



# 2015 Adopted Budgets

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General Fund  
Capital Funds  
Special Revenue Funds  
Debt Funds  
Enterprise Funds  
Capital Improvement Plan 2015-2024

Approved on December 8, 2014

# 2015 Budget & Levy Information

Updates from Public Information Meeting & Levy Approval



Monday, December 8, 2014

6:00 p.m.



# Preliminary Levy

- Council Approved Preliminary Levy September 15<sup>th</sup>
- Tax statements to residents from Carver County are calculated based on the preliminary levy
  - General Levy: \$3,792,262
  - Special Levy: \$2,264,506
  - Total Preliminary Levy: \$6,056,768
  - Tax Rate: 49.012% (decrease from 2014 of 0.83%)



# Proposed Final Levy

- Reduced from the final levy information presented on Monday, December 1st
- Proposed Final Levy for Approval Today
  - Total Reduction from Preliminary Levy - \$31,000
  - General Levy: \$3,761,262
  - Special Levy: \$2,264,506
  - Total Final Proposed Levy: \$6,025,768
  - Tax Rate: 48.731% (decrease from 2014 of -1.40%)



# Reason for Reduction

- Reduction of \$31,000 possible due to:
  - 2<sup>nd</sup> half tax settlement received on December 2<sup>nd</sup> showed reduced uncollectable taxes
    - Total uncollectable for 2014 – 1.25%
    - Dropped uncollectable rate for 2015 to 2.0% from 2.5%

# Property Tax Levy

<b>GENERAL LEVY (Increase of 14.0%)</b>	2014	2015 – Final Proposed Levy
General Fund	\$ 3,297,619	\$3,761,262
<b>SPECIAL DEBT LEVY</b>		
2011A Improvements-Birch St/Interlaken/Lake/Comm	\$1,290,934	\$1,317,455
2010A EDA Lease Rev-City Hall	\$248,230	\$251,680
2007C EDA Lease Rev-Public Works	\$443,798	\$443,798
Capital Equipment Certificate of Indebtedness-Aerial	\$111,240	\$110,565
2014A Improvements-1 <sup>st</sup> St W/Main St/Maple St	\$0	\$141,008
<b>TOTAL PROPOSED LEVY</b>	\$5,391,821	\$6,025,768
<b>Overall Levy Change (13.0% Increase)</b>		
	PROPOSED TAX RATE:	48.731%
	CURRENT TAX RATE:	49.423%



# Taxable Market Value Changes

- Overall Taxable Market Value increased 13.07% from 2014
  - Some reasons for the increase:
    - Increased building activity
    - Improvements in the economy and housing market
- Average Valued Home in Waconia increased in value approximately 8%
  - Current average valued home is about \$235,000

# Actual Impacts

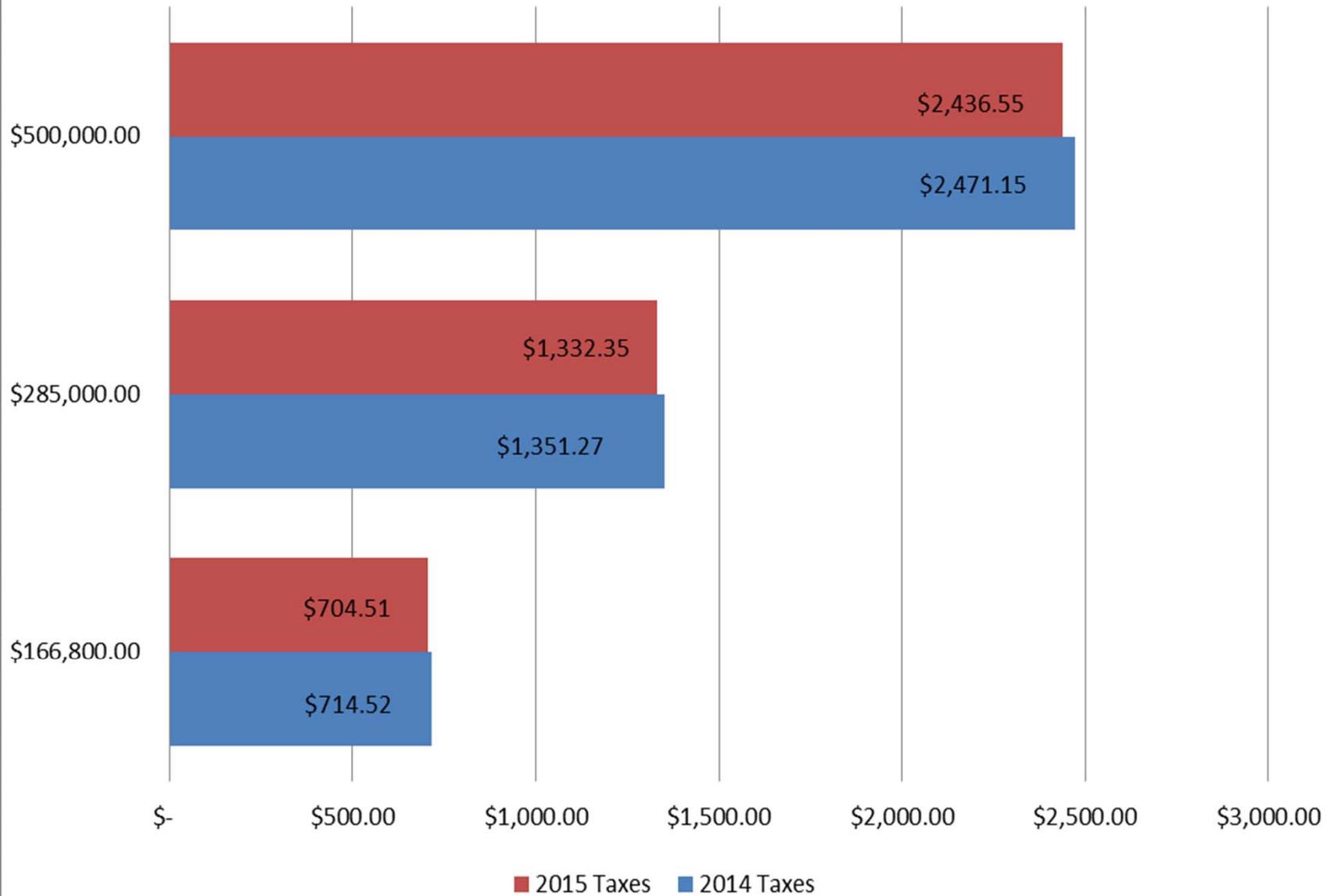
~Scenarios Built with 2015  
Proposed Final Levy &  
Budget Numbers - City Tax  
Rate 48.731%

## Actual City of Waconia Properties 5-year Value & Tax Bill Changes

Property Type	Overall % 10 to 2015	2015	% inc	2014	% inc	2013	% inc	2012	% inc	2011	% inc	2010
Average Value Home	-4.7%	\$ 235,600	13.8%	\$ 207,100	3.6%	\$ 200,000	-11.3%	\$ 225,400	-1.9%	\$ 229,700	-7.1%	\$ 247,300
Total Tax Bill*	5.6%	2,982	4.2%	2,862	0.4%	2,850	-3.9%	2,966	-0.5%	2,982	5.6%	2,824
Downtown Home	7.3%	\$ 166,800	11.9%	\$ 149,100	0.3%	\$ 148,600	-0.7%	\$ 149,700	-0.7%	\$ 150,800	-3.0%	\$ 155,500
Total Tax Bill*	20.2%	1,978	2.7%	1,926	-3.2%	1,990	9.3%	1,820	-1.0%	1,838	11.7%	1,646
Lake Home	39.4%	\$ 1,167,800	4.7%	\$ 1,115,200	8.6%	\$ 1,027,000	-0.1%	\$ 1,027,800	-1.2%	\$ 1,039,800	24.1%	\$ 837,900
Total Tax Bill*	16.0%	17,801	-5.1%	18,764	5.7%	17,752	10.2%	16,114	2.2%	15,764	2.8%	15,340
Downtown Commercial	6.7%	\$ 611,600	6.7%	\$ 573,400	0.0%	\$ 573,400	0.0%	\$ 573,400	0.0%	\$ 573,400	0.0%	\$ 573,400
Total Tax Bill*	27.2%	22,566	1.9%	22,144	0.1%	22,122	7.4%	20,606	5.5%	19,526	10.1%	17,734
Hwy 5 Commercial	-38.9%	\$ 293,900	1.3%	\$ 290,000	-6.6%	\$ 310,600	-27.3%	\$ 427,300	-6.5%	\$ 456,900	-5.0%	\$ 481,200
Total Tax Bill*	-29.5%	10,367	-1.7%	10,541	-7.1%	11,352	-24.5%	15,030	-1.9%	15,316	4.1%	14,708
Industrial	-11.7%	\$ 1,634,100	-1.4%	\$ 1,657,100	1.1%	\$ 1,639,700	-4.0%	\$ 1,708,600	-1.2%	\$ 1,729,000	-6.6%	\$ 1,850,300
Total Tax Bill*	4.8%	62,564	-6.2%	66,670	1.2%	65,870	2.9%	63,990	4.3%	61,326	2.7%	59,686

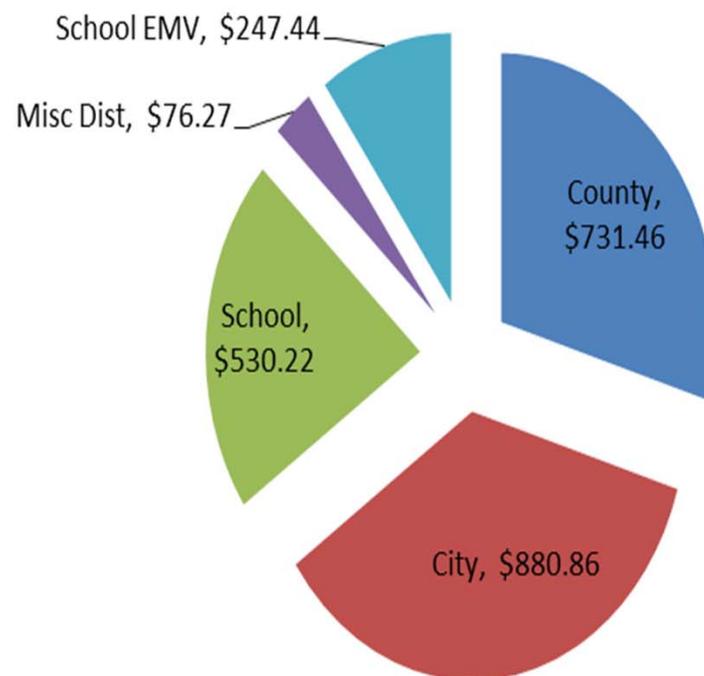
\*Total tax bills are estimated. Rounding may be a factor!

## Proposed City Tax Change-Residential

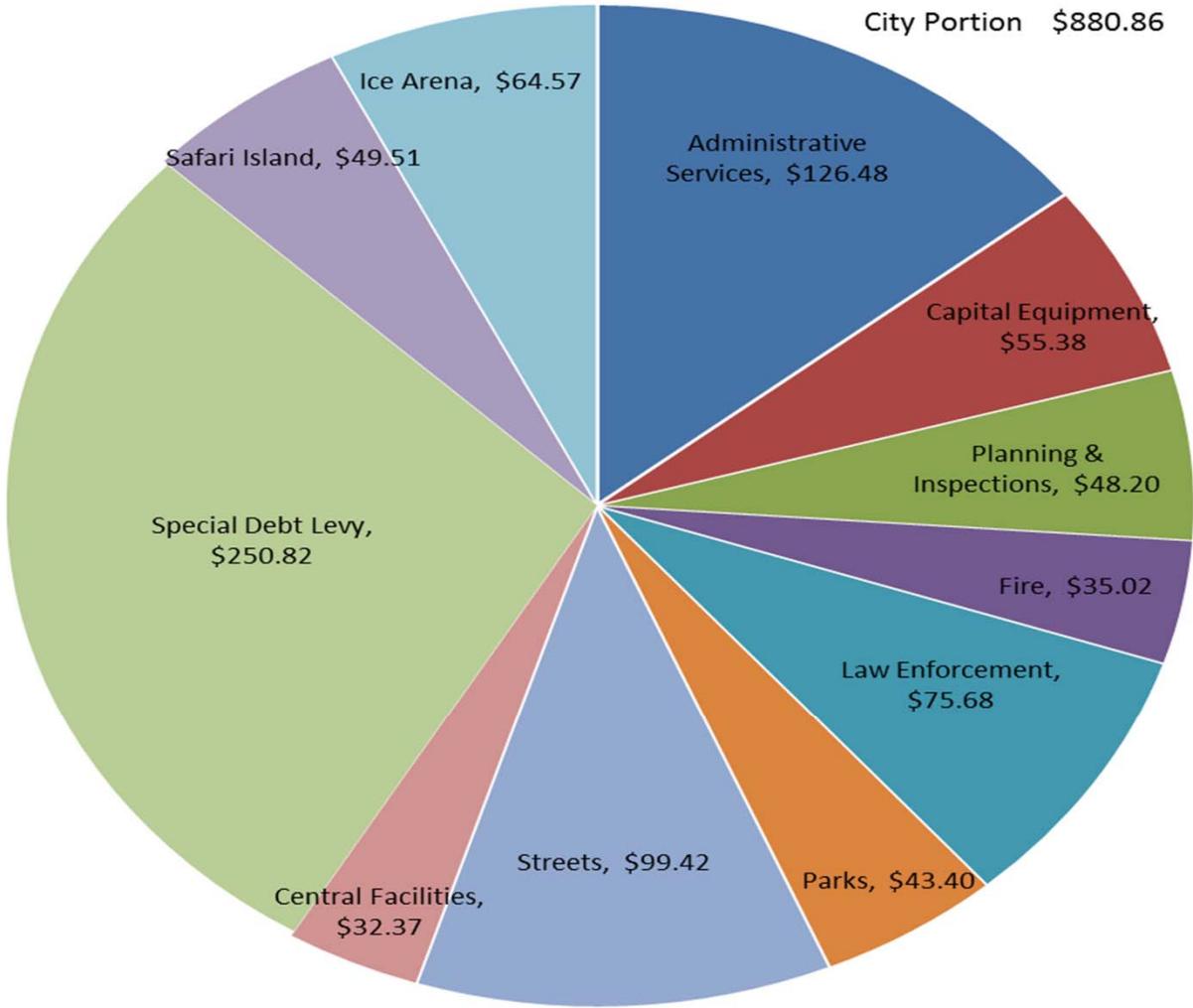


## Where Your Property Tax Goes 2015

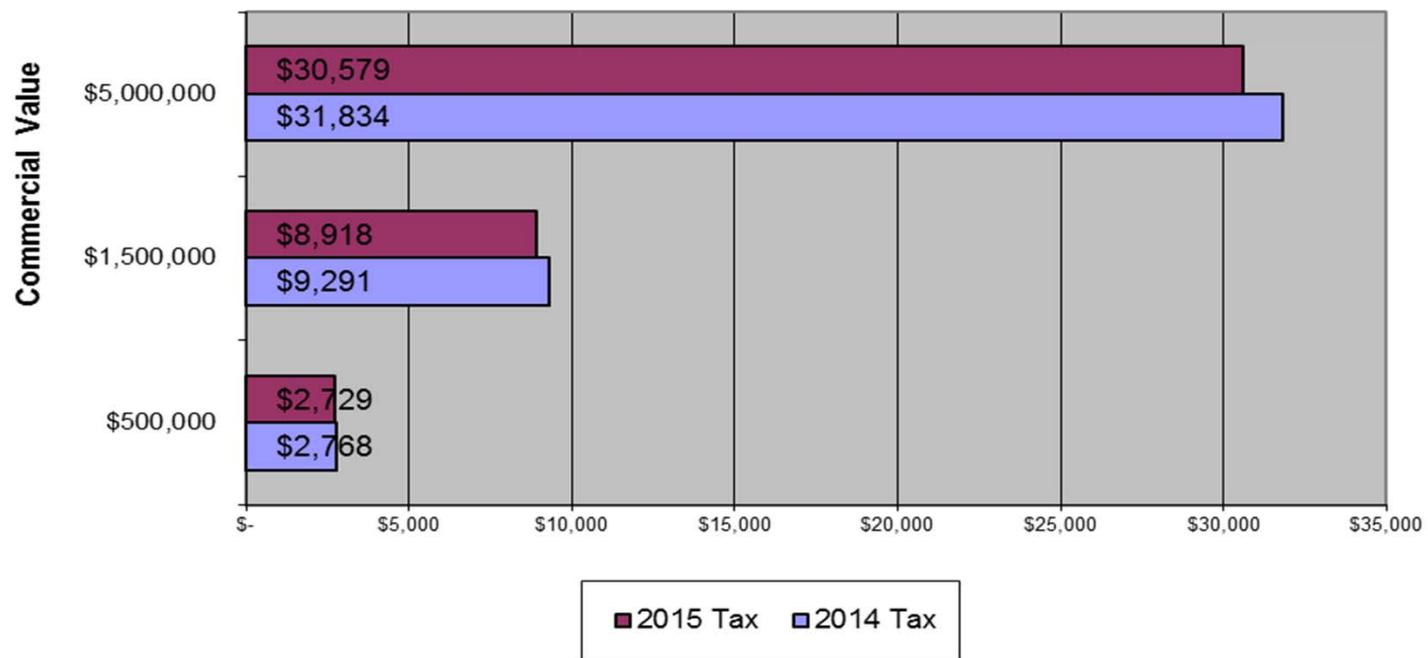
Residential Value \$200,000



# Residential - Use of City Tax Dollar 2015

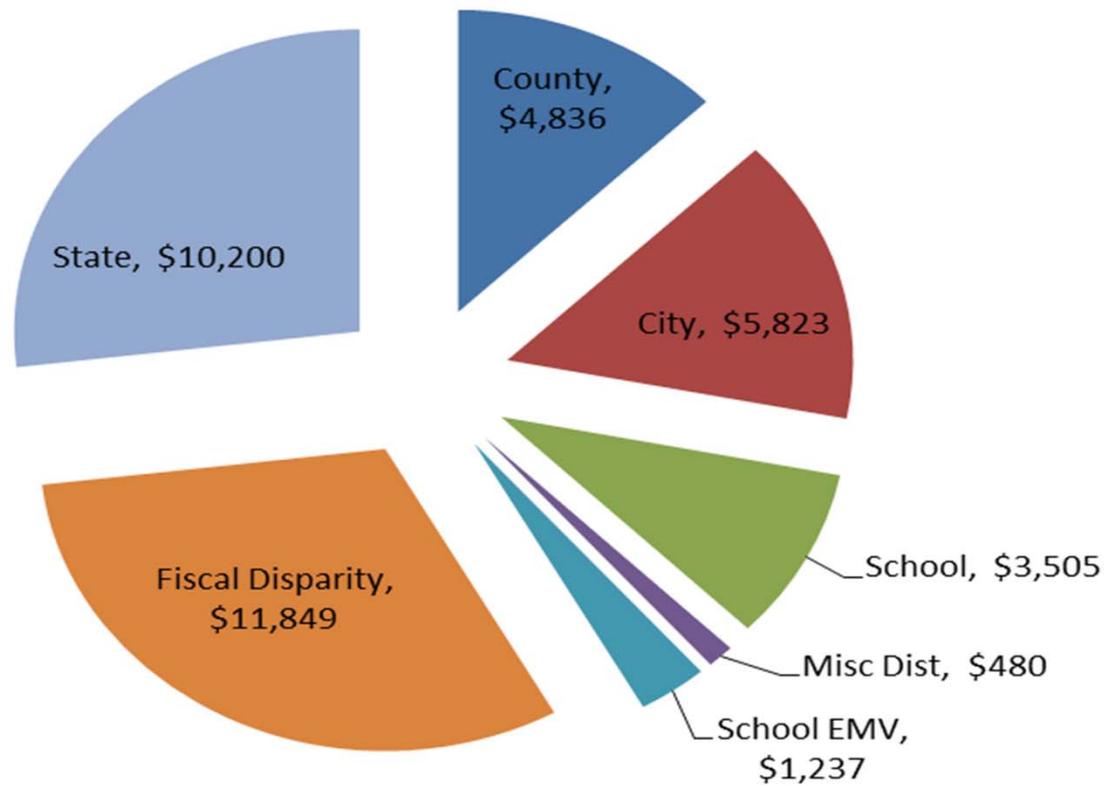


## Proposed City Tax Change - Commercial



## Where Your Property Tax Goes 2015

Commercial Value \$1,000,000



# 2015 Revenue Summary

<u>Revenue Source</u>	<u>2014 – Estimated Year End</u>	<u>2015</u>	<u>Percentage Change</u>
General Property Tax Levy	\$3,256,460	\$3,686,037	13.19%
Administration/Finance/Technology	\$762,583	\$738,476	-3.16%
Planning & Inspections	\$639,350	\$583,350	-8.76%
Central Facilities	\$50,640	\$58,520	15.56%
Fire	\$162,800	\$80,845	-50.34%
Law Enforcement	\$81,000	\$96,000	18.52%
Streets	\$40,100	\$41,100	2.49%
Parks	\$500	\$500	0%
Local Government Aid	\$76,521	\$95,387	24.65%
Transfers from Other Funds	\$416,900	\$317,200	-23.91%
<b>Total Revenue:</b>	<b>\$5,486,854</b>	<b>\$5,697,415</b>	<b>3.84%</b>

# 2015 Expenditure Summary

<u>Expenditure Source</u>	<u>2014 – Estimated Year End</u>	<u>2015</u>	<u>Percentage Change</u>
Administration/Finance/Technology	\$1,104,558	\$1,141,914	3.38%
Planning & Inspections	\$435,457	\$435,183	-0.06%
Central Facilities	\$286,515	\$292,211	1.99%
Fire	\$356,719	\$316,420	-11.30%
Law Enforcement	\$654,593	\$683,258	4.38%
Streets	\$856,210	\$897,554	4.83%
Parks	\$358,738	\$391,833	9.23%
Transfers from Other Funds	\$1,389,000	\$1,533,000	10.37%
<b>Total Expenditures:</b>	<b>\$5,441,790</b>	<b>\$5,691,373</b>	<b>4.59%</b>

# Affect on Fund Balance

	2014	2015
Budgeted Increase/(Decrease) in Fund Balance	\$45,064	\$6,042
<u>Proposed Ending Fund Balance</u>		
Fund Balance – January 1	\$1,627,935	\$1,672,999
Increase (Decrease)	\$45,064	\$6,042
Fund Balance – December 31	\$1,672,999	\$1,679,041
<b>Percentage of Operating Budget</b>	<b>41%</b>	<b>40%</b>



# Changes for 2015

- No proposed increases in licensing, permit, or administrative fees
- Increase in utility user rates for all utility funds
  - Water Rates – Average user monthly increase \$0.44
  - Sewer Rates – Average user monthly increase \$0.75
  - Storm Water Rates – Residential user monthly increase \$1.00
  - Street Light Rates – Residential user monthly increase \$0.06
- No increase in utility trunk charges
- Increase in ice rental rates effective 2015-2016 skate season
- Increase in gym and pool rental rates at Safari Island
- Increase in rates for Safari Island membership fees
  - \$25 increase to each membership type



# Changes for 2015

- Staff pay increases for COLA at 1% and market adjustments (if applicable) by position
- Employees allowed to move forward in their pay steps by position
- Additional benefit contribution for employee health benefits
  - Annual increase from 2014 for single \$227 and \$480 for family coverage
  - Employee out of pocket expense increased 4.7% from 2014
- Additional wages in the fire department due to increased training compensation
- Additional part time wages in finance for summer internship position
- Addition of one public services maintenance technician split between street, water, sewer, and storm water departments



# Changes for 2015

- Estimates established for building permit activity based on upcoming projects and development items
- Increased transfer to Capital Equipment fund for equipment replacement needs in 2015 & 2016 (\$123,000)
- Decreased transfer to the Safari Island fund for debt service and operations of the facility (\$3,000)
- Increased transfers to the Ice Arena fund for operations and capital projects in 2015 (\$127,000)
- Decreased transfer from PIR debt fund due to increased transfer needs for capital projects in PIR capital project fund (\$100,000)

# 2015 Budget & Levy

- Questions?
- Thanks!
- Resolutions for Approval
  - 2014-256 – Approving Final Levy Collectable in 2015
  - 2014-255 – Adopting 2015 Final Budget



