



2013 Adopted Budgets

General Fund
Capital Funds
Special Revenue Funds
Debt Funds
Enterprise Funds
Capital Improvement Plan 2013-2022

Approved on December 10, 2012

2013 Final Budget & Levy Information

(Highlights from Public Information Meeting & Levy Approval)

Monday, December 10, 2012

6:00 p.m.

Property Tax Levy

GENERAL LEVY (Increase of 3.1%)	2012	2013
General Fund	\$ 2,932,619	\$3,022,619
SPECIAL DEBT LEVY		
2011A Improvements-Birch St/Interlaken/Lake/Comm	\$94,265	\$1,232,575
2010A EDA Lease Rev-City Hall	\$244,000	\$246,000
2007A Improvements-Interlaken/Lake/Comm	\$1,069,652	\$0
2002A Improvements-Hwy 5/32/Oak Ave	\$53,925	\$0
2007C EDA Lease Rev-Public Works	\$428,000	\$434,000
Capital Equipment Certificate of Indebtedness - Aerial	\$100,000	\$110,250
TOTAL PROPOSED LEVY	\$ 4,922,461	\$5,045,444
Overall Levy Change (3.0% Increase)		
	PROPOSED TAX RATE:	49.266%
	CURRENT TAX RATE:	44.218%



Market Value Exclusion Program

- Program put in place with taxes payable in 2012
- Homesteads have some of their market value excluded from what gets taxed
- The exclusion equals 40% of the first \$76,000 in market value and is reduced by 9% of the market value over \$76,000 until it hits \$0 at \$413,800 of market value
- The state is no longer paying a share of the tax on homesteads, but homesteads have less value subject to taxation.
- Removal of the state spending on credits means taxpayers, as a whole, will pay more if levies remain the same.

Actual Impacts

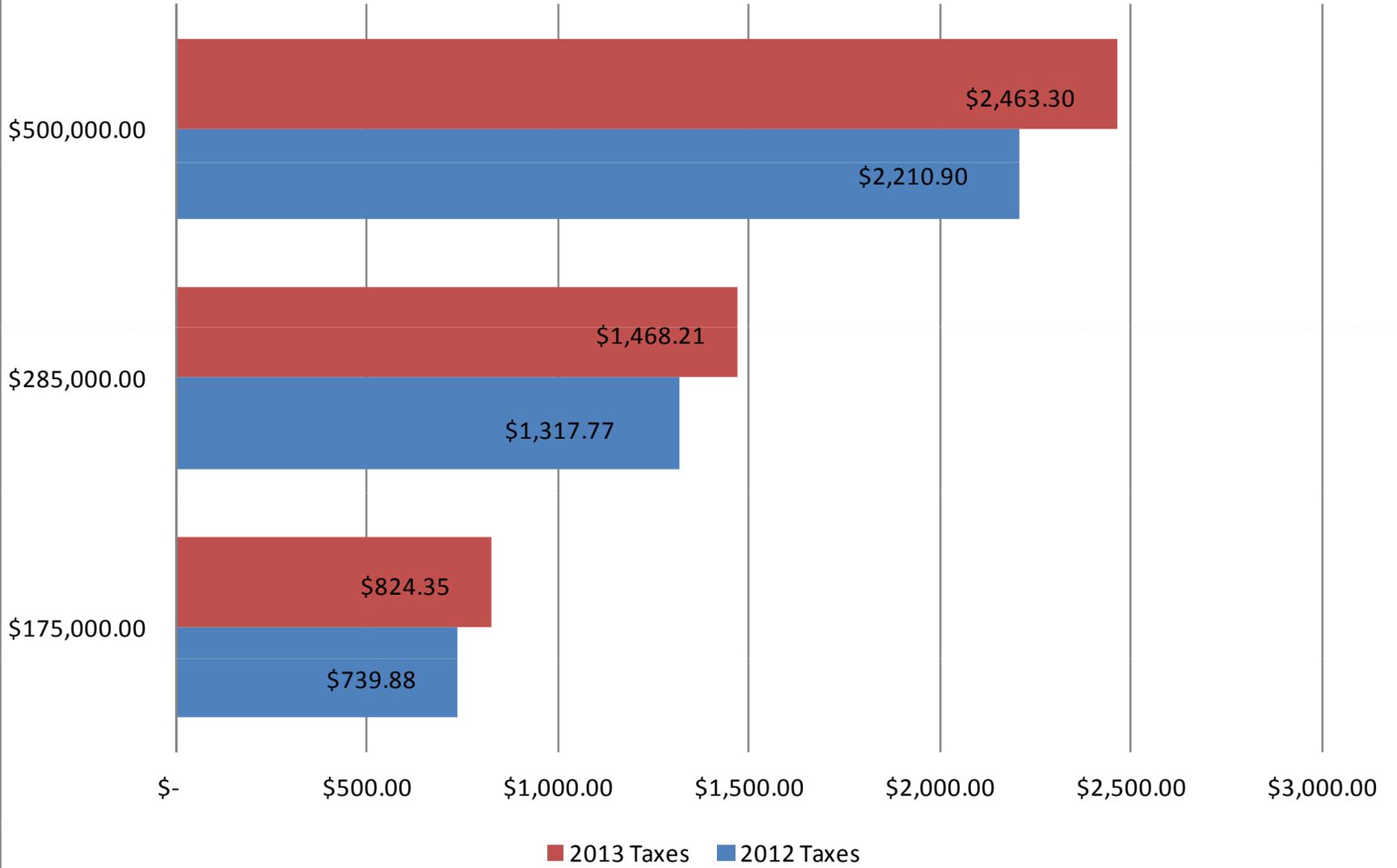
~Scenarios Built with 2013
Preliminary Levy & Budget
Numbers - City Tax Rate
49.266%

Actual City of Waconia Properties 5-year Value & Tax Bill Changes

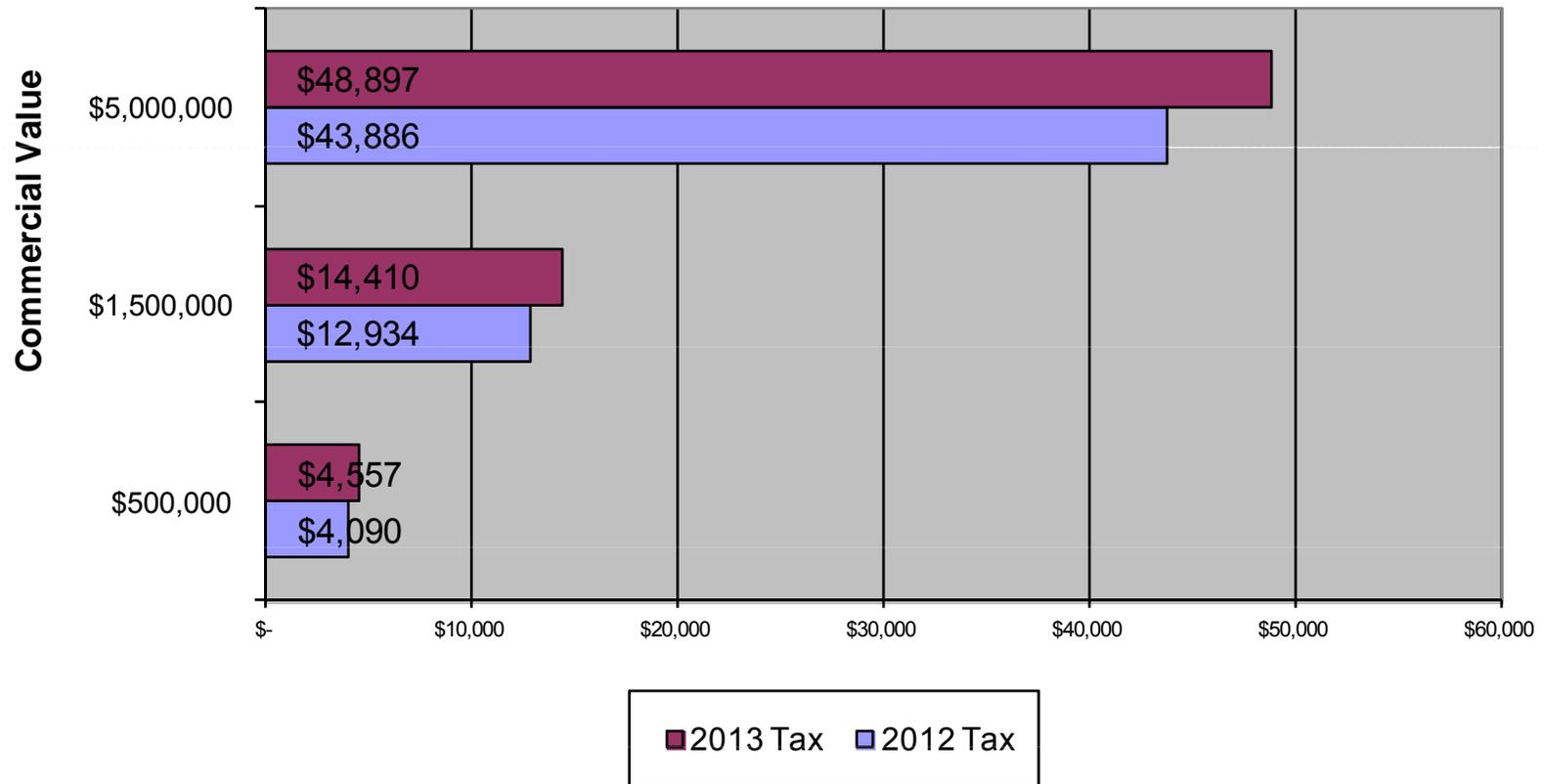
Property Type	Overall % 09 to 2013	2013	% inc	2012	% inc	2011	% inc	2010	% inc	2009	% inc	2008
Average Value Home	-22.3%	\$ 200,000	-11.3%	\$ 225,400	-1.9%	\$ 229,700	-7.1%	\$ 247,300	-3.9%	\$ 257,400	-7.0%	\$ 276,700
Total Tax Bill*	7.9%	3,043	2.6%	2,966	-0.5%	2,982	5.6%	2,824	0.1%	2,820	-10.1%	3,136
Downtown Home	-8.4%	\$ 148,600	-0.7%	\$ 149,700	-0.7%	\$ 150,800	-3.0%	\$ 155,500	-4.1%	\$ 162,200	11.1%	\$ 146,000
Total Tax Bill*	28.5%	2,117	16.3%	1,820	-1.0%	1,838	11.7%	1,646	-0.1%	1,648	10.5%	1,492
Lake Home	19.7%	\$ 1,027,000	-0.1%	\$ 1,027,800	-1.2%	\$ 1,039,800	24.1%	\$ 837,900	-2.4%	\$ 858,100	0.0%	\$ 858,100
Total Tax Bill*	14.0%	17,660	9.6%	16,114	2.2%	15,764	2.8%	15,340	-1.0%	15,494	10.0%	14,080
Downtown Commercial	0.4%	\$ 573,400	0.0%	\$ 573,400	0.0%	\$ 573,400	0.0%	\$ 573,400	0.4%	\$ 571,300	0.0%	\$ 571,400
Total Tax Bill*	24.0%	21,101	2.4%	20,606	5.5%	19,526	10.1%	17,734	4.2%	17,016	-17.9%	20,720
Hwy 5 Commercial	-35.0%	\$ 310,600	-27.3%	\$ 427,300	-6.5%	\$ 456,900	-5.0%	\$ 481,200	0.7%	\$ 478,000	6.2%	\$ 450,100
Total Tax Bill*	-22.1%	10,955	-27.1%	15,030	-1.9%	15,316	4.1%	14,708	4.5%	14,068	5.4%	13,342
Industrial	22.2%	\$ 1,639,700	-4.0%	\$ 1,708,600	-1.2%	\$ 1,729,000	-6.6%	\$ 1,850,300	37.9%	\$ 1,341,800	0.0%	\$ 1,341,800
Total Tax Bill*	50.3%	62,270	-2.7%	63,990	4.3%	61,326	2.7%	59,686	44.1%	41,418	-1.1%	41,898

*Total tax bills are estimated. Rounding may be a factor!

Proposed City Tax Change-Residential



Proposed City Tax Change - Commercial

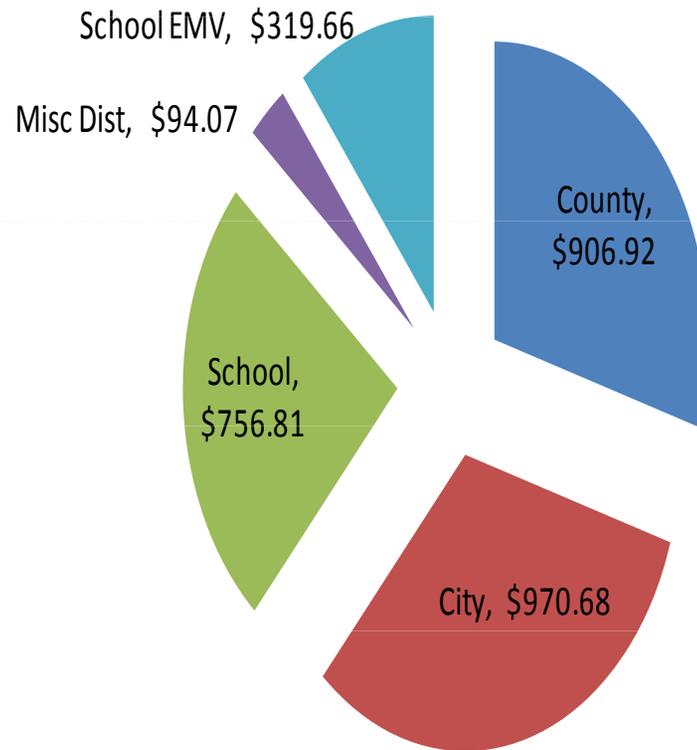


Property where TMV increased from 2012 levels	2012	2013		2013	
	Based on Actual TMV and Levy	Based on Preliminary Levy (Approved in September)		Based on Proposed Final (Proposed for Approval on December 10th)	
Market Value	\$ 416,600	\$ 416,600	\$ 417,900	\$ 416,600	\$ 417,600
Calculate Tax Capacity 1%	\$ 4,166	\$ 4,166	\$ 4,179	\$ 4,166	\$ 4,176
Calculate Tax City Tax Rate	44.2183%	51.7600%	51.7600%	49.2660%	49.2660%
Total City Tax (Tax Capacity x Tax Rate)	\$ 1,842	\$ 2,156	\$ 2,163	\$ 2,052	\$ 2,057
Difference		\$ 314	\$ 321	\$ 210	\$ 215

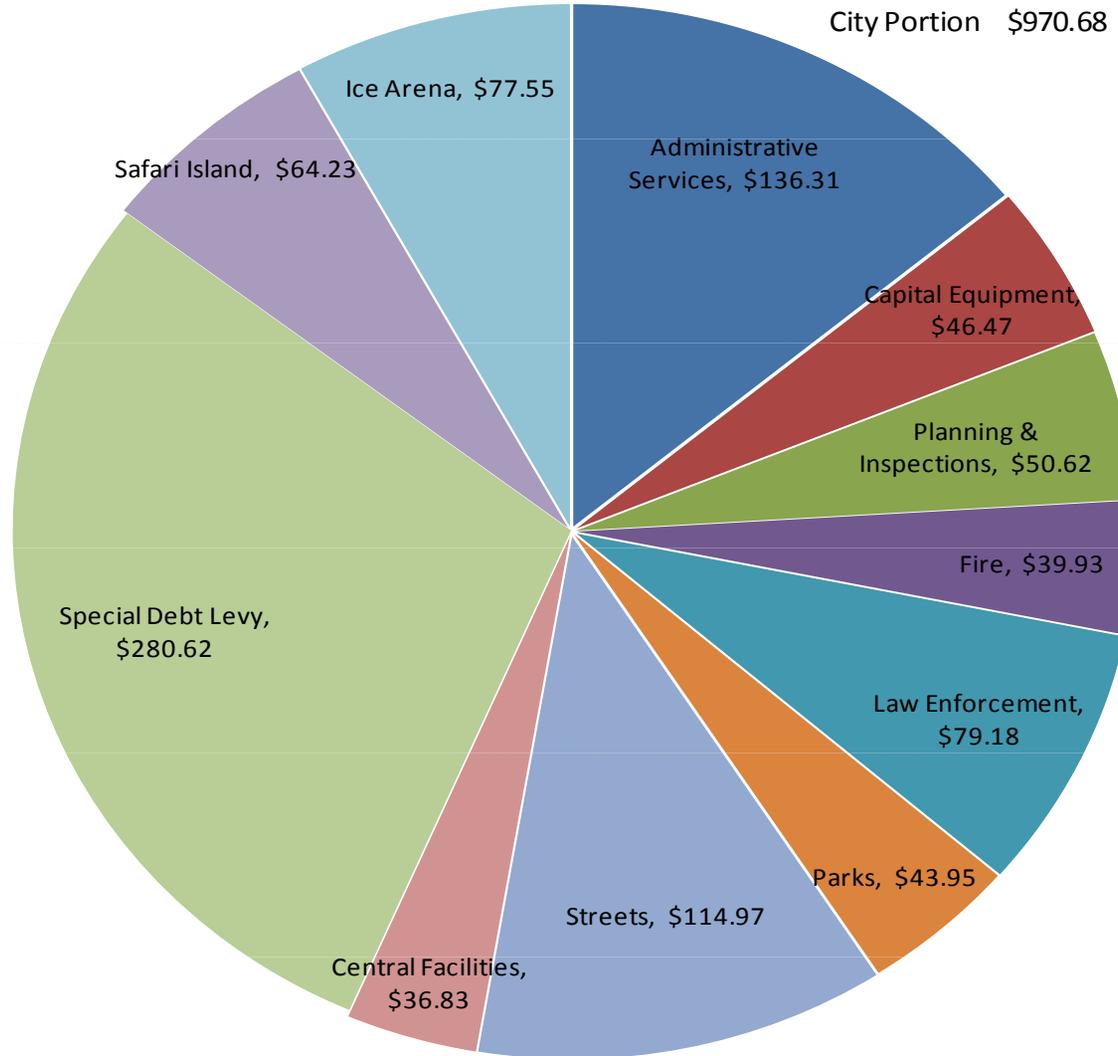
Property where TMV decreased from 2012 levels	2012	2013		2013	
	Based on Actual TMV and Levy	Based on Preliminary Levy (Approved in September)		Based on Proposed Final (Proposed for Approval on December 10th)	
Market Value	\$ 225,400	\$ 225,400	\$ 200,000	\$ 225,400	\$ 200,000
Calculate Tax Capacity 1%	\$ 2,254	\$ 2,254	\$ 2,000	\$ 2,254	\$ 2,000
Calculate Tax City Tax Rate	44.2183%	51.7600%	51.7600%	49.2660%	49.2660%
Total City Tax (Tax Capacity x Tax Rate)	\$ 997	\$ 1,167	\$ 1,035	\$ 1,110	\$ 985
Difference		\$ 170	\$ 39	\$ 114	\$ (11)

Where Your Property Tax Goes 2013

Residential Value \$200,000

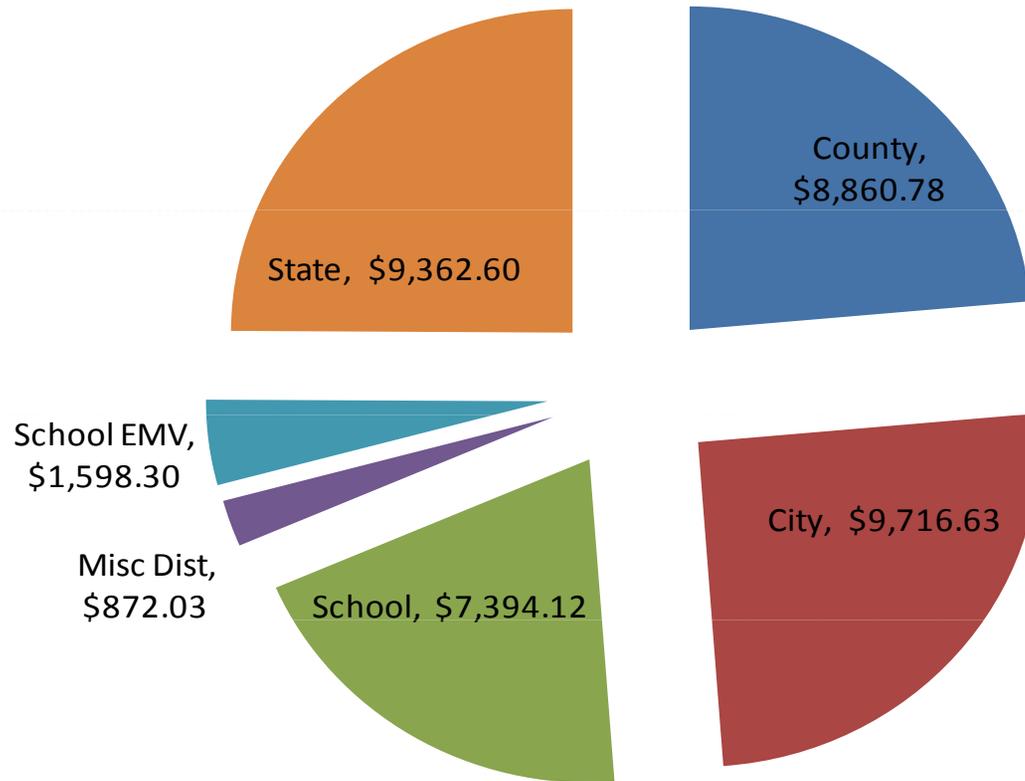


Residential - Use of City Tax Dollar 2013



Where Your Property Tax Goes 2013

Commercial Value \$1,000,000



Revenue Summary

<u>Revenue Source</u>	<u>2012 Forecasted</u>	<u>2013</u>
General Property Tax Levy	\$2,875,002	\$2,901,714
Administration/Finance/Technology	\$787,253	\$823,273
Planning & Inspections	\$559,717	\$364,400
Central Facilities	\$49,203	\$50,740
Fire	\$128,640	\$141,000
Law Enforcement	\$74,000	\$74,000
Streets	\$47,700	\$46,700
Parks	\$500	\$500
Recreation	\$12,040	\$0
Transfers from Other Funds	\$211,000	\$641,000
Total Revenue:	\$4,745,055	\$5,043,327

Expenditure Summary

<u>Expenditure Source</u>	<u>2012 Forecasted</u>	<u>2013</u>
Administration/Finance/Technology	\$922,205	\$982,617
Planning & Inspections	\$419,693	\$364,916
Central Facilities	\$237,850	\$265,486
Fire	\$268,108	\$287,851
Law Enforcement	\$567,526	\$570,776
Streets	\$751,894	\$828,787
Parks	\$289,407	\$316,822
Recreation	\$137,787	\$0
Transfers from Other Funds	\$1,048,550	\$1,357,000
Total Expenditures:	\$4,643,020	\$4,974,255

Affect on Fund Balance

	<u>2012</u> <u>Forecasted</u>	<u>2013</u>
Budgeted Increase/(Decrease) in Fund Balance	\$102,036	\$69,072
<u>Proposed Ending Fund Balance</u>		
Fund Balance – January 1	\$1,151,657	\$1,253,693
Increase (Decrease)	\$102,036	\$69,072
Fund Balance – December 31	\$1,253,693	\$1,322,765
Percentage of Operating Budget	35%	37%

Budget Changes for 2013

- Special Debt Levy increase of 1.2% due to shift in debt scheduled payments
- No proposed increases in licensing, permit, or administrative fees
- An increase in utility use rates for water (2%), sewer (2%), storm water (3%), and street light utility (2%)
- No increase in utility trunk charges
- Increase in proposed rates for Safari Island membership fees and swim lesson registration fees
- Increase in proposed ice rental rates effective 2013-2014 skate season



Budget Changes for 2013

- Staff pay increases for COLA at 1% for full time employees and market adjustments (if applicable) by position
- Employees allowed to move forward in their pay steps by position
- Additional benefit expense assistance to full time staff of \$300 per employee
- Additional part-time seasonal staff hours added in Public Services – parks, streets, utilities
- Staffing restructure at Safari Island Community Center & Waconia Ice Arena
- Addition of one utility maintenance worker
- Addition of one maintenance technician



