



2012 Adopted Budgets

General Fund
Capital Funds
Special Revenue Funds
Debt Funds
Enterprise Funds
Capital Improvement Plan 2012-2021

Approved on December 12, 2011

2012 BUDGET & LEVY INFORMATION MEETING

Monday, December 5, 2011
6:00 p.m.

Property Tax Levy

GENERAL LEVY (Increase of 1.7%)		
General Fund	\$ 2,832,619	\$2,932,619
General Fund Equipment Reserve	\$50,000	\$0.00
SPECIAL DEBT LEVY		
2006A Improvements-Birch St	\$80,000	\$0.00
2011A Improvements-Birch St/Interlaken/Lake/Comm	\$0.00	\$94,265
2002B EDA Lease Rev-City Hall	\$240,000	\$244,000
2007A Improvements-Interlaken/Lake/Comm	\$1,285,000	\$1,069,652
2002A Improvements-Hwy 5/32/Oak Ave	\$60,000	\$53,925
2007C EDA Lease Rev-Public Works	\$390,000	\$428,000
Capital Equipment Certificate of Indebtedness - Aerial	\$0.00	\$100,000
TOTAL PROPOSED LEVY	\$ 4,937,619	\$4,922,461
Overall Levy Change (3.0% Decrease)		
	PROPOSED TAX RATE:	43.974%
	CURRENT TAX RATE:	41.890%

Change to Market Value Exclusion Program

- ❑ Homesteads have some of their market value excluded from what gets taxed
- ❑ The exclusion equals 40% of the first \$76,000 in market value and is reduced by 9% of the market value over \$76,000 until it hits \$0 at \$413,800 of market value
- ❑ The state is no longer paying a share of the tax on homesteads, but homesteads have less value subject to taxation.
- ❑ Removal of the state spending on credits means taxpayers, as a whole, will pay more if levies remain the same.

Actual Impacts

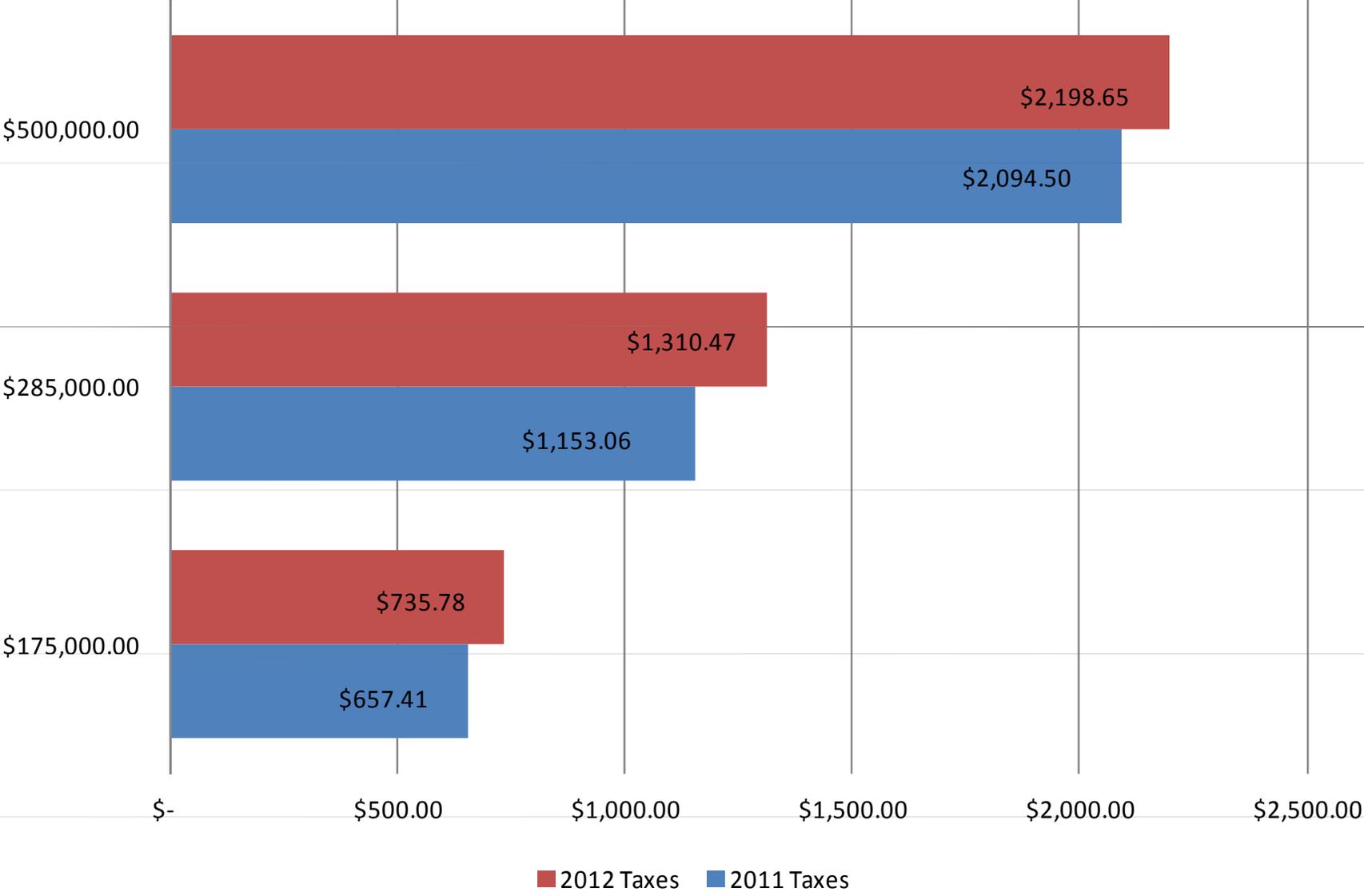
Actual City of Waconia Properties 5-year Value & Tax Bill Changes

