicare	IT FICA		5,689
4017 - Worker's Comp	IT Workers Comp		400
4019 - Employee Benefit Costs	IT Health Benefits		7,347
		<b>Total:</b>	<b>18,462</b>
<b>Operating Expenses</b>			
4023 - Operating Supplies	Misc. Equipment, Cables, DVDs, etc.		600
4025 - Fees & License	Additional Licenses for Laserfische	4,000	
4025 - Fees & License	Annual License: Firewall Emergency Repair, WiFi & User Security	6,592	
4025 - Fees & License	Annual Renewal: Active CLASS & POS with additional biometric data license	4,900	
4025 - Fees & License	Annual Renewal: Ccure System	900	
4025 - Fees & License	Annual Renewal: Diamond Municipal Bronze Plan	6,245	
4025 - Fees & License	Annual Renewal: Disaster Recovery Backup	8,000	
4025 - Fees & License	Annual Renewal: Fiber Lateral	115	
4025 - Fees & License	Annual Renewal: Integrity E-Statements	270	
4025 - Fees & License	Annual Renewal: Laserfiche	5,100	
4025 - Fees & License	Annual Renewal: Microsoft GP, Diamond Municipal, Integrity	30,000	
4025 - Fees & License	Annual Renewal: MS EOP Spam Blocker	1,000	
4025 - Fees & License	Annual Renewal: Questica Team Budget	5,000	
4025 - Fees & License	Annual Renewal: Symantec Anti-Virus	2,400	
4025 - Fees & License	Diamond Municipal Reporting Customizations	5,000	
4025 - Fees & License	Managed Voice for New Phone Switch	3,800	
			83,322
4035 - Communications	Lechner Annual Phone/Data Plans		1,175
4039 - Equipment	Firewall Replacement (payment 2 of 3)		6,592
4041 - Training & Education	Annual Training	1,000	
4041 - Training & Education	City Wide Technology Training	1,000	
			2,000
4043 - Travel & Mileage			300
4053 - Subscriptions & Memberships	Experts Exchange		156
4065 - Computer Software	Annual ESRI County ELA GIS License	6,600	
4065 - Computer Software	Office/Adobe/Remote	5,000	
4065 - Computer Software	PROJECT: Evaluation of Office 365	1,000	
4065 - Computer Software	PROJECT: GP Update/ License	10,000	
4065 - Computer Software	PROJECT: Laserfische Forms	2,000	
			24,600

# Costing Center Summary

Costing Center: 101-413 Technology

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4067 - Computer Hardware	Work Stations, Printers, Phones, Etc.	15,000
		<b>Total:</b> <u>133,745</u>
<b>Contracted Services</b>		
4069 - Contract Services	Avtex/OPG3/Marco/Misc Vendors	6,000
4069 - Contract Services	County GIS Partnership	20,000
4069 - Contract Services	Pictometry Flyover (payment 1 of 2)	680
4069 - Contract Services	VLAN for Vendors at all Sites	1,000
		<u>27,680</u>
		<b>Total:</b> <u>27,680</u>
		<b>Total Expenditures:</b> <u>246,905</u>
		<b>Net Total:</b> <u><u>(246,905)</u></u>

# Costing Center Summary

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*Costing Center: 101-416 Planning*

**Previous Costing Center:** 101-416 Planning

**Department:** Community Development

**Division:** Planning

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 101-416

**Approved:** Yes

**Manager:** Lane Braaten

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## **Purpose:**

To implement the City's Comprehensive Land Use Plan, enforce the City Zoning and Subdivision Ordinances and follow up on complaint issues within the community.

## **Profile:**

The Planning department consists of the Community Development Director (1 FTE), Assistant Planner (1 FTE), and Office Assistant (1 FTE).

# Costing Center Summary

Costing Center: 101-416 Planning

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3008	Licenses-Misc	Decreased	12.50 %	1,600	1,400
3023	Zoning & Subdivision Fees	Increased	114.29 %	7,000	15,000
3027	Administrative Fees	Decreased	66.67 %	1,500	500
3070	Grant Proceeds	New this year		0	32,000
<b>Total Revenues:</b>				<b>10,100</b>	<b>48,900</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	1.76 %	195,737	199,184
4011	PERA Contributions	Increased	1.76 %	14,680	14,939
4013	FICA/Medicare	Increased	5.52 %	14,974	15,800
4017	Worker's Comp	Decreased	15.38 %	1,300	1,100
4019	Employee Benefit Costs	Decreased	17.24 %	26,634	22,041
4023	Operating Supplies	Unchanged	0.00 %	1,000	1,000
4035	Communications	Unchanged	0.00 %	612	612
4037	Postage	Not used this year		350	0
4041	Training & Education	Increased	5.56 %	1,800	1,900
4043	Travel & Mileage	Increased	20.00 %	1,250	1,500
4045	Printing & Publishing	Decreased	33.33 %	750	500
4053	Subscriptions & Memberships	Increased	5.00 %	600	630
4057	Engineering Services	Unchanged	0.00 %	2,500	2,500
4069	Contract Services	Increased	1,566.67 %	3,300	55,000
<b>Total Expenditures:</b>				<b>265,487</b>	<b>316,706</b>

# Costing Center Summary

Costing Center: 101-416 Planning

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Licenses and Permits</b>			
3008 - Licenses-Misc	Rental Licenses		1,400
		<b>Total:</b>	<b>1,400</b>
<b>Charges for Services</b>			
3023 - Zoning & Subdivision Fees			15,000
3027 - Administrative Fees	Billable hours - general		500
		<b>Total:</b>	<b>15,500</b>
<b>Grants</b>			
3070 - Grant Proceeds	Comp Plan Amendment Grant		32,000
		<b>Total:</b>	<b>32,000</b>
		<b>Total Revenues:</b>	<b>48,900</b>
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	Planning Full Time Wages		199,184
		<b>Total:</b>	<b>199,184</b>
<b>Benefits</b>			
4011 - PERA Contributions	Planning PERA		14,939
4013 - FICA/Medicare	Planning FICA		15,800
4017 - Worker's Comp	Planning Workers Comp		1,100
4019 - Employee Benefit Costs	Planning Health Benefits		22,041
		<b>Total:</b>	<b>53,880</b>
<b>Operating Expenses</b>			
4023 - Operating Supplies	Supplies for large plot color printer and colored permit cards		1,000
4035 - Communications	Director Cell Phone		612
4041 - Training & Education	APA Conf, Planning, GIS		1,900
4043 - Travel & Mileage	Reimbursement for travel to training, complaints, development sites, etc		1,500
4045 - Printing & Publishing			500
4053 - Subscriptions & Memberships	APA Memberships		630
		<b>Total:</b>	<b>6,142</b>
<b>Contracted Services</b>			
4057 - Engineering Services	Compliance Review/Ordinance Updates		2,500
4069 - Contract Services	Comp Plan Amendment Services	50,000	
4069 - Contract Services	Large Format Scanning	5,000	
			55,000
		<b>Total:</b>	<b>57,500</b>
		<b>Total Expenditures:</b>	<b>316,706</b>
		<b>Net Total:</b>	<b>(267,806)</b>

# Costing Center Summary

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Costing Center: 101-421 Law Enforcement

**Previous Costing Center:** 101-421 Law Enforcement

**Budget Year:** 2017

**Department:** Public Safety

**Accounting Reference:** 101-421

**Division:** Law Enforcement

**Approved:** Yes

**Stage:** Approved

**Manager:** Susan Arntz

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## Purpose:

To provide safety and protection to the citizens and visitors of the City of Waconia.  
-Member of the Southwest Metro Drug Task Force

## Profile:

- A Sergeant position as the City's daytime lead position. This position provides patrol support and coordination of services.
- Four deputies (two daytime/two nighttime) that work 12 hour shifts, 7 days per week. One nighttime position.
- School Resource Officer during summer utilized as additional patrol deputy, this is in partnership with the School District.
- Community Service Officer for 40 hours per week. The CSO program monitoring activity in the community in our parks, trails, providing traffic direction, and animal issues.

# Costing Center Summary

Costing Center: 101-421 Law Enforcement

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Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3018	Aid	Unchanged	0.00 %	46,000	46,000
3061	Fines	Increased	7.69 %	52,000	56,000
<b>Total Revenues:</b>				<b>98,000</b>	<b>102,000</b>
<b>Expenditures</b>					
4069	Contract Services	Increased	12.58 %	714,339	804,230
<b>Total Expenditures:</b>				<b>714,339</b>	<b>804,230</b>

# Costing Center Summary

Costing Center: 101-421 Law Enforcement

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Intergovernmental</b>			
3018 - Aid			46,000
		<b>Total:</b>	<b>46,000</b>
<b>Fines and Forfeitures</b>			
3061 - Fines			56,000
		<b>Total:</b>	<b>56,000</b>
		<b>Total Revenues:</b>	<b>102,000</b>
<b>Expenditures</b>			
<b>Contracted Services</b>			
4069 - Contract Services	Fine Payments to Carver County Attorney	28,000	
4069 - Contract Services	Overtime Contingency	35,000	
4069 - Contract Services	Sheriff's Contract - 1 Additional Deputy Starting July 1, 2017	49,407	
4069 - Contract Services	Sheriff's Contract ( 1 Sergeant - 2080 Hours)	128,875	
4069 - Contract Services	Sheriff's Contract (1 CSO - 2080 Hours)	69,597	
4069 - Contract Services	Sheriff's Contract (2 Day Time Patrol - 2184 Hours)	202,036	
4069 - Contract Services	Sheriff's Contract (2 Night Time Patrol - 2184 Hours)	202,036	
4069 - Contract Services	Sheriff's Contract (Patrol Vehicles - 3)	63,279	
4069 - Contract Services	Summer Resource Officer	26,000	
			804,230
		<b>Total:</b>	<b>804,230</b>
		<b>Total Expenditures:</b>	<b>804,230</b>
		<b>Net Total:</b>	<b>(702,230)</b>

# Costing Center Summary

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Costing Center: 101-423 Fire Dept

**Previous Costing Center:** 101-423 Fire Dept

**Department:** Public Safety

**Division:** Fire

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 101-423

**Approved:** Yes

**Manager:** Fire Chief

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## **Purpose:**

The fire department is staffed and equipped to respond to most of the routine type of emergencies when requested. Although a different variety of calls continue to broaden the City's responses, the department has been able to successfully address them with available resources. If the situation extends beyond the departments capabilities, the City is a member of the Carver County and State Mutual Aid plan that can provide resources anywhere in the state should the need arise.

## **Profile:**

The fire department has a roster of 39 members who are "Paid On Call". The fire fighters are paid for responding to emergency calls and required training but are not paid for attending meetings. All members are required to become State Certified FF I , FF II, Haz-Mat Operations and be trained medically to the level of First Responder. The department is led by the Fire Chief, two Assistant Chiefs, three Lieutenants, four Captains, and one Secretary. A portion of the City's mechanic position is also allocated to the fire department (.05 FTE).

# Costing Center Summary

Costing Center: 101-423 Fire Dept

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3031	Fire Dept Fee	Decreased	50.00 %	500	250
3033	Fire Township Contract Fees	Increased	6.38 %	94,000	100,000
3035	Donations	Decreased	60.00 %	500	200
3059	Refunds & Reimbursements	Increased	21.09 %	5,120	6,200
<b>Total Revenues:</b>				<b>100,120</b>	<b>106,650</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	4.69 %	2,881	3,016
4003	Part Time Wages	Increased	2.68 %	113,463	116,505
4011	PERA Contributions	Increased	4.63 %	216	226
4013	FICA/Medicare	Increased	9.04 %	8,900	9,705
4015	Pension Contributions	Unchanged	0.00 %	10,000	10,000
4017	Worker's Comp	Unchanged	0.00 %	21,000	21,000
4019	Employee Benefit Costs	Decreased	46.49 %	14,417	7,714
4023	Operating Supplies	Increased	2.00 %	14,500	14,790
4025	Fees & License	Decreased	8.87 %	6,255	5,700
4029	Maintenance & Repairs	Decreased	8.92 %	25,675	23,385
4035	Communications	Increased	20.22 %	5,500	6,612
4039	Equipment	Increased	9.11 %	51,050	55,700
4040	Motor Fuels & Lubricants	Increased	2.00 %	11,800	12,036
4041	Training & Education	Decreased	20.99 %	26,510	20,945
4043	Travel & Mileage	Increased	4.40 %	15,900	16,600
4045	Printing & Publishing	Unchanged	0.00 %	350	350
4047	Liability Insurance	Unchanged	0.00 %	10,500	10,500
4053	Subscriptions & Memberships	Decreased	10.41 %	2,488	2,229
4062	Inspection Services	Increased	8.33 %	6,000	6,500
4069	Contract Services	New this year		0	10,000
4079	Medical Testing	Increased	2.00 %	5,200	5,304
4081	Equipment Testing	Decreased	9.26 %	13,225	12,000
4085	Uniforms	Increased	309.36 %	4,700	19,240
<b>Total Expenditures:</b>				<b>370,530</b>	<b>390,057</b>

# Costing Center Summary

Costing Center: 101-423 Fire Dept

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3031 - Fire Dept Fee	Lock box sales, fees for fire reports, events		250
3033 - Fire Township Contract Fees	Waconia and Laketown Township Fire Service Contract Fees		100,000
3059 - Refunds & Reimbursements	Minnesota Board of Fire Training and Education (MBFTE) Training Reimbursement		6,200
		<b>Total:</b>	<b>106,450</b>
<b>Donations</b>			
3035 - Donations	Misc Donations		200
		<b>Total:</b>	<b>200</b>
		<b>Total Revenues:</b>	<b>106,650</b>
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	Fire Full Time Wages		3,016
4003 - Part Time Wages	Firefighter Training Compensation (37x24x\$15)	13,320	
4003 - Part Time Wages	Firefighter Wages & Training (7,272 Hours)	85,810	
4003 - Part Time Wages	Officers Salaries	17,375	
			116,505
		<b>Total:</b>	<b>119,521</b>
<b>Benefits</b>			
4011 - PERA Contributions	Fire PERA		226
4013 - FICA/Medicare	Fire FICA		9,705
4015 - Pension Contributions	2017 Voluntary Contribution - \$0 Contribution Required by PERA		10,000
4017 - Worker's Comp			21,000
4019 - Employee Benefit Costs	ACA Compliance Health Benefits Contingency	7,347	
4019 - Employee Benefit Costs	Fire Health Benefits	367	
			7,714
		<b>Total:</b>	<b>48,645</b>
<b>Operating Expenses</b>			
4023 - Operating Supplies	General operating supplies that include cleaning material & supplies for the station and apparatus, office supplies, fire safety material, some PPE, medical supplies, foam, epi pens, AED pads, road flares, batteries for equipment and tools, bulbs, ice, water & Gatorade for hydration, blades for power tools, pager cases, radio mics, hose gaskets, turnout & gear repairs & detergent, paper products and soaps for restrooms, etc.		14,790
4025 - Fees & License	8 New FFs - Certification Testing (Increase in Fees by MFSCB)	1,000	
4025 - Fees & License	Active 911 Fee	450	
4025 - Fees & License	Annual County CIS Maintenance Fee for Image Trend/CAD Interface	400	
4025 - Fees & License	Blue Card Command Certification Fees	1,500	
4025 - Fees & License	Fee for Annual Radio Usage - 31 x \$35	1,085	

# Costing Center Summary

Costing Center: 101-423 Fire Dept

4025 - Fees & License	FF Testing, certifications, re-certifications includes 5 new certifications (125 each) (MSFCB Increase in Fees)	1,100	
4025 - Fees & License	License Tabs	150	
4025 - Fees & License	Shop Air Compressor Annual State Fee	15	
			5,700
4029 - Maintenance & Repairs	Maintenance and repairs on equipment, apparatus, radios, turnout gear, pagers, power tools. Upgrades to Emergency lighting on apparatus.	20,885	
4029 - Maintenance & Repairs	Replacement of Tires for Apparatus	2,500	
			23,385
4035 - Communications	Active 911 Service, County Enhanced CAD/Image Trend Updates	612	
4035 - Communications	Aladtec workforce management system. Online staff and event management program.	2,000	
4035 - Communications	Verizon Service - 2 new iPads, Cell phone, 1 for Chief and 1 for Assistant Chief Ops. Air Card Service (X9) Ipad (Rescue 11), Ipad C-11, iPad Engine 11, iPad squad 2, iPad Chief SUV. iPad Tower 11, iPad Dispatch	4,000	
			6,612
4039 - Equipment	8 new structural firefighting helmets	3,600	
4039 - Equipment	8 pr. of bunker boots	3,320	
4039 - Equipment	8 sets of Turn Out Gear	18,000	
4039 - Equipment	Continue replacement of portable Radios, 2 per year @,4,500 Current Motorola XTS 5000 radio being discontinued.	9,000	
4039 - Equipment	Display case for retired members	2,850	
4039 - Equipment	High Rise standpipe kits	3,500	
4039 - Equipment	Hose, Nozzles (Replacement Failed Lengths)	5,500	
4039 - Equipment	Led Lighting Updates to Tower 11	3,100	
4039 - Equipment	Nomex hoods, structural FF gloves, extrication gloves	1,000	
4039 - Equipment	Officer seat modifications to accept SCBA for Right Front seat Officer	2,600	
4039 - Equipment	Scene lights and cord reels for Tower 11	2,200	
4039 - Equipment	Shelves and Brackets for Compartments on Tower 11	1,030	
			55,700
4040 - Motor Fuels & Lubricants	Fuel, oils, lubricants and fluids for apparatus, boats, power tools and equipment.		12,036
4041 - Training & Education	1001 Training - 8 New FFs (\$650 each)	5,200	
4041 - Training & Education	2 Chiefs to VCOS Symposium	800	
4041 - Training & Education	Annual required training	800	
4041 - Training & Education	FDIC Conference (4 FF)	2,600	
4041 - Training & Education	Medical Training from EMTS (\$150 FF/year)	5,550	
4041 - Training & Education	MSFCA Conf. (4 FF \$260)	1,050	
4041 - Training & Education	MSFCA Officer Development School (4 FF @ \$200)	800	
4041 - Training & Education	MSFDA Conv. (2 FF@ \$260)	520	
4041 - Training & Education	Officer Blue Card Command Training (First arriving officer command and control continuing education training)	500	

# Costing Center Summary

Costing Center: 101-423 Fire Dept

4041 - Training & Education	Training materials, videos, software	3,125	
			20,945
4043 - Travel & Mileage	2 Chiefs to VCOS Seminar	2,300	
4043 - Travel & Mileage	4 firefighters to FDIC	4,000	
4043 - Travel & Mileage	4 Firefighters to Officer School	1,200	
4043 - Travel & Mileage	MSFCA Conference (4FF)	2,500	
4043 - Travel & Mileage	MSFDA Conv. (2 FF)	1,000	
4043 - Travel & Mileage	NFPA 1001 and First Responder Training mileage, Regional sectional, mutual aid & committee meetings, mileage to training sites, training officer's meetings, misc. mileage for dept. business, Region and section school housing, meals etc.	5,600	
			16,600
4045 - Printing & Publishing	Dept. letterhead, envelopes, response forms, special needs		350
4047 - Liability Insurance	Insurance		10,500
4053 - Subscriptions & Memberships	Annual Dues for the Volunteer FF's Benefit Association	260	
4053 - Subscriptions & Memberships	Association of Minnesota Emergency Manager dues for Chief	150	
4053 - Subscriptions & Memberships	Blaze, MN Fire Publication periodical	259	
4053 - Subscriptions & Memberships	Carver County Mutual Aid Assoc.	275	
4053 - Subscriptions & Memberships	MSFCA Association Membership Dues	600	
4053 - Subscriptions & Memberships	MSFDA Association Membership Dues	400	
4053 - Subscriptions & Memberships	NFPA Association Membership Dues	245	
4053 - Subscriptions & Memberships	United Firefigther's Regional Assoc. dues	40	
			2,229
4079 - Medical Testing	Annual health surveillance, new FF screening, annual physicals		5,304
4081 - Equipment Testing	Annual testing of apparatus, pumps, hose, ladders, aerial Platform, aerial lift, hoist, face pieces, annual air analysis, air tanks, SCBA's, vacuum Breaker, Air Compressor and other equip, as needed and required.		12,000
4085 - Uniforms	Dress Uniforms for firefighters. Duty Uniforms for new fire fighters. Funds for replacement of worn Duty wear items.		19,240
			<b>Total: 205,391</b>
<b>Contracted Services</b>			
4062 - Inspection Services	Contractual inspection services for businesses, industrial, institutional, educational and rental property which is contracted out by the city.		6,500
4069 - Contract Services	Staffing/Service Study		10,000
			<b>Total: 16,500</b>
			<b>Total Expenditures: 390,057</b>
			<b>Net Total: (283,407)</b>

# Costing Center Summary

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*Costing Center: 101-425 Building Inspections*

**Previous Costing Center:** 101-425 Building  
Inspections

**Department:** Community Development

**Division:** Building Inspections

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 101-425

**Approved:** Yes

**Manager:** Lane Braaten

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## **Purpose:**

To carry out the enforcement of State Building Codes, City Rental Ordinance, Fire Inspections and Soil and Erosion Control Inspections. Provide efficient and thorough review of construction plans and thorough on site inspections to insure construction is building code compliant and answer citizen questions pertaining to construction issues. Monitor and inspect all construction projects until certificates of occupancy can be issued.

## **Profile:**

The City of Waconia contracts with a third party for this service.