Budget Changes for 2013

- Increases in various departments with high focus on:
 - Staff training & development
 - Repair & maintenance of equipment & facilities
- Increased transfer to Capital Equipment Fund for equipment replacement needs in 2013 (\$106,450)
- Increased transfer to the Safari Island Fund for staffing restructure & move of recreation fund from general fund (\$138,000)
- Increased transfer to the Arena Fund for staffing restructure (\$64,000)
- Increased transfer from PIR debt fund due to special assessment payments in SE Area (\$425,000)

GENERAL FUND	2011 Actual	2012 Budget	2012 Revised Budget	2012 Predictions	2013 Forecast	2014 Forecast	2015 Forecast	2016 Forecast
REVENUE								
GENERAL PROPERTY TAX LEVY	2,832,619	2,932,619	2,932,619	2,932,619	3,022,619	3,140,501	3,262,981	3,390,237
Potential for Uncollectible Taxes	(155,598)	(117,305)	(117,305)	(57,617)	(120,905)	(125,620)	(130,519)	(135,609)
TRANSFERS IN - ENTERPRISE & PEG & PIR DEBT	236,598	211,000	211,000	211,000	641,000	416,000	424,320	220,000
ADMINISTRATION, FINANCE, TECH & ECON DEV	802,728	868,168	851,168	787,253	823,273	839,738	856,533	873,664
PLANNING & INSPECTIONS	322,384	284,150	409,150	559,717	364,400	371,688	379,122	386,704
CENTRAL FACILITIES	88,591	66,203	54,203	49,203	50,740	51,755	52,790	53,846
FIRE	165,718	128,640	128,640	128,640	141,000	143,820	146,696	149,630
LAW ENFORCEMENT	88,449	74,000	74,000	74,000	74,000	75,480	76,990	78,529
STREETS	30,941	38,000	44,700	47,700	46,700	47,634	48,587	49,558
PARKS	10,121	500	500	500	500	510	520	531
RECREATION	16,542	29,000	14,240	12,040	-	-	-	-
TOTAL REVENUE	4,439,094	4,514,975	4,602,915	4,745,055	5,043,327	4,961,506	5,118,019	5,067,090
	-12.7%	1.7%	3.7%	6.9%	11.7%	-1.6%	3.2%	-1.0%
EXPENDITURES								
ADMINISTRATION, FINANCE, TECH & ECON DEV	914,766	940,785	922,205	922,205	982,617	1,012,096	1,042,458	1,073,732
PLANNING & INSPECTIONS	311,864	337,193	374,693	419,693	364,916	375,863	387,139	398,754
FIRE	289,003	268,108	268,108	268,108	287,851	296,487	305,381	314,543
LAW ENFORCEMENT	565,145	567,526	567,526	567,526	570,776	587,899	605,536	623,702
STREETS	722,281	744,394	751,894	751,894	828,787	853,651	879,260	905,638
PARKS	255,164	289,407	289,407	289,407	316,822	326,327	336,116	346,200
RECREATION	141,878	156,537	147,787	137,787	-	-	-	-
CENTRAL FACILITIES	220,835	233,250	237,850	237,850	265,486	273,451	281,654	290,104
TRANSFERS OUT- Capital Equipment Support	-	217,000	228,550	228,550	335,000	347,000	545,000	350,000
TRANSFERS OUT- Safari Island Support	330,800	325,000	325,000	325,000	463,000	463,000	463,000	463,000
TRANSFERS OUT - Arena Support	495,000	495,000	495,000	495,000	559,000	529,000	499,000	489,000
TRANSFERS OUT-PIR Debt Fund Support	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	4,246,735	4,574,200	4,608,020	4,643,020	4,974,255	5,064,773	5,344,546	5,254,672
Operating % Change	-16.6%	7.7%	8.5%	9.3%	8.7%	1.8%	5.5%	-1.7%
INCREASE(DECREASE) IN FUND BALANCE	192,360	(59,225)	(5,105)	102,035	69,072	(103,266)	(226,527)	(187,582)
EFFECT on Fund Balance								
Fund Balance - January 1	959,298	1,151,657	1,151,657	1,151,657	1,253,693	1,322,765	1,219,499	992,972
Budgeted Increase(Decrease)	192,360	(59,225)	(5,105)	102,035	69,072	(103,266)	(226,527)	(187,582)
Projected Fund Balance - December 31	1,151,657	1,092,433	1,146,553	1,253,693	1,322,765	1,219,499	992,972	805,390
% of Operating	34%	31%	32%	35%	37%	33%	26%	20%
GENERAL OPERATING LEVY	2,832,619	2,932,619	2,932,619	2,932,619	3,022,619	3,140,501	3,262,981	3,390,237
% Change	3.8%	3.5%	3.5%	3.5%	3.1%	3.9%	3.9%	3.9%
SPECIAL DEBT LEVY	2,055,000	1,889,842	1,889,842	1,889,842	1,912,575	2,019,675	2,028,025	2,038,475
% Change	0.0%	-8.7%	-8.7%	-8.7%	1.2%	5.3%	0.4%	0.5%
SPECIAL LEVY FOR CAPITAL EQUIPMENT	50,000	100,000	100,000	100,000	110,250	113,400	110,565	107,730
% Change	100.0%	50.0%	50.0%	50.0%	9%	3%	-3%	-3%
SPECIAL LEVY FOR INFRASTRUCTURE	0	0	0	0	0	0	123,902	260,062
% Change								
PROPOSED OVERALL TAX LEVY	4,937,619	4,922,461	4,922,461	4,922,461	5,045,444	5,273,576	5,525,473	5,796,504
LESS FISCAL DISPARITIES	479,304	577,338	577,338	577,338	567,051	567,051	567,051	567,051
NET LEVY TO TAXPAYERS	4,458,315	4,345,123	4,345,123	4,345,123	4,478,393	4,706,525	4,958,422	5,229,453
Overall Levy % Change	7%	-3%	-3%	-3%	3%	5%	5%	5%
TAXABLE MARKET VALUE	1,028,180,900	953,540,600	953,540,600	953,540,600	871,793,700	886,392,620	899,859,365	913,242,954
Change in Market Value	-6.40%	-7.83%	-7.83%	-7.83%	-9.38%	1.65%	1.50%	1.47%
EXISTING TAX CAPACITY	12,035,036	11,147,576	11,147,576	11,147,576	10,275,902	8,999,293	9,050,256	9,266,727
MWF/Cherry Street TIF Capacity reduction	37,753	18,586	18,586	18,586	18,614	18,614	18,614	18,614
TAX CAPACITY Revisions from MV Changes	-1,354,460	-1,302,473	-1,302,473	-1,302,473	-1,167,093	178,120	166,289	155,272
NET TOTAL TAX CAPACITY	10,642,823	9,826,517	9,826,517	9,826,517	9,090,195	9,141,673	9,174,978	9,380,431
Tax Capacity Change	-8%	-8%	-8%	-8%	-7%	1%	0%	2%
TAX RATE ON TAX CAPACITY	41.890%	44.218%	44.218%	44.218%	49.266%	51.484%	54.043%	55.749%
TAX RATE % CHANGE	16.23%	5.56%	5.56%	5.56%	11.42%	4.50%	4.97%	3.16%
Average Valued Home	\$ 230,200	\$ 230,200	\$ 230,200	\$ 230,200	\$ 209,482	\$ 207,387	\$ 205,313	\$ 207,366
Estimated Annual City Portion of Tax Bill	\$ 964.32	\$ 1,017.91	\$ 1,017.91	\$ 1,017.91	\$ 1,032.04	\$ 1,067.72	\$ 1,109.57	\$ 1,156.04
Amount Increase or (Decrease)	\$ 63.62	\$ 53.59	\$ 53.59	\$ 53.59	\$ 14.13	\$ 35.68	\$ 41.85	\$ 46.47
Percent Increase or (Decrease)	7.1%	5.56%	5.56%	5.56%	1.39%	3.46%	3.92%	4.19%

2013 Operating Budget Summary

By Division, Revenues vs Expenditures

Fund: General

			Expenses	Revenues	Net
Administrative Services	Administration	101-411 Administration	(408,064)	3,559,987	3,257,523
	Finance	101-412 Finance	(345,563)	165,000	(180,563)
	Technology	101-413 Technology	(228,990)		(228,990)
	Total Administrative Services			(982,617)	3,724,987
Community Development	Building Inspections	101-425 Building Inspections	(105,000)	356,000	251,000
		101-415 Economic Development	(56,950)		(56,950)
	Planning	101-416 Planning	(259,916)	8,400	(251,516)
	Total Community Development			(421,866)	364,400
Non-Departmental	Central Facility	101-445 Central Facilities	(265,486)	50,740	(214,746)
	Transfers	101-000 Transfers	(1,357,000)	641,000	(716,000)
	Total Non-Departmental			(1,622,486)	691,740
Public Safety	Community Safety	101-427 Community Safety	(1,990)		(1,990)
	Fire	101-423 Fire Department	(287,851)	141,000	(146,851)
	Law Enforcement	101-421 Law Enforcement	(568,786)	74,000	(494,786)
	Total Public Safety			(858,627)	215,000
Public Services	Parks	101-441 Parks	(316,822)	500	(316,322)
	Streets	101-431 Streets	(828,787)	46,700	(782,087)
	Total Public Services			(1,145,609)	47,200
Total			(5,031,205)	5,043,327	117,722

Costing Center Summary

Costing Center: 101-411 Administration

Previous Costing Center: 101-411 Administration

Division: Administrative Services

Department: Administration

Stage: Approved

Budget Year: 2013

Accounting Reference: 101-411

Approved: Yes

Manager: Shane Fineran

Purpose:

The City Council exercises legislative power by which all matters of policy are determined. The Council exercises budgetary control through the adoption of the annual budget and appoints advisory committees to render advice on City policy related matters. The City Council also serves as the Economic Development Authority. The Administration Department provides Waconia citizens effective leadership to support the City's mission, vision, and goals. In addition to the routine work of the department (licensing, human resources, community relations, website management, overseeing all departments and resource allocation, etc.)

Profile:

The Administration department consists of the: City Administrator (1 FTE), Assistant City Administrator (1 FTE), and Office Assistant (.8 FTE). This department also allocates salaries for City Council, Planning Commission, and Park and Recreation Commission. The Safari Island Advisory Board and the Commission on Aging are unpaid volunteer commissions.

Goals:

- Cultivate Organizational Operations
- Review staffing
- Promote Economic & Business Development

Costing Center Summary

Costing Center: 101-411 Administration

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3001	GENERAL PROPERTY TAX	Increased	3.07 %	2,815,314	2,901,714
3003	DELINQUENT TAX	Unchanged	0.00 %	30,000	30,000
3007	LIQUOR LICENSE	Increased	1.18 %	42,420	42,920
3008	LICENSES-MISC	Unchanged	0.00 %	1,850	1,850
3009	RECYCLING/SANITATION LICENSE	Decreased	2.56 %	3,900	3,800
3011	CIGARETTE LICENSE	Increased	10.00 %	1,500	1,650
3018	AID	Unchanged	0.00 %	3,343	3,343
3025	ASSESSMENT SEARCHES	Increased	10.34 %	4,350	4,800
3027	ADMINISTRATIVE FEES	Unchanged	0.00 %	325,000	325,000
3029	MISCELLANEOUS	Unchanged	0.00 %	100	100
3030	FRANCHISE FEES	Unchanged	0.00 %	77,000	77,000
3059	REFUNDS & REIMBURSEMENTS	Unchanged	0.00 %	20,400	20,400
3067	CELL TOWER CONTRACTS	Increased	4.10 %	141,605	147,410
3069	SALE OF GENERAL FIXED ASSETS	Not used this year		500	0
Total Revenues:				3,467,282	3,559,987
Expenditures					
4001	FT SALARY & WAGE	Decreased	14.62 %	220,075	187,904
4003	PT WAGES	New this year		0	36,658
4005	CITY COUNCIL SALARY	Unchanged	0.00 %	20,900	20,900
4007	BOARD & COMMISSION SALARY	Unchanged	0.00 %	2,500	2,500
4009	ELECTION JUDGES	Not used this year		7,000	0
4011	PERA CONTRIBUTIONS	Increased	4.54 %	15,956	16,681
4013	FICA	Increased	11.53 %	16,836	18,778
4017	WORKERS COMP	Decreased	4.00 %	1,250	1,200
4019	EMPLOYEE BENEFITS	Decreased	1.62 %	23,799	23,413
4023	OPERATING SUPPLIES	Decreased	3.52 %	8,500	8,201
4035	COMMUNICATIONS	Unchanged	0.00 %	780	780
4037	POSTAGE	Unchanged	0.00 %	2,000	2,000
4041	TRAINING & EDUCATION	Increased	449.11 %	955	5,244
4043	TRAVEL & MILEAGE	Increased	48.48 %	1,650	2,450
4045	PRINTING & PUBLISHING	Unchanged	0.00 %	9,000	9,000
4053	SUBSCRIPTIONS & MEMBERSHIPS	Increased	7.92 %	14,883	16,061
4057	ENGINEERING SERVICES	Unchanged	0.00 %	5,000	5,000
4059	LEGAL SERVICES	Increased	2.20 %	50,192	51,294
4069	CONTRACT SERVICES	Not used this year		3,000	0
Total Expenditures:				404,276	408,064

Costing Center Summary

Costing Center: 101-411 Administration

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Taxes & Assessments			
3001 - GENERAL PROPERTY TAX		3,022,619	
3001 - GENERAL PROPERTY TAX	Estimated Uncollectible Taxes	(120,905)	
			2,901,714
3003 - DELINQUENT TAX			30,000
		Total:	2,931,714
Licenses and Permits			
3007 - LIQUOR LICENSE	3.2 Off-Sale @\$150 (4)	450	
3007 - LIQUOR LICENSE	3.2 On-Sale @\$300 (4)	1,200	
3007 - LIQUOR LICENSE	Clubs @ \$300 (2)	600	
3007 - LIQUOR LICENSE	Limited On Sale Culinary @ \$200 (2)	400	
3007 - LIQUOR LICENSE	Off-Sale Liquor @ \$310 (7)	2,170	
3007 - LIQUOR LICENSE	On-Sale Liquor @ \$4,000 (8)	32,000	
3007 - LIQUOR LICENSE	Sunday Liquor @\$200 (10)	2,000	
3007 - LIQUOR LICENSE	Temp Licenses and Misc. Lic.	2,100	
3007 - LIQUOR LICENSE	Wine @ \$500 (4)	2,000	
			42,920
3008 - LICENSES-MISC	Amusement License @ \$15 per location, \$15 per machine	750	
3008 - LICENSES-MISC	Plumber's Licenses 32@ \$25	800	
3008 - LICENSES-MISC	Solicitors Licenses	300	
			1,850
3009 - RECYCLING/SANITATION LICENSE	Haulers at \$100 per license (9), plus \$50 per vehicle (35 vehicles)	2,650	
3009 - RECYCLING/SANITATION LICENSE	Recyclers \$100 per license (6), plus \$50 per vehicle (11)	1,150	
			3,800
3011 - CIGARETTE LICENSE	License @ \$150 (11)		1,650
		Total:	50,220
Intergovernmental			
3018 - AID	PERA Aid		3,343
		Total:	3,343
Charges for Services			
3025 - ASSESSMENT SEARCHES	Based on 160 Searches at \$30		4,800
3027 - ADMINISTRATIVE FEES	RMC Lease Payment		325,000
3029 - MISCELLANEOUS	Misc. Receipts (Maps, Copies, etc.)		100
3030 - FRANCHISE FEES	Mediacom Franchise Fees		77,000
3059 - REFUNDS & REIMBURSEMENTS	Data Requests, Payment for Misc. Services		20,400
3067 - CELL TOWER CONTRACTS	Cingular 2006 Lease Amendment	18,188	
3067 - CELL TOWER CONTRACTS	Sprint 2010 Lease	25,309	
3067 - CELL TOWER CONTRACTS	Sprint/Nextel	56,853	
3067 - CELL TOWER CONTRACTS	T-Mobile 2006 Lease Amendment	18,157	
3067 - CELL TOWER CONTRACTS	TTM 2009 Lease	4,103	
3067 - CELL TOWER CONTRACTS	Verizon Lease	24,800	
			147,410
		Total:	574,710
		Total Revenues:	3,559,987

Costing Center Summary

Costing Center: 101-411 Administration

Expenditures

Salaries and Wages

4001 - FT SALARY & WAGE	Full Time Employee Wages		187,904
4003 - PT WAGES	Part Time Employee Wages		36,658
4005 - CITY COUNCIL SALARY			20,900
4007 - BOARD & COMMISSION SALARY			2,500
		Total:	247,962

Benefits

4011 - PERA CONTRIBUTIONS	General Administration PERA		16,681
4013 - FICA	General Administration FICA		18,778
4017 - WORKERS COMP	General Administration Work Comp		1,200
4019 - EMPLOYEE BENEFITS	Full/Part Time Employee Health Benefits		23,413
		Total:	60,072

Operating Expenses

4023 - OPERATING SUPPLIES	Board & Commission Recognition	250	
4023 - OPERATING SUPPLIES	Employee Wellness & Recognition	1,500	
4023 - OPERATING SUPPLIES	Paper and office supplies	6,451	
			8,201
4035 - COMMUNICATIONS	S Arntz Annual Cell Phone		780
4037 - POSTAGE			2,000
4041 - TRAINING & EDUCATION	Chamber of Commerce, League Mtgs., Metro Cities Mtgs., APMP Meetings	295	
4041 - TRAINING & EDUCATION	Conference Attendance (Arntz, Stangret, Fineran)	1,400	
4041 - TRAINING & EDUCATION	HR Law & Policy Training	750	
4041 - TRAINING & EDUCATION	Newly Elected Official Training	299	
4041 - TRAINING & EDUCATION	Strategic Planning	2,500	
			5,244
4043 - TRAVEL & MILEAGE	Conference Lodging & Travel	2,100	
4043 - TRAVEL & MILEAGE	Employee Mileage Expenses	350	
			2,450
4045 - PRINTING & PUBLISHING	Minutes, Bids, RFP, Job Ads		9,000
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Assn. of Public Mgmt. Professionals	30	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Int'l City Management Association	879	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	League of Minnesota Cities	8,928	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Metro Area Management Association	45	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Metro Cities	4,251	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Minnesota Mayors Association	30	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	MN City/County Management Assn.	232	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	MN Clerks and Finance Officers Association Membership	35	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Southwest Transportation Coalition	1,000	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Waconia Patriot Subscription	31	

Costing Center Summary

Costing Center: 101-411 Administration

4053 - SUBSCRIPTIONS & MEMBERSHIPS	Waconia Rotary	600	
			<hr/>
			16,061
		Total:	<hr/> 43,736
Contracted Services			
4057 - ENGINEERING SERVICES	Bolton & Menk		5,000
4059 - LEGAL SERVICES	Carver County Prosecution Contract	8,294	
4059 - LEGAL SERVICES	City Attorney - anticipated 3% increase	43,000	
			<hr/>
			51,294
		Total:	<hr/> 56,294
		Total Expenditures:	<hr/> 408,064
		Net Total:	<hr/> 3,151,923

Costing Center Summary

Costing Center: 101-412 Finance

Previous Costing Center: 101-412 Finance

Division: Administrative Services

Department: Finance

Stage: Approved

Budget Year: 2013

Accounting Reference: 101-412

Approved: Yes

Manager: Nicole Lueck

Purpose:

Administer city financial initiatives for maximum accountability to the City Council, public & all required agencies. Perform statutory duties of City Treasurer. Monitor legislative action to ensure protection of revenue resources & mandated costs. Monitor program effects on the budgets. Communicate with fiscal advisors and rating agencies. Assist in decisions pertaining to financial conditions, both current & long range, by providing information to the City Council. Support direct service departments by providing a business services framework to promote cost effective service delivery.

Profile:

The Finance department consists of the: Finance Director (1 FTE), Finance Clerk (1 FTE), and Receptionist/Cashier (1 FTE).

Goals:

Maintain Financial Stability
-Implement budgeting for outcome model.

Costing Center Summary

Costing Center: 101-412 Finance

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3027	ADMINISTRATIVE FEES	Increased	138.10 %	4,200	10,000
3063	INTEREST FROM INVESTMENTS	Decreased	20.51 %	195,000	155,000
Total Revenues:				199,200	165,000
Expenditures					
4001	FT SALARY & WAGE	Increased	6.26 %	158,401	168,313
4011	PERA CONTRIBUTIONS	Increased	6.24 %	11,486	12,203
4013	FICA	Increased	10.31 %	12,119	13,368
4017	WORKERS COMP	Decreased	6.25 %	1,280	1,200
4019	EMPLOYEE BENEFITS	Increased	4.89 %	18,399	19,299
4023	OPERATING SUPPLIES	Increased	50.00 %	800	1,200
4033	BANK FEES & SERVICES	Increased	24.11 %	32,230	40,000
4041	TRAINING & EDUCATION	Increased	17.86 %	2,715	3,200
4043	TRAVEL & MILEAGE	Increased	86.57 %	670	1,250
4045	PRINTING & PUBLISHING	Decreased	18.18 %	1,100	900
4047	LIABILITY INSURANCE	Increased	15.38 %	2,600	3,000
4053	SUBSCRIPTIONS & MEMBERSHIPS	Unchanged	0.00 %	630	630
4061	ASSESSING SERVICES	Increased	5.32 %	47,000	49,500
4063	AUDIT SERVICES	Decreased	8.16 %	34,300	31,500
Total Expenditures:				323,730	345,563

Costing Center Summary

Costing Center: 101-412 Finance

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Charges for Services			
3027 - ADMINISTRATIVE FEES	Rebate on Purchasing Card - US Bank - Average 1% of total purchases	9,000	
3027 - ADMINISTRATIVE FEES	Staff Time - Billable Hours for Invoicing	1,000	
			10,000
		Total:	10,000
Financing			
3063 - INTEREST FROM INVESTMENTS			155,000
		Total:	155,000
		Total Revenues:	165,000
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Full Time Employee Wages		168,313
		Total:	168,313
Benefits			
4011 - PERA CONTRIBUTIONS	Finance PERA		12,203
4013 - FICA	Finance FICA		13,368
4017 - WORKERS COMP	Finance Workers Comp		1,200
4019 - EMPLOYEE BENEFITS	Full Time Employee Health Benefits		19,299
		Total:	46,070
Operating Expenses			
4023 - OPERATING SUPPLIES	Check Forms - Only Ordered Every 3 Years	200	
4023 - OPERATING SUPPLIES	GFOA publication for advanced accounting principles reference	200	
4023 - OPERATING SUPPLIES	W2 & 1099 Forms/Bank Stamps/Signature Stamps/All City Annual Shredding Service	800	
			1,200
4033 - BANK FEES & SERVICES	Credit Card Merchant Service Fees - Average \$3,300 per month		40,000
4041 - TRAINING & EDUCATION	Customer Service & Technical Training - Excel/Word	1,200	
4041 - TRAINING & EDUCATION	MN GFOA Annual Conference - 2 Attendee	500	
4041 - TRAINING & EDUCATION	MNGFOA Monthly Meetings & Advanced Accounting Training	1,000	
4041 - TRAINING & EDUCATION	TIF Reporting Training - 2 Attendees	500	
			3,200
4043 - TRAVEL & MILEAGE	Lodging for MNGFOA Conference - 2 Attendees	550	
4043 - TRAVEL & MILEAGE	Mileage Reimbursement to Training Events	700	
			1,250
4045 - PRINTING & PUBLISHING	Publish Audit Information		900
4047 - LIABILITY INSURANCE	E&O/Bond Coverage - Hazard Insurance Premiums		3,000
4053 - SUBSCRIPTIONS & MEMBERSHIPS	MN GFOA & National GFOA Memberships		630
		Total:	50,180
Contracted Services			
4061 - ASSESSING SERVICES	Assessment Services Provided by Carver County - Per County 5% increase in 2013		49,500
4063 - AUDIT SERVICES	HLB Tautges Redpath Audit Services		31,500
		Total:	81,000
		Total Expenditures:	345,563
		Net Total:	(180,563)

Costing Center Summary

Costing Center: 101-413 Technology

Previous Costing Center: 101-413 Technology
Division: Administrative Services
Department: Technology
Stage: Approved

Budget Year: 2013
Accounting Reference: 101-413
Approved: Yes
Manager: Shane Fineran

Purpose:

The technology division provides IT support for the entire organization, including all enterprises and departments. Works with Crown College and Mediacom on delivery of community programming on Channel 8 and tapes and broadcasts all City Council and Planning Commission Meetings. This division also works with Carver County on GIS mapping.