~Scenarios Built with 2012 Preliminary Levy & Budget Numbers

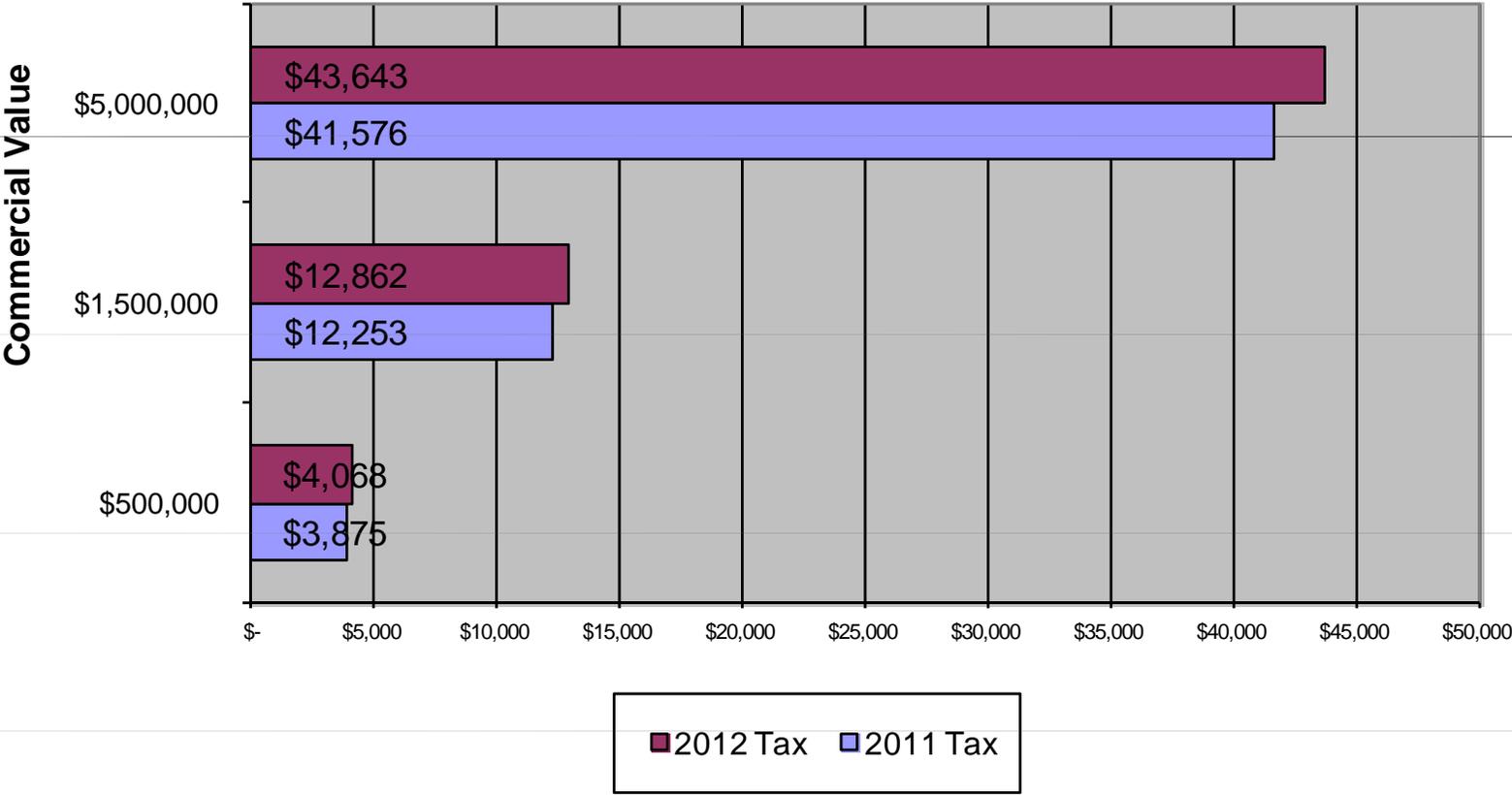
Property Type	Overall % 08 to 2012	2012	% inc	2011	% inc	2010	% inc	2009	% inc	2008
Average Value Home	-18.4%	\$ 262,200	-7.9%	\$ 284,800	-4.8%	\$ 299,200	-2.1%	\$ 305,500	-5.0%	\$ 321,500
Total Tax Bill*	2.7%	3,772	-0.9%	3,806	6.8%	3,563	5.2%	3,387	-7.8%	3,674
Downtown Home	2.5%	\$ 149,700	-0.7%	\$ 150,800	-3.0%	\$ 155,500	-4.1%	\$ 162,200	11.1%	\$ 146,000
Total Tax Bill*	32.0%	1,934	5.1%	1,840	11.8%	1,646	1.4%	1,624	10.8%	1,465
Lake Home	19.8%	\$1,027,800	-1.2%	\$1,039,800	24.1%	\$ 837,900	-2.4%	\$ 858,100	0.0%	\$ 858,100
Total Tax Bill*	46.3%	16,020	0.4%	15,949	42.5%	11,193	4.6%	10,700	-2.3%	10,951
Downtown Commercial	0.4%	\$ 573,400	0.0%	\$ 573,400	0.0%	\$ 573,400	0.4%	\$ 571,300	0.0%	\$ 571,400
Total Tax Bill*	14.7%	19,672	2.0%	19,283	8.0%	17,862	5.6%	16,916	-1.3%	17,143
Hwy 5 Commercial	-5.1%	\$ 427,300	-6.5%	\$ 456,900	-5.0%	\$ 481,200	0.7%	\$ 478,000	6.2%	\$ 450,100
Total Tax Bill*	8.1%	14,418	-5.9%	15,316	3.1%	14,858	5.9%	14,029	5.2%	13,340
Industrial	10.8%	\$2,109,800	9.2%	\$1,931,800	-11.6%	\$2,186,000	14.7%	\$ 1,905,700	0.0%	\$ 1,905,000
Total Tax Bill*	27.1%	74,919	11.6%	67,111	-5.1%	70,704	19.4%	59,240	0.5%	58,959

*Total tax bills are estimated. Rounding may be a factor!