GENERAL FUND	2012 Actual	2013 Actual	2014 Predictions	2014 Budget	2015 Forecast	2016 Forecast	2017 Forecast	2018 Forecast
<b>REVENUE</b>								
GENERAL PROPERTY TAX LEVY	2,932,619	3,022,619	3,297,619	3,297,619	3,761,262	3,907,951	4,060,361	4,218,715
Potential for Uncollectible Taxes	(33,740)	(23,823)	(41,159)	(82,440)	(75,225)	(128,962)	(121,811)	(126,561)
LOCAL GOVERNMENT AID (LGA)	-	-	76,521	76,521	95,387	95,387	97,295	99,241
TRANSFERS IN - ENTERPRISE & PEG & PIR DEBT	211,736	641,783	416,900	416,900	317,200	220,000	224,400	228,888
ADMINISTRATION, FINANCE, TECH & ECON DEV	756,434	643,961	762,583	755,551	738,476	738,476	753,246	768,310
PLANNING & INSPECTIONS	599,634	767,824	639,350	639,350	583,350	583,350	595,017	606,917
CENTRAL FACILITIES	54,671	50,105	50,640	50,640	58,520	58,520	59,690	60,884
FIRE	164,635	178,939	162,800	162,800	80,845	80,845	82,462	84,111
LAW ENFORCEMENT	90,664	86,459	81,000	81,000	96,000	96,000	97,920	99,878
STREETS	39,678	48,988	40,100	40,100	41,100	41,100	41,922	42,760
PARKS	7,135	10,726	500	500	500	500	510	520
RECREATION	12,974	-	-	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>4,836,440</b>	<b>5,427,581</b>	<b>5,486,854</b>	<b>5,438,541</b>	<b>5,697,415</b>	<b>5,693,167</b>	<b>5,891,012</b>	<b>6,083,665</b>
	<b>9.0%</b>	<b>20.2%</b>	<b>3.11%</b>	<b>2.20%</b>	<b>3.84%</b>	<b>-0.1%</b>	<b>3.5%</b>	<b>3.3%</b>
<b>EXPENDITURES</b>								
ADMINISTRATION, FINANCE, TECH & ECON DEV	951,106	1,008,984	1,104,558	1,103,026	1,141,914	1,141,914	1,176,171	1,211,457
PLANNING & INSPECTIONS	418,249	432,016	435,457	435,457	435,183	435,183	448,238	461,686
FIRE	304,616	321,733	356,719	356,719	316,420	316,420	325,913	335,690
LAW ENFORCEMENT	564,190	544,197	654,593	654,593	683,258	683,258	703,756	724,868
STREETS	776,791	830,151	856,210	841,210	897,554	897,554	924,481	952,215
PARKS	301,185	330,516	358,738	358,738	391,833	391,833	403,588	415,696
CENTRAL FACILITIES	205,170	252,513	286,515	286,515	292,211	292,211	300,977	310,007
TRANSFERS OUT- Capital Equipment Support	228,550	335,000	377,000	377,000	500,000	500,000	500,000	500,000
TRANSFERS OUT- Safari Island Support	325,000	463,000	453,000	453,000	450,000	450,000	450,000	450,000
TRANSFERS OUT - Arena Support	505,000	559,000	559,000	559,000	583,000	583,000	583,000	525,000
TRANSFERS OUT-PIR Debt Fund Support	-	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>4,710,633</b>	<b>5,077,110</b>	<b>5,441,790</b>	<b>5,425,258</b>	<b>5,691,373</b>	<b>5,691,373</b>	<b>5,816,124</b>	<b>5,886,618</b>
<b>Operating % Change</b>	<b>10.9%</b>	<b>11.0%</b>	<b>9.4%</b>	<b>9.0%</b>	<b>4.59%</b>	<b>0.0%</b>	<b>2.2%</b>	<b>1.2%</b>
<b>INCREASE(DECREASE) IN FUND BALANCE</b>	<b>125,807</b>	<b>350,471</b>	<b>45,064</b>	<b>13,283</b>	<b>6,042</b>	<b>1,794</b>	<b>74,888</b>	<b>197,047</b>
<b>EFFECT on Fund Balance</b>								
Fund Balance - January 1	1,151,657	1,277,464	1,627,935	1,627,935	1,672,999	1,679,041	1,680,835	1,755,722
Budgeted Increase(Decrease)	125,807	350,471	45,064	13,283	6,042	1,794	74,888	197,047
<b>Projected Fund Balance - December 31</b>	<b>1,277,464</b>	<b>1,627,935</b>	<b>1,672,999</b>	<b>1,641,218</b>	<b>1,679,041</b>	<b>1,680,835</b>	<b>1,755,722</b>	<b>1,952,769</b>
<b>% of Operating</b>	<b>35%</b>	<b>44%</b>	<b>41%</b>	<b>41%</b>	<b>40%</b>	<b>40%</b>	<b>41%</b>	<b>44%</b>
<b>GENERAL OPERATING LEVY</b>	<b>2,932,619</b>	<b>3,022,619</b>	<b>3,297,619</b>	<b>3,297,619</b>	<b>3,761,262</b>	<b>3,907,951</b>	<b>4,060,361</b>	<b>4,218,715</b>
% Change	3.5%	3.1%	9.1%	9.1%	14.1%	3.9%	3.9%	3.9%
<b>SPECIAL DEBT LEVY</b>	<b>1,889,842</b>	<b>1,912,575</b>	<b>1,982,962</b>	<b>1,982,962</b>	<b>2,153,941</b>	<b>2,163,301</b>	<b>2,165,381</b>	<b>2,092,578</b>
% Change	-8.7%	1.2%	3.5%	3.5%	7.9%	0.4%	0.1%	-3.5%
<b>SPECIAL LEVY FOR CAPITAL EQUIPMENT</b>	<b>100,000</b>	<b>110,250</b>	<b>111,240</b>	<b>111,240</b>	<b>110,565</b>	<b>107,730</b>	<b>104,895</b>	<b>107,231</b>
% Change	50.0%	9%	1%	1%	-1%	-3%	-3%	2%
<b>SPECIAL LEVY FOR INFRASTRUCTURE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>325,753</b>	<b>453,385</b>	<b>607,524</b>
% Change								
<b>PROPOSED OVERALL TAX LEVY</b>	<b>4,922,461</b>	<b>5,045,444</b>	<b>5,391,821</b>	<b>5,391,821</b>	<b>6,025,768</b>	<b>6,504,736</b>	<b>6,784,022</b>	<b>7,026,048</b>
<b>LESS FISCAL DISPARITIES</b>	<b>577,338</b>	<b>567,051</b>	<b>646,730</b>	<b>646,730</b>	<b>642,252</b>	<b>642,252</b>	<b>642,252</b>	<b>642,252</b>
<b>NET LEVY TO TAXPAYERS</b>	<b>4,345,123</b>	<b>4,478,393</b>	<b>4,745,091</b>	<b>4,745,091</b>	<b>5,383,516</b>	<b>5,862,484</b>	<b>6,141,770</b>	<b>6,383,796</b>
<b>Overall Levy % Change</b>	<b>-3%</b>	<b>3%</b>	<b>6%</b>	<b>6%</b>	<b>13%</b>	<b>9%</b>	<b>5%</b>	<b>4%</b>
<b>TAXABLE MARKET VALUE</b>	<b>953,540,600</b>	<b>869,644,100</b>	<b>933,351,800</b>	<b>933,351,800</b>	<b>1,073,743,200</b>	<b>1,101,304,897</b>	<b>1,123,212,883</b>	<b>1,142,956,720</b>
Change in Market Value	-7.83%	-9.65%	6.83%	6.83%	13.07%	2.50%	1.95%	1.73%
<b>EXISTING TAX CAPACITY</b>	<b>11,147,576</b>	<b>10,245,211</b>	<b>10,905,775</b>	<b>10,905,775</b>	<b>12,309,579</b>	<b>11,157,861</b>	<b>11,413,880</b>	<b>11,699,590</b>
MWF/Cherry Street TIF Capacity reduction	18,586	18,614	139,265	139,265	145,744	145,744	145,744	145,744
TAX CAPACITY Revisions from MV Changes	-1,302,473	-1,167,092	-1,165,564	-1,165,564	-1,116,448	288,754	315,617	259,680
<b>NET TOTAL TAX CAPACITY</b>	<b>9,826,517</b>	<b>9,059,505</b>	<b>9,600,946</b>	<b>9,600,946</b>	<b>11,047,387</b>	<b>11,300,871</b>	<b>11,583,753</b>	<b>11,790,572</b>
Tax Capacity Change	-8%	-8%	6%	6%	15%	2%	3%	2%
<b>TAX RATE ON TAX CAPACITY</b>	<b>44.218%</b>	<b>49.433%</b>	<b>49.423%</b>	<b>49.423%</b>	<b>48.731%</b>	<b>51.876%</b>	<b>53.021%</b>	<b>54.143%</b>
<b>TAX RATE % CHANGE</b>	<b>5.56%</b>	<b>11.79%</b>	<b>-0.02%</b>	<b>-0.02%</b>	<b>-1.40%</b>	<b>6.45%</b>	<b>2.21%</b>	<b>2.12%</b>
<b>Average Valued Home</b>	<b>\$ 230,200</b>	<b>\$ 209,482</b>	<b>\$ 217,861</b>	<b>\$ 217,861</b>	<b>\$ 235,617</b>	<b>\$ 237,973</b>	<b>\$ 240,353</b>	<b>\$ 242,756</b>
<b>Estimated Annual City Portion of Tax Bill</b>	<b>\$ 1,017.91</b>	<b>\$ 1,035.53</b>	<b>\$ 1,076.74</b>	<b>\$ 1,076.74</b>	<b>\$ 1,148.19</b>	<b>\$ 1,234.52</b>	<b>\$ 1,274.36</b>	<b>\$ 1,314.36</b>
Amount Increase or (Decrease)	\$ 53.59	\$ 17.64	\$ 41.21	\$ 41.21	\$ 71.45	\$ 86.33	\$ 39.85	\$ 40.00
Percent Increase or (Decrease)	5.56%	1.73%	3.98%	3.98%	6.64%	7.52%	3.23%	3.14%



# 2015 Operating Budget Summary

*By Division, Revenues vs Expenditures*

*General Fund*

			<b>Expenses</b>	<b>Revenues</b>	<b>Net</b>
<b>Administrative Services</b>	Administration	101-411 Administration	(496,976)	4,427,900	3,930,924
	Central Facilities	101-445 Central Facilities	(292,211)	58,520	(233,691)
	Finance	101-412 Finance	(397,159)	92,000	(305,159)
	Technology	101-413 Technology	(247,779)		(247,779)
	<b>Total Administrative Services</b>		<b>(1,434,125)</b>	<b>4,578,420</b>	<b>3,144,295</b>
<b>Community Development</b>	Building Inspections	101-425 Building Inspections	(169,725)	574,750	405,025
	Planning	101-416 Planning	(265,458)	8,600	(256,858)
	<b>Total Community Development</b>		<b>(435,183)</b>	<b>583,350</b>	<b>148,167</b>
<b>Non-Departmental</b>	Non Departmental	101-000 Transfers	(1,533,000)	317,200	(1,215,800)
		<b>Total Non-Departmental</b>	<b>(1,533,000)</b>	<b>317,200</b>	<b>(1,215,800)</b>
<b>Public Safety</b>	Community Safety	101-427 Community Safety	(1,990)		(1,990)
	Fire	101-423 Fire Dept	(316,420)	80,845	(235,575)
	Law Enforcement	101-421 Law Enforcement	(681,268)	96,000	(585,268)
	<b>Total Public Safety</b>		<b>(999,678)</b>	<b>176,845</b>	<b>(822,833)</b>
<b>Public Services</b>	Public Services-Parks	101-441 Parks	(391,833)	500	(391,333)
	Public Services-Streets	101-431 Streets	(897,554)	41,100	(856,454)
	<b>Total Public Services</b>		<b>(1,289,387)</b>	<b>41,600</b>	<b>(1,247,787)</b>
		<b>Total</b>	<b>(5,691,373)</b>	<b>5,697,415</b>	<b>6,042</b>

# Costing Center Summary

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*Costing Center: 101-411 Administration*

**Previous Costing Center:** 101-411 Administration

**Department:** Administrative Services

**Division:** Administration

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 101-411

**Approved:** Yes

**Manager:** Susan Arntz

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## **Purpose:**

The City Council exercises legislative power by which all matters of policy are determined. The Council exercises budgetary control through the adoption of the annual budget and appoints advisory committees to render advice on City policy related matters. The City Council also serves as the Economic Development Authority. The Administration Department provides Waconia citizens effective leadership to support the City's mission, vision, and goals. In addition to the routine work of the department (licensing, human resources, community relations, website management, overseeing all departments and resource allocation, etc.)

## **Profile:**

The Administration department consists of the: City Administrator (1 FTE), Assistant City Administrator (1 FTE), and Office Assistant (1 FTE). This department also allocates salaries for City Council, Planning Commission, and Park and Recreation Commission. The Safari Island Advisory Board and the Commission on Aging are unpaid volunteer commissions.

# Costing Center Summary

Costing Center: 101-411 Administration

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3001	General Property Tax	Increased	14.64%	3,215,179	3,686,037
3003	Delinquent Tax	Increased	33.33 %	30,000	40,000
3007	Liquor License	Increased	2.10 %	42,920	43,820
3008	Licenses-Misc	Unchanged	0.00 %	1,850	1,850
3009	Recycling/Sanitation License	Increased	7.89 %	3,800	4,100
3011	Cigarette License	Unchanged	0.00 %	1,650	1,650
3018	Aid	Increased	23.62 %	79,864	98,730
3025	Assessment Searches	Unchanged	0.00 %	4,800	4,800
3027	Administrative Fees	Unchanged	0.00 %	325,000	325,000
3029	Miscellaneous	Unchanged	0.00 %	3,100	3,100
3030	Franchise Fees	Unchanged	0.00 %	77,000	77,000
3059	Refunds & Reimbursements	Decreased	60.78 %	20,400	8,000
3067	Cell Tower Contracts	Increased	3.98 %	128,688	133,813
3070	Grant Proceeds	Not used this year		7,032	0
<b>Total Revenues:</b>				<b>3,941,283</b>	<b>4,427,900</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	20.49 %	228,198	274,965
4003	Part Time Wages	Not used this year		37,024	0
4005	City Council Salary	Unchanged	0.00 %	20,900	20,900
4007	Board & Commission Salary	Unchanged	0.00 %	2,500	2,500
4009	Election Judges	Not used this year		9,300	0
4011	PERA Contributions	Increased	7.08 %	17,209	18,428
4013	FICA	Increased	3.41 %	21,889	22,635
4017	Worker's Comp	Decreased	10.00 %	1,000	900
4019	Employee Benefits	Increased	9.74 %	28,875	31,687
4023	Operating Supplies	Decreased	57.49 %	18,233	7,750
4035	Communications	Increased	32.31 %	780	1,032
4037	Postage	Unchanged	0.00 %	2,000	2,000
4041	Training & Education	Unchanged	0.00 %	6,500	6,500
4043	Travel & Mileage	Increased	4.14 %	3,625	3,775
4045	Printing & Publishing	Unchanged	0.00 %	9,000	9,000
4053	Subscriptions & Memberships	Increased	1.26 %	17,581	17,803
4057	Engineering Services	Unchanged	0.00 %	5,000	5,000
4059	Legal Services	Increased	3.45 %	55,294	57,201
4069	Contract Services	Increased	56.84 %	9,500	14,900
<b>Total Expenditures:</b>				<b>494,408</b>	<b>496,976</b>

# Costing Center Summary

Costing Center: 101-411 Administration

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3001 - General Property Tax		3,761,262	
3001 - General Property Tax	Estimated Uncollectible Taxes	(75,225)	
			3,686,037
3003 - Delinquent Tax			40,000
		<b>Total:</b>	<b>3,726,037</b>
<b>Licenses and Permits</b>			
3007 - Liquor License	3.2 Off-Sale @\$150 (4)	450	
3007 - Liquor License	3.2 On-Sale @\$300 (4)	1,200	
3007 - Liquor License	Clubs @ \$300 (2)	600	
3007 - Liquor License	Cocktail/Taproom License @ \$300 (2)	600	
3007 - Liquor License	Limited On Sale Culinary @ \$200 (2)	400	
3007 - Liquor License	Off Sale Small Brewer \$300 (1)	300	
3007 - Liquor License	Off-Sale Liquor @ \$310 (7)	2,170	
3007 - Liquor License	On-Sale Liquor @ \$4,000 (8)	32,000	
3007 - Liquor License	Sunday Liquor @\$200 (10)	2,000	
3007 - Liquor License	Temp Licenses and Misc. License	2,100	
3007 - Liquor License	Wine @ \$500 (4)	2,000	
			43,820
3008 - Licenses-Misc	Amusement License @ \$15 per location, \$15 per machine	750	
3008 - Licenses-Misc	Plumber's Licenses 32@ \$25	800	
3008 - Licenses-Misc	Solicitors Licenses	300	
			1,850
3009 - Recycling/Sanitation License	Haulers at \$100 per license (9), plus \$50 per vehicle (35 vehicles)	2,800	
3009 - Recycling/Sanitation License	Recyclers \$100 per license (6), plus \$50 per vehicle (11)	1,300	
			4,100
3011 - Cigarette License	License @ \$150 (11)		1,650
		<b>Total:</b>	<b>51,420</b>
<b>Intergovernmental</b>			
3018 - Aid	Local Government Aid	95,387	
3018 - Aid	PERA Aid	3,343	
			98,730
		<b>Total:</b>	<b>98,730</b>
<b>Charges for Services</b>			
3025 - Assessment Searches	Based on 160 Searches at \$30 each		4,800
3027 - Administrative Fees	RMC Lease Payment		325,000
3029 - Miscellaneous	Misc. Receipts (Maps, Copies, etc.)	100	
3029 - Miscellaneous	TIF Excess	3,000	
			3,100
3030 - Franchise Fees	Mediacom Franchise Fees		77,000

# Costing Center Summary

Costing Center: 101-411 Administration

3059 - Refunds & Reimbursements	Data Requests, Payment for Misc. Services		8,000
3067 - Cell Tower Contracts	Cingular 2006 Lease Amendment	18,188	
3067 - Cell Tower Contracts	Sprint/Nextel	36,641	
3067 - Cell Tower Contracts	Sprint/Spectrum Lease 2010	27,375	
3067 - Cell Tower Contracts	T-Mobile 2006 Lease Amendment	19,828	
3067 - Cell Tower Contracts	TTM 2009 Lease	4,439	
3067 - Cell Tower Contracts	Verizon Lease	27,342	
			133,813
		<b>Total:</b>	<b>551,713</b>
		<b>Total Revenues:</b>	<b>4,427,900</b>
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	General Administration Wages		274,965
4005 - City Council Salary			20,900
4007 - Board & Commission Salary			2,500
		<b>Total:</b>	<b>298,365</b>
<b>Benefits</b>			
4011 - PERA Contributions	General Administration PERA		18,428
4013 - FICA	General Administration FICA	20,396	
4013 - FICA	PTO Payout Program - For Employees that Qualify	2,239	
			22,635
4017 - Worker's Comp	General Administration Work Comp		900
4019 - Employee Benefits	General Administration Health Benefits		31,687
		<b>Total:</b>	<b>73,650</b>
<b>Operating Expenses</b>			
4023 - Operating Supplies	Board & Commission Recognition	250	
4023 - Operating Supplies	Employee Wellness & Recognition	1,250	
4023 - Operating Supplies	Paper and office supplies	6,250	
			7,750
4035 - Communications	Arntz Annual Cell Phone/Data Plan		1,032
4037 - Postage			2,000
4041 - Training & Education	Chamber of Commerce, League Mtgs., Metro Cities Mtgs.	450	
4041 - Training & Education	Conference Attendance (Arntz, Meyerhoff, Smith)	1,400	
4041 - Training & Education	Council Training	1,400	
4041 - Training & Education	HR & Policy Training	750	
4041 - Training & Education	Mission & Vision Facilitation	2,500	
			6,500
4043 - Travel & Mileage	Conference Lodging & Travel (Arntz, Meyerhoff, Smith)	2,800	
4043 - Travel & Mileage	Employee Mileage Expenses	350	
4043 - Travel & Mileage	LMC Conference: City Council Lodging & Travel (2)	625	
			3,775
4045 - Printing & Publishing	Minutes, Bids, RFP, Job Ads		9,000
4053 - Subscriptions & Memberships	Assn. of Public Mgmt. Professionals	120	

# Costing Center Summary

Costing Center: 101-411 Administration

4053 - Subscriptions & Memberships	Int'l City Management Association	950	
4053 - Subscriptions & Memberships	League of Minnesota Cities	9,915	
4053 - Subscriptions & Memberships	Metro Area Management Association	45	
4053 - Subscriptions & Memberships	Metro Cities	4,437	
4053 - Subscriptions & Memberships	Minnesota Mayors Association	30	
4053 - Subscriptions & Memberships	MN City/County Management Assn.	240	
4053 - Subscriptions & Memberships	MN Clerks and Finance Officers Association Members	35	
4053 - Subscriptions & Memberships	Southwest Transportation Coalition	2,000	
4053 - Subscriptions & Memberships	Waconia Patriot Subscription	31	
			17,803
		<b>Total:</b>	<b>47,860</b>
<b>Contracted Services</b>			
4057 - Engineering Services	Bolton & Menk		5,000
4059 - Legal Services	Carver County Prosecution Contract	10,201	
4059 - Legal Services	City Attorney	47,000	
			57,201
4069 - Contract Services	Cherry Street - Tax Abatement Pass Thru	6,500	
4069 - Contract Services	Waconia Square - Tax Abatement Pass Thru	8,400	
			14,900
		<b>Total:</b>	<b>77,101</b>
		<b>Total Expenditures:</b>	<b>496,976</b>
		<b>Net Total:</b>	<b>3,930,924</b>

# Costing Center Summary

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*Costing Center: 101-412 Finance*

**Previous Costing Center:** 101-412 Finance

**Department:** Administrative Services

**Division:** Finance

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 101-412

**Approved:** Yes

**Manager:** Nicole Lueck

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## **Purpose:**

Administer City financial initiatives for maximum accountability to the City Council, public & all required agencies. Perform statutory duties of City Treasurer. Monitor legislative action to ensure protection of revenue resources & mandated costs. Monitor program effects on the budgets. Communicate with fiscal advisors and rating agencies. Assist in decisions pertaining to financial conditions, both current & long range, by providing information to the City Council. Support direct service departments by providing a business services framework to promote cost effective service delivery.

## **Profile:**

The Finance department consists of the: Finance Director (1 FTE), Accountant (1 FTE), and Receptionist/Cashier (1 FTE).

# Costing Center Summary

Costing Center: 101-412 Finance

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3027	Administrative Fees	Decreased	7.69 %	13,000	12,000
3063	Interest from Investments	Decreased	20.00 %	100,000	80,000
<b>Total Revenues:</b>				<b>113,000</b>	<b>92,000</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	6.72 %	179,378	191,430
4003	Part Time Wages	New this year		0	5,000
4011	PERA Contributions	Increased	10.40 %	13,005	14,358
4013	FICA	Increased	12.92%	14,220	16,057
4017	Worker's Comp	Decreased	15.00 %	1,000	850
4019	Employee Benefits	Increased	3.74 %	25,000	25,934
4023	Operating Supplies	Decreased	6.67 %	1,500	1,400
4033	Bank Fees & Services	Increased	2.86 %	42,000	43,200
4041	Training & Education	Unchanged	0.00 %	2,125	2,125
4043	Travel & Mileage	Increased	170.00 %	1,000	2,700
4045	Printing & Publishing	Increased	93.00 %	500	965
4047	Liability Insurance	Decreased	17.95 %	3,900	3,200
4053	Subscriptions & Memberships	Unchanged	0.00 %	440	440
4061	Assessing Services	Increased	5.05 %	49,500	52,000
4063	Audit Services	Increased	1.35 %	37,000	37,500
<b>Total Expenditures:</b>				<b>370,568</b>	<b>397,159</b>

# Costing Center Summary

Costing Center: 101-412 Finance

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3027 - Administrative Fees	Rebate on Purchasing Card - US Bank - Average 1% of total purchases	11,000	
3027 - Administrative Fees	Staff Time - Billable Hours for Invoicing	1,000	
			12,000
		<b>Total:</b>	<b>12,000</b>
<b>Financing</b>			
3063 - Interest from Investments			80,000
		<b>Total:</b>	<b>80,000</b>
		<b>Total Revenues:</b>	<b>92,000</b>
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	Finance Wages		191,430
4003 - Part Time Wages	Finance Summer Intern (500 Hours)		5,000
		<b>Total:</b>	<b>196,430</b>
<b>Benefits</b>			
4011 - PERA Contributions	Finance PERA		14,358
4013 - FICA	Finance FICA		16,057
4017 - Worker's Comp	Finance Workers Comp		850
4019 - Employee Benefits	Finance Health Benefits		25,934
		<b>Total:</b>	<b>57,199</b>
<b>Operating Expenses</b>			
4023 - Operating Supplies	GFOA Audit Review Fee - Reporting for Excellence Award	400	
4023 - Operating Supplies	W2 & 1099 Forms/Bank Stamps/Signature Stamps/All City Annual Shredding Service	1,000	
			1,400
4033 - Bank Fees & Services	Credit Card Merchant Service Fees - Average \$3,600 per month		43,200
4041 - Training & Education	Customer Service & Technical Training - Excel/Word/Website	600	
4041 - Training & Education	GFOA National Conference Attendance - (Out of State) - 1 Attendee	400	
4041 - Training & Education	MN GFOA Annual Conference - 2 Attendee	550	
4041 - Training & Education	MN GFOA Monthly Meetings & Advanced Accounting Training	575	
			2,125
4043 - Travel & Mileage	Lodging for MN GFOA Conference - 2 Attendee	500	
4043 - Travel & Mileage	Lodging/Flights for GFOA National Conference Attendance - (Out of State) - 1 Attendee	1,000	
4043 - Travel & Mileage	Mileage Reimbursement to Training Events	1,200	
			2,700
4045 - Printing & Publishing	Publish Audit & Budget Information		965
4047 - Liability Insurance	E&O/Bond Coverage - Hazard Insurance Premiums		3,200
4053 - Subscriptions & Memberships	MN GFOA & National GFOA Memberships		440

# Costing Center Summary

Costing Center: 101-412 Finance

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		<b>Total:</b>	<u>54,030</u>
<b>Contracted Services</b>			
4061 - Assessing Services	Assessment Services Provided by Carver County		52,000
4063 - Audit Services	Assistance with GFOA Award Program Comments	500	
4063 - Audit Services	HLB Tautges Redpath Audit Services	35,500	
4063 - Audit Services	OPEB Actuarial Study - Due for FYE 2015	1,500	
		<u>          </u>	37,500
		<b>Total:</b>	<u>89,500</u>
		<b>Total Expenditures:</b>	<u>397,159</u>
		<b>Net Total:</b>	<u>(305,159)</u>

# Costing Center Summary

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*Costing Center: 101-413 Technology*

**Previous Costing Center:** 101-413 Technology

**Department:** Administrative Services

**Division:** Technology

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 101-413

**Approved:** Yes

**Manager:** Susan Arntz

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## **Purpose:**

The technology division provides IT support for the entire organization, including all enterprises and departments. Works with Crown College and Mediacom on delivery of community programming on Channel 8 and tapes and broadcasts all City Council and Planning Commission Meetings. This division also works with Carver County on GIS mapping.

## **Profile:**

The Technology department consists of the IT Technician (1 FTE).

# Costing Center Summary

Costing Center: 101-413 Technology

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	1.00 %	62,234	62,858
4011	PERA Contributions	Increased	4.50 %	4,512	4,715
4013	FICA	Increased	1.26 %	5,258	5,324
4017	Worker's Comp	Decreased	8.33 %	300	275
4019	Employee Benefits	Increased	3.49 %	6,500	6,727
4023	Operating Supplies	Decreased	40.00 %	1,000	600
4025	Fees & License	Increased	5.01 %	61,895	64,995
4035	Communications	Decreased	11.38 %	1,300	1,152
4041	Training & Education	Unchanged	0.00 %	2,000	2,000
4043	Travel & Mileage	Unchanged	0.00 %	300	300
4053	Subscriptions & Memberships	Unchanged	0.00 %	153	153
4065	Computer Software	Increased	236.16 %	12,280	41,280
4067	Computer Hardware	Decreased	44.38 %	57,350	31,900
4069	Contract Services	Increased	4.08 %	24,500	25,500
<b>Total Expenditures:</b>				<b>239,582</b>	<b>247,779</b>

# Costing Center Summary

Costing Center: 101-413 Technology

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	IT Wages		62,858
		<b>Total:</b>	<b>62,858</b>
<b>Benefits</b>			
4011 - PERA Contributions	IT PERA		4,715
4013 - FICA	IT FICA		5,324
4017 - Worker's Comp	IT Workers Comp		275
4019 - Employee Benefits	IT Health Benefits		6,727
		<b>Total:</b>	<b>17,041</b>
<b>Operating Expenses</b>			
4023 - Operating Supplies	Misc. Equipment, Cables, DVDs, etc.		600
4025 - Fees & License	Annual Renewal: Active CLASS & POS with additional biometric data license	4,900	
4025 - Fees & License	Annual Renewal: Ccure System	850	
4025 - Fees & License	Annual Renewal: Diamond Municipal Bronze Plan	5,245	
4025 - Fees & License	Annual Renewal: Disaster Recovery Backup	8,000	
4025 - Fees & License	Annual Renewal: Fiber Lateral	115	
4025 - Fees & License	Annual Renewal: Integrity E-Statements	270	
4025 - Fees & License	Annual Renewal: Laserfiche	4,500	
4025 - Fees & License	Annual Renewal: Microsoft GP, Diamond Municipal, Integrity	23,500	
4025 - Fees & License	Annual Renewal: MS EOP Spam Blocker	1,000	
4025 - Fees & License	Annual Renewal: Questica Team Budget	4,800	
4025 - Fees & License	Annual Renewal: Symantec Anti-Virus	1,700	
4025 - Fees & License	Annual Renewal: When to Work Software	315	
4025 - Fees & License	Diamond Municipal Reporting Customizations	5,000	
4025 - Fees & License	NEW: County Hosted Server Storage	1,000	
4025 - Fees & License	NEW: Managed Voice for new phone switch	3,800	
			64,995
4035 - Communications	Lechner Annual Phone/Data Plans		1,152
4041 - Training & Education	Annual Training	1,000	
4041 - Training & Education	City Wide Technology Training	1,000	
			2,000
4043 - Travel & Mileage			300
4053 - Subscriptions & Memberships	Experts Exchange		153
4065 - Computer Software	Annual ESRI County ELA GIS License	6,600	
4065 - Computer Software	Office/Adobe/Remote	5,000	
4065 - Computer Software	Pictometry Flyover (Final Pymt.)	680	
4065 - Computer Software	PROJECT: Class Update	2,000	
4065 - Computer Software	PROJECT: LF Software Upgrade	27,000	
			41,280

# Costing Center Summary

Costing Center: 101-413 Technology

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4067 - Computer Hardware	Cell Phone Replacements	3,000	
4067 - Computer Hardware	CISCO Hardware (Final Pymt.)	11,900	
4067 - Computer Hardware	PROJECT: Switches (CH & PW)	5,000	
4067 - Computer Hardware	Work Stations, Printers, Phones, Etc.	12,000	
		<hr/>	31,900
		<b>Total:</b>	<b>142,380</b>
<b>Contracted Services</b>			
4069 - Contract Services	County GIS Partnership	20,000	
4069 - Contract Services	Inetium/Marco/Misc Vendors	4,500	
4069 - Contract Services	NEW: VLAN for Vendors at all Sites	1,000	
		<hr/>	25,500
		<b>Total:</b>	<b>25,500</b>
		<b>Total Expenditures:</b>	<b>247,779</b>
		<b>Net Total:</b>	<b>(247,779)</b>

# Costing Center Summary

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*Costing Center: 101-415 Economic Development*

**Previous Costing Center:** 101-415 Economic  
Development

**Department:** Community Development

**Division:** Economic Development

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 101-415

**Approved:** Yes

**Manager:** Susan Arntz

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## **Purpose:**

Promotes investment in the community through development, business development, redevelopment, and special projects.