Profile:

The Technology department consists of the IT Technician (1 FTE).

Goals:

Cultivate Organizational Operations
-Develop Centralized Database of Employee Certifications (staff time), Improve Employee Awareness of Organizational Activities (staff time)
Maintain Financial Stability
-Continuously Improve the Cost Effectiveness of Service Delivery, Maintain Adherence to Long-Range Financial Planning Tool, Implement Work Manager Over Two Year Period, Upgrade to VCH v2 and Add Online Features, Upgrade Team Budget to v3 for Integrating Operating and Capital Budgets

Costing Center Summary

Costing Center: 101-413 Technology

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Expenditures					
4001	FT SALARY & WAGE	Increased	3.65 %	57,957	60,071
4011	PERA CONTRIBUTIONS	Increased	3.64 %	4,202	4,355
4013	FICA	Increased	3.75 %	4,904	5,088
4017	WORKERS COMP	Decreased	53.76 %	865	400
4019	EMPLOYEE BENEFITS	Increased	4.89 %	6,133	6,433
4023	OPERATING SUPPLIES	Unchanged	0.00 %	1,000	1,000
4025	FEES & LICENSE	Increased	18.02 %	54,065	63,805
4035	COMMUNICATIONS	Increased	17.14 %	700	820
4041	TRAINING & EDUCATION	Increased	566.67 %	300	2,000
4043	TRAVEL & MILEAGE	Increased	100.00 %	150	300
4053	SUBSCRIPTIONS & MEMBERSHIPS	Unchanged	0.00 %	153	153
4065	COMPUTER SOFTWARE	Increased	193.07 %	10,100	29,600
4067	COMPUTER HARDWARE	Increased	11.75 %	29,500	32,965
4069	CONTRACT SERVICES	Unchanged	0.00 %	22,000	22,000
Total Expenditures:				192,029	228,990

Costing Center Summary

Costing Center: 101-413 Technology

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Full Time Employee Wages		60,071
		Total:	60,071
Benefits			
4011 - PERA CONTRIBUTIONS	IT PERA		4,355
4013 - FICA	IT FICA		5,088
4017 - WORKERS COMP	IT Workers Comp		400
4019 - EMPLOYEE BENEFITS	Full Time Employee Health Benefits		6,433
		Total:	16,276
Operating Expenses			
4023 - OPERATING SUPPLIES	Tapes, Cables, DVDs, etc.		1,000
4025 - FEES & LICENSE	Annual Maintenance: Active CLASS & POS with additional biometric data license	4,900	
4025 - FEES & LICENSE	Annual Maintenance: Diamond Municipal Bronze Plan	5,245	
4025 - FEES & LICENSE	Annual Maintenance: Integrity E-Statements	270	
4025 - FEES & LICENSE	Annual Maintenance: Laserfiche Scanner Maintenance	800	
4025 - FEES & LICENSE	Annual Maintenance: Microsoft SBS CALS (2012 & 2013 Only)	1,000	
4025 - FEES & LICENSE	Annual Maintenance: Specter - Water Plant 911 Alerts	400	
4025 - FEES & LICENSE	Annual Renewal: Ccure System	850	
4025 - FEES & LICENSE	Annual Renewal: Disaster Recovery Backup	6,500	
4025 - FEES & LICENSE	Annual Renewal: Laserfiche	2,200	
4025 - FEES & LICENSE	Annual Renewal: Microsoft GP, Diamond Municipal, Integrity	23,125	
4025 - FEES & LICENSE	Annual Renewal: Postini Spam Blocker	1,000	
4025 - FEES & LICENSE	Annual Renewal: Questica Team Budget	4,800	
4025 - FEES & LICENSE	Annual Renewal: Symantec Anti-Virus	1,700	
4025 - FEES & LICENSE	Annual Renewal: Watchguard Firewall	700	
4025 - FEES & LICENSE	Annual Renewal: When to Work Software	315	
4025 - FEES & LICENSE	Diamond Municipal Reporting Customizations	5,000	
4025 - FEES & LICENSE	Project: Laserfiche Weblink	0	
4025 - FEES & LICENSE	Project: Upgrade Questica Budget	5,000	
			63,805
4035 - COMMUNICATIONS	J Lechner Annual Cell Phone		820
4041 - TRAINING & EDUCATION	Phone System Maintenance & Fiber System Maintenance		2,000
4043 - TRAVEL & MILEAGE			300
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Experts Exchange		153
4065 - COMPUTER SOFTWARE	Diamond V.11 Upgrade	18,000	
4065 - COMPUTER SOFTWARE	ESRI County ELA GIS License	6,600	
4065 - COMPUTER SOFTWARE	Office/Adobe/Etc.	5,000	
			29,600
4067 - COMPUTER HARDWARE	Olive Conference Room Television	2,500	
4067 - COMPUTER HARDWARE	Project: Credit Card Readers-requirement for PCI Compliance	1,900	
4067 - COMPUTER HARDWARE	Project: iPad (3 Staff)	2,065	
4067 - COMPUTER HARDWARE	Project: Replace (2006) SQL Server	7,000	

Costing Center Summary

Costing Center: 101-413 Technology

4067 - COMPUTER HARDWARE	Project: Wireless @ City Hall, Public Services, IA	10,000	
4067 - COMPUTER HARDWARE	Work Stations, Printers, Phones, Etc.	9,500	
		<hr/>	32,965
		Total:	130,643
Contracted Services			
4069 - CONTRACT SERVICES	County GIS Position	20,000	
4069 - CONTRACT SERVICES	Inetium/Misc Vendors	2,000	
		<hr/>	22,000
		Total:	22,000
		Total Expenditures:	228,990
		Net Total:	(228,990)

Costing Center Summary

Costing Center: 101-415 Economic Development

Previous Costing Center: 101-415 Economic Development

Division: Community Development

Department: Economic Development

Stage: Approved

Budget Year: 2013

Accounting Reference: 101-415

Approved: Yes

Manager: Susan Arntz

Purpose:

Promotes investment in the community through development, business development, redevelopment, and special projects.

Profile:

This role is currently shared between the City Administrator and Assistant City Administrator.

Goals:

Promote Economic Development

-Business Development throughout all business sectors

-Downtown Visioning Process (streetscape, redevelopments, transportation plans, sidewalks, etc.)

Costing Center Summary

Costing Center: 101-415 Economic Development

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Expenditures					
4041	TRAINING & EDUCATION	Decreased	50.00 %	500	250
4043	TRAVEL & MILEAGE	Decreased	50.00 %	500	250
4045	PRINTING & PUBLISHING	Decreased	50.00 %	500	250
4053	SUBSCRIPTIONS & MEMBERSHIPS	Unchanged	0.00 %	200	200
4069	CONTRACT SERVICES	New this year		0	50,000
4071	RENTAL/LEASING COST	New this year		0	6,000
Total Expenditures:				1,700	56,950

Costing Center Summary

Costing Center: 101-415 Economic Development

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Expenditures			
Operating Expenses			
4041 - TRAINING & EDUCATION	GOAL: EDAM, DEED, etc.		250
4043 - TRAVEL & MILEAGE	GOAL: Development Event		250
4045 - PRINTING & PUBLISHING	GOAL: Marketing Materials		250
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Sensible Landuse Coalition Membership		200
4071 - RENTAL/LEASING COST	Olive Street Monument Sign Lease		6,000
		Total:	6,950
Contracted Services			
4069 - CONTRACT SERVICES	Consultant Services for Downtown Visioning/Future Industrial Plark Planning		50,000
		Total:	50,000
		Total Expenditures:	56,950
		Net Total:	(56,950)

Costing Center Summary

Costing Center: 101-416 Planning

Previous Costing Center: 101-416 Planning

Division: Community Development

Department: Planning

Stage: Approved

Budget Year: 2013

Accounting Reference: 101-416

Approved: Yes

Manager: John Hilgers

Purpose:

To implement the City's Comprehensive Land Use Plan, enforce the City Zoning and Subdivision Ordinances and follow up on complaint generated issues within the community.

Profile:

The Planning department consists of the: Planning Director (1 FTE), Assistant Planner (1 FTE), and Office Assistant (1 FTE).

Goals:

Promote Economic Development

-Integrate Comprehensive Plan with Infrastructure Improvement in CIP (Long Range CIP Committee)

-Implement League Land Use Incentive

-Annual Review Zoning and Subdivision Code to ensure Consistency with Comprehensive Plan and Long Range Development Goals (staff time)

Costing Center Summary

Costing Center: 101-416 Planning

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3008	LICENSES-MISC	Unchanged	0.00 %	4,400	4,400
3023	ZONING & SUBDIVISION FEES	Unchanged	0.00 %	3,000	3,000
3027	ADMINISTRATIVE FEES	Increased	33.33 %	750	1,000
Total Revenues:				8,150	8,400
Expenditures					
4001	FT SALARY & WAGE	Increased	2.49 %	179,480	183,957
4011	PERA CONTRIBUTIONS	Increased	2.49 %	13,013	13,337
4013	FICA	Increased	2.49 %	13,731	14,073
4017	WORKERS COMP	Decreased	34.07 %	1,820	1,200
4019	EMPLOYEE BENEFITS	Increased	2.60 %	34,599	35,499
4023	OPERATING SUPPLIES	Increased	17.65 %	850	1,000
4025	FEES & LICENSE	Not used this year		150	0
4037	POSTAGE	Unchanged	0.00 %	350	350
4041	TRAINING & EDUCATION	Unchanged	0.00 %	1,000	1,000
4043	TRAVEL & MILEAGE	Unchanged	0.00 %	500	500
4045	PRINTING & PUBLISHING	Decreased	20.00 %	500	400
4053	SUBSCRIPTIONS & MEMBERSHIPS	Unchanged	0.00 %	600	600
4059	LEGAL SERVICES	Unchanged	0.00 %	4,000	4,000
4069	CONTRACT SERVICES	Decreased	20.00 %	5,000	4,000
Total Expenditures:				255,593	259,916

Costing Center Summary

Costing Center: 101-416 Planning

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Licenses and Permits			
3008 - LICENSES-MISC	Rental Licenses (Approx 440 Renewals at \$10/each)		4,400
		Total:	4,400
Charges for Services			
3023 - ZONING & SUBDIVISION FEES			3,000
3027 - ADMINISTRATIVE FEES	Billable hours - general		1,000
		Total:	4,000
		Total Revenues:	8,400
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Full Time Employee Wages		183,957
		Total:	183,957
Benefits			
4011 - PERA CONTRIBUTIONS	Planning PERA		13,337
4013 - FICA	Planning FICA		14,073
4017 - WORKERS COMP	Planning Workers Comp		1,200
4019 - EMPLOYEE BENEFITS	Full Time Employee Health Benefits		35,499
		Total:	64,109
Operating Expenses			
4023 - OPERATING SUPPLIES	Supplies for large plot color printer (ink, paper, maint. cartridge). Colored permit cards		1,000
4037 - POSTAGE			350
4041 - TRAINING & EDUCATION	GIS Training (\$500) APA Conf (\$500)		1,000
4043 - TRAVEL & MILEAGE	Reimbursement for travel to complaints, development sites, etc		500
4045 - PRINTING & PUBLISHING			400
4053 - SUBSCRIPTIONS & MEMBERSHIPS	APA Memberships		600
		Total:	3,850
Contracted Services			
4059 - LEGAL SERVICES	Complaints, code revision review		4,000
4069 - CONTRACT SERVICES	Large Format Scanning - Resume Project. Has Been Idle Since 2008.		4,000
		Total:	8,000
		Total Expenditures:	259,916
		Net Total:	(251,516)

Costing Center Summary

Costing Center: 101-421 Law Enforcement

Previous Costing Center: 101-421 Law Enforcement

Division: Public Safety

Department: Law Enforcement

Stage: Approved

Budget Year: 2013

Accounting Reference: 101-421

Approved: Yes

Manager: Shane Fineran

Purpose:

To provide safety and protection to the citizens and visitors of the City of Waconia.
-Member of the Southwest Metro Drug Task Force

Profile:

- A Sergeant Position for our daytime lead position. This position provides patrol support and coordination of services.
- Four deputies (two daytime/two nighttime) that work 12 hour shifts, 7 days per week. One nighttime position shared (65/35%) with Laketown Township.
- School Resource Officer during summer utilized as additional patrol deputy, this is in partnership with the School District.
- Community Service Officer for 40 hours per week. The CSO program monitoring activity in the community in our parks, trails, providing traffic direction, and animal issues.

Goals:

Maintain Safe Community

- Develop and Implement Community Police Plan (staff time)
- Work with Neighborhoods on Developing Traffic Calming Measures (staff time)
- Review Current Code Enforcement Program (staff time)

Costing Center Summary

Costing Center: 101-421 Law Enforcement

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3018	AID	Decreased	5.41 %	37,000	35,000
3059	REFUNDS & REIMBURSEMENTS	Increased	25.00 %	8,000	10,000
3061	FINES	Unchanged	0.00 %	29,000	29,000
Total Revenues:				74,000	74,000
Expenditures					
4069	CONTRACT SERVICES	Increased	0.97 %	563,334	568,786
Total Expenditures:				563,334	568,786

Costing Center Summary

Costing Center: 101-421 Law Enforcement

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Intergovernmental			
3018 - AID			35,000
		Total:	35,000
Charges for Services			
3059 - REFUNDS & REIMBURSEMENTS	Refund for 2013 Unused Contract Hours		10,000
		Total:	10,000
Fines and Forfeitures			
3061 - FINES			29,000
		Total:	29,000
		Total Revenues:	74,000
Expenditures			
Contracted Services			
4069 - CONTRACT SERVICES	Fine Payments to Carver County Attorney	14,500	
4069 - CONTRACT SERVICES	Overtime Contingency	27,000	
4069 - CONTRACT SERVICES	School Resource Deputy	20,601	
4069 - CONTRACT SERVICES	Sheriff's Contract (CSO - 2080 Hrs)	60,257	
4069 - CONTRACT SERVICES	Sheriff's Contract (Day Patrol - 2 FTEs)	169,676	
4069 - CONTRACT SERVICES	Sheriff's Contract (Liaison Sergeant - FTE)	101,310	
4069 - CONTRACT SERVICES	Sheriff's Contract (Night Patrol - 1.65 FTE)	139,983	
4069 - CONTRACT SERVICES	Sheriff's Contract (Patrol Vehicles - 2)	33,359	
4069 - CONTRACT SERVICES	Southwest Metro Drug Task Force Membership	2,100	
			568,786
		Total:	568,786
		Total Expenditures:	568,786
		Net Total:	(494,786)

Costing Center Summary

Costing Center: 101-423 Fire Dept

Previous Costing Center: 101-423 Fire Dept

Division: Public Safety

Department: Fire

Stage: Approved

Budget Year: 2013

Accounting Reference: 101-423

Approved: Yes

Manager: Fire Chief

Purpose:

The fire department is staffed and equipped to respond to most of the "routine" type of emergencies when requested. Although a different variety of calls continue to broaden our responses, we have been able to successfully address them with the available resources. If the situation extends beyond our capabilities, we are a member of the Carver County and State Mutual Aid plan that can provide resources anywhere in the state should the need arise.

Profile:

The fire department has a roster of 35 members who are "Paid On Call". The fire fighters are paid for responding to emergency calls but are not paid for attending meetings or in house training. All members are required to become State Certified FF I , FF II, Haz-Mat Operations and be trained medically to the level of 1st Responder. The department is led by the Fire Chief, two Assistant Chiefs, three Lieutenants, four Captains, and 1 Secretary. A portion of the mechanic is also allocated to the fire department (.05 FTE).

Goals:

Maintain Safe Community

- Review Staffing Levels at the Fire Department (staff time)
- Develop and Implement Plan for Fire Equipment Purchases (staff time)

Cultivate Organizational Opportunities

- Provide organizational training to foster growth and development

Costing Center Summary

Costing Center: 101-423 Fire Dept

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3018	AID	Increased	19.63 %	45,140	54,000
3033	FIRE TOWNSHIP CONTRACT FEES	Increased	3.95 %	76,000	79,000
3035	DONATIONS	Decreased	33.33 %	7,500	5,000
3070	GRANT PROCEEDS	New this year		0	3,000
Total Revenues:				128,640	141,000
Expenditures					
4001	FT SALARY & WAGE	Increased	5.71 %	2,276	2,406
4003	PT WAGES	Increased	11.93 %	68,646	76,836
4011	PERA CONTRIBUTIONS	Increased	6.06 %	165	175
4013	FICA	Increased	20.18 %	5,044	6,062
4015	PENSION CONTRIBUTIONS	Unchanged	0.00 %	10,000	10,000
4017	WORKERS COMP	Increased	12.75 %	10,200	11,500
4019	EMPLOYEE BENEFITS	Decreased	44.19 %	577	322
4023	OPERATING SUPPLIES	Increased	7.69 %	13,000	14,000
4025	FEES & LICENSE	Decreased	14.44 %	1,350	1,155
4029	REPAIRS & MAINTENANCE	Increased	37.84 %	18,500	25,500
4035	COMMUNICATIONS	Increased	37.50 %	1,600	2,200
4039	EQUIPMENT	Decreased	30.65 %	30,930	21,450
4040	FUEL	Increased	1.01 %	9,900	10,000
4041	TRAINING & EDUCATION	Decreased	7.10 %	10,135	9,415
4043	TRAVEL & MILEAGE	Increased	78.26 %	3,450	6,150
4045	PRINTING & PUBLISHING	Unchanged	0.00 %	200	200
4047	LIABILITY INSURANCE	Increased	17.00 %	10,000	11,700
4052	STATE FIRE AID PASS THRU	Increased	19.63 %	45,140	54,000
4053	SUBSCRIPTIONS & MEMBERSHIPS	Decreased	3.95 %	1,645	1,580
4062	INSPECTION SERVICES	Increased	7.69 %	6,500	7,000
4073	WASTE DISPOSAL/RECYCLING	Not used this year		100	0
4079	MEDICAL TESTING	Decreased	5.45 %	5,500	5,200
4081	EQUIPMENT TESTING	Increased	4.35 %	5,750	6,000
4083	GAMBLING DONATION PASS-THRU	Decreased	33.33 %	7,500	5,000
Total Expenditures:				268,108	287,851

Costing Center Summary

Costing Center: 101-423 Fire Dept

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Intergovernmental			
3018 - AID			54,000
		Total:	54,000
Charges for Services			
3033 - FIRE TOWNSHIP CONTRACT FEES			79,000
		Total:	79,000
Donations			
3035 - DONATIONS			5,000
		Total:	5,000
Grants			
3070 - GRANT PROCEEDS			3,000
		Total:	3,000
		Total Revenues:	141,000
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Mechanic Wages (5%)		2,406
4003 - PT WAGES	Firefighter Training Compensation (35x12x\$15)	6,300	
4003 - PT WAGES	Firefighter Wages	56,500	
4003 - PT WAGES	Officers Salaries	14,036	
			76,836
		Total:	79,242
Benefits			
4011 - PERA CONTRIBUTIONS	Mechanic PERA (5%)		175
4013 - FICA	Fire FICA		6,062
4015 - PENSION CONTRIBUTIONS	2013 Voluntary Contribution		10,000
4017 - WORKERS COMP			11,500
4019 - EMPLOYEE BENEFITS	Mechanic Benefits (5%)		322
		Total:	28,059
Operating Expenses			
4023 - OPERATING SUPPLIES	General operating supplies that include cleaning material & supplies for the station and apparatus, office supplies, fire safety material, some PPE, medical supplies, foam, epi pens, duty wear, dress uniforms and hardware, AED pads, road flares, batteries for equipment and tools, bulbs, ice, water & gatorade for hydration, blades for power tools, pager cases, radio mics, hose gaskets, turnout & gear & clothing detergent, etc.		14,000
4025 - FEES & LICENSE	Annual North Works Adm. fee	150	
4025 - FEES & LICENSE	Fee for Annual Radio Usage - 25 x \$20	500	
4025 - FEES & LICENSE	FF Testing	375	
4025 - FEES & LICENSE	License Tabs	120	
4025 - FEES & LICENSE	Shop Air Compressor Annual State fee	10	
			1,155
4029 - REPAIRS & MAINTENANCE	Maint. and repairs on equipment, apparatus, radios		25,500
4035 - COMMUNICATIONS	Cell phone & Air Card Service (Add Smart phone for 1st Assistant Chief. Current phone to 2nd Assistant Chief)		2,200
4039 - EQUIPMENT	2 new Air Tanks	2,200	

Costing Center Summary

Costing Center: 101-423 Fire Dept

4039 - EQUIPMENT	6 sets of Turn Out Gear	11,400	
4039 - EQUIPMENT	8 pr. of bunker boots	3,000	
4039 - EQUIPMENT	Jump suits for wildland firefighting (x4)	1,300	
4039 - EQUIPMENT	Nomex hoods, structural FF gloves, extrication gloves	1,000	
4039 - EQUIPMENT	Replace helmets x5	1,800	
4039 - EQUIPMENT	Replace Safety Belts on Tower 11	750	
			21,450
4040 - FUEL	Fuel, oils, lubricants and fluids for apparatus, power tools and equipment.		10,000
4041 - TRAINING & EDUCATION	Annual required training	500	
4041 - TRAINING & EDUCATION	Firefighter certifications and recertifications	320	
4041 - TRAINING & EDUCATION	Jordon Training Facility Fee - two training visits	1,200	
4041 - TRAINING & EDUCATION	Medical Training from EMTS (\$125FF/year)	4,375	
4041 - TRAINING & EDUCATION	MSFCA Conf. (3 FF \$200)	600	
4041 - TRAINING & EDUCATION	MSFDA Conv. (4 FF@ \$175)	700	
4041 - TRAINING & EDUCATION	Regional Schools (10FF attending)	1,000	
4041 - TRAINING & EDUCATION	Section Schools (6 FF @ \$120)	720	
			9,415
4043 - TRAVEL & MILEAGE	MSFCA (3 FF)	1,200	
4043 - TRAVEL & MILEAGE	MSFDA Conv. (4 FF)	1,500	
4043 - TRAVEL & MILEAGE	NFPA 1001 training	350	
4043 - TRAVEL & MILEAGE	Regional, sectional, mutual aid & committe meetings, mileage to training sites, training officer's meetings, misc. mileage for dept. business, housing, meals etc.	3,100	
			6,150
4045 - PRINTING & PUBLISHING	Dept. letterhead, envelopes, repsonse forms, special needs.		200
4047 - LIABILITY INSURANCE	Insurance		11,700
4052 - STATE FIRE AID PASS THRU	State 2% contribution to the fire pension fund. This money is only allowed to be invested in this fund.		54,000
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Annual Dues for the Volunteer FF's Benefit Assoc.	255	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Carver County Mutual Aid Assoc.	150	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Fire Engineer. Mag. subscription	35	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	MSFCA	325	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	MSFDA	225	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	NFPA	150	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Smoke Eater, MN fire publication	400	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	United Firefigther's Regional Assoc. dues	40	
			1,580
4079 - MEDICAL TESTING	Annual health surveillance, new FF screening, annual physicals,		5,200
4081 - EQUIPMENT TESTING	Annual testing of apparatus, pumps, ladders, aerial Platform, aerial lift, hoist, face pieces, annual air analysis, air tanks, SCBA's and other equip, as needed and required.		6,000
4083 - GAMBLING DONATION PASS-THRU	Gambling pass through		5,000

Costing Center Summary

Costing Center: 101-423 Fire Dept

		Total:	173,550
Contracted Services			
4062 - INSPECTION SERVICES	Contractual inspection services for businesses, industrial, institutional, educational and rental property which is contracted out by the city.		7,000
		Total:	7,000
		Total Expenditures:	287,851
		Net Total:	(146,851)

Costing Center Summary

Costing Center: 101-425 Building Inspections

Previous Costing Center: 101-425 Building Inspections

Budget Year: 2013

Division: Community Development

Accounting Reference: 101-425

Department: Building Inspections

Approved: Yes

Stage: Approved

Manager: John Hilgers

Purpose:

To carry out the enforcement of State Building Codes, City Rental Ordinance, Fire Inspections and Soil and Erosion Control Inspections.