# Costing Center Summary

Costing Center: 101-425 Building Inspections

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Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3015	Building Permit & Plan Check	Decreased	46.77 %	1,163,250	619,250
3017	Bldg Permit Erosion Control	Increased	2.00 %	12,000	12,240
<b>Total Revenues:</b>				<b>1,175,250</b>	<b>631,490</b>
<b>Expenditures</b>					
4069	Contract Services	Decreased	50.66 %	383,975	189,447
<b>Total Expenditures:</b>				<b>383,975</b>	<b>189,447</b>

# Costing Center Summary

Costing Center: 101-425 Building Inspections

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Licenses and Permits</b>			
3015 - Building Permit & Plan Check	Building Permits-Commercial	125,000	
3015 - Building Permit & Plan Check	Building Permits-General	220,000	
3015 - Building Permit & Plan Check	Building Permits-Residential (estimated 80 New Homes)	256,000	
3015 - Building Permit & Plan Check	Rental Inspections (365 at \$50 per unit)	18,250	
			619,250
3017 - Bldg Permit Erosion Control			12,240
		<b>Total:</b>	<b>631,490</b>
		<b>Total Revenues:</b>	<b>631,490</b>
<b>Expenditures</b>			
<b>Contracted Services</b>			
4069 - Contract Services	Third Party Inspection Contract		189,447
		<b>Total:</b>	<b>189,447</b>
		<b>Total Expenditures:</b>	<b>189,447</b>
		<b>Net Total:</b>	<b>442,043</b>

# Costing Center Summary

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*Costing Center: 101-427 Community Safety*

**Previous Costing Center:** 101-427 Community Safety

**Department:** Public Safety

**Division:** Community Safety

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 101-427

**Approved:** Yes

**Manager:** Susan Arntz

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## **Purpose:**

The budget provides for the cost of maintaining the civil defense sirens. The City pays for electricity costs, maintenance, and upgrades for each siren in the community.

## **Profile:**

Community safety expenditures related to the City's defense sirens.

# Costing Center Summary

Costing Center: 101-427 Community Safety

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Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Expenditures</b>					
4029	Maintenance & Repairs	Unchanged	0.00 %	1,000	1,000
4049	Electricity & Natural Gas	Unchanged	0.00 %	90	90
4069	Contract Services	Unchanged	0.00 %	900	900
<b>Total Expenditures:</b>				<b>1,990</b>	<b>1,990</b>

# Costing Center Summary

Costing Center: 101-427 Community Safety

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Expenditures</b>			
<b>Operating Expenses</b>			
4029 - Maintenance & Repairs	Civil Defense Sirens		1,000
4049 - Electricity & Natural Gas	Civil Defense Sirens		90
		<b>Total:</b>	<b>1,090</b>
<b>Contracted Services</b>			
4069 - Contract Services	Service Contract with Countryside Vet		900
		<b>Total:</b>	<b>900</b>
		<b>Total Expenditures:</b>	<b>1,990</b>
		<b>Net Total:</b>	<b>(1,990)</b>

# Costing Center Summary

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*Costing Center: 101-431 Streets*

**Previous Costing Center:** 101-431 Streets

**Department:** Public Services

**Division:** Public Services-Streets

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 101-431

**Approved:** Yes

**Manager:** Craig Eldred

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## **Purpose:**

The Streets department maintains and repairs city streets and alleys, storm sewers, public property, and City equipment, and coordinates the maintenance and replacement of street lights. Its duties include street and alley repair, seal coating, street sweeping, snow and ice control, and traffic sign maintenance. There are approximately 48 miles of streets, 14 miles of sidewalks, and 47 miles of storm water pipes within the City.

## **Profile:**

The Streets department consists of the Public Services Director (.20 FTE), Maintenance Supervisor (.50 FTE), Maintenance Workers (4.5 FTE), Mechanic (.31 FTE), Maintenance Technician (.50 FTE), Office Assistant (.75 FTE), and Seasonal Maintenance Workers (.82 FTE).

# Costing Center Summary

Costing Center: 101-431 Streets

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3018	Aid	Increased	9.77 %	18,675	20,500
3037	Maintenance Chargebacks	Decreased	60.00 %	25,000	10,000
3058	Composting Fees	Unchanged	0.00 %	3,900	3,900
3070	Grant Proceeds	Unchanged	0.00 %	6,700	6,700
<b>Total Revenues:</b>				<b>54,275</b>	<b>41,100</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	8.91 %	363,170	395,533
4003	Part Time Wages	Increased	131.02 %	10,118	23,375
4011	PERA Contributions	Increased	5.99 %	27,238	28,870
4013	FICA/Medicare	Increased	13.21 %	28,557	32,328
4017	Worker's Comp	Increased	40.00 %	25,000	35,000
4019	Employee Benefit Costs	Increased	1.86 %	77,746	79,189
4023	Operating Supplies	Increased	2.00 %	50,000	51,000
4024	Merchandise for Resale	Decreased	20.00 %	15,000	12,000
4025	Fees & License	Decreased	56.17 %	4,600	2,016
4029	Maintenance & Repairs	Increased	2.00 %	43,000	43,860
4035	Communications	Increased	2.00 %	2,000	2,040
4037	Postage	Increased	2.00 %	700	714
4039	Equipment	Increased	0.96 %	7,700	7,774
4040	Motor Fuels & Lubricants	Increased	2.00 %	45,000	45,900
4041	Training & Education	Unchanged	0.00 %	5,500	5,500
4043	Travel & Mileage	Increased	2.00 %	500	510
4045	Printing & Publishing	Increased	2.00 %	800	816
4047	Liability Insurance	Increased	2.00 %	24,000	24,480
4053	Subscriptions & Memberships	Increased	2.00 %	1,200	1,224
4057	Engineering Services	Decreased	35.89 %	17,500	11,220
4069	Contract Services	Increased	16.13 %	47,000	54,580
4071	Rental/Leasing Cost	Increased	33.33 %	1,500	2,000
4073	Waste Disposal/Recycling	Increased	2.00 %	550	561
4074	Sand/Salt	Unchanged	0.00 %	47,000	47,000
4078	Road Signage/Striping	Increased	0.67 %	18,000	18,120
4084	Composting	Increased	2.00 %	4,500	4,590
4085	Uniforms	Increased	2.00 %	2,850	2,907
4094	Seal Coating/Overlay	Increased	4.98 %	112,400	118,000
<b>Total Expenditures:</b>				<b>983,129</b>	<b>1,051,107</b>

# Costing Center Summary

Costing Center: 101-431 Streets

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Intergovernmental</b>			
3018 - Aid	MNDOT Maintenance & Carver County		20,500
		<b>Total:</b>	<b>20,500</b>
<b>Charges for Services</b>			
3037 - Maintenance Chargebacks	Additional Sales of Winter De-icing Liquids & Other Service Bill Backs		10,000
3058 - Composting Fees			3,900
		<b>Total:</b>	<b>13,900</b>
<b>Grants</b>			
3070 - Grant Proceeds	Carver County Compost Grant		6,700
		<b>Total:</b>	<b>6,700</b>
		<b>Total Revenues:</b>	<b>41,100</b>
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	Streets Full Time Wages		395,533
4003 - Part Time Wages	Seasonal Streets Maintenance Worker (1) Wages (700 Hours)	9,625	
4003 - Part Time Wages	Seasonal Streets Maintenance Worker (2) Wages (500 Hours)	6,875	
4003 - Part Time Wages	Seasonal Streets Maintenance Worker (3) Wages (500 Hours)	6,875	
			23,375
		<b>Total:</b>	<b>418,908</b>
<b>Benefits</b>			
4011 - PERA Contributions	Streets PERA		28,870
4013 - FICA/Medicare	Streets FICA		32,328
4017 - Worker's Comp	Streets Workers Comp		35,000
4019 - Employee Benefit Costs	Streets Health Benefits		79,189
		<b>Total:</b>	<b>175,387</b>
<b>Operating Expenses</b>			
4023 - Operating Supplies	Gravel, rock, oil, asphalt, sand, equipment supplies, cleaning supplies, cellphone upgrades, paper, barricades, safety cones		51,000
4024 - Merchandise for Resale	Street Signage Purchased For Developments For Resale		12,000
4025 - Fees & License	800 MHZ User fee	204	
4025 - Fees & License	Data Collection Vehicle Activities AVL Four Months of Service	1,200	
4025 - Fees & License	PCA permit	612	
			2,016
4029 - Maintenance & Repairs	Equipment Repairs Internal/Preventive Maintenance		43,860
4035 - Communications	Cell phones		2,040
4037 - Postage	Mailing fees		714

# Costing Center Summary

Costing Center: 101-431 Streets

4039 - Equipment	Misc. Small Equipment, Specialized Mechanic Tool Assistance	3,774	
4039 - Equipment	Safety Equipment for Road Maintenance Activities	4,000	
			7,774
4040 - Motor Fuels & Lubricants	Fuels and Lubricants		45,900
4041 - Training & Education	Ash borer, Sign retroreflectivity, LTAP, Mechanic Training, Snow Conference		5,500
4043 - Travel & Mileage	Mileage reimbursement		510
4045 - Printing & Publishing	Article for public education-winter parking		816
4047 - Liability Insurance			24,480
4053 - Subscriptions & Memberships	Misc Publications, W&S License, memberships to American Public Works Association and Minnesota Street Superintendent Association and Fleet Membership		1,224
4071 - Rental/Leasing Cost	Equipment rental; Track Skid 50% for One Month		2,000
4073 - Waste Disposal/Recycling	Recycling material		561
4074 - Sand/Salt	Road salt and liquid chemicals for snow and ice control; Salt 2016 500 Ton @74.31		47,000
4078 - Road Signage/Striping	Light Pole Banners for Downtown	5,000	
4078 - Road Signage/Striping	Signs Traffic Safety Improvements	6,120	
4078 - Road Signage/Striping	Street Sign Retroreflectivity Requirement, Second Speed Sign Sparrow Road	7,000	
			18,120
4084 - Composting	Compost collection, roll offs		4,590
4085 - Uniforms	Employee Uniforms		2,907
4094 - Seal Coating/Overlay	Crack Sealing of Streets to maintain PCI rating	20,000	
4094 - Seal Coating/Overlay	JPA Costs: Seal Coating Community Roadway Assets	81,000	
4094 - Seal Coating/Overlay	JPA Costs: Street Striping & Symbols Installation	17,000	
			118,000
		<b>Total:</b>	<b>391,012</b>
<b>Contracted Services</b>			
4057 - Engineering Services	Consulting engineering		11,220
4069 - Contract Services	Material hauling, snow hauling	17,340	
4069 - Contract Services	Outsourced Concrete Work	15,000	
4069 - Contract Services	Sidewalk Inspection/Trip Hazard Abatement	10,000	
4069 - Contract Services	Vehicle Maintenance	12,240	
			54,580
		<b>Total:</b>	<b>65,800</b>
		<b>Total Expenditures:</b>	<b>1,051,107</b>
		<b>Net Total:</b>	<b>(1,010,007)</b>

# Costing Center Summary

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*Costing Center: 101-441 Parks*

**Previous Costing Center:** 101-441 Parks

**Department:** Public Services

**Division:** Public Services-Parks

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 101-441

**Approved:** Yes

**Manager:** Craig Eldred

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## **Purpose:**

To provide quality maintenance and safe operational amenities within the City's 20 neighborhood and 4 community parks. Maintain 13.1 miles of trails that are designed to ensure that citizens are able to walk and bicycle throughout the community. Waconia Parks & Recreation Commission reviews current and future community park and recreation needs, programs and facilities and recommends action to promote the implementation of the City's park, trail, and recreation plans.

## **Profile:**

The Parks department consists of the Public Services Director (.12 FTE), Maintenance Workers (2.5 FTE), Mechanic (.15 FTE), and Seasonal Maintenance Workers (.92 FTE).

# Costing Center Summary

Costing Center: 101-441 Parks

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3039	Rental Fees	New this year		0	4,800
3059	Refunds & Reimbursements	Unchanged	0.00 %	500	500
<b>Total Revenues:</b>				<b>500</b>	<b>5,300</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Decreased	0.07 %	162,342	162,224
4003	Part Time Wages	Decreased	19.31 %	32,376	26,125
4011	PERA Contributions	Decreased	0.07 %	12,176	12,167
4013	FICA/Medicare	Decreased	3.27 %	14,896	14,409
4017	Worker's Comp	Increased	22.22 %	4,500	5,500
4019	Employee Benefit Costs	Decreased	7.41 %	35,622	32,984
4023	Operating Supplies	Increased	3.18 %	17,000	17,540
4025	Fees & License	Decreased	25.00 %	800	600
4029	Maintenance & Repairs	Increased	1.32 %	51,454	52,134
4035	Communications	Increased	2.00 %	2,500	2,550
4037	Postage	Increased	2.00 %	100	102
4039	Equipment	Decreased	3.26 %	27,000	26,120
4040	Motor Fuels & Lubricants	Increased	2.00 %	20,000	20,400
4041	Training & Education	Increased	1.21 %	3,800	3,846
4047	Liability Insurance	Increased	2.00 %	35,000	35,700
4057	Engineering Services	Increased	11.11 %	4,500	5,000
4069	Contract Services	Decreased	21.36 %	20,600	16,200
4071	Rental/Leasing Cost	Increased	41.60 %	5,000	7,080
4085	Uniforms	Increased	2.00 %	650	663
<b>Total Expenditures:</b>				<b>450,316</b>	<b>441,344</b>

# Costing Center Summary

Costing Center: 101-441 Parks

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3039 - Rental Fees	Community Garden Rental	1,700	
3039 - Rental Fees	Field & Park Amenities Rentals	3,100	
			4,800
3059 - Refunds & Reimbursements			500
		<b>Total:</b>	<b>5,300</b>
		<b>Total Revenues:</b>	<b>5,300</b>
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	Parks Full Time Wages		162,224
4003 - Part Time Wages	Seasonal Parks Maintenance Worker (1) Wages (500 Hours)	6,875	
4003 - Part Time Wages	Seasonal Parks Maintenance Worker (2) Wages (700 Hours)	9,625	
4003 - Part Time Wages	Seasonal Parks Maintenance Worker (3) Wages (700 Hours)	9,625	
			26,125
		<b>Total:</b>	<b>188,349</b>
<b>Benefits</b>			
4011 - PERA Contributions	Parks PERA		12,167
4013 - FICA/Medicare	Parks FICA		14,409
4017 - Worker's Comp	Parks Workers Comp		5,500
4019 - Employee Benefit Costs	Parks Health Benefits		32,984
		<b>Total:</b>	<b>65,060</b>
<b>Operating Expenses</b>			
4023 - Operating Supplies	Arbor Day Tree(s)	200	
4023 - Operating Supplies	Supplies	17,340	
			17,540
4025 - Fees & License	Two Months Vehicle & Equipment Tracking AVL		600
4029 - Maintenance & Repairs	General Equipment Repairs	22,134	
4029 - Maintenance & Repairs	Trail Improvements Annual Reconstruction & Fog Sealing	30,000	
			52,134
4035 - Communications	Cell phones, AI, Hans, and Deanna Phone upgrades and one addition for 2016		2,550
4037 - Postage			102
4039 - Equipment	Park maintenance and equipment repairs	6,120	
4039 - Equipment	Replacement of Park Amenities Per-Management Plan	20,000	
			26,120
4040 - Motor Fuels & Lubricants			20,400
4041 - Training & Education	Pesticide Recertification, MPRA	1,500	
4041 - Training & Education	Tree Inspector Recertification and Play Ground Inspection Training	2,346	
			3,846

# Costing Center Summary

Costing Center: 101-441 Parks

4047 - Liability Insurance			35,700
4071 - Rental/Leasing Cost	Aeration Equipment With Over Seeding Capabilities Rental	3,000	
4071 - Rental/Leasing Cost	Portable Sanitation, Brook Peterson/Cedar Point	4,080	
			<u>7,080</u>
4085 - Uniforms			663
		<b>Total:</b>	<b><u>166,735</u></b>
<b>Contracted Services</b>			
4057 - Engineering Services	Trail Rating and Misc. Service		5,000
4069 - Contract Services	Driving and Drug Screening	200	
4069 - Contract Services	Herbicide Application Services	7,000	
4069 - Contract Services	Lighting Improvements & Maintenance at Parks	4,000	
4069 - Contract Services	Reitz Lake Native Restoration Project - Phase 2 Time and Material Charges	5,000	
			<u>16,200</u>
		<b>Total:</b>	<b><u>21,200</u></b>
		<b>Total Expenditures:</b>	<b><u>441,344</u></b>
		<b>Net Total:</b>	<b><u>(436,044)</u></b>

# Costing Center Summary

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*Costing Center: 101-443 Recreation*

**Previous Costing Center:** None

**Department:** Culture & Recreation

**Division:** Recreation

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 101-443

**Approved:** Yes

**Manager:** Susan Arntz

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## **Purpose:**

The recreation department manages the City's summer park programming; this including summer softball leagues, music in the park, movies in the park, and coordination with Carver County park programs.

## **Profile:**

The Recreation department activities are administered through Rink Management Services Corporation.

# Costing Center Summary

Costing Center: 101-443 Recreation

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Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3041	Program Registration & Lessons	New this year		0	4,000
<b>Total Revenues:</b>				<b>0</b>	<b>4,000</b>
<b>Expenditures</b>					
4023	Operating Supplies	New this year		0	1,250
4025	Fees & License	New this year		0	800
4069	Contract Services	New this year		0	11,300
4071	Rental/Leasing Cost	New this year		0	1,200
<b>Total Expenditures:</b>				<b>0</b>	<b>14,550</b>

# Costing Center Summary

Costing Center: 101-443 Recreation

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3041 - Program Registration & Lessons	Softball Registration Fees		4,000
		<b>Total:</b>	<b>4,000</b>
		<b>Total Revenues:</b>	<b>4,000</b>
<b>Expenditures</b>			
<b>Operating Expenses</b>			
4023 - Operating Supplies	Men's Softball Awards	400	
4023 - Operating Supplies	Softball/Scorecards	850	
			1,250
4025 - Fees & License	Softball Sanction Fees	400	
4025 - Fees & License	Softball Tournament Registration Fees	400	
			800
4071 - Rental/Leasing Cost	Movie in the Park		1,200
		<b>Total:</b>	<b>3,250</b>
<b>Contracted Services</b>			
4069 - Contract Services	Golf Instruction	250	
4069 - Contract Services	Music in the Park	4,200	
4069 - Contract Services	Programming with Carver County	350	
4069 - Contract Services	Umpire Fees	6,500	
			11,300
		<b>Total:</b>	<b>11,300</b>
		<b>Total Expenditures:</b>	<b>14,550</b>
		<b>Net Total:</b>	<b>(10,550)</b>

# Costing Center Summary

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*Costing Center: 101-445 Central Facility*

**Previous Costing Center:** 101-445 Central Facility

**Department:** Administrative Services

**Division:** Central Facilities

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 101-445

**Approved:** Yes

**Manager:** Susan Arntz

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## **Purpose:**

Allocate resources for general phone system, facility leasing or rentals, building maintenance and repairs, and facility alarm monitoring.

## **Profile:**

The Central Facility department tracks general fund expenditures that may not be specific to one department. Expenditures are for the operation of the City's facilities including the City Hall building, Public Services building, and the City's rental property located at 1250 Highway 284, Waconia.

# Costing Center Summary

Costing Center: 101-445 Central Facility

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3039	Rental Fees	Decreased	6.51 %	61,891	57,862
<b>Total Revenues:</b>				<b>61,891</b>	<b>57,862</b>
<b>Expenditures</b>					
4023	Operating Supplies	Unchanged	0.00 %	6,750	6,750
4029	Maintenance & Repairs	Unchanged	0.00 %	39,000	39,000
4035	Communications	Unchanged	0.00 %	10,500	10,500
4039	Equipment	Not used this year		17,800	0
4040	Motor Fuels & Lubricants	Unchanged	0.00 %	1,200	1,200
4041	Training & Education	Unchanged	0.00 %	900	900
4047	Liability Insurance	Unchanged	0.00 %	21,400	21,400
4049	Electricity & Natural Gas	Unchanged	0.00 %	78,500	78,500
4060	Contract Maintenance	Increased	9.79 %	55,202	60,607
4069	Contract Services	Unchanged	0.00 %	240	240
4071	Rental/Leasing Cost	Unchanged	0.00 %	53,200	53,200
4081	Equipment Testing	Increased	0.08 %	6,329	6,334
<b>Total Expenditures:</b>				<b>291,021</b>	<b>278,631</b>

# Costing Center Summary

Costing Center: 101-445 Central Facility

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3039 - Rental Fees	City Hall Room Rentals	3,000	
3039 - Rental Fees	Facility lease: Former PW building/Ridgeview Ambulance	40,862	
3039 - Rental Fees	Facility lease: Former PW CAM Charges	14,000	
			57,862
		<b>Total:</b>	<b>57,862</b>
		<b>Total Revenues:</b>	<b>57,862</b>
<b>Expenditures</b>			
<b>Operating Expenses</b>			
4023 - Operating Supplies	Light bulbs, paint, irrigation parts, restroom supplies		6,750
4029 - Maintenance & Repairs	City Hall Maintenance	9,000	
4029 - Maintenance & Repairs	Contract Maintenance Services	10,000	
4029 - Maintenance & Repairs	Fire Station Maintenance	4,000	
4029 - Maintenance & Repairs	Old Public Works Facility	4,000	
4029 - Maintenance & Repairs	Public Services Maintenance	12,000	
			39,000
4035 - Communications	CarverLink Phone Service		10,500
4040 - Motor Fuels & Lubricants	Generator Fuel - Public Services, Fire Station, City Hall		1,200
4041 - Training & Education	Regional Safety Training		900
4047 - Liability Insurance	Carver CDA Additional Insurance for City Hall Facility	4,500	
4047 - Liability Insurance	City Hall Facility	7,600	
4047 - Liability Insurance	Fire Station Facility	1,500	
4047 - Liability Insurance	Former PW facility	2,000	
4047 - Liability Insurance	Parking Ramp Facility	1,000	
4047 - Liability Insurance	Public Works Facility (Street/Parks Portion)	4,800	
			21,400
4049 - Electricity & Natural Gas	City Hall Electric/Gas	28,000	
4049 - Electricity & Natural Gas	Fire Station Electric/Gas	12,500	
4049 - Electricity & Natural Gas	Former PW facility	13,000	
4049 - Electricity & Natural Gas	Park Facility Electric	8,000	
4049 - Electricity & Natural Gas	Public Services Electric/Gas	17,000	
			78,500
4071 - Rental/Leasing Cost	Copiers/White Board @ City Hall & Public Services	11,000	
4071 - Rental/Leasing Cost	Senior Dining Lease for Legion	7,200	
4071 - Rental/Leasing Cost	Senior Housing Subsidy Payment	35,000	
			53,200
4081 - Equipment Testing	Elevator Operator Permit: Public Svc & Fire Station	400	
4081 - Equipment Testing	Elevator Service: Public Svc & Fire	3,465	
4081 - Equipment Testing	Fire Alarm Monitoring & Testing: WTP/IA/Fire	1,889	
4081 - Equipment Testing	Fire Extinguisher Testing: City Hall, Public Svc, Fire Station	340	

# Costing Center Summary

Costing Center: 101-445 Central Facility

4081 - Equipment Testing	Tox Alert Testing (PS)	240	
		6,334	
		<b>Total:</b>	<b>217,784</b>
<b>Contracted Services</b>			
4060 - Contract Maintenance	Carpet Cleaning & Flooring Wax (CH, PS, Library, FS)	5,000	
4060 - Contract Maintenance	City Hall/Library Cleaning-3 days per week	17,800	
4060 - Contract Maintenance	Fire Station Cleaning - 2 days per month	2,200	
4060 - Contract Maintenance	Garage Door Inspections - (PS, IA, FS, WTP)	2,300	
4060 - Contract Maintenance	Generator Inspection Services for Fire Station, Public Services & City Hall Facilities (Estimated \$2535 each inspection)	7,605	
4060 - Contract Maintenance	HVAC Preventative Maint. Contract (CH, PS, FS, WTP)	16,000	
4060 - Contract Maintenance	Public Services Cleaning-2 days per week	7,452	
4060 - Contract Maintenance	Window Cleaning (CH, Library, FS)	2,250	
		60,607	
4069 - Contract Services	City Shredding Service		240
		<b>Total:</b>	<b>60,847</b>
		<b>Total Expenditures:</b>	<b>278,631</b>
		<b>Net Total:</b>	<b>(220,769)</b>

# Costing Center Summary

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*Costing Center: 101-000 Transfers*

**Previous Costing Center:** 101-000 Transfers

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 101-000

**Approved:** Yes

**Manager:** Nicole Meyer

---

## **Purpose:**

Transfers-out provide resources for recreation activities in the Safari Island and Ice Arena funds and the City's capital equipment needs. Transfers-in to the general fund are from the utility enterprise funds for administrative costs such as human resources, technology, payroll, purchasing, and fixed asset management.