## **Profile:**

This role is currently shared between the City Administrator and Assistant City Administrator.

# Costing Center Summary

Costing Center: 101-415 Economic Development

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Expenditures</b>					
4041	Training & Education	Unchanged	0.00 %	250	250
4043	Travel & Mileage	Unchanged	0.00 %	250	250
4045	Printing & Publishing	Unchanged	0.00 %	200	200
4053	Subscriptions & Memberships	Unchanged	0.00 %	200	200
4069	Contract Services	Not used this year		13,700	0
4071	Rental/Leasing Cost	Unchanged	0.00 %	6,000	6,000
<b>Total Expenditures:</b>				<b>20,600</b>	<b>6,900</b>

# Costing Center Summary

Costing Center: 101-415 Economic Development

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Expenditures</b>			
<b>Operating Expenses</b>			
4041 - Training & Education	EDAM, DEED, etc.		250
4043 - Travel & Mileage	Travel to Training		250
4045 - Printing & Publishing	Marketing Materials		200
4053 - Subscriptions & Memberships	Sensible Landuse Coalition Membership		200
4071 - Rental/Leasing Cost	Olive Street Monument Sign Lease		6,000
		<b>Total:</b>	<b>6,900</b>
		<b>Total Expenditures:</b>	<b>6,900</b>
		<b>Net Total:</b>	<b>(6,900)</b>

# Costing Center Summary

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*Costing Center: 101-416 Planning*

**Previous Costing Center:** 101-416 Planning

**Department:** Community Development

**Division:** Planning

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 101-416

**Approved:** Yes

**Manager:** Lane Braaten

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## **Purpose:**

To implement the City's Comprehensive Land Use Plan, enforce the City Zoning and Subdivision Ordinances and follow up on complaint issues within the community.

## **Profile:**

The Planning department consists of the Community Development Director (1 FTE), Assistant Planner (1 FTE), and Office Assistant (1 FTE).

# Costing Center Summary

Costing Center: 101-416 Planning

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3008	Licenses-Misc	Unchanged	0.00 %	1,600	1,600
3023	Zoning & Subdivision Fees	Increased	10.00 %	5,000	5,500
3027	Administrative Fees	Decreased	40.00 %	2,500	1,500
<b>Total Revenues:</b>				<b>9,100</b>	<b>8,600</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	6.38 %	175,523	186,718
4011	PERA Contributions	Increased	10.04 %	12,726	14,004
4013	FICA	Increased	6.37 %	13,428	14,284
4017	Worker's Comp	Decreased	15.00 %	1,000	850
4019	Employee Benefits	Increased	4.00 %	36,000	37,440
4023	Operating Supplies	Unchanged	0.00 %	1,000	1,000
4035	Communications	Decreased	21.54 %	780	612
4037	Postage	Unchanged	0.00 %	350	350
4041	Training & Education	Unchanged	0.00 %	1,800	1,800
4043	Travel & Mileage	Decreased	16.67 %	1,500	1,250
4045	Printing & Publishing	Decreased	31.82 %	1,100	750
4053	Subscriptions & Memberships	Increased	4.35 %	575	600
4057	Engineering Services	New this year		0	2,500
4069	Contract Services	Unchanged	0.00 %	3,300	3,300
<b>Total Expenditures:</b>				<b>249,082</b>	<b>265,458</b>

# Costing Center Summary

Costing Center: 101-416 Planning

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Licenses and Permits</b>			
3008 - Licenses-Misc	Rental Licenses (160 per year @ \$10 each)		1,600
		<b>Total:</b>	<b>1,600</b>
<b>Charges for Services</b>			
3023 - Zoning & Subdivision Fees			5,500
3027 - Administrative Fees	Billable hours - general		1,500
		<b>Total:</b>	<b>7,000</b>
		<b>Total Revenues:</b>	<b>8,600</b>
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	Planning Wages		186,718
		<b>Total:</b>	<b>186,718</b>
<b>Benefits</b>			
4011 - PERA Contributions	Planning PERA		14,004
4013 - FICA	Planning FICA		14,284
4017 - Worker's Comp	Planning Workers Comp		850
4019 - Employee Benefits	Planning Health Benefits		37,440
		<b>Total:</b>	<b>66,578</b>
<b>Operating Expenses</b>			
4023 - Operating Supplies	Supplies for large plot color printer (ink, paper, maint. cartridge). Colored permit cards		1,000
4035 - Communications	Director Cell Phone		612
4037 - Postage			350
4041 - Training & Education	APA Conf, Planning, GIS		1,800
4043 - Travel & Mileage	Reimbursement for travel to training, complaints, development sites, etc		1,250
4045 - Printing & Publishing			750
4053 - Subscriptions & Memberships	APA Memberships		600
		<b>Total:</b>	<b>6,362</b>
<b>Contracted Services</b>			
4057 - Engineering Services	Compliance Review/Ordinance Updates		2,500
4069 - Contract Services	Large Format Scanning - Scanning & Misc. Engineering		3,300
		<b>Total:</b>	<b>5,800</b>
		<b>Total Expenditures:</b>	<b>265,458</b>
		<b>Net Total:</b>	<b>(256,858)</b>

# Costing Center Summary

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*Costing Center: 101-421 Law Enforcement*

**Previous Costing Center:** 101-421 Law Enforcement

**Department:** Public Safety

**Division:** Law Enforcement

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 101-421

**Approved:** Yes

**Manager:** Susan Arntz

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## **Purpose:**

To provide safety and protection to the citizens and visitors of the City of Waconia.  
-Member of the Southwest Metro Drug Task Force

## **Profile:**

- A Sergeant position as the City's daytime lead position. This position provides patrol support and coordination of services.
- Four deputies (two daytime/two nighttime) that work 12 hour shifts, 7 days per week. One nighttime position.
- School Resource Officer during summer utilized as additional patrol deputy, this is in partnership with the School District.
- Community Service Officer for 40 hours per week. The CSO program monitoring activity in the community in our parks, trails, providing traffic direction, and animal issues.

# Costing Center Summary

Costing Center: 101-421 Law Enforcement

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Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3018	Aid	Increased	9.52 %	42,000	46,000
3059	Refunds & Reimbursements	Unchanged	0.00 %	10,000	10,000
3061	Fines	Increased	37.93 %	29,000	40,000
<b>Total Revenues:</b>				<b>81,000</b>	<b>96,000</b>
<b>Expenditures</b>					
4069	Contract Services	Increased	4.39 %	652,603	681,268
<b>Total Expenditures:</b>				<b>652,603</b>	<b>681,268</b>

# Costing Center Summary

Costing Center: 101-421 Law Enforcement

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Intergovernmental</b>			
3018 - Aid			46,000
		<b>Total:</b>	<b>46,000</b>
<b>Charges for Services</b>			
3059 - Refunds & Reimbursements	Refund for Unused Contract Hours		10,000
		<b>Total:</b>	<b>10,000</b>
<b>Fines and Forfeitures</b>			
3061 - Fines			40,000
		<b>Total:</b>	<b>40,000</b>
		<b>Total Revenues:</b>	<b>96,000</b>
<b>Expenditures</b>			
<b>Contracted Services</b>			
4069 - Contract Services	Fine Payments to Carver County Attorney	20,000	
4069 - Contract Services	Overtime Contingency	30,000	
4069 - Contract Services	School Resource Deputy	24,360	
4069 - Contract Services	Sheriff's Contract (CSO - 2080 Hrs)	62,982	
4069 - Contract Services	Sheriff's Contract (Day Patrol - 2 FTEs)	195,570	
4069 - Contract Services	Sheriff's Contract (Liaison Sergeant - FTE)	118,268	
4069 - Contract Services	Sheriff's Contract (Night Patrol - 2 FTE)	195,570	
4069 - Contract Services	Sheriff's Contract (Patrol Vehicles - 2)	32,418	
4069 - Contract Services	Southwest Metro Drug Task Force Membership	2,100	
			681,268
		<b>Total:</b>	<b>681,268</b>
		<b>Total Expenditures:</b>	<b>681,268</b>
		<b>Net Total:</b>	<b>(585,268)</b>

# Costing Center Summary

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*Costing Center: 101-423 Fire Dept*

**Previous Costing Center:** 101-423 Fire Dept

**Department:** Public Safety

**Division:** Fire

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 101-423

**Approved:** Yes

**Manager:** Fire Chief

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## **Purpose:**

The fire department is staffed and equipped to respond to most of the routine type of emergencies when requested. Although a different variety of calls continue to broaden the City's responses, the department has been able to successfully address them with available resources. If the situation extends beyond the departments capabilities, the City is a member of the Carver County and State Mutual Aid plan that can provide resources anywhere in the state should the need arise.

## **Profile:**

The fire department has a roster of 39 members who are "Paid On Call". The fire fighters are paid for responding to emergency calls and required training but are not paid for attending meetings. All members are required to become State Certified FF I , FF II, Haz-Mat Operations and be trained medically to the level of First Responder. The department is led by the Fire Chief, two Assistant Chiefs, three Lieutenants, four Captains, and one Secretary. A portion of the City's mechanic position is also allocated to the fire department (.05 FTE).

# Costing Center Summary

Costing Center: 101-423 Fire Dept

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3018	Aid	Not used this year		75,000	0
3031	Fire Dept Fee	New this year		0	250
3033	Fire Township Contract Fees	Decreased	3.75 %	80,000	77,000
3035	Donations	Decreased	96.00 %	5,000	200
3059	Refunds & Reimbursements	Increased	21.25 %	2,800	3,395
<b>Total Revenues:</b>				<b>162,800</b>	<b>80,845</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	4.09 %	2,591	2,697
4003	Part Time Wages	Increased	14.73%	96,360	110,553
4011	PERA Contributions	Increased	7.98 %	188	203
4013	FICA	Increased	14.45%	7,570	8,664
4015	Pension Contributions	Unchanged	0.00 %	10,000	10,000
4017	Worker's Comp	Increased	1.84 %	13,600	13,850
4019	Employee Benefits	Increased	3.69 %	325	337
4023	Operating Supplies	Unchanged	0.00 %	14,500	14,500
4025	Fees & License	Increased	70.26 %	1,950	3,320
4029	Repairs & Maintenance	Increased	9.78 %	22,500	24,700
4035	Communications	Increased	40.89 %	3,194	4,500
4039	Equipment	Increased	4.69 %	34,675	36,300
4040	Fuel	Increased	5.00 %	10,000	10,500
4041	Training & Education	Increased	33.25 %	14,135	18,835
4043	Travel & Mileage	Increased	23.44 %	12,800	15,800
4045	Printing & Publishing	Increased	16.67 %	300	350
4047	Liability Insurance	Decreased	7.89 %	11,400	10,500
4052	State Fire Aid Pass Thru	Not used this year		75,000	0
4053	Subscriptions & Memberships	Increased	6.95 %	2,231	2,386
4062	Inspection Services	Increased	30.95 %	4,200	5,500
4079	Medical Testing	Unchanged	0.00 %	5,200	5,200
4081	Equipment Testing	Increased	46.94 %	9,000	13,225
4083	Gambling Donation Pass-Thru	Not used this year		5,000	0
4085	Uniforms	New this year		0	4,500
<b>Total Expenditures:</b>				<b>356,719</b>	<b>316,420</b>

# Costing Center Summary

Costing Center: 101-423 Fire Dept

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3031 - Fire Dept Fee	Lock box sales, fees for fire reports, events		250
3033 - Fire Township Contract Fees	Waconia and Laketown Township Fire Service Contract Fees		77,000
3059 - Refunds & Reimbursements	Minnesota Board of Fire Training and Education (MBFTE) Training Reimbursement		3,395
		<b>Total:</b>	<b>80,645</b>
<b>Donations</b>			
3035 - Donations	Misc Donations		200
			<b>200</b>
		<b>Total Revenues:</b>	<b>80,845</b>
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	Fire Wages		2,697
4003 - Part Time Wages	Firefighter Training Compensation (37x24x\$15)	13,320	
4003 - Part Time Wages	Firefighter Wages & Training (7,272 Hours)	81,883	
4003 - Part Time Wages	Officers Salaries	15,350	
			110,553
		<b>Total:</b>	<b>113,250</b>
<b>Benefits</b>			
4011 - PERA Contributions	Fire PERA		203
4013 - FICA	Fire FICA		8,664
4015 - Pension Contributions	2014 Voluntary Contribution		10,000
4017 - Worker's Comp			13,850
4019 - Employee Benefits	Fire Health Benefits		337
		<b>Total:</b>	<b>33,054</b>
<b>Operating Expenses</b>			
4023 - Operating Supplies	General operating supplies that include cleaning material & supplies for the station and apparatus, office supplies, fire safety material, some PPE, medical supplies, foam, epi pens, AED pads, road flares, batteries for equipment and tools, bulbs, ice, water & Gatorade for hydration, blades for power tools, pager cases, radio mics, hose gaskets, turnout & gear repairs & detergent, paper products and soaps for restrooms, etc.		14,500
4025 - Fees & License	5 New FFs - Certification Testing	625	
4025 - Fees & License	Annual County CIS maintenance fee for Image Trend/CAD Interface	300	
4025 - Fees & License	Fee for Annual Radio Usage - 29 x \$35	1,015	
4025 - Fees & License	FF Testing, certifications	1,250	
4025 - Fees & License	License Tabs	120	
4025 - Fees & License	Shop Air Compressor Annual State fee	10	
			3,320
4029 - Repairs & Maintenance	Batteries for Tower 11 \$2,500. Tires for Tower 11, Rescue 11 \$2,700	5,200	

# Costing Center Summary

Costing Center: 101-423 Fire Dept

4029 - Repairs & Maintenance	Maintenance and repairs on equipment, apparatus, radios, turnout gear, pagers, power tools. Upgrades to Rescue 11 Emergency lighting.	19,500	
			24,700
4035 - Communications	Active 911 Service, County Enhanced CAD/Image Trend Updates	1,500	
4035 - Communications	Verizon Service - Cell phone, 1/3 Chief and 100% for Assistant Chief Ops & Air Card Service (X4) Ipad inspection(Rescue 11), ipad C-11, iPad Engine 11. iPad Rescue 12.	3,000	
			4,500
4039 - Equipment	8 pr. of bunker boots	3,300	
4039 - Equipment	8 sets of Turn Out Gear	14,000	
4039 - Equipment	Continue replacement of portable Radios, 2 per year @,4,500 Current Motorola XTS 5000 radio being discontinued, currently 5 in service.	9,000	
4039 - Equipment	Hose, Nozzles and Master Stream unit	3,500	
4039 - Equipment	Nomex hoods, structural FF gloves, extrication gloves	1,500	
4039 - Equipment	Rear Discharge upgrade to Engine 11 for foam capability	2,300	
4039 - Equipment	Replace helmets x6	2,700	
			36,300
4040 - Fuel	Fuel, oils, lubricants and fluids for apparatus, power tools and equipment.		10,500
4041 - Training & Education	1001 Training - 5 New FFs (\$625 each)	3,125	
4041 - Training & Education	2 Chiefs to VCOS Symposium	1,400	
4041 - Training & Education	4 firefighters to FDIC Conference	2,200	
4041 - Training & Education	Annual required training	650	
4041 - Training & Education	Jordon Training Facility Fee - two training visits	1,200	
4041 - Training & Education	Medical Training from EMTS (\$145FF/year)	5,550	
4041 - Training & Education	MSFCA Conf. (3 FF \$250)	750	
4041 - Training & Education	MSFDA Conv. (4 FF @ \$240)	960	
4041 - Training & Education	Regional Schools (10FF @ \$150)	1,500	
4041 - Training & Education	Section Schools (10 FF @ \$150)	1,500	
			18,835
4043 - Travel & Mileage	2 Chiefs to VCOS Seminar	2,100	
4043 - Travel & Mileage	4 firefighters to FDIC	4,000	
4043 - Travel & Mileage	MSFCA Conference (3)	1,800	
4043 - Travel & Mileage	MSFDA Conv. (4 FF)	2,400	
4043 - Travel & Mileage	NFPA 1001 and First Responder Training mileage, Regional sectional, mutual aid & committee meetings, mileage to training sites, training officer's meetings, misc. mileage for dept. business, Region and section school housing, meals etc.	5,500	
			15,800
4045 - Printing & Publishing	Dept. letterhead, envelopes, response forms, special needs		350
4047 - Liability Insurance	Insurance		10,500
4053 - Subscriptions & Memberships	Annual Dues for the Volunteer FF's Benefit Association	296	

# Costing Center Summary

Costing Center: 101-423 Fire Dept

4053 - Subscriptions & Memberships	Association of Minnesota Emergency Manager dues for Chief	100	
4053 - Subscriptions & Memberships	Blaze, MN Fire Publication periodical	560	
4053 - Subscriptions & Memberships	Carver County Mutual Aid Assoc.	250	
4053 - Subscriptions & Memberships	MSFCA Association Membership Dues	500	
4053 - Subscriptions & Memberships	MSFDA Association Membership Dues	300	
4053 - Subscriptions & Memberships	NFPA Association Membership Dues	230	
4053 - Subscriptions & Memberships	United Firefigther's Regional Assoc. dues	150	
			2,386
4079 - Medical Testing	Annual health surveillence, new FF screening, annual physicals		5,200
4081 - Equipment Testing	Annual testing of apparatus, pumps, hose, ladders, aerial Platform, aerial lift, hoist, face pieces, annual air analysis, air tanks, SCBA's, hose, vacuum Breaker, Air Compressor and other equip, as needed and required.		13,225
4085 - Uniforms	Dress Uniforms for new firefighters. Duty Uniforms for new fire fighters. Funds for replacement of worn Duty wear items. These funds previously identified in operating supplies line item.		4,500
			<b>Total: 164,616</b>
<b>Contracted Services</b>			
4062 - Inspection Services	Contractual inspection services for businesses, industrial, institutional, educational and rental property which is contracted out by the city.		5,500
			<b>Total: 5,500</b>
			<b>Total Expenditures: 316,420</b>
			<b>Net Total: (235,575)</b>

# Costing Center Summary

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*Costing Center: 101-425 Building Inspections*

**Previous Costing Center:** 101-425 Building  
Inspections

**Budget Year:** 2015

**Department:** Community Development

**Accounting Reference:** 101-425

**Division:** Building Inspections

**Approved:** Yes

**Stage:** Approved

**Manager:** Lane Braaten

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## **Purpose:**

To carry out the enforcement of State Building Codes, City Rental Ordinance, Fire Inspections and Soil and Erosion Control Inspections. Provide efficient and thorough review of construction plans and thorough on site inspections to insure construction is building code compliant and answer citizen questions pertaining to construction issues. Monitor and inspect all construction projects until certificates of occupancy can be issued.

## **Profile:**

The City of Waconia contracts with a third party for this service.

# Costing Center Summary

Costing Center: 101-425 Building Inspections

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Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3015	Building Permit & Plan Check	Decreased	8.93 %	621,250	565,750
3017	Bldg Permit Erosion Control	Unchanged	0.00 %	9,000	9,000
<b>Total Revenues:</b>				<b>630,250</b>	<b>574,750</b>
<b>Expenditures</b>					
4069	Contract Services	Decreased	8.93 %	186,375	169,725
<b>Total Expenditures:</b>				<b>186,375</b>	<b>169,725</b>

# Costing Center Summary

Costing Center: 101-425 Building Inspections

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Licenses and Permits</b>			
3015 - Building Permit & Plan Check	Building Permits-Commercial	137,500	
3015 - Building Permit & Plan Check	Building Permits-General	185,000	
3015 - Building Permit & Plan Check	Building Permits-Residential	225,000	
3015 - Building Permit & Plan Check	Rental Inspections (365 at \$50 per unit)	18,250	
			<hr/>
			565,750
3017 - Bldg Permit Erosion Control			9,000
		<b>Total:</b>	<hr/> <b>574,750</b>
		<b>Total Revenues:</b>	<hr/> <b>574,750</b>
<b>Expenditures</b>			
<b>Contracted Services</b>			
4069 - Contract Services	Third Party Inspection Contract		169,725
		<b>Total:</b>	<hr/> <b>169,725</b>
		<b>Total Expenditures:</b>	<hr/> <b>169,725</b>
		<b>Net Total:</b>	<hr/> <b>405,025</b>

# Costing Center Summary

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*Costing Center: 101-427 Community Safety*

**Previous Costing Center:** 101-427 Community Safety

**Department:** Public Safety

**Division:** Community Safety

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 101-427

**Approved:** Yes

**Manager:** Susan Arntz

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## **Purpose:**

The budget provides for the cost of maintaining the civil defense sirens. The City pays for electricity costs, maintenance, and upgrades for each siren in the community.

## **Profile:**

Community safety expenditures related to the City's defense sirens.

# Costing Center Summary

Costing Center: 101-427 Community Safety

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Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Expenditures</b>					
4029	Repairs & Maintenance	Unchanged	0.00 %	1,000	1,000
4049	Electricity & Natural Gas	Unchanged	0.00 %	90	90
4069	Contract Services	Unchanged	0.00 %	900	900
<b>Total Expenditures:</b>				<b>1,990</b>	<b>1,990</b>

# Costing Center Summary

Costing Center: 101-427 Community Safety

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Expenditures</b>			
<b>Operating Expenses</b>			
4029 - Repairs & Maintenance	Civil Defense Sirens		1,000
4049 - Electricity & Natural Gas	Civil Defense Sirens		90
		<b>Total:</b>	<b>1,090</b>
<b>Contracted Services</b>			
4069 - Contract Services	Service Contract with Countryside Vet		900
		<b>Total:</b>	<b>900</b>
		<b>Total Expenditures:</b>	<b>1,990</b>
		<b>Net Total:</b>	<b>(1,990)</b>

# Costing Center Summary

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*Costing Center: 101-431 Streets*

**Previous Costing Center:** 101-431 Streets

**Department:** Public Services

**Division:** Public Services-Streets

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 101-431

**Approved:** Yes

**Manager:** Craig Eldred

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## **Purpose:**

The Streets department maintains and repairs city streets and alleys, storm sewers, public property, and City equipment, and coordinates the maintenance and replacement of street lights. Its duties include street and alley repair, seal coating, street sweeping, snow and ice control, and traffic sign maintenance. There are approximately 56 miles of streets, 14 miles of sidewalks, and 35 miles of storm water pipes within the City.

## **Profile:**

The Streets department consists of the Public Services Director (.20 FTE), Maintenance Supervisor (.50 FTE), Maintenance Workers (4 FTE), Mechanic (.31 FTE), Maintenance Technician (.50 FTE), Office Assistant (.75 FTE), and Seasonal Maintenance Workers (.36 FTE).