Profile:

The City of Waconia contracts with a third party for this service.

Goals:

- To provide efficient and thorough review of construction plans and thorough on site inspections to insure construction is building code compliant and answer citizen questions pertaining to construction issues.
- To monitor and inspect all construction projects until certificates of occupancy can be issued.

Costing Center Summary

Costing Center: 101-425 Building Inspections

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3015	BUILDING PERMIT & PLAN CHECK	Decreased	11.84 %	397,000	350,000
3017	BLDG PERMIT EROSION CONTROL	Increased	50.00 %	4,000	6,000
Total Revenues:				401,000	356,000
Expenditures					
4069	CONTRACT SERVICES	Decreased	11.84 %	119,100	105,000
Total Expenditures:				119,100	105,000

Costing Center Summary

Costing Center: 101-425 Building Inspections

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Licenses and Permits			
3015 - BUILDING PERMIT & PLAN CHECK	Building Permits-Commercial	33,000	
3015 - BUILDING PERMIT & PLAN CHECK	Building Permits-General	100,000	
3015 - BUILDING PERMIT & PLAN CHECK	Building Permits-Residential (70 homes at \$3100 est.)	217,000	
		<hr/>	350,000
3017 - BLDG PERMIT EROSION CONTROL			6,000
		Total:	356,000
		Total Revenues:	356,000
Expenditures			
Contracted Services			
4069 - CONTRACT SERVICES	Third Party Inspection Contract		105,000
		Total:	105,000
		Total Expenditures:	105,000
		Net Total:	251,000

Costing Center Summary

Costing Center: 101-427 Community Safety

Previous Costing Center: 101-427 Community Safety

Division: Public Safety

Department: Community Safety

Stage: Approved

Budget Year: 2013

Accounting Reference: 101-427

Approved: Yes

Manager: Susan Arntz

Purpose:

The budget provides for the cost of maintaining the civil defense sirens. The City pays for electricity costs, maintenance, and upgrades for each siren in the community.

Profile:

No staff are budgeted to this department.

Goals:

Costing Center Summary

Costing Center: 101-427 Community Safety

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Expenditures					
4029	REPAIRS & MAINTENANCE	Decreased	68.77 %	3,202	1,000
4049	ELECTRICITY/NATURAL GAS	Unchanged	0.00 %	90	90
4069	CONTRACT SERVICES	Unchanged	0.00 %	900	900
Total Expenditures:				4,192	1,990

Costing Center Summary

Costing Center: 101-427 Community Safety

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Expenditures			
Operating Expenses			
4029 - REPAIRS & MAINTENANCE	Civil Defense Sirens		1,000
4049 - ELECTRICITY/NATURAL GAS	Civil Defense Sirens		90
		Total:	1,090
Contracted Services			
4069 - CONTRACT SERVICES	Service Contract with Countryside Vet		900
		Total:	900
		Total Expenditures:	1,990
		Net Total:	(1,990)

Costing Center Summary

Costing Center: 101-431 Streets

Previous Costing Center: 101-431 Streets

Division: Public Services

Department: Streets

Stage: Approved

Budget Year: 2013

Accounting Reference: 101-431

Approved: Yes

Manager: Craig Eldred

Purpose:

Maintain Multi-Modal Transportation Infrastructure System.

Profile:

The Street department consists of the: Public Services Director (.20 FTE), Maintenance Supervisor (.50 FTE), Maintenance Workers (4 FTE), Mechanic (.31 FTE), Maintenance Technician (.25 FTE), Office Assistant (.75 FTE), and Seasonal Maintenance Workers (.36 FTE).

Goals:

Maintain Safe Community

-Continually plan and prepare for budgetary and capital for maintaining streets, sidewalks, and trails.

Costing Center Summary

Costing Center: 101-431 Streets

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3018	AID	Unchanged	0.00 %	32,000	32,000
3037	MAINTENANCE CHARGEBACKS	Increased	66.67 %	3,000	5,000
3058	COMPOSTING FEES	Unchanged	0.00 %	3,000	3,000
3070	GRANT PROCEEDS	Unchanged	0.00 %	6,700	6,700
Total Revenues:				44,700	46,700
Expenditures					
4001	FT SALARY & WAGE	Increased	7.13 %	287,977	308,500
4003	PT WAGES	Increased	34.73 %	7,087	9,548
4011	PERA CONTRIBUTIONS	Increased	7.12 %	20,879	22,366
4013	FICA	Increased	9.33 %	22,253	24,330
4017	WORKERS COMP	Decreased	4.56 %	23,050	22,000
4019	EMPLOYEE BENEFITS	Increased	7.23 %	64,758	69,443
4023	OPERATING SUPPLIES	Increased	23.86 %	44,000	54,500
4025	FEES & LICENSE	Increased	9.38 %	1,920	2,100
4029	REPAIRS & MAINTENANCE	Increased	32.35 %	34,000	45,000
4035	COMMUNICATIONS	Increased	33.33 %	1,500	2,000
4037	POSTAGE	Unchanged	0.00 %	700	700
4039	EQUIPMENT	Increased	26.32 %	5,700	7,200
4040	FUEL	Unchanged	0.00 %	38,000	38,000
4041	TRAINING & EDUCATION	Increased	60.00 %	2,500	4,000
4043	TRAVEL & MILEAGE	Decreased	16.67 %	600	500
4045	PRINTING & PUBLISHING	Increased	166.67 %	300	800
4047	LIABILITY INSURANCE	Increased	3.48 %	23,000	23,800
4053	SUBSCRIPTIONS & MEMBERSHIPS	Increased	50.00 %	400	600
4057	ENGINEERING SERVICES	Unchanged	0.00 %	24,000	24,000
4069	CONTRACT SERVICES	Increased	3.30 %	45,500	47,000
4071	RENTAL/LEASING COST	Increased	800.00 %	500	4,500
4073	WASTE DISPOSAL/RECYCLING	Unchanged	0.00 %	550	550
4074	SAND/SALT	Decreased	13.33 %	30,000	26,000
4078	ROAD SIGNAGE/STRIPING	Decreased	14.29 %	17,500	15,000
4084	COMPOSTING	Increased	33.69 %	3,366	4,500
4085	UNIFORM	Increased	3.49 %	2,754	2,850
4094	SEAL COATING/OVERLAY	Increased	40.53 %	49,100	69,000
Total Expenditures:				751,894	828,787

Costing Center Summary

Costing Center: 101-431 Streets

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Intergovernmental			
3018 - AID			32,000
		Total:	32,000
Charges for Services			
3037 - MAINTENANCE CHARGEBACKS	Additional Sales of Winter De-icing Liquids & Other Service Chargebacks		5,000
3058 - COMPOSTING FEES			3,000
		Total:	8,000
Grants			
3070 - GRANT PROCEEDS	Carver County Compost Grant		6,700
		Total:	6,700
		Total Revenues:	46,700
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Full Time Employee Wages		308,500
4003 - PT WAGES	PT Snowplowing EE's (350 Hours)	4,456	
4003 - PT WAGES	Seasonal Storm Water-Street Maintenance Worker Wages - 800 Hours - (50%)	5,092	
			9,548
		Total:	318,048
Benefits			
4011 - PERA CONTRIBUTIONS	Streets PERA		22,366
4013 - FICA	Streets FICA		24,330
4017 - WORKERS COMP	Streets Workers Comp		22,000
4019 - EMPLOYEE BENEFITS	Full Time Employee Health Benefits		69,443
		Total:	138,139
Operating Expenses			
4023 - OPERATING SUPPLIES	Gravel, rock, oil, asphalt, sand, equipment supplies, cleaning supplies, cellphone upgrades, paper, barricades, safety cones		54,500
4025 - FEES & LICENSE	800 MHZ User fee	200	
4025 - FEES & LICENSE	Data collection of winter maintenance activities	1,300	
4025 - FEES & LICENSE	PCA permit	600	
			2,100
4029 - REPAIRS & MAINTENANCE	Equipment Repairs	23,000	
4029 - REPAIRS & MAINTENANCE	Winter Maintenance Upgrade of application equipment	22,000	
			45,000
4035 - COMMUNICATIONS	Cell phones		2,000
4037 - POSTAGE	Mailing fees		700
4039 - EQUIPMENT	Misc. Small Equipment, Specialized Mechanic Tool Assistance	3,200	
4039 - EQUIPMENT	Safety Equipment for Road Maintenance Activities	4,000	
			7,200
4040 - FUEL	Fuels and Lubricants		38,000
4041 - TRAINING & EDUCATION	Goal: Ash borer, Sign retroreflectivity, LTAP, Mechanic Training, Snow Conference		4,000
4043 - TRAVEL & MILEAGE	Mileage reimbursement		500
4045 - PRINTING & PUBLISHING	Article for public education-winter parking		800

Costing Center Summary

Costing Center: 101-431 Streets

4047 - LIABILITY INSURANCE			23,800
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Misc Publications, W&S License, memberships to American Public Works Association and Minnesota Street Superintendent Association		600
4071 - RENTAL/LEASING COST	Equipment rental		4,500
4073 - WASTE DISPOSAL/RECYCLING	Recycling material		550
4074 - SAND/SALT	Goal: Road salt and liquid chemicals for snow and ice control.		26,000
4078 - ROAD SIGNAGE/STRIPING	Goal: Street Sign Retroreflectivity Requirement, Second Speed Sign Sparrow Road	7,000	
4078 - ROAD SIGNAGE/STRIPING	Signs, paint, contract striping.	8,000	
		<hr/>	15,000
4084 - COMPOSTING	Compost collection, roll offs		4,500
4085 - UNIFORM	Employee Uniforms		2,850
4094 - SEAL COATING/OVERLAY	Goal: Crack Sealing of Streets to maintain PCI rating	15,000	
4094 - SEAL COATING/OVERLAY	Goal: Sealing of street surface to maintain or improve PCI rating	54,000	
		<hr/>	69,000
		Total:	301,600
Contracted Services			
4057 - ENGINEERING SERVICES	Consulting engineering	17,500	
4057 - ENGINEERING SERVICES	Goal:25% Review of PCI for Streets, Cartegraph support,Sign Reflectivity	6,500	
		<hr/>	24,000
4069 - CONTRACT SERVICES	Cartegraph Annual Support	3,000	
4069 - CONTRACT SERVICES	Material hauling, snow hauling	17,000	
4069 - CONTRACT SERVICES	Outsourced Concrete Work	10,000	
4069 - CONTRACT SERVICES	Vehicle Maintenance and concrete repair out side services	17,000	
		<hr/>	47,000
		Total:	71,000
		Total Expenditures:	828,787
		Net Total:	(782,087)

Costing Center Summary

Costing Center: 101-441 Parks

Previous Costing Center: 101-441 Parks

Division: Public Services

Department: Parks

Stage: Approved

Budget Year: 2013

Accounting Reference: 101-441

Approved: Yes

Manager: Craig Eldred

Purpose:

To provide quality maintenance and safe operational amenities within our neighborhood and community parks.
To provide quality athletic and recreation facilities.

Profile:

The Parks department consists of the: Public Services Director (.12 FTE), Maintenance Workers (2 FTE), Mechanic (.15 FTE), and Seasonal Maintenance Workers (.77 FTE).

Goals:

Maintain natural resources and recreational opportunities
-Discuss expansion of recreational fields in the community

Costing Center Summary

Costing Center: 101-441 Parks

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3037	MAINTENANCE CHARGEBACKS	Not used this year		500	0
3059	REFUNDS & REIMBURSEMENTS	New this year		0	500
Total Revenues:				500	500
Expenditures					
4001	FT SALARY & WAGE	Decreased	6.88 %	130,285	121,318
4003	PT WAGES	Increased	63.47 %	12,460	20,368
4011	PERA CONTRIBUTIONS	Decreased	6.88 %	9,446	8,796
4013	FICA	Decreased	0.17 %	10,858	10,839
4017	WORKERS COMP	Increased	3.23 %	3,100	3,200
4019	EMPLOYEE BENEFITS	Decreased	0.45 %	26,168	26,051
4023	OPERATING SUPPLIES	Increased	16.50 %	15,450	18,000
4029	REPAIRS & MAINTENANCE	Unchanged	0.00 %	21,700	21,700
4035	COMMUNICATIONS	Unchanged	0.00 %	900	900
4037	POSTAGE	Unchanged	0.00 %	100	100
4039	EQUIPMENT	Increased	147.31 %	9,300	23,000
4040	FUEL	Increased	29.15 %	10,840	14,000
4041	TRAINING & EDUCATION	Increased	50.00 %	1,200	1,800
4047	LIABILITY INSURANCE	Increased	15.52 %	29,000	33,500
4057	ENGINEERING SERVICES	Increased	500.00 %	500	3,000
4069	CONTRACT SERVICES	Increased	15.00 %	4,000	4,600
4071	RENTAL/LEASING COST	Increased	42.86 %	3,500	5,000
4085	UNIFORM	Increased	8.33 %	600	650
Total Expenditures:				289,407	316,822

Costing Center Summary

Costing Center: 101-441 Parks

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Charges for Services			
3059 - REFUNDS & REIMBURSEMENTS			500
		Total:	500
		Total Revenues:	500
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Full Time Employee Wages		121,318
4003 - PT WAGES	Seasonal Parks Maintenance Worker (1) Wages (800 Hours)	10,184	
4003 - PT WAGES	Seasonal Parks Maintenance Worker (2) Wages (800 Hours)	10,184	
			20,368
		Total:	141,686
Benefits			
4011 - PERA CONTRIBUTIONS	Parks PERA		8,796
4013 - FICA	Parks FICA		10,839
4017 - WORKERS COMP	Parks Workers Comp		3,200
4019 - EMPLOYEE BENEFITS	Full Time Employee Health Benefits		26,051
		Total:	48,886
Operating Expenses			
4023 - OPERATING SUPPLIES			18,000
4029 - REPAIRS & MAINTENANCE	General Equipment Repairs		21,700
4035 - COMMUNICATIONS	Cell phones, AI, Hans		900
4037 - POSTAGE			100
4039 - EQUIPMENT	Park maintenance and equipment repairs	6,000	
4039 - EQUIPMENT	Replacement of Park Amenities Per-Management Plan	17,000	
			23,000
4040 - FUEL			14,000
4041 - TRAINING & EDUCATION	Pesticide Recertification and MPRA Training	800	
4041 - TRAINING & EDUCATION	Tree Inspector Recertification and Play Ground Inspection Training	1,000	
			1,800
4047 - LIABILITY INSURANCE			33,500
4071 - RENTAL/LEASING COST	Aeration Equipment With Over Seeding Capabilities	2,000	
4071 - RENTAL/LEASING COST	Portable Sanitation, Brook Peterson/Cedar Point	3,000	
			5,000
4085 - UNIFORM			650
		Total:	118,650
Contracted Services			
4057 - ENGINEERING SERVICES	Trail Rating and Misc. Service		3,000
4069 - CONTRACT SERVICES	Driving and Drug Screening	200	
4069 - CONTRACT SERVICES	Herbicide Application Services	2,500	
4069 - CONTRACT SERVICES	Lighting Repairs and Maintenance at Parks	1,900	
			4,600
		Total:	7,600
		Total Expenditures:	316,822
		Net Total:	(316,322)

Costing Center Summary

Costing Center: 101-445 Central Facility

Previous Costing Center: 101-445 Central Facility

Division: Non-Departmental

Department: Central Facility

Stage: Approved

Budget Year: 2013

Accounting Reference: 101-445

Approved: Yes

Manager: Shane Fineran

Purpose:

Allocate resources for general phone system, facility leasing or rentals, building maintenance and repairs, and facility alarm monitoring.

Profile:

Central facility department tracks general fund expenditures that may not be specific to one department.

Goals:

Maintain Financial Stability

-Continuously improve the cost effectiveness of service delivery

Cultivate Organizational Operations

-Efficient departments

Costing Center Summary

Costing Center: 101-445 Central Facility

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3039	RENTAL FEES	Decreased	7.68 %	54,203	50,040
3070	GRANT PROCEEDS	New this year		0	700
Total Revenues:				54,203	50,740
Expenditures					
4023	OPERATING SUPPLIES	Unchanged	0.00 %	5,000	5,000
4029	REPAIRS & MAINTENANCE	Increased	54.53 %	21,100	32,605
4035	COMMUNICATIONS	Unchanged	0.00 %	13,100	13,100
4039	EQUIPMENT	New this year		0	6,400
4047	LIABILITY INSURANCE	Increased	1.99 %	20,150	20,550
4049	ELECTRICITY/NATURAL GAS	Unchanged	0.00 %	99,500	99,500
4060	CONTRACTED MAINTENANCE	Increased	32.54 %	22,900	30,352
4069	CONTRACT SERVICES	Decreased	23.09 %	2,200	1,692
4071	RENTAL/LEASING COST	Increased	4.67 %	47,600	49,822
4081	EQUIPMENT TESTING	Increased	2.62 %	6,300	6,465
Total Expenditures:				237,850	265,486

Costing Center Summary

Costing Center: 101-445 Central Facility

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Charges for Services			
3039 - RENTAL FEES	City Hall Room Rentals	2,040	
3039 - RENTAL FEES	Facility lease: Former PW building/Ridgeview Ambulance	38,520	
3039 - RENTAL FEES	Facility lease: Former PW CAM Charges	9,480	
		Total:	50,040
Grants			
3070 - GRANT PROCEEDS	AED Grant		700
		Total:	700
		Total Revenues:	50,740
Expenditures			
Operating Expenses			
4023 - OPERATING SUPPLIES	City Hall	4,000	
4023 - OPERATING SUPPLIES	Former PW facility	1,000	
			5,000
4029 - REPAIRS & MAINTENANCE	City Hall Maintenance	6,600	
4029 - REPAIRS & MAINTENANCE	Fire Station A/C Unit Replacement	4,600	
4029 - REPAIRS & MAINTENANCE	Fire Station Maintenance	4,500	
4029 - REPAIRS & MAINTENANCE	Fire Station Truck Bay Lighting	4,905	
4029 - REPAIRS & MAINTENANCE	Old Public Works Facility	2,000	
4029 - REPAIRS & MAINTENANCE	Public Services Maintenance	10,000	
			32,605
4035 - COMMUNICATIONS	One Net & Century Link at Fire Station		13,100
4039 - EQUIPMENT	AED for Public Services	1,400	
4039 - EQUIPMENT	HVAC Controller	5,000	
			6,400
4047 - LIABILITY INSURANCE	Carver CDA Additional Insurance for CH Building	5,000	
4047 - LIABILITY INSURANCE	City Hall Facility	6,900	
4047 - LIABILITY INSURANCE	Fire Station Facility	1,450	
4047 - LIABILITY INSURANCE	Former PW Facility	2,000	
4047 - LIABILITY INSURANCE	Parking Ramp Facility	1,000	
4047 - LIABILITY INSURANCE	Public Works Facility (Street/Parks Portion)	4,200	
			20,550
4049 - ELECTRICITY/NATURAL GAS	City Hall Electric/Gas	42,000	
4049 - ELECTRICITY/NATURAL GAS	Fire Station Electric/Gas	12,000	
4049 - ELECTRICITY/NATURAL GAS	Former PW Facility	11,500	
4049 - ELECTRICITY/NATURAL GAS	Park Facility Electric	9,000	
4049 - ELECTRICITY/NATURAL GAS	Public Services Electric/Gas	25,000	
			99,500
4071 - RENTAL/LEASING COST	Copiers @ City Hall & Public Services	7,622	
4071 - RENTAL/LEASING COST	Senior Dining	7,200	
4071 - RENTAL/LEASING COST	Senior Housing Subsidy Payment	35,000	
			49,822
4081 - EQUIPMENT TESTING	Elevator Operator Permit: Public Svc & Fire Station	800	

Costing Center Summary

Costing Center: 101-445 Central Facility

4081 - EQUIPMENT TESTING	Elevator Service: Public Svc & Fire Station	3,465	
4081 - EQUIPMENT TESTING	Fire Alarm Monitoring & Testing:Public Svc & Fire Station	1,600	
4081 - EQUIPMENT TESTING	Fire Extinguisher Testing: City Hall, Public Svc, Fire Station	600	
			<hr/>
			6,465
		Total:	233,442
Contracted Services			
4060 - CONTRACTED MAINTENANCE	City Hall HVAC Preventative Maintenance	5,400	
4060 - CONTRACTED MAINTENANCE	City Hall/Library Cleaning-3 days per week	17,500	
4060 - CONTRACTED MAINTENANCE	Public Services Cleaning-2 days per week	7,452	
			<hr/>
			30,352
4069 - CONTRACT SERVICES	Respectful Workplace Training-Online	660	
4069 - CONTRACT SERVICES	Safety Training	1,032	
			<hr/>
			1,692
		Total:	32,044
		Total Expenditures:	265,486
		Net Total:	(214,746)

Costing Center Summary

Costing Center: 101-000 Transfers

Previous Costing Center: 101-000 Transfers

Division: Non-Departmental

Department: Non Departmental

Stage: Approved

Budget Year: 2013

Accounting Reference: 101-000

Approved: Yes

Manager: Nicole Lueck

Purpose:

Transfers-out provide resources for recreation activities in the Safari Island and Ice Arena funds. Transfer-in to the general fund are from the utility enterprise funds for administrative costs such as human resources, technology, payroll, purchasing, and fixed asset management.

Profile:

Interfund Transfers in and out of the general fund provide revenue for and from other funds.

Goals:

Assist in maintaining balanced budgets.

Costing Center Summary

Costing Center: 101-000 Transfers

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3073	INTERFUND TRANSFER IN	Increased	203.79 %	211,000	641,000
Total Revenues:				211,000	641,000
Expenditures					
4097	INTERFUND TRANSFER OUT	Increased	29.42 %	1,048,550	1,357,000
Total Expenditures:				1,048,550	1,357,000

Costing Center Summary

Costing Center: 101-000 Transfers

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Transfers In			
3073 - INTERFUND TRANSFER IN	From Lodging Tax Fund	1,000	
3073 - INTERFUND TRANSFER IN	From PIR Debt Fund	425,000	
3073 - INTERFUND TRANSFER IN	From Sewer Fund	80,000	
3073 - INTERFUND TRANSFER IN	From Stormwater Fund	55,000	
3073 - INTERFUND TRANSFER IN	From Water Fund	80,000	
		<hr/>	641,000
		Total:	641,000
		Total Revenues:	641,000
Expenditures			
Transfers Out			
4097 - INTERFUND TRANSFER OUT	Capital Equipment Fund	335,000	
4097 - INTERFUND TRANSFER OUT	Ice Arena Debt	464,000	
4097 - INTERFUND TRANSFER OUT	Ice Arena Operating	95,000	
4097 - INTERFUND TRANSFER OUT	Safari Island Debt	160,000	
4097 - INTERFUND TRANSFER OUT	Safari Island Operating	303,000	
		<hr/>	1,357,000
		Total:	1,357,000
Operating Expenses			
4099 - CONTINGENCY	For unforeseen expenditures		0
		Total:	0
		Total Expenditures:	1,357,000
		Net Total:	(716,000)

Costing Center Summary

Costing Center: 103-000 PIR

Previous Costing Center: 103-000 PIR

Division: Non-Departmental

Department: Non Departmental

Stage: Approved

Budget Year: 2013

Accounting Reference: 103-000

Approved: Yes

Manager: Nicole Lueck

Purpose:

This fund was established under MN State Statutes to provide for the tracking and reporting of capital improvement projects for infrastructure and facility. Debt obligations are paid from special assessment and special debt levy tax sources within the PIR Debt Fund.

Profile:

A capital fund for public improvement purchases.

Goals:

Promote Economic Development

-Integrate Comp Plan with Infrastructure Improvement projects within the Capital Improvement Plan.