## **Profile:**

Interfund Transfers in and out of the general fund provide revenue for and from other funds.

# Costing Center Summary

Costing Center: 101-000 Transfers

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3073	Interfund Transfer In	Decreased	31.51 %	333,200	228,200
<b>Total Revenues:</b>				<b>333,200</b>	<b>228,200</b>
<b>Expenditures</b>					
4097	Interfund Transfer Out	Increased	7.96 %	1,433,000	1,547,000
4099	Contingency	New this year		0	100,000
<b>Total Expenditures:</b>				<b>1,433,000</b>	<b>1,647,000</b>

# Costing Center Summary

Costing Center: 101-000 Transfers

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Transfers In</b>			
3073 - Interfund Transfer In	From Lodging Tax Fund	2,200	
3073 - Interfund Transfer In	From Sewer Fund	88,000	
3073 - Interfund Transfer In	From Stormwater Fund	50,000	
3073 - Interfund Transfer In	From Water Fund	88,000	
			228,200
		<b>Total:</b>	<b>228,200</b>
		<b>Total Revenues:</b>	<b>228,200</b>
<b>Expenditures</b>			
<b>Transfers Out</b>			
4097 - Interfund Transfer Out	Capital Equipment	500,000	
4097 - Interfund Transfer Out	Ice Arena Debt	430,000	
4097 - Interfund Transfer Out	Ice Arena Operating	143,000	
4097 - Interfund Transfer Out	PIR Capital Project Fund	67,000	
4097 - Interfund Transfer Out	Safari Island Debt	157,000	
4097 - Interfund Transfer Out	Safari Island Operating	250,000	
			1,547,000
		<b>Total:</b>	<b>1,547,000</b>
<b>Operating Expenses</b>			
4099 - Contingency	Staffing Changes Taking Place in 2017		100,000
		<b>Total:</b>	<b>100,000</b>
		<b>Total Expenditures:</b>	<b>1,647,000</b>
		<b>Net Total:</b>	<b>(1,418,800)</b>

# Costing Center Summary

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*Costing Center: 101-415 Economic Development*

**Previous Costing Center:** 101-415 Economic  
Development

**Budget Year:** 2017

**Department:** Community Development

**Accounting Reference:** 101-415

**Division:** Economic Development

**Approved:** Yes

**Stage:** Approved

**Manager:** Susan Arntz

---

## **Purpose:**

Promotes investment in the community through development, business development, redevelopment, and special projects.

## **Profile:**

This role is currently shared between the City Administrator and Assistant City Administrator.

# Costing Center Summary

Costing Center: 101-415 Economic Development

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Expenditures</b>					
4041	Training & Education	Increased	20.00 %	250	300
4043	Travel & Mileage	Unchanged	0.00 %	250	250
4045	Printing & Publishing	Unchanged	0.00 %	200	200
4053	Subscriptions & Memberships	Not used this year		200	0
4071	Rental/Leasing Cost	Unchanged	0.00 %	6,000	6,000
<b>Total Expenditures:</b>				<b>6,900</b>	<b>6,750</b>

# Costing Center Summary

Costing Center: 101-415 Economic Development

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Expenditures</b>			
<b>Operating Expenses</b>			
4041 - Training & Education	Sensible Land Use Coalition, EDAM, DEED, etc.		300
4043 - Travel & Mileage	Travel to Training		250
4045 - Printing & Publishing	Marketing Materials		200
4071 - Rental/Leasing Cost	Olive Street Monument Sign Lease		6,000
		<b>Total:</b>	<b>6,750</b>
		<b>Total Expenditures:</b>	<b>6,750</b>
		<b>Net Total:</b>	<b>(6,750)</b>

# Costing Center Summary

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*Costing Center: 103-000 PIR*

**Previous Costing Center:** 103-000 PIR

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 103-000

**Approved:** Yes

**Manager:** Nicole Meyer

---

## **Purpose:**

This fund was established under MN State Statutes to provide for the tracking and reporting of capital improvement projects for infrastructure and facility. Debt obligations are paid from special assessment and special debt levy tax sources within the PIR Debt Fund.

## **Profile:**

A capital fund for public improvement purchases.

# Costing Center Summary

Costing Center: 103-000 PIR

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3063	Interest from Investments	Unchanged	0.00 %	7,000	7,000
3073	Interfund Transfer In	Increased	54.18 %	2,685,494	4,140,380
<b>Total Revenues:</b>				<b>2,692,494</b>	<b>4,147,380</b>
<b>Expenditures</b>					
4045	Printing & Publishing	Unchanged	0.00 %	1,000	1,000
4057	Engineering Services	Increased	85.71 %	35,000	65,000
4059	Legal Services	New this year		0	10,000
4069	Contract Services	Increased	31.41 %	31,200	41,000
4097	Interfund Transfer Out	Not used this year		1,228,211	0
4103	Building Acquisition	New this year		0	150,000
4107	Cost of Construction	Increased	144.77 %	1,865,606	4,566,380
<b>Total Expenditures:</b>				<b>3,161,017</b>	<b>4,833,380</b>

# Costing Center Summary

Costing Center: 103-000 PIR

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Financing</b>			
3063 - Interest from Investments			7,000
		<b>Total:</b>	<b>7,000</b>
<b>Transfers In</b>			
3073 - Interfund Transfer In	Bond Proceeds - 2017 Infrastructure Project	4,011,380	
3073 - Interfund Transfer In	From General Fund	67,000	
3073 - Interfund Transfer In	From PIR Debt Fund	62,000	
			4,140,380
		<b>Total:</b>	<b>4,140,380</b>
		<b>Total Revenues:</b>	<b>4,147,380</b>
<b>Expenditures</b>			
<b>Operating Expenses</b>			
4045 - Printing & Publishing	Project notifications		1,000
		<b>Total:</b>	<b>1,000</b>
<b>Contracted Services</b>			
4057 - Engineering Services	Closed Capital Project Additional Expenditures	15,000	
4057 - Engineering Services	Feasibility Study - 2018 Infrastructure Project	50,000	
			65,000
4059 - Legal Services	Misc Project Legal Services		10,000
4069 - Contract Services	Flooring Replacement in Lobby Area - Safari Island	21,000	
4069 - Contract Services	Tax Payments - Land Held for Resale	15,000	
4069 - Contract Services	Update/Replace Front Desk - Safari Island	5,000	
			41,000
		<b>Total:</b>	<b>116,000</b>
<b>Capital Outlay &amp; Development</b>			
4103 - Building Acquisition	Land Purchase - Downtown Parking		150,000
4107 - Cost of Construction	2017 Infrastructure - Highway 5/CSAH110 Improvements/94th Street/Community Drive	4,011,380	
4107 - Cost of Construction	Finish Meeting Room Space - City Hall	100,000	
4107 - Cost of Construction	Outstanding Project Costs - 2016 Infrastructure	250,000	
4107 - Cost of Construction	Reconstruction City Square Park Restroom Facility	125,000	
4107 - Cost of Construction	Recreation Software Project	80,000	
			4,566,380
		<b>Total:</b>	<b>4,716,380</b>
		<b>Total Expenditures:</b>	<b>4,833,380</b>
		<b>Net Total:</b>	<b>(686,000)</b>

# Costing Center Summary

---

*Costing Center: 105-000 Capital Equipment*

**Previous Costing Center:** 105-000 Capital  
Equipment

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 105-000

**Approved:** Yes

**Manager:** Nicole Meyer

---

## **Purpose:**

This fund was established to provide for large capital equipment and vehicle purchases. Sources and uses are identified in the Capital Improvement Plan on an annual basis.

## **Profile:**

A capital fund for equipment and vehicle purchases.

# Costing Center Summary

Costing Center: 105-000 Capital Equipment

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3003	Delinquent Tax	Unchanged	0.00 %	500	500
3005	Special Debt Tax	Decreased	2.63 %	106,704	103,896
3059	Refunds & Reimbursements	Not used this year		3,900	0
3063	Interest from Investments	Unchanged	0.00 %	7,000	7,000
3071	Bond Proceeds	New this year		0	563,000
3073	Interfund Transfer In	Increased	25.00 %	400,000	500,000
<b>Total Revenues:</b>				<b>518,104</b>	<b>1,174,396</b>
<b>Expenditures</b>					
4039	Equipment	Not used this year		67,000	0
4039C	Capital Equipment	Increased	24.83 %	808,490	1,009,250
4045	Printing & Publishing	Unchanged	0.00 %	1,000	1,000
4089	Bond Interest	Decreased	21.43 %	12,600	9,900
4090	Bond Principal	Unchanged	0.00 %	90,000	90,000
<b>Total Expenditures:</b>				<b>979,090</b>	<b>1,110,150</b>

# Costing Center Summary

Costing Center: 105-000 Capital Equipment

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3003 - Delinquent Tax			500
3005 - Special Debt Tax	Special Debt Levy for Aerial Ladder Truck		103,896
		<b>Total:</b>	<b>104,396</b>
<b>Financing</b>			
3063 - Interest from Investments			7,000
		<b>Total:</b>	<b>7,000</b>
<b>Bonding</b>			
3071 - Bond Proceeds	Bond Proceeds/Financing - Fire Engine Replacement		563,000
		<b>Total:</b>	<b>563,000</b>
<b>Transfers In</b>			
3073 - Interfund Transfer In	From General Fund		500,000
		<b>Total:</b>	<b>500,000</b>
		<b>Total Revenues:</b>	<b>1,174,396</b>
<b>Expenditures</b>			
<b>Capital Outlay &amp; Development</b>			
4039C - Capital Equipment	Dump Truck Replacement	253,500	
4039C - Capital Equipment	Extrication Tools for Fire Department	83,000	
4039C - Capital Equipment	Fire Engine - Replacement of Truck #17	563,000	
4039C - Capital Equipment	OSHA Compliant SCBA Bottle Fill Station for Fire Department	11,400	
4039C - Capital Equipment	Replacement Kubota RTV1100	32,000	
4039C - Capital Equipment	Trailer for Park Maintenance/Mowers	11,000	
4039C - Capital Equipment	Truck Replacement - One Ton - Public Services	55,350	
			1,009,250
		<b>Total:</b>	<b>1,009,250</b>
<b>Operating Expenses</b>			
4045 - Printing & Publishing	Project notifications		1,000
		<b>Total:</b>	<b>1,000</b>
<b>Debt</b>			
4089 - Bond Interest	2011A Bonds - Aerial Ladder Truck		9,900
4090 - Bond Principal	2011A Bonds - Aerial Ladder Truck		90,000
		<b>Total:</b>	<b>99,900</b>
		<b>Total Expenditures:</b>	<b>1,110,150</b>
		<b>Net Total:</b>	<b>64,246</b>

# Costing Center Summary

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*Costing Center: 107-000 PEG*

**Previous Costing Center:** 107-000 PEG

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 107-000

**Approved:** Yes

**Manager:** Susan Arntz

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## **Purpose:**

Provide information to the public through the City's Cable Channel and website. Continue partnership with Crown College for cable broadcast. Maintain GovDelivery notification service.

## **Profile:**

There are no staff programmed to this special revenue fund budget.

# Costing Center Summary

Costing Center: 107-000 PEG

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Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3030	Franchise Fees	Unchanged	0.00 %	15,500	15,500
3063	Interest from Investments	Unchanged	0.00 %	200	200
<b>Total Revenues:</b>				<b>15,700</b>	<b>15,700</b>
<b>Expenditures</b>					
4025	Fees & License	Decreased	47.95 %	10,699	5,569
4039	Equipment	Unchanged	0.00 %	1,300	1,300
4069	Contract Services	Unchanged	0.00 %	1,000	1,000
<b>Total Expenditures:</b>				<b>12,999</b>	<b>7,869</b>

# Costing Center Summary

Costing Center: 107-000 PEG

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3030 - Franchise Fees	Mediacom Franchise Fees		15,500
		<b>Total:</b>	<b>15,500</b>
<b>Financing</b>			
3063 - Interest from Investments			200
		<b>Total:</b>	<b>200</b>
		<b>Total Revenues:</b>	<b>15,700</b>
<b>Expenditures</b>			
<b>Operating Expenses</b>			
4025 - Fees & License	Annual Renewal: Alpha Video	1,200	
4025 - Fees & License	Annual Renewal: Civics Plus	4,309	
4025 - Fees & License	Annual Renewal: Vimeo	60	
			5,569
4039 - Equipment	Misc. Small Equipment		1,300
		<b>Total:</b>	<b>6,869</b>
<b>Contracted Services</b>			
4069 - Contract Services	Apollo/Alpha Video		1,000
		<b>Total:</b>	<b>1,000</b>
		<b>Total Expenditures:</b>	<b>7,869</b>
		<b>Net Total:</b>	<b>7,831</b>

# Costing Center Summary

---

*Costing Center: 202-415 Revolving Loan - Economic Development*

**Previous Costing Center:** 202-415 Revolving Loan -  
Economic Development

**Department:** Community Development

**Division:** Economic Development

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 202-415

**Approved:** Yes

**Manager:** Nicole Meyer

---

## **Purpose:**

The revolving loan fund program was developed in 1994 to assist Downtown Business owners with low interest rate loans for business development, expansion, and retention purposes.

## **Profile:**

A special revenue fund to track revenues and expenditures related to loans processed for economic development.

# Costing Center Summary

Costing Center: 202-415 Revolving Loan - Economic Development

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3027	Administrative Fees	Unchanged	0.00 %	1,000	1,000
3061	Fines	Unchanged	0.00 %	100	100
3063	Interest from Investments	Unchanged	0.00 %	6,000	6,000
3065	Interest from Receivables	Decreased	1.64 %	30,500	30,000
<b>Total Revenues:</b>				<b>37,600</b>	<b>37,100</b>
<b>Expenditures</b>					
4023	Operating Supplies	Unchanged	0.00 %	200	200
4059	Legal Services	Unchanged	0.00 %	12,000	12,000
4069	Contract Services	Unchanged	0.00 %	500	500
<b>Total Expenditures:</b>				<b>12,700</b>	<b>12,700</b>

# Costing Center Summary

Costing Center: 202-415 Revolving Loan - Economic Development

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3027 - Administrative Fees			1,000
		<b>Total:</b>	<b>1,000</b>
<b>Fines and Forfeitures</b>			
3061 - Fines			100
		<b>Total:</b>	<b>100</b>
<b>Financing</b>			
3063 - Interest from Investments			6,000
3065 - Interest from Receivables			30,000
		<b>Total:</b>	<b>36,000</b>
		<b>Total Revenues:</b>	<b>37,100</b>
<b>Expenditures</b>			
<b>Operating Expenses</b>			
4023 - Operating Supplies			200
		<b>Total:</b>	<b>200</b>
<b>Contracted Services</b>			
4059 - Legal Services	Melchert Offices Preparing Documents		12,000
4069 - Contract Services			500
		<b>Total:</b>	<b>12,500</b>
		<b>Total Expenditures:</b>	<b>12,700</b>
		<b>Net Total:</b>	<b>24,400</b>

# Costing Center Summary

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*Costing Center: 210-441 Park Dedication*

**Previous Costing Center:** 210-441 Park Dedication

**Department:** Public Services

**Division:** Public Services-Parks

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 210-441

**Approved:** Yes

**Manager:** Susan Arntz

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## **Purpose:**

A fund intended to secure money from developers who are unable to provide land for park or recreational purposes within their proposed developments. This money is then used to develop park and recreational facilities in other areas within the community.

## **Profile:**

The City undertook a detailed review of its expected needs and the costs for parkland, open space and trails, both in its most recent Comprehensive Plan and in the Hoisington Koegler Group, Inc., Park Dedication Fees Study of August, 1999. The result of this work is the current requirement of developers for payment in lieu of land.

# Costing Center Summary

Costing Center: 210-441 Park Dedication

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3038	Park Dedication	New this year		0	42,200
3063	Interest from Investments	Unchanged	0.00 %	500	500
<b>Total Revenues:</b>				<b>500</b>	<b>42,700</b>
<b>Expenditures</b>					
4107	Cost of Construction	Increased	44.00 %	25,000	36,000
<b>Total Expenditures:</b>				<b>25,000</b>	<b>36,000</b>

# Costing Center Summary

Costing Center: 210-441 Park Dedication

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3038 - Park Dedication	Fees Due for Commercial Properties Highway 5 (1)	6,900	
3038 - Park Dedication	Fees Due for Commercial Properties Highway 5 (2)	35,300	
			42,200
		<b>Total:</b>	<b>42,200</b>
<b>Financing</b>			
3063 - Interest from Investments			500
		<b>Total:</b>	<b>500</b>
		<b>Total Revenues:</b>	<b>42,700</b>
<b>Expenditures</b>			
<b>Capital Outlay &amp; Development</b>			
4107 - Cost of Construction	Park Land - Interlaken Woods Development		36,000
		<b>Total:</b>	<b>36,000</b>
		<b>Total Expenditures:</b>	<b>36,000</b>
		<b>Net Total:</b>	<b>6,700</b>

# Costing Center Summary

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*Costing Center: 231-443 Safari Island/Recreation*

**Previous Costing Center:** 231-443 Safari  
Island/Recreation  
**Department:** Culture & Recreation  
**Division:** Recreation  
**Stage:** Approved

**Budget Year:** 2017  
**Accounting Reference:** 231-443  
**Approved:** Yes  
**Manager:** Susan Arntz

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## **Purpose:**

A recreation facility offering pool, water slide, spa, gyms, fitness equipment, walking/running track, children's indoor play structure, meeting rooms, fitness classes and recreational programming.

## **Profile:**

The operations of the Safari Island Community Center are run by Rink Management Services Corporation. The City maintains ownership of the facility and is fiscally responsible for the facility operations.