# Costing Center Summary

Costing Center: 101-431 Streets

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3018	Aid	Increased	2.50 %	20,000	20,500
3037	Maintenance Chargebacks	Unchanged	0.00 %	10,000	10,000
3058	Composting Fees	Increased	14.71 %	3,400	3,900
3070	Grant Proceeds	Unchanged	0.00 %	6,700	6,700
<b>Total Revenues:</b>				<b>40,100</b>	<b>41,100</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	4.73 %	321,656	336,886
4003	Part Time Wages	Increased	2.02 %	9,675	9,870
4011	PERA Contributions	Increased	8.35 %	23,320	25,267
4013	FICA	Increased	4.64 %	25,844	27,042
4017	Worker's Comp	Decreased	15.00 %	20,000	17,000
4019	Employee Benefits	Increased	8.74 %	64,915	70,589
4023	Operating Supplies	Unchanged	0.00 %	45,500	45,500
4025	Fees & License	Increased	14.29 %	2,100	2,400
4029	Repairs & Maintenance	Unchanged	0.00 %	40,000	40,000
4035	Communications	Unchanged	0.00 %	2,000	2,000
4037	Postage	Unchanged	0.00 %	700	700
4039	Equipment	Unchanged	0.00 %	7,700	7,700
4040	Fuel	Increased	4.65 %	43,000	45,000
4041	Training & Education	Unchanged	0.00 %	4,000	4,000
4043	Travel & Mileage	Unchanged	0.00 %	500	500
4045	Printing & Publishing	Unchanged	0.00 %	800	800
4047	Liability Insurance	Decreased	11.11 %	27,000	24,000
4053	Subscriptions & Memberships	Increased	100.00 %	600	1,200
4057	Engineering Services	Unchanged	0.00 %	17,500	17,500
4069	Contract Services	Unchanged	0.00 %	47,000	47,000
4071	Rental/Leasing Cost	Unchanged	0.00 %	1,500	1,500
4073	Waste Disposal/Recycling	Unchanged	0.00 %	550	550
4074	Sand/Salt	Increased	30.00 %	30,000	39,000
4078	Road Signage/Striping	Decreased	13.33 %	15,000	13,000
4084	Composting	Unchanged	0.00 %	4,500	4,500
4085	Uniforms	Unchanged	0.00 %	2,850	2,850
4094	Seal Coating/Overlay	Increased	33.98 %	83,000	111,200
<b>Total Expenditures:</b>				<b>841,210</b>	<b>897,554</b>

# Costing Center Summary

Costing Center: 101-431 Streets

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Intergovernmental</b>			
3018 - Aid	MNDOT Maintenance & Carver County		20,500
		<b>Total:</b>	<b>20,500</b>
<b>Charges for Services</b>			
3037 - Maintenance Chargebacks	Additional Sales of Winter De-icing Liquids & Other Bill Backs		10,000
3058 - Composting Fees			3,900
		<b>Total:</b>	<b>13,900</b>
<b>Grants</b>			
3070 - Grant Proceeds	Carver County Compost Grant		6,700
		<b>Total:</b>	<b>6,700</b>
		<b>Total Revenues:</b>	<b>41,100</b>
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	Streets Wages		336,886
4003 - Part Time Wages	PT Snowplowing EE's (350 Hours)	4,606	
4003 - Part Time Wages	Seasonal Storm Water-Street Maintenance Worker Wages (50% - 800 Hours)	5,264	
			9,870
		<b>Total:</b>	<b>346,756</b>
<b>Benefits</b>			
4011 - PERA Contributions	Streets PERA		25,267
4013 - FICA	Streets FICA		27,042
4017 - Worker's Comp	Streets Workers Comp		17,000
4019 - Employee Benefits	Streets Health Benefits		70,589
		<b>Total:</b>	<b>139,898</b>
<b>Operating Expenses</b>			
4023 - Operating Supplies	Gravel, rock, oil, asphalt, sand, equipment supplies, cleaning supplies, cellphone upgrades, paper, barricades, safety cones		45,500
4025 - Fees & License	800 MHZ User fee	200	
4025 - Fees & License	Data Collection Vehicle Activities AVL Four Months of Service	1,600	
4025 - Fees & License	PCA permit	600	
			2,400
4029 - Repairs & Maintenance	Equipment Repairs Internal/Preventive Maintenance		40,000
4035 - Communications	Cell phones		2,000
4037 - Postage	Mailing fees		700
4039 - Equipment	Misc. Small Equipment, Specialized Mechanic Tool Assistance	3,700	
4039 - Equipment	Safety Equipment for Road Maintenance Activities	4,000	
			7,700
4040 - Fuel	Fuels and Lubricants		45,000
4041 - Training & Education	Goal: Ash borer, Sign retroreflectivity, LTAP, Mechanic Training, Snow Conference		4,000

# Costing Center Summary

Costing Center: 101-431 Streets

4043 - Travel & Mileage	Mileage reimbursement		500
4045 - Printing & Publishing	Article for public education-winter parking		800
4047 - Liability Insurance			24,000
4053 - Subscriptions & Memberships	Misc Publications, W&S License, memberships to American Public Works Association and Minnesota Street Superintendent Association and Fleet Membership		1,200
4071 - Rental/Leasing Cost	Equipment rental		1,500
4073 - Waste Disposal/Recycling	Recycling material		550
4074 - Sand/Salt	Goal: Road salt and liquid chemicals for snow and ice control; Salt 2015 450 Ton @ 72.15		39,000
4078 - Road Signage/Striping	Street Sign Retroreflectivity Requirement, Second Speed Sign Sparrow Road	7,000	
4078 - Road Signage/Striping	Signs Traffic Safety Improvements	6,000	
			13,000
4084 - Composting	Compost collection, roll offs		4,500
4085 - Uniforms	Employee Uniforms		2,850
4094 - Seal Coating/Overlay	Crack Sealing of Streets to maintain PCI rating	25,000	
4094 - Seal Coating/Overlay	Joint Powers Costs: Seal Coating, Striping, Fog Seal Community Assets	86,200	
			111,200
		<b>Total:</b>	<b>346,400</b>
<b>Contracted Services</b>			
4057 - Engineering Services	Consulting engineering	11,000	
4057 - Engineering Services	25% Review of PCI for Streets, Cartegraph support, Sign Reflectivity	6,500	
			17,500
4069 - Contract Services	Material hauling, snow hauling	17,000	
4069 - Contract Services	Outsourced Concrete Work	10,000	
4069 - Contract Services	Sidewalk Inspection/Trip Hazard Abatement	8,000	
4069 - Contract Services	Vehicle Maintenance and concrete repair out side services	12,000	
			47,000
		<b>Total:</b>	<b>64,500</b>
		<b>Total Expenditures:</b>	<b>897,554</b>
		<b>Net Total:</b>	<b>(856,454)</b>

# Costing Center Summary

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*Costing Center: 101-441 Parks*

**Previous Costing Center:** 101-441 Parks

**Department:** Public Services

**Division:** Public Services-Parks

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 101-441

**Approved:** Yes

**Manager:** Craig Eldred

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## **Purpose:**

To provide quality maintenance and safe operational amenities within the City's 18 neighborhood and 4 community parks. Maintain 13.1 miles of trails that are designed to ensure that citizens are able to walk and bicycle throughout the community. Waconia Parks & Recreation Commission reviews current and future community park and recreation needs, programs and facilities and recommends action to promote the implementation of the City's park, trail, and recreation plans.

## **Profile:**

The Parks department consists of the Public Services Director (.12 FTE), Maintenance Workers (2.5 FTE), Mechanic (.15 FTE), and Seasonal Maintenance Workers (.77 FTE).

# Costing Center Summary

Costing Center: 101-441 Parks

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
3059	Refunds & Reimbursements	Unchanged	0.00 %	500	500
<b>Total Revenues:</b>				<b>500</b>	<b>500</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	4.22 %	149,829	156,150
4003	Part Time Wages	Increased	2.02 %	20,640	21,056
4011	PERA Contributions	Increased	7.82 %	10,863	11,712
4013	FICA	Increased	3.96 %	13,041	13,557
4017	Worker's Comp	Decreased	9.38 %	3,200	2,900
4019	Employee Benefits	Increased	3.99 %	32,415	33,708
4023	Operating Supplies	Unchanged	0.00 %	17,000	17,000
4025	Fees & License	New this year		0	800
4029	Repairs & Maintenance	Unchanged	0.00 %	21,700	21,700
4035	Communications	Decreased	11.11 %	900	800
4037	Postage	Unchanged	0.00 %	100	100
4039	Equipment	Increased	17.39 %	23,000	27,000
4040	Fuel	Increased	29.03 %	15,500	20,000
4041	Training & Education	Increased	44.44 %	1,800	2,600
4047	Liability Insurance	Decreased	2.78 %	36,000	35,000
4057	Engineering Services	New this year		0	4,500
4069	Contract Services	Increased	129.63 %	8,100	18,600
4071	Rental/Leasing Cost	Unchanged	0.00 %	4,000	4,000
4085	Uniforms	Unchanged	0.00 %	650	650
<b>Total Expenditures:</b>				<b>358,738</b>	<b>391,833</b>

# Costing Center Summary

Costing Center: 101-441 Parks

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3059 - Refunds & Reimbursements			500
		<b>Total:</b>	<b>500</b>
		<b>Total Revenues:</b>	<b>500</b>
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	Parks Wages		156,150
4003 - Part Time Wages	Seasonal Parks Maintenance Worker (1) Wages (800 Hours)	10,528	
4003 - Part Time Wages	Seasonal Parks Maintenance Worker (2) Wages (800 Hours)	10,528	
			21,056
		<b>Total:</b>	<b>177,206</b>
<b>Benefits</b>			
4011 - PERA Contributions	Parks PERA		11,712
4013 - FICA	Parks FICA		13,557
4017 - Worker's Comp	Parks Workers Comp		2,900
4019 - Employee Benefits	Parks Health Benefits		33,708
		<b>Total:</b>	<b>61,877</b>
<b>Operating Expenses</b>			
4023 - Operating Supplies	Supplies		17,000
4025 - Fees & License	Two Months Vehicle & Equipment Tracking AVL		800
4029 - Repairs & Maintenance	General Equipment Repairs		21,700
4035 - Communications	Cell phones, AI, Hans		800
4037 - Postage			100
4039 - Equipment	Park maintenance and equipment repairs	6,000	
4039 - Equipment	Replacement of Park Amenities Per-Management Plan	21,000	
			27,000
4040 - Fuel			20,000
4041 - Training & Education	Pesticide Recertification and MPRA Training	1,300	
4041 - Training & Education	Tree Inspector Recertification and Play Ground Inspection Training	1,300	
			2,600
4047 - Liability Insurance			35,000
4071 - Rental/Leasing Cost	Aeration Equipment With Over Seeding Capabilities Rental	1,000	
4071 - Rental/Leasing Cost	Portable Sanitation, Brook Peterson/Cedar Point	3,000	
			4,000
4085 - Uniforms			650
		<b>Total:</b>	<b>129,650</b>
<b>Contracted Services</b>			
4057 - Engineering Services	Trail Rating and Misc. Service		4,500
4069 - Contract Services	Driving and Drug Screening	200	

# Costing Center Summary

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Costing Center: 101-441 Parks

4069 - Contract Services	Herbicide Application Services	3,500	
4069 - Contract Services	JPA Costs Seal Ice Area/Park & Baseball Parking Lots	10,000	
4069 - Contract Services	Lighting Repairs and Maintenance at Parks (including City Square Park)	4,900	
			<hr/>
			18,600
			<hr/>
		<b>Total:</b>	<b>23,100</b>
		<b>Total Expenditures:</b>	<b>391,833</b>
		<b>Net Total:</b>	<b>(391,333)</b>
			<hr/>

# Costing Center Summary

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*Costing Center: 101-445 Central Facility*

**Previous Costing Center:** 101-445 Central Facility

**Department:** Administrative Services

**Division:** Central Facilities

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 101-445

**Approved:** Yes

**Manager:** Susan Arntz

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## **Purpose:**

Allocate resources for general phone system, facility leasing or rentals, building maintenance and repairs, and facility alarm monitoring.

## **Profile:**

The Central Facility department tracks general fund expenditures that may not be specific to one department. Expenditures are for the operation of the City's facilities including the City Hall building, Public Services building, and the City's rental property located at 1250 Highway 284, Waconia.

# Costing Center Summary

Costing Center: 101-445 Central Facility

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3039	Rental Fees	Increased	15.56%	50,640	58,520
<b>Total Revenues:</b>				<b>50,640</b>	<b>58,520</b>
<b>Expenditures</b>					
4023	Operating Supplies	Unchanged	0.00 %	5,000	5,000
4029	Repairs & Maintenance	Increased	4.38 %	45,700	47,700
4035	Communications	Decreased	19.85 %	13,100	10,500
4039	Equipment	Increased	105.00 %	4,000	8,200
4041	Training & Education	Decreased	29.08 %	1,692	1,200
4047	Liability Insurance	Increased	4.14 %	20,550	21,400
4049	Electricity & Natural Gas	Unchanged	0.00 %	99,500	99,500
4060	Contracted Maintenance	Increased	5.79 %	38,002	40,202
4071	Rental/Leasing Cost	Unchanged	0.00 %	52,180	52,180
4081	Equipment Testing	Decreased	6.80 %	6,791	6,329
<b>Total Expenditures:</b>				<b>286,515</b>	<b>292,211</b>

# Costing Center Summary

Costing Center: 101-445 Central Facility

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3039 - Rental Fees	City Hall Room Rentals	6,100	
3039 - Rental Fees	Facility lease: Former PW building/Ridgeview Ambulance	38,520	
3039 - Rental Fees	Facility lease: Former PW CAM Charges	13,900	
			58,520
		<b>Total:</b>	<b>58,520</b>
		<b>Total Revenues:</b>	<b>58,520</b>
<b>Expenditures</b>			
<b>Operating Expenses</b>			
4023 - Operating Supplies	City Hall	4,000	
4023 - Operating Supplies	Former PW facility	1,000	
			5,000
4029 - Repairs & Maintenance	CH Fire Damper Repair	2,700	
4029 - Repairs & Maintenance	City Hall Maintenance	10,000	
4029 - Repairs & Maintenance	Contract Maintenance Services	10,000	
4029 - Repairs & Maintenance	Fire Station Maintenance	4,500	
4029 - Repairs & Maintenance	Fire Station Rear Sidewalk Repairs	2,000	
4029 - Repairs & Maintenance	Old Public Works Facility	4,500	
4029 - Repairs & Maintenance	Public Services Maintenance	14,000	
			47,700
4035 - Communications	CarverLink Phone Service		10,500
4039 - Equipment	AED Pads & Batteries	1,400	
4039 - Equipment	Fire Station Keypads at Entry Doors	1,800	
4039 - Equipment	Fire Station Water Softener	5,000	
			8,200
4041 - Training & Education	Regional Safety Training		1,200
4047 - Liability Insurance	Carver CDA Additional Insurance for CH Building	4,500	
4047 - Liability Insurance	City Hall Facility	7,600	
4047 - Liability Insurance	Fire Station Facility	1,500	
4047 - Liability Insurance	Former PW facility	2,000	
4047 - Liability Insurance	Parking Ramp Facility	1,000	
4047 - Liability Insurance	Public Works Facility (Street/Parks Portion)	4,800	
			21,400
4049 - Electricity & Natural Gas	City Hall Electric/Gas	42,000	
4049 - Electricity & Natural Gas	Fire Station Electric/Gas	12,000	
4049 - Electricity & Natural Gas	Former PW facility	11,500	
4049 - Electricity & Natural Gas	Park Facility Electric	9,000	
4049 - Electricity & Natural Gas	Public Services Electric/Gas	25,000	
			99,500
4071 - Rental/Leasing Cost	Copiers/White Board @ City Hall & Public Services	9,980	

# Costing Center Summary

Costing Center: 101-445 Central Facility

4071 - Rental/Leasing Cost	Senior Dining Lease for Legion	7,200	
4071 - Rental/Leasing Cost	Senior Housing Subsidy Payment	35,000	
			52,180
4081 - Equipment Testing	Elevator Operator Permit: Public Svc & Fire Statio	400	
4081 - Equipment Testing	Elevator Service: Public Svc & Fire	3,465	
4081 - Equipment Testing	Fire Alarm Monitoring & Testing: WTP/IA/Fire	1,889	
4081 - Equipment Testing	Fire Extinguisher Testing: City Hall, Public Svc, Fire Station	337	
4081 - Equipment Testing	Tox Alert Testing	238	
			6,329
		<b>Total:</b>	<b>252,009</b>
<b>Contracted Services</b>			
4060 - Contracted Maintenance	Carpet Cleaning & Flooring Wax (CH, PS, Library, FS)	5,000	
4060 - Contracted Maintenance	City Hall HVAC Preventative Maintenance	5,500	
4060 - Contracted Maintenance	City Hall/Library Cleaning-3 days per week	17,800	
4060 - Contracted Maintenance	Fire Station Cleaning - 2 days per month	2,200	
4060 - Contracted Maintenance	Public Services Cleaning-2 days per week	7,452	
4060 - Contracted Maintenance	Window Cleaning (CH, Library, FS)	2,250	
			40,202
		<b>Total:</b>	<b>40,202</b>
		<b>Total Expenditures:</b>	<b>292,211</b>
		<b>Net Total:</b>	<b>(233,691)</b>

# Costing Center Summary

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*Costing Center: 101-000 Transfers*

**Previous Costing Center:** 101-000 Transfers

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 101-000

**Approved:** Yes

**Manager:** Nicole Lueck

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## **Purpose:**

Transfers-out provide resources for recreation activities in the Safari Island and Ice Arena funds and the City's capital equipment needs. Transfers-in to the general fund are from the utility enterprise funds for administrative costs such as human resources, technology, payroll, purchasing, and fixed asset management.

## **Profile:**

Interfund Transfers in and out of the general fund provide revenue for and from other funds.

# Costing Center Summary

Costing Center: 101-000 Transfers

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Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3073	Interfund Transfer In	Decreased	23.91 %	416,900	317,200
<b>Total Revenues:</b>				<b>416,900</b>	<b>317,200</b>
<b>Expenditures</b>					
4097	Interfund Transfer Out	Increased	10.37%	1,389,000	1,533,000
<b>Total Expenditures:</b>				<b>1,389,000</b>	<b>1,533,000</b>

# Costing Center Summary

Costing Center: 101-000 Transfers

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Transfers In</b>			
3073 - Interfund Transfer In	From Lodging Tax Fund	2,200	
3073 - Interfund Transfer In	From PIR Debt Fund	100,000	
3073 - Interfund Transfer In	From Sewer Fund	80,000	
3073 - Interfund Transfer In	From Stormwater Fund	55,000	
3073 - Interfund Transfer In	From Water Fund	80,000	
			317,200
		<b>Total:</b>	<b>317,200</b>
		<b>Total Revenues:</b>	<b>317,200</b>
<b>Expenditures</b>			
<b>Transfers Out</b>			
4097 - Interfund Transfer Out	Capital Equipment	500,000	
4097 - Interfund Transfer Out	Ice Arena Debt	430,000	
4097 - Interfund Transfer Out	Ice Arena Operating	153,000	
4097 - Interfund Transfer Out	Safari Island Debt	157,000	
4097 - Interfund Transfer Out	Safari Island Operating	293,000	
			1,533,000
		<b>Total:</b>	<b>1,533,000</b>
		<b>Total Expenditures:</b>	<b>1,533,000</b>
		<b>Net Total:</b>	<b>(1,215,800)</b>

# Costing Center Summary

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*Costing Center: 103-000 PIR*

**Previous Costing Center:** 103-000 PIR

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 103-000

**Approved:** Yes

**Manager:** Nicole Lueck

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## **Purpose:**

This fund was established under MN State Statutes to provide for the tracking and reporting of capital improvement projects for infrastructure and facility. Debt obligations are paid from special assessment and special debt levy tax sources within the PIR Debt Fund.

## **Profile:**

A capital fund for public improvement purchases.

# Costing Center Summary

Costing Center: 103-000 PIR

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3018	Aid	Decreased	67.00 %	2,000,000	660,000
3035	Donations	New this year		0	50,000
3036	Developers Cost Apportion	New this year		0	1,723,000
3063	Interest from Investments	Decreased	30.00 %	10,000	7,000
3070	Grant Proceeds	New this year		0	5,200,000
3073	Interfund Transfer In	Increased	148.38 %	1,590,000	3,949,306
<b>Total Revenues:</b>				<b>3,600,000</b>	<b>11,589,306</b>
<b>Expenditures</b>					
4045	Printing & Publishing	Unchanged	0.00 %	1,000	1,000
4057	Engineering Services	Unchanged	0.00 %	35,000	35,000
4069	Contract Services	Decreased	91.63 %	477,787	40,000
4097	Interfund Transfer Out	New this year		0	103,000
4103	Building Acquisition	New this year		0	1,100,000
4107	Cost of Construction	Increased	237.94 %	3,027,783	10,232,193
<b>Total Expenditures:</b>				<b>3,541,570</b>	<b>11,511,193</b>

# Costing Center Summary

Costing Center: 103-000 PIR

## 2015 Budget Detailed:

	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Intergovernmental</b>			
3018 - Aid	MSA Advance - Highway 5 Project		660,000
		<b>Total:</b>	<b>660,000</b>
<b>Donations</b>			
3035 - Donations	Waconia Baseball Association Grandstand Project (Year 1)		50,000
		<b>Total:</b>	<b>50,000</b>
<b>Charges for Services</b>			
3036 - Developers Cost Apportion	Caver County Portion - Highway 5 Project	221,000	
3036 - Developers Cost Apportion	Coop Agreement - Highway 5 Project	702,000	
3036 - Developers Cost Apportion	MNDOT Maintenance Funding - Highway 5 Project	800,000	
			1,723,000
		<b>Total:</b>	<b>1,723,000</b>
<b>Financing</b>			
3063 - Interest from Investments			7,000
		<b>Total:</b>	<b>7,000</b>
<b>Grants</b>			
3070 - Grant Proceeds	LRIP Grant - Highway 5 Project	700,000	
3070 - Grant Proceeds	TED Grant - Highway 5 Project	4,500,000	
			5,200,000
		<b>Total:</b>	<b>5,200,000</b>
<b>Transfers In</b>			
3073 - Interfund Transfer In	Bond Proceeds - 2015 Street Reconstruction Project	1,686,306	
3073 - Interfund Transfer In	Bond Proceeds - Highway 5 Project	1,700,000	
3073 - Interfund Transfer In	From PIR Debt Fund	503,000	
3073 - Interfund Transfer In	From Sewer Fund for Grandstand Project	60,000	
			3,949,306
		<b>Total:</b>	<b>3,949,306</b>
		<b>Total Revenues:</b>	<b>11,589,306</b>
<b>Expenditures</b>			
<b>Operating Expenses</b>			
4045 - Printing & Publishing	Project notifications		1,000
		<b>Total:</b>	<b>1,000</b>
<b>Contracted Services</b>			
4057 - Engineering Services	Closed Capital Project Additional Expenditures	5,000	
4057 - Engineering Services	Feasibility Study - 2016 Infrastructure Project	30,000	
			35,000
4069 - Contract Services	Downtown Wayfinding Signage		40,000
		<b>Total:</b>	<b>75,000</b>
<b>Transfers Out</b>			
4097 - Interfund Transfer Out	To Arena Fund - Capital Equipment		103,000
		<b>Total:</b>	<b>103,000</b>

# Costing Center Summary

Costing Center: 103-000 PIR

## Capital Outlay & Development

4103 - Building Acquisition	Highway 5 Project - ROW		1,100,000
4107 - Cost of Construction	2015 Infrastructure Project	1,686,306	
4107 - Cost of Construction	Bent Creek Park Equipment Upgrades & Trail Connection	90,200	
4107 - Cost of Construction	Cartegraph - Asset Management Software Program	15,125	
4107 - Cost of Construction	Highway 5 Project	7,600,000	
4107 - Cost of Construction	Library Carpet Replacement	60,000	
4107 - Cost of Construction	Municipal Lot #1 - Parking Lot Lighting Changes (LED Lighting)	179,445	
4107 - Cost of Construction	Old Beach Lane Trail to Carver County Regional Park	44,497	
4107 - Cost of Construction	Reitz Lake Park Trail	71,790	
4107 - Cost of Construction	SI Family Locker Room Floor Resurfacing	45,000	
4107 - Cost of Construction	Trail Maintenance & Improvements	37,830	
4107 - Cost of Construction	Waconia Baseball Grandstand Project - Restroom Facility & Construction	402,000	
			10,232,193
		<b>Total:</b>	<b>11,332,193</b>
		<b>Total Expenditures:</b>	<b>11,511,193</b>
		<b>Net Total:</b>	<b>78,113</b>

# Costing Center Summary

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*Costing Center: 105-000 Capital Equipment*

**Previous Costing Center:** 105-000 Capital  
Equipment

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 105-000

**Approved:** Yes

**Manager:** Nicole Lueck

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## **Purpose:**

This fund was established to provide for large capital equipment and vehicle purchases. Sources and uses are identified in the Capital Improvement Plan on an annual basis.

## **Profile:**

A capital fund for equipment and vehicle purchases.

# Costing Center Summary

Costing Center: 105-000 Capital Equipment

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3003	Delinquent Tax	Unchanged	0.00 %	500	500
3005	Special Debt Tax	Decreased	0.61 %	111,240	110,565
3063	Interest from Investments	Unchanged	0.00 %	7,000	7,000
3073	Interfund Transfer In	Increased	18.99 %	420,200	500,000
<b>Total Revenues:</b>				<b>538,940</b>	<b>618,065</b>
<b>Expenditures</b>					
4039C	Capital Equipment	Decreased	40.16 %	624,214	373,530
4045	Printing & Publishing	Unchanged	0.00 %	1,000	1,000
4089	Bond Interest	Decreased	15.00 %	18,000	15,300
4090	Bond Principal	Unchanged	0.00 %	90,000	90,000
<b>Total Expenditures:</b>				<b>733,214</b>	<b>479,830</b>

# Costing Center Summary

Costing Center: 105-000 Capital Equipment

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3003 - Delinquent Tax			500
3005 - Special Debt Tax	Special Debt Levy for Aerial Ladder Truck		110,565
		<b>Total:</b>	<b>111,065</b>
<b>Financing</b>			
3063 - Interest from Investments			7,000
		<b>Total:</b>	<b>7,000</b>
<b>Transfers In</b>			
3073 - Interfund Transfer In	From General Fund		500,000
		<b>Total:</b>	<b>500,000</b>
		<b>Total Revenues:</b>	<b>618,065</b>
<b>Expenditures</b>			
<b>Capital Outlay &amp; Development</b>			
4039C - Capital Equipment	Bobcat Toolcat	71,300	
4039C - Capital Equipment	Felling Trailer	11,500	
4039C - Capital Equipment	Phase 2 of 3 City Phone Replacement	7,600	
4039C - Capital Equipment	Snow Pusher	12,000	
4039C - Capital Equipment	Unit #25 Replacement	81,130	
4039C - Capital Equipment	WFD Grass Rig	50,000	
4039C - Capital Equipment	WFD Heavy Rescue	140,000	
			373,530
		<b>Total:</b>	<b>373,530</b>
<b>Operating Expenses</b>			
4045 - Printing & Publishing	Project notifications		1,000
		<b>Total:</b>	<b>1,000</b>
<b>Debt</b>			
4089 - Bond Interest	2011A Bonds - Aerial Ladder Truck		15,300
4090 - Bond Principal	2011A Bonds - Aerial Ladder Truck		90,000
		<b>Total:</b>	<b>105,300</b>
		<b>Total Expenditures:</b>	<b>479,830</b>
		<b>Net Total:</b>	<b>138,235</b>

# Costing Center Summary

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*Costing Center: 107-000 PEG*

**Previous Costing Center:** 107-000 PEG

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 107-000

**Approved:** Yes

**Manager:** Susan Arntz

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## **Purpose:**

Provide information to the public through the City's Cable Channel and website. Continue partnership with Crown College for cable broadcast. Maintain GovDelivery notification service.

## **Profile:**

There are no staff programmed to this special revenue fund budget.

# Costing Center Summary

Costing Center: 107-000 PEG

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3030	Franchise Fees	Decreased	4.32 %	16,200	15,500
3063	Interest from Investments	Unchanged	0.00 %	800	800
<b>Total Revenues:</b>				<b>17,000</b>	<b>16,300</b>
<b>Expenditures</b>					
4025	Fees & License	Increased	165.02 %	4,037	10,699
4039	Equipment	Unchanged	0.00 %	1,300	1,300
4039C	Capital Equipment	Not used this year		50,000	0
4069	Contract Services	Decreased	95.24 %	21,000	1,000
<b>Total Expenditures:</b>				<b>76,337</b>	<b>12,999</b>

# Costing Center Summary

Costing Center: 107-000 PEG

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3030 - Franchise Fees	Mediacom Franchise Fees		15,500
		<b>Total:</b>	<b>15,500</b>
<b>Financing</b>			
3063 - Interest from Investments			800
		<b>Total:</b>	<b>800</b>
		<b>Total Revenues:</b>	<b>16,300</b>
<b>Expenditures</b>			
<b>Operating Expenses</b>			
4025 - Fees & License	Annual Project/License: Civics Plus Payment 2 of 3	9,439	
4025 - Fees & License	Annual Renewal: Alpha Video	1,200	
4025 - Fees & License	Annual Renewal: Vimeo	60	
			10,699
4039 - Equipment	Misc. Small Equipment		1,300
4065 - Computer Software	Project: Cast Net Upgrade		0
		<b>Total:</b>	<b>11,999</b>
<b>Contracted Services</b>			
4069 - Contract Services	Apollo/Alpha Video		1,000
		<b>Total:</b>	<b>1,000</b>
		<b>Total Expenditures:</b>	<b>12,999</b>
		<b>Net Total:</b>	<b>3,301</b>

# Costing Center Summary

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*Costing Center: 202-415 Revolving Loan - Economic Development*

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**Previous Costing Center:** 202-415 Revolving Loan  
- Economic Development

**Department:** Community Development

**Division:** Economic Development

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 202-415

**Approved:** Yes

**Manager:** Nicole Lueck

---

## **Purpose:**

The revolving loan fund program was developed in 1994 to assist Downtown Business owners with low interest rate loans for business development, expansion, and retention purposes.