Costing Center Summary

Costing Center: 103-000 PIR

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3018	AID	Increased	105.66 %	389,000	800,000
3036	DEVELOPERS COST APPORTION	Decreased	62.09 %	1,055,000	400,000
3063	INTEREST FROM INVESTMENTS	Decreased	56.67 %	60,000	26,000
3070	GRANT PROCEEDS	New this year		0	800,000
Total Revenues:				1,504,000	2,026,000
Expenditures					
4045	PRINTING & PUBLISHING	Unchanged	0.00 %	1,000	1,000
4057	ENGINEERING SERVICES	Unchanged	0.00 %	1,500	1,500
4097	INTERFUND TRANSFER OUT	Not used this year		615,000	0
4107C	COST OF CONSTRUCTION	Increased	30.13 %	2,127,658	2,768,747
Total Expenditures:				2,745,158	2,771,247

Costing Center Summary

Costing Center: 103-000 PIR

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Intergovernmental			
3018 - AID	Hwy 284/10th Street Roundabout Ph 3		800,000
		Total:	800,000
Charges for Services			
3036 - DEVELOPERS COST APPORTION	Hwy 284/10th Street Roundabout Ph 3		400,000
		Total:	400,000
Financing			
3063 - INTEREST FROM INVESTMENTS			26,000
		Total:	26,000
Grants			
3070 - GRANT PROCEEDS	Hwy 284/10th Street Roundabout Ph 3		800,000
		Total:	800,000
		Total Revenues:	2,026,000
Expenditures			
Operating Expenses			
4045 - PRINTING & PUBLISHING	Project notifications		1,000
		Total:	1,000
Contracted Services			
4057 - ENGINEERING SERVICES	Closed Capital Project Additional Expenditures		1,500
		Total:	1,500
Capital Outlay			
4107C - COST OF CONSTRUCTION	2013 Infrastructure Rehab Project	437,000	
4107C - COST OF CONSTRUCTION	Asset Management Software Program (25%)	12,575	
4107C - COST OF CONSTRUCTION	Boulder Wall Replacement 2nd Street East	83,219	
4107C - COST OF CONSTRUCTION	Fire Station Stabalization	60,000	
4107C - COST OF CONSTRUCTION	Hwy 284/10th Street Roundabout Ph 3	2,000,000	
4107C - COST OF CONSTRUCTION	Sugarbush Loop Trail to Equipment	48,000	
4107C - COST OF CONSTRUCTION	Sugarbush Park	80,200	
4107C - COST OF CONSTRUCTION	Trail Improvement Project for Waconia Parkway North: Scott Lane to Sugarbush Lane	28,553	
4107C - COST OF CONSTRUCTION	Windmill Creek Park	19,200	
			2,768,747
		Total:	2,768,747
		Total Expenditures:	2,771,247
		Net Total:	(745,247)

Costing Center Summary

Costing Center: 105-000 Capital Equipment

Previous Costing Center: 105-000 Capital
Equipment

Division: Non-Departmental

Department: Non Departmental

Stage: Approved

Budget Year: 2013

Accounting Reference: 105-000

Approved: Yes

Manager: Nicole Lueck

Purpose:

This fund was established to provide for large capital equipment and vehicle purchases. Sources and uses are identified in the Capital Improvement Plan on an annual basis.

Profile:

A capital fund for equipment and vehicle purchases.

Goals:

Maintain Safe Community

-Continue to develop plan for replacement of equipment past its useful life.

Costing Center Summary

Costing Center: 105-000 Capital Equipment

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3003	DELINQUENT TAX	New this year		0	500
3005	SPECIAL DEBT TAX	New this year		0	110,250
3063	INTEREST FROM INVESTMENTS	Decreased	12.50 %	8,000	7,000
3073	INTERFUND TRANSFER IN	Increased	46.58 %	228,550	335,000
Total Revenues:				236,550	452,750
Expenditures					
4039C	CAPITAL EQUIPMENT	Increased	72.33 %	195,100	336,224
4045	PRINTING & PUBLISHING	Unchanged	0.00 %	1,000	1,000
4089	BOND INTEREST	New this year		0	20,625
4090	BOND PRINCIPAL	New this year		0	85,000
Total Expenditures:				196,100	442,849

Costing Center Summary

Costing Center: 105-000 Capital Equipment

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Taxes & Assessments			
3003 - DELINQUENT TAX			500
3005 - SPECIAL DEBT TAX	Special Debt Levy for Aerial Ladder Truck		110,250
		Total:	110,750
Financing			
3063 - INTEREST FROM INVESTMENTS			7,000
		Total:	7,000
Transfers In			
3073 - INTERFUND TRANSFER IN	From General Fund		335,000
		Total:	335,000
		Total Revenues:	452,750
Expenditures			
Capital Outlay			
4039C - CAPITAL EQUIPMENT	Fire Command Vehicle	50,000	
4039C - CAPITAL EQUIPMENT	Fitness Equipment Replacement - Weight	35,000	
4039C - CAPITAL EQUIPMENT	Pickup Street Supervisor (50%)	19,674	
4039C - CAPITAL EQUIPMENT	Self Propelled Asphalt Paver w/ Trailer	120,250	
4039C - CAPITAL EQUIPMENT	Server Room Generator Backup	10,000	
4039C - CAPITAL EQUIPMENT	Skid Steer	63,000	
4039C - CAPITAL EQUIPMENT	Toro Groundsmaster 325 Unit #0151	38,300	
			336,224
		Total:	336,224
Operating Expenses			
4045 - PRINTING & PUBLISHING	Project notifications		1,000
		Total:	1,000
Debt			
4089 - BOND INTEREST	2011A Bonds - Aerial Ladder Truck		20,625
4090 - BOND PRINCIPAL	2011A Bonds - Aerial Ladder Truck		85,000
		Total:	105,625
		Total Expenditures:	442,849
		Net Total:	9,901

Costing Center Summary

Costing Center: 107-000 PEG

Previous Costing Center: 107-000 PEG

Division: Non-Departmental

Department: Non Departmental

Stage: Approved

Budget Year: 2013

Accounting Reference: 107-000

Approved: Yes

Manager: Shane Fineran

Purpose:

Provide information to the public through the City's Cable Channel and website. Continue partnership with Crown College for cable broadcast. Maintain GovDelivery notification service.

Profile:

There are no staff programmed to this special revenue fund budget.

Goals:

Maintain Financial Stability

-Upgrade to VCH v2 and add on-line features when vendor provides additional information.

Costing Center Summary

Costing Center: 107-000 PEG

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3030	FRANCHISE FEES	Unchanged	0.00 %	18,000	18,000
3063	INTEREST FROM INVESTMENTS	Increased	25.00 %	400	500
Total Revenues:				18,400	18,500
Expenditures					
4025	FEES & LICENSE	Increased	2.92 %	7,200	7,410
4039	EQUIPMENT	Unchanged	0.00 %	1,300	1,300
4069	CONTRACT SERVICES	Unchanged	0.00 %	1,000	1,000
4097	INTERFUND TRANSFER OUT	Not used this year		10,000	0
Total Expenditures:				19,500	9,710

Costing Center Summary

Costing Center: 107-000 PEG

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Charges for Services			
3030 - FRANCHISE FEES	Mediacom Franchise Fees		18,000
		Total:	18,000
Financing			
3063 - INTEREST FROM INVESTMENTS			500
		Total:	500
		Total Revenues:	18,500
Expenditures			
Operating Expenses			
4025 - FEES & LICENSE	Annual Renewal: Alpha Video	1,200	
4025 - FEES & LICENSE	Annual Renewal: GovDelivery (notification system)	1,700	
4025 - FEES & LICENSE	Annual Renewal: GovOffice (website)	950	
4025 - FEES & LICENSE	Annual Renewal: Vimeo	60	
4025 - FEES & LICENSE	Project: Virtual City Hall Upgrade	3,500	
			7,410
4039 - EQUIPMENT	Misc. Small Equipment		1,300
4065 - COMPUTER SOFTWARE	Project: Cast Net Upgrade		0
		Total:	8,710
Contracted Services			
4069 - CONTRACT SERVICES	Apollo/Alpha Video		1,000
		Total:	1,000
		Total Expenditures:	9,710
		Net Total:	8,790

Costing Center Summary

Costing Center: 202-415 Revolving Loan - Economic Development

Previous Costing Center: 202-415 Revolving Loan
- Economic Development

Division: Community Development

Department: Economic Development

Stage: Approved

Budget Year: 2013

Accounting Reference: 202-415

Approved: Yes

Manager: Nicole Lueck

Purpose:

The revolving loan fund program was developed in 1994 to assist Downtown Business owners with low interest rate loans for business development, expansion, and retention purposes.

Profile:

A special revenue fund to track revenues and expenditures related to loans processed for economic development.

Goals:

Promote Economic Development
-Provide useful business development resources.

Costing Center Summary

Costing Center: 202-415 Revolving Loan - Economic Development

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3027	ADMINISTRATIVE FEES	Unchanged	0.00 %	400	400
3061	FINES	Unchanged	0.00 %	100	100
3063	INTEREST FROM INVESTMENTS	Decreased	50.00 %	14,000	7,000
3065	INTEREST FROM RECEIVABLES	Increased	50.00 %	20,000	30,000
Total Revenues:				34,500	37,500
Expenditures					
4023	OPERATING SUPPLIES	Unchanged	0.00 %	200	200
4059	LEGAL SERVICES	Increased	140.00 %	5,000	12,000
4069	CONTRACT SERVICES	Unchanged	0.00 %	500	500
Total Expenditures:				5,700	12,700

Costing Center Summary

Costing Center: 202-415 Revolving Loan - Economic Development

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Charges for Services			
3027 - ADMINISTRATIVE FEES			400
		Total:	400
Fines and Forfeitures			
3061 - FINES			100
		Total:	100
Financing			
3063 - INTEREST FROM INVESTMENTS			7,000
3065 - INTEREST FROM RECEIVABLES			30,000
		Total:	37,000
		Total Revenues:	37,500
Expenditures			
Operating Expenses			
4023 - OPERATING SUPPLIES			200
		Total:	200
Contracted Services			
4059 - LEGAL SERVICES	Melchert Office Preparing Documents		12,000
4069 - CONTRACT SERVICES			500
		Total:	12,500
		Total Expenditures:	12,700
		Net Total:	24,800

Costing Center Summary

Costing Center: 210-441 Park Dedication

Previous Costing Center: 210-441 Park Dedication

Division: Culture and Recreation

Department: Recreation

Stage: Approved

Budget Year: 2013

Accounting Reference: 210-441

Approved: Yes

Manager: Craig Sinclair

Purpose:

A fund intended to secure money from developers who are unable to provide land for park or recreational purposes within their proposed developments. This money is then used to develop park and recreational facilities in other areas within the community.

Profile:

The City undertook a detailed review of its expected needs and the costs for parkland, open space and trails, both in its most recent Comprehensive Plan and in the Hoisington Koegler Group, Inc., Park Dedication Fees Study of August, 1999. The result of this work is the current requirement of developers for payment in lieu of land. See Zoning Ordinance Section 1000.06 Subdivision 7 D.

Goals:

No new park projects are identified for 2013.

Costing Center Summary

Costing Center: 210-441 Park Dedication

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3063	INTEREST FROM INVESTMENTS	Decreased	38.00 %	5,000	3,100
Total Revenues:				5,000	3,100

Costing Center Summary

Costing Center: 210-441 Park Dedication

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Charges for Services			
3038 - PARK DEDICATION			0
		Total:	0
Financing			
3063 - INTEREST FROM INVESTMENTS			3,100
		Total:	3,100
		Total Revenues:	3,100
		Net Total:	3,100

Costing Center Summary

Costing Center: 231-443 Safari Island/Recreation

Previous Costing Center: 231-443 Safari Island
Division: Culture and Recreation
Department: Recreation
Stage: Approved

Budget Year: 2013
Accounting Reference: 231-443
Approved: Yes
Manager: Craig Sinclair

Purpose:

A Recreation Facility offering pool, waterslide, spa, gyms, fitness equipment, walking/running track, children's indoor play structure, meeting rooms, fitness classes and recreational programming.

Profile:

Safari Island staffing consists of the: Aquatics Programmer (1 FTE), Maintenance Workers (1 FTE), Maintenance Supervisor (.50 FTE), Park and Recreation Director (.50 FTE), Office Assistant (.60 FTE), Fitness/Facility Programmer (1 FTE), Outdoor Recreation Programmer (.4 FTE), Membership/Facility Coordinator (1 FTE), On-Site Manager (2.6 FTE), Guest Service Coordinator (1.6 FTE), Fitness Instructors (1 FTE), Lifeguards (4 FTE), Lifeguard Shift Leads (2 FTE), Custodian (.68 FTE), Guest Service Workers (1.50 FTE), and Water Safety Instructors (.75).

Goals:

Manage Natural Resources & Recreational Opportunities
-Implement new or expand recreational programming.

Costing Center Summary

Costing Center: 231-443 Safari Island/Recreation

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3027	ADMINISTRATIVE FEES	Unchanged	0.00 %	6,550	6,550
3035	DONATIONS	Increased	100.00 %	50	100
3039	RENTAL FEES	Increased	7.62 %	55,000	59,192
3041	PROGRAM REGISTRATION & LESSONS	Decreased	5.84 %	138,750	130,650
3043	MEMBERSHIP FEES	Increased	7.55 %	506,000	544,200
3044	DAILY FEES	Increased	3.45 %	87,000	90,000
3045	SALES	Unchanged	0.00 %	11,000	11,000
3046	SALES-ADVERTISING	Not used this year		500	0
3059	REFUNDS & REIMBURSEMENTS	Decreased	6.70 %	141,190	131,731
3073	INTERFUND TRANSFER IN	Increased	83.64 %	165,000	303,000
Total Revenues:				1,111,040	1,276,423
Expenditures					
4001	FT SALARY & WAGE	Increased	8.34 %	319,394	346,037
4003	PT WAGES	Increased	30.26 %	258,503	336,726
4011	PERA CONTRIBUTIONS	Increased	20.01 %	31,297	37,559
4013	FICA	Increased	19.93 %	44,209	53,018
4017	WORKERS COMP	Increased	8.65 %	4,510	4,900
4019	EMPLOYEE BENEFITS	Increased	26.99 %	84,840	107,742
4023	OPERATING SUPPLIES	Increased	8.29 %	42,200	45,700
4024	MERCHANDISE FOR RESALE	Unchanged	0.00 %	5,500	5,500
4025	FEES & LICENSE	New this year		0	1,850
4029	REPAIRS & MAINTENANCE	Increased	7.79 %	48,800	52,600
4035	COMMUNICATIONS	Increased	8.60 %	9,200	9,991
4037	POSTAGE	Increased	66.67 %	750	1,250
4039	EQUIPMENT	Increased	70.50 %	10,000	17,050
4041	TRAINING & EDUCATION	Increased	104.17 %	1,200	2,450
4043	TRAVEL & MILEAGE	Increased	87.50 %	400	750
4045	PRINTING & PUBLISHING	Increased	25.45 %	2,750	3,450
4046	MARKETING & ADVERTISING	New this year		0	5,500
4047	LIABILITY INSURANCE	Increased	8.10 %	10,500	11,350
4049	ELECTRICITY/NATURAL GAS	Increased	1.56 %	160,000	162,500
4053	SUBSCRIPTIONS & MEMBERSHIPS	Increased	43.21 %	810	1,160
4069	CONTRACT SERVICES	Decreased	36.89 %	25,240	15,930
4069A	CONTRACTED SERVICES	Not used this year		725	0
4071	RENTAL/LEASING COST	Increased	18.88 %	17,000	20,210
4073	WASTE DISPOSAL/RECYCLING	Unchanged	0.00 %	200	200
4075	CHEMICALS	Unchanged	0.00 %	32,000	32,000
4085	UNIFORM	Unchanged	0.00 %	1,000	1,000
Total Expenditures:				1,111,028	1,276,423

Costing Center Summary

Costing Center: 231-443 Safari Island/Recreation

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Charges for Services			
3027 - ADMINISTRATIVE FEES	Administrative Fees Charged to Start Monthly Membership - Based on Average Annual		6,550
3039 - RENTAL FEES	Birthday Party Rentals & Den Rentals	21,000	
3039 - RENTAL FEES	Concessions at City Square Park	75	
3039 - RENTAL FEES	Field & Park Amenities Rentals	1,900	
3039 - RENTAL FEES	Garden Plot Rentals with 1 New Park	940	
3039 - RENTAL FEES	Group Lock-In (estimated 3)	1,950	
3039 - RENTAL FEES	Gym & Batting Cage Rentals	18,327	
3039 - RENTAL FEES	Swim Club & Other Pool Rentals	14,000	
3039 - RENTAL FEES	Table/Safari Packs/Garage Sale Rentals	1,000	
		<hr/>	59,192
3041 - PROGRAM REGISTRATION & LESSONS	Archery Courses	500	
3041 - PROGRAM REGISTRATION & LESSONS	Childcare Services	4,700	
3041 - PROGRAM REGISTRATION & LESSONS	Fitness - Pilates, Yoga, Weight Courses	5,000	
3041 - PROGRAM REGISTRATION & LESSONS	Golf Lessons	800	
3041 - PROGRAM REGISTRATION & LESSONS	Personal Fitness- Formally Offered by RMC	7,500	
3041 - PROGRAM REGISTRATION & LESSONS	Private Swim Lessons	1,250	
3041 - PROGRAM REGISTRATION & LESSONS	Softball Leagues - Added Games - 16 week double header league	12,000	
3041 - PROGRAM REGISTRATION & LESSONS	Swim Lessons- \$3 Increase per participant in 2013	86,600	
3041 - PROGRAM REGISTRATION & LESSONS	Volleyball Leagues	1,300	
3041 - PROGRAM REGISTRATION & LESSONS	Winterfest 5K Run	1,000	
3041 - PROGRAM REGISTRATION & LESSONS	Zumba, Cycle, Power Trek, and Drop In Fitness Participants	10,000	
		<hr/>	130,650
3043 - MEMBERSHIP FEES	Increased Rates for Residents \$10-\$25 and Non-Residents \$15	525,000	
3043 - MEMBERSHIP FEES	Silver Sneakers-\$1,600 avg/mo	19,200	
		<hr/>	544,200
3044 - DAILY FEES	Daily Punch Pass Sales	19,000	
3044 - DAILY FEES	Group Daily Pass Sales	12,000	
3044 - DAILY FEES	No Change in Fees for 2013	59,000	
		<hr/>	90,000
3045 - SALES	Vending Sales - Handy Candy, Ice Cream, Googles, Swim Diapers, Socks		11,000
3059 - REFUNDS & REIMBURSEMENTS	ISD Cost Sharing/Misc Quarterly Bill Back to School Dist	14,000	
3059 - REFUNDS & REIMBURSEMENTS	ISD#110 Pool Contribution	117,731	
		<hr/>	131,731
		Total:	973,323

Costing Center Summary

Costing Center: 231-443 Safari Island/Recreation

Donations

3035 - DONATIONS	Music in the Park & Movie in the Park		100
		Total:	100

Transfers In

3073 - INTERFUND TRANSFER IN	Additional Transfer with Close of Recreation in General Fund	138,000	
3073 - INTERFUND TRANSFER IN	Transfer from General Fund	165,000	
			303,000
		Total:	303,000
		Total Revenues:	1,276,423

Expenditures

Salaries and Wages

4001 - FT SALARY & WAGE	Full Time Employee Wages		346,037
4003 - PT WAGES	Custodian Wages (1.35 FTE) (50%)	19,291	
4003 - PT WAGES	Fitness Instructor Wages (1.00 FTE)	50,419	
4003 - PT WAGES	Guest Service Worker Wages (1.50 FTE)	24,430	
4003 - PT WAGES	Lifeguard Shift Lead Wages (2.00 FTE)	49,587	
4003 - PT WAGES	Lifeguard Wages (4.00 FTE)	90,772	
4003 - PT WAGES	PPT - Guest Service Coordinator (1) Wages (.80 FTE)	17,239	
4003 - PT WAGES	PPT - Guest Service Coordinator (2) Wages (.80 FTE)	17,239	
4003 - PT WAGES	PPT - On-Site Manager (1) Wages (.80 FTE)	23,945	
4003 - PT WAGES	PPT - On-Site Manager (2) Wages (.80 FTE)	23,945	
4003 - PT WAGES	Water Safety Instructor Wages (.75 FTE)	19,859	
			336,726
		Total:	682,763

Benefits

4011 - PERA CONTRIBUTIONS	Safari Island PERA		37,559
4013 - FICA	Safari Island FICA		53,018
4017 - WORKERS COMP	Safari Island Workers Comp		4,900
4019 - EMPLOYEE BENEFITS	Full/Part Time Employee Health Benefits		107,742
		Total:	203,219

Operating Expenses

4023 - OPERATING SUPPLIES		40,400	
4023 - OPERATING SUPPLIES	Arbor Day Tree	250	
4023 - OPERATING SUPPLIES	Birthday Parties - supplies/cakes	1,800	
4023 - OPERATING SUPPLIES	Men's Softball Awards	400	
4023 - OPERATING SUPPLIES	Softballs / Scorecards	850	
4023 - OPERATING SUPPLIES	Winterfest	2,000	
			45,700
4024 - MERCHANDISE FOR RESALE	Goggles, Socks, Diapers, Ice Cream		5,500
4025 - FEES & LICENSE	Annual Red Cross Fee	300	
4025 - FEES & LICENSE	BMI/ASCAP Music License Fees	650	
4025 - FEES & LICENSE	Elevator Operating Permit	100	
4025 - FEES & LICENSE	Softball Sanctioning	400	
4025 - FEES & LICENSE	Softball Tournament Registration Fees	400	
			1,850
4029 - REPAIRS & MAINTENANCE		31,300	
4029 - REPAIRS & MAINTENANCE	Garden Plot Supplies for Addition & Repair	500	
4029 - REPAIRS & MAINTENANCE	ISD Cost Sharing/Payments to District	11,500	
4029 - REPAIRS & MAINTENANCE	Starburst Removal and Repairs	9,300	

Costing Center Summary

Costing Center: 231-443 Safari Island/Recreation

			52,600
4035 - COMMUNICATIONS	Cell Phone for Director (50%)	316	
4035 - COMMUNICATIONS	Cell Phone for Maintenance Supervisor (25%)	160	
4035 - COMMUNICATIONS	Cell Phones for Programmers (2.5 Employees)	915	
4035 - COMMUNICATIONS	OneNetUSA @ 713/month	8,600	
			9,991
4037 - POSTAGE	Misc Postage	500	
4037 - POSTAGE	Program Guide Postcards	750	
			1,250
4039 - EQUIPMENT		2,800	
4039 - EQUIPMENT	3 Replacement TVs for Iron Forest	2,400	
4039 - EQUIPMENT	Fitness	2,500	
4039 - EQUIPMENT	Pool Vac (\$ used to replace Sound System in 2012)	5,500	
4039 - EQUIPMENT	SI share of gym/track netting cost	3,850	
			17,050
4041 - TRAINING & EDUCATION	Computer Software Courses	200	
4041 - TRAINING & EDUCATION	Maintenance Staff	500	
4041 - TRAINING & EDUCATION	MRPA Conference - 2 Attendees	750	
4041 - TRAINING & EDUCATION	Red Cross Training - Lifeguards & WSI	1,000	
			2,450
4043 - TRAVEL & MILEAGE	Misc Travel w/Personal Vehicles		750
4045 - PRINTING & PUBLISHING	Misc Printing/Publishing	2,000	
4045 - PRINTING & PUBLISHING	Program Guide Postcards	1,450	
			3,450
4046 - MARKETING & ADVERTISING			5,500
4047 - LIABILITY INSURANCE			11,350
4049 - ELECTRICITY/NATURAL GAS			162,500
4053 - SUBSCRIPTIONS & MEMBERSHIPS	MRPA C Sinclair	350	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	MRPA M Brassington	350	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	National Independent Health Club Assoc.	350	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Waconia Patriot Newspaper	35	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	WILS M Brassington	75	
			1,160
4071 - RENTAL/LEASING COST	(3) Movie in the Park	1,100	
4071 - RENTAL/LEASING COST	Fitness Equipment Lease	18,960	
4071 - RENTAL/LEASING COST	Misc Rentals	150	
			20,210
4073 - WASTE DISPOSAL/RECYCLING	Lamp Recycling		200
4075 - CHEMICALS	Pool Chemicals		32,000
4085 - UNIFORM			1,000
		Total:	374,511
Contracted Services			
4069 - CONTRACT SERVICES	Archery Course Instruction	350	
4069 - CONTRACT SERVICES	Elevator Maintenance Contract	800	
4069 - CONTRACT SERVICES	Fire Extinguisher Testing	200	

Costing Center Summary

Costing Center: 231-443 Safari Island/Recreation

4069 - CONTRACT SERVICES	Fire Suppresion Maintenance/Monitoring	725	
4069 - CONTRACT SERVICES	Golf Instruction	400	
4069 - CONTRACT SERVICES	Music in the Park Bands	4,000	
4069 - CONTRACT SERVICES	Printer Lease Fees	2,655	
4069 - CONTRACT SERVICES	Red Cross Swim Lessons	300	
4069 - CONTRACT SERVICES	Umpire Fees	6,500	
		<hr/>	15,930
		Total:	15,930
		Total Expenditures:	1,276,423
		Net Total:	(0)

Costing Center Summary

Costing Center: 303-000 PIR Debt

Previous Costing Center: 303-000 PIR Debt

Division: Non-Departmental

Department: Non Departmental

Stage: Approved

Budget Year: 2013

Accounting Reference: 303-000

Approved: Yes

Manager: Nicole Lueck

Purpose:

The debt fund is established to collect special assessment and special debt tax levy revenues that will pay for debt principal and interest obligations.