Proposed City Tax Change-Residential

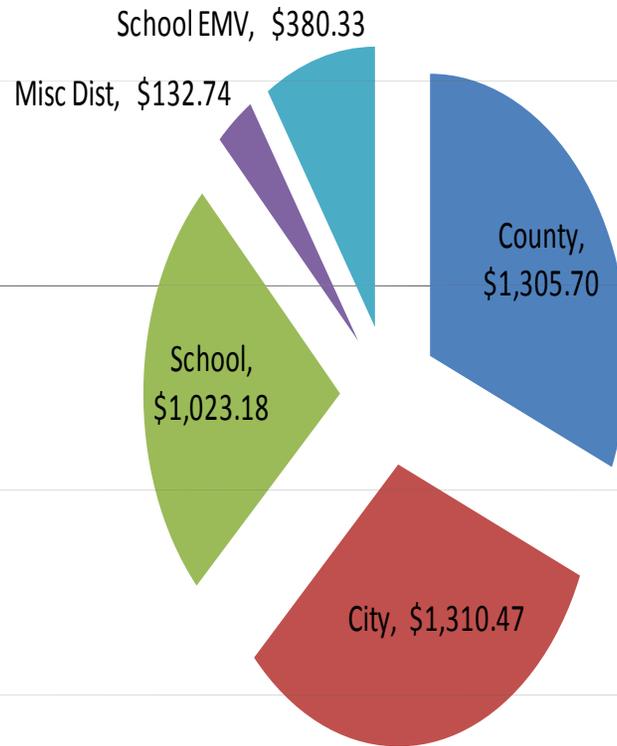


Proposed City Tax Change - Commercial

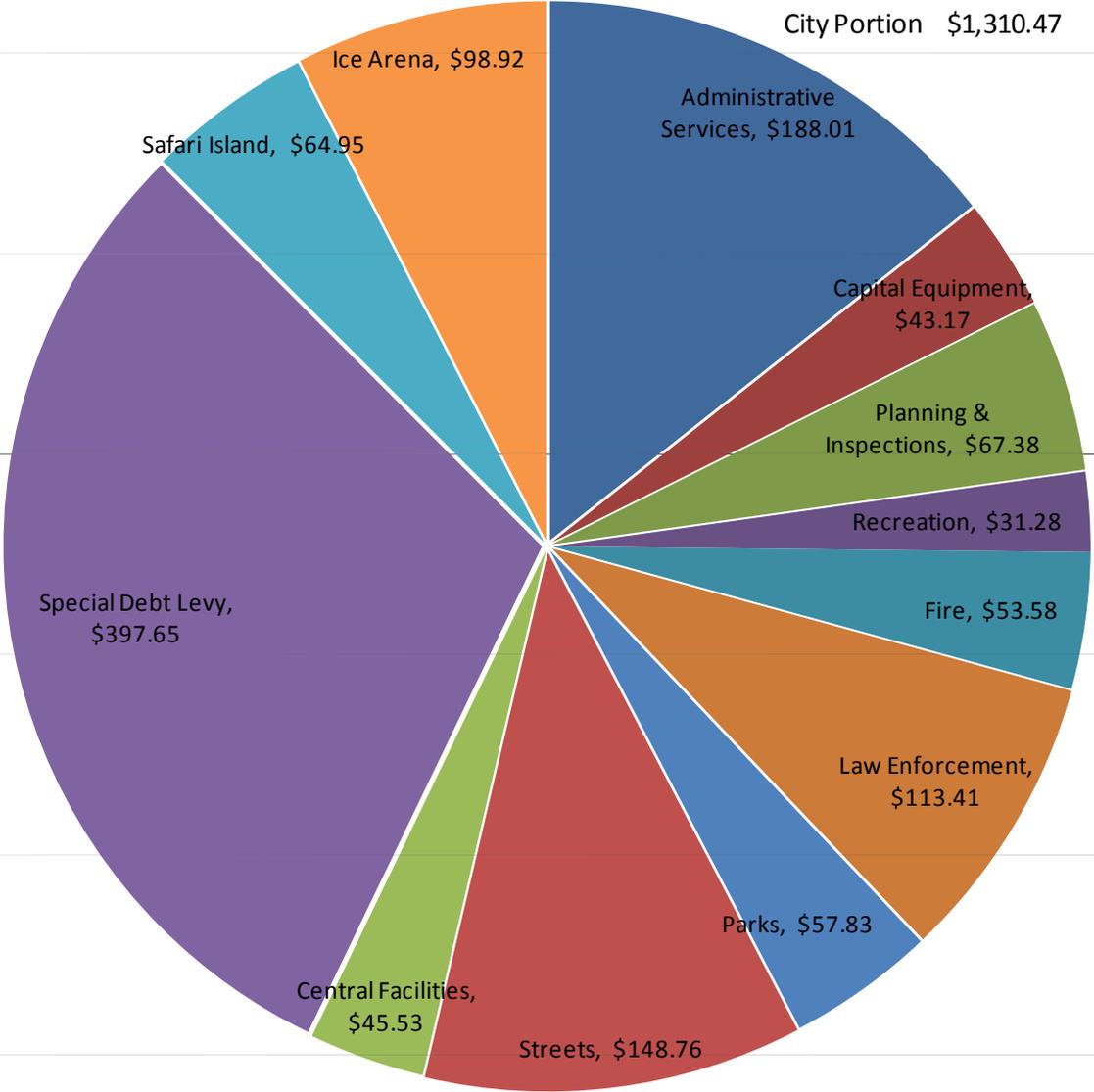


Where Your Property Tax Goes 2012

Residential Value \$285,000

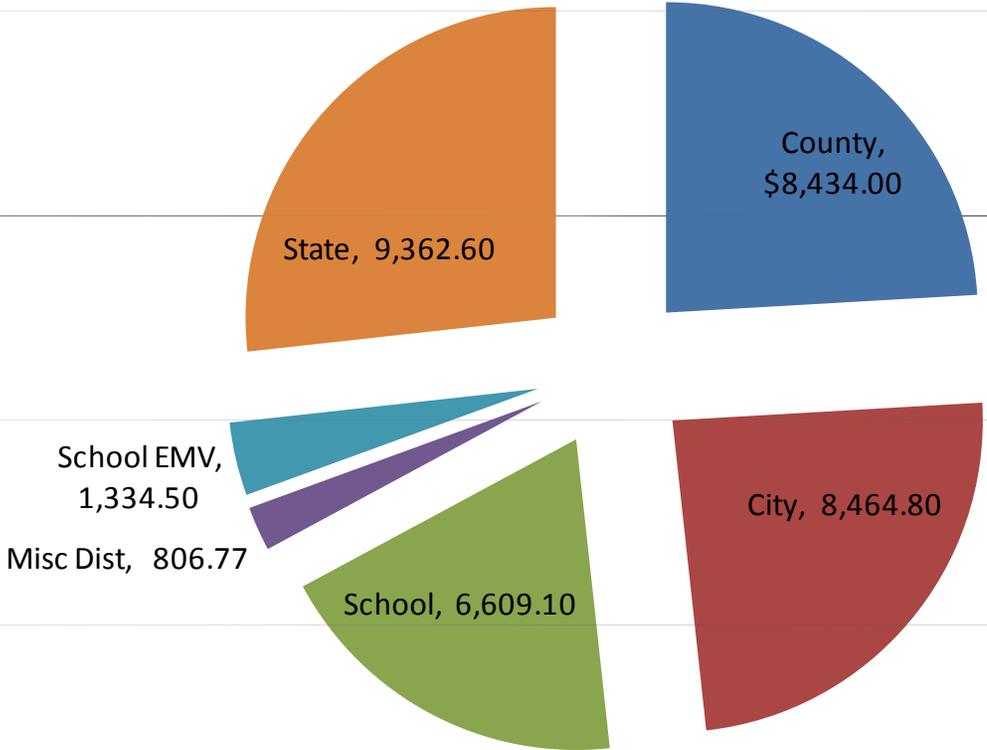


Residential - Use of City Tax Dollar 2012



Where Your Property Tax Goes 2012

Commercial Value \$1,000,000



Revenue Summary

<u>Revenue Source</u>	<u>2011</u>	<u>2012</u>	<u>Percentage Change</u>
General Property Tax Levy	\$2,701,859	\$2,815,314	6.9%
Administration/Finance/Technology	\$909,542	\$868,168	-4.6%
Planning & Inspections	\$398,000	\$284,150	-28.6%
Central Facilities	\$59,203	\$66,203	11.8%
Fire	\$144,500	\$128,640	-10.9%
Law Enforcement	\$84,500	\$74,000	-12.4%
Streets	\$38,500	\$38,000	-1.3%
Parks	\$3,500	\$500	-85.7%
Recreation	\$17,800	\$29,000	62.9%
Transfers from Other Funds	\$246,000	\$211,000	-14.2%
Total Revenue:	\$4,603,404	\$4,514,975	0.5%

Expenditure Summary

<u>Expenditure Source</u>	<u>2011</u>	<u>2012</u>	<u>Percentage Change</u>
Administration/Finance/Technology	\$874,967	\$940,785	7.5%
Planning & Inspections	\$362,768	\$337,193	-7.0%
Central Facilities	\$207,300	\$227,850	3.5%
Fire	\$259,080	\$268,108	0.3%
Law Enforcement	\$566,015	\$567,526	3.0%
Streets	\$722,667	\$744,394	12.8%
Parks	\$256,470	\$289,407	7.5%
Recreation	\$145,618	\$156,537	9.9%
Transfers from Other Funds	\$862,269	\$1,037,000	20.3%
Total Expenditures:	\$4,257,153	\$4,568,800	7.3%

Affect on Fund Balance

	2011	2012
Budgeted Increase/(Decrease) in Fund Balance	\$346,251	(\$53,825)
<u>Proposed Ending Fund Balance</u>		
Fund Balance - January 1	\$959,298	\$1,305,549
Increase (Decrease)	\$346,251	(\$53,825)
Fund Balance - December 31	\$1,305,549	\$1,251,724
Percentage of Operating Budget	38%	35%

Changes for 2012

- ▣ Change in Market Value Homestead Credit Program to Market Value Exclusion Program
- ▣ Special Debt Tax Levy lower after refunding of debt in 2011 for Southeast Area Improvements
- ▣ No proposed increases in licensing, permit, or administrative fees
- ▣ No increases in utility usage or trunk rates for water, sewer, storm water, or street light utility
- ▣ Increased proposed rates for Safari Island membership rates (non-resident & monthly) along with minimal daily fee & swim lesson fee increases
- ▣ No proposed rate increases for ice rental at Arena

Changes for 2012

- ▣ Staff pay increases for COLA at 2% for full time employees and market adjustments by position
- ▣ Additional benefit expense assistance to full time staff of \$600 per employee
- ▣ Staff step pay increases for part time staff if meet eligibility requirements - no change in steps for COLA
- ▣ Additional part-time seasonal staff added in Public Services
- ▣ Minimal staff training added to some departments
- ▣ Increased expenditures in supplies in administration due to elections to be held in 2012
- ▣ Increased expenditures in banking fees due to increased use of credit cards for City services

Changes for 2012

- ▣ Increased technology expense due to fiber connectivity project in 2012
- ▣ Increased contracted services to resume large scale planning project postponed since 2008
- ▣ Increased engineering expense in streets due to mandated reflectivity project and asset management software configuration
- ▣ Increased repair and maintenance expense for repair of trail from between Kinder & Stein on Burandt Boulevard

Changes for 2012

- ▣ Increased transfer to Capital Equipment Fund to start restructure of equipment replacement plan
- ▣ Decreased transfer to the Safari Island Fund for operating (\$5,800)
- ▣ Decreased transfer for operating to the Arena fund (\$36,469)