## **Profile:**

A special revenue fund to track revenues and expenditures related to loans processed for economic development.

# Costing Center Summary

Costing Center: 202-415 Revolving Loan - Economic Development

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3027	Administrative Fees	Increased	150.00 %	400	1,000
3061	Fines	Unchanged	0.00 %	100	100
3063	Interest from Investments	Decreased	14.29 %	7,000	6,000
3065	Interest from Receivables	Unchanged	0.00 %	30,000	30,000
<b>Total Revenues:</b>				<b>37,500</b>	<b>37,100</b>
<b>Expenditures</b>					
4023	Operating Supplies	Unchanged	0.00 %	200	200
4059	Legal Services	Unchanged	0.00 %	12,000	12,000
4069	Contract Services	Unchanged	0.00 %	500	500
<b>Total Expenditures:</b>				<b>12,700</b>	<b>12,700</b>

# Costing Center Summary

Costing Center: 202-415 Revolving Loan - Economic Development

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3027 - Administrative Fees			1,000
		<b>Total:</b>	<b>1,000</b>
<b>Fines and Forfeitures</b>			
3061 - Fines			100
		<b>Total:</b>	<b>100</b>
<b>Financing</b>			
3063 - Interest from Investments			6,000
3065 - Interest from Receivables			30,000
		<b>Total:</b>	<b>36,000</b>
		<b>Total Revenues:</b>	<b>37,100</b>
<b>Expenditures</b>			
<b>Operating Expenses</b>			
4023 - Operating Supplies			200
		<b>Total:</b>	<b>200</b>
<b>Contracted Services</b>			
4059 - Legal Services	Melchert Offices Preparing Documents		12,000
4069 - Contract Services			500
		<b>Total:</b>	<b>12,500</b>
		<b>Total Expenditures:</b>	<b>12,700</b>
		<b>Net Total:</b>	<b>24,400</b>

# Costing Center Summary

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*Costing Center: 210-441 Park Dedication*

**Previous Costing Center:** 210-441 Park Dedication

**Department:** Public Services

**Division:** Public Services-Parks

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 210-441

**Approved:** Yes

**Manager:** Craig Sinclair

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## **Purpose:**

A fund intended to secure money from developers who are unable to provide land for park or recreational purposes within their proposed developments. This money is then used to develop park and recreational facilities in other areas within the community.

## **Profile:**

The City undertook a detailed review of its expected needs and the costs for parkland, open space and trails, both in its most recent Comprehensive Plan and in the Hoisington Koegler Group, Inc., Park Dedication Fees Study of August, 1999. The result of this work is the current requirement of developers for payment in lieu of land.

# Costing Center Summary

Costing Center: 210-441 Park Dedication

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3063	Interest from Investments	Decreased	83.87 %	3,100	500
<b>Total Revenues:</b>				<b>3,100</b>	<b>500</b>
<b>Expenditures</b>					
4107	Cost of Construction	Increased	20.54 %	90,250	108,790
<b>Total Expenditures:</b>				<b>90,250</b>	<b>108,790</b>

# Costing Center Summary

Costing Center: 210-441 Park Dedication

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3038 - Park Dedication			0
		<b>Total:</b>	<b>0</b>
<b>Financing</b>			
3063 - Interest from Investments			500
		<b>Total:</b>	<b>500</b>
		<b>Total Revenues:</b>	<b>500</b>
<b>Expenditures</b>			
<b>Capital Outlay &amp; Development</b>			
4107 - Cost of Construction	Old Beach Lane Trail to Carver County Regional Park	37,000	
4107 - Cost of Construction	Reitz Lake Park Trail	71,790	
			108,790
		<b>Total:</b>	<b>108,790</b>
		<b>Total Expenditures:</b>	<b>108,790</b>
		<b>Net Total:</b>	<b>(108,290)</b>

# Costing Center Summary

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*Costing Center: 231-443 Safari Island/Recreation*

**Previous Costing Center:** 231-443 Safari  
Island/Recreation

**Department:** Culture & Recreation

**Division:** Recreation

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 231-443

**Approved:** Yes

**Manager:** Craig Sinclair

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## **Purpose:**

A recreation facility offering pool, water slide, spa, gyms, fitness equipment, walking/running track, children's indoor play structure, meeting rooms, fitness classes and recreational programming.

## **Profile:**

Safari Island staffing consists of the: Aquatics Programmer (1 FTE), Maintenance Workers (1 FTE), Maintenance Supervisor (.50 FTE), Park and Recreation Director (.50 FTE), Office Assistant (.60 FTE), Fitness Programmer (1 FTE), Outdoor Recreation Programmer (.40 FTE), Membership/Facility Coordinator (1 FTE), On-Site Manager (2.60 FTE), Guest Service Coordinator (.80 FTE), Fitness Instructors (1 FTE), Lifeguards (4 FTE), Lifeguard Shift Leads (2 FTE), Custodian (.68 FTE), Guest Service Workers (2.75 FTE), and Water Safety Instructors (.75).

# Costing Center Summary

Costing Center: 231-443 Safari Island/Recreation

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3027	Administrative Fees	Increased	6.87 %	6,550	7,000
3035	Donations	Unchanged	0.00 %	50	50
3039	Rental Fees	Increased	23.57%	53,290	65,850
3041	Program Registration & Lessons	Increased	1.10 %	126,950	128,350
3043	Membership Fees	Increased	6.18 %	550,375	584,394
3044	Daily Fees	Unchanged	0.00 %	111,000	111,000
3045	Sales	Unchanged	0.00 %	10,000	10,000
3059	Refunds & Reimbursements	Increased	1.79 %	132,481	134,848
3073	Interfund Transfer In	Decreased	0.00%	293,000	293,000
<b>Total Revenues:</b>				<b>1,283,696</b>	<b>1,334,492</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	4.23 %	358,460	373,620
4003	Part Time Wages	Increased	7.25%	333,963	358,186
4011	PERA Contributions	Increased	0.81 %	39,561	39,880
4013	FICA	Increased	5.15%	54,512	57,321
4017	Worker's Comp	Increased	53.85 %	5,200	8,000
4019	Employee Benefits	Decreased	3.69 %	101,500	97,754
4023	Operating Supplies	Decreased	1.77 %	45,200	44,400
4024	Merchandise for Resale	Unchanged	0.00 %	5,500	5,500
4025	Fees & License	Unchanged	0.00 %	1,850	1,850
4029	Repairs & Maintenance	Increased	2.59 %	48,250	49,500
4035	Communications	Decreased	9.94 %	4,941	4,450
4037	Postage	Decreased	15.20 %	1,250	1,060
4039	Equipment	Decreased	13.51 %	18,500	16,000
4041	Training & Education	Increased	26.00 %	2,885	3,635
4043	Travel & Mileage	Unchanged	0.00 %	750	750
4045	Printing & Publishing	Increased	283.42 %	2,805	10,755
4046	Marketing & Advertising	Decreased	18.18 %	5,500	4,500
4047	Liability Insurance	Decreased	30.07 %	14,300	10,000
4049	Electricity & Natural Gas	Unchanged	0.00 %	162,500	162,500
4053	Subscriptions & Memberships	Increased	12.48 %	1,410	1,586
4069	Contract Services	Increased	7.00 %	15,710	16,810
4071	Rental/Leasing Cost	Unchanged	0.00 %	24,870	24,870
4073	Waste Disposal/Recycling	Unchanged	0.00 %	200	200
4075	Chemicals	Increased	5.71 %	35,000	37,000
4085	Uniforms	Unchanged	0.00 %	1,000	1,000
<b>Total Expenditures:</b>				<b>1,285,617</b>	<b>1,331,127</b>

# Costing Center Summary

Costing Center: 231-443 Safari Island/Recreation

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3027 - Administrative Fees	Administrative Fees Charged to Start Monthly Membership - Based on Annual Average		7,000
3039 - Rental Fees	Birthday Party Rentals & Den Rentals	22,000	
3039 - Rental Fees	Field & Park Amenities Rentals	2,200	
3039 - Rental Fees	Garden Plot Rentals (100)@\$20	2,000	
3039 - Rental Fees	Group Lock-In (estimated 3)	1,950	
3039 - Rental Fees	Gym & Batting Cage Rentals (Increase in Fee \$2.50/Hour)	23,000	
3039 - Rental Fees	Swim Club & Other Pool Rentals (Increase in Fee \$2.50/Hour)	14,000	
3039 - Rental Fees	Table/Safari Packs/Garage Sale Rentals	700	
			65,850
3041 - Program Registration & Lessons 3 on 3 Basketball League		600	
3041 - Program Registration & Lessons Childcare Services		4,900	
3041 - Program Registration & Lessons Fitness - Pilates, Yoga, Weight Courses, Paddleboard, Drop in fees		24,000	
3041 - Program Registration & Lessons Golf Lessons		350	
3041 - Program Registration & Lessons Private Swim Lessons		4,500	
3041 - Program Registration & Lessons Programming with Carver County		500	
3041 - Program Registration & Lessons Softball League		5,700	
3041 - Program Registration & Lessons Swim Lessons		86,600	
3041 - Program Registration & Lessons Volleyball Leagues		1,200	
			128,350
3043 - Membership Fees	\$25.00 per membership increase	533,394	
3043 - Membership Fees	Silver & Fit - \$3800 avg/month	45,600	
3043 - Membership Fees	Silver Sneakers - \$540 avg/mo	5,400	
			584,394
3044 - Daily Fees	Daily Punch Pass Sales	23,000	
3044 - Daily Fees	Group Daily Pass Sales	13,000	
3044 - Daily Fees	No Change in Fees for 2015	75,000	
			111,000
3045 - Sales	Vending Sales - Handy Candy, Ice Cream, Googles, Swim Diapers, Socks		10,000
3059 - Refunds & Reimbursements	ISD Cost Sharing/Misc Quarterly Bill Back to School Dist	14,750	
3059 - Refunds & Reimbursements	ISD#110 Pool Contribution	120,098	
			134,848
		<b>Total:</b>	<b>1,041,442</b>

# Costing Center Summary

Costing Center: 231-443 Safari Island/Recreation

## Donations

3035 - Donations	Music in the Park & Movie in the Park	50
		<b>Total:</b> <u>50</u>

## Transfers In

3073 - Interfund Transfer In	Transfer from General Fund	293,000
		<b>Total:</b> <u>293,000</u>
		<b>Total Revenues:</b> <u>1,334,492</u>

## Expenditures

### Salaries and Wages

4001 - Full Time Salary & Wages	Safari Island Wages		373,620
4003 - Part Time Wages	Custodian Wages (1.35 FTE) (50%)	25,778	
4003 - Part Time Wages	Fitness Instructor Wages (1.00 FTE)	51,418	
4003 - Part Time Wages	Guest Service Worker Wages (2.75 FTE)	51,480	
4003 - Part Time Wages	Lifeguard Shift Lead Wages (2.00 FTE)	50,919	
4003 - Part Time Wages	Lifeguard Wages (4.00 FTE)	92,602	
4003 - Part Time Wages	PPT - Guest Service Coordinator (1) Wages (.80 FTE)	19,336	
4003 - Part Time Wages	PPT - On-Site Manager (1) Wages (.80 FTE)	23,163	
4003 - Part Time Wages	PPT - On-Site Manager (2) Wages (.80 FTE)	23,163	
4003 - Part Time Wages	Water Safety Instructor Wages (.75 FTE)	20,327	
			<u>358,186</u>
		<b>Total:</b>	<b>731,806</b>

### Benefits

4011 - PERA Contributions	Safari Island PERA		39,880
4013 - FICA	Safari Island FICA		57,321
4017 - Worker's Comp	Safari Island Workers Comp		8,000
4019 - Employee Benefits	Safari Island Health Benefits		97,754
			<u>97,754</u>
		<b>Total:</b>	<b>202,955</b>

### Operating Expenses

4023 - Operating Supplies		39,000	
4023 - Operating Supplies	Arbor Day Tree(s)	200	
4023 - Operating Supplies	Birthday Parties - supplies/cakes	1,700	
4023 - Operating Supplies	Fitness	750	
4023 - Operating Supplies	Men's Softball Awards	400	
4023 - Operating Supplies	Open House	1,500	
4023 - Operating Supplies	Softballs / Scorecards	850	
			<u>44,400</u>
4024 - Merchandise for Resale	Goggles, Diapers, Ice Cream		5,500
4025 - Fees & License	Annual Red Cross Fee	300	
4025 - Fees & License	BMI/ASCAP Music License Fees	650	
4025 - Fees & License	Elevator Operating Permit	100	
4025 - Fees & License	Softball Sanctioning	400	
4025 - Fees & License	Softball Tournament Registration Fees	400	
			<u>1,850</u>
4029 - Repairs & Maintenance		27,900	
4029 - Repairs & Maintenance	Fitness Equipment	1,500	
4029 - Repairs & Maintenance	ISD Cost Sharing/Payments to District	11,500	

# Costing Center Summary

Costing Center: 231-443 Safari Island/Recreation

4029 - Repairs & Maintenance	Lap/Rec Pool Valve Replacements	8,600	
			49,500
4035 - Communications	Cell Phones for Programmers & Director	850	
4035 - Communications	Nextera \$300/mo	3,600	
			4,450
4037 - Postage	Misc Postage	500	
4037 - Postage	Program Guide Postage (70%)	560	
			1,060
4039 - Equipment		8,000	
4039 - Equipment	Fitness	3,000	
4039 - Equipment	Pool Deck Benches	5,000	
			16,000
4041 - Training & Education	Maintenance Staff	500	
4041 - Training & Education	MRPA Conference - 4 Attendees	1,600	
4041 - Training & Education	NIHCA Conference	100	
4041 - Training & Education	Red Cross Training - Lifeguards & WSI	1,000	
4041 - Training & Education	Tree Inspector Recertification	175	
4041 - Training & Education	WILS Workshop - 4 Attendees	260	
			3,635
4043 - Travel & Mileage	Misc Travel w/Personal Vehicles		750
4045 - Printing & Publishing	Misc Printing/Publishing	2,355	
4045 - Printing & Publishing	Program Guide Publication (70% of Total Costs)	8,400	
			10,755
4046 - Marketing & Advertising			4,500
4047 - Liability Insurance			10,000
4049 - Electricity & Natural Gas			162,500
4053 - Subscriptions & Memberships	MRPA Craig Sinclair	351	
4053 - Subscriptions & Memberships	MRPA David Wabbe	250	
4053 - Subscriptions & Memberships	MRPA M Brassington	275	
4053 - Subscriptions & Memberships	MRPA Missy Goff	250	
4053 - Subscriptions & Memberships	National Independent Health Club Assoc.	325	
4053 - Subscriptions & Memberships	Waconia Patriot Newspaper	35	
4053 - Subscriptions & Memberships	WILS M Brassington	100	
			1,586
4071 - Rental/Leasing Cost	(3) Movie in the Park	1,200	
4071 - Rental/Leasing Cost	Fitness Equipment Lease	18,960	
4071 - Rental/Leasing Cost	Misc Rentals	150	
4071 - Rental/Leasing Cost	Sharp Printer Lease Contract \$230.36/mo + \$150/mo use fees	4,560	
			24,870
4073 - Waste Disposal/Recycling	Lamp Recycling		200

# Costing Center Summary

Costing Center: 231-443 Safari Island/Recreation

4075 - Chemicals	Ice Bite	500	
4075 - Chemicals	Pool Chemicals	36,500	
			37,000
4085 - Uniforms			1,000
		<b>Total:</b>	<b>379,556</b>
<b>Contracted Services</b>			
4069 - Contract Services	Elevator Maintenance Contract	800	
4069 - Contract Services	Fire Extinguisher Testing	85	
4069 - Contract Services	Fire Suppresion Maintenance/Monitoring	725	
4069 - Contract Services	Golf Instruction	250	
4069 - Contract Services	Music in the Park Bands	4,200	
4069 - Contract Services	Programming with Carver County	350	
4069 - Contract Services	Reach for Resources Contract	3,600	
4069 - Contract Services	Red Cross Swim Lessons	300	
4069 - Contract Services	Umpire Fees	6,500	
			16,810
		<b>Total:</b>	<b>16,810</b>
		<b>Total Expenditures:</b>	<b>1,331,127</b>
		<b>Net Total:</b>	<b>3,365</b>

# Costing Center Summary

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*Costing Center: 303-000 PIR Debt*

**Previous Costing Center:** 303-000 PIR Debt

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 303-000

**Approved:** Yes

**Manager:** Nicole Lueck

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## **Purpose:**

A debt fund established to collect special assessment and special debt tax levy revenues that will pay for debt principal and interest obligations.

## **Profile:**

A permanent improvement revolving debt fund (PIR) for tracking debt obligations issued for capital infrastructure and facility projects.

# Costing Center Summary

Costing Center: 303-000 PIR Debt

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3003	Delinquent Tax	New this year		0	15,000
3005	Special Debt Tax	Increased	1.51 %	1,923,474	1,952,545
3063	Interest from Investments	Unchanged	0.00 %	10,000	10,000
3064	Special Assesment Revenue	Increased	206.96 %	393,005	1,206,365
3065	Interest from Receivables	Decreased	25.33 %	119,600	89,300
<b>Total Revenues:</b>				<b>2,446,079</b>	<b>3,273,210</b>
<b>Expenditures</b>					
4089	Bond Interest	Decreased	12.68 %	531,641	464,229
4090	Bond Principal	Increased	3.44 %	2,180,000	2,255,000
4091	Fiscal Agent Fees	Increased	58.73 %	6,300	10,000
4097	Interfund Transfer Out	Increased	0.50 %	600,000	603,000
<b>Total Expenditures:</b>				<b>3,317,941</b>	<b>3,332,229</b>

# Costing Center Summary

Costing Center: 303-000 PIR Debt

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3003 - Delinquent Tax	Delinquent Special Debt Taxes from Prior Year Levi		15,000
3005 - Special Debt Tax	2007C Lease Revenue (PS Facility)	443,798	
3005 - Special Debt Tax	2010A GO Refunding (City Hall)	251,680	
3005 - Special Debt Tax	2011A GO Improvement (SE Area,Lake St, Wildcat,Co	1,317,455	
3005 - Special Debt Tax	3% Uncollectable Factor	(60,388)	
			1,952,545
3064 - Special Assesment Revenue	2013 Infrastructure Assessments	6,165	
3064 - Special Assesment Revenue	3% Uncollectable Factor	(12,000)	
3064 - Special Assesment Revenue	Birch Street Assessments	27,200	
3064 - Special Assesment Revenue	Lake Street & Wildcat Way Assessments	50,600	
3064 - Special Assesment Revenue	Old Beach Lane Assessments	3,400	
3064 - Special Assesment Revenue	Sale of Parcels Held for Resale	800,000	
3064 - Special Assesment Revenue	SE Area Assessments	331,000	
			1,206,365
		<b>Total:</b>	<b>3,173,910</b>
<b>Financing</b>			
3063 - Interest from Investments			10,000
3065 - Interest from Receivables	2013 Infrastructure Assessments	250	
3065 - Interest from Receivables	Birch Street Assessments	4,400	
3065 - Interest from Receivables	Lake Street & Wildcat Way Assessments	12,250	
3065 - Interest from Receivables	Old Beach Lane Assessments	1,050	
3065 - Interest from Receivables	SE Area Assessments	71,350	
			89,300
		<b>Total:</b>	<b>99,300</b>
		<b>Total Revenues:</b>	<b>3,273,210</b>
<b>Expenditures</b>			
<b>Debt</b>			
4089 - Bond Interest	2007C Lease Revenue (PS Facility)	185,872	
4089 - Bond Interest	2010A GO Refunding (City Hall)	76,682	
4089 - Bond Interest	2011A GO Refunding (SE Area, Lake St, Wildcat, Com	201,675	
			464,229
4090 - Bond Principal	2007C Lease Revenue (PS Facility)	245,000	
4090 - Bond Principal	2010A GO Refunding (City Hall)	165,000	
4090 - Bond Principal	2011A GO Refunding (SE Area, Lake St, Wildcat, Com	1,845,000	
			2,255,000
4091 - Fiscal Agent Fees	Annual Bond Disclosure Report	1,000	
4091 - Fiscal Agent Fees	Annual Paying Agent	3,000	
4091 - Fiscal Agent Fees	Arbitrage Reporting - 2010A Bond	6,000	
			10,000
		<b>Total:</b>	<b>2,729,229</b>
<b>Transfers Out</b>			
4097 - Interfund Transfer Out	To General Fund	100,000	

# Costing Center Summary

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Costing Center: 303-000 PIR Debt

<b>Object Codes</b>	<b>Comments</b>	<b>Object Code Subtotals</b>	<b>2015 Budget</b>
4097 - Interfund Transfer Out	To PIR Capital Fund	503,000	
			603,000
		<b>Total:</b>	<b>603,000</b>
		<b>Total Expenditures:</b>	<b>3,332,229</b>
		<b>Net Total:</b>	<b>(59,019)</b>

# Costing Center Summary

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*Costing Center: 304-000 2014A Debt*

**Previous Costing Center:** 304-000 2014A Debt

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 304-000

**Approved:** Yes

**Manager:** Nicole Lueck

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## **Purpose:**

A debt fund established to collect special assessment and special debt levy revenues that will pay for debt principal and interest obligations.

## **Profile:**

A debt service fund established for the 2014 Infrastructure Improvement Project. The bond is a general obligation 429 bond that sold on May 19, 2014 and closed on June 12, 2014.

# Costing Center Summary

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Costing Center: 304-000 2014A Debt

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3005	Special Debt Tax	New this year		0	141,000
3063	Interest from Investments	New this year		0	500
3064	Special Assesment Revenue	New this year		0	35,110
3065	Interest from Receivables	New this year		0	1,000
<b>Total Revenues:</b>				<b>0</b>	<b>177,610</b>
<b>Expenditures</b>					
4089	Bond Interest	New this year		0	31,584
<b>Total Expenditures:</b>				<b>0</b>	<b>31,584</b>

# Costing Center Summary

Costing Center: 304-000 2014A Debt

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3005 - Special Debt Tax	Bond Issue 2014A		141,000
3064 - Special Assesment Revenue	Bond Issue 2014A		35,110
		<b>Total:</b>	<b>176,110</b>
<b>Financing</b>			
3063 - Interest from Investments			500
3065 - Interest from Receivables	Bond Issue 2014A		1,000
		<b>Total:</b>	<b>1,500</b>
		<b>Total Revenues:</b>	<b>177,610</b>
<b>Expenditures</b>			
<b>Debt</b>			
4089 - Bond Interest	Bond Issue 2014A		31,584
		<b>Total:</b>	<b>31,584</b>
		<b>Total Expenditures:</b>	<b>31,584</b>
		<b>Net Total:</b>	<b>146,026</b>

# Costing Center Summary

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*Costing Center: 344-000 Community Center Debt*

**Previous Costing Center:** 344-000 Community  
Center Debt

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 344-000

**Approved:** Yes

**Manager:** Nicole Lueck

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## **Purpose:**

Bonds were issued for the construction of the Safari Island Community Center.

## **Profile:**

A debt service fund established for the construction of the Safari Island Community Center. The bonds were originally sold on March 16, 2000. The bonds were refunded in 2004 and again refinanced in 2014 to obtain interest rate savings. Scheduled payoff of the bonds is October 1, 2022.

# Costing Center Summary

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Costing Center: 344-000 Community Center Debt

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3073	Interfund Transfer In	Decreased	1.88 %	160,000	157,000
<b>Total Revenues:</b>				<b>160,000</b>	<b>157,000</b>
<b>Expenditures</b>					
4089	Bond Interest	Decreased	25.37 %	52,897	39,477
4090	Bond Principal	Increased	7.17 %	115,857	124,162
<b>Total Expenditures:</b>				<b>168,754</b>	<b>163,639</b>

# Costing Center Summary

Costing Center: 344-000 Community Center Debt

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Transfers In</b>			
3073 - Interfund Transfer In	From General Fund		157,000
		<b>Total:</b>	<b>157,000</b>
		<b>Total Revenues:</b>	<b>157,000</b>
<b>Expenditures</b>			
<b>Debt</b>			
4089 - Bond Interest			39,477
4090 - Bond Principal			124,162
		<b>Total:</b>	<b>163,639</b>
		<b>Total Expenditures:</b>	<b>163,639</b>
		<b>Net Total:</b>	<b>(6,639)</b>

# Costing Center Summary

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*Costing Center: 410-000 TIF 1 Workforce Housing*

**Previous Costing Center:** 410-000 TIF 1 Workforce Housing

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 410-000

**Approved:** Yes

**Manager:** Nicole Lueck

---

## **Purpose:**

TIF District #1 was created in 2008 for the purpose of promoting affordable housing opportunities within the community.

## **Profile:**

Tax Increment Financing District #1 - Workforce Housing

# Costing Center Summary

Costing Center: 410-000 TIF 1 Workforce Housing

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3004	Tax Increment	Increased	2.00 %	20,000	20,400
3063	Interest from Investments	Decreased	11.76 %	340	300
<b>Total Revenues:</b>				<b>20,340</b>	<b>20,700</b>
<b>Expenditures</b>					
4045	Printing & Publishing	Increased	57.14 %	350	550
4069	Contract Services	Increased	2.00 %	18,000	18,360
<b>Total Expenditures:</b>				<b>18,350</b>	<b>18,910</b>

# Costing Center Summary

Costing Center: 410-000 TIF 1 Workforce Housing

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3004 - Tax Increment			20,400
		<b>Total:</b>	<b>20,400</b>
<b>Financing</b>			
3063 - Interest from Investments			300
		<b>Total:</b>	<b>300</b>
		<b>Total Revenues:</b>	<b>20,700</b>
<b>Expenditures</b>			
<b>Operating Expenses</b>			
4045 - Printing & Publishing	Annual TIF reporting		550
		<b>Total:</b>	<b>550</b>
<b>Contracted Services</b>			
4069 - Contract Services	TIF Note per schedule		18,360
		<b>Total:</b>	<b>18,360</b>
		<b>Total Expenditures:</b>	<b>18,910</b>
		<b>Net Total:</b>	<b>1,790</b>

# Costing Center Summary

---

*Costing Center: 411-000 TIF 2 Auburn Meadows*

**Previous Costing Center:** 411-000 TIF 2 Auburn Meadows

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 411-000

**Approved:** Yes

**Manager:** Nicole Lueck

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## **Purpose:**

TIF District #2 was created in 2011 for the purpose of affordable housing opportunities within the community.