Profile:

A permanent improvement revolving fund (PIR) for tracking debt obligations issued for capital infrastructure and facility projects.

Goals:

1. Collect assessments and special debt tax levies.
2. Pay debt principal and interest payments.

Costing Center Summary

Costing Center: 303-000 PIR Debt

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3005	SPECIAL DEBT TAX	Increased	5.25 %	1,780,900	1,874,325
3063	INTEREST FROM INVESTMENTS	New this year		0	230
3064	SPECIAL ASSESSMENT REVENUE	Decreased	2.14 %	469,000	458,983
3065	INTEREST FROM RECEIVABLES	Decreased	27.20 %	228,500	166,351
3073	INTERFUND TRANSFER IN	Not used this year		615,000	0
Total Revenues:				3,093,400	2,499,889
Expenditures					
4089	BOND INTEREST	Decreased	24.93 %	794,700	596,554
4090	BOND PRINCIPAL	Decreased	7.42 %	2,290,000	2,120,000
4091	FISCAL AGENT FEES	Decreased	65.52 %	8,700	3,000
4097	INTERFUND TRANSFER OUT	New this year		0	425,000
Total Expenditures:				3,093,400	3,144,554

Costing Center Summary

Costing Center: 303-000 PIR Debt

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Taxes & Assessments			
3005 - SPECIAL DEBT TAX	2% Uncollectable Factor	(38,250)	
3005 - SPECIAL DEBT TAX	2007C Lease Revenue (PS Facility)	434,000	
3005 - SPECIAL DEBT TAX	2010A GO Refunding (City Hall)	246,000	
3005 - SPECIAL DEBT TAX	2011A GO Improvement (SE Area,Lake St, Wildcat,Comm Dr, Birch Street, Aerial Ladder)	1,232,575	
			1,874,325
3064 - SPECIAL ASSESSMENT REVENUE	2% Uncollectable Factor	(9,376)	
3064 - SPECIAL ASSESSMENT REVENUE	Birch Street Assessments	28,303	
3064 - SPECIAL ASSESSMENT REVENUE	Lake Street & Wildcat Way Assessments	51,056	
3064 - SPECIAL ASSESSMENT REVENUE	SE Area Assessments	389,000	
			458,983
		Total:	2,333,308
Financing			
3063 - INTEREST FROM INVESTMENTS			230
3065 - INTEREST FROM RECEIVABLES	Birch Street Assessments	8,078	
3065 - INTEREST FROM RECEIVABLES	Lake Street & Wildcat Way Assessments	18,987	
3065 - INTEREST FROM RECEIVABLES	Old Beach Lane Assessments	7,086	
3065 - INTEREST FROM RECEIVABLES	SE Area Assessments	132,200	
			166,351
		Total:	166,581
		Total Revenues:	2,499,889
Expenditures			
Debt			
4089 - BOND INTEREST	2007C Lease Revenue (PS Facility)	204,085	
4089 - BOND INTEREST	2010A GO Refunding (City Hall)	83,544	
4089 - BOND INTEREST	2011A GO Refunding (SE Area, Lake, WC/Comm, Birch, Aerial Ladder)	308,925	
			596,554
4090 - BOND PRINCIPAL	2007C Lease Revenue (PS Facility)	225,000	
4090 - BOND PRINCIPAL	2010A GO Refunding (City Hall)	160,000	
4090 - BOND PRINCIPAL	2011A GO Refunding (SE Area, Lake, WC/Comm, Birch, Aerial Ladder)	1,735,000	
			2,120,000
4091 - FISCAL AGENT FEES	Annual Paying Agent		3,000
		Total:	2,719,554
Transfers Out			
4097 - INTERFUND TRANSFER OUT	To General Fund		425,000
		Total:	425,000
		Total Expenditures:	3,144,554
		Net Total:	(644,665)

Costing Center Summary

Costing Center: 344-000 Community Center Debt

Previous Costing Center: 344-000 Community
Center Debt

Division: Non-Departmental

Department: Non Departmental

Stage: Approved

Budget Year: 2013

Accounting Reference: 344-000

Approved: Yes

Manager: Nicole Lueck

Purpose:

Bonds were issued for the construction of the Safari Island Community Center.

Profile:

Debt service fund for the payment of bonds.

Goals:

Continue paying principal & interest payments per bond schedule.

Costing Center Summary

Costing Center: 344-000 Community Center Debt

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3073	INTERFUND TRANSFER IN	Unchanged	0.00 %	160,000	160,000
Total Revenues:				160,000	160,000
Expenditures					
4089	BOND INTEREST	Decreased	7.74 %	62,851	57,986
4090	BOND PRINCIPAL	Increased	4.59 %	105,903	110,768
Total Expenditures:				168,754	168,754

Costing Center Summary

Costing Center: 344-000 Community Center Debt

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Transfers In			
3073 - INTERFUND TRANSFER IN	From General Fund		160,000
		Total:	160,000
		Total Revenues:	160,000
Expenditures			
Debt			
4089 - BOND INTEREST			57,986
4090 - BOND PRINCIPAL			110,768
		Total:	168,754
		Total Expenditures:	168,754
		Net Total:	(8,754)

Costing Center Summary

Costing Center: 410-000 TIF 1 Workforce Housing

Previous Costing Center: 410-000 TIF 1 Workforce Housing

Division: Non-Departmental

Department: Non Departmental

Stage: Approved

Budget Year: 2013

Accounting Reference: 410-000

Approved: Yes

Manager: Nicole Lueck

Purpose:

A TIF District was created in 2008 for the purpose of promoting affordable housing opportunities within the community.

Profile:

Tax Increment Financing District #1 Workforce Housing

Goals:

1. Collect increment generated by the parcels in the TIF district.
2. Pass-through increment according to the development agreement to support the needs of the workforce housing complex.

Costing Center Summary

Costing Center: 410-000 TIF 1 Workforce Housing

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3004	TAX INCREMENT	Decreased	50.00 %	40,000	20,000
3063	INTEREST FROM INVESTMENTS	Decreased	32.00 %	500	340
Total Revenues:				40,500	20,340
Expenditures					
4045	PRINTING & PUBLISHING	Unchanged	0.00 %	350	350
4069	CONTRACT SERVICES	Decreased	52.63 %	38,000	18,000
Total Expenditures:				38,350	18,350

Costing Center Summary

Costing Center: 410-000 TIF 1 Workforce Housing

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Taxes & Assessments			
3004 - TAX INCREMENT			20,000
		Total:	20,000
Financing			
3063 - INTEREST FROM INVESTMENTS			340
		Total:	340
		Total Revenues:	20,340
Expenditures			
Operating Expenses			
4045 - PRINTING & PUBLISHING	Annual TIF reporting		350
		Total:	350
Contracted Services			
4069 - CONTRACT SERVICES	TIF Note per schedule-begins Sept 2010		18,000
		Total:	18,000
		Total Expenditures:	18,350
		Net Total:	1,990

Costing Center Summary

Costing Center: 412-000 TIF 3 Cherry Street

Previous Costing Center:

Division: Non-Departmental

Department: Non Departmental

Stage: Approved

Budget Year: 2013

Accounting Reference: 412-000

Approved: Yes

Manager: Nicole Lueck

Purpose:

A TIF District was created in 2011 for the purpose of promoting economic development opportunities within the community.

Profile:

Tax Increment Financing District #3 Cherry Street

Goals:

1. Collect increment generated by the parcels in the TIF district.
2. Pass-through increment according to the development agreement to support the needs of the development.

Costing Center Summary

Costing Center: 412-000 TIF 3 Cherry Street

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3004	TAX INCREMENT	New this year		0	8,800
3063	INTEREST FROM INVESTMENTS	New this year		0	100
Total Revenues:				0	8,900
Expenditures					
4045	PRINTING & PUBLISHING	New this year		0	350
4069	CONTRACT SERVICES	New this year		0	7,920
Total Expenditures:				0	8,270

Costing Center Summary

Costing Center: 412-000 TIF 3 Cherry Street

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Taxes & Assessments			
3004 - TAX INCREMENT			8,800
		Total:	8,800
Financing			
3063 - INTEREST FROM INVESTMENTS			100
		Total:	100
		Total Revenues:	8,900
Expenditures			
Operating Expenses			
4045 - PRINTING & PUBLISHING	Annual TIF Reporting		350
		Total:	350
Contracted Services			
4069 - CONTRACT SERVICES	TIF Note Begins August 2013		7,920
		Total:	7,920
		Total Expenditures:	8,270
		Net Total:	630

Costing Center Summary

Costing Center: 601-433 Utilities-Water

Previous Costing Center: 601-433 Utilities-Water

Division: Public Services

Department: Utilities

Stage: Approved

Budget Year: 2013

Accounting Reference: 601-433

Approved: Yes

Manager: Craig Eldred

Purpose:

The water system is comprised of over 3,900 residential, commercial, and industrial utility accounts, two water plants, three water towers, 6 wells, fire hydrants, valves and 50 miles of water main. To Assure and Secure Safe Drinking Water.

Profile:

The Water department consists of the: Public Services Director (.20 FTE), Maintenance Supervisor (.50 FTE), Maintenance Workers (2.0 FTE), Maintenance Technician (0.25 FTE) Mechanic (.075 FTE), Finance Clerk (.50 FTE), Office Assistant (.25 FTE), and Seasonal Maintenance Workers (.20 FTE).

Goals:

Maintain Safe Community

-Maintain Water Treatment Facility-operate effectively and efficiently.

-Meet all EPA, MDH and DNR guidelines and requirements.

-Continually plan and prepare for budgetary and capital improvement costs.

Costing Center Summary

Costing Center: 601-433 Utilities-Water

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3008	LICENSES-MISC	Unchanged	0.00 %	700	700
3016	PERMITS UTILITIES	Increased	139.92 %	6,200	14,875
3021	INSPECTION FEES	Unchanged	0.00 %	1,500	1,500
3047	SALES-WATER CONSUMPTION	Increased	6.71 %	1,208,510	1,289,605
3049	SALES-METERS/COMPONENTS	Increased	25.00 %	20,400	25,500
3051	TRUNK CHARGES	Decreased	35.11 %	628,800	408,000
3059	REFUNDS & REIMBURSEMENTS	Unchanged	0.00 %	2,500	2,500
3061	FINES	Unchanged	0.00 %	70,000	70,000
3063	INTEREST FROM INVESTMENTS	Decreased	42.86 %	35,000	20,000
Total Revenues:				1,973,610	1,832,680
Expenditures					
4001	FT SALARY & WAGE	Increased	26.76 %	151,513	192,053
4003	PT WAGES	Increased	74.80 %	2,913	5,092
4011	PERA CONTRIBUTIONS	Increased	26.75 %	10,985	13,924
4013	FICA	Increased	29.74 %	11,814	15,327
4017	WORKERS COMP	Increased	10.53 %	3,800	4,200
4019	EMPLOYEE BENEFITS	Increased	22.65 %	29,491	36,170
4023	OPERATING SUPPLIES	Unchanged	0.00 %	35,000	35,000
4025	FEES & LICENSE	Increased	16.56 %	1,812	2,112
4029	REPAIRS & MAINTENANCE	Increased	3.85 %	52,000	54,000
4035	COMMUNICATIONS	Increased	2.33 %	8,600	8,800
4037	POSTAGE	Increased	2.11 %	9,500	9,700
4039	EQUIPMENT	Increased	4.58 %	7,650	8,000
4039C	CAPITAL EQUIPMENT	Increased	697.50 %	6,000	47,850
4040	FUEL	Increased	12.50 %	8,000	9,000
4041	TRAINING & EDUCATION	Increased	66.67 %	3,000	5,000
4043	TRAVEL & MILEAGE	Increased	60.00 %	250	400
4045	PRINTING & PUBLISHING	Increased	92.23 %	520	1,000
4047	LIABILITY INSURANCE	Increased	5.26 %	22,800	24,000
4049	ELECTRICITY/NATURAL GAS	Unchanged	0.00 %	90,000	90,000
4053	SUBSCRIPTIONS & MEMBERSHIPS	Increased	25.00 %	1,200	1,500
4057	ENGINEERING SERVICES	Increased	14.29 %	17,500	20,000
4059	LEGAL SERVICES	Unchanged	0.00 %	100	100
4069	CONTRACT SERVICES	Decreased	1.13 %	70,600	69,800
4077	WATER PURIFICATION SUPPLIES	Increased	2.99 %	67,000	69,000
4082	WATER TESTING	Unchanged	0.00 %	3,000	3,000
4085	UNIFORM	Increased	18.52 %	675	800
4086	METER/MXU	Increased	50.00 %	20,000	30,000
4087	BAD DEBT EXPENSE	Unchanged	0.00 %	300	300
4089	BOND INTEREST	Decreased	4.56 %	318,304	303,800
4091	FISCAL AGENT FEES	Decreased	80.77 %	5,200	1,000
4093	DEPRECIATION	Increased	10.66 %	610,000	675,000
4097	INTERFUND TRANSFER OUT	Increased	6.67 %	75,000	80,000
4107C	COST OF CONSTRUCTION	Decreased	94.60 %	232,909	12,575
Total Expenditures:				1,877,436	1,828,503

Costing Center Summary

Costing Center: 601-433 Utilities-Water

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Licenses and Permits			
3008 - LICENSES-MISC	Plumbing License Renewal		700
		Total:	700
Charges for Services			
3016 - PERMITS UTILITIES	Estimated 85 Permits		14,875
3021 - INSPECTION FEES			1,500
3047 - SALES-WATER CONSUMPTION	2% Rate Increase from 2012 Rates	1,272,645	
3047 - SALES-WATER CONSUMPTION	Additional Usage - 15 New Commercial Units	1,000	
3047 - SALES-WATER CONSUMPTION	Additional Usage - 70 New Residential Units	15,960	
			1,289,605
3049 - SALES-METERS/COMPONENTS			25,500
3051 - TRUNK CHARGES	Estimated 15 New Commercial Units at \$4800	72,000	
3051 - TRUNK CHARGES	Estimated 70 New Residential Units at \$4800	336,000	
			408,000
3059 - REFUNDS & REIMBURSEMENTS			2,500
		Total:	1,741,980
Fines and Forfeitures			
3061 - FINES			70,000
		Total:	70,000
Financing			
3063 - INTEREST FROM INVESTMENTS			20,000
		Total:	20,000
		Total Revenues:	1,832,680
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Full Time Employee Wages		192,053
4003 - PT WAGES	Seasonal Water-Sewer Maintenance Worker Wages (50% - 800 hours)		5,092
		Total:	197,145
Benefits			
4011 - PERA CONTRIBUTIONS	Water PERA		13,924
4013 - FICA	Water FICA		15,327
4017 - WORKERS COMP	Water Workers Comp		4,200
4019 - EMPLOYEE BENEFITS	Full Time Employee Health Benefits		36,170
		Total:	69,621
Operating Expenses			
4023 - OPERATING SUPPLIES	Asphalt, Pit Run, Rock, Mechanic Supplies, Office Supplies, Pipe, Valves		35,000
4025 - FEES & LICENSE	SEMS software	612	
4025 - FEES & LICENSE	Water License/Boiler License	1,200	

Costing Center Summary

Costing Center: 601-433 Utilities-Water

4025 - FEES & LICENSE	Water Plant Industrial waste license (new for 2011) from Met Council. Uncertain of the funding impact until we receive loading information from reclaim analysis.	300	
			2,112
4029 - REPAIRS & MAINTENANCE	Facilities maintenance safety items and upkeep	4,000	
4029 - REPAIRS & MAINTENANCE	Wells, Trucks, Pumps HSP	50,000	
			54,000
4035 - COMMUNICATIONS	Cell phones, Embarq, OneNet Includes phone updates for two individuals		8,800
4037 - POSTAGE			9,700
4039 - EQUIPMENT	Goal:small hand tools, and accessories. Mechanic equipment needs		8,000
4040 - FUEL			9,000
4041 - TRAINING & EDUCATION	Goal: Include 50% cost for training and schooling for five staff members. Utility Management, Public Works Certificate		5,000
4043 - TRAVEL & MILEAGE			400
4045 - PRINTING & PUBLISHING	Phamplets, Wellhead Protection, Conservation		1,000
4047 - LIABILITY INSURANCE			24,000
4049 - ELECTRICITY/NATURAL GAS			90,000
4053 - SUBSCRIPTIONS & MEMBERSHIPS	MRWA, SUSA, AWWA		1,500
4077 - WATER PURIFICATION SUPPLIES	Treatment Chemicals I.E Fluoride, Chlorine, etc		69,000
4082 - WATER TESTING	Bacteria, Wells, and Routine Sampling		3,000
4085 - UNIFORM	50% of Uniform Costs for Utilities Staff - G&K Uniform Services		800
4086 - METER/MXU	Meter Replacments and New Meters 285 meters/MXU		30,000
4087 - BAD DEBT EXPENSE	Delinquent Bills Left Unpaid/Account Bankruptcy		300
4093 - DEPRECIATION			675,000
		Total:	1,026,612
Capital Outlay			
4039C - CAPITAL EQUIPMENT	Truck Replacement for #27 (50%)		47,850
4107C - COST OF CONSTRUCTION	Asset Management Software Program (25%)		12,575
		Total:	60,425
Contracted Services			
4057 - ENGINEERING SERVICES	General Engineering Design Manual Update	10,000	
4057 - ENGINEERING SERVICES	GOAL: Update Wellhead Protection Plan	10,000	
			20,000
4059 - LEGAL SERVICES			100
4069 - CONTRACT SERVICES	Elevator Maint, Inspection of Towers #1 and #3	2,000	
4069 - CONTRACT SERVICES	GOAL: Generator Maintenance/Inspection Program	9,800	
4069 - CONTRACT SERVICES	Plunkets	2,000	
4069 - CONTRACT SERVICES	Utility Bill Report Customizations	1,000	
4069 - CONTRACT SERVICES	Water Main Breaks, Gopher State, Leak Detection, Equipment, Hydrant Replacement Program, Contracts.	54,000	
4069 - CONTRACT SERVICES	Water Plant Security Monitoring	1,000	
			69,800
		Total:	89,900

Costing Center Summary

Costing Center: 601-433 Utilities-Water

Debt

4089 - BOND INTEREST	Debt Series 2006A & 2007B	303,800
4091 - FISCAL AGENT FEES	Fees Paid for Assistance with Debt Management	1,000
Total:		304,800

Transfers Out

4097 - INTERFUND TRANSFER OUT	Transfer to General Fund	80,000
Total:		80,000
Total Expenditures:		1,828,503
Net Total:		4,177

Costing Center Summary

Costing Center: 602-433 Utilities-Sewer

Previous Costing Center: 602-433 Utilities-Sewer

Division: Public Services

Department: Utilities

Stage: Approved

Budget Year: 2013

Accounting Reference: 602-433

Approved: Yes

Manager: Craig Eldred

Purpose:

The system is comprised of 50 miles of sanitary pipe, 10 lift stations - L52, SE Area, 284 Lift Station are system critical.

To provide system operation and maintenance for the safe and complete conveyance of waste water to Metropolitan system while reducing claims on the League Insurance Trust. Meet I/I compliance cost reductions.

Profile:

The Sewer department consists of the: Public Services Director (.20 FTE), Maintenance Supervisor (.50 FTE), Maintenance Workers (2.0 FTE), Maintenance Technician (.25 FTE), Mechanic (.075 FTE), Finance Clerk (.50 FTE), and Seasonal Maintenance Workers (.20 FTE).

Goals:

Manage Natural Resources & Recreational Opportunities
-Continue I/I Reduction Program.

Costing Center Summary

Costing Center: 602-433 Utilities-Sewer

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3016	PERMITS UTILITIES	Increased	141.58 %	4,750	11,475
3021	INSPECTION FEES	Unchanged	0.00 %	500	500
3045	SALES	Increased	11.60 %	1,479,500	1,651,119
3051	TRUNK CHARGES	Decreased	34.19 %	642,555	422,875
3059	REFUNDS & REIMBURSEMENTS	Unchanged	0.00 %	2,000	2,000
3063	INTEREST FROM INVESTMENTS	Decreased	49.23 %	65,000	33,000
3070	GRANT PROCEEDS	Decreased	31.62 %	29,250	20,000
Total Revenues:				2,223,555	2,140,969
Expenditures					
4001	FT SALARY & WAGE	Increased	28.47 %	141,020	181,169
4003	PT WAGES	Increased	74.80 %	2,913	5,092
4011	PERA CONTRIBUTIONS	Increased	28.47 %	10,224	13,135
4013	FICA	Increased	31.64 %	11,011	14,495
4017	WORKERS COMP	Increased	13.33 %	3,000	3,400
4019	EMPLOYEE BENEFITS	Increased	24.82 %	26,607	33,211
4023	OPERATING SUPPLIES	Increased	17.65 %	17,000	20,000
4025	FEES & LICENSE	Increased	20.00 %	250	300
4029	REPAIRS & MAINTENANCE	Unchanged	0.00 %	35,000	35,000
4035	COMMUNICATIONS	Unchanged	0.00 %	7,200	7,200
4037	POSTAGE	Unchanged	0.00 %	8,400	8,400
4039	EQUIPMENT	Unchanged	0.00 %	12,000	12,000
4039C	CAPITAL EQUIPMENT	Increased	697.50 %	6,000	47,850
4040	FUEL	Increased	4.17 %	12,000	12,500
4041	TRAINING & EDUCATION	Increased	83.33 %	3,000	5,500
4043	TRAVEL & MILEAGE	Increased	77.78 %	225	400
4045	PRINTING & PUBLISHING	Increased	150.00 %	200	500
4047	LIABILITY INSURANCE	Increased	3.85 %	13,000	13,500
4049	ELECTRICITY/NATURAL GAS	Unchanged	0.00 %	47,430	47,430
4053	SUBSCRIPTIONS & MEMBERSHIPS	Increased	20.00 %	1,000	1,200
4057	ENGINEERING SERVICES	Unchanged	0.00 %	20,000	20,000
4059	LEGAL SERVICES	Unchanged	0.00 %	1,000	1,000
4069	CONTRACT SERVICES	Increased	19.87 %	75,500	90,500
4082	WATER TESTING	Unchanged	0.00 %	250	250
4085	UNIFORM	Increased	18.52 %	675	800
4087	BAD DEBT EXPENSE	Unchanged	0.00 %	300	300
4089	BOND INTEREST	Decreased	5.15 %	181,108	171,783
4091	FISCAL AGENT FEES	Increased	222.22 %	900	2,900
4093	DEPRECIATION	Increased	7.35 %	340,000	365,000
4095	SAC CHARGE	Decreased	33.19 %	306,715	204,905
4096	SEWER SERVICE CHARGE	Decreased	0.09 %	666,748	666,121
4097	INTERFUND TRANSFER OUT	Increased	6.67 %	75,000	80,000
4107C	COST OF CONSTRUCTION	Decreased	84.00 %	474,859	75,975
4109	I & I REDUCTION	Decreased	16.67 %	120,000	100,000
Total Expenditures:				2,620,535	2,241,816