# Costing Center Summary

Costing Center: 231-443 Safari Island/Recreation

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3027	Administrative Fees	Increased	11.11 %	6,300	7,000
3035	Donations	Not used this year		50	0
3039	Rental Fees	Increased	11.93 %	54,500	61,000
3041	Program Registration & Lessons	Increased	58.79 %	102,650	163,000
3043	Membership Fees	Decreased	0.97 %	614,000	608,040
3044	Daily Fees	Increased	10.10 %	96,000	105,700
3045	Sales	Increased	12.24 %	9,800	11,000
3059	Refunds & Reimbursements	Increased	0.90 %	135,298	136,511
3073	Interfund Transfer In	Decreased	14.68 %	293,000	250,000
<b>Total Revenues:</b>				<b>1,311,598</b>	<b>1,342,251</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Decreased	99.45 %	788,675	4,333
4003	Part Time Wages	Not used this year		101,205	0
4004	Contracted Payroll Expenses	New this year		0	799,872
4011	PERA Contributions	Not used this year		10,041	0
4013	FICA/Medicare	Decreased	98.16 %	18,011	332
4017	Worker's Comp	Unchanged	0.00 %	12,300	12,300
4019	Employee Benefit Costs	Not used this year		34,562	0
4023	Operating Supplies	Decreased	3.72 %	45,700	44,000
4024	Merchandise for Resale	Decreased	9.09 %	5,500	5,000
4025	Fees & License	Decreased	27.03 %	1,850	1,350
4029	Maintenance & Repairs	Decreased	11.33 %	50,750	45,000
4033	Bank Fees & Services	New this year		0	12,900
4035	Communications	Increased	31.35 %	4,210	5,530
4037	Postage	Increased	66.67 %	2,400	4,000
4039	Equipment	Decreased	11.72 %	12,800	11,300
4041	Training & Education	Decreased	70.35 %	3,710	1,100
4043	Travel & Mileage	Increased	433.33 %	750	4,000
4045	Printing & Publishing	Increased	5.63 %	10,650	11,250
4046	Marketing & Advertising	Increased	122.22 %	4,500	10,000
4047	Liability Insurance	Increased	56.52 %	10,000	15,652
4049	Electricity & Natural Gas	Decreased	4.62 %	162,500	155,000
4053	Subscriptions & Memberships	Decreased	81.28 %	1,635	306
4069	Contract Services	Increased	224.03 %	16,810	54,470
4071	Rental/Leasing Cost	Increased	7.19 %	24,870	26,657
4073	Waste Disposal/Recycling	Unchanged	0.00 %	200	200
4075	Chemicals	Unchanged	0.00 %	37,000	37,000
4085	Uniforms	Increased	100.00 %	1,000	2,000
<b>Total Expenditures:</b>				<b>1,361,629</b>	<b>1,263,552</b>

# Costing Center Summary

Costing Center: 231-443 Safari Island/Recreation

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3027 - Administrative Fees	Administrative Fees Charged to Start Monthly Membership		7,000
3039 - Rental Fees	Birthday Party Rentals & Den Rentals	25,000	
3039 - Rental Fees	Gym & Batting Cage Rentals	25,000	
3039 - Rental Fees	Pool & Lap Lane Rentals	11,000	
			61,000
3041 - Program Registration & Lessons Childcare Services		2,000	
3041 - Program Registration & Lessons Fitness - Drop In Fees, Courses, Volleyball		13,000	
3041 - Program Registration & Lessons Personal Training		60,000	
3041 - Program Registration & Lessons Private Swim Lessons		5,000	
3041 - Program Registration & Lessons Swim Lessons		83,000	
			163,000
3043 - Membership Fees	All membership types 3% increase in rate 5% projected growth	560,040	
3043 - Membership Fees	Silver & Fit - \$3000 avg/month	36,000	
3043 - Membership Fees	Silver Sneakers - \$1000 avg/month	12,000	
			608,040
3044 - Daily Fees	Daily Punch Pass Sales, including walking track passes	36,300	
3044 - Daily Fees	Group Daily Pass Sales	4,400	
3044 - Daily Fees	Updated Fees 2017 - Guest and Daily Fees	65,000	
			105,700
3045 - Sales	Vending Contracts	5,000	
3045 - Sales	Vending Sales - Ice Cream, Goggles, Merchandise	6,000	
			11,000
3059 - Refunds & Reimbursements	ISD Cost Sharing/Misc Quarterly Bill Back to School District	14,000	
3059 - Refunds & Reimbursements	ISD#110 Pool Contribution	122,511	
			136,511
		<b>Total:</b>	<b>1,092,251</b>
<b>Transfers In</b>			
3073 - Interfund Transfer In	Transfer from General Fund		250,000
		<b>Total:</b>	<b>250,000</b>
		<b>Total Revenues:</b>	<b>1,342,251</b>
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	Final Leave Time Payout		4,333
4004 - Contracted Payroll Expenses	Contracted Payroll/Benefits/Liabilities - Rink Management Full Time	357,776	

# Costing Center Summary

Costing Center: 231-443 Safari Island/Recreation

4004 - Contracted Payroll Expenses	Contracted Payroll/Benefits/Liabilities - Rink Management Part Time	406,096	
4004 - Contracted Payroll Expenses	Personal Training Payroll - Rink Management	36,000	
			799,872
		<b>Total:</b>	<b>804,205</b>
<b>Benefits</b>			
4013 - FICA/Medicare	Final Leave Time Payout		332
4017 - Worker's Comp	Worker's Compensation - Rink Management		12,300
			Total: 12,632
<b>Operating Expenses</b>			
4023 - Operating Supplies		39,000	
4023 - Operating Supplies	Birthday Parties - supplies/cakes	1,700	
4023 - Operating Supplies	EE Background Checks	300	
4023 - Operating Supplies	Fitness	2,000	
4023 - Operating Supplies	Open House/Fair	1,000	
			44,000
4024 - Merchandise for Resale	Goggles, Diapers, Ice Cream		5,000
4025 - Fees & License	Annual Red Cross Fee	300	
4025 - Fees & License	BMI/ASCAP Music License Fees	650	
4025 - Fees & License	Elevator Operating Permit	100	
4025 - Fees & License	PiYo Training/Certification - Halverson	300	
			1,350
4029 - Maintenance & Repairs		25,000	
4029 - Maintenance & Repairs	Fitness Equipment	1,000	
4029 - Maintenance & Repairs	ISD Cost Sharing/Payments to District	11,500	
4029 - Maintenance & Repairs	Lap/Rec Pool Strainer Replacement	7,500	
			45,000
4033 - Bank Fees & Services	Credit Card Processing & Bank Fees		12,900
4035 - Communications	CarverLink Phone & Internet Service \$280/mo	3,360	
4035 - Communications	Cell Phones for Management Staff	2,170	
			5,530
4037 - Postage	Postage for Facility		4,000
4039 - Equipment		8,000	
4039 - Equipment	AED	1,800	
4039 - Equipment	Fitness	1,500	
			11,300
4041 - Training & Education	Red Cross Training - Lifeguards & WSI		1,100
4043 - Travel & Mileage	Misc Travel		4,000
4045 - Printing & Publishing	Misc Printing/Publishing	2,250	
4045 - Printing & Publishing	Program Guide Publication (70% of Total Costs)	9,000	
			11,250
4046 - Marketing & Advertising			10,000
4047 - Liability Insurance	City's Liability Insurance Policy - Building	8,000	
4047 - Liability Insurance	Rink Management Insurance Policy - Contents/Operations	5,000	
4047 - Liability Insurance	Unemployment Expense	2,652	

# Costing Center Summary

Costing Center: 231-443 Safari Island/Recreation

		15,652
4049 - Electricity & Natural Gas		155,000
4053 - Subscriptions & Memberships	National Independent Health Club Assoc.	306
4071 - Rental/Leasing Cost	Fitness Equipment Lease	21,917
4071 - Rental/Leasing Cost	Oxygen & Helium Rental Fees	180
4071 - Rental/Leasing Cost	Sharp Printer Lease Contract \$230.36/mo + \$150/mo use fees	4,560
		26,657
4073 - Waste Disposal/Recycling	Lamp Recycling	200
4075 - Chemicals	Ice Bite	500
4075 - Chemicals	Pool Chemicals	36,500
		37,000
4085 - Uniforms		2,000
	<b>Total:</b>	<b>392,245</b>
<b>Contracted Services</b>		
4069 - Contract Services	Annual Fee for Rink Management Services	48,000
4069 - Contract Services	Elevator Maintenance Contract	800
4069 - Contract Services	Fire Extinguisher Testing	85
4069 - Contract Services	Fire Suppression Maintenance/Monitoring	725
4069 - Contract Services	Reach for Resources Contract	3,600
4069 - Contract Services	Red Cross Swim Lessons	300
4069 - Contract Services	Vanco Fees - Reimbursement for Insurance/Members	960
		54,470
	<b>Total:</b>	<b>54,470</b>
	<b>Total Expenditures:</b>	<b>1,263,552</b>
	<b>Net Total:</b>	<b>78,699</b>

# Costing Center Summary

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*Costing Center: 301-000 2016 Lease Agreement - Grandstand*

**Previous Costing Center:** None

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 301-000

**Approved:** Yes

**Manager:** Nicole Meyer

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## **Purpose:**

A debt fund established to collect donations, contributions, and special debt levy for payment of debt principal and interest obligations

## **Profile:**

A debt service fund established for the 2016 baseball grandstand project lease purchase proceeds. The bond is a lease purchase agreement that closed on October 20, 2016 with First Resource Bank in Lino Lakes, MN.

# Costing Center Summary

Costing Center: 301-000 2016 Lease Agreement - Grandstand

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3005	Special Debt Tax	New this year		0	88,569
3035	Donations	New this year		0	50,500
3063	Interest from Investments	New this year		0	100
<b>Total Revenues:</b>				<b>0</b>	<b>139,169</b>
<b>Expenditures</b>					
4089	Bond Interest	New this year		0	19,903
4091	Bonding Expense	New this year		0	1,000
<b>Total Expenditures:</b>				<b>0</b>	<b>20,903</b>

# Costing Center Summary

Costing Center: 301-000 2016 Lease Agreement - Grandstand

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3005 - Special Debt Tax			88,569
		<b>Total:</b>	<b>88,569</b>
<b>Donations</b>			
3035 - Donations	Waconia Baseball Association/Lions/ISD 110		50,500
		<b>Total:</b>	<b>50,500</b>
<b>Financing</b>			
3063 - Interest from Investments			100
		<b>Total:</b>	<b>100</b>
		<b>Total Revenues:</b>	<b>139,169</b>
<b>Expenditures</b>			
<b>Debt</b>			
4089 - Bond Interest			19,903
4091 - Bonding Expense	Bond Trust Fees & Annual Disclosure		1,000
		<b>Total:</b>	<b>20,903</b>
		<b>Total Expenditures:</b>	<b>20,903</b>
		<b>Net Total:</b>	<b>118,266</b>

# Costing Center Summary

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*Costing Center: 302-000 2015B Debt - Temporary Bond - Highway 5*

**Previous Costing Center:** 302-000 2015B Debt -  
Temporary Bond -  
Highway 5

**Budget Year:** 2017

**Department:** Non-Departmental

**Accounting Reference:** 302-000

**Division:** Non Departmental

**Approved:** Yes

**Stage:** Approved

**Manager:** Nicole Meyer

---

## **Purpose:**

A debt fund established to collect reimbursements from Carver County and the State of Minnesota (LRIP) along with special debt levy revenues that will pay for debt principal and interest obligations.

## **Profile:**

A debt service fund established for the 2015 Highway 5 Corridor Improvement Project. The bond is a general obligation bond that was sold on June 15, 2015 and closed on July 9, 2015.

# Costing Center Summary

Costing Center: 302-000 2015B Debt - Temporary Bond - Highway 5

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3005	Special Debt Tax	Increased	2.27 %	14,936	15,275
3036	Developers Cost Apportion	Decreased	96.28 %	1,147,000	42,686
3063	Interest from Investments	Unchanged	0.00 %	100	100
<b>Total Revenues:</b>				<b>1,162,036</b>	<b>58,061</b>
<b>Expenditures</b>					
4089	Bond Interest	Increased	2.27 %	14,361	14,688
4091	Bonding Expense	Increased	11.11 %	450	500
<b>Total Expenditures:</b>				<b>14,811</b>	<b>15,188</b>

# Costing Center Summary

Costing Center: 302-000 2015B Debt - Temporary Bond - Highway 5

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3005 - Special Debt Tax	Highway 5 Special Debt Levy		15,275
		<b>Total:</b>	<b>15,275</b>
<b>Charges for Services</b>			
3036 - Developers Cost Apportion	Carver County Payment for Highway 5 Road Improvements		42,686
		<b>Total:</b>	<b>42,686</b>
<b>Financing</b>			
3063 - Interest from Investments	Interest from City Investment Portfolio		100
		<b>Total:</b>	<b>100</b>
		<b>Total Revenues:</b>	<b>58,061</b>
<b>Expenditures</b>			
<b>Debt</b>			
4089 - Bond Interest	2015B GO Bond Interest Payments		14,688
4091 - Bonding Expense	Bond Trust Fees & Annual Disclosure		500
		<b>Total:</b>	<b>15,188</b>
		<b>Total Expenditures:</b>	<b>15,188</b>
		<b>Net Total:</b>	<b>42,874</b>

# Costing Center Summary

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*Costing Center: 303-000 PIR Debt*

**Previous Costing Center:** 303-000 PIR Debt

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 303-000

**Approved:** Yes

**Manager:** Nicole Meyer

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## **Purpose:**

A debt fund established to collect special assessment and special debt tax levy revenues that will pay for debt principal and interest obligations.

## **Profile:**

A permanent improvement revolving debt fund (PIR) for tracking debt obligations issued for capital infrastructure and facility projects.

# Costing Center Summary

Costing Center: 303-000 PIR Debt

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3003	Delinquent Tax	Unchanged	0.00 %	15,000	15,000
3005	Special Debt Tax	Increased	1.52 %	1,892,890	1,921,724
3063	Interest from Investments	Decreased	68.00 %	5,000	1,600
3064	Special Assesment Revenue	Decreased	12.65 %	880,900	769,500
3065	Interest from Receivables	Decreased	73.72 %	62,600	16,450
<b>Total Revenues:</b>				<b>2,856,390</b>	<b>2,724,274</b>
<b>Expenditures</b>					
4089	Bond Interest	Decreased	10.16 %	282,137	253,481
4090	Bond Principal	Increased	0.83 %	2,415,000	2,435,000
4091	Bonding Expense	Decreased	15.39 %	10,200	8,630
4097	Interfund Transfer Out	Decreased	87.60 %	500,000	62,000
<b>Total Expenditures:</b>				<b>3,207,337</b>	<b>2,759,111</b>

# Costing Center Summary

Costing Center: 303-000 PIR Debt

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3003 - Delinquent Tax	Delinquent Special Debt Taxes from Prior Year Levies		15,000
3005 - Special Debt Tax	2010A GO Refunding (City Hall)	255,150	
3005 - Special Debt Tax	2011A GO Improvement (SE Area, Lake St, Wildcat, Comm Dr, Birch Street)	1,251,561	
3005 - Special Debt Tax	2015C Lease Revenue (PS Facility) (Refinance from 2007C)	415,013	
			1,921,724
3064 - Special Assessment Revenue	2013 Infrastructure Assessments	3,500	
3064 - Special Assessment Revenue	Lake Street Assessments	24,000	
3064 - Special Assessment Revenue	Old Beach Lane Assessments	9,000	
3064 - Special Assessment Revenue	Sale of Interlaken/Legacy Parcels - Assessments Paid	565,000	
3064 - Special Assessment Revenue	SE Area Assessments	135,000	
3064 - Special Assessment Revenue	Wildcat Way Assessments	33,000	
			769,500
		<b>Total:</b>	<b>2,706,224</b>
<b>Financing</b>			
3063 - Interest from Investments			1,600
3065 - Interest from Receivables	2013 Infrastructure Assessments	1,350	
3065 - Interest from Receivables	Lake Street Assessments	3,600	
3065 - Interest from Receivables	Old Beach Lane Assessments	2,500	
3065 - Interest from Receivables	SE Area Assessments	7,000	
3065 - Interest from Receivables	Wildcat Way Assessments	2,000	
			16,450
		<b>Total:</b>	<b>18,050</b>
		<b>Total Revenues:</b>	<b>2,724,274</b>
<b>Expenditures</b>			
<b>Debt</b>			
4089 - Bond Interest	2010A GO Refunding (City Hall)	68,181	
4089 - Bond Interest	2011A GO Refunding (SE Area, Lake St, Wildcat, Comm Dr, Birch Street)	87,150	
4089 - Bond Interest	2015C Lease Revenue (PS Facility) (Refinanced from 2007C)	98,150	
			253,481
4090 - Bond Principal	2010A GO Refunding (City Hall)	175,000	
4090 - Bond Principal	2011A GO Refunding (SE Area, Lake St, Wildcat, Comm Dr, Birch Street)	1,970,000	
4090 - Bond Principal	2015C Lease Revenue (PS Facility) (Refinanced from 2007C)	290,000	
			2,435,000

# Costing Center Summary

Costing Center: 303-000 PIR Debt

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4091 - Bonding Expense	Annual Bond Disclosure Report	1,500	
4091 - Bonding Expense	Annual Paying Agent	1,350	
4091 - Bonding Expense	Arbitrage Report Due - 2007C Refunded Bond	2,780	
4091 - Bonding Expense	Arbitrage Report Due - 2015C Lease Revenue	3,000	
		<hr/>	8,630
		<b>Total:</b>	<b>2,697,111</b>
<b>Transfers Out</b>			
4097 - Interfund Transfer Out	To PIR Capital Fund		62,000
		<b>Total:</b>	<b>62,000</b>
		<b>Total Expenditures:</b>	<b>2,759,111</b>
		<b>Net Total:</b>	<b>(34,837)</b>

# Costing Center Summary

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*Costing Center: 304-000 2014A Debt*

**Previous Costing Center:** 304-000 2014A Debt

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 304-000

**Approved:** Yes

**Manager:** Nicole Meyer

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## **Purpose:**

A debt fund established to collect special assessment and special debt levy revenues that will pay for debt principal and interest obligations.

## **Profile:**

A debt service fund established for the 2014 Infrastructure Improvement Project. The bond is a general obligation 429 bond that sold on May 19, 2014 and closed on June 12, 2014.

# Costing Center Summary

Costing Center: 304-000 2014A Debt

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3005	Special Debt Tax	Decreased	2.14 %	126,512	123,808
3063	Interest from Investments	Increased	500.00 %	100	600
3064	Special Assesment Revenue	Decreased	5.30 %	24,815	23,500
3065	Interest from Receivables	Decreased	26.50 %	8,843	6,500
<b>Total Revenues:</b>				<b>160,270</b>	<b>154,408</b>
<b>Expenditures</b>					
4089	Bond Interest	Decreased	9.60 %	26,550	24,000
4090	Bond Principal	Increased	4.00 %	125,000	130,000
4091	Bonding Expense	Decreased	40.00 %	500	300
<b>Total Expenditures:</b>				<b>152,050</b>	<b>154,300</b>

# Costing Center Summary

Costing Center: 304-000 2014A Debt

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3005 - Special Debt Tax	Bond Issue 2014A		123,808
3064 - Special Assesment Revenue	Bond Issue 2014A		23,500
		<b>Total:</b>	<b>147,308</b>
<b>Financing</b>			
3063 - Interest from Investments			600
3065 - Interest from Receivables	Bond Issue 2014A		6,500
		<b>Total:</b>	<b>7,100</b>
		<b>Total Revenues:</b>	<b>154,408</b>
<b>Expenditures</b>			
<b>Debt</b>			
4089 - Bond Interest	Bond Issue 2014A		24,000
4090 - Bond Principal	Bond Issue 2014A		130,000
4091 - Bonding Expense	Bond Trust Fees & Annual Disclosure Report		300
		<b>Total:</b>	<b>154,300</b>
		<b>Total Expenditures:</b>	<b>154,300</b>
		<b>Net Total:</b>	<b>108</b>

# Costing Center Summary

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*Costing Center: 305-000 2015A Debt*

**Previous Costing Center:** 305-000 2015A Debt

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 305-000

**Approved:** Yes

**Manager:** Nicole Meyer

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## **Purpose:**

A debt fund established to collect special assessments and special debt levy revenues that will pay for debt principal and interest obligations.

## **Profile:**

A debt service fund established for the 2015 Infrastructure and Highway 5 Corridor Improvement Project. The bond is a general obligation bond that was sold on June 15, 2015 and closed on July 9, 2015.

# Costing Center Summary

Costing Center: 305-000 2015A Debt

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3005	Special Debt Tax	Increased	15.90 %	586,424	679,658
3063	Interest from Investments	Increased	900.00 %	200	2,000
3064	Special Assesment Revenue	Decreased	40.91 %	26,737	15,800
3065	Interest from Receivables	Decreased	33.27 %	10,191	6,800
<b>Total Revenues:</b>				<b>623,552</b>	<b>704,258</b>
<b>Expenditures</b>					
4089	Bond Interest	Decreased	8.64 %	180,761	165,150
4090	Bond Principal	New this year		0	520,000
4091	Bonding Expense	Increased	13.04 %	1,150	1,300
4097	Interfund Transfer Out	Not used this year		564,500	0
<b>Total Expenditures:</b>				<b>746,411</b>	<b>686,450</b>

# Costing Center Summary

Costing Center: 305-000 2015A Debt

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3005 - Special Debt Tax	2015 Infrastructure & Highway 5 Special Debt Levy		679,658
3064 - Special Assesment Revenue	2015 Infrastructure Assessments		15,800
		<b>Total:</b>	<b>695,458</b>
<b>Financing</b>			
3063 - Interest from Investments	Interest from City Investment Portfolio		2,000
3065 - Interest from Receivables	2015 Infrastructure Assessments		6,800
		<b>Total:</b>	<b>8,800</b>
		<b>Total Revenues:</b>	<b>704,258</b>
<b>Expenditures</b>			
<b>Debt</b>			
4089 - Bond Interest	2015A GO Bond Interest Payments		165,150
4090 - Bond Principal	2015A GO Bond Principal Payments		520,000
4091 - Bonding Expense	Bond Trust Fees & Annual Disclosure		1,300
		<b>Total:</b>	<b>686,450</b>
		<b>Total Expenditures:</b>	<b>686,450</b>
		<b>Net Total:</b>	<b>17,808</b>

# Costing Center Summary

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*Costing Center: 306-000 2016A Debt*

**Previous Costing Center:** 306-000 2016A Debt

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 306-000

**Approved:** Yes

**Manager:** Nicole Meyer

---

## **Purpose:**

A debt fund established to collect special assessments and special debt levy revenue that will pay for debt principal and interest obligations.

## **Profile:**

A debt service fund established for the 2016 Infrastructure Projects. The bond is a general obligation bond that was sold on April 25, 2016 and closed on May 24, 2016.

# Costing Center Summary

Costing Center: 306-000 2016A Debt

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3005	Special Debt Tax	New this year		0	312,679
3063	Interest from Investments	New this year		0	2,000
3064	Special Assesment Revenue	New this year		0	109,742
3065	Interest from Receivables	New this year		0	3,592
3073	Interfund Transfer In	New this year		0	191,966
<b>Total Revenues:</b>				<b>0</b>	<b>619,979</b>
<b>Expenditures</b>					
4089	Bond Interest	New this year		0	113,511
4091	Bonding Expense	New this year		0	1,300
<b>Total Expenditures:</b>				<b>0</b>	<b>114,811</b>

# Costing Center Summary

Costing Center: 306-000 2016A Debt

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3005 - Special Debt Tax			312,679
3064 - Special Assesment Revenue	2016 Infrastructure Assessments		109,742
		<b>Total:</b>	<b>422,421</b>
<b>Financing</b>			
3063 - Interest from Investments			2,000
3065 - Interest from Receivables	2016 Infrastructure Assessments		3,592
		<b>Total:</b>	<b>5,592</b>
<b>Transfers In</b>			
3073 - Interfund Transfer In	From Sewer Fund - Debt Repayment	36,986	
3073 - Interfund Transfer In	From Storm Water Fund - Debt Repayment	44,129	
3073 - Interfund Transfer In	From Water Fund - Debt Repayment	110,851	
			191,966
		<b>Total:</b>	<b>191,966</b>
		<b>Total Revenues:</b>	<b>619,979</b>
<b>Expenditures</b>			
<b>Debt</b>			
4089 - Bond Interest	2016A GO Bonds Interest Payments		113,511
4091 - Bonding Expense	Bond Trust Fees & Annual Disclosure		1,300
		<b>Total:</b>	<b>114,811</b>
		<b>Total Expenditures:</b>	<b>114,811</b>
		<b>Net Total:</b>	<b>505,168</b>

# Costing Center Summary

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*Costing Center: 344-000 Community Center Debt*

**Previous Costing Center:** 344-000 Community  
Center Debt

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 344-000

**Approved:** Yes

**Manager:** Nicole Meyer

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## **Purpose:**

Bonds were issued for the construction of the Safari Island Community Center.