## **Profile:**

Tax Increment Financing District #2 - Auburn Meadows

# Costing Center Summary

Costing Center: 411-000 TIF 2 Auburn Meadows

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Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3004	Tax Increment	Increased	2,900.00 %	5,000	150,000
3063	Interest from Investments	Unchanged	0.00 %	100	100
<b>Total Revenues:</b>				<b>5,100</b>	<b>150,100</b>
<b>Expenditures</b>					
4045	Printing & Publishing	Increased	57.14 %	350	550
4069	Contract Services	Increased	2,742.11 %	4,750	135,000
<b>Total Expenditures:</b>				<b>5,100</b>	<b>135,550</b>

# Costing Center Summary

Costing Center: 411-000 TIF 2 Auburn Meadows

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3004 - Tax Increment			150,000
		<b>Total:</b>	<b>150,000</b>
<b>Financing</b>			
3063 - Interest from Investments			100
		<b>Total:</b>	<b>100</b>
		<b>Total Revenues:</b>	<b>150,100</b>
<b>Expenditures</b>			
<b>Operating Expenses</b>			
4045 - Printing & Publishing	Annual TIF Reporting		550
		<b>Total:</b>	<b>550</b>
<b>Contracted Services</b>			
4069 - Contract Services	TIF Note - 90% Pass Thru		135,000
		<b>Total:</b>	<b>135,000</b>
		<b>Total Expenditures:</b>	<b>135,550</b>
		<b>Net Total:</b>	<b>14,550</b>

# Costing Center Summary

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*Costing Center: 412-000 TIF 3 Cherry Street*

**Previous Costing Center:** 412-000 TIF 3 Cherry Street

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 412-000

**Approved:** Yes

**Manager:** Nicole Lueck

---

## **Purpose:**

TIF District #3 was created in 2011 for the purpose of promoting economic development opportunities within the community.

## **Profile:**

Tax Increment Financing District #3 - Cherry Street

# Costing Center Summary

Costing Center: 412-000 TIF 3 Cherry Street

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3004	Tax Increment	Decreased	37.50 %	8,800	5,500
3063	Interest from Investments	Unchanged	0.00 %	100	100
<b>Total Revenues:</b>				<b>8,900</b>	<b>5,600</b>
<b>Expenditures</b>					
4045	Printing & Publishing	Increased	57.14 %	350	550
4069	Contract Services	Decreased	37.50 %	7,920	4,950
				<b>8,270</b>	<b>5,500</b>

# Costing Center Summary

Costing Center: 412-000 TIF 3 Cherry Street

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3004 - Tax Increment			5,500
		<b>Total:</b>	<b>5,500</b>
<b>Financing</b>			
3063 - Interest from Investments			100
		<b>Total:</b>	<b>100</b>
		<b>Total Revenues:</b>	<b>5,600</b>
<b>Expenditures</b>			
<b>Operating Expenses</b>			
4045 - Printing & Publishing	Annual TIF Reporting		550
		<b>Total:</b>	<b>550</b>
<b>Contracted Services</b>			
4069 - Contract Services	TIF Note - 90% Pass Thru		4,950
		<b>Total:</b>	<b>4,950</b>
		<b>Total Expenditures:</b>	<b>5,500</b>
		<b>Net Total:</b>	<b>100</b>

# Costing Center Summary

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*Costing Center: 413-000 TIF 4 Pine Business Park*

**Previous Costing Center:** 413-000 TIF 4 Pine  
Business Park

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 413-000

**Approved:** Yes

**Manager:** Nicole Lueck

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## **Purpose:**

TIF District #4 was created in 2014 for the purpose of economic development on the 3 undeveloped parcels in Pine Business Park.

## **Profile:**

Tax Increment Financing District #4 - Pine Business Park

# Costing Center Summary

Costing Center: 413-000 TIF 4 Pine Business Park

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Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3063	Interest from Investments	New this year		0	50
<b>Total Revenues:</b>				<b>0</b>	<b>50</b>
<b>Expenditures</b>					
4045	Printing & Publishing	New this year		0	550
<b>Total Expenditures:</b>				<b>0</b>	<b>550</b>

# Costing Center Summary

Costing Center: 413-000 TIF 4 Pine Business Park

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## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Financing</b>			
3063 - Interest from Investments			50
		<b>Total:</b>	<b>50</b>
		<b>Total Revenues:</b>	<b>50</b>
<b>Expenditures</b>			
<b>Operating Expenses</b>			
4045 - Printing & Publishing	Annual TIF Reporting		550
		<b>Total:</b>	<b>550</b>
		<b>Total Expenditures:</b>	<b>550</b>
		<b>Net Total:</b>	<b>(500)</b>

# Costing Center Summary

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*Costing Center: 420-000 Clearwater Shores Housing Improvement Area*

**Previous Costing Center:**

**Department:** Non-Departmental

**Division:** Non Departmental

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 420-000

**Approved:** Yes

**Manager:** Nicole Lueck

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**Purpose:**

The Clearwater Shores Housing Improvement Area was created in 2014. The Clearwater Shores Homeowner's Association will be working to repair a retaining wall in their development that has become a hazard. The City will loan the money to the association for the needed repairs and will apply special assessments for 100% of the funds loaned to the homes located in the housing improvement area.

**Profile:**

A capital project fund established to track revenues and expenditures for work completed in the Clearwater Shores development.

# Costing Center Summary

Costing Center: 420-000 Clearwater Shores Housing Improvement Area

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3064	Special Assesment Revenue	New this year		0	200,000
<b>Total Revenues:</b>				<b>0</b>	<b>200,000</b>
<b>Expenditures</b>					
4057	Engineering Services	New this year		0	100,000
4069	Contract Services	New this year		0	400,000
<b>Total Expenditures:</b>				<b>0</b>	<b>500,000</b>

# Costing Center Summary

Costing Center: 420-000 Clearwater Shores Housing Improvement Area

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3064 - Special Assesment Revenue	Prepaid Special Assessments		200,000
		<b>Total:</b>	<b>200,000</b>
		<b>Total Revenues:</b>	<b>200,000</b>
<b>Expenditures</b>			
<b>Contracted Services</b>			
4057 - Engineering Services			100,000
4069 - Contract Services	Construction of Retaining Wall		400,000
		<b>Total:</b>	<b>500,000</b>
		<b>Total Expenditures:</b>	<b>500,000</b>
		<b>Net Total:</b>	<b>(300,000)</b>

# Costing Center Summary

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*Costing Center: 601-433 Utilities - Water*

**Previous Costing Center:** 601-433 Utilities-Water

**Department:** Public Services

**Division:** Utilities-Water

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 601-433

**Approved:** Yes

**Manager:** Craig Eldred

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## **Purpose:**

The water system is comprised of over 3,900 residential, commercial, and industrial utility accounts, 2 water plants, 3 water towers, 6 wells, fire hydrants, valves and 60.6 miles of water main. The department's main objective is to assure and secure safe drinking water to the residents of Waconia.

## **Profile:**

The Water department consists of the Public Services Director ( .20 FTE), Maintenance Supervisor (.50 FTE), Maintenance Workers (2.0 FTE), Maintenance Technician (0.50 FTE), Mechanic (.075 FTE), Finance Clerk (.50 FTE), Office Assistant (.25 FTE), and Seasonal Maintenance Workers (.20 FTE).

# Costing Center Summary

Costing Center: 601-433 Utilities-Water

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3008	Licenses-Misc	Unchanged	0.00 %	700	700
3016	Permits Utilities	Unchanged	0.00 %	14,875	14,875
3021	Inspection Fees	Unchanged	0.00 %	1,500	1,500
3047	Sales-Water Consumption	Decreased	0.64 %	1,296,250	1,288,000
3049	Sales-Meters/Components	Decreased	12.50 %	30,000	26,250
3051	Trunk Charges	Decreased	5.26 %	456,000	432,000
3059	Refunds & Reimbursements	Unchanged	0.00 %	2,500	2,500
3061	Fines	Decreased	2.44 %	82,000	80,000
3063	Interest from Investments	Decreased	25.00 %	20,000	15,000
3071	Bond Proceeds	New this year		0	714,000
<b>Total Revenues:</b>				<b>1,903,825</b>	<b>2,574,825</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	9.26%	202,877	221,654
4003	Part Time Wages	Increased	2.02 %	5,160	5,264
4011	PERA Contributions	Increased	13.02%	14,709	16,624
4013	FICA	Increased	7.39%	16,164	17,359
4017	Worker's Comp	Unchanged	0.00 %	4,400	4,400
4019	Employee Benefits	Increased	28.08 %	36,638	46,925
4023	Operating Supplies	Unchanged	0.00 %	38,000	38,000
4025	Fees & License	Increased	4.13 %	19,350	20,150
4029	Repairs & Maintenance	Unchanged	0.00 %	54,000	54,000
4035	Communications	Unchanged	0.00 %	6,400	6,400
4037	Postage	Unchanged	0.00 %	8,000	8,000
4039	Equipment	Unchanged	0.00 %	8,000	8,000
4039C	Capital Equipment	Increased	169.59 %	38,800	104,600
4040	Fuel	Unchanged	0.00 %	11,000	11,000
4041	Training & Education	Unchanged	0.00 %	5,850	5,850
4043	Travel & Mileage	Increased	40.00 %	500	700
4045	Printing & Publishing	Unchanged	0.00 %	2,600	2,600
4047	Liability Insurance	Decreased	9.52 %	21,000	19,000
4049	Electricity & Natural Gas	Unchanged	0.00 %	90,000	90,000
4053	Subscriptions & Memberships	Increased	62.65 %	2,075	3,375
4057	Engineering Services	Increased	22.86 %	35,000	43,000
4059	Legal Services	Unchanged	0.00 %	100	100
4069	Contract Services	Increased	7.53 %	79,645	85,645
4077	Water Purification Supplies	Increased	4.13 %	60,500	63,000
4082	Water Testing	Unchanged	0.00 %	3,000	3,000
4085	Uniforms	Unchanged	0.00 %	800	800
4086	Meter/MXU	Unchanged	0.00 %	40,000	40,000
4087	Bad Debt Expense	Unchanged	0.00 %	300	300
4089	Bond Interest	Decreased	27.85 %	438,180	316,151
4091	Fiscal Agent Fees	Increased	400.00 %	1,000	5,000
4093	Depreciation	Unchanged	0.00 %	675,000	675,000

# Costing Center Summary

Costing Center: 601-433 Utilities-Water

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4097	Interfund Transfer Out	Unchanged	0.00 %	80,000	80,000
4107	Cost of Construction	Increased	196.23 %	398,550	1,180,625
<b>Total Expenditures:</b>				<b>2,397,598</b>	<b>3,176,522</b>

# Costing Center Summary

Costing Center: 601-433 Utilities-Water

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Licenses and Permits</b>			
3008 - Licenses-Misc	Plumbing License Renewal (28 License at \$25 each)		700
		<b>Total:</b>	<b>700</b>
<b>Charges for Services</b>			
3016 - Permits Utilities	Estimated 85 New Residential & Commercial Permits		14,875
3021 - Inspection Fees			1,500
3047 - Sales-Water Consumption	2% Rate Increase Over 2014 Rates		1,288,000
3049 - Sales-Meters/Components	70 New Residential Units at Approx \$375 for Meter Components		26,250
3051 - Trunk Charges	Estimated 20 New Commercial Units at \$4800	96,000	
3051 - Trunk Charges	Estimated 70 New Residential Units at \$4800	336,000	
			432,000
3059 - Refunds & Reimbursements			2,500
		<b>Total:</b>	<b>1,765,125</b>
<b>Fines and Forfeitures</b>			
3061 - Fines			80,000
		<b>Total:</b>	<b>80,000</b>
<b>Financing</b>			
3063 - Interest from Investments			15,000
		<b>Total:</b>	<b>15,000</b>
<b>Bonding</b>			
3071 - Bond Proceeds	Bond Proceeds - 2015 Infrastructure Improvement	314,000	
3071 - Bond Proceeds	Bond Proceeds - Highway 5 Project	400,000	
			714,000
		<b>Total:</b>	<b>714,000</b>
		<b>Total Revenues:</b>	<b>2,574,825</b>
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	Water Wages		221,654
4003 - Part Time Wages	Seasonal Water-Sewer Maintenance Worker Wages (50% - 800 Hours)		5,264
		<b>Total:</b>	<b>226,918</b>
<b>Benefits</b>			
4011 - PERA Contributions	Water PERA		16,624
4013 - FICA	Water FICA		17,359
4017 - Worker's Comp	Water Workers Comp		4,400
4019 - Employee Benefits	Water Health Benefits		46,925
		<b>Total:</b>	<b>85,308</b>
<b>Operating Expenses</b>			
4023 - Operating Supplies	Asphalt, Pit Run, Rock, Mechanic Supplies, Office Supplies, Pipe, Valves		38,000
4025 - Fees & License	Cartegraph Annual Maintenance Renewal	12,000	
4025 - Fees & License	SEMS software	650	

# Costing Center Summary

Costing Center: 601-433 Utilities-Water

4025 - Fees & License	Spector - Water Plant 911 Alerts - WIN-911 Software License Renewal	800	
4025 - Fees & License	Two Months Vehicle and Equipment Tracking AVL	800	
4025 - Fees & License	Water License/Boiler License	1,200	
4025 - Fees & License	Water Plant Industrial Waste License from Met Council	4,700	
			20,150
4029 - Repairs & Maintenance	Facilities maintenance safety items and upkeep	4,000	
4029 - Repairs & Maintenance	Wells, Trucks, Pumps HSP	50,000	
			54,000
4035 - Communications	Cell phones, CarverLink Includes phone updates for two individuals		6,400
4037 - Postage			8,000
4039 - Equipment	Small hand tools and mechanic equipment needs		8,000
4040 - Fuel			11,000
4041 - Training & Education	Finance Clerk - GFOA Training & Conference	350	
4041 - Training & Education	Include 50% cost for training and schooling for five staff members. Utility Management, Public Works Certificate	5,500	
			5,850
4043 - Travel & Mileage		400	
4043 - Travel & Mileage	Finance Clerk - Mileage to Training Events	300	
			700
4045 - Printing & Publishing	Pamphlets, Wellhead Protection, Conservation		2,600
4047 - Liability Insurance			19,000
4049 - Electricity & Natural Gas			90,000
4053 - Subscriptions & Memberships	Finance Clerk - GFOA Membership	75	
4053 - Subscriptions & Memberships	MRWA, SUSA, AWWA	2,000	
4053 - Subscriptions & Memberships	Standards AWWA 50%	1,300	
			3,375
4077 - Water Purification Supplies	Treatment Chemicals I.E Fluoride, Chlorine, etc		63,000
4082 - Water Testing	Bacteria, Wells, and Routine Sampling		3,000
4085 - Uniforms	50% of Uniform Costs for Utilities Staff - G&K Uniform Services		800
4086 - Meter/MXU	Meter Repalcements and New Meters 285 meters/MXU		40,000
4087 - Bad Debt Expense	Delinquent Bills Left Unpaid/Account Bankruptcy		300
4093 - Depreciation			675,000
		<b>Total:</b>	<b>1,049,175</b>
<b>Capital Outlay &amp; Development</b>			
4039C - Capital Equipment	Replacement of 2002 Ford F-550 - Truck #0026 (50%)	75,000	
4039C - Capital Equipment	Replacement of 2005 Ford XL 1-Ton (Truck #0031)	29,600	
			104,600
4107 - Cost of Construction	2015 Infrastructure Improvement	234,000	

# Costing Center Summary

Costing Center: 601-433 Utilities-Water

4107 - Cost of Construction	Cartegraph - Asset Management Software Program (25%)	15,125	
4107 - Cost of Construction	Highway 5 Project	400,000	
4107 - Cost of Construction	Meter Replacement Project - Phase 1 of 3	451,500	
4107 - Cost of Construction	Old Beach Lane Trail Improvement - Addition of Water Main Loop	80,000	
			1,180,625
		<b>Total:</b>	<b>1,285,225</b>
<b>Contracted Services</b>			
4057 - Engineering Services	2015 Feasibility Study Preparation	12,000	
4057 - Engineering Services	Design Manual Document	15,000	
4057 - Engineering Services	General Engineering Bolton & Menk and KLM Elevated	16,000	
			43,000
4059 - Legal Services			100
4069 - Contract Services	Drop N Go Contract - UB Mailing Services	750	
4069 - Contract Services	Elevator Maint, Inspection of Towers #1 and #3	2,000	
4069 - Contract Services	Fire Suppression, Inspection, & Monitoring	1,395	
4069 - Contract Services	Generator Maintenance/Inspection Program & Facility Asphalt Sealing JPA Services	17,500	
4069 - Contract Services	Plunkets	2,000	
4069 - Contract Services	Utility Bill Report Customizations	1,000	
4069 - Contract Services	Water Main Breaks, Gopher State, Leak Detection, Contracts	60,000	
4069 - Contract Services	Water Plant Security Monitoring	1,000	
			85,645
		<b>Total:</b>	<b>128,745</b>
<b>Debt</b>			
4089 - Bond Interest	Debt Series 2007B	179,997	
4089 - Bond Interest	Debt Series 2013A Refunding	129,950	
4089 - Bond Interest	Debt Series 2014A	6,204	
			316,151
4091 - Fiscal Agent Fees	2015 Bond Series Issuance Costs	4,000	
4091 - Fiscal Agent Fees	Annual Fiscal Agent Fees for Debt Management	1,000	
			5,000
		<b>Total:</b>	<b>321,151</b>
<b>Transfers Out</b>			
4097 - Interfund Transfer Out	Transfer to General Fund		80,000
		<b>Total:</b>	<b>80,000</b>
		<b>Total Expenditures:</b>	<b>3,176,522</b>
		<b>Net Total:</b>	<b>(601,697)</b>

# Costing Center Summary

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*Costing Center: 602-433 Utilities-Sewer*

**Previous Costing Center:** 602-433 Utilities-Sewer

**Department:** Public Services

**Division:** Utilities-Sewer

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 602-433

**Approved:** Yes

**Manager:** Craig Eldred

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## **Purpose:**

The City's sanitary sewer system is comprised of 52.4 miles of gravity lines, 5.3 miles of forcemain, and 11 lift stations with L-52, SE Area Lift, and the 284 Lift stations being the most critical to the community. The department strives to provide system operation and maintenance for the safe and complete conveyance of waste water to the metropolitan system.

## **Profile:**

The Sewer department consists of the Public Services Director (.20 FTE), Maintenance Supervisor (.50 FTE), Maintenance Workers (2.0 FTE), Maintenance Technician (.50 FTE), Mechanic (.075 FTE), Finance Clerk (.50 FTE), and Seasonal Maintenance Workers (.20 FTE).

# Costing Center Summary

Costing Center: 602-433 Utilities-Sewer

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3016	Permits Utilities	Unchanged	0.00 %	11,475	11,475
3045	Sales	Increased	5.81 %	1,669,000	1,766,000
3051	Trunk Charges	Decreased	7.84 %	472,625	435,575
3059	Refunds & Reimbursements	Unchanged	0.00 %	2,000	2,000
3063	Interest from Investments	Decreased	45.00 %	40,000	22,000
3070	Grant Proceeds	Not used this year		37,050	0
3071	Bond Proceeds	New this year		0	825,800
<b>Total Revenues:</b>				<b>2,232,150</b>	<b>3,062,850</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	9.40%	191,598	209,616
4003	Part Time Wages	Increased	2.02 %	5,160	5,264
4011	PERA Contributions	Increased	13.17%	13,891	15,721
4013	FICA	Increased	7.44%	15,300	16,439
4017	Worker's Comp	Increased	16.67 %	3,000	3,500
4019	Employee Benefits	Increased	30.22 %	33,638	43,805
4023	Operating Supplies	Increased	25.00 %	20,000	25,000
4025	Fees & License	Increased	6.50 %	12,300	13,100
4029	Repairs & Maintenance	Unchanged	0.00 %	40,000	40,000
4035	Communications	Unchanged	0.00 %	5,000	5,000
4037	Postage	Unchanged	0.00 %	7,400	7,400
4039	Equipment	Unchanged	0.00 %	12,000	12,000
4039C	Capital Equipment	Decreased	38.32 %	162,950	100,500
4040	Fuel	Increased	34.26 %	10,800	14,500
4041	Training & Education	Unchanged	0.00 %	6,850	6,850
4043	Travel & Mileage	Increased	20.00 %	500	600
4045	Printing & Publishing	Unchanged	0.00 %	500	500
4047	Liability Insurance	Decreased	6.67 %	30,000	28,000
4049	Electricity & Natural Gas	Unchanged	0.00 %	42,000	42,000
4053	Subscriptions & Memberships	Increased	88.14 %	1,475	2,775
4057	Engineering Services	Increased	39.47 %	38,000	53,000
4059	Legal Services	Unchanged	0.00 %	1,000	1,000
4069	Contract Services	Decreased	41.00 %	90,250	53,250
4071	Rental/Leasing Cost	Unchanged	0.00 %	2,500	2,500
4082	Water Testing	Unchanged	0.00 %	100	100
4085	Uniforms	Unchanged	0.00 %	800	800
4087	Bad Debt Expense	Unchanged	0.00 %	300	300
4089	Bond Interest	Decreased	4.97 %	242,510	230,461
4091	Fiscal Agent Fees	Increased	106.90 %	2,900	6,000
4093	Depreciation	Unchanged	0.00 %	380,000	380,000
4095	SAC Charge	Decreased	10.53 %	229,012	204,906
4096	Sewer Service Charge	Increased	3.97 %	703,080	730,992
4097	Interfund Transfer Out	Increased	44.93 %	96,600	140,000
4107	Cost of Construction	Increased	87.80 %	601,100	1,128,875

# Costing Center Summary

Costing Center: 602-433 Utilities-Sewer

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4109	I & I Reduction	Increased	33.33 %	150,000	200,000
<b>Total Expenditures:</b>				<b>3,152,514</b>	<b>3,724,754</b>

# Costing Center Summary

Costing Center: 602-433 Utilities-Sewer

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3016 - Permits Utilities	Estimated 85 New Residential & Commercial Permits at \$135 each		11,475
3045 - Sales	2% Rate Increase from 2014 Levels		1,766,000
3051 - Trunk Charges	Estimated 20 New Commercial Units at \$2540	50,800	
3051 - Trunk Charges	Estimated 70 New Residential Units \$2540	177,800	
3051 - Trunk Charges	MET Council SAC Charge (Pass-thru)\$2435/85 new units	206,975	
			435,575
3059 - Refunds & Reimbursements			2,000
		<b>Total:</b>	<b>2,215,050</b>
<b>Financing</b>			
3063 - Interest from Investments			22,000
		<b>Total:</b>	<b>22,000</b>
<b>Bonding</b>			
3071 - Bond Proceeds	Bond Proceeds - 2015 Infrastructure Improvement	425,800	
3071 - Bond Proceeds	Bond Proceeds - Highway 5 Project	400,000	
			825,800
		<b>Total:</b>	<b>825,800</b>
		<b>Total Revenues:</b>	<b>3,062,850</b>
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	Sewer Wages		209,616
4003 - Part Time Wages	Seasonal Water-Sewer Maintenance Worker Wages (50% - 800Hours)		5,264
		<b>Total:</b>	<b>214,880</b>
<b>Benefits</b>			
4011 - PERA Contributions	Sewer PERA		15,721
4013 - FICA	Sewer FICA		16,439
4017 - Worker's Comp	Sewer Workers Comp		3,500
4019 - Employee Benefits	Sewer Health Benefits		43,805
		<b>Total:</b>	<b>79,465</b>
<b>Operating Expenses</b>			
4023 - Operating Supplies	Pipe, Manhole Rings, Asphalt, Rock, Facilities, Trucks		25,000
4025 - Fees & License	Cartegraph Annual Maintenance Renewal	12,000	
4025 - Fees & License	MPCA Licenses, Sewer Licenses	300	
4025 - Fees & License	Two Months Vehicle and Equipment Tracking AVL	800	
			13,100
4029 - Repairs & Maintenance	Trucks, Pumps, Controllers, Generators		40,000
4035 - Communications	Cell phones, CarverLink, Lift Stations. Includes Phone Upgrades for 3 Staff Members		5,000
4037 - Postage			7,400

# Costing Center Summary

Costing Center: 602-433 Utilities-Sewer

4039 - Equipment	Small Tools and Accessories, Safety Equipment and Mechanic Tool Needs		12,000
4040 - Fuel	Trucks & Generators		14,500
4041 - Training & Education	Finance Clerk - GFOA Training & Conference	350	
4041 - Training & Education	MRWA Conference 50%, AWWA Fall Conference, MPCA ,MN Waste Water and training for Mechanic	6,500	
			6,850
4043 - Travel & Mileage		400	
4043 - Travel & Mileage	Finance Clerk - Mileage to Training Events	200	
			600
4045 - Printing & Publishing	I/I and public education		500
4047 - Liability Insurance			28,000
4049 - Electricity & Natural Gas			42,000
4053 - Subscriptions & Memberships	AWWA Standards 50%	1,300	
4053 - Subscriptions & Memberships	Finance Clerk - GFOA Membership	75	
4053 - Subscriptions & Memberships	MRWA and AWWA	1,400	
			2,775
4071 - Rental/Leasing Cost	Rental Equipment for Manhole I/I Work		2,500
4082 - Water Testing			100
4085 - Uniforms	50% Uniform Costs for Utilities Staff		800
4087 - Bad Debt Expense	Delinquent Bills Left Unpaid/Account Bankruptcy		300
4093 - Depreciation			380,000
4109 - I & I Reduction	Lateral Repairs and Equipment		200,000
		<b>Total:</b>	<b>781,425</b>
<b>Capital Outlay &amp; Development</b>			
4039C - Capital Equipment	Pick-up Truck for Routine Rounds - Addition to Utilities Fleet (100%)	25,500	
4039C - Capital Equipment	Replacement of 2002 Ford F-550 - Truck #0026 (50%)	75,000	
			100,500
4107 - Cost of Construction	2015 Infrastructure Improvement	425,800	
4107 - Cost of Construction	Cartegraph - Asset Management Software (25%)	15,125	
4107 - Cost of Construction	Highway 5 Project	400,000	
4107 - Cost of Construction	Pheasant Ridge Lift Station Upgrade	173,850	
4107 - Cost of Construction	Sanitary Sewer Lining Project (Moved from 2014)	114,100	
			1,128,875
		<b>Total:</b>	<b>1,229,375</b>
<b>Contracted Services</b>			
4057 - Engineering Services	2015 Feasibility Study Preparation	10,000	
4057 - Engineering Services	Design Manual Update	15,000	
4057 - Engineering Services	Misc Engineering and Asset Mgt. Support	28,000	
			53,000
4059 - Legal Services			1,000
4069 - Contract Services	Charges for Location ticket calls	2,500	
4069 - Contract Services	Drop N Go Contract - UB Mailing Services	750	
4069 - Contract Services	Goal: Generator Inspections	10,000	
4069 - Contract Services	I/I Chimney sealing program	20,000	

# Costing Center Summary

Costing Center: 602-433 Utilities-Sewer

4069 - Contract Services	Sewer Repairs, Manhole Rehab	20,000	
			53,250
4095 - SAC Charge	Met Council Pass-thru \$2435 @ 85 units - City Keeps 1% of revenues		204,906
4096 - Sewer Service Charge	Met Council Flow Charge \$60,916 - Increased from 2014 levels per MET Council		730,992
		<b>Total:</b>	<b>1,043,148</b>
<b>Debt</b>			
4089 - Bond Interest	Bond Series 2006C	143,995	
4089 - Bond Interest	Bond Series 2009A	7,600	
4089 - Bond Interest	Bond Series 2013A Refunding	70,913	
4089 - Bond Interest	Bond Series 2014A	7,953	
			230,461
4091 - Fiscal Agent Fees	2015 Bond Series Issuance Costs	5,000	
4091 - Fiscal Agent Fees	Annual Fiscal Agent Fees for Debt Management	1,000	
			6,000
		<b>Total:</b>	<b>236,461</b>
<b>Transfers Out</b>			
4097 - Interfund Transfer Out	Transfer to General Fund	80,000	
4097 - Interfund Transfer Out	Transfer to PIR Fund - Waconia Baseball Grandstand	60,000	
			140,000
		<b>Total:</b>	<b>140,000</b>
		<b>Total Expenditures:</b>	<b>3,724,754</b>
		<b>Net Total:</b>	<b>(661,904)</b>

# Costing Center Summary

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*Costing Center: 655-433 Utilities-Storm Water*

**Previous Costing Center:** 655-433 Utilities-Stormwater

**Department:** Public Services

**Division:** Utilities-Stormwater

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 655-433

**Approved:** Yes

**Manager:** Craig Eldred

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## **Purpose:**

The Storm Water department strives to continually improve the health of Lake Waconia and Brandt Lake located in the community with the treatment of ground water. Older storm water systems in the "heart of the city" are increasing maintenance and funding requirements for treatment structures. The City is a MS4 community with very stringent water quality restrictions enacted and regulated by the PCA and Carver County Watershed.