Costing Center Summary

Costing Center: 602-433 Utilities-Sewer

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Charges for Services			
3016 - PERMITS UTILITIES	Estimated 85 New Permits		11,475
3021 - INSPECTION FEES			500
3045 - SALES	2% Rate Increase from 2012 Rates	1,621,919	
3045 - SALES	Estimated 70 New Residential Units	28,000	
3045 - SALES	Estimated New Commerical Units	1,200	
		<hr/>	1,651,119
3051 - TRUNK CHARGES	Estimated 15 New Commercial Units at \$2540	38,100	
3051 - TRUNK CHARGES	Estimated 70 New Residential Units \$2540	177,800	
3051 - TRUNK CHARGES	MET Council SAC Charge (Pass-thru)\$2435/85 new units	206,975	
		<hr/>	422,875
3059 - REFUNDS & REIMBURSEMENTS			2,000
		Total:	2,087,969
Financing			
3063 - INTEREST FROM INVESTMENTS			33,000
		Total:	33,000
Grants			
3070 - GRANT PROCEEDS	Manhole Work Grant Proceeds		20,000
		Total:	20,000
		Total Revenues:	2,140,969
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Full Time Employee Wages		181,169
4003 - PT WAGES	Seasonal Water-Sewer Maintenance Worker Wages (50% - 800 hours)		5,092
		Total:	186,261
Benefits			
4011 - PERA CONTRIBUTIONS	Sewer PERA		13,135
4013 - FICA	Sewer FICA		14,495
4017 - WORKERS COMP	Sewer Workers Comp		3,400
4019 - EMPLOYEE BENEFITS	Full Time Employee Health Benefits		33,211
		Total:	64,241
Operating Expenses			
4023 - OPERATING SUPPLIES	Pipe, Manhole Rings, Asphalt, Rock, Facilities, Trucks		20,000
4025 - FEES & LICENSE	MPCA Licenses, Sewer Licenses		300
4029 - REPAIRS & MAINTENANCE	Trucks, Pumps, Controlers, Generators		35,000
4035 - COMMUNICATIONS	Cell phones, One Net, Lift Stations. Includes Phone Upgrades for 3 Staff Members		7,200
4037 - POSTAGE			8,400
4039 - EQUIPMENT	Small Tools and Accessories, Safety Equipment and Mechanic Tool Needs		12,000
4040 - FUEL	Trucks & Generators		12,500
4041 - TRAINING & EDUCATION	Goal: MRWA Conference 50%, AWWA Fall Conference, MPCA ,MN Waste Water and training for Mechanic		5,500

Costing Center Summary

Costing Center: 602-433 Utilities-Sewer

4043 - TRAVEL & MILEAGE			400
4045 - PRINTING & PUBLISHING	Goal: I/I and public education		500
4047 - LIABILITY INSURANCE			13,500
4049 - ELECTRICITY/NATURAL GAS			47,430
4053 - SUBSCRIPTIONS & MEMBERSHIPS	MRWA and AWWA		1,200
4082 - WATER TESTING			250
4085 - UNIFORM	50% Uniform Costs for Utilities Staff		800
4087 - BAD DEBT EXPENSE	Delinquent Bills Left Unpaid/Account Bankruptcy		300
4093 - DEPRECIATION			365,000
4109 - I & I REDUCTION	Goal: Lateral Repairs and Equipment		100,000
		Total:	630,280
Capital Outlay			
4039C - CAPITAL EQUIPMENT	Truck Replacement for #27 (50%)		47,850
4107C - COST OF CONSTRUCTION	Asset Management Software Program (25%)	12,575	
4107C - COST OF CONSTRUCTION	Generator Lift Station 284 Unit #4001	63,400	
			75,975
		Total:	123,825
Contracted Services			
4057 - ENGINEERING SERVICES	Misc Engineering and Asset Mgt. Support		20,000
4059 - LEGAL SERVICES			1,000
4069 - CONTRACT SERVICES	Charges for Location ticket calls	2,500	
4069 - CONTRACT SERVICES	Goal: Generator Inspections	11,000	
4069 - CONTRACT SERVICES	Goal: I/I Chimney sealing program Grant Funding Match	20,000	
4069 - CONTRACT SERVICES	Lift Station Control Improvements at Sunset, L52 and TH284	37,000	
4069 - CONTRACT SERVICES	Sewer Repairs, Manhole Rehab, Sanitary Cleaning and Maintenance	20,000	
			90,500
4095 - SAC CHARGE	Met Council Pass-thru \$2435 @ 85 units - City Keeps 1% of revenues		204,905
4096 - SEWER SERVICE CHARGE	Met Council Flow Charge \$55,510.05/mo.		666,121
		Total:	982,526
Debt			
4089 - BOND INTEREST	Bond Series 2006C & 2009		171,783
4091 - FISCAL AGENT FEES		900	
4091 - FISCAL AGENT FEES	Arbitrage Reporting 2006C	2,000	
			2,900
		Total:	174,683
Transfers Out			
4097 - INTERFUND TRANSFER OUT	Transfer to General Fund		80,000
		Total:	80,000
		Total Expenditures:	2,241,816
		Net Total:	(100,847)

Costing Center Summary

Costing Center: 655-433 Utilities-Stormwater

Previous Costing Center: 655-433 Utilities-Stormwater

Division: Public Services

Department: Utilities

Stage: Approved

Budget Year: 2013

Accounting Reference: 655-433

Approved: Yes

Manager: Craig Eldred

Purpose:

Continually improve health of lakes.

Older storm water systems in the "heart of the city" are increasing maintenance and funding requirements.

The City of Waconia is a MS4 community, with very stringent water quality restrictions enacted and regulated by the PCA and Carver County Watershed.

Profile:

The Storm Water department consists of the: Public Service Director (.20 FTE), Maintenance Supervisor (.40 FTE), Maintenance Workers (1 FTE), Maintenance Technician (.25 FTE), Mechanic (.29 FTE), and Seasonal Maintenance Workers (.58 FTE).

Goals:

- Manage Natural Resources & Recreational Opportunities
- Review initiatives with Carver County Soil and Water/DNR
- Create Storm Water Management Policy
- Implement Storm Water Maintenance Program

Costing Center Summary

Costing Center: 655-433 Utilities-Stormwater

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3016	PERMITS UTILITIES	Increased	142.86 %	14,000	34,000
3045	SALES	Increased	7.22 %	360,000	386,000
3051	TRUNK CHARGES	Decreased	35.11 %	328,810	213,350
3059	REFUNDS & REIMBURSEMENTS	Unchanged	0.00 %	5,000	5,000
3063	INTEREST FROM INVESTMENTS	Decreased	11.76 %	17,000	15,000
Total Revenues:				724,810	653,350
Expenditures					
4001	FT SALARY & WAGE	Increased	14.72 %	103,162	118,351
4003	PT WAGES	Increased	74.82 %	8,738	15,276
4011	PERA CONTRIBUTIONS	Increased	14.72 %	7,480	8,581
4013	FICA	Increased	19.40 %	8,561	10,222
4017	WORKERS COMP	Increased	100.00 %	1,500	3,000
4019	EMPLOYEE BENEFITS	Increased	8.99 %	21,799	23,759
4023	OPERATING SUPPLIES	Increased	53.85 %	13,000	20,000
4025	FEES & LICENSE	Unchanged	0.00 %	200	200
4029	REPAIRS & MAINTENANCE	Unchanged	0.00 %	12,000	12,000
4035	COMMUNICATIONS	Increased	23.25 %	1,785	2,200
4037	POSTAGE	Increased	128.57 %	350	800
4039	EQUIPMENT	Unchanged	0.00 %	9,000	9,000
4039C	CAPITAL EQUIPMENT	Increased	227.90 %	6,000	19,674
4040	FUEL	Decreased	3.23 %	9,300	9,000
4041	TRAINING & EDUCATION	Increased	16.67 %	3,000	3,500
4045	PRINTING & PUBLISHING	Increased	180.00 %	250	700
4047	LIABILITY INSURANCE	Unchanged	0.00 %	10,500	10,500
4049	ELECTRICITY/NATURAL GAS	Increased	3.59 %	5,406	5,600
4057	ENGINEERING SERVICES	Increased	50.00 %	20,000	30,000
4069	CONTRACT SERVICES	Increased	6.15 %	65,000	69,000
4071	RENTAL/LEASING COST	Increased	100.00 %	2,000	4,000
4085	UNIFORM	Increased	117.86 %	230	500
4087	BAD DEBT EXPENSE	Unchanged	0.00 %	250	250
4093	DEPRECIATION	Decreased	10.19 %	206,000	185,000
4097	INTERFUND TRANSFER OUT	Increased	10.00 %	50,000	55,000
4107C	COST OF CONSTRUCTION	Increased	46.17 %	167,659	245,075
Total Expenditures:				733,170	861,188

Costing Center Summary

Costing Center: 655-433 Utilities-Stormwater

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Charges for Services			
3016 - PERMITS UTILITIES	Estimated 85 Permits		34,000
3045 - SALES	3% Rate Increase from 2012 Rates		386,000
3051 - TRUNK CHARGES	Estimated 15 New Commercial Units \$2510	37,650	
3051 - TRUNK CHARGES	Estimated 70 New Residential Units \$2510	175,700	
			213,350
3059 - REFUNDS & REIMBURSEMENTS			5,000
		Total:	638,350
Financing			
3063 - INTEREST FROM INVESTMENTS			15,000
		Total:	15,000
		Total Revenues:	653,350
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Full Time Employee Wages		118,351
4003 - PT WAGES	Seasonal Storm Water Maintenance Worker (1)	10,184	
4003 - PT WAGES	Seasonal Storm Water-Street Maintenance Worker Wages (50% - 800 hours)	5,092	
			15,276
		Total:	133,627
Benefits			
4011 - PERA CONTRIBUTIONS	Storm Water PERA		8,581
4013 - FICA	Storm Water FICA		10,222
4017 - WORKERS COMP	Storm Water Workers Comp		3,000
4019 - EMPLOYEE BENEFITS	Full Time Employee Health Benefits		23,759
		Total:	45,562
Operating Expenses			
4023 - OPERATING SUPPLIES	Pipe, Clamps, Couplings, Gravel, Rock, Asphalt, Tile, Concrete Boxes, Castings and Grates, Erosion Control Material		20,000
4025 - FEES & LICENSE	% of Radios Fees, Permit Fees		200
4029 - REPAIRS & MAINTENANCE	% of Equipment Repairs on Equipment and Facility Repairs. Sweeper Inspection and 100% Tire Replacement on Sweeper to Meet DOT		12,000
4035 - COMMUNICATIONS	Phone, Cell Phones		2,200
4037 - POSTAGE	Mailing Fees		800
4039 - EQUIPMENT	Goal: Special Tools, Mechanic Needs, Blvd. Weed Sprayer for Sweeper		9,000
4040 - FUEL	Fuels and Lubricants		9,000
4041 - TRAINING & EDUCATION	Mechanic Sweeper Training and Snow Conference for Water Quality Purposes		3,500
4045 - PRINTING & PUBLISHING	Goal: SWPP Marketing and education		700
4047 - LIABILITY INSURANCE	Insurance		10,500
4049 - ELECTRICITY/NATURAL GAS	% of Heat & Lighting for PW's Facility		5,600
4071 - RENTAL/LEASING COST	Equipment Rental for Track Hoe, Track Skid Steer		4,000
4085 - UNIFORM	10% of Public Service Employees Uniform Rental		500

Costing Center Summary

Costing Center: 655-433 Utilities-Stormwater

4087 - BAD DEBT EXPENSE	Delinquent Bills Left Unpaid/Account Bankruptcy		250
4093 - DEPRECIATION			185,000
		Total:	263,250
Capital Outlay			
4039C - CAPITAL EQUIPMENT	Pickup Street Supervisor (50%)		19,674
4107C - COST OF CONSTRUCTION	2013 Infrastructure Rehabilitation Project	100,000	
4107C - COST OF CONSTRUCTION	Asset Management Software Program (25%)	12,575	
4107C - COST OF CONSTRUCTION	Storm Water Improvements Pond/Swale	132,500	
			245,075
		Total:	264,749
Contracted Services			
4057 - ENGINEERING SERVICES	Goal:Engineering Services, Review Wetland Conservation Act, Update of Required SWPP, Pond Cleaning Assistance, Asset Mgt. Software		30,000
4069 - CONTRACT SERVICES	Cartegraph Annual Support	4,000	
4069 - CONTRACT SERVICES	Goal: Pond Maintenance, Landing Drainage Improvement	65,000	
			69,000
		Total:	99,000
Transfers Out			
4097 - INTERFUND TRANSFER OUT	To General Fund		55,000
		Total:	55,000
		Total Expenditures:	861,188
		Net Total:	(207,838)

Costing Center Summary

Costing Center: 668-433 Utilities-Street Lights

Previous Costing Center: 668-433 Utilities-Street
Lights

Division: Public Services

Department: Utilities

Stage: Approved

Budget Year: 2013

Accounting Reference: 668-433

Approved: Yes

Manager: Craig Eldred

Purpose:

Provide ample lighting in areas that have poor illumination and work with other entities as needed.

Trim trees that interfere with the illumination from the fixtures.

Make the necessary repairs and service to the structures and fixtures that are the responsibility of the city.

The majority of the city's lights are owned and maintained by Xcel Energy with some owned and maintained by MN Valley Electric. Most of the lights in the municipal parking lots are owned and maintained by the city.

The traffic lights along the State Hwy's and County Roads are owned by the other agencies but the City is

required to perform the routine maintenance on them such as the bulbs and painting the structures.

Profile:

The Street Light department consists of the: Public Services Director (.08 FTE), Maintenance Supervisor (.10 FTE), and Mechanic (.05 FTE).

Goals:

Maintain Safe Community

-Work with outside agencies on updating and improving lighting, reducing operational costs.

Costing Center Summary

Costing Center: 668-433 Utilities-Street Lights

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3045	SALES	Increased	15.31 %	196,000	226,000
3063	INTEREST FROM INVESTMENTS	Decreased	25.00 %	4,000	3,000
Total Revenues:				200,000	229,000
Expenditures					
4001	FT SALARY & WAGE	Increased	3.05 %	16,233	16,728
4011	PERA CONTRIBUTIONS	Increased	3.06 %	1,177	1,213
4013	FICA	Increased	3.06 %	1,242	1,280
4017	WORKERS COMP	Increased	50.00 %	100	150
4019	EMPLOYEE BENEFITS	Decreased	7.57 %	2,654	2,453
4023	OPERATING SUPPLIES	Increased	50.00 %	1,000	1,500
4029	REPAIRS & MAINTENANCE	Increased	175.00 %	2,000	5,500
4035	COMMUNICATIONS	Increased	25.00 %	100	125
4037	POSTAGE	Unchanged	0.00 %	200	200
4039	EQUIPMENT	Increased	36.36 %	2,200	3,000
4040	FUEL	Unchanged	0.00 %	500	500
4041	TRAINING & EDUCATION	Increased	40.00 %	500	700
4043	TRAVEL & MILEAGE	Unchanged	0.00 %	200	200
4047	LIABILITY INSURANCE	Increased	5.77 %	5,200	5,500
4049	ELECTRICITY/NATURAL GAS	Increased	3.70 %	2,700	2,800
4050	STREET LIGHT ELECTRICITY	Increased	3.00 %	131,068	135,000
4057	ENGINEERING SERVICES	Increased	8.70 %	2,300	2,500
4069	CONTRACT SERVICES	Unchanged	0.00 %	18,000	18,000
4073	WASTE DISPOSAL/RECYCLING	Increased	20.00 %	250	300
4081	EQUIPMENT TESTING	Increased	100.00 %	250	500
4085	UNIFORM	Increased	14.29 %	140	160
4087	BAD DEBT EXPENSE	Decreased	50.00 %	100	50
4093	DEPRECIATION	Increased	12.64 %	8,700	9,800
Total Expenditures:				196,814	208,159

Costing Center Summary

Costing Center: 668-433 Utilities-Street Lights

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Charges for Services			
3045 - SALES	2% Rate Increase from 2012 Rates		226,000
		Total:	226,000
Financing			
3063 - INTEREST FROM INVESTMENTS			3,000
		Total:	3,000
		Total Revenues:	229,000
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Full Time Employee Wages		16,728
		Total:	16,728
Benefits			
4011 - PERA CONTRIBUTIONS	Street Light PERA		1,213
4013 - FICA	Street Light FICA		1,280
4017 - WORKERS COMP	Street Light Workers Comp		150
4019 - EMPLOYEE BENEFITS	Full Time Employee Health Benefits		2,453
		Total:	5,096
Operating Expenses			
4023 - OPERATING SUPPLIES	Lamps, globes, fixtures, wire/cable, general supplies		1,500
4029 - REPAIRS & MAINTENANCE	Repairs on fixtures, % of equipment and facility repairs	2,000	
4029 - REPAIRS & MAINTENANCE	Upgrades to Holiday lighting/Facilities	3,500	
			5,500
4035 - COMMUNICATIONS	% of phones and cell phones		125
4037 - POSTAGE	Mailing fees		200
4039 - EQUIPMENT	Mechanic Needs and Safety Items		3,000
4040 - FUEL	Fuels and lubricants		500
4041 - TRAINING & EDUCATION			700
4043 - TRAVEL & MILEAGE			200
4047 - LIABILITY INSURANCE	Insurance		5,500
4049 - ELECTRICITY/NATURAL GAS	% of the PW's heat and lighting		2,800
4050 - STREET LIGHT ELECTRICITY	Power for street lights and semaphore lights		135,000
4073 - WASTE DISPOSAL/RECYCLING	Bulb & ballast disposal fees		300
4081 - EQUIPMENT TESTING	% of Bucket truck annual testing		500
4085 - UNIFORM	% of uniform rental		160
4087 - BAD DEBT EXPENSE	Delinquent Bills Left Unpaid/Account Bankruptcy		50
4093 - DEPRECIATION			9,800
		Total:	165,835
Contracted Services			
4057 - ENGINEERING SERVICES	Asset Mgt. Assistance		2,500
4069 - CONTRACT SERVICES	Goal: Complete repair of light fixtures at City parking ramp to LED technology.		18,000
		Total:	20,500
		Total Expenditures:	208,159
		Net Total:	20,841

Costing Center Summary

Costing Center: 678-443 Ice Arena

Previous Costing Center: 678-443 Ice Arena

Division: Culture and Recreation

Department: Recreation

Stage: Approved

Budget Year: 2013

Accounting Reference: 678-443

Approved: Yes

Manager: Craig Sinclair

Purpose:

A Recreation Facility offering one sheet of ice, ice time rental, public open skating, skating lessons, developmental ice time, dryland training, concessions, and meeting rooms.

Profile:

The Ice Arena staffing consists of the: Park & Recreation Director (.50 FTE), Office Assistant (.40 FTE), Maintenance Supervisor (.50 FTE), Maintenance Worker (1 FTE), Programmer (.60 FTE), Custodian (.68 FTE), Guest Service Workers (.50 FTE), and On-Site Managers (1 FTE).

Goals:

Manage Natural Resources & Recreational Opportunities
-Implement new or expand recreational programming.

Costing Center Summary

Costing Center: 678-443 Ice Arena

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3039	RENTAL FEES	Increased	6.79 %	259,265	276,880
3041	PROGRAM REGISTRATION & LESSONS	Decreased	4.53 %	19,000	18,140
3044	DAILY FEES	Unchanged	0.00 %	12,650	12,650
3045	SALES	Decreased	20.00 %	2,500	2,000
3046	SALES-ADVERTISING	Unchanged	0.00 %	4,600	4,600
3059	REFUNDS & REIMBURSEMENTS	Unchanged	0.00 %	50,000	50,000
3073	INTERFUND TRANSFER IN	Increased	12.93 %	495,000	559,000
Total Revenues:				843,015	923,270
Expenditures					
4001	FT SALARY & WAGE	Increased	32.67 %	129,185	171,387
4003	PT WAGES	Increased	40.77 %	38,298	53,913
4011	PERA CONTRIBUTIONS	Increased	18.95 %	10,866	12,925
4013	FICA	Increased	39.90 %	12,813	17,925
4017	WORKERS COMP	Increased	20.00 %	1,500	1,800
4019	EMPLOYEE BENEFITS	Increased	23.55 %	22,616	27,941
4023	OPERATING SUPPLIES	Unchanged	0.00 %	12,250	12,250
4025	FEES & LICENSE	Unchanged	0.00 %	650	650
4029	REPAIRS & MAINTENANCE	Increased	26.67 %	18,750	23,750
4035	COMMUNICATIONS	Decreased	1.47 %	6,050	5,961
4037	POSTAGE	Unchanged	0.00 %	500	500
4039	EQUIPMENT	Increased	316.67 %	3,000	12,500
4039C	CAPITAL EQUIPMENT	Unchanged	0.00 %	11,000	11,000
4041	TRAINING & EDUCATION	Increased	20.00 %	1,000	1,200
4043	TRAVEL & MILEAGE	Increased	300.00 %	100	400
4045	PRINTING & PUBLISHING	Unchanged	0.00 %	1,250	1,250
4046	MARKETING & ADVERTISING	Unchanged	0.00 %	1,900	1,900
4047	LIABILITY INSURANCE	Increased	2.00 %	10,000	10,200
4049	ELECTRICITY/NATURAL GAS	Unchanged	0.00 %	79,000	79,000
4053	SUBSCRIPTIONS & MEMBERSHIPS	Unchanged	0.00 %	200	200
4069	CONTRACT SERVICES	Increased	9.36 %	9,725	10,635
4071	RENTAL/LEASING COST	New this year		0	1,000
4073	WASTE DISPOSAL/RECYCLING	Unchanged	0.00 %	300	300
4075	CHEMICALS	Increased	8.76 %	8,275	9,000
4085	UNIFORM	Unchanged	0.00 %	300	300
4089	BOND INTEREST	Decreased	4.55 %	232,667	222,081
4090	BOND PRINCIPAL	Increased	4.59 %	230,433	241,019
Total Expenditures:				842,628	930,987

Costing Center Summary

Costing Center: 678-443 Ice Arena

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Charges for Services			
3039 - RENTAL FEES	0 Summer Hours (March 16-May 17/July 14 -Sept 30) at \$120	0	
3039 - RENTAL FEES	150 Summer Hours (March 16-May 17/July 14 -Sept 30) at \$130	19,500	
3039 - RENTAL FEES	20 Winter Hours (Oct 1-March 15) at \$195	3,900	
3039 - RENTAL FEES	30 Winter Hours (Oct 1 - March 15) at \$130	3,900	
3039 - RENTAL FEES	400 Hours Ice Sold to WHA at \$200	80,000	
3039 - RENTAL FEES	499 Hours Ice Sold To WHA at \$195	97,305	
3039 - RENTAL FEES	Birthday Party Packages - 15 @ \$125 avg	1,875	
3039 - RENTAL FEES	Chick w/Sticks 12 wk session @ 2hr/wk @ \$130	3,120	
3039 - RENTAL FEES	Chicks w/Sticks 8wk session@ 2hr/wk @ \$130	2,080	
3039 - RENTAL FEES	Dry Floor Rink Rental	1,000	
3039 - RENTAL FEES	ISD 110 Game Fees - 11 V Games at \$350 each	3,850	
3039 - RENTAL FEES	ISD 110 Games - 10 JV Games at \$100 each	1,000	
3039 - RENTAL FEES	ISD 110 Games - 5 Girls V/JV games @ \$100 each	500	
3039 - RENTAL FEES	ISD 110 Ice Use Fees 115 Hours at \$220	25,300	
3039 - RENTAL FEES	ISD 110 Ice Use Fees 116 Hours at \$225	26,100	
3039 - RENTAL FEES	ISD Phys Ed/Com Ed Day Use 10 hrs at \$105	1,050	
3039 - RENTAL FEES	Meeting Rooms	300	
3039 - RENTAL FEES	Negotiated Ice Sales Throughout the Year	3,000	
3039 - RENTAL FEES	Skate Rental	3,100	
			276,880
3041 - PROGRAM REGISTRATION & LESSONS	Broomball League 4 teams @ \$100/team	400	
3041 - PROGRAM REGISTRATION & LESSONS	Dry Floor Programming 1 program w/6 teams @ \$50/team	300	
3041 - PROGRAM REGISTRATION & LESSONS	Learn to Skate Program	17,000	
3041 - PROGRAM REGISTRATION & LESSONS	Pond Hockey 10wk w/8 persons @\$5.50	440	
			18,140
3044 - DAILY FEES	Bubble Hockey	350	
3044 - DAILY FEES	Open Skate & Hockey/Rock on Ice	11,075	
3044 - DAILY FEES	Punch Cards	1,225	
			12,650
3045 - SALES	Arcade Machines & Handy Candy Vending		2,000
3046 - SALES-ADVERTISING	Dasherboards - 3 Boards up for Renewal		4,600
3059 - REFUNDS & REIMBURSEMENTS	WHA Capital Contribution		50,000
		Total:	364,270
Transfers In			
3073 - INTERFUND TRANSFER IN	From General Fund for Debt	464,000	
3073 - INTERFUND TRANSFER IN	From General Fund for Operating	95,000	
			559,000
		Total:	559,000
		Total Revenues:	923,270