## **Profile:**

A debt service fund established for the construction of the Safari Island Community Center. The bonds were originally sold on March 16, 2000. The bonds were refunded in 2004 and again refinanced in 2014 to obtain interest rate savings. Scheduled payoff of the bonds is October 1, 2022.

# Costing Center Summary

Costing Center: 344-000 Community Center Debt

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3073	Interfund Transfer In	Unchanged	0.00 %	157,000	157,000
<b>Total Revenues:</b>				<b>157,000</b>	<b>157,000</b>
<b>Expenditures</b>					
4089	Bond Interest	Decreased	14.16 %	34,740	29,822
4090	Bond Principal	Increased	3.81 %	128,899	133,816
<b>Total Expenditures:</b>				<b>163,639</b>	<b>163,638</b>

# Costing Center Summary

Costing Center: 344-000 Community Center Debt

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Transfers In</b>			
3073 - Interfund Transfer In	From General Fund		157,000
		<b>Total:</b>	<b>157,000</b>
		<b>Total Revenues:</b>	<b>157,000</b>
<b>Expenditures</b>			
<b>Debt</b>			
4089 - Bond Interest			29,822
4090 - Bond Principal			133,816
		<b>Total:</b>	<b>163,638</b>
		<b>Total Expenditures:</b>	<b>163,638</b>
		<b>Net Total:</b>	<b>(6,638)</b>

# Costing Center Summary

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*Costing Center: 410-000 TIF 1 Workforce Housing*

**Previous Costing Center:** 410-000 TIF 1 Workforce  
Housing

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 410-000

**Approved:** Yes

**Manager:** Nicole Meyer

---

## **Purpose:**

TIF District #1 was created in 2008 for the purpose of promoting affordable housing opportunities within the community.

## **Profile:**

Tax Increment Financing District #1 - Workforce Housing

# Costing Center Summary

Costing Center: 410-000 TIF 1 Workforce Housing

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3004	Tax Increment	Unchanged	0.00 %	20,400	20,400
3063	Interest from Investments	Decreased	33.33 %	300	200
<b>Total Revenues:</b>				<b>20,700</b>	<b>20,600</b>
<b>Expenditures</b>					
4025	Fees & License	New this year		0	90
4045	Printing & Publishing	Unchanged	0.00 %	550	550
4069	Contract Services	Unchanged	0.00 %	18,360	18,360
<b>Total Expenditures:</b>				<b>18,910</b>	<b>19,000</b>

# Costing Center Summary

Costing Center: 410-000 TIF 1 Workforce Housing

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3004 - Tax Increment			20,400
		<b>Total:</b>	<b>20,400</b>
<b>Financing</b>			
3063 - Interest from Investments			200
		<b>Total:</b>	<b>200</b>
		<b>Total Revenues:</b>	<b>20,600</b>
<b>Expenditures</b>			
<b>Operating Expenses</b>			
4025 - Fees & License	Administrative Fees		90
4045 - Printing & Publishing	Annual TIF reporting		550
		<b>Total:</b>	<b>640</b>
<b>Contracted Services</b>			
4069 - Contract Services	TIF Note per schedule		18,360
		<b>Total:</b>	<b>18,360</b>
		<b>Total Expenditures:</b>	<b>19,000</b>
		<b>Net Total:</b>	<b>1,600</b>

# Costing Center Summary

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*Costing Center: 411-000 TIF 2 Auburn Meadows*

**Previous Costing Center:** 411-000 TIF 2 Auburn Meadows

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 411-000

**Approved:** Yes

**Manager:** Nicole Meyer

---

## **Purpose:**

TIF District #2 was created in 2011 for the purpose of affordable housing opportunities within the community.

## **Profile:**

Tax Increment Financing District #2 - Auburn Meadows

# Costing Center Summary

Costing Center: 411-000 TIF 2 Auburn Meadows

---

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3004	Tax Increment	Decreased	0.67 %	150,000	149,000
3063	Interest from Investments	Increased	100.00 %	100	200
<b>Total Revenues:</b>				<b>150,100</b>	<b>149,200</b>
<b>Expenditures</b>					
4025	Fees & License	New this year		0	90
4045	Printing & Publishing	Unchanged	0.00 %	550	550
4069	Contract Services	Decreased	0.67 %	135,000	134,100
<b>Total Expenditures:</b>				<b>135,550</b>	<b>134,740</b>

# Costing Center Summary

Costing Center: 411-000 TIF 2 Auburn Meadows

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3004 - Tax Increment			149,000
		<b>Total:</b>	<b>149,000</b>
<b>Financing</b>			
3063 - Interest from Investments			200
		<b>Total:</b>	<b>200</b>
		<b>Total Revenues:</b>	<b>149,200</b>
<b>Expenditures</b>			
<b>Operating Expenses</b>			
4025 - Fees & License	Administrative Fees		90
4045 - Printing & Publishing	Annual TIF Reporting		550
		<b>Total:</b>	<b>640</b>
<b>Contracted Services</b>			
4069 - Contract Services	TIF Note - 90% Pass Thru		134,100
		<b>Total:</b>	<b>134,100</b>
		<b>Total Expenditures:</b>	<b>134,740</b>
		<b>Net Total:</b>	<b>14,460</b>

# Costing Center Summary

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*Costing Center: 412-000 TIF 3 Cherry Street*

**Previous Costing Center:** 412-000 TIF 3 Cherry Street

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 412-000

**Approved:** Yes

**Manager:** Nicole Meyer

---

## **Purpose:**

TIF District #3 was created in 2011 for the purpose of promoting economic development opportunities within the community.

## **Profile:**

Tax Increment Financing District #3 - Cherry Street

# Costing Center Summary

Costing Center: 412-000 TIF 3 Cherry Street

---

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3004	Tax Increment	Unchanged	0.00 %	7,900	7,900
3063	Interest from Investments	Decreased	60.00 %	50	20
<b>Total Revenues:</b>				<b>7,950</b>	<b>7,920</b>
<b>Expenditures</b>					
4025	Fees & License	New this year		0	90
4045	Printing & Publishing	Unchanged	0.00 %	550	550
4069	Contract Services	Unchanged	0.00 %	7,110	7,110
<b>Total Expenditures:</b>				<b>7,660</b>	<b>7,750</b>

# Costing Center Summary

Costing Center: 412-000 TIF 3 Cherry Street

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3004 - Tax Increment			7,900
		<b>Total:</b>	<b>7,900</b>
<b>Financing</b>			
3063 - Interest from Investments			20
		<b>Total:</b>	<b>20</b>
		<b>Total Revenues:</b>	<b>7,920</b>
<b>Expenditures</b>			
<b>Operating Expenses</b>			
4025 - Fees & License	Administrative Fees		90
4045 - Printing & Publishing	Annual TIF Reporting		550
		<b>Total:</b>	<b>640</b>
<b>Contracted Services</b>			
4069 - Contract Services	TIF Note Begins August 2013		7,110
		<b>Total:</b>	<b>7,110</b>
		<b>Total Expenditures:</b>	<b>7,750</b>
		<b>Net Total:</b>	<b>170</b>

# Costing Center Summary

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*Costing Center: 413-000 TIF 4 Pine Business Park*

**Previous Costing Center:** 413-000 TIF 4 Pine  
Business Park

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 413-000

**Approved:** Yes

**Manager:** Nicole Meyer

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## **Purpose:**

TIF District #4 was created in 2014 for the purpose of economic development on the 3 undeveloped parcels in Pine Business Park.

## **Profile:**

Tax Increment Financing District #4 - Pine Business Park

# Costing Center Summary

Costing Center: 413-000 TIF 4 Pine Business Park

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Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3004	Tax Increment	Increased	25.00 %	24,000	30,000
3063	Interest from Investments	Decreased	20.00 %	50	40
<b>Total Revenues:</b>				<b>24,050</b>	<b>30,040</b>
<b>Expenditures</b>					
4025	Fees & License	New this year		0	90
4045	Printing & Publishing	Unchanged	0.00 %	550	550
4069	Contract Services	Increased	25.00 %	21,600	27,000
<b>Total Expenditures:</b>				<b>22,150</b>	<b>27,640</b>

# Costing Center Summary

Costing Center: 413-000 TIF 4 Pine Business Park

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3004 - Tax Increment	First Tax Increment - August 2016		30,000
		<b>Total:</b>	<b>30,000</b>
<b>Financing</b>			
3063 - Interest from Investments			40
		<b>Total:</b>	<b>40</b>
		<b>Total Revenues:</b>	<b>30,040</b>
<b>Expenditures</b>			
<b>Operating Expenses</b>			
4025 - Fees & License	Administrative Fees		90
4045 - Printing & Publishing	Annual TIF Reporting		550
		<b>Total:</b>	<b>640</b>
<b>Contracted Services</b>			
4069 - Contract Services	First Tax Increment - August 2016		27,000
		<b>Total:</b>	<b>27,000</b>
		<b>Total Expenditures:</b>	<b>27,640</b>
		<b>Net Total:</b>	<b>2,400</b>

# Costing Center Summary

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*Costing Center: 420-000 Clearwater Shores Housing Improvement Area*

**Previous Costing Center:** 420-000 Clearwater  
Shores Housing

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 420-000

**Approved:** Yes

**Manager:** Nicole Meyer

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## **Purpose:**

The Clearwater Shores Housing Improvement Area was created in 2014. The Clearwater Shores Homeowner's Association will be working to repair a retaining wall in their development that has become a hazard. The City will loan the money to the association for the needed repairs and will apply special assessments for the funds loaned to the homes located in the housing improvement area.

## **Profile:**

A capital project fund established to track revenues and expenditures for work completed in the Clearwater Shores development.

# Costing Center Summary

Costing Center: 420-000 Clearwater Shores Housing Improvement Area

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3064	Special Assesment Revenue	Increased	69.64 %	26,600	45,123
3065	Interest from Receivables	Increased	37.43 %	15,300	21,027
3073	Interfund Transfer In	Not used this year		228,211	0
<b>Total Revenues:</b>				<b>270,111</b>	<b>66,150</b>
<b>Expenditures</b>					
4069	Contract Services	New this year		0	20,000
4097	Interfund Transfer Out	Increased	57.88 %	41,900	66,150
<b>Total Expenditures:</b>				<b>41,900</b>	<b>86,150</b>

# Costing Center Summary

Costing Center: 420-000 Clearwater Shores Housing Improvement Area

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3064 - Special Assesment Revenue	Special Assessments		45,123
		<b>Total:</b>	<b>45,123</b>
<b>Financing</b>			
3065 - Interest from Receivables	Special Assessment Interest Paid		21,027
		<b>Total:</b>	<b>21,027</b>
		<b>Total Revenues:</b>	<b>66,150</b>
<b>Expenditures</b>			
<b>Contracted Services</b>			
4069 - Contract Services	Outstanding Project Costs & Punch List		20,000
		<b>Total:</b>	<b>20,000</b>
<b>Transfers Out</b>			
4097 - Interfund Transfer Out	Transfer to Sewer Fund for Repayment of Special Assessments		66,150
		<b>Total:</b>	<b>66,150</b>
		<b>Total Expenditures:</b>	<b>86,150</b>
		<b>Net Total:</b>	<b>(20,000)</b>

# Costing Center Summary

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*Costing Center: 601-433 Utilities - Water*

**Previous Costing Center:** 601-433 Utilities - Water  
**Department:** Public Services  
**Division:** Utilities-Water  
**Stage:** Approved

**Budget Year:** 2017  
**Accounting Reference:** 601-433  
**Approved:** Yes  
**Manager:** Craig Eldred

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## **Purpose:**

The water system is comprised of over 4,000 residential, commercial, and industrial utility accounts, 2 water plants, 3 water towers, 6 wells, fire hydrants, valves and 71.1 miles of water main. The department's main objective is to assure and secure safe drinking water to the residents of Waconia.

## **Profile:**

The Water department consists of the Public Services Director ( .20 FTE), Maintenance Supervisor (.50 FTE), Maintenance Workers (2.0 FTE), Maintenance Technician (0.50 FTE), Mechanic (.075 FTE), Finance Clerk (.50 FTE), Office Assistant (.25 FTE), and Seasonal Maintenance Workers (.24 FTE).

# Costing Center Summary

Costing Center: 601-433 Utilities - Water

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3008	Licenses-Misc	Unchanged	0.00 %	700	700
3016	Permits Utilities	Increased	16.44 %	12,775	14,875
3021	Inspection Fees	Decreased	86.67 %	1,500	200
3047	Sales-Water Consumption	Increased	2.35 %	1,309,097	1,339,808
3049	Sales-Meters/Components	Increased	14.29 %	26,250	30,000
3051	Trunk Charges	Increased	18.18 %	528,000	624,000
3059	Refunds & Reimbursements	Increased	40.00 %	2,500	3,500
3061	Fines	Decreased	6.25 %	80,000	75,000
3063	Interest from Investments	Decreased	20.00 %	15,000	12,000
3070	Grant Proceeds	New this year		0	10,000
3071	Bond Proceeds	Decreased	73.68 %	950,000	250,000
<b>Total Revenues:</b>				<b>2,925,822</b>	<b>2,360,083</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	3.69 %	232,440	241,026
4003	Part Time Wages	Increased	27.41 %	5,396	6,875
4011	PERA Contributions	Increased	4.13 %	17,360	18,077
4013	FICA/Medicare	Increased	4.62 %	18,396	19,245
4017	Worker's Comp	Decreased	5.48 %	7,300	6,900
4019	Employee Benefit Costs	Increased	2.71 %	48,776	50,099
4023	Operating Supplies	Decreased	21.05 %	38,000	30,000
4025	Fees & License	Decreased	21.97 %	18,150	14,163
4029	Maintenance & Repairs	Increased	8.47 %	59,000	64,000
4035	Communications	Increased	21.88 %	6,400	7,800
4037	Postage	Unchanged	0.00 %	8,000	8,000
4039	Equipment	Decreased	39.39 %	16,500	10,000
4039C	Capital Equipment	Increased	93.06 %	33,150	64,000
4040	Motor Fuels & Lubricants	Decreased	13.64 %	11,000	9,500
4041	Training & Education	Decreased	31.50 %	6,350	4,350
4043	Travel & Mileage	Increased	328.57 %	700	3,000
4044	Public Education	Increased	100.00 %	600	1,200
4045	Printing & Publishing	Increased	38.46 %	2,600	3,600
4047	Liability Insurance	Increased	5.26 %	19,000	20,000
4049	Electricity & Natural Gas	Unchanged	0.00 %	93,000	93,000
4053	Subscriptions & Memberships	Decreased	40.00 %	3,375	2,025
4057	Engineering Services	Increased	34.88 %	43,000	58,000
4059	Legal Services	Unchanged	0.00 %	100	100
4060	Contract Maintenance	Unchanged	0.00 %	3,400	3,400
4069	Contract Services	Decreased	24.79 %	149,765	112,645
4077	Water Purification Supplies	Increased	4.76 %	63,000	66,000
4082	Water Testing	Unchanged	0.00 %	3,000	3,000
4085	Uniforms	Unchanged	0.00 %	800	800
4086	Meter/MXU	Decreased	31.82 %	418,765	285,500
4087	Bad Debt Expense	Decreased	33.33 %	300	200

# Costing Center Summary

Costing Center: 601-433 Utilities - Water

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4089	Bond Interest	Decreased	55.03 %	324,299	145,835
4091	Bonding Expense	Increased	88.00 %	5,000	9,400
4093	Depreciation	Increased	13.33 %	675,000	765,000
4097	Interfund Transfer Out	Increased	125.97 %	88,000	198,851
4107	Cost of Construction	Decreased	45.03 %	1,393,000	765,785
<b>Total Expenditures:</b>				<b>3,812,922</b>	<b>3,091,376</b>

# Costing Center Summary

Costing Center: 601-433 Utilities - Water

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Licenses and Permits</b>			
3008 - Licenses-Misc	Plumbing License Renewal (28 License at \$25 each)		700
		<b>Total:</b>	<b>700</b>
<b>Charges for Services</b>			
3016 - Permits Utilities	Estimated 80 New Residential & Commercial Permits at \$175 each		14,875
3021 - Inspection Fees			200
3047 - Sales-Water Consumption	Increase 2% from 2016 - Base Rates & Tiers		1,339,808
3049 - Sales-Meters/Components	80 New Residential Units at Approx \$375 for Meter Components		30,000
3051 - Trunk Charges	Estimated 50 New Commercial Units at \$4800	240,000	
3051 - Trunk Charges	Estimated 80 New Residential Units at \$4800	384,000	
			624,000
3059 - Refunds & Reimbursements			3,500
		<b>Total:</b>	<b>2,012,383</b>
<b>Fines and Forfeitures</b>			
3061 - Fines			75,000
		<b>Total:</b>	<b>75,000</b>
<b>Financing</b>			
3063 - Interest from Investments			12,000
		<b>Total:</b>	<b>12,000</b>
<b>Grants</b>			
3070 - Grant Proceeds	MN Dept of Health - Wellhead Protection Grant		10,000
		<b>Total:</b>	<b>10,000</b>
<b>Bonding</b>			
3071 - Bond Proceeds	Bond Proceeds - 2017 Infrastructure Improvement		250,000
		<b>Total:</b>	<b>250,000</b>
		<b>Total Revenues:</b>	<b>2,360,083</b>
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	Water Full Time Wages		241,026
4003 - Part Time Wages	Seasonal Water Maintenance Worker (1) Wages (500 Hours)		6,875
		<b>Total:</b>	<b>247,901</b>
<b>Benefits</b>			
4011 - PERA Contributions	Water PERA		18,077
4013 - FICA/Medicare	Water FICA		19,245
4017 - Worker's Comp	Water Workers Comp		6,900
4019 - Employee Benefit Costs	Water Health Benefits		50,099
		<b>Total:</b>	<b>94,321</b>
<b>Operating Expenses</b>			
4023 - Operating Supplies	Asphalt, Pit Run, Rock, Mechanic Supplies, Office Supplies, Pipe, Valves		30,000
4025 - Fees & License	Cartograph Annual Maintenance Renewal	6,000	

# Costing Center Summary

Costing Center: 601-433 Utilities - Water

4025 - Fees & License	SEMS software	663	
4025 - Fees & License	Spector - Water Plant 911 Alerts - WIN-911 Software License Renewal	800	
4025 - Fees & License	Two Months Vehicle and Equipment Tracking AVL	800	
4025 - Fees & License	Water License/Boiler License	1,200	
4025 - Fees & License	Water Plant Industrial Waste License from Met Council	4,700	
			14,163
4029 - Maintenance & Repairs	Facilities maintenance safety items and upkeep	4,000	
4029 - Maintenance & Repairs	Wells, Trucks, Pumps HSP	60,000	
			64,000
4035 - Communications	Cell phones, CarverLink Includes phone updates for two individuals		7,800
4037 - Postage			8,000
4039 - Equipment	Small hand tools and mechanic equipment needs		10,000
4040 - Motor Fuels & Lubricants			9,500
4041 - Training & Education	Finance Clerk - GFOA Training & Conference	350	
4041 - Training & Education	Include 50% cost for training and schooling for five staff members. Utility Management, Public Works Certificate. APWA National Conference	4,000	
			4,350
4043 - Travel & Mileage		2,700	
4043 - Travel & Mileage	Finance Clerk - Mileage to Training Events	300	
			3,000
4044 - Public Education	Public education of services provided to the community		1,200
4045 - Printing & Publishing	Pamphlets, Wellhead Protection, Conservation, Envelopes		3,600
4047 - Liability Insurance			20,000
4049 - Electricity & Natural Gas			93,000
4053 - Subscriptions & Memberships	Finance Clerk - GFOA Membership	75	
4053 - Subscriptions & Memberships	MRWA, SUSA, AWWA	650	
4053 - Subscriptions & Memberships	Standards AWWA 50%	1,300	
			2,025
4077 - Water Purification Supplies	Treatment Chemicals I.E Fluoride, Chlorine, etc		66,000
4082 - Water Testing	Bacteria, Wells, and Routine Sampling		3,000
4085 - Uniforms	50% of Uniform Costs for Utilities Staff - G&K Uniform Services		800
4086 - Meter/MXU	Meter Replacement Project - Phase 3 of 3 (New Meters & Installation Fees)	200,000	
4086 - Meter/MXU	Meter Replacements and New Meters 285 meters/MXU	85,500	
			285,500
4087 - Bad Debt Expense	Delinquent Bills Left Unpaid/Account Bankruptcy		200
4093 - Depreciation			765,000
			1,391,138
		<b>Total:</b>	<b>1,391,138</b>

# Costing Center Summary

Costing Center: 601-433 Utilities - Water

## Capital Outlay & Development

4039C - Capital Equipment	Generator Replacement (60/40 split with sewer fund)		64,000
4107 - Cost of Construction	2016 Infrastructure Improvement - Final Costs	100,000	
4107 - Cost of Construction	2017 Infrastructure Improvement	250,000	
4107 - Cost of Construction	Highway 5 Improvements - Final Costs	200,000	
4107 - Cost of Construction	Meter Replacement Project - Phase 3 of 3 (Fixed Network)	215,785	
			765,785
		<b>Total:</b>	<b>829,785</b>

## Contracted Services

4057 - Engineering Services	2018 Comp Plan Amendment Review	15,000	
4057 - Engineering Services	2018 Feasibility Study Preparation	12,000	
4057 - Engineering Services	Design Manual Document	15,000	
4057 - Engineering Services	General Engineering Bolton & Menk and KLM Elevated Storage Tower One	16,000	
			58,000
4059 - Legal Services			100
4060 - Contract Maintenance	HVAC Preventative Maintenance (WTP)		3,400
4069 - Contract Services	Drop N Go Contract - UB Mailing Services	750	
4069 - Contract Services	Elevator Maint, Inspection of Towers #1 and #3 Removal of stand pipe tower one 22,000.00 costs for 2017	25,000	
4069 - Contract Services	Fire Suppression, Inspection, & Monitoring	1,395	
4069 - Contract Services	Generator Maintenance/Inspection Program	4,500	
4069 - Contract Services	Plunkets	2,000	
4069 - Contract Services	Utility Bill Report Customizations	1,000	
4069 - Contract Services	Water Main Breaks, Gopher State, Leak Detection, Contracts	67,000	
4069 - Contract Services	Water Plant Security Monitoring	1,000	
4069 - Contract Services	Wellhead Protection Work - Pending MN Dept of Health Grant Approval	10,000	
			112,645
		<b>Total:</b>	<b>174,145</b>

## Debt

4089 - Bond Interest	2014A GO Bonds Interest Payments (52% Water, 48% Storm Water)	4,680	
4089 - Bond Interest	2015A GO Bonds Interest Payments (30% Water, 70% Storm Water)	21,405	
4089 - Bond Interest	Debt Series 2013A Refunding	119,750	
			145,835
4091 - Bonding Expense	2017 Bond Series Issuance Costs	4,000	
4091 - Bonding Expense	Annual Fiscal Agent Fees for Debt Management	1,500	
4091 - Bonding Expense	Arbitrage Report Due - 2013A Refunding Bond	3,900	
			9,400
		<b>Total:</b>	<b>155,235</b>

# Costing Center Summary

Costing Center: 601-433 Utilities - Water

**Transfers Out**

4097 - Interfund Transfer Out	To 2016A GO Bond - Debt Repayment	110,851	
4097 - Interfund Transfer Out	Transfer to General Fund	88,000	
		<hr/>	198,851
		<b>Total:</b>	<b>198,851</b>
		<b>Total Expenditures:</b>	<b>3,091,376</b>
		<b>Net Total:</b>	<b>(731,293)</b>

# Costing Center Summary

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*Costing Center: 602-433 Utilities-Sewer*

**Previous Costing Center:** 602-433 Utilities-Sewer

**Department:** Public Services

**Division:** Utilities-Sewer

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 602-433

**Approved:** Yes

**Manager:** Craig Eldred

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## **Purpose:**

The City's sanitary sewer system is comprised of 53.6 miles of gravity lines, 3.7 miles of forcemain, and 11 lift stations with L-52, SE Area Lift, and the 284 Lift stations being the most critical to the community. The department strives to provide system operation and maintenance for the safe and complete conveyance of waste water to the metropolitan system.