## **Profile:**

The Storm Water department consists of the Public Service Director (.20 FTE), Maintenance Supervisor (.40 FTE), Maintenance Workers (1.5 FTE), Maintenance Technician (.50 FTE), Mechanic (.29 FTE), and Seasonal Maintenance Workers (.58 FTE).

# Costing Center Summary

Costing Center: 655-433 Utilities-Stormwater

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3016	Permits Utilities	Decreased	10.00 %	40,000	36,000
3045	Sales	Increased	19.63 %	434,390	519,650
3051	Trunk Charges	Decreased	8.33 %	301,200	276,100
3059	Refunds & Reimbursements	Unchanged	0.00 %	5,000	5,000
3063	Interest from Investments	Decreased	58.33 %	12,000	5,000
3070	Grant Proceeds	Increased	336.05 %	34,400	150,000
3071	Bond Proceeds	New this year		0	1,603,000
<b>Total Revenues:</b>				<b>826,990</b>	<b>2,594,750</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	14.00 %	149,350	170,258
4003	Part Time Wages	Increased	2.02 %	15,480	15,792
4011	PERA Contributions	Increased	17.93 %	10,828	12,770
4013	FICA	Increased	12.87 %	12,610	14,233
4017	Worker's Comp	Decreased	6.67 %	1,500	1,400
4019	Employee Benefits	Increased	14.34 %	30,085	34,399
4023	Operating Supplies	Increased	5.63 %	14,200	15,000
4025	Fees & License	Increased	400.00 %	200	1,000
4029	Repairs & Maintenance	Decreased	25.00 %	12,000	9,000
4035	Communications	Unchanged	0.00 %	1,400	1,400
4037	Postage	Unchanged	0.00 %	800	800
4039	Equipment	Increased	222.22 %	9,000	29,000
4039C	Capital Equipment	Not used this year		8,250	0
4040	Fuel	Increased	23.81 %	10,500	13,000
4041	Training & Education	Unchanged	0.00 %	3,500	3,500
4045	Printing & Publishing	Unchanged	0.00 %	1,000	1,000
4047	Liability Insurance	Decreased	14.29 %	14,000	12,000
4049	Electricity & Natural Gas	Unchanged	0.00 %	5,600	5,600
4053	Subscriptions & Memberships	Increased	125.00 %	800	1,800
4057	Engineering Services	Increased	27.27 %	55,000	70,000
4069	Contract Services	Increased	35.31 %	224,000	303,100
4071	Rental/Leasing Cost	Unchanged	0.00 %	3,000	3,000
4085	Uniforms	Unchanged	0.00 %	500	500
4087	Bad Debt Expense	Unchanged	0.00 %	250	250
4089	Bond Interest	New this year		0	5,726
4091	Fiscal Agent Fees	New this year		0	10,125
4093	Depreciation	Unchanged	0.00 %	200,000	200,000
4097	Interfund Transfer Out	Decreased	23.18 %	71,600	55,000
4107	Cost of Construction	Increased	769.96 %	196,550	1,709,900
<b>Total Expenditures:</b>				<b>1,052,003</b>	<b>2,699,553</b>

# Costing Center Summary

Costing Center: 655-433 Utilities-Stormwater

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3016 - Permits Utilities	Estimated 5 New Commercial Permits at \$1,600	8,000	
3016 - Permits Utilities	Estimated 70 New Home Permits at \$400 each	28,000	
			36,000
3045 - Sales	Proposed 15% Increase in User Rates from 2014		519,650
3051 - Trunk Charges	Estimated 10 New Commercial Acres at \$10,040	100,400	
3051 - Trunk Charges	Estimated 70 New Residential Units at \$2510 each	175,700	
			276,100
3059 - Refunds & Reimbursements			5,000
		<b>Total:</b>	<b>836,750</b>
<b>Financing</b>			
3063 - Interest from Investments			5,000
		<b>Total:</b>	<b>5,000</b>
<b>Grants</b>			
3070 - Grant Proceeds	CCWMO - Clean Water Patnership Funds - Fountain Park Project	75,000	
3070 - Grant Proceeds	Legacy Grant - Fountain Park Project	75,000	
			150,000
		<b>Total:</b>	<b>150,000</b>
<b>Bonding</b>			
3071 - Bond Proceeds	Bond Proceeds - 2015 Infrastructure Improvements & Fountain Park Project	1,103,000	
3071 - Bond Proceeds	Bond Proceeds - Highway 5 Project	500,000	
			1,603,000
		<b>Total:</b>	<b>1,603,000</b>
		<b>Total Revenues:</b>	<b>2,594,750</b>
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	Storm Water Wages		170,258
4003 - Part Time Wages	Seasonal Storm Water Maintenance Worker (1)	10,528	
4003 - Part Time Wages	Seasonal Storm Water-Street Maintenance Worker Wages (50% - 800 Hours)	5,264	
			15,792
		<b>Total:</b>	<b>186,050</b>
<b>Benefits</b>			
4011 - PERA Contributions	Storm Water PERA		12,770
4013 - FICA	Storm Water FICA		14,233
4017 - Worker's Comp	Storm Water Workers Comp		1,400
4019 - Employee Benefits	Storm Water Health Benefits		34,399
		<b>Total:</b>	<b>62,802</b>
<b>Operating Expenses</b>			
4023 - Operating Supplies	Pipe, Clamps, Couplings, Gravel, Rock, Asphalt, Tile, Concrete Boxes, Castings and Grates, Erosion Control Material		15,000

# Costing Center Summary

Costing Center: 655-433 Utilities-Stormwater

4025 - Fees & License	% of Radios Fees, Permit Fees	200	
4025 - Fees & License	Two Months Vehicle & Equipment Monitoring AVL	800	
			1,000
4029 - Repairs & Maintenance	% of Equipment Repairs on Equipment and Facility Repairs		9,000
4035 - Communications	Phone, Cell Phones		1,400
4037 - Postage	Mailing Fees		800
4039 - Equipment	Signage/Education Materials for Fountain Park Project	20,000	
4039 - Equipment	Special Tools, Mechanic Needs, Brush mower for lots and pond maintenance	9,000	
			29,000
4040 - Fuel	Fuels and Lubricants		13,000
4041 - Training & Education	Mechanic Sweeper Training and Snow Conference for Water Quality Purposes		3,500
4045 - Printing & Publishing	SWPP Marketing and education		1,000
4047 - Liability Insurance	Insurance		12,000
4049 - Electricity & Natural Gas	% of Heat & Lighting for PW's Facility		5,600
4053 - Subscriptions & Memberships	LMC for Stormwater Coalition	800	
4053 - Subscriptions & Memberships	Membership to MN Cities Storm Water Coalition & Minnesota Erosion Control Association	1,000	
			1,800
4071 - Rental/Leasing Cost	Equipment Rental for Track Hoe, Track Skid Steer		3,000
4085 - Uniforms	10% of Public Service Employees Uniform Rental		500
4087 - Bad Debt Expense	Delinquent Bills Left Unpaid/Account Bankruptcy		250
4093 - Depreciation			200,000
		<b>Total:</b>	<b>296,850</b>
<b>Contracted Services</b>			
4057 - Engineering Services	2016 Feasibility Study Preparation	12,000	
4057 - Engineering Services	Engineering Services, Review Wetland Conservation Act, Update of Required SWPP, Pond Cleaning Assistance, Asset Mgt. Software	58,000	
			70,000
4069 - Contract Services	Pond Maintenance, Light House and Industrial Boulevard Drainage Improvement	60,000	
4069 - Contract Services	Ravine Stabilization/Outlet, Country Ponds, Storm Sewer Lining	243,100	
			303,100
		<b>Total:</b>	<b>373,100</b>
<b>Debt</b>			
4089 - Bond Interest	Bond Series 2014A		5,726
4091 - Fiscal Agent Fees	2015 Bond Series Issuance Costs	10,000	
4091 - Fiscal Agent Fees	Annual Fiscal Agent Fees for Debt Management	125	
			10,125
		<b>Total:</b>	<b>15,851</b>
<b>Transfers Out</b>			
4097 - Interfund Transfer Out	To General Fund		55,000
		<b>Total:</b>	<b>55,000</b>
<b>Capital Outlay &amp; Development</b>			

# Costing Center Summary

Costing Center: 655-433 Utilities-Stormwater

4107 - Cost of Construction	1st Street Reuse - Phase 2	83,200	
4107 - Cost of Construction	2015 Infrastructure Improvement	350,000	
4107 - Cost of Construction	Fountain Park Improvement	776,700	
4107 - Cost of Construction	Highway 5 Project	500,000	
		<hr/>	1,709,900
		<b>Total:</b>	<hr/> <b>1,709,900</b>
		<b>Total Expenditures:</b>	<hr/> <b>2,699,553</b>
		<b>Net Total:</b>	<hr/> <b>(104,803)</b>

# Costing Center Summary

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*Costing Center: 668-433 Utilities-Street Lights*

**Previous Costing Center:** 668-433 Utilities-Street  
Lights

**Department:** Public Services

**Division:** Utilities-Streetlights

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 668-433

**Approved:** Yes

**Manager:** Craig Eldred

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## **Purpose:**

The Street Light department assists in providing street lighting in areas throughout the community that have poor illumination. City staff makes necessary repairs and service to the structures and fixtures that are the responsibility of the City. The majority of the City's lights are owned and maintained by Xcel Energy. A smaller portion are maintained by Minnesota Valley Electric Cooperative. Most of the lights in the municipal parking lots located in downtown Waconia are owned and maintained by the City. The traffic lights along the state highways and county roads are owned by the other agencies but the City is required to perform routine maintenance which includes bulb replacement and painting of the structures.

## **Profile:**

The Street Light department consists of the Public Services Director (.08 FTE), Maintenance Supervisor (.10 FTE), and Mechanic (.05 FTE).

# Costing Center Summary

Costing Center: 668-433 Utilities-Street Lights

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3045	Sales	Increased	1.61 %	236,196	240,000
3063	Interest from Investments	Decreased	33.33 %	3,000	2,000
<b>Total Revenues:</b>				<b>239,196</b>	<b>242,000</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	2.94 %	17,679	18,199
4011	PERA Contributions	Increased	6.47 %	1,282	1,365
4013	FICA	Increased	2.96 %	1,353	1,393
4017	Worker's Comp	Increased	75.00 %	100	175
4019	Employee Benefits	Increased	3.98 %	2,485	2,584
4023	Operating Supplies	Increased	50.00 %	2,000	3,000
4029	Repairs & Maintenance	Increased	50.00 %	7,000	10,500
4035	Communications	Unchanged	0.00 %	125	125
4037	Postage	Unchanged	0.00 %	200	200
4039	Equipment	Unchanged	0.00 %	3,000	3,000
4040	Fuel	Unchanged	0.00 %	500	500
4041	Training & Education	Unchanged	0.00 %	700	700
4043	Travel & Mileage	Unchanged	0.00 %	200	200
4047	Liability Insurance	Decreased	13.04 %	6,900	6,000
4049	Electricity & Natural Gas	Unchanged	0.00 %	2,800	2,800
4050	Street Light Electricity	Unchanged	0.00 %	135,000	135,000
4057	Engineering Services	Increased	100.00 %	2,500	5,000
4069	Contract Services	Decreased	50.00 %	20,000	10,000
4073	Waste Disposal/Recycling	Unchanged	0.00 %	300	300
4081	Equipment Testing	Unchanged	0.00 %	500	500
4085	Uniforms	Unchanged	0.00 %	160	160
4087	Bad Debt Expense	Unchanged	0.00 %	50	50
4093	Depreciation	Unchanged	0.00 %	10,300	10,300
4097	Interfund Transfer Out	Not used this year		10,000	0
4107	Cost of Construction	Increased	30.95 %	11,550	15,125
<b>Total Expenditures:</b>				<b>236,684</b>	<b>227,176</b>

# Costing Center Summary

Costing Center: 668-433 Utilities-Street Lights

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3045 - Sales	2% Rate Increase from 2014 Rates		240,000
		<b>Total:</b>	<b>240,000</b>
<b>Financing</b>			
3063 - Interest from Investments			2,000
		<b>Total:</b>	<b>2,000</b>
		<b>Total Revenues:</b>	<b>242,000</b>
<b>Expenditures</b>			
<b>Salaries and Wages</b>			
4001 - Full Time Salary & Wages	Street Light Wages		18,199
		<b>Total:</b>	<b>18,199</b>
<b>Benefits</b>			
4011 - PERA Contributions	Street Light PERA		1,365
4013 - FICA	Street Light FICA		1,393
4017 - Worker's Comp	Street Light Workers Comp		175
4019 - Employee Benefits	Street Light Health Benefits		2,584
		<b>Total:</b>	<b>5,517</b>
<b>Operating Expenses</b>			
4023 - Operating Supplies	Lamps, globes, fixtures, wire/cable, general supplies		3,000
4029 - Repairs & Maintenance	Repairs on fixtures, % of equipment and facility repairs	5,500	
4029 - Repairs & Maintenance	Upgrades to Holiday lighting/Facilities	5,000	
			10,500
4035 - Communications	% of phones and cell phones		125
4037 - Postage	Mailing fees		200
4039 - Equipment	Mechanic Needs and Safety Items		3,000
4040 - Fuel	Fuels and lubricants		500
4041 - Training & Education			700
4043 - Travel & Mileage			200
4047 - Liability Insurance	Insurance		6,000
4049 - Electricity & Natural Gas	% of the PW's heat and lighting		2,800
4050 - Street Light Electricity	Power for street lights and semaphore lights		135,000
4073 - Waste Disposal/Recycling	Bulb & ballast disposal fees		300
4081 - Equipment Testing	% of Bucket truck annual testing		500
4085 - Uniforms	% of uniform rental		160
4087 - Bad Debt Expense	Delinquent Bills Left Unpaid/Account Bankruptcy		50
4093 - Depreciation			10,300
		<b>Total:</b>	<b>173,335</b>
<b>Contracted Services</b>			
4057 - Engineering Services	Asset Mgt. Assistance		5,000
4069 - Contract Services	LED Lighting Upgrades		10,000
		<b>Total:</b>	<b>15,000</b>

# Costing Center Summary

Costing Center: 668-433 Utilities-Street Lights

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**Capital Outlay & Development**

4107 - Cost of Construction                      Cartegraph - Asset Management Software (25%)

15,125

**Total:** 15,125

**Total Expenditures:** 227,176

**Net Total:** 14,824

# Costing Center Summary

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*Costing Center: 678-443 Ice Arena*

**Previous Costing Center:** 678-443 Ice Arena

**Department:** Culture & Recreation

**Division:** Recreation

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 678-443

**Approved:** Yes

**Manager:** Craig Sinclair

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## **Purpose:**

A recreation facility offering one sheet of ice, ice time rental, public open skating, skating lessons, developmental ice time, dryland training, concessions, and meeting rooms.

## **Profile:**

The Ice Arena staffing consists of the: Park & Recreation Director (.50 FTE), Office Assistant (.40 FTE), Maintenance Supervisor (.50 FTE), Maintenance Worker (1 FTE), Programmer (.60 FTE), Custodian (.68 FTE), Guest Service Workers (.50 FTE), and On-Site Managers (1 FTE).

# Costing Center Summary

Costing Center: 678-443 Ice Arena

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3039	Rental Fees	Decreased	3.78%	274,365	263,986
3041	Program Registration & Lessons	Decreased	2.03 %	14,800	14,500
3044	Daily Fees	Unchanged	0.00 %	12,050	12,050
3045	Sales	Unchanged	0.00 %	2,200	2,200
3046	Sales-Advertising	Increased	1.90 %	3,533	3,600
3059	Refunds & Reimbursements	Unchanged	0.00 %	50,000	50,000
3073	Interfund Transfer In	Increased	22.72 %	559,000	686,000
<b>Total Revenues:</b>				<b>915,948</b>	<b>1,032,336</b>
<b>Expenditures</b>					
4001	Full Time Salary & Wages	Increased	3.19 %	179,587	185,313
4003	Part Time Wages	Increased	14.11%	54,545	62,241
4011	PERA Contributions	Increased	9.37 %	14,933	16,332
4013	FICA	Increased	4.55%	18,607	19,453
4017	Worker's Comp	Decreased	3.33 %	3,000	2,900
4019	Employee Benefits	Increased	16.50 %	27,200	31,688
4023	Operating Supplies	Unchanged	0.00 %	12,250	12,250
4025	Fees & License	Unchanged	0.00 %	650	650
4029	Repairs & Maintenance	Increased	21.96 %	16,850	20,550
4035	Communications	Increased	0.36 %	4,464	4,480
4037	Postage	Decreased	2.00 %	500	490
4039	Equipment	Unchanged	0.00 %	8,600	8,600
4039C	Capital Equipment	New this year		0	103,000
4041	Training & Education	Unchanged	0.00 %	700	700
4043	Travel & Mileage	Unchanged	0.00 %	1,450	1,450
4045	Printing & Publishing	Increased	228.00 %	1,250	4,100
4046	Marketing & Advertising	Unchanged	0.00 %	1,900	1,900
4047	Liability Insurance	Decreased	12.62 %	10,300	9,000
4049	Electricity & Natural Gas	Increased	16.25 %	84,300	98,000
4053	Subscriptions & Memberships	Increased	25.00 %	200	250
4069	Contract Services	Unchanged	0.00 %	8,991	8,991
4071	Rental/Leasing Cost	Unchanged	0.00 %	660	660
4073	Waste Disposal/Recycling	Unchanged	0.00 %	300	300
4075	Chemicals	Unchanged	0.00 %	9,000	9,000
4085	Uniforms	Unchanged	0.00 %	300	300
4089	Bond Interest	Decreased	27.73 %	211,009	152,492
4090	Bond Principal	Increased	9.98 %	252,092	277,246
<b>Total Expenditures:</b>				<b>923,638</b>	<b>1,032,336</b>

# Costing Center Summary

Costing Center: 678-443 Ice Arena

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Charges for Services</b>			
3039 - Rental Fees	20 Winter Hours (Oct 1 - March 15) at \$130	2,600	
3039 - Rental Fees	20 Winter Hrs (Jan 1-March 15, Oct 1-Dec 31) at \$210	4,200	
3039 - Rental Fees	225 Summer Hours (March 16-Sept 30) at \$130	29,250	
3039 - Rental Fees	320 Hours Sold to WHA at \$205 (Jan - March 2015)	65,600	
3039 - Rental Fees	396 Hours Ice Sold to WHA at \$210 (Oct - Dec 2015)	83,160	
3039 - Rental Fees	Birthday Party Packages - 10 @ \$125 avg	1,250	
3039 - Rental Fees	Chicks w/Sticks 12 wk session @ 2hr/wk @ \$130	3,120	
3039 - Rental Fees	Chicks w/Sticks 8wk session@ 2hr/wk @ \$130	2,080	
3039 - Rental Fees	Dry Floor Rink Rental - Exhibition Shows	1,425	
3039 - Rental Fees	H.S. Ice Use Fees 100 Hours at \$225 (Jan-March 2015)	22,500	
3039 - Rental Fees	H.S. Ice Use Fees 94 Hours at \$235 (Oct-Dec 2015)	22,090	
3039 - Rental Fees	Ice Sales - New Groups/Hockey Programs	10,761	
3039 - Rental Fees	ISD 110 Game Fees - 12 V Games at \$350 each	4,200	
3039 - Rental Fees	ISD 110 Games - 12 JV Games at \$100 each	1,200	
3039 - Rental Fees	ISD 110 Games - 8 Girls V/JV games @ \$100 each	800	
3039 - Rental Fees	ISD Phys Ed/Com Ed Day Use 10 hrs at \$105	1,050	
3039 - Rental Fees	Meeting Rooms	1,800	
3039 - Rental Fees	Negotiated Ice Sales Throughout the Year	3,000	
3039 - Rental Fees	Skate Rental	3,300	
3039 - Rental Fees	Storage Space Rental to WHA - 12 months at \$50	600	
			263,986
3041 - Program Registration & Lessons Broomball League 4 teams @ \$100/team		400	
3041 - Program Registration & Lessons Learn to Skate Program		13,600	
3041 - Program Registration & Lessons Pond Hockey		500	
			14,500
3044 - Daily Fees	Bubble Hockey	400	
3044 - Daily Fees	Open Skate & Hockey/Rock on Ice	11,000	
3044 - Daily Fees	Punch Cards	650	
			12,050
3045 - Sales	Arcade Machines & Vending		2,200
3046 - Sales-Advertising	Dasherboards		3,600
3059 - Refunds & Reimbursements	WHA Capital Contribution		50,000
		<b>Total:</b>	<b>346,336</b>
<b>Transfers In</b>			
3073 - Interfund Transfer In	From General Fund for Debt	430,000	
3073 - Interfund Transfer In	From General Fund for Operating	153,000	
3073 - Interfund Transfer In	From PIR Capital Fund for Capital Equipment	103,000	

# Costing Center Summary

Costing Center: 678-443 Ice Arena

	686,000
<b>Total:</b>	<b>686,000</b>
<b>Total Revenues:</b>	<b>1,032,336</b>

## Expenditures

### Salaries and Wages

4001 - Full Time Salary & Wages	Ice Arena Wages	185,313
4003 - Part Time Wages	Custodian Wages (1.35 FTE) (50%)	25,778
4003 - Part Time Wages	Guest Service Worker Wages (0.50 FTE)	9,360
4003 - Part Time Wages	On-Site Manager Wages (1.00 FTE)	27,103
		62,241
	<b>Total:</b>	<b>247,554</b>

### Benefits

4011 - PERA Contributions	Ice Arena PERA	16,332
4013 - FICA	Ice Arena FICA	19,453
4017 - Worker's Comp	Ice Arena Workers Comp	2,900
4019 - Employee Benefits	Ice Arena Health Benefits	31,688
	<b>Total:</b>	<b>70,373</b>

### Operating Expenses

4023 - Operating Supplies		12,250
4025 - Fees & License	Elevator Operating Permit	100
4025 - Fees & License	Max Ice Annual Renewal	550
		650
4029 - Repairs & Maintenance	Cold Water Pump Replacement	1,400
4029 - Repairs & Maintenance	Compressor Maintenance (1)	3,750
4029 - Repairs & Maintenance	Custodial Equipment Repairs	1,600
4029 - Repairs & Maintenance	Rountine Maintenance	9,000
4029 - Repairs & Maintenance	Skate Sharpening	300
4029 - Repairs & Maintenance	Zamboni Maintenance Service/Towing	4,500
		20,550
4035 - Communications	CarverLink Phone & Internet Service	3,600
4035 - Communications	Cell Phone for Director (50%)	325
4035 - Communications	Cell Phone for Maintenance Supervisor (50%)	325
4035 - Communications	Cell Phone for Programmer (60%)	230
		4,480
4037 - Postage	Misc Postage	250
4037 - Postage	Program Guide Postage (30% of Total Cost)	240
		490
4039 - Equipment		4,300
4039 - Equipment	Additional Rental Skates	500
4039 - Equipment	Stand-by Main Circulation Pump	3,800
		8,600
4041 - Training & Education	MIAMA Star Course - 1 Attendee	700
4043 - Travel & Mileage		1,450
4045 - Printing & Publishing	Misc Printing/Publishing	500
4045 - Printing & Publishing	Program Guide Printing (30% of Total Cost)	3,600

# Costing Center Summary

Costing Center: 678-443 Ice Arena

			4,100
4046 - Marketing & Advertising	Dasher Board Ads 3x300 & Other		1,900
4047 - Liability Insurance			9,000
4049 - Electricity & Natural Gas	Electricity	80,000	
4049 - Electricity & Natural Gas	Gas	18,000	
			98,000
4053 - Subscriptions & Memberships	MIAMA		250
4071 - Rental/Leasing Cost	Konica Printer Lease Contract		660
4073 - Waste Disposal/Recycling	Lamp Recycling		300
4075 - Chemicals	Compressor Oil	1,000	
4075 - Chemicals	Cooling Tower Chemicals	7,000	
4075 - Chemicals	Softener Salt	1,000	
			9,000
4085 - Uniforms			300
		<b>Total:</b>	<b>172,680</b>
<b>Capital Outlay &amp; Development</b>			
4039C - Capital Equipment	Condenser Sump Pump & Chemical Controller	15,000	
4039C - Capital Equipment	Cooling Tower & Water Tank Equipment Replacement	71,000	
4039C - Capital Equipment	Floor Scrubber Replacement	17,000	
			103,000
		<b>Total:</b>	<b>103,000</b>
<b>Contracted Services</b>			
4069 - Contract Services	Annual Elevator Maintenance Contract	1,475	
4069 - Contract Services	Fire Extinguisher Testing	40	
4069 - Contract Services	Simplex Grinnel Fire Maint/Mont	1,326	
4069 - Contract Services	Skate Lesson Instruction	5,400	
4069 - Contract Services	Sprinkler Inspection	750	
			8,991
		<b>Total:</b>	<b>8,991</b>
<b>Debt</b>			
4089 - Bond Interest	Bond Interest		152,492
4090 - Bond Principal	Bond Principal		277,246
		<b>Total:</b>	<b>429,738</b>
		<b>Total Expenditures:</b>	<b>1,032,336</b>
		<b>Net Total:</b>	<b>0</b>

# Costing Center Summary

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*Costing Center: 701-710 Lodging Tax*

**Previous Costing Center:** 701-710 Lodging Tax

**Department:** Non-Departmental

**Division:** Special Tax

**Stage:** Approved

**Budget Year:** 2015

**Accounting Reference:** 701-710

**Approved:** Yes

**Manager:** Nicole Lueck

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## **Purpose:**

Lodging tax is imposed on lodging facilities located in the City. Funds can only be used for tourism related purposes. City ordinance allows for 95% of the annual lodging tax collections to be requested by organizations who will utilize the funds for a tourism related activity. The City may also use the funds for tourism related activities.