WACONIA FINANCIAL MANAGEMENT PLAN

Assumptions as of: December 1, 2011

GENERAL FUND	2010 Amended/Actual	2011 Revised	2012 Forecast	2013 Forecast	2014 Forecast	2015 Forecast	2016 Forecast	2017 Forecast
REVENUE								
GENERAL PROPERTY TAX LEVY	2,729,319	2,832,619	2,932,619	3,046,991	3,165,824	3,289,291	3,417,573	3,550,859
Potential for Uncollectible Taxes	(189,305)	(130,760)	(117,305)	(213,289)	(221,608)	(230,250)	(239,230)	(248,560)
TRANSFERS IN - ENTERPRISE & PEG FUNDS	816,922	246,000	211,000	213,110	215,241	217,394	219,567	223,959
ADMINISTRATION, FINANCE, TECH & ECON DEV	1,090,778	909,542	868,168	876,850	885,618	894,474	903,419	921,487
PLANNING & INSPECTIONS	343,368	398,000	284,150	286,992	289,861	292,760	295,688	301,601
CENTRAL FACILITIES	-	59,203	66,203	66,865	67,534	68,209	68,891	70,269
FIRE	143,637	144,500	128,640	129,926	131,226	132,538	133,863	136,541
LAW ENFORCEMENT	102,515	84,500	74,000	74,740	75,487	76,242	77,005	78,545
STREETS	25,504	38,500	38,000	38,380	38,764	39,151	39,543	40,334
PARKS	7,000	3,500	500	505	510	515	520	531
RECREATION	16,868	17,800	29,000	29,290	29,583	29,879	30,178	30,781
TOTAL REVENUE	5,086,605	4,603,404	4,514,975	4,550,359	4,678,040	4,810,203	4,947,017	5,106,346
	3.8%	-9.5%	-1.9%	0.8%	2.8%	2.8%	2.8%	3.2%
EXPENDITURES								
ADMINISTRATION, FINANCE, TECH & ECON DEV	1,320,921	874,967	940,785	959,601	978,793	998,369	1,018,336	1,048,886
PLANNING & INSPECTIONS	323,888	362,768	337,193	343,937	350,816	357,832	364,989	375,958
FIRE	259,397	259,080	268,108	273,470	278,940	284,518	290,209	298,915
LAW ENFORCEMENT	561,841	566,015	567,526	578,877	590,454	602,263	614,308	632,738
STREETS	692,094	722,667	744,394	759,282	774,468	789,957	805,756	829,929
PARKS	269,859	256,470	289,407	295,195	301,099	307,121	313,263	322,661
RECREATION	149,110	145,618	156,537	159,668	162,861	166,118	169,441	174,524
CENTRAL FACILITIES	-	207,300	233,250	237,915	242,673	247,527	252,477	260,052
TRANSFERS OUT- Capital Equipment Support	-	-	217,000	217,000	317,000	317,000	317,000	317,000
TRANSFERS OUT- Safari Island Support	368,000	330,800	325,000	325,000	325,000	325,000	325,000	325,000
TRANSFERS OUT - Arena Support	495,000	531,469	495,000	495,000	495,000	495,000	495,000	495,000
TRANSFERS OUT-PIR Debt Fund Support	650,000	-	-	350,000	350,000	350,000	350,000	350,000
TOTAL EXPENDITURES	5,090,110	4,257,153	4,574,200	4,994,944	5,167,103	5,240,705	5,315,779	5,430,642
Operating % Change	-17.5%	-16.4%	7.4%	9.2%	3.4%	1.4%	1.4%	2.2%
INCREASE(DECREASE) IN FUND BALANCE	(3,505)	346,251	(59,225)	(444,585)	(489,063)	(430,502)	(368,762)	(324,296)
EFFECT on Fund Balance								
Fund Balance - January 1	962,803	959,298	1,305,549	1,246,324	801,739	312,677	(117,825)	(486,587)
Budgeted Increase/(Decrease)	(3,505)	346,251	(59,225)	(444,585)	(489,063)	(430,502)	(368,762)	(324,296)
Projected Fund Balance - December 31	959,298	1,305,549	1,246,324	801,739	312,677	(117,825)	(486,587)	(810,884)
% of Operating	27%	38%	35%	22%	8%	-3%	-13%	-21%
GENERAL OPERATING LEVY	2,729,319	2,832,619	2,932,619	3,046,991	3,165,824	3,289,291	3,417,573	3,550,859
% Change	-7.1%	3.8%	3.5%	3.9%	3.9%	3.9%	3.9%	3.9%
SPECIAL DEBT LEVY	1,900,000	2,055,000	1,889,842	1,941,425	1,938,825	1,944,575	1,953,525	1,949,525
% Change	32.5%	7.5%	-8.7%	2.7%	-0.1%	0.3%	0.5%	-0.2%
SPECIAL LEVY FOR CAPITAL EQUIPMENT	0	50,000	100,000	100,000	100,000	100,000	100,000	100,000
% Change	0%	100.0%	50.0%	0%	0%	0%	0%	0%
SPECIAL LEVY FOR INFRASTRUCTURE	0	0	0	0	0	71,624	207,784	1,072,323
% Change								
PROPOSED OVERALL TAX LEVY	4,629,319	4,937,619	4,922,461	5,088,416	5,204,648	5,405,490	5,678,882	6,672,707
LESS FISCAL DISPARITIES	461,709	479,304	577,338	577,338	577,338	577,338	577,338	577,338
NET LEVY TO TAXPAYERS	4,167,610	4,458,315	4,345,123	4,511,078	4,627,310	4,828,152	5,101,544	6,095,369
Overall Levy % Change		7%	-3%	4%	3%	4%	6%	19%
TAXABLE MARKET VALUE	1,093,934,600	1,029,235,100	1,009,908,740	1,018,814,740	1,027,750,740	1,042,472,190	1,057,351,157	1,072,517,246
Change in Market Value	1.90%	-6.29%	-1.91%	0.87%	0.87%	1.41%	1.41%	1.41%
EXISTING TAX CAPACITY	11,479,560	12,064,667	11,211,465	9,918,201	9,873,153	9,926,992	10,133,573	10,346,207
Plowshares/MWF TIF Capacity reduction	68,491	37,753	27,847	136,982	136,982	136,982	136,982	136,982
Cherry Street TIF #3/Abatement Capacity reduction	-	-	8,980	17,126	17,126	22,954	22,954	22,954
TAX CAPACITY Revisions from MV Changes	214,300	-1,352,073	-1,256,437	109,060	109,660	167,819	169,703	172,888
NET TOTAL TAX CAPACITY	11,563,105	10,674,841	9,918,201	9,873,153	9,828,705	9,934,875	10,143,340	10,359,159
Tax Capacity Change	1%	-8%	-7%	0%	0%	1%	2%	2%
TAX RATE ON TAX CAPACITY	36.042%	41.765%	43.810%	45.690%	47.080%	48.598%	50.295%	58.840%
TAX RATE % CHANGE		15.88%	4.90%	4.29%	3.04%	3.23%	3.49%	16.99%
Average Valued Home	\$ 230,200	\$ 230,200	\$ 230,200	\$ 230,200	\$ 230,200	\$ 232,502	\$ 237,152	\$ 241,895
Estimated Annual City Portion of Tax Bill	\$ 900.69	\$ 961.42	\$ 1,008.50	\$ 1,051.79	\$ 1,083.77	\$ 1,129.91	\$ 1,192.74	\$ 1,423.32
Amount Increase or (Decrease)		\$ 60.73	\$ 47.07	\$ 43.30	\$ 31.98	\$ 46.14	\$ 62.83	\$ 230.58
Percent Increase or (Decrease)		6.7%	4.90%	4.29%	3.04%	4.26%	5.56%	19.33%