## **Profile:**

The Sewer department consists of the Public Services Director (.20 FTE), Maintenance Supervisor (.50 FTE), Maintenance Workers (2.0 FTE), Maintenance Technician (.50 FTE), Mechanic (.075 FTE), Finance Clerk (.50 FTE), and Seasonal Maintenance Workers (.24 FTE).

# Costing Center Summary

Costing Center: 602-433 Utilities-Sewer

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3016	Permits Utilities	Increased	16.44 %	9,855	11,475
3045	Sales	Increased	3.04 %	1,791,825	1,846,245
3051	Trunk Charges	Increased	18.18 %	547,250	646,750
3059	Refunds & Reimbursements	Unchanged	0.00 %	2,000	2,000
3063	Interest from Investments	Decreased	18.18 %	22,000	18,000
3065	Interest from Receivables	Increased	10.53 %	19,000	21,000
3071	Bond Proceeds	Decreased	28.57 %	350,000	250,000
3073	Interfund Transfer In	Increased	57.88 %	41,900	66,150
<b>Total Revenues:</b>				<b>2,783,830</b>	<b>2,861,620</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	3.78 %	219,921	228,244
4003	Part Time Wages	Increased	27.41 %	5,396	6,875
4011	PERA Contributions	Increased	4.24 %	16,421	17,118
4013	FICA/Medicare	Increased	4.76 %	17,438	18,268
4017	Worker's Comp	Increased	24.07 %	5,400	6,700
4019	Employee Benefit Costs	Increased	2.47 %	45,558	46,683
4023	Operating Supplies	Increased	28.00 %	25,000	32,000
4025	Fees & License	Decreased	45.05 %	11,100	6,100
4029	Maintenance & Repairs	Unchanged	0.00 %	40,000	40,000
4035	Communications	Increased	10.00 %	5,000	5,500
4037	Postage	Unchanged	0.00 %	7,400	7,400
4039	Equipment	Increased	1.43 %	14,000	14,200
4039C	Capital Equipment	Increased	189.59 %	33,150	96,000
4040	Motor Fuels & Lubricants	Decreased	31.03 %	14,500	10,000
4041	Training & Education	Decreased	40.82 %	7,350	4,350
4043	Travel & Mileage	Increased	100.00 %	600	1,200
4044	Public Education	Increased	100.00 %	600	1,200
4045	Printing & Publishing	Increased	200.00 %	500	1,500
4047	Liability Insurance	Increased	3.57 %	28,000	29,000
4049	Electricity & Natural Gas	Decreased	20.45 %	44,000	35,000
4053	Subscriptions & Memberships	Unchanged	0.00 %	2,775	2,775
4057	Engineering Services	Increased	13.21 %	53,000	60,000
4059	Legal Services	Unchanged	0.00 %	1,000	1,000
4060	Contract Maintenance	New this year		0	4,000
4069	Contract Services	Decreased	48.35 %	68,250	35,250
4071	Rental/Leasing Cost	Not used this year		2,500	0
4082	Water Testing	Not used this year		100	0
4085	Uniforms	Unchanged	0.00 %	800	800
4087	Bad Debt Expense	Unchanged	0.00 %	300	300
4089	Bond Interest	Decreased	9.32 %	107,881	97,826
4091	Bonding Expense	Increased	43.33 %	6,000	8,600
4093	Depreciation	Increased	18.75 %	400,000	475,000
4095	SAC Charge	Increased	18.18 %	265,172	313,385

# Costing Center Summary

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*Costing Center: 602-433 Utilities-Sewer*

4096	Sewer Service Charge	Increased	6.74 %	801,928	855,982
4097	Interfund Transfer Out	Increased	42.03 %	88,000	124,986
4107	Cost of Construction	Decreased	1.48 %	609,000	600,000
4109	I & I Reduction	Increased	16.25 %	200,000	232,500
<b>Total Expenditures:</b>				<b>3,148,040</b>	<b>3,419,742</b>

# Costing Center Summary

Costing Center: 602-433 Utilities-Sewer

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3016 - Permits Utilities	Estimated 85 New Residential & Commercial Permits at \$135 each		11,475
3045 - Sales	Increase from 2016 - 2% Base Rates & Tiers		1,846,245
3051 - Trunk Charges	Estimated 50 New Commercial Units at \$2540	127,000	
3051 - Trunk Charges	Estimated 80 New Residential Units \$2540	203,200	
3051 - Trunk Charges	MET Council SAC Charge (Pass-thru)\$2435/130 new units	316,550	
			646,750
3059 - Refunds & Reimbursements			2,000
		<b>Total:</b>	<b>2,506,470</b>
<b>Financing</b>			
3063 - Interest from Investments			18,000
3065 - Interest from Receivables	Clearwater Shores HIA - Interest from Special Assessments		21,000
		<b>Total:</b>	<b>39,000</b>
<b>Bonding</b>			
3071 - Bond Proceeds	Bond Proceeds - 2017 Infrastructure Improvement		250,000
		<b>Total:</b>	<b>250,000</b>
<b>Transfers In</b>			
3073 - Interfund Transfer In	From Clearwater Shores HIA Special Assessments		66,150
		<b>Total:</b>	<b>66,150</b>
		<b>Total Revenues:</b>	<b>2,861,620</b>
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	Sewer Full Time Wages		228,244
4003 - Part Time Wages	Seasonal Sewer Maintenance Worker (1) Wages (500 Hours)		6,875
		<b>Total:</b>	<b>235,119</b>
<b>Benefits</b>			
4011 - PERA Contributions	Sewer PERA		17,118
4013 - FICA/Medicare	Sewer FICA		18,268
4017 - Worker's Comp	Sewer Workers Comp		6,700
4019 - Employee Benefit Costs	Sewer Health Benefits		46,683
		<b>Total:</b>	<b>88,769</b>
<b>Operating Expenses</b>			
4023 - Operating Supplies	Pipe, Manhole Rings, Asphalt, Rock, Facilities, Trucks		32,000
4025 - Fees & License	Cartegraph Annual Maintenance Renewal	5,000	
4025 - Fees & License	MPCA Licenses, Sewer Licenses	300	
4025 - Fees & License	Two Months Vehicle and Equipment Tracking AVL	800	
			6,100
4029 - Maintenance & Repairs	Trucks, Pumps, Controllers, Generators		40,000
4035 - Communications	Cell phones, CarverLink, Lift Stations. Includes Phone Upgrades for 3 Staff Members		5,500

# Costing Center Summary

Costing Center: 602-433 Utilities-Sewer

4037 - Postage			7,400
4039 - Equipment	Small Tools and Accessories, Safety Equipment and Mechanic Tool Needs		14,200
4040 - Motor Fuels & Lubricants	Trucks & Generators		10,000
4041 - Training & Education	Finance Clerk - GFOA Training & Conference	350	
4041 - Training & Education	MRWA Conference 50%, AWWA Fall Conference, MPCA	4,000	
			<hr/>
			4,350
4043 - Travel & Mileage		1,000	
4043 - Travel & Mileage	Finance Clerk - Mileage to Training Events	200	
			<hr/>
			1,200
4044 - Public Education	Public education of services provided to the community		1,200
4045 - Printing & Publishing	I/I and Envelopes		1,500
4047 - Liability Insurance			29,000
4049 - Electricity & Natural Gas			35,000
4053 - Subscriptions & Memberships	AWWA Standards 50%	1,300	
4053 - Subscriptions & Memberships	Finance Clerk - GFOA Membership	75	
4053 - Subscriptions & Memberships	MRWA and AWWA	1,400	
			<hr/>
			2,775
4085 - Uniforms	50% Uniform Costs for Utilities Staff		800
4087 - Bad Debt Expense	Delinquent Bills Left Unpaid/Account Bankruptcy		300
4093 - Depreciation			475,000
4109 - I & I Reduction	I/I Chimney sealing program	30,000	
4109 - I & I Reduction	Lateral Repairs and Equipment	200,000	
4109 - I & I Reduction	Rental Equipment for Manhole I/I Work	2,500	
			<hr/>
			232,500
		<b>Total:</b>	<b>898,825</b>
<b>Capital Outlay &amp; Development</b>			
4039C - Capital Equipment	Generator Replacement (60/40 split with water fund)		96,000
4107 - Cost of Construction	2016 Infrastructure Improvement - Final Costs	100,000	
4107 - Cost of Construction	2017 Infrastructure Improvement	250,000	
4107 - Cost of Construction	Highway 5 Improvements - Final Costs	200,000	
4107 - Cost of Construction	Pheasant Ridge Lift Station/Forcemain - Final Costs	50,000	
			<hr/>
			600,000
		<b>Total:</b>	<b>696,000</b>
<b>Contracted Services</b>			
4057 - Engineering Services	2018 Comp Plan Amendment Review	15,000	
4057 - Engineering Services	2018 Feasibility Study Preparation	10,000	
4057 - Engineering Services	Design Manual Update	15,000	
4057 - Engineering Services	Misc Engineering and Asset Mgt. Support	20,000	
			<hr/>
			60,000
4059 - Legal Services			1,000
4060 - Contract Maintenance	HVAC Preventative Maintenance Contract (Lift Stations)		4,000
4069 - Contract Services	Charges for Location ticket calls	2,500	
4069 - Contract Services	Drop N Go Contract - UB Mailing Services	750	

# Costing Center Summary

Costing Center: 602-433 Utilities-Sewer

4069 - Contract Services	Generator Inspections	12,000	
4069 - Contract Services	Sewer Repairs, Manhole Rehab	20,000	
			35,250
4095 - SAC Charge	Met Council Pass-thru \$2435 @ 130 new units - City Keeps 1% of revenues		313,385
4096 - Sewer Service Charge	Met Council Flow Charge \$71,332 - Increase from 2016		855,982
		<b>Total:</b>	<b>1,269,617</b>
<b>Debt</b>			
4089 - Bond Interest	2014A GO Bonds Interest Payments	6,050	
4089 - Bond Interest	2015A GO Bond Interest Payments	24,500	
4089 - Bond Interest	Bond Series 2009A	4,613	
4089 - Bond Interest	Bond Series 2013A Refunding	62,663	
			97,826
4091 - Bonding Expense	2017 Bond Series Issuance Costs	5,000	
4091 - Bonding Expense	Annual Fiscal Agent Fees for Debt Management	1,500	
4091 - Bonding Expense	Arbitrage Report Due - 2013A Refunding Bond	2,100	
			8,600
		<b>Total:</b>	<b>106,426</b>
<b>Transfers Out</b>			
4097 - Interfund Transfer Out	To 2016A GO Bond - Debt Repayment	36,986	
4097 - Interfund Transfer Out	Transfer to General Fund	88,000	
			124,986
		<b>Total:</b>	<b>124,986</b>
		<b>Total Expenditures:</b>	<b>3,419,742</b>
		<b>Net Total:</b>	<b>(558,122)</b>

# Costing Center Summary

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*Costing Center: 655-433 Utilities-Storm Water*

**Previous Costing Center:** 655-433 Utilities-Storm  
Water

**Department:** Public Services

**Division:** Utilities-Stormwater

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 655-433

**Approved:** Yes

**Manager:** Craig Eldred

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## **Purpose:**

The Storm Water department strives to continually improve the health of Lake Waconia and Brandt Lake located in the community with the treatment of ground water. Older storm water systems in the "heart of the city" are increasing maintenance and funding requirements for treatment structures. City staff maintain approximately 52.4 miles of storm sewer main. The City is a MS4 community with very stringent water quality restrictions enacted and regulated by the PCA and Carver County Watershed.

## **Profile:**

The Storm Water department consists of the Public Service Director (.20 FTE), Maintenance Supervisor (.40 FTE), Maintenance Workers (2 FTE), Maintenance Technician (.50 FTE), Mechanic (.29 FTE), and Seasonal Maintenance Workers (.24 FTE).

# Costing Center Summary

Costing Center: 655-433 Utilities-Storm Water

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3016	Permits Utilities	Increased	21.95 %	32,800	40,000
3045	Sales	Increased	15.98 %	530,454	615,216
3047	Sales-Water Consumption	New this year		0	2,000
3051	Trunk Charges	Increased	7.56 %	350,500	377,000
3059	Refunds & Reimbursements	Increased	400.80 %	19,960	99,960
3063	Interest from Investments	Decreased	80.00 %	5,000	1,000
3070	Grant Proceeds	New this year		0	250,000
3071	Bond Proceeds	Increased	1,150.00 %	100,000	1,250,000
3073	Interfund Transfer In	Not used this year		1,000,000	0
<b>Total Revenues:</b>				<b>2,038,714</b>	<b>2,635,176</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	11.27 %	191,496	213,086
4003	Part Time Wages	Decreased	57.53 %	16,188	6,875
4011	PERA Contributions	Increased	6.85 %	14,362	15,346
4013	FICA/Medicare	Increased	7.68 %	15,888	17,108
4017	Worker's Comp	Decreased	54.55 %	2,200	1,000
4019	Employee Benefit Costs	Decreased	9.55 %	40,380	36,524
4023	Operating Supplies	Increased	13.33 %	15,000	17,000
4025	Fees & License	Unchanged	0.00 %	1,000	1,000
4029	Maintenance & Repairs	Decreased	16.67 %	12,000	10,000
4035	Communications	Increased	114.29 %	1,400	3,000
4037	Postage	Decreased	37.50 %	800	500
4039	Equipment	Decreased	44.44 %	9,000	5,000
4040	Motor Fuels & Lubricants	Unchanged	0.00 %	13,000	13,000
4041	Training & Education	Decreased	50.00 %	6,000	3,000
4044	Public Education	Unchanged	0.00 %	600	600
4045	Printing & Publishing	Unchanged	0.00 %	1,000	1,000
4047	Liability Insurance	Increased	16.67 %	12,000	14,000
4049	Electricity & Natural Gas	Decreased	46.43 %	5,600	3,000
4053	Subscriptions & Memberships	Unchanged	0.00 %	1,800	1,800
4057	Engineering Services	Decreased	21.43 %	70,000	55,000
4069	Contract Services	Increased	555.56 %	45,000	295,000
4071	Rental/Leasing Cost	Unchanged	0.00 %	42,000	42,000
4085	Uniforms	Unchanged	0.00 %	500	500
4086	Meter/MXU	New this year		0	2,000
4087	Bad Debt Expense	Unchanged	0.00 %	250	250
4089	Bond Interest	Decreased	9.30 %	59,832	54,265
4091	Bonding Expense	Increased	153.97 %	6,300	16,000
4093	Depreciation	Increased	75.00 %	200,000	350,000
4097	Interfund Transfer Out	Increased	71.14 %	55,000	94,129
4107	Cost of Construction	Increased	933.33 %	150,000	1,550,000
<b>Total Expenditures:</b>				<b>988,596</b>	<b>2,821,983</b>

# Costing Center Summary

Costing Center: 655-433 Utilities-Storm Water

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3016 - Permits Utilities	Estimated 5 New Commercial Permits at \$1,600	8,000	
3016 - Permits Utilities	Estimated 80 New Home Permits at \$400 each	32,000	
			40,000
3045 - Sales	11.75% Rate Increase from 2016		615,216
3047 - Sales-Water Consumption	Reuse Water Sales (estimated)		2,000
3051 - Trunk Charges	Estimated 15 New Commercial Acres at \$11,000	165,000	
3051 - Trunk Charges	Estimated 80 New Residential Units at \$2650 each	212,000	
			377,000
3059 - Refunds & Reimbursements		5,000	
3059 - Refunds & Reimbursements	Bio-Retention Fees - Commercial & Residential (estimated)	80,000	
3059 - Refunds & Reimbursements	Reimbursement of Sweeper Rental from City of NYA (40%)	14,960	
			99,960
		<b>Total:</b>	<b>1,134,176</b>
<b>Financing</b>			
3063 - Interest from Investments			1,000
		<b>Total:</b>	<b>1,000</b>
<b>Grants</b>			
3070 - Grant Proceeds	2017 Improvement Project Funds - CCWMO	50,000	
3070 - Grant Proceeds	Met Council Grant - Reuse System Brook Peterson Park	200,000	
			250,000
		<b>Total:</b>	<b>250,000</b>
<b>Bonding</b>			
3071 - Bond Proceeds	Bond Proceeds - 2017 Infrastructure Improvements		1,250,000
		<b>Total:</b>	<b>1,250,000</b>
		<b>Total Revenues:</b>	<b>2,635,176</b>
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	Storm Water Full Time Wages		213,086
4003 - Part Time Wages	Seasonal Storm Water Maintenance Worker (1) Wages (500 Hours)		6,875
		<b>Total:</b>	<b>219,961</b>
<b>Benefits</b>			
4011 - PERA Contributions	Storm Water PERA		15,346
4013 - FICA/Medicare	Storm Water FICA		17,108
4017 - Worker's Comp	Storm Water Workers Comp		1,000
4019 - Employee Benefit Costs	Storm Water Health Benefits		36,524
		<b>Total:</b>	<b>69,978</b>

# Costing Center Summary

Costing Center: 655-433 Utilities-Storm Water

## Operating Expenses

4023 - Operating Supplies	Pipe, Clamps, Couplings, Gravel, Rock, Asphalt, Tile, Concrete Boxes, Castings and Grates		17,000
4025 - Fees & License	% of Radios Fees, Permit Fees	200	
4025 - Fees & License	Two Months Vehicle & Equipment Monitoring AVL	800	
			1,000
4029 - Maintenance & Repairs	% of Equipment Repairs on Equipment and Facility Repairs		10,000
4035 - Communications	Phone, Cell Phones		3,000
4037 - Postage	Mailing Fees		500
4039 - Equipment	Special Tools, Mechanic Needs		5,000
4040 - Motor Fuels & Lubricants	Fuels and Lubricants		13,000
4041 - Training & Education	Mechanic Sweeper Training and Snow Conference for Water Quality Purposes APWA National Conference PW Certificate		3,000
4044 - Public Education	Expenses related to public education of services and applications provided to the community		600
4045 - Printing & Publishing	SWPP Marketing and education		1,000
4047 - Liability Insurance	Insurance		14,000
4049 - Electricity & Natural Gas	% of Heat & Lighting for PW's Facility		3,000
4053 - Subscriptions & Memberships	LMC for Stormwater Coalition	800	
4053 - Subscriptions & Memberships	Membership to MN Cities Storm Water Coalition & Minnesota Erosion Control Association	1,000	
			1,800
4071 - Rental/Leasing Cost	Equipment Rental for Track Hoe, Track Skid, Sweeper Lease with NYA Through Merchants Bank	33,000	
4071 - Rental/Leasing Cost	Sweeper Maintenance Agreement	9,000	
			42,000
4085 - Uniforms	10% of Public Service Employees Uniform Rental		500
4086 - Meter/MXU	Reuse Water Meters		2,000
4087 - Bad Debt Expense	Delinquent Bills Left Unpaid/Account Bankruptcy		250
4093 - Depreciation			350,000
		<b>Total:</b>	<b>467,650</b>

## Contracted Services

4057 - Engineering Services	2018 Comp Plan Amendment Review	15,000	
4057 - Engineering Services	2018 Feasibility Study Preparation	10,000	
4057 - Engineering Services	Engineering Services, Review Wetland Conservation Act, Update of Required SWPP, Pond Cleaning Assistance, Asset Mgt. Software	30,000	
			55,000
4069 - Contract Services	Pond Cleaning & Stabilization Work - Lakeview Terrace Blvd	250,000	
4069 - Contract Services	Storm Water Maintenance Improvement Projects	45,000	
			295,000
		<b>Total:</b>	<b>350,000</b>

## Debt

4089 - Bond Interest	2014A GO Bonds Interest Payments (52% Water, 48% Storm Water)	4,320
4089 - Bond Interest	2015A GO Bonds Interest Payments (30% Water, 70% Storm Water)	49,945

# Costing Center Summary

Costing Center: 655-433 Utilities-Storm Water

		54,265
4091 - Bonding Expense	2017 Bond Series Issuance Costs	15,000
4091 - Bonding Expense	Annual Fiscal Agent Fees for Debt Management	1,000
		16,000
	<b>Total:</b>	<b>70,265</b>
<b>Transfers Out</b>		
4097 - Interfund Transfer Out	To 2016A GO Bond - Debt Repayment	44,129
4097 - Interfund Transfer Out	To General Fund	50,000
		94,129
	<b>Total:</b>	<b>94,129</b>
<b>Capital Outlay &amp; Development</b>		
4107 - Cost of Construction	2016 Infrastructure Improvements - Final Costs	100,000
4107 - Cost of Construction	2017 Infrastructure Improvements	1,250,000
4107 - Cost of Construction	Reuse Projects - Final Costs	200,000
		1,550,000
	<b>Total:</b>	<b>1,550,000</b>
	<b>Total Expenditures:</b>	<b>2,821,983</b>
	<b>Net Total:</b>	<b>(186,807)</b>

# Costing Center Summary

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*Costing Center: 668-433 Utilities-Street Lights*

**Previous Costing Center:** 668-433 Utilities-Street  
Lights

**Department:** Public Services

**Division:** Utilities-Streetlights

**Stage:** Approved

**Budget Year:** 2017

**Accounting Reference:** 668-433

**Approved:** Yes

**Manager:** Craig Eldred

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## **Purpose:**

The Street Light department assists in providing street lighting in areas throughout the community that have poor illumination. City staff makes necessary repairs and service to the structures and fixtures that are the responsibility of the City. The majority of the City's lights are owned and maintained by Xcel Energy. A smaller portion are maintained by Minnesota Valley Electric Cooperative. Most of the lights in the municipal parking lots located in downtown Waconia are owned and maintained by the City. The traffic lights along the state highways and county roads are owned by the other agencies but the City is required to perform routine maintenance which includes bulb replacement and painting of the structures.