Costing Center Summary

Costing Center: 678-443 Ice Arena

Expenditures

Salaries and Wages

4001 - FT SALARY & WAGE	Full Time Employee Wages		171,387
4003 - PT WAGES	Custodian Wages (1.35 FTE) (50%)	19,291	
4003 - PT WAGES	Guest Service Worker Wages (0.50 FTE)	8,143	
4003 - PT WAGES	On-Site Manager Wages (1.00 FTE)	26,479	
			53,913
	Total:		225,300

Benefits

4011 - PERA CONTRIBUTIONS	Ice Arena PERA		12,925
4013 - FICA	Ice Arena FICA		17,925
4017 - WORKERS COMP	Ice Arena Workers Comp		1,800
4019 - EMPLOYEE BENEFITS	Full Time Employee Health Benefits		27,941
			60,591
	Total:		60,591

Operating Expenses

4023 - OPERATING SUPPLIES			12,250
4025 - FEES & LICENSE	Elevator Operating Permit	100	
4025 - FEES & LICENSE	Max Ice Annual Renewal	550	
			650
4029 - REPAIRS & MAINTENANCE		3,600	
4029 - REPAIRS & MAINTENANCE	Annual Shutdown Maintenance	10,000	
4029 - REPAIRS & MAINTENANCE	Cold Water Pump Replacement	1,400	
4029 - REPAIRS & MAINTENANCE	Compressor Maintenance (1)	3,750	
4029 - REPAIRS & MAINTENANCE	Custodial Equipment Repairs	1,600	
4029 - REPAIRS & MAINTENANCE	Skate Sharpening	300	
4029 - REPAIRS & MAINTENANCE	Towing for Zamboni Battery Replacement	1,200	
4029 - REPAIRS & MAINTENANCE	Zamboni Maintenance Service	1,900	
			23,750
4035 - COMMUNICATIONS	Cell Phone for Director (50%)	316	
4035 - COMMUNICATIONS	Cell Phone for Maintenance Supervisor (25%)	160	
4035 - COMMUNICATIONS	Cell Phone for Programmer (50%)	185	
4035 - COMMUNICATIONS	OneNet	5,300	
			5,961
4037 - POSTAGE	Misc Postage	250	
4037 - POSTAGE	Program Guide Postcards	250	
			500
4039 - EQUIPMENT		800	
4039 - EQUIPMENT	Additional Rental Skates	500	
4039 - EQUIPMENT	Emergency Power Transfer Switch	8,000	
4039 - EQUIPMENT	Replacement Compressor Soft Start	2,500	
4039 - EQUIPMENT	Replacement Cooling Tower Pump Motor	700	
			12,500
4041 - TRAINING & EDUCATION	MIAMA Star Course - 1 Attendee		1,200
4043 - TRAVEL & MILEAGE			400
4045 - PRINTING & PUBLISHING	Misc Printing/Publishing	500	
4045 - PRINTING & PUBLISHING	Program Guide Postcards	750	
			1,250
4046 - MARKETING & ADVERTISING	Dasher Board Ads 3x300		1,900
4047 - LIABILITY INSURANCE			10,200
4049 - ELECTRICITY/NATURAL GAS	Electricity	66,000	

Costing Center Summary

Costing Center: 678-443 Ice Arena

4049 - ELECTRICITY/NATURAL GAS	Gas	13,000	
			79,000
4053 - SUBSCRIPTIONS & MEMBERSHIPS	MIAMA		200
4071 - RENTAL/LEASING COST	Rental of Emergency Generator		1,000
4073 - WASTE DISPOSAL/RECYCLING	Lamp Recycling		300
4075 - CHEMICALS	Compressor Oil	1,000	
4075 - CHEMICALS	Cooling Tower Chemicals	7,000	
4075 - CHEMICALS	Softener Salt	1,000	
			9,000
4085 - UNIFORM			300
			Total: 160,361
Capital Outlay			
4039C - CAPITAL EQUIPMENT	Zamboni Batteries Replacement		11,000
			Total: 11,000
Contracted Services			
4069 - CONTRACT SERVICES	Annual Elevator Maintenance Contract	1,475	
4069 - CONTRACT SERVICES	Fire Extinguisher Testing	200	
4069 - CONTRACT SERVICES	Printer Lease	660	
4069 - CONTRACT SERVICES	Simplex Grinnel Fire Maint/Mont	750	
4069 - CONTRACT SERVICES	Skate Lesson Instruction	6,800	
4069 - CONTRACT SERVICES	Sprinkler Inspection	750	
			10,635
			Total: 10,635
Debt			
4089 - BOND INTEREST	Bond Interest		222,081
4090 - BOND PRINCIPAL	Bond Principal		241,019
			Total: 463,100
			Total Expenditures: 930,987
			Net Total: (7,717)

Costing Center Summary

Costing Center: 701-710 Lodging Tax

Previous Costing Center: 701-710 Lodging Tax

Division: Non-Departmental

Department: Special Tax

Stage: Approved

Budget Year: 2013

Accounting Reference: 701-710

Approved: Yes

Manager: Nicole Lueck

Purpose:

Lodging tax is imposed on lodging facilities located in the City. Funds can only be used for tourism related purposes. City ordinance allows for 95% of the annual lodging tax collections to be requested by organizations who will utilize the funds for a tourism related activity. The City may also use the funds for tourism related activities.

Profile:

A special revenue fund collecting a special tax. This fund is used to specifically track the revenues and expenditures of a good or service and to diligently reduce the risk of not covering the cost of the service, all deficits must be covered by the general fund.

Goals:

Promote tourism related activities for the City of Waconia.

Costing Center Summary

Costing Center: 701-710 Lodging Tax

Object Code	Object Code Description	Changes	Percent Change	2012 Amount	2013 Amount
Revenues					
3006	LODGING TAX	Increased	31.82 %	22,000	29,000
3063	INTEREST FROM INVESTMENTS	Unchanged	0.00 %	100	100
Total Revenues:				22,100	29,100
Expenditures					
4069	CONTRACT SERVICES	Increased	33.18 %	21,100	28,100
4097	INTERFUND TRANSFER OUT	Unchanged	0.00 %	1,000	1,000
Total Expenditures:				22,100	29,100

Costing Center Summary

Costing Center: 701-710 Lodging Tax

2013 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2013 Budget
Revenues			
Taxes & Assessments			
3006 - LODGING TAX	Lodging tax from AmericInn & America's Best Value Inn		29,000
		Total:	29,000
Financing			
3063 - INTEREST FROM INVESTMENTS			100
		Total:	100
		Total Revenues:	29,100
Expenditures			
Contracted Services			
4069 - CONTRACT SERVICES			28,100
		Total:	28,100
Transfers Out			
4097 - INTERFUND TRANSFER OUT	To General Fund-5% of revenues received		1,000
		Total:	1,000
		Total Expenditures:	29,100
		Net Total:	0

2013 Operating Budget Summary

By Division, Revenues vs Expenditures

All Funds

			Expenses	Revenues	Net
Administrative Services	Administration	101-411 Administration	(408,064)	3,559,987	3,151,923
	Finance	101-412 Finance	(345,563)	165,000	(180,563)
	Technology	101-413 Technology	(228,990)		(228,990)
		Total Administrative Services	(982,617)	3,724,987	2,742,370
Community Development	Building Inspections	101-425 Building Inspections	(105,000)	356,000	251,000
	Economic Development	101-415 Economic Development	(56,950)		(56,950)
		202-415 Revolving Loan	(12,700)	37,500	24,800
	Planning	101-416 Planning	(259,916)	8,400	(251,516)
		Total Community Development	(434,566)	401,900	(32,666)
Culture and Recreation	Recreation	210-441 Park Dedication		3,100	3,100
		231-443 Safari Island	(1,276,423)	1,276,423	
		678-443 Ice Arena	(930,987)	923,270	(7,717)
		Total Culture and Recreation	(2,207,410)	2,202,793	(4,617)
Non-Departmental	Central Facility	101-445 Central Facilities	(265,486)	50,740	(214,746)
	Non Departmental	101-000 Transfers	(1,357,000)	641,000	(716,000)
		103-000 PIR	(2,771,247)	2,026,000	(745,247)
		105-000 Capital Equipment	(442,849)	452,750	9,901
		107-000 PEG	(9,710)	18,500	8,790
		303-000 PIR Debt	(3,144,554)	2,499,889	(644,665)
		344-000 Community Center Debt	(168,754)	160,000	(8,754)
		410-000 TIF 1 Workforce Housing	(18,350)	20,340	1,990
		412-000 TIF 3 Cherry Street	(8,270)	8,900	630
	Special Tax	701-710 Lodging Tax	(29,100)	29,100	
		Total Non-Departmental	(8,215,320)	5,907,219	(2,308,101)
Public Safety	Community Safety	101-427 Community Safety	(1,990)		(1,990)
	Fire	101-423 Fire Department	(287,851)	141,000	(146,851)
	Law Enforcement	101-421 Law Enforcement	(568,786)	74,000	(494,786)
		Total Public Safety	(858,627)	215,000	(643,627)
Public Services	Parks	101-441 Parks	(316,822)	500	(316,322)
	Streets	101-431 Streets	(828,787)	46,700	(782,087)
	Utilities	601-433 Utilities-Water	(1,828,503)	1,832,680	4,177
		602-433 Utilities-Sewer	(2,241,816)	2,140,969	(100,847)
		655-433 Utilities-Storm Water	(861,188)	653,350	(207,838)
		668-433 Utilities-Street Light	(208,159)	229,000	20,841
	Total Public Services	(6,285,275)	4,903,199	(1,382,076)	
	Total	(18,983,815)	17,355,098	(1,628,717)	

City of Waconia, Minnesota
Capital Improvement Plan
 2013 thru 2022

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Total Ranking	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Total
Administrative Services													
General Services													
Election Equipment	201	74				28,000							28,000
<i>Cap Equip Cash</i>						28,000							28,000
City Hall Side Chair Replacements	229	60							10,000				10,000
<i>Cap Equip Cash</i>									10,000				10,000
City Hall Conference Task Chair Replacement	230	63						13,000					13,000
<i>Cap Equip Cash</i>								13,000					13,000
City Hall Boilers	277	83						10,100					10,100
<i>Cap Equip Cash</i>								10,100					10,100
Fire Station Stabilization	278	88	60,000										60,000
<i>PIR Cash</i>			60,000										60,000
Fire Station Apron Replacement	279	70		60,000									60,000
<i>PIR Cash</i>				60,000									60,000
Technology													
City Hall Main Server	227	85				15,000					17,350		32,350
<i>Cap Equip Cash</i>						15,000					17,350		32,350
A/V Room Equipment	228	76		50,000									50,000
<i>PEG Cash</i>				50,000									50,000
Server Room Generator Backup	280	73	10,000										10,000
<i>Cap Equip Cash</i>			10,000										10,000
Administrative Services Total			70,000	110,000		43,000		23,100	10,000		17,350		273,450
Culture & Recreation													
Recreation													
Reitz Lake Fishing Pier	112	60			53,318								53,318
<i>Grants</i>					25,000								25,000
<i>PIR Cash</i>					28,318								28,318
Brook Peterson Tennis Court	118	57				129,434							129,434
<i>PIR Cash</i>						129,434							129,434
Interlaken Park Tennis Courts	197	56		122,000									122,000
<i>Park Ded Cash</i>				61,000									61,000
<i>PIR Cash</i>				61,000									61,000
Interlaken Basketball Court	199	51		58,500									58,500
<i>Park Ded Cash</i>				29,250									29,250
<i>PIR Cash</i>				29,250									29,250

Department	Project #	Total Ranking	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Total
<i>PIR Cash</i>						85,000							85,000
Sugarbush Park	6	73	80,200										80,200
<i>PIR Cash</i>			80,200										80,200
Trails & Sidewalks													
Sugarbush Loop Trail to Equipment	114	69	48,000										48,000
<i>PIR Cash</i>			48,000										48,000
Sidewalk - 5th St (Cherry St to Maple St)	213	67					71,000						71,000
<i>PIR Cash</i>							71,000						71,000
Trail - Co Rd 10 - Burandt Project to Waconia Pkwy N	60	62					150,000						150,000
<i>Cost Sharing Agreement</i>							150,000						150,000
Sidewalk -8th/Pine St - Frontage Rd to Future Development	94	69						18,000					18,000
<i>PIR Cash</i>								18,000					18,000
Culture & Recreation Total			193,400	309,000	205,518	299,434	371,000	33,000		309,100		87,400	1,807,852
Public Safety													
Fire													
Fire Engine-Replacement of truck #17	21	79				450,000							450,000
<i>Cap Equip Cash</i>						450,000							450,000
Fire Tanker #16 (3500 gal)	211	97						354,000					354,000
<i>Cap Equip Cash</i>								354,000					354,000
Fire Station	22	69							8,000,000				8,000,000
<i>Revenue Bonds</i>									8,000,000				8,000,000
Fire Command Vehicle	225	65	50,000										50,000
<i>Cap Equip Cash</i>			50,000										50,000
Heavy Rescue - Resize/Replacement of 1985 Heavy Rescue	25	67			190,000								190,000
<i>Cap Equip Cash</i>					190,000								190,000
Rescue Boat Replacement	281	68					45,000						45,000
<i>Cap Equip Cash</i>							45,000						45,000
Self Contained Breathing Apparatus Bottles	282	77						42,000					42,000
<i>Cap Equip Cash</i>								42,000					42,000
Public Safety Total			50,000		190,000	450,000	45,000	42,000	354,000	8,000,000			9,131,000
Public Services													
Parks													
Truck-One Ton-Replacement for #34	106	58					55,350						55,350
<i>Cap Equip Cash</i>							55,350						55,350
Toro Groundsmaster 325 Unit #0151	253	73	38,300										38,300
<i>Cap Equip Cash</i>			38,300										38,300
2008 Exmark Zero Turn lawn mower Unit #0154	255	74		10,000									10,000
<i>Cap Equip Cash</i>				10,000									10,000
Finish Mower (Land Pride) Unit #5001	260	85				30,100							30,100
<i>Cap Equip Cash</i>						30,100							30,100
Bobcat Toolcat 5600 Unit #0153	271	95						62,100					62,100

Department	Project #	Total Ranking	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Total
Cap Equip Cash								62,100					62,100
Parks Mower	291	74		111,900									111,900
Cap Equip Cash				111,900									111,900
Trailer for Parks Maintenance	292	60					12,915						12,915
Cap Equip Cash							12,915						12,915
Trail Improvements/Maintenance	294	88	28,553	22,787	37,830	29,754	18,486						137,410
PIR Cash			28,553	22,787	37,830	29,754	18,486						137,410
Trucking Ton-Replacement for #0025	63	56			81,130								81,130
Cap Equip Cash					81,130								81,130
Additional 1 Ton Truck	9	45				43,000							43,000
Cap Equip Cash						43,000							43,000
Public Services													
Infrastructure 2014-Maple & btwn Lake & Main	123	81		1,526,632									1,526,632
429 Bonds				985,430									985,430
Revenue Bonds				360,522									360,522
State Aid				180,680									180,680
Infrastructure 2015- 2nd & Cherry/Redwood	124	81			2,711,306								2,711,306
429 Bonds					1,686,306								1,686,306
Revenue Bonds					1,025,000								1,025,000
Infrastructure 2016 - 1st St & 2nd St W plus	125	81				2,290,217							2,290,217
429 Bonds						1,340,217							1,340,217
Revenue Bonds						950,000							950,000
Infrastructure 2017- Walnut & 3rd St	126	81					2,443,567						2,443,567
429 Bonds							1,618,567						1,618,567
Revenue Bonds							825,000						825,000
Infrastructure 2018-Vine, 3rd, 4th, Elm	127	81						2,062,423					2,062,423
429 Bonds								1,387,423					1,387,423
Revenue Bonds								675,000					675,000
Infrastructure 2019 - 1st, 2nd, Elm	128	81							2,577,176				2,577,176
429 Bonds									1,435,919				1,435,919
Revenue Bonds									700,000				700,000
State Aid									441,257				441,257
Infrastructure 2020- Elm & 5th	129	81								2,968,361			2,968,361
429 Bonds										2,043,361			2,043,361
Revenue Bonds										925,000			925,000
Infrastructure 2021- Pine,1st,2nd,Spruce	131	81									3,000,000		3,000,000
429 Bonds											3,000,000		3,000,000
Infrastructure 2022- 2nd,Oak,1st,Spruce,3rd	132	81										3,200,000	3,200,000
429 Bonds												3,200,000	3,200,000
Infrastructure 2013 - Hwy 284 & 10th St Roundabout	217	90	2,000,000										2,000,000
Cost Sharing Agreement			400,000										400,000
Grants			800,000										800,000
State Aid			800,000										800,000
Lake Street/ Sierra/ Sterling Hills Lift Station Renovations	240	77						130,000					130,000

Department	Project #	Total Ranking	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Total
Sewer Cash								130,000					130,000
2005 Tenco Snow Blower Unit #0131	258	92								123,700			123,700
Cap Equip Cash										123,700			123,700
2005 John Deere Tractor 5425 Unit #0135	259	88				30,000							30,000
Cap Equip Cash						30,000							30,000
Felling Trailer Unit #8004	263	93			11,500								11,500
Cap Equip Cash					11,500								11,500
2011 Dodge 4Dr. Pickup Unit #0041	264	88									41,600		41,600
Cap Equip Cash											41,600		41,600
Sterling Tanker Truck Unit #0029	272	70								87,400			87,400
Cap Equip Cash										69,920			69,920
Cost Sharing Agreement										17,480			17,480
Snow Melter	273	84				292,583							292,583
Cap Equip Cash						292,583							292,583
Generator Public Services Facility	286	56		66,400									66,400
Cap Equip Cash				23,200									23,200
Sewer Cash				16,600									16,600
Stormwater Cash				16,600									16,600
Street Light Cash				10,000									10,000
Asset Management Software Program	295	75	50,300	46,200	60,500								157,000
PIR Cash			12,575	11,550	15,125								39,250
Sewer Cash			12,575		15,125								27,700
Stormwater Cash			12,575	11,550									24,125
Street Light Cash				11,550	15,125								26,675
Water Cash			12,575	11,550	15,125								39,250
Infrastructure 2013 - Cedar, Vine, Olive Street & Ravenwood Overlay	299		1,037,000										1,037,000
429 Bonds			500,000										500,000
PIR Cash			437,000										437,000
Stormwater Cash			100,000										100,000
Streets													
Dump Truck-Replacement of #0028	195	70						253,500					253,500
Cap Equip Cash								253,500					253,500
Trailer Mounted Air Compressor	26	74			14,400								14,400
Cap Equip Cash					14,400								14,400
1998 John Deere Grader Unit #0136	261	80							145,400				145,400
Cap Equip Cash									145,400				145,400
Bush Hog Disc Mower	262	75			11,500								11,500
Cap Equip Cash					11,500								11,500
Ford F450 Dump Unit #0033	265	80							78,300				78,300
Cap Equip Cash									78,300				78,300
Ford F 450 Dump Unit #0037	266	78								80,635			80,635
Cap Equip Cash										80,635			80,635
Ford F 450 Dump Unit #0038	267	71								80,635			80,635
Cap Equip Cash										80,635			80,635
MorMark Chipper Unit #0150	268	98								47,100			47,100
Cap Equip Cash										47,100			47,100

Department	Project #	Total Ranking	Total										Total
			2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	
Skid Steer 2014/2020 Unit #0132	27	64		64,143						80,640			144,783
<i>Cap Equip Cash</i>				64,143						80,640			144,783
Pickup Street Supervisor	284	64	39,348										39,348
<i>Cap Equip Cash</i>			19,674										19,674
<i>Stormwater Cash</i>			19,674										19,674
Boulder Wall Replacement 2nd Street East	296	73	83,219										83,219
<i>PIR Cash</i>			83,219										83,219
Skid Steer replace the 2003 Cat loader Unit #0133; 2013/2019	37	67	63,000							78,000			141,000
<i>Cap Equip Cash</i>			63,000							78,000			141,000
Self Propelled Asphalt Paver w/Trailer	44	65	120,250										120,250
<i>Cap Equip Cash</i>			120,250										120,250
Asphalt Roller	46	65		39,600									39,600
<i>Cap Equip Cash</i>				39,600									39,600
Wheel Front End Loader unit #0130	71	71		235,000									235,000
<i>Cap Equip Cash</i>				235,000									235,000
Truck-With Snow Plow-Replacement for #0024	74	56		44,700									44,700
<i>Water Cash</i>				44,700									44,700
Dump Truck with Ice and Snow	75	57					252,150						252,150
<i>Cap Equip Cash</i>							252,150						252,150
Dump Truck-Replacement for #23	77	65				250,740							250,740
<i>Cap Equip Cash</i>						250,740							250,740
Skid Steer - Bobcat	79	67						72,149					72,149
<i>Cap Equip Cash</i>								72,149					72,149
Street Sweeper Unit #0030	80	80			236,500								236,500
<i>Cap Equip Cash</i>					236,500								236,500
1 Ton Dump w/ Snow & Ice Control Equipment	81	56					71,300						71,300
<i>Cap Equip Cash</i>							71,300						71,300
Dump Truck-Replacement for #0032	82	66									283,720		283,720
<i>Cap Equip Cash</i>											283,720		283,720
Utilities-Sewer													
Pheasant Ridge Lift Station Upgrade	19	64		150,000									150,000
<i>Sewer Cash</i>				150,000									150,000
L52 Generator Replacement	223	92		106,900									106,900
<i>Sewer Cash</i>				106,900									106,900
Sunset Lift Station Renovation	232	51				120,000							120,000
<i>Sewer Cash</i>						120,000							120,000
Unit #0146 Kohler Portable Generator	235	68				110,000							110,000
<i>Sewer Cash</i>						55,000							55,000
<i>Water Cash</i>						55,000							55,000
Willow Brooke Lift Station Renovation	236	60					175,000						175,000
<i>Sewer Cash</i>							175,000						175,000
1988 Ford F800 Jetter Unit #0022	257	94								50,000			50,000
<i>Sewer Cash</i>										25,000			25,000
<i>Stormwater Cash</i>										25,000			25,000

Department	Project #	Total		2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Total
		Ranking												
Generator Lift Station 284 Unit #4001	285	91	63,400											63,400
<i>Sewer Cash</i>			63,400											63,400
Utilities-Stormwater														
Hartmann/Hwy 5 Pond Quality	15	57						333,330						333,330
<i>Stormwater Cash</i>								333,330						333,330
Storm Water Improvements Pond/Swale	297	113	132,500	175,000	75,000	25,000	25,000	25,000						432,500
<i>Stormwater Cash</i>			132,500	175,000	75,000	25,000	25,000	25,000						432,500
Utilities-Water														
Truck-Replacement for #27	68	58	95,700											95,700
<i>Sewer Cash</i>			47,850											47,850
<i>Water Cash</i>			47,850											47,850
Truck-Replacement for #26	69	79			150,000									150,000
<i>Sewer Cash</i>					75,000									75,000
<i>Water Cash</i>					75,000									75,000
Truck-Replacement for #31	98	55			49,200									49,200
<i>Sewer Cash</i>					24,600									24,600
<i>Water Cash</i>					24,600									24,600
Utility Truck-Addition to Current Fleet	99	55					50,700							50,700
<i>Sewer Cash</i>							25,350							25,350
<i>Water Cash</i>							25,350							25,350
Public Services Total			3,751,570	2,599,262	3,438,866	3,343,394	3,315,798	2,580,172	2,878,876	3,518,471	3,325,320	3,200,000		31,951,729
GRAND TOTAL			4,064,970	3,018,262	3,834,384	4,135,828	3,731,798	2,678,272	3,242,876	11,827,571	3,342,670	3,287,400		43,164,031