2012 Operating Budget Summary

By Division, Revenues vs Expenditures

Fund: General

			Expenses	Revenues	Net
Administrative Services	Administration	101-411 Administration	(411,776)	3,487,282	3,075,506
	Finance	101-412 Finance	(324,200)	196,200	(128,000)
	Technology	101-413 Technology	(203,109)		(203,109)
	Total Administrative Services		(939,085)	3,683,482	2,744,397
Community Development	Building Inspections	101-425 Building Inspections	(81,600)	276,000	194,400
	Economic Development	101-415 Economic Dev	(1,700)		(1,700)
	Planning	101-416 Planning	(255,593)	8,150	(247,443)
	Total Community Development		(338,893)	284,150	(54,743)
Culture and Recreation	Recreation	101-443 Recreation	(156,537)	29,000	(127,537)
	Total Culture and Recreation		(156,537)	29,000	(127,537)
Non-Departmental	Central Facility	101-445 Central Facilities	(233,250)	66,203	(167,047)
	Interfund	101-000 Transfers	(1,037,000)	211,000	(826,000)
	Total Non-Departmental		(1,270,250)	277,203	(993,047)
Public Safety	Community Safety	101-427 Community Safety	(4,192)		(4,192)
	Fire	101-423 Fire Deptment	(268,108)	128,640	(139,468)
	Law Enforcement	101-421 Law Enforcement	(563,334)	74,000	(489,334)
	Total Public Safety		(835,634)	202,640	(632,994)
Public Services	Parks	101-441 Parks	(289,407)	500	(288,907)
	Streets	101-431 Streets	(744,394)	38,000	(706,394)
	Total Public Services		(1,033,801)	38,500	(995,301)
Total			(4,574,200)	4,514,975	(59,225)

Costing Center Summary

Costing Center: 101-411 Administration

Previous Costing Center: 101-411 Administration

Division: Administrative Services

Department: Administration

Stage: Approved

Budget Year: 2012

Accounting Reference: 101-411

Approved: Yes

Manager: Shane Fineran

Purpose:

The City Council exercises legislative power by which all matters of policy are determined. The Council exercises budgetary control through the adoption of the annual budget and appoints advisory committees to render advice on City policy related matters. The City Council also serves as the Economic Development Authority. The Administration Department provides Waconia citizens effective leadership to support the City's mission, vision, and goals. In addition to the routine work of the department (licensing, human resources, community relations, website management, overseeing all departments and resource allocation, etc.)

Profile:

The Administration department consists of the: City Administrator (1 FTE), Assistant City Administrator (1 FTE), and Office Assistant (.8 FTE). This department also allocates salaries for City Council, Planning Commission, and Park and Recreation Commission. The Safari Island Advisory Board and the Commission on Aging are unpaid volunteer commissions.

Goals:

Cultivate Organizational Operations

-Improve Council/Employee Relationship (council & staff time), Improve Employee Awareness of Organizational Activities (staff time), Provide Organizational Training to Foster Growth and Development, Enhance the Safety Committee's Work (staff time), Promote Healthy Lifestyles and Activities for Employees (staff time), Provide Organizational Training to Foster Growth and Development, Develop Centralized Database of Employee Certifications (staff time)

Promote Economic Development

-Improve Understanding of City/Chamber Relationship (council & staff time)

Costing Center Summary

Costing Center: 101-411 Administration

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3001	GENERAL PROPERTY TAX	Increased	6.87 %	2,634,336	2,815,314
3003	DELINQUENT TAX	Increased	8.93 %	45,900	50,000
3007	LIQUOR LICENSE	Increased	11.63 %	38,000	42,420
3008	LICENSES-MISC	Decreased	20.09 %	2,315	1,850
3009	RECYCLING/SANITATION LICE	Increased	52.94 %	2,550	3,900
3011	CIGARETTE LICENSE	Decreased	28.57 %	2,100	1,500
3018	AID	Unchanged	0.00 %	3,343	3,343
3025	ASSESSMENT SEARCHES	Unchanged	0.00 %	4,350	4,350
3027	ADMINISTRATIVE FEES	Decreased	20.73 %	410,000	325,000
3029	MISCELLANEOUS	Decreased	83.61 %	610	100
3030	FRANCHISE FEES	Increased	28.33 %	60,000	77,000
3059	REFUNDS & REIMBURSEMENT	Increased	2.00 %	20,000	20,400
3067	CELL TOWER CONTRACTS	Increased	5.38 %	134,374	141,605
3069	SALE OF GENERAL FIXED ASS	Unchanged	0.00 %	500	500
3070	GRANT PROCEEDS	Not used this year		2,500	0
Total Revenues:				3,360,878	3,487,282
Expenditures					
4001	FT SALARY & WAGE	Increased	6.26 %	207,107	220,075
4005	CITY COUNCIL SALARY	Unchanged	0.00 %	20,900	20,900
4007	BOARD & COMMISSION SALAR	Unchanged	0.00 %	2,500	2,500
4009	ELECTION JUDGES	New this year		0	7,000
4011	PERA CONTRIBUTIONS	Increased	6.26 %	15,015	15,956
4013	FICA	Increased	6.26 %	15,844	16,836
4017	WORKERS COMP	Increased	0.74 %	1,241	1,250
4019	EMPLOYEE BENEFITS	Increased	8.18 %	21,999	23,799
4023	OPERATING SUPPLIES	Increased	30.77 %	6,500	8,500
4035	COMMUNICATIONS	Unchanged	0.00 %	780	780
4037	POSTAGE	Unchanged	0.00 %	2,000	2,000
4041	TRAINING & EDUCATION	Increased	223.73 %	295	955
4043	TRAVEL & MILEAGE	Increased	371.43 %	350	1,650
4045	PRINTING & PUBLISHING	Unchanged	0.00 %	9,000	9,000
4047	LIABILITY INSURANCE	Not used this year		2,600	0
4053	SUBSCRIPTIONS & MEMBERS	Increased	4.82 %	14,199	14,883
4057	ENGINEERING SERVICES	Unchanged	0.00 %	12,500	12,500
4059	LEGAL SERVICES	Increased	0.87 %	49,757	50,192
4069	CONTRACT SERVICES	Increased	100.00 %	1,500	3,000
Total Expenditures:				384,088	411,776

Costing Center Summary

Costing Center: 101-411 Administration

2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Revenues			
Taxes & Assessments			
3001 - GENERAL PROPERTY TAX		2,932,619	
3001 - GENERAL PROPERTY TAX	Estimated Uncollectible Taxes	(117,305)	
			2,815,314
3003 - DELINQUENT TAX			50,000
		Total:	2,865,314
Licenses and Permits			
3007 - LIQUOR LICENSE	3.2 Off-Sale @\$150 (3)	450	
3007 - LIQUOR LICENSE	3.2 On-Sale @\$300 (4)	1,200	
3007 - LIQUOR LICENSE	Clubs @ \$300 (2)	600	
3007 - LIQUOR LICENSE	Limited On Sale Culinary @ \$200 (2)	400	
3007 - LIQUOR LICENSE	Off-Sale Liquor @ \$310 (7)	2,170	
3007 - LIQUOR LICENSE	On-Sale Liquor @ \$4,000 (8)	32,000	
3007 - LIQUOR LICENSE	Sunday Liquor @\$200 (10)	2,000	
3007 - LIQUOR LICENSE	Temp Licenses and Misc. Lic.	2,100	
3007 - LIQUOR LICENSE	Wine @ \$500 (3)	1,500	
			42,420
3008 - LICENSES-MISC	Amusement License @ \$15 per location, \$15 per machine	750	
3008 - LICENSES-MISC	Plumber's Licenses 32@ \$25	800	
3008 - LICENSES-MISC	Solicitors Licenses	300	
			1,850
3009 - RECYCLING/SANITATION LICENSE	Haulers at \$100 per license (12), plus \$50 per veh	2,700	
3009 - RECYCLING/SANITATION LICENSE	Recyclers \$100 per license (6), plus \$50 per vehic	1,200	
			3,900
3011 - CIGARETTE LICENSE	License @ \$150 (10)		1,500
		Total:	49,670
Intergovernmental			
3018 - AID	PERA Aid		3,343
		Total:	3,343
Charges for Services			
3025 - ASSESSMENT SEARCHES	Based on 145 Searches at \$30		4,350
3027 - ADMINISTRATIVE FEES	RMC Lease Payment		325,000
3029 - MISCELLANEOUS	Misc. Receipts (Maps, Copies, etc.)		100
3030 - FRANCHISE FEES	Mediacom Franchise Fees		77,000
3059 - REFUNDS & REIMBURSEMENTS	Data Requests, Payment for Misc. Services		20,400
3067 - CELL TOWER CONTRACTS	Cingular 2006 Lease Amendment	17,404	
3067 - CELL TOWER CONTRACTS	Sprint 2010 Lease	24,336	
3067 - CELL TOWER CONTRACTS	Sprint/Nextel	54,145	
3067 - CELL TOWER CONTRACTS	T-Mobile 2006 Lease Amendment	18,157	
3067 - CELL TOWER CONTRACTS	TTM 2009 Lease	3,945	
3067 - CELL TOWER CONTRACTS	Verizon Lease	23,618	
			141,605
		Total:	568,455
Financing			
3069 - SALE OF GENERAL FIXED ASSETS	Misc. Sales of Used Equipment		500
		Total:	500