## **Profile:**

A special revenue fund established to collect and distribute lodging tax revenue.

# Costing Center Summary

Costing Center: 701-710 Lodging Tax

Object Code	Object Code Description	Changes	Percent Change	2014 Amount	2015 Amount
<b>Revenues</b>					
3006	Lodging Tax	Increased	15.79 %	38,000	44,000
3063	Interest from Investments	Unchanged	0.00 %	100	100
<b>Total Revenues:</b>				<b>38,100</b>	<b>44,100</b>
<b>Expenditures</b>					
4069	Contract Services	Increased	16.07 %	36,100	41,900
4097	Interfund Transfer Out	Increased	15.79 %	1,900	2,200
<b>Total Expenditures:</b>				<b>38,000</b>	<b>44,100</b>

# Costing Center Summary

Costing Center: 701-710 Lodging Tax

## 2015 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2015 Budget
<b>Revenues</b>			
<b>Taxes &amp; Assessments</b>			
3006 - Lodging Tax	Lodging tax from AmericInn & America's Best Value Inn		44,000
		<b>Total:</b>	<b>44,000</b>
<b>Financing</b>			
3063 - Interest from Investments			100
		<b>Total:</b>	<b>100</b>
		<b>Total Revenues:</b>	<b>44,100</b>
<b>Expenditures</b>			
<b>Contracted Services</b>			
4069 - Contract Services			41,900
		<b>Total:</b>	<b>41,900</b>
<b>Transfers Out</b>			
4097 - Interfund Transfer Out	To General Fund-5% of revenues received		2,200
		<b>Total:</b>	<b>2,200</b>
		<b>Total Expenditures:</b>	<b>44,100</b>
		<b>Net Total:</b>	<b>0</b>



# City of Waconia - 2015 Operating Budget Summary

By Division, Revenues vs Expenditures

All Funds

			Expenses	Revenues	Net	
<b>Administrative Services</b>	Administration	101-411 Administration	(496,976)	4,427,900	3,930,924	
	Central Facilities	101-445 Central Facilities	(292,211)	58,520	(233,691)	
	Finance	101-412 Finance	(397,159)	92,000	(305,159)	
	Technology	101-413 Technology	(247,779)		(247,779)	
		<b>Total Administrative Services</b>	<b>(1,434,125)</b>	<b>4,578,420</b>	<b>3,144,295</b>	
<b>Community Development</b>	Building Inspections	101-425 Building Inspections	(169,725)	574,750	405,025	
	Economic Development	101-415 Economic Development	(6,900)		(6,900)	
		202-415 Revolving Loan	(12,700)	37,100	24,400	
	Planning	101-416 Planning	(265,458)	8,600	(256,858)	
		<b>Total Community Development</b>	<b>(454,783)</b>	<b>620,450</b>	<b>165,667</b>	
<b>Culture &amp; Recreation</b>	Recreation	231-443 Safari Island	(1,331,127)	1,334,492	3,365	
		678-443 Ice Arena	(1,032,336)	1,032,336		
		<b>Total Culture &amp; Recreation</b>	<b>(2,363,463)</b>	<b>2,366,828</b>	<b>3,365</b>	
<b>Non-Departmental</b>	Non Departmental	101-000 Transfers	(1,533,000)	317,200	(1,215,800)	
		103-000 PIR	(11,511,193)	11,589,306	78,113	
		105-000 Capital Equipment	(479,830)	618,065	138,235	
		107-000 PEG	(12,999)	16,300	3,301	
		303-000 PIR Debt	(3,332,229)	3,273,210	(59,019)	
		304-000 2014A Debt	(31,584)	177,610	146,026	
		344-000 Community Center Debt	(163,639)	157,000	(6,639)	
		410-000 TIF 1 Workforce Housing	(18,910)	20,700	1,790	
		411-000 TIF 2 Auburn Meadows	(135,550)	150,100	14,550	
		412-000 TIF 3 Cherry Street	(5,500)	5,600	100	
		413-000 TIF 4 Pine Business Park	(550)	50	(500)	
		420-000 Clearwater Shores HIA	(500,000)	200,000	(300,000)	
		Special Tax	701-710 Lodging Tax	(44,100)	44,100	
			<b>Total Non-Departmental</b>	<b>(17,769,084)</b>	<b>16,569,241</b>	<b>(1,199,843)</b>
<b>Public Safety</b>	Community Safety	101-427 Community Safety	(1,990)		(1,990)	
	Fire	101-423 Fire Dept	(316,420)	80,845	(235,575)	
	Law Enforcement	101-421 Law Enforcement	(681,268)	96,000	(585,268)	
		<b>Total Public Safety</b>	<b>(999,678)</b>	<b>176,845</b>	<b>(822,833)</b>	
<b>Public Services</b>	Public Services-Parks	101-441 Parks	(391,833)	500	(391,333)	
		210-441 Park Dedication	(108,790)	500	(108,290)	
	Public Services-Streets	101-431 Streets	(897,554)	41,100	(856,454)	
	Utilities-Sewer	602-433 Utilities-Sewer	(3,724,754)	3,062,850	(661,904)	
	Utilities-Stormwater	655-433 Utilities-Stormwater	(2,699,553)	2,594,750	(104,803)	
	Utilities-Streetlights	668-433 Utilities-Street Lights	(227,176)	242,000	14,824	
	Utilities-Water	601-433 Utilities-Water	(3,176,522)	2,574,825	(601,697)	
		<b>Total Public Services</b>	<b>(11,226,182)</b>	<b>8,516,525</b>	<b>(2,709,657)</b>	
	<b>Total</b>	<b>(34,247,315)</b>	<b>32,828,309</b>	<b>(1,419,006)</b>		

City of Waconia, Minnesota  
 Capital Improvement Plan  
 2015 thru 2024

## PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Total Ranking	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Total
<b>Administrative Services</b>													
Administration													
Election Equipment	201	74		28,000									28,000
<i>Cap Equip Cash</i>				<i>28,000</i>									<i>28,000</i>
Central Facilities													
City Hall Side Chair Replacements	229	60					10,000						10,000
<i>Cap Equip Cash</i>							<i>10,000</i>						<i>10,000</i>
City Hall Conference Task Chairs	230	64				13,000							13,000
<i>Cap Equip Cash</i>						<i>13,000</i>							<i>13,000</i>
City Hall Boilers	277	78				10,100							10,100
<i>Cap Equip Cash</i>						<i>10,100</i>							<i>10,100</i>
Library Carpet Replacement	303	59	60,000										60,000
<i>PIR Cash</i>			<i>60,000</i>										<i>60,000</i>
City Hall Carpet Replacement	329	59			50,000								50,000
<i>PIR Cash</i>					<i>50,000</i>								<i>50,000</i>
Council Chambers Carpet Replacement	330	59					15,000						15,000
<i>PIR Cash</i>							<i>15,000</i>						<i>15,000</i>
Technology													
City Hall Main Server	227	80		15,000					17,350				32,350
<i>Cap Equip Cash</i>				<i>15,000</i>					<i>17,350</i>				<i>32,350</i>
Recreation & All City Point of Sale Software Upgrade (Class Software)	391	71			25,000								25,000
<i>PIR Cash</i>					<i>25,000</i>								<i>25,000</i>
<b>Administrative Services Total</b>			<b>60,000</b>	<b>43,000</b>	<b>75,000</b>	<b>23,100</b>	<b>25,000</b>		<b>17,350</b>				<b>243,450</b>
<b>Culture &amp; Recreation</b>													
Recreation													
Reitz Lake Fishing Pier	112	49		54,000									54,000
<i>PIR Cash</i>				<i>54,000</i>									<i>54,000</i>
Brook Peterson Tennis Court	118	47			50,000								50,000
<i>PIR Cash</i>					<i>50,000</i>								<i>50,000</i>
Interior Walls Refinishing - Pool Deck Area	238	61			30,000								30,000
<i>Developers Cost Apportion</i>					<i>15,000</i>								<i>15,000</i>
<i>PIR Cash</i>					<i>15,000</i>								<i>15,000</i>
Family Locker Room Floor Resurfacing	239	70	45,000										45,000
<i>PIR Cash</i>			<i>45,000</i>										<i>45,000</i>

Department	Project #	Total Ranking	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Total
Front Desk Replacement/Lobby Flooring/Stairs & Landing Flooring <i>PIR Cash</i>	241	61		50,500									50,500
Pool Deck Resurfacing <i>Developers Cost Apportion</i> <i>PIR Cash</i>	243	70		60,000									60,000
				39,600									39,600
				20,400									20,400
Floor Scrubber - Replacement - Ice Arena <i>Arena Cash</i>	245	65	17,000										17,000
			17,000										17,000
Rubber Flooring Ramp & Concessions <i>Arena Cash</i>	247	62		14,000									14,000
				14,000									14,000
Domestic Water Boiler <i>Arena Cash</i>	248	60						30,000					30,000
								30,000					30,000
Condenser Sump Pump & Chemical Controller <i>Arena Cash</i>	249	66	15,000										15,000
			15,000										15,000
Zamboni Batteries - Replacement <i>Arena Cash</i>	251	64					15,000						15,000
							15,000						15,000
Lion's Den Equipment Updgrades <i>PIR Cash</i>	269	71						98,000					98,000
								98,000					98,000
Legacy Village Park Equipment Upgrades <i>PIR Cash</i>	288	75								71,000			71,000
										71,000			71,000
Pheasant Ridge Park Equipment Upgrades <i>PIR Cash</i>	289	78						98,600					98,600
								98,600					98,600
Windmill Creek Park Equipment Upgrades <i>PIR Cash</i>	290	75						65,000					65,000
								65,000					65,000
Replacement of Cooling Tower & Water Tank Equipment <i>Arena Cash</i>	380		71,000										71,000
			71,000										71,000
Safari Island Roof Replacement <i>PIR Cash</i>	381			256,000									256,000
				256,000									256,000
Safari Island Dectron Units (2 Units) <i>PIR Cash</i>	382			100,000									100,000
				100,000									100,000
Waterford Park Equipment Upgrades <i>PIR Cash</i>	383	70							68,000				68,000
									68,000				68,000
Oak Pointe Park Equipment Upgrades <i>PIR Cash</i>	384	70						65,000					65,000
								65,000					65,000
Wildhurst Park Equipment Upgrades <i>PIR Cash</i>	385	70										77,000	77,000
												77,000	77,000
Fox Run Park Equipment Upgrades <i>PIR Cash</i>	386	70									74,000		74,000
											74,000		74,000
Interlaken Park Equipment Upgrades <i>PIR Cash</i>	387	70							71,000				71,000
									71,000				71,000
Pinehill Park Equipment Upgrades <i>PIR Cash</i>	388	70										77,000	77,000
												77,000	77,000
Safari Island Expansion Project <i>Revenue Bonds</i>	390									3,500,000			3,500,000
										3,500,000			3,500,000
Bent Creek Park Equipment Upgrades & Trail Connection	50	73	90,200										90,200

Department	Project #	Total Ranking	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Total
PIR Cash			90,200										90,200
Hilks Lake Park Equipment Upgrades	51	73		85,000									85,000
PIR Cash				85,000									85,000
<b>Culture &amp; Recreation Total</b>			<b>238,200</b>	<b>619,500</b>	<b>80,000</b>	<b>0</b>	<b>15,000</b>	<b>356,600</b>	<b>68,000</b>	<b>142,000</b>	<b>3,574,000</b>	<b>154,000</b>	<b>5,247,300</b>
<b>Public Safety</b>													
Fire													
Fire Engine-Replacement of truck #17	21	69			563,000								563,000
Cap Equip Cash					563,000								563,000
Fire Tanker - Replacement of #16 (3500 gal)	211	90					389,000						389,000
Cap Equip Cash							389,000						389,000
Fire Station	22	69						8,000,000					8,000,000
Revenue Bonds								8,000,000					8,000,000
Heavy Rescue - Resize/Replacement of 1985 Heavy Rescue	25	67	140,000										140,000
Cap Equip Cash			140,000										140,000
Rescue Boat Replacement	281	67			78,000								78,000
Cap Equip Cash					78,000								78,000
Self Contained Breathing Apparatus Bottles	282	75				152,000							152,000
Cap Equip Cash						76,000							76,000
Grant Proceeds						76,000							76,000
Chief #1 Sport Utility Vehicle	333	71		60,000									60,000
Cap Equip Cash				60,000									60,000
Extrication Tools	334	55		83,000									83,000
Cap Equip Cash				83,000									83,000
Chief #3 Sport Utility Vehicle	335	67				65,000							65,000
Cap Equip Cash						65,000							65,000
ATV & Trailer Replacement	336	63						27,000					27,000
Cap Equip Cash								27,000					27,000
Utility Vehicle - Addition to Fleet	337	59							75,000				75,000
Cap Equip Cash									75,000				75,000
Command Vehicle - Replacement of C-11	338	79										70,000	70,000
Cap Equip Cash												70,000	70,000
Grass Rig - Replacement of G-12	339	67	50,000										50,000
Cap Equip Cash			50,000										50,000
<b>Public Safety Total</b>			<b>190,000</b>	<b>143,000</b>	<b>641,000</b>	<b>217,000</b>	<b>389,000</b>	<b>8,027,000</b>	<b>75,000</b>		<b>0</b>	<b>70,000</b>	<b>9,752,000</b>
<b>Public Services</b>													
Public Services-Parks													
Truck-One Ton-Replacement for #34	106	48			55,350								55,350
Cap Equip Cash					55,350								55,350
Sidewalk - 5th St (Cherry St to Maple St)	213	54			71,000								71,000
PIR Cash					71,000								71,000
Finish Mower (Land Pride) Unit #5001	260	70		30,100									30,100
Cap Equip Cash				30,100									30,100
Bobcat Toolcat 5600 Unit #0153	271	80	71,300										71,300
Cap Equip Cash			71,300										71,300
					149								

Department	Project #	Total Ranking	Total										Total	
			2015	2016	2017	2018	2019	2020	2021	2022	2023	2024		
Trailer for Parks Maintenance	292	60			12,915									12,915
<i>Cap Equip Cash</i>					12,915									12,915
Trail Improvements/Maintenance	294	88	37,830	29,754	18,486									86,070
<i>PIR Cash</i>			37,830	29,754	18,486									86,070
Reitz Lake Park Trail	321	66	143,580											143,580
<i>Park Ded Cash</i>			143,580											143,580
<i>PIR Cash</i>			71,790											71,790
Trail Connection Old Beach Road and Carver County Regional Park	327	61	81,497											81,497
<i>Park Ded Cash</i>			81,497											81,497
<i>PIR Cash</i>			37,000											37,000
Trail Connection CSAH 10/Hilks Lake/Waconia Parkway North Trail System	328	82		120,994										120,994
<i>PIR Cash</i>				120,994										120,994
Trail Connection - County Road 10 - North of Crosswinds Development	347	61							120,000					120,000
<i>PIR Cash</i>									120,000					120,000
Future Community Parkland Purchase	348								1,500,000	1,500,000				3,000,000
<i>Park Ded Cash</i>									1,500,000	1,500,000				3,000,000
Replacement of 2014 Toro Zero Turn Lawn Mower #0194	392	107						13,500						13,500
<i>Cap Equip Cash</i>								13,500						13,500
Replacement of 2014 Toro Groundskeeper 5910 #0131	393	90						127,900						127,900
<i>Cap Equip Cash</i>								127,900						127,900
New Mower - Addition to Parks Fleet	394	107		45,000										45,000
<i>Cap Equip Cash</i>				45,000										45,000
Upgrade to Restroom Facilities - City Square Park	399	67		50,000										50,000
<i>PIR Cash</i>				50,000										50,000
Upgrade to Restroom Facility - Brook Peterson Park	400	65			50,000									50,000
<i>PIR Cash</i>					50,000									50,000
Vine Street Overlook & Fishing Pier	401	71		40,000										40,000
<i>PIR Cash</i>				40,000										40,000
Waconia Baseball Grandstand Construction	414		462,053											462,053
<i>Donations</i>			462,053											462,053
<i>PIR Cash</i>			378,053											378,053
<i>Sewer Cash</i>			24,000											24,000
<i>Sewer Cash</i>			60,000											60,000
Unit #25 Ford F-350 1-Ton Truck Replacement	63	46	81,130											81,130
<i>Cap Equip Cash</i>			81,130											81,130
Additional 1 Ton Truck	9	36				43,000								43,000
<i>Cap Equip Cash</i>						43,000								43,000
Sidewalk -8th/Pine St - Frontage Rd to Future Development	94	58				18,000								18,000
<i>PIR Cash</i>						18,000								18,000
Public Services-Streets														

Department	Project #	Total		2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Total
		Ranking												
Infrastructure 2015 - Portions of Maple St, 2nd St W, Vine St, 1st Street W, Depot Drive	124	72	2,711,306											2,711,306
429 Bonds			1,686,306											1,686,306
Revenue Bonds			1,025,000											1,025,000
Infrastructure 2016 - Portions of Ridgewood Court, 2nd St W, Redwood St S, Cherry St S	125	72		2,290,217										2,290,217
429 Bonds				1,340,217										1,340,217
Revenue Bonds				950,000										950,000
Infrastructure 2017- Portions of Walnut St S, 3rd St W, 2nd St W, Cedar St S	126	72			2,443,567									2,443,567
429 Bonds					1,618,567									1,618,567
Revenue Bonds					825,000									825,000
Infrastructure 2018 - Portions of 1st Street East	127	72				2,062,423								2,062,423
429 Bonds						1,387,423								1,387,423
Revenue Bonds						675,000								675,000
Infrastructure 2019 - Portions of Main St, Olive St, Elm St, Spruce St	128	72					2,577,176							2,577,176
429 Bonds							1,877,176							1,877,176
Revenue Bonds							700,000							700,000
Infrastructure 2020 - Main Street West (Walnut to Olive Street)	129	72						2,968,361						2,968,361
429 Bonds								2,043,361						2,043,361
Revenue Bonds								925,000						925,000
Infrastructure 2021 - Olive Street (1st Street to Highway 5)	131	72							3,000,000					3,000,000
429 Bonds									3,000,000					3,000,000
Infrastructure 2022 - Portions of Orange St, Oak St, Main St E, 1st St E	132	72								3,200,000				3,200,000
429 Bonds										3,200,000				3,200,000
Infrastructure 2023 - Portions of Maple St S, 3 1/2 St, 4th St, 5th St, Oak St, Orange St	133	72									3,400,000			3,400,000
429 Bonds											3,400,000			3,400,000
Infrastructure 2024 - Portions of Elm St, Pine St, 2nd St, 3rd St, 4th St	134	72										3,000,000		3,000,000
429 Bonds												3,000,000		3,000,000
Dump Truck-Replacement of #0028	195	64			253,500									253,500
Cap Equip Cash					253,500									253,500
2005 Tenco Snow Blower Unit #0131	258	78						123,700						123,700
Cap Equip Cash								123,700						123,700
2005 John Deere Tractor 5425 Unit #0135	259	73		30,000										30,000
Cap Equip Cash				30,000										30,000
Replacement for 1998 John Deere Grader Unit #0136	261	67					145,400							145,400
Cap Equip Cash							145,400							145,400
Replacement of Bush Hog Disc Mower	262	68		11,500										11,500
Cap Equip Cash				11,500										11,500
Felling Trailer Unit #8004	263	81	11,500											11,500
Cap Equip Cash			11,500											11,500

Department	Project #	Total Ranking	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Total
Replacement for 2011 Dodge 4 Dr. Pickup Unit #0041	264	75							41,600				41,600
<i>Cap Equip Cash</i>									41,600				41,600
Replacement Ford F-450 Dump Unit #0033	265	66					78,300						78,300
<i>Cap Equip Cash</i>							78,300						78,300
Replacement Ford F-450 Dump Unit #0037	266	64						80,635					80,635
<i>Cap Equip Cash</i>								80,635					80,635
Replacement Ford F-450 Dump Unit #0038	267	57						80,635					80,635
<i>Cap Equip Cash</i>								80,635					80,635
Replacement MorMark Chipper Unit #0150	268	98						47,100					47,100
<i>Cap Equip Cash</i>								47,100					47,100
Skid Steer 2014/Replacement in 2020 Unit #0132	27	64						80,640					80,640
<i>Cap Equip Cash</i>								80,640					80,640
Replacement Sterling Tanker Truck Unit #0029	272	57						87,400					87,400
<i>Cap Equip Cash</i>								69,920					69,920
<i>Developers Cost Apportion</i>								17,480					17,480
Snow Melter	273	69		292,583									292,583
<i>Cap Equip Cash</i>				292,583									292,583
Asset Management Software Program	295	75	60,500										60,500
<i>PIR Cash</i>			15,125										15,125
<i>Sewer Cash</i>			15,125										15,125
<i>Street Light Cash</i>			15,125										15,125
<i>Water Cash</i>			15,125										15,125
Replacement Kubota RTV1100 Unit #157	304	69				32,800							32,800
<i>Cap Equip Cash</i>						32,800							32,800
Replacement of 2013 Used Asphalt Paver	305	85							170,102				170,102
<i>Cap Equip Cash</i>									170,102				170,102
Replacement Unit #36 Single Axle Dump with Plow, Wing, and Underbody	307	81									316,700		316,700
<i>Cap Equip Cash</i>											316,700		316,700
Replacement Unit #39 Chassis and Boom Replacement	308	78									374,200		374,200
<i>Cap Equip Cash</i>											187,100		187,100
<i>Street Light Cash</i>											187,100		187,100
Replacement 2003 Cat Skid Steer Loader Unit #0133; 2013/2019	37	67					78,000						78,000
<i>Cap Equip Cash</i>							78,000						78,000
Used Fork Lift Truck - Addition to Street Fleet	395	44		18,000									18,000
<i>Cap Equip Cash</i>				18,000									18,000
Mechanical Sweeper - Addition to Street Fleet	396	69			170,000								170,000
<i>Cap Equip Cash</i>					170,000								170,000
Snow Pusher for Backhoe - Addition to Street Fleet	397	55	12,000										12,000
<i>Cap Equip Cash</i>			12,000										12,000
Upgrade De-Icing Blending System	398	61		126,000									126,000

Department	Project #	Total Ranking	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Total
Cap Equip Cash				126,000									126,000
Downtown Wayfinding Signage	407	71	40,000										40,000
PIR Cash			40,000										40,000
Replacement 2001 Wheel Front End John Deere Loader unit #0130	71	71		302,000									302,000
Cap Equip Cash				302,000									302,000
New Dump Truck with Ice and Snow Equipment - Addition to Streets Fleet	75	57				252,150							252,150
Cap Equip Cash						252,150							252,150
Replacement Dump Truck-Unit #0023	77	65		250,740									250,740
Cap Equip Cash				250,740									250,740
New 1-Ton Dump w/ Snow & Ice Control Equipment	81	56				88,700							88,700
Cap Equip Cash						88,700							88,700
Replacement Dump Truck for 2007 Mack #0032	82	66							283,720				283,720
Cap Equip Cash									283,720				283,720
Utilities-Sewer													
Pheasant Ridge Lift Station Upgrade	19	64	173,850										173,850
Sewer Cash			173,850										173,850
Replacement Kohler Portable Generator Unit #0146	235	100		143,280									143,280
Sewer Cash				71,640									71,640
Water Cash				71,640									71,640
Willow Brooke Lift Station Renovation	236	50			175,000								175,000
Sewer Cash					175,000								175,000
Lake Street/ Sierra/ Sterling Hills Lift Station Renovations	240	69				130,000							130,000
Sewer Cash						130,000							130,000
Replacement for 1988 Ford F800 Jetter Unit #0022	257	87						50,000					50,000
Stormwater Cash								25,000					25,000
Water Cash								25,000					25,000
Replacement Generator at Lift Station Highway 284 Unit #4001	285	69						103,500					103,500
Sewer Cash								103,500					103,500
L-52 Lift Station Wet Well Conversion	324	87					120,000						120,000
Sewer Cash							120,000						120,000
Utilities Pick-up Truck - Addition to Utilities Fleet	410	68	25,500										25,500
Sewer Cash			25,500										25,500
Utility Oversizing - East Lake Development (Water & Sanitary Sewer Services)	412	66					545,000						545,000
Sewer Cash							275,000						275,000
Water Cash							270,000						270,000
Utilities-Stormwater													
Pond Quality/Retention - Highway 5/Cherry Street/10th Street Frontage Road	15	47	385,000										385,000



Department	Project #	Total Ranking	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Total
<i>Water Cash</i>				93,800									93,800
Water Tower #2 Exterior Reconditioning	311	82		350,000									350,000
<i>Water Cash</i>				350,000									350,000
Treatment Plant #3 South Phase Media	312	80			355,000								355,000
<i>Water Cash</i>					355,000								355,000
Test Well for Implementing Wells #9 and #10	313	74			190,000								190,000
<i>Water Cash</i>					190,000								190,000
Construction of Well #9	314	70				910,000							910,000
<i>Water Cash</i>						910,000							910,000
Construction of Well #10	315	72						875,000					875,000
<i>Water Cash</i>								875,000					875,000
Water Tower Construction (Eastern Annexation Area)	316	69						6,200,000					6,200,000
<i>Revenue Bonds</i>								6,200,000					6,200,000
Lower Water Tower #1 and Install Mono Pole	317	66							225,000				225,000
<i>Water Cash</i>									225,000				225,000
Construction of Water Treatment Facility #4	318	61								11,000,000			11,000,000
<i>Revenue Bonds</i>										11,000,000			11,000,000
Construction of Well #11	319	68								900,000			900,000
<i>Water Cash</i>										900,000			900,000
Water Meter Change Out - Sensus to Neptune Reading System	402	64	451,500	385,265	335,785								1,172,550
<i>Water Cash</i>			451,500	385,265	335,785								1,172,550
SCADA System (Water Treatment Plant #3 System Controls) Upgrade	408	65		35,000									35,000
<i>Water Cash</i>				35,000									35,000
Water Main - Trail Connection - Old Beach Lane & Regional Park	411	51	80,000										80,000
<i>Water Cash</i>			80,000										80,000
Replacement of 2002 Ford F-550 - Truck #0026	69	79	150,000										150,000
<i>Sewer Cash</i>			75,000										75,000
<i>Water Cash</i>			75,000										75,000
Replacement of 2005 Ford XL 1-Ton - Truck #0031	98	64	29,600										29,600
<i>Water Cash</i>			29,600										29,600
Utility Truck-Addition to Current Fleet	99	47		50,700									50,700
<i>Sewer Cash</i>				25,350									25,350
<i>Water Cash</i>				25,350									25,350
<b>Public Services Total</b>			<b>7,181,146</b>	<b>5,225,733</b>	<b>4,660,603</b>	<b>3,916,073</b>	<b>4,097,276</b>	<b>12,563,271</b>	<b>5,220,422</b>	<b>3,200,000</b>	<b>15,990,900</b>	<b>3,000,000</b>	<b>65,055,424</b>
<b>GRAND TOTAL</b>			<b>7,669,346</b>	<b>6,031,233</b>	<b>5,456,603</b>	<b>4,156,173</b>	<b>4,526,276</b>	<b>20,946,871</b>	<b>5,380,772</b>	<b>3,342,000</b>	<b>19,564,900</b>	<b>3,224,000</b>	<b>80,298,174</b>