## **Profile:**

The Street Light department consists of the Public Services Director (.08 FTE), Maintenance Supervisor (.10 FTE), and Mechanic (.05 FTE).

# Costing Center Summary

Costing Center: 668-433 Utilities-Street Lights

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3045	Sales	Increased	3.30 %	243,750	251,805
3063	Interest from Investments	Decreased	25.00 %	2,000	1,500
<b>Total Revenues:</b>				<b>245,750</b>	<b>253,305</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	9.04 %	19,001	20,719
4011	PERA Contributions	Decreased	2.11 %	1,425	1,395
4013	FICA/Medicare	Increased	9.01 %	1,454	1,585
4017	Worker's Comp	Decreased	66.67 %	300	100
4019	Employee Benefit Costs	Decreased	24.75 %	2,958	2,226
4023	Operating Supplies	Unchanged	0.00 %	3,000	3,000
4029	Maintenance & Repairs	Unchanged	0.00 %	10,500	10,500
4035	Communications	Decreased	48.00 %	125	65
4037	Postage	Unchanged	0.00 %	200	200
4039	Equipment	Unchanged	0.00 %	3,000	3,000
4040	Motor Fuels & Lubricants	Unchanged	0.00 %	500	500
4041	Training & Education	Decreased	28.57 %	700	500
4043	Travel & Mileage	Unchanged	0.00 %	200	200
4047	Liability Insurance	Increased	8.33 %	6,000	6,500
4049	Electricity & Natural Gas	Decreased	46.43 %	2,800	1,500
4050	Street Light Electricity	Increased	0.71 %	141,000	142,000
4057	Engineering Services	Decreased	40.00 %	5,000	3,000
4069	Contract Services	Increased	800.00 %	10,000	90,000
4073	Waste Disposal/Recycling	Unchanged	0.00 %	300	300
4081	Equipment Testing	Not used this year		500	0
4085	Uniforms	Unchanged	0.00 %	160	160
4087	Bad Debt Expense	Unchanged	0.00 %	50	50
4093	Depreciation	Increased	45.63 %	10,300	15,000
<b>Total Expenditures:</b>				<b>219,473</b>	<b>302,500</b>

# Costing Center Summary

Costing Center: 668-433 Utilities-Street Lights

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3045 - Sales	2% increase in rates from 2016		251,805
		<b>Total:</b>	<b>251,805</b>
<b>Financing</b>			
3063 - Interest from Investments			1,500
		<b>Total:</b>	<b>1,500</b>
		<b>Total Revenues:</b>	<b>253,305</b>
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	Street Light Full Time Wages		20,719
		<b>Total:</b>	<b>20,719</b>
<b>Benefits</b>			
4011 - PERA Contributions	Street Light PERA		1,395
4013 - FICA/Medicare	Street Light FICA		1,585
4017 - Worker's Comp	Street Light Workers Comp		100
4019 - Employee Benefit Costs	Street Light Health Benefits		2,226
		<b>Total:</b>	<b>5,306</b>
<b>Operating Expenses</b>			
4023 - Operating Supplies	Lamps, globes, fixtures, wire/cable, general supplies		3,000
4029 - Maintenance & Repairs	Repairs on fixtures, % of equipment and facility repairs	5,500	
4029 - Maintenance & Repairs	Upgrades to Holiday lighting/Facilities	5,000	
			10,500
4035 - Communications	% of phones and cell phones		65
4037 - Postage	Mailing fees		200
4039 - Equipment	Mechanic Needs and Safety Items		3,000
4040 - Motor Fuels & Lubricants	Fuels and lubricants		500
4041 - Training & Education			500
4043 - Travel & Mileage			200
4047 - Liability Insurance	Insurance - Estimated increase based on 2016/2017		6,500
4049 - Electricity & Natural Gas	% of the PW's heat and lighting		1,500
4050 - Street Light Electricity	Power for street lights and semaphore lights	136,000	
4050 - Street Light Electricity	Traffic Lights/Signals	6,000	
			142,000
4073 - Waste Disposal/Recycling	Bulb & ballast disposal fees		300
4085 - Uniforms	% of uniform rental		160
4087 - Bad Debt Expense	Delinquent Bills Left Unpaid/Account Bankruptcy		50
4093 - Depreciation			15,000
		<b>Total:</b>	<b>183,475</b>

# Costing Center Summary

Costing Center: 668-433 Utilities-Street Lights

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## Contracted Services

4057 - Engineering Services	Asset Mgt. Assistance		3,000
4069 - Contract Services	Misc LED Lighting Upgrades	10,000	
4069 - Contract Services	PROJECT: Installation of Ballards on Highway 5	80,000	
		<hr/>	90,000
		<b>Total:</b>	<b>93,000</b>
		<b>Total Expenditures:</b>	<b>302,500</b>
		<b>Net Total:</b>	<b>(49,195)</b>

# Costing Center Summary

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*Costing Center: 678-443 Ice Arena*

**Previous Costing Center:** 678-443 Ice Arena  
**Department:** Culture & Recreation  
**Division:** Recreation  
**Stage:** Approved

**Budget Year:** 2017  
**Accounting Reference:** 678-443  
**Approved:** Yes  
**Manager:** Susan Arntz

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## **Purpose:**

A recreation facility offering one sheet of ice, ice time rental, public open skating, skating lessons, developmental ice time, dryland training, concessions, and meeting rooms.

## **Profile:**

The operations of the Waconia Ice Arena are run by Rink Management Services Corporation. The City maintains ownership of the facility and is fiscally responsible for the facility operations.

# Costing Center Summary

Costing Center: 678-443 Ice Arena

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3039	Rental Fees	Increased	6.89 %	274,710	293,649
3041	Program Registration & Lessons	Increased	14.19 %	12,400	14,160
3044	Daily Fees	Increased	3.00 %	12,500	12,875
3045	Sales	Increased	3.00 %	3,000	3,090
3046	Sales-Advertising	Increased	3.00 %	3,000	3,090
3059	Refunds & Reimbursements	Unchanged	0.00 %	50,000	50,000
3073	Interfund Transfer In	Decreased	1.72 %	583,000	573,000
<b>Total Revenues:</b>				<b>938,610</b>	<b>949,864</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Decreased	98.33 %	259,505	4,333
4003	Part Time Wages	Decreased	73.93 %	48,457	12,635
4004	Contracted Payroll Expenses	New this year		0	212,351
4011	PERA Contributions	Decreased	80.66 %	4,901	948
4013	FICA/Medicare	Decreased	81.58 %	7,054	1,299
4017	Worker's Comp	Unchanged	0.00 %	4,400	4,400
4019	Employee Benefit Costs	Not used this year		15,079	0
4023	Operating Supplies	Increased	1.83 %	12,325	12,550
4025	Fees & License	Unchanged	0.00 %	865	865
4029	Maintenance & Repairs	Increased	38.96 %	15,400	21,400
4033	Bank Fees & Services	New this year		0	650
4035	Communications	Increased	11.88 %	4,210	4,710
4037	Postage	Unchanged	0.00 %	1,150	1,150
4039	Equipment	Decreased	66.36 %	16,350	5,500
4041	Training & Education	Increased	128.57 %	700	1,600
4043	Travel & Mileage	Increased	120.69 %	1,450	3,200
4045	Printing & Publishing	Increased	14.63 %	4,100	4,700
4046	Marketing & Advertising	Unchanged	0.00 %	1,900	1,900
4047	Liability Insurance	Increased	105.56 %	9,000	18,500
4049	Electricity & Natural Gas	Increased	5.10 %	98,000	103,000
4053	Subscriptions & Memberships	Increased	180.00 %	250	700
4069	Contract Services	Increased	402.18 %	8,991	45,151
4071	Rental/Leasing Cost	Decreased	3.61 %	1,660	1,600
4073	Waste Disposal/Recycling	Unchanged	0.00 %	300	300
4075	Chemicals	Decreased	10.53 %	9,500	8,500
4085	Uniforms	Increased	166.67 %	300	800
4089	Bond Interest	Decreased	7.16 %	142,631	132,419
4090	Bond Principal	Increased	3.56 %	287,107	297,318
<b>Total Expenditures:</b>				<b>955,585</b>	<b>902,479</b>

# Costing Center Summary

Costing Center: 678-443 Ice Arena

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3039 - Rental Fees	10 Winter Hrs (Jan 1-March 15 2017) at \$215	2,150	
3039 - Rental Fees	10 Winter Hrs (Oct 1-Dec 31 2017) at \$215	2,150	
3039 - Rental Fees	20 Winter Hours (Oct 1 - March 15) at \$130	2,600	
3039 - Rental Fees	300 Hours Sold to WHA at \$215 (Jan - March 2017)	64,500	
3039 - Rental Fees	400 Summer Hours (March 16-Sept 30 2017) at \$140	56,000	
3039 - Rental Fees	475 Hours Ice Sold to WHA at \$215 (Oct - Dec 2017)	102,125	
3039 - Rental Fees	Birthday Party Packages - 25 @ \$100 avg	2,500	
3039 - Rental Fees	H.S. Ice Use Fees 110 Hours at \$240 (Jan-March 2018)	26,400	
3039 - Rental Fees	H.S. Ice Use Fees 95 Hours at \$240 (Oct-Dec 2017)	22,800	
3039 - Rental Fees	ISD 110 Game Fees - 10 V Games at \$350 each	3,500	
3039 - Rental Fees	ISD 110 Games - 10 JV Games at \$100 each	1,000	
3039 - Rental Fees	ISD 110 Games - 8 Girls V/JV games @ \$100 each	800	
3039 - Rental Fees	ISD Phys Ed/Com Ed Day Use 5 hrs at \$115	575	
3039 - Rental Fees	Meeting Rooms	2,550	
3039 - Rental Fees	Skate Rental	3,399	
3039 - Rental Fees	Storage Space Rental to WHA - 12 months at \$50	600	
			293,649
3041 - Program Registration & Lessons Broomball League 8 teams @ \$225/team		1,800	
3041 - Program Registration & Lessons Learn to Skate Program		12,360	
			14,160
3044 - Daily Fees	Bubble Hockey - Increase Rate to \$0.50	618	
3044 - Daily Fees	Open Skate & Hockey/Rock on Ice	11,845	
3044 - Daily Fees	Punch Cards	412	
			12,875
3045 - Sales	Arcade Machines & Vending		3,090
3046 - Sales-Advertising	Dasherboards		3,090
3059 - Refunds & Reimbursements	WHA Capital Contribution		50,000
		<b>Total:</b>	<b>376,864</b>
<b>Transfers In</b>			
3073 - Interfund Transfer In	From General Fund for Debt	430,000	
3073 - Interfund Transfer In	From General Fund for Operating	143,000	
			573,000
		<b>Total:</b>	<b>573,000</b>
		<b>Total Revenues:</b>	<b>949,864</b>
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	Final Leave Time Payout		4,333
4003 - Part Time Wages	Part-Time OSM (927 Hours Maximum)		12,635

# Costing Center Summary

Costing Center: 678-443 Ice Arena

4004 - Contracted Payroll Expenses	Contracted Payroll/Benefits/Liabilities - Rink Management Full & Part Time		212,351
		<b>Total:</b>	<b>229,319</b>
<b>Benefits</b>			
4011 - PERA Contributions	Ice Arena PERA		948
4013 - FICA/Medicare	Ice Arena FICA	967	
4013 - FICA/Medicare	Final Leave Time Payout	332	
			1,299
4017 - Worker's Comp	Ice Arena Workers Comp		4,400
		<b>Total:</b>	<b>6,647</b>
<b>Operating Expenses</b>			
4023 - Operating Supplies		12,250	
4023 - Operating Supplies	EE Background Checks	300	
			12,550
4025 - Fees & License	Elevator Operating Permit	100	
4025 - Fees & License	Hazardous Waste Generators License	215	
4025 - Fees & License	Max Ice Annual Renewal	550	
			865
4029 - Maintenance & Repairs	Custodial Equipment Repairs	1,750	
4029 - Maintenance & Repairs	Routine Maintenance	18,400	
4029 - Maintenance & Repairs	Skate Sharpening	500	
4029 - Maintenance & Repairs	Zamboni Maintenance Service	750	
			21,400
4033 - Bank Fees & Services	Credit Card Processing & Bank Fees		650
4035 - Communications	CarverLink Phone & Internet Service	3,360	
4035 - Communications	Cell Phones for Director/Programmer/Maintenance Staff	1,350	
			4,710
4037 - Postage	Postage for Facility		1,150
4039 - Equipment	Additional Rental Skates	1,000	
4039 - Equipment	Custodial Equipment	4,500	
			5,500
4041 - Training & Education	MIAMA Star Course - 1 Attendee		1,600
4043 - Travel & Mileage			3,200
4045 - Printing & Publishing	Program Guide Printing (30% of Total Cost)		4,700
4046 - Marketing & Advertising	Dasher Board Ads 3x300 & Other		1,900
4047 - Liability Insurance		15,500	
4047 - Liability Insurance	Rink Management Liability Insurance	3,000	
			18,500
4049 - Electricity & Natural Gas	Electricity	85,000	
4049 - Electricity & Natural Gas	Gas	18,000	
			103,000
4053 - Subscriptions & Memberships	MIAMA		700
4071 - Rental/Leasing Cost	Generator Rental	1,000	
4071 - Rental/Leasing Cost	Konica Printer Lease Contract	600	
			1,600

# Costing Center Summary

Costing Center: 678-443 Ice Arena

4073 - Waste Disposal/Recycling	Lamp Recycling		300
4075 - Chemicals	Cooling Tower Chemicals	7,500	
4075 - Chemicals	Softener Salt	1,000	
		<hr/>	8,500
4085 - Uniforms			800
		<b>Total:</b>	<b>191,625</b>
<b>Contracted Services</b>			
4069 - Contract Services	Annual Elevator Maintenance Contract	1,475	
4069 - Contract Services	Fire Extinguisher Testing	200	
4069 - Contract Services	Monthly Service Fee to Rink Management	36,000	
4069 - Contract Services	Simplex Grinnel Fire Maint/Monitoring	1,326	
4069 - Contract Services	Skate Lesson Instruction	5,400	
4069 - Contract Services	Sprinkler Inspection	750	
		<hr/>	45,151
		<b>Total:</b>	<b>45,151</b>
<b>Debt</b>			
4089 - Bond Interest	Bond Interest		132,419
4090 - Bond Principal	Bond Principal		297,318
		<hr/>	<b>Total:</b>
		<b>Total Expenditures:</b>	<b>902,479</b>
		<b>Net Total:</b>	<b>47,385</b>

# Costing Center Summary

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*Costing Center: 701-710 Lodging Tax*

**Previous Costing Center:** 701-710 Lodging Tax  
**Department:** Non-Departmental  
**Division:** Special Tax  
**Stage:** Approved

**Budget Year:** 2017  
**Accounting Reference:** 701-710  
**Approved:** Yes  
**Manager:** Nicole Meyer

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## **Purpose:**

Lodging tax is imposed on lodging facilities located in the City. Funds can only be used for tourism related purposes. City ordinance allows for 95% of the annual lodging tax collections to be requested by organizations who will utilize the funds for a tourism related activity. The City may also use the funds for tourism related activities.

## **Profile:**

A special revenue fund established to collect and distribute lodging tax revenue.

# Costing Center Summary

Costing Center: 701-710 Lodging Tax

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
<b>Revenues</b>					
3006	Lodging Tax	Unchanged	0.00 %	44,000	44,000
3063	Interest from Investments	Decreased	33.33 %	150	100
<b>Total Revenues:</b>				<b>44,150</b>	<b>44,100</b>
<b>Expenditures</b>					
4069	Contract Services	Decreased	0.12 %	41,950	41,900
4097	Interfund Transfer Out	Unchanged	0.00 %	2,200	2,200
<b>Total Expenditures:</b>				<b>44,150</b>	<b>44,100</b>

# Costing Center Summary

Costing Center: 701-710 Lodging Tax

## 2017 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2017 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3006 - Lodging Tax	Lodging tax from Americlnn & America's Best Value		44,000
		<b>Total:</b>	<b>44,000</b>
<b>Financing</b>			
3063 - Interest from Investments			100
		<b>Total:</b>	<b>100</b>
		<b>Total Revenues:</b>	<b>44,100</b>
<b>Expenditures</b>			
<b>Contracted Services</b>			
4069 - Contract Services			41,900
		<b>Total:</b>	<b>41,900</b>
<b>Transfers Out</b>			
4097 - Interfund Transfer Out	To General Fund-5% of revenues received		2,200
		<b>Total:</b>	<b>2,200</b>
		<b>Total Expenditures:</b>	<b>44,100</b>
		<b>Net Total:</b>	<b>0</b>



# 2017 Operating Budget Summary

By Division, Revenues vs Expenditures

All Funds

			Expenses	Revenues	Net	
<b>Administrative Services</b>	Administration	101-411 Administration	(543,241)	4,603,487	4,060,245	
	Central Facilities	101-445 Central Facilities	(278,631)	57,862	(220,769)	
	Finance	101-412 Finance	(446,315)	37,500	(408,815)	
	Technology	101-413 Technology	(246,905)		(246,905)	
		<b>Total Administrative Services</b>	<b>(1,515,092)</b>	<b>4,698,849</b>	<b>3,183,756</b>	
<b>Community Development</b>	Building Inspections	101-425 Building Inspections	(189,447)	631,490	442,043	
	Economic Development	101-415 Economic Development	(6,750)		(6,750)	
		202-415 Revolving Loan	(12,700)	37,100	24,400	
	Planning	101-416 Planning	(316,706)	48,900	(267,806)	
		<b>Total Community Development</b>	<b>(525,603)</b>	<b>717,490</b>	<b>191,887</b>	
<b>Culture &amp; Recreation</b>	Recreation	101-443 Recreation	(14,550)	4,000	(10,550)	
		231-443 Safari Island	(1,263,552)	1,342,251	78,699	
		678-443 Ice Arena	(902,479)	949,864	47,385	
		<b>Total Culture &amp; Recreation</b>	<b>(2,180,581)</b>	<b>2,296,115</b>	<b>115,534</b>	
<b>Non-Departmental</b>	Non Departmental	101-000 Transfers	(1,647,000)	228,200	(1,418,800)	
		103-000 PIR	(4,833,380)	4,147,380	(686,000)	
		105-000 Capital Equi	(1,110,150)	1,174,396	64,246	
		107-000 PEG	(7,869)	15,700	7,831	
		301-000 2016 Lease Agreement	(20,903)	139,169	118,266	
		302-000 2015B Debt - Temp Bond	(15,188)	58,061	42,874	
		303-000 PIR Debt	(2,759,111)	2,724,274	(34,837)	
		304-000 2014A Debt	(154,300)	154,408	108	
		305-000 2015A Debt	(686,450)	704,258	17,808	
		306-000 2016A Debt	(114,811)	619,979	505,168	
		344-000 Community Center Debt	(163,638)	157,000	(6,638)	
		410-000 TIF 1 Workforce Housing	(19,000)	20,600	1,600	
		411-000 TIF 2 Auburn Meadows	(134,740)	149,200	14,460	
		412-000 TIF 3 Cherry Street	(7,750)	7,920	170	
		413-000 TIF 4 Pine Business Park	(27,640)	30,040	2,400	
		420-000 Clearwater Shores HIA	(86,150)	66,150	(20,000)	
		Special Tax	701-710 Lodging Tax	(44,100)	44,100	
			<b>Total Non-Departmental</b>	<b>(11,832,179)</b>	<b>10,440,835</b>	<b>(1,391,344)</b>