Costing Center Summary

Costing Center: 101-411 Administration

Total Revenues: 3,487,282

Expenditures

Salaries and Wages

4001 - FT SALARY & WAGE	Full Time Staffing		220,075
4005 - CITY COUNCIL SALARY			20,900
4007 - BOARD & COMMISSION SALARY			2,500
4009 - ELECTION JUDGES	Primary and General Election Judges Wages		7,000
			Total: <u>250,475</u>

Benefits

4011 - PERA CONTRIBUTIONS	General Administration PERA		15,956
4013 - FICA	General Administration FICA		16,836
4017 - WORKERS COMP	General Administration Work Comp		1,250
4019 - EMPLOYEE BENEFITS	Full Time Staff Benefits		23,799
			Total: <u>57,841</u>

Operating Expenses

4023 - OPERATING SUPPLIES	GOAL: Employee wellness & recognition	1,500	
4023 - OPERATING SUPPLIES	Paper and office supplies	4,000	
4023 - OPERATING SUPPLIES	Primary and General Election Supplies	3,000	
			8,500
4035 - COMMUNICATIONS	S Arntz Annual Cell Phone		780
4037 - POSTAGE			2,000
4041 - TRAINING & EDUCATION	Chamber of Commerce, League Mtgs., Metro Cities Mtgs., APMP Meetings	295	
4041 - TRAINING & EDUCATION	Conference Attendance (Arntz, Stangret, Fineran)	660	
			955
4043 - TRAVEL & MILEAGE	Conference Lodging & Travel	1,300	
4043 - TRAVEL & MILEAGE	Employee Mileage Expenses	350	
			1,650
4045 - PRINTING & PUBLISHING	Minutes, Bids, RFP, Job Ads		9,000
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Assn. of Public Mgmt. Professionals	30	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Int'l City Management Association	856	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	League of Minnesota Cities	8,543	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Metro Area Management Association	45	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Metro Cities	4,036	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Minnesota Mayors Association	20	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	MN City/County Management Assn.	107	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Mn Clerks and Finance Officers Association Membership	35	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Society of Human Resource Management	180	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Southwest Transportation	1,000	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Waconia Patriot Subscription	31	
			14,883
			Total: <u>37,768</u>

Contracted Services

4057 - ENGINEERING SERVICES	Bolton & Menk		12,500
4059 - LEGAL SERVICES	Carver County Prosecution Contract	10,192	

Costing Center Summary

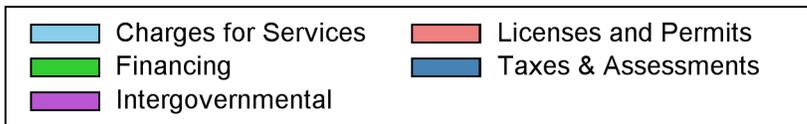
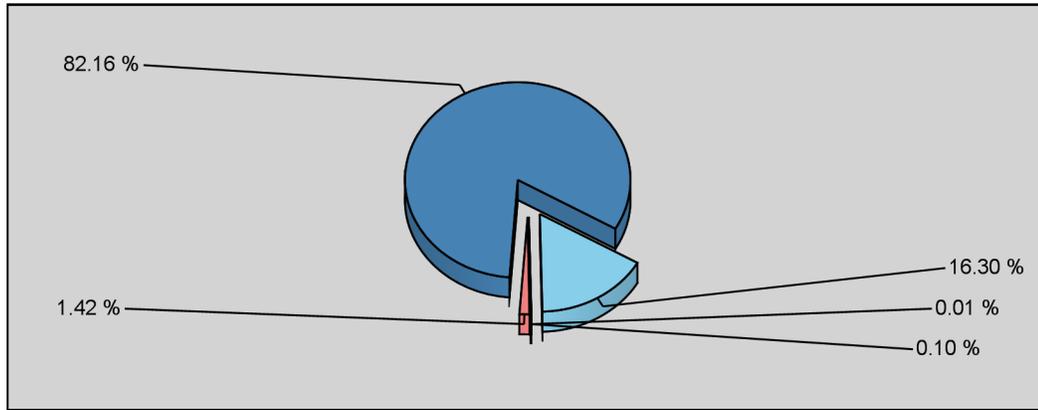
Costing Center: 101-411 Administration

4059 - LEGAL SERVICES	City Attorney Fees	<u>40,000</u>	50,192
4069 - CONTRACT SERVICES	2012 Carver County Election Expenses		3,000
		Total:	<u>65,692</u>
		Total Expenditures:	<u>411,776</u>
		Net Total:	<u>3,075,506</u>

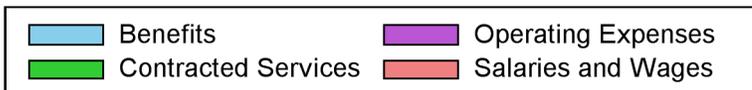
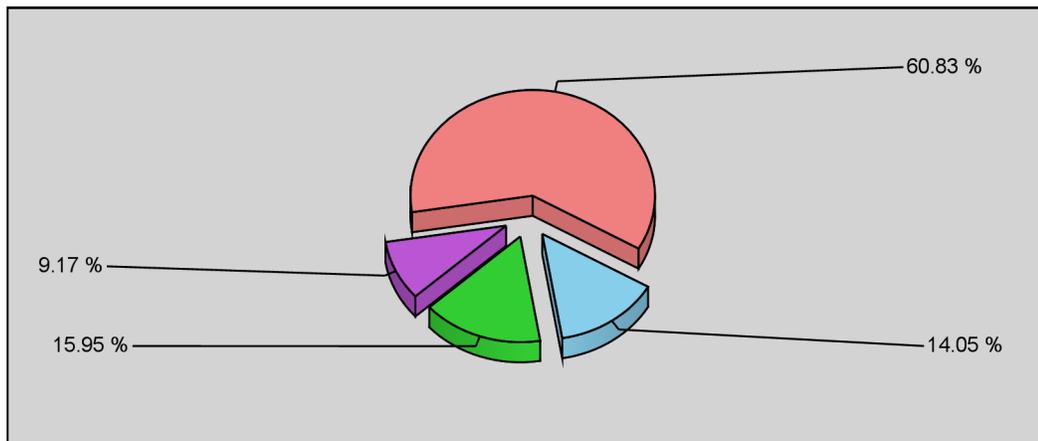
Costing Center Summary

Costing Center: 101-411 Administration

Revenues



Expenses



Costing Center Summary

Costing Center: 101-412 Finance

Previous Costing Center: 101-412 Business
Development & Finance

Division: Administrative Services

Department: Finance

Stage: Approved

Budget Year: 2012

Accounting Reference: 101-412

Approved: Yes

Manager: Nicole Lueck

Purpose:

Administer city financial initiatives for maximum accountability to the City Council, public & all required agencies. Perform statutory duties of City Treasurer. Monitor legislative action to ensure protection of revenue resources & mandated costs. Monitor program effects on the budgets. Communicate with fiscal advisors and rating agencies. Assist in decisions pertaining to financial conditions, both current & long range, by providing information to the City Council. Support direct service departments by providing a business services framework to promote cost effective service delivery.

Profile:

The Finance department consists of the: Finance Director (1 FTE), Finance Clerk (1 FTE), and Receptionist/Cashier (1 FTE).

Goals:

Maintain Financial Stability
-Implement budgeting for outcome model.

Costing Center Summary

Costing Center: 101-412 Finance

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3027	ADMINISTRATIVE FEES	Decreased	60.00 %	3,000	1,200
3063	INTEREST FROM INVESTMENT	Increased	8.33 %	180,000	195,000
Total Revenues:				183,000	196,200
Expenditures					
4001	FT SALARY & WAGE	Increased	14.31 %	135,148	154,486
4003	PT WAGES	Not used this year		18,709	0
4011	PERA CONTRIBUTIONS	Increased	0.42 %	11,154	11,201
4013	FICA	Increased	0.42 %	11,770	11,819
4017	WORKERS COMP	Increased	0.37 %	1,275	1,280
4019	EMPLOYEE BENEFITS	Increased	93.06 %	12,327	23,799
4023	OPERATING SUPPLIES	Unchanged	0.00 %	800	800
4033	BANK FEES & SERVICES	Increased	10.42 %	28,800	31,800
4041	TRAINING & EDUCATION	Decreased	39.67 %	4,500	2,715
4043	TRAVEL & MILEAGE	Increased	34.00 %	500	670
4045	PRINTING & PUBLISHING	Decreased	8.33 %	1,200	1,100
4047	LIABILITY INSURANCE	Unchanged	0.00 %	2,600	2,600
4053	SUBSCRIPTIONS & MEMBERS	Decreased	55.00 %	1,400	630
4061	ASSESSING SERVICES	Increased	2.17 %	46,000	47,000
4063	AUDIT SERVICES	Increased	7.19 %	32,000	34,300
Total Expenditures:				308,184	324,200

Costing Center Summary

Costing Center: 101-412 Finance

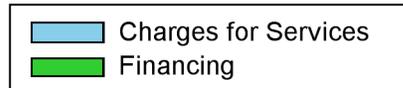
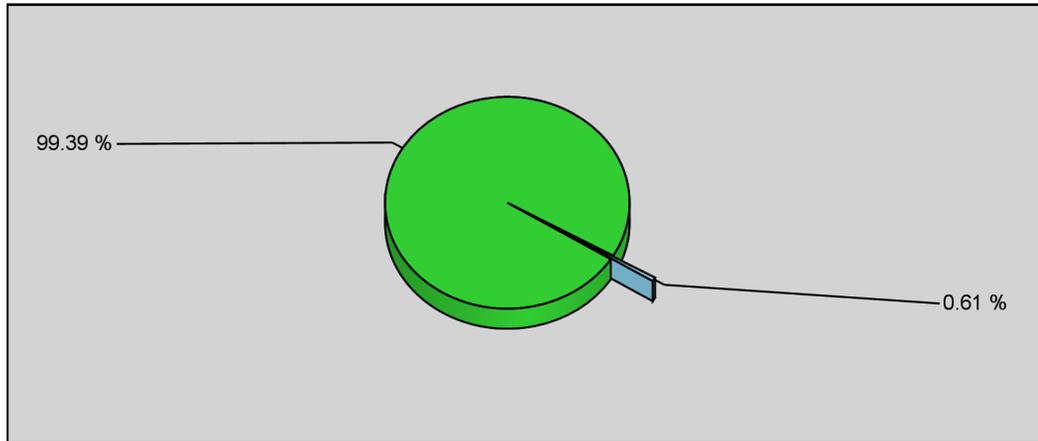
2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Revenues			
Charges for Services			
3027 - ADMINISTRATIVE FEES	Staff Time - Billable Hours for Invoicing		1,200
		Total:	1,200
Financing			
3063 - INTEREST FROM INVESTMENTS			195,000
		Total:	195,000
		Total Revenues:	196,200
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Full Time Staffing		154,486
		Total:	154,486
Benefits			
4011 - PERA CONTRIBUTIONS	Finance PERA		11,201
4013 - FICA	Finance FICA		11,819
4017 - WORKERS COMP	Finance Workers Comp		1,280
4019 - EMPLOYEE BENEFITS	Full Time Staff Benefits		23,799
		Total:	48,099
Operating Expenses			
4023 - OPERATING SUPPLIES	W2 & 1099 Forms/Bank Stamps/Signature Stamps/All City Annual Shredding Service		800
4033 - BANK FEES & SERVICES	Credit Card Merchant Service Fees		31,800
4041 - TRAINING & EDUCATION	GFOA Advanced Financial Reporting - CAFR Report Updates for GFOA Award for Excellence	1,370	
4041 - TRAINING & EDUCATION	GFOA Budget Analyst Training - Budgeting Reporting needs for GFOA Award for Excellence Program	735	
4041 - TRAINING & EDUCATION	GFOA GAAP Updates - Update on GASB Standards and Reporting Needs	360	
4041 - TRAINING & EDUCATION	MN GFOA Annual Conference - 1 Attendee	250	
			2,715
4043 - TRAVEL & MILEAGE	Misc mileage		670
4045 - PRINTING & PUBLISHING	Publish Audit Information		1,100
4047 - LIABILITY INSURANCE	E&O/Bond Coverage - Hazard Insurance Premiums		2,600
4053 - SUBSCRIPTIONS & MEMBERSHIPS	MN GFOA & National GFOA Memberships		630
		Total:	40,315
Contracted Services			
4061 - ASSESSING SERVICES	Assessment Services Provided by Carver County		47,000
4063 - AUDIT SERVICES	HLB Tautges Redpath Audit Services	33,000	
4063 - AUDIT SERVICES	OPEB Actuarial Study - Due for FYE 2012	1,300	
			34,300
		Total:	81,300
		Total Expenditures:	324,200
		Net Total:	(128,000)

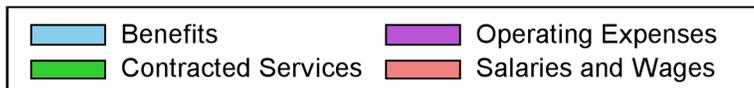
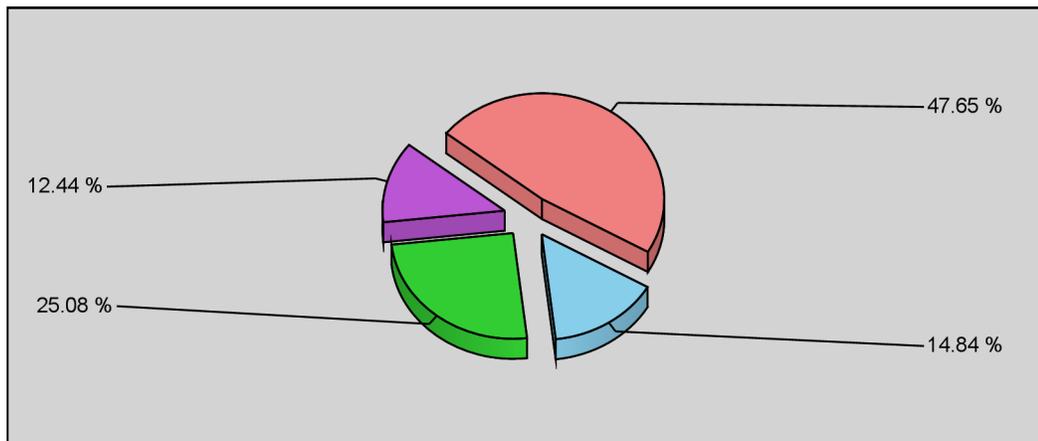
Costing Center Summary

Costing Center: 101-412 Finance

Revenues



Expenses



Costing Center Summary

Costing Center: 101-413 Technology

Previous Costing Center: 101-413 Technology
Division: Administrative Services
Department: Technology
Stage: Approved

Budget Year: 2012
Accounting Reference: 101-413
Approved: Yes
Manager: Shane Fineran

Purpose:

The technology division provides IT support for the entire organization, including all enterprises and departments. Works with Crown College and Mediacom on delivery of community programming on Channel 8 and tapes and broadcasts all City Council and Planning Commission Meetings. This division also with Carver County on GIS mapping.

Profile:

The Technology department consists of the IT Technician (1 FTE).

Goals:

Cultivate Organizational Operations

-Develop Centralized Database of Employee Certifications (staff time), Improve Employee Awareness of Organizational Activities (staff time)

Maintain Financial Stability

-Continuously Improve the Cost Effectiveness of Service Delivery, Maintain Adherence to Long-Range Financial Planning Tool, Implement Work Manager Over Two Year Period, Upgrade to VCH v2 and Add Online Features, Upgrade Team Budget to v3 for Integrating Operating and Capital Budgets

Costing Center Summary

Costing Center: 101-413 Technology

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Expenditures					
4001	FT SALARY & WAGE	Increased	2.03 %	56,805	57,957
4011	PERA CONTRIBUTIONS	Increased	2.04 %	4,118	4,202
4013	FICA	Increased	2.02 %	4,346	4,434
4017	WORKERS COMP	Increased	0.49 %	861	865
4019	EMPLOYEE BENEFITS	Increased	10.84 %	5,533	6,133
4023	OPERATING SUPPLIES	Unchanged	0.00 %	1,000	1,000
4025	FEES & LICENSE	Increased	16.43 %	50,730	59,065
4035	COMMUNICATIONS	Unchanged	0.00 %	700	700
4041	TRAINING & EDUCATION	Unchanged	0.00 %	300	300
4043	TRAVEL & MILEAGE	Unchanged	0.00 %	150	150
4047	LIABILITY INSURANCE	Not used this year		2,600	0
4053	SUBSCRIPTIONS & MEMBERS	Unchanged	0.00 %	153	153
4065	COMPUTER SOFTWARE	Increased	64.93 %	13,400	22,100
4067	COMPUTER HARDWARE	Increased	37.43 %	17,500	24,050
4069	CONTRACT SERVICES	Unchanged	0.00 %	22,000	22,000
Total Expenditures:				180,196	203,109

Costing Center Summary

Costing Center: 101-413 Technology

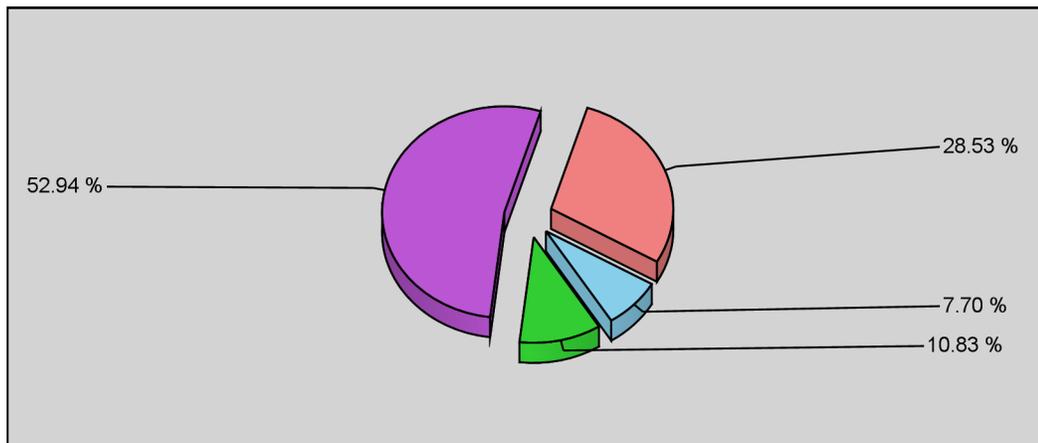
2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Full Time Staffing		57,957
		Total:	57,957
Benefits			
4011 - PERA CONTRIBUTIONS	IT PERA		4,202
4013 - FICA	IT FICA		4,434
4017 - WORKERS COMP	IT Workers Comp		865
4019 - EMPLOYEE BENEFITS	Full Time Staff Benefits		6,133
		Total:	15,634
Operating Expenses			
4023 - OPERATING SUPPLIES	Tapes, Cables, DVDs, etc.		1,000
4025 - FEES & LICENSE	Annual Maintenance: Integrity E-Statements	270	
4025 - FEES & LICENSE	Annual Maintenance: Laserfiche Scanner Maintenance	800	
4025 - FEES & LICENSE	Annual Maintenance: Microsoft SBS CALS (2012 & 2013 Only)	1,000	
4025 - FEES & LICENSE	Annual Maintenance:Active CLASS & POS	4,000	
4025 - FEES & LICENSE	Annual Maintenance:Diamond Municipal-Bronze Support Plan	5,245	
4025 - FEES & LICENSE	Annual Renewal: Ccure System	750	
4025 - FEES & LICENSE	Annual Renewal: Disaster Recovery Backup	6,500	
4025 - FEES & LICENSE	Annual Renewal: Laserfiche	2,200	
4025 - FEES & LICENSE	Annual Renewal: Microsoft GP, Diamond Municipal, Integrity	22,500	
4025 - FEES & LICENSE	Annual Renewal: Postini Spam Blocker	1,000	
4025 - FEES & LICENSE	Annual Renewal: Questica Team Budget	4,800	
4025 - FEES & LICENSE	GOAL: Diamond Municipal Reporting customizations	5,000	
4025 - FEES & LICENSE	GOAL: Upgrade Questica Budget	5,000	
4025 - FEES & LICENSE	Project: Laserfiche Weblink	0	
			59,065
4035 - COMMUNICATIONS	J Lechner Annual Cell Phone		700
4041 - TRAINING & EDUCATION			300
4043 - TRAVEL & MILEAGE			150
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Experts Exchange		153
4065 - COMPUTER SOFTWARE	Diamond V.11 Upgrade	12,000	
4065 - COMPUTER SOFTWARE	ESRI County ELA GIS License	5,100	
4065 - COMPUTER SOFTWARE	Office/Adobe/Etc.	5,000	
			22,100
4067 - COMPUTER HARDWARE	ESRI GIS Server	3,000	
4067 - COMPUTER HARDWARE	Fiber Connectivity Project	11,550	
4067 - COMPUTER HARDWARE	Work Stations, Printers, Phones, Etc.	9,500	
			24,050
		Total:	107,518
Contracted Services			
4069 - CONTRACT SERVICES	GOAL: County GIS Position	20,000	
4069 - CONTRACT SERVICES	Inetium/Misc. Vendors	2,000	
			22,000
		Total:	22,000
		Total Expenditures:	203,109
		Net Total:	(203,109)

Costing Center Summary

Costing Center: 101-413 Technology

Expenses



Costing Center Summary

Costing Center: 101-415 Economic Development

Previous Costing Center: 101-415 Economic Development

Budget Year: 2012

Division: Community Development

Accounting Reference: 101-415

Department: Economic Development

Approved: Yes

Stage: Approved

Manager: Susan Arntz

Purpose:

Promotes investment in the community through development, business development, redevelopment, and special projects.

Profile:

This role is currently shared between the City Administrator and Assistant City Administrator.

Goals:

Promote Economic Development

- Create Economic Development Department (council & staff time)
 - Develop and Execute Economic Development Plan (council & staff time)
 - Improve Understanding of City/Chamber Relationship (council & staff time)
 - Provide Useful Business Development Resources
-

Costing Center Summary

Costing Center: 101-415 Economic Development

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Expenditures					
4041	TRAINING & EDUCATION	Decreased	35.90 %	780	500
4043	TRAVEL & MILEAGE	Unchanged	0.00 %	500	500
4045	PRINTING & PUBLISHING	Decreased	50.00 %	1,000	500
4053	SUBSCRIPTIONS & MEMBERS	Decreased	9.09 %	220	200
Total Expenditures:				2,500	1,700

Costing Center Summary

Costing Center: 101-415 Economic Development

2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Expenditures			
Operating Expenses			
4041 - TRAINING & EDUCATION	GOAL: EDAM, DEED, etc.