# 2017 Operating Budget Summary

*By Division, Revenues vs Expenditures*

*All Funds*

<b>Public Safety</b>	Community Safety	101-427 Community Safety	(1,990)		(1,990)
	Fire	101-423 Fire Dept	(390,057)	106,650	(283,407)
	Law Enforcement	101-421 Law Enforcement	(804,230)	102,000	(702,230)
		<b>Total Public Safety</b>	<b>(1,196,277)</b>	<b>208,650</b>	<b>(987,627)</b>
<b>Public Services</b>	Public Services-Parks	101-441 Parks	(441,344)	5,300	(436,044)
		210-441 Park Dedication	(36,000)	42,700	6,700
	Public Services-Streets	101-431 Streets	(1,051,107)	41,100	(1,010,007)
	Utilities-Sewer	602-433 Utilities-Sewer	(3,419,742)	2,861,620	(558,122)
	Utilities-Stormwater	655-433 Utilities-Storm Water	(2,821,983)	2,635,176	(186,807)
	Utilities-Streetlights	668-433 Utilities-Streetlights	(302,500)	253,305	(49,195)
	Utilities-Water	601-433 Utilities - Water	(3,091,376)	2,360,083	(731,293)
			<b>Total Public Services</b>	<b>(11,164,052)</b>	<b>8,199,284</b>
		<b>Total</b>	<b>(28,413,784)</b>	<b>26,561,223</b>	<b>(1,852,561)</b>

City of Waconia, Minnesota  
 Capital Improvement Plan  
 2017 thru 2026

## PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Total Ranking	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
<b>Administrative Services</b>													
Central Facilities													
City Hall Side Chair Replacements	229	60								10,000			10,000
<i>Cap Equip Cash</i>										<i>10,000</i>			<i>10,000</i>
City Hall Conference Room Chairs	230	64					12,000						12,000
<i>Cap Equip Cash</i>							<i>12,000</i>						<i>12,000</i>
City Hall Boilers	277	78		10,100									10,100
<i>Cap Equip Cash</i>				<i>10,100</i>									<i>10,100</i>
City Hall Carpet Replacement	329	59					60,000						60,000
<i>PIR Cash</i>							<i>60,000</i>						<i>60,000</i>
Council Chambers Carpet Replacement	330	59						15,000					15,000
<i>PIR Cash</i>								<i>15,000</i>					<i>15,000</i>
Finish of Meeting/Event Space - City Hall	492		100,000										100,000
<i>PIR Cash</i>			<i>100,000</i>										<i>100,000</i>
Technology													
City Hall Main Server	227	80		17,500					20,000				37,500
<i>Cap Equip Cash</i>				<i>17,500</i>					<i>20,000</i>				<i>37,500</i>
Recreation & All City Point of Sale Software Upgrade (Class Software)	391	71	80,000										80,000
<i>PIR Cash</i>			<i>80,000</i>										<i>80,000</i>
Firewall/Access Points/Router	420	27							40,000				40,000
<i>Cap Equip Cash</i>									<i>40,000</i>				<i>40,000</i>
Phone Switch	421									35,000			35,000
<i>Cap Equip Cash</i>										<i>35,000</i>			<i>35,000</i>
<b>Administrative Services Total</b>			<b>180,000</b>	<b>27,600</b>	<b>0</b>		<b>72,000</b>	<b>15,000</b>	<b>60,000</b>	<b>45,000</b>			<b>399,600</b>
<b>Community Development</b>													
Economic Development													
Downtown Parking Lot Construction - Corner of 2nd & Elm Street	465			350,000									350,000
<i>PIR Cash</i>				<i>350,000</i>									<i>350,000</i>
Land Purchase - Downtown Parking - Corner of 2nd & Elm Street	466		150,000										150,000
<i>PIR Cash</i>			<i>150,000</i>										<i>150,000</i>
<b>Community Development Total</b>			<b>150,000</b>	<b>350,000</b>									<b>500,000</b>
<b>Culture &amp; Recreation</b>													

Department	Project #	Total Ranking	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Recreation													
Interior Walls Refinishing in Pool Deck Area - Safari Island	238	61			30,000								30,000
<i>Developers Cost Apportion</i>					15,000								15,000
<i>PIR Cash</i>					15,000								15,000
Front Desk Replacement/Lobby Flooring/Stairs & Landing Flooring - Safari Island	241	61	31,000	12,000									43,000
<i>PIR Cash</i>			31,000	12,000									43,000
Pool Deck Resurfacing - Safari Island	243	70				60,000							60,000
<i>Developers Cost Apportion</i>						39,600							39,600
<i>PIR Cash</i>						20,400							20,400
Rubber Flooring Ramp & Concessions - Ice Arena	247	62			16,000								16,000
<i>Arena Cash</i>					16,000								16,000
Domestic Water Boiler - Ice Arena	248	60				30,000							30,000
<i>Arena Cash</i>						30,000							30,000
Zamboni Batteries Replacement - Ice Arena	251	64			15,000								15,000
<i>Arena Cash</i>					15,000								15,000
Lion's Den Equipment Upgrades - Safari Island	269	71								98,000			98,000
<i>PIR Cash</i>										98,000			98,000
Building Expansion Project - Safari Island	390								3,500,000				3,500,000
<i>Revenue Bonds</i>									3,500,000				3,500,000
Den 1 & 2 Floor Replacement - Safari Island	453	81						18,000					18,000
<i>PIR Cash</i>								18,000					18,000
Refurbish Water Slide in Recreation Pool Area - Safari Island	458	70				20,000							20,000
<i>PIR Cash</i>						20,000							20,000
Upgrade Locker Room HVAC - Ice Arena	459	78		60,000									60,000
<i>Arena Cash</i>				60,000									60,000
Locker Replacement - Safari Island	494			10,000									10,000
<i>PIR Cash</i>				10,000									10,000
Landscaping - Walkway into Building - Safari Island	495		15,000										15,000
<i>PIR Cash</i>			15,000										15,000
Strength Training Equipment Replacement - Safari Island	496								30,000				30,000
<i>Cap Equip Cash</i>									30,000				30,000
Spa Area Remodel - Safari Island	497				50,000								50,000
<i>PIR Cash</i>					50,000								50,000
<b>Culture &amp; Recreation Total</b>			<b>46,000</b>	<b>82,000</b>	<b>111,000</b>	<b>110,000</b>		<b>18,000</b>	<b>3,530,000</b>	<b>98,000</b>			<b>3,995,000</b>
<b>Public Safety</b>													
Fire													
Fire Engine-Replacement of Truck #17	21	69	563,000										563,000
<i>Cap Equip Cash</i>			563,000										563,000
Fire Tanker - Replacement of #16 (3500 gal)	211	90			339,000								339,000
					182								

Department	Project #	Total Ranking	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Cap Equip Cash					339,000								339,000
Fire Station	22	69				8,000,000							8,000,000
Revenue Bonds						8,000,000							8,000,000
Self Contained Breathing Apparatus Bottles	282	75		152,000									152,000
Cap Equip Cash				76,000									76,000
Grant Proceeds				76,000									76,000
Extrication Tools	334	55	83,000										83,000
Cap Equip Cash			83,000										83,000
Chief #3 Sport Utility Vehicle	335	67		65,000									65,000
Cap Equip Cash				65,000									65,000
ATV & Trailer Replacement	336	63				27,000							27,000
Cap Equip Cash						27,000							27,000
Utility Vehicle - Addition to Fleet	337	59						70,000					70,000
Cap Equip Cash								70,000					70,000
Command Vehicle SUV - Replacement of 2014 Chevrolet Tahoe (Command 11)	338	79							68,000				68,000
Cap Equip Cash									68,000				68,000
Rescue Truck - Replacement of 2000 Peterbuilt (Rescue 11)	422	71					450,000						450,000
Cap Equip Cash							450,000						450,000
Chief SUV Replacement - Replacement of 2015 Chief SUV	424	67							70,000				70,000
Cap Equip Cash									70,000				70,000
Fire Engine - Replacement of 2005 Peterbuilt (Engine 11)	425	74									650,000		650,000
Cap Equip Cash											650,000		650,000
OSHA Compliant SCBA Bottle Fill Station	491	5	11,400										11,400
Cap Equip Cash			11,400										11,400
<b>Public Safety Total</b>			<b>657,400</b>	<b>217,000</b>	<b>339,000</b>	<b>8,027,000</b>	<b>450,000</b>	<b>70,000</b>	<b>68,000</b>	<b>70,000</b>	<b>650,000</b>		<b>10,548,400</b>
<b>Public Services</b>													
<b>Infrastructure Projects</b>													
Infrastructure 2020- Portions of 2nd St, Cedar St, Walnut St, Maple St	126	72				1,755,063							1,755,063
429 Bonds						1,404,050							1,404,050
Revenue Bonds						351,013							351,013
Infrastructure 2021 - Portions of 1st Street East	127	72					2,062,423						2,062,423
429 Bonds							1,387,423						1,387,423
Revenue Bonds							675,000						675,000
Infrastructure 2022 - Portions of Maple St, 2nd St, 4th St, 3rd St, Olive St, Walnut St	128	72						2,651,900					2,651,900
429 Bonds								2,041,963					2,041,963
Revenue Bonds								609,937					609,937
Infrastructure 2023 - Main Street West (Walnut to Olive Street)	129	72							2,968,361				2,968,361
429 Bonds									2,043,361				2,043,361
Revenue Bonds									925,000				925,000

Department	Project #	Total Ranking	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Infrastructure 2024 - Olive Street (1st Street to Highway 5)	131	72								3,000,000			3,000,000
429 Bonds										3,000,000			3,000,000
Infrastructure 2025 - Portions of Orange St, Oak St, Main St E, 1st St E	132	72									3,200,000		3,200,000
429 Bonds											3,200,000		3,200,000
Infrastructure 2026 - Portions of Maple St S, 3 1/2 St, 4th St, 5th St, Oak St, Orange St	133	72										3,400,000	3,400,000
429 Bonds												3,400,000	3,400,000
Infrastructure 2017 - 94th Street Extension	489	23	717,950										717,950
429 Bonds			342,950										342,950
Revenue Bonds			375,000										375,000
Infrastructure 2017 - Community Drive Extension	489-A		744,250										744,250
429 Bonds			369,250										369,250
Revenue Bonds			375,000										375,000
Infrastructure 2017 - Highway 5/CSAH110/Pedestrian Underpass	489-B		4,299,180										4,299,180
429 Bonds			3,299,180										3,299,180
Revenue Bonds			1,000,000										1,000,000
Infrastructure 2018 - CSAH 10 Extension (Phase 2)	490	23		3,009,960									3,009,960
GO Bonds				3,009,960									3,009,960
Infrastructure 2018 - Paulsen Frontage Road	490-A			625,000									625,000
429 Bonds				625,000									625,000
CSAH 10 & Oak Avenue Roundabout	493						2,000,000						2,000,000
Grant Proceeds							1,800,000						1,800,000
PIR Cash							200,000						200,000
Public Services-Parks													
Truck-One Ton-Replacement for #34	106	48	55,350										55,350
Cap Equip Cash			55,350										55,350
Reitz Lake Fishing Pier	112	49				150,000							150,000
PIR Cash						150,000							150,000
Brook Peterson Tennis Court Lighting (ISD #110 Installation of Courts)	118	47			50,000								50,000
PIR Cash					50,000								50,000
Finish Mower (Land Pride) Unit #5001	260	70					34,500						34,500
Cap Equip Cash							34,500						34,500
Legacy Village Park Equipment Upgrades	288	75						71,000					71,000
PIR Cash								71,000					71,000
Pheasant Ridge Park Equipment Upgrades	289	78				98,600							98,600
PIR Cash						98,600							98,600
Windmill Creek Park Equipment Upgrades	290	75				65,000							65,000
PIR Cash						65,000							65,000
Trailer for Parks Maintenance	292	60	11,000										11,000
Cap Equip Cash			11,000										11,000
Trail Connection - County Road 10 - North of Crosswinds Development	347	61				120,000							120,000

Department	Project #	Total Ranking	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
PIR Cash						120,000							120,000
Future Community Parkland Purchase	348					1,500,000	1,500,000						3,000,000
Park Ded Cash						1,500,000	1,500,000						3,000,000
Waterford Park Equipment Upgrades	383	70					68,000						68,000
PIR Cash							68,000						68,000
Oak Pointe Park Equipment Upgrades	384	70				65,000							65,000
PIR Cash						65,000							65,000
Wildhurst Park Equipment Upgrades	385	70								77,000			77,000
PIR Cash										77,000			77,000
Fox Run Park Equipment Upgrades	386	70							74,000				74,000
PIR Cash									74,000				74,000
Interlaken Park Equipment Upgrades	387	70						71,000					71,000
PIR Cash								71,000					71,000
Pinehill Park Equipment Upgrades	388	70								77,000			77,000
PIR Cash										77,000			77,000
Replacement of 2014 Toro Zero Turn Lawn Mower With Bagging Capabilities #0194	392	107			13,500								13,500
Cap Equip Cash					13,500								13,500
Replacement of 2014 Toro Groundskeeper 5910 #0131	393	90			127,900								127,900
Cap Equip Cash					127,900								127,900
Upgrade to Restroom Facilities - City Square Park	399	67	125,000										125,000
PIR Cash			125,000										125,000
Upgrade to Restroom Facility - Brook Peterson Park	400	65		150,000									150,000
PIR Cash				150,000									150,000
Vine Street Overlook & Fishing Pier	401	71		40,000									40,000
PIR Cash				40,000									40,000
Bobcat Toolcat Replacement Unit 167	470	76					53,200						53,200
Cap Equip Cash							53,200						53,200
Tool Cat W/Attachments Addition	488	91		72,000									72,000
Cap Equip Cash				72,000									72,000
Additional 1 Ton Truck	9	36		43,000									43,000
Cap Equip Cash				43,000									43,000
Sidewalk -8th/Pine St - Frontage Rd to Future Development	94	58		18,000									18,000
PIR Cash				18,000									18,000
Public Services-Streets													
Dump Truck-Replacement of #0028	195	64	253,500										253,500
Cap Equip Cash			253,500										253,500
2005 Tenco Snow Blower Unit #0131	258	78				123,700							123,700
Cap Equip Cash						123,700							123,700
2005 John Deere Tractor 5425 Unit #0135	259	73					125,000						125,000
Cap Equip Cash							125,000						125,000
Replacement for 1998 John Deere Grader Unit #0136	261	67			145,400								145,400
Cap Equip Cash					145,400								145,400

Department	Project #	Total Ranking	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Replacement of Bush Hog Disc Mower <i>Cap Equip Cash</i>	262	68					12,880						12,880
							<i>12,880</i>						<i>12,880</i>
Replacement for 2011 Dodge 4 Dr. Pickup Unit #0041 <i>Cap Equip Cash</i>	264	75					41,600						41,600
							<i>41,600</i>						<i>41,600</i>
Replacement Ford F-450 Dump Unit #0033 <i>Cap Equip Cash</i>	265	66			78,300								78,300
					<i>78,300</i>								<i>78,300</i>
Replacement Ford F-450 Dump Unit #0037 <i>Cap Equip Cash</i>	266	64						80,635					80,635
								<i>80,635</i>					<i>80,635</i>
Replacement Ford F-450 Dump Unit #0038 <i>Cap Equip Cash</i>	267	57						80,635					80,635
								<i>80,635</i>					<i>80,635</i>
Replacement MorMark Chipper Unit #0150 <i>Cap Equip Cash</i>	268	98						47,100					47,100
								<i>47,100</i>					<i>47,100</i>
Skid Steer 2014/Replacement in 2020 Unit #160 <i>Cap Equip Cash</i>	27	64				80,640							80,640
							<i>80,640</i>						<i>80,640</i>
Replacement Sterling Tanker Truck Unit #0029 <i>Cap Equip Cash</i> <i>Developers Cost Apportion</i>	272	57				87,400							87,400
							<i>69,920</i>						<i>69,920</i>
							<i>17,480</i>						<i>17,480</i>
Replacement Kubota RTV1100 Unit #157 <i>Cap Equip Cash</i>	304	69	32,000										32,000
			<i>32,000</i>										<i>32,000</i>
Replacement of 2013 Used Asphalt Paver <i>Cap Equip Cash</i>	305	85					170,102						170,102
							<i>170,102</i>						<i>170,102</i>
Replacement Unit #36 Single Axle Dump with Plow, Wing, and Underbody <i>Cap Equip Cash</i>	307	81							316,700				316,700
									<i>316,700</i>				<i>316,700</i>
Replacement Unit #39 Chassis and Boom Replacement <i>Cap Equip Cash</i> <i>Street Light Cash</i>	308	78							374,200				374,200
									<i>187,100</i>				<i>187,100</i>
									<i>187,100</i>				<i>187,100</i>
Replacement 2013 BobCat Skid Steer Loader Unit #0161; 2019 <i>Cap Equip Cash</i>	37	67			78,000								78,000
					<i>78,000</i>								<i>78,000</i>
Upgrade De-Icing Blending System <i>Cap Equip Cash</i>	398	61		130,000									130,000
				<i>130,000</i>									<i>130,000</i>
County Road Extension - Airport Road <i>GO Bonds</i>	481						2,000,000						2,000,000
							<i>2,000,000</i>						<i>2,000,000</i>
New Dump Truck with Ice and Snow Equipment - Addition to Streets Fleet <i>Cap Equip Cash</i>	75	57		252,150									252,150
				<i>252,150</i>									<i>252,150</i>
New 1-Ton Dump w/ Snow & Ice Control Equipment <i>Cap Equip Cash</i>	81	56		88,700									88,700
				<i>88,700</i>									<i>88,700</i>
Replacement Dump Truck for 2007 Mack #0032 <i>Cap Equip Cash</i>	82	66					283,720						283,720
							<i>283,720</i>						<i>283,720</i>
Utilities-Sewer													

Department	Project #	Total		2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
		Ranking												
Replacement Kohler Portable Generator Unit #0146	235	100	160,000											160,000
<i>Sewer Cash</i>			96,000											96,000
<i>Water Cash</i>			64,000											64,000
Lake Street/ Sierra/ Sterling Hills Lift Station Renovations	240	69		130,000										130,000
<i>Sewer Cash</i>				130,000										130,000
Replacement Generator at Lift Station Highway 284 Unit #4001	285	69							103,500					103,500
<i>Sewer Cash</i>									103,500					103,500
L-52 Lift Station Wet Well Conversion	324	87				120,000								120,000
<i>Sewer Cash</i>						120,000								120,000
Utility Oversizing - East Lake Development (Water & Sanitary Sewer Services)	412	66				545,000								545,000
<i>Sewer Cash</i>						275,000								275,000
<i>Water Cash</i>						270,000								270,000
Lift Station Addition - Servicing Developing Properties North of Airport Road	479			2,500,000										2,500,000
<i>Sewer Cash</i>				2,500,000										2,500,000
Sewer Forcemain Addition - Servicing Developing Properties North of Airport Road	480			1,000,000										1,000,000
<i>Sewer Cash</i>				1,000,000										1,000,000
Utilities-Stormwater														
Replace Culvert on Waconia Parkway/Lake Outlet Channel	326	96				450,000								450,000
<i>Stormwater Cash</i>						450,000								450,000
Pond Infiltration/Expansion - Waterford Development	340	47					280,000							280,000
<i>Developers Cost Apportion</i>							196,000							196,000
<i>Stormwater Cash</i>							84,000							84,000
Pond Quality/Retention - Highway 5/Hartman Drive/Main Street	341	47							379,000					379,000
<i>Developers Cost Apportion</i>									265,300					265,300
<i>Stormwater Cash</i>									113,700					113,700
Pond Infiltration/Expansion/Retention - Interlaken/CSAH10	342	47					412,000							412,000
<i>Developers Cost Apportion</i>							288,400							288,400
<i>Stormwater Cash</i>							123,600							123,600
Pond Quality/Retention - Highway 5 S/Airport Road	343	47							246,300					246,300
<i>Developers Cost Apportion</i>									172,400					172,400
<i>Stormwater Cash</i>									73,900					73,900
Improvements Swale - Fox Run Development	345	113					147,000							147,000
<i>Stormwater Cash</i>							147,000							147,000
Pond Cleaning/Stream Stabilization - Lakeview Terrace	346	113	250,000											250,000
<i>Stormwater Cash</i>			250,000											250,000
Shoreline Restoration Improvements	404	71				20,000								20,000

Department	Project #	Total Ranking	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
<i>Grant Proceeds</i>					20,000								20,000
First Street Storm Water Reuse - Phase 3 (1st Street to Redwood Street)	406					60,000							60,000
<i>Stormwater Cash</i>						60,000							60,000
Utilities-Water													
Treatment Plant #3 South Phase Media	312	80				355,000							355,000
<i>Water Cash</i>						355,000							355,000
Test Well for Implementing Wells #9 and #10	313	74			190,000								190,000
<i>Water Cash</i>					190,000								190,000
Construction of Well #9	314	70				820,000							820,000
<i>Water Cash</i>						820,000							820,000
Construction of Well #10	315	72						875,000					875,000
<i>Water Cash</i>								875,000					875,000
Water Tower Construction (Eastern Annexation Area)	316	69				6,200,000							6,200,000
<i>Water Cash</i>						6,200,000							6,200,000
Lower Water Tower #1 and Install Mono Pole	317	66					225,000						225,000
<i>Water Cash</i>							225,000						225,000
Construction of Water Treatment Facility #4	318	61							11,000,000				11,000,000
<i>Water Cash</i>									11,000,000				11,000,000
Construction of Well #11	319	68									900,000		900,000
<i>Water Cash</i>											900,000		900,000
Water Meter Change Out - Sensus to Neptune Reading System	402	64	415,785										415,785
<i>Water Cash</i>			415,785										415,785
<b>Public Services Total</b>			<b>7,064,015</b>	<b>8,058,810</b>	<b>1,818,100</b>	<b>12,319,403</b>	<b>8,955,425</b>	<b>4,227,070</b>	<b>14,733,261</b>	<b>3,154,000</b>	<b>4,100,000</b>	<b>3,400,000</b>	<b>67,830,084</b>
<b>GRAND TOTAL</b>			<b>8,097,415</b>	<b>8,735,410</b>	<b>2,268,100</b>	<b>20,456,403</b>	<b>9,477,425</b>	<b>4,330,070</b>	<b>18,391,261</b>	<b>3,367,000</b>	<b>4,750,000</b>	<b>3,400,000</b>	<b>83,273,084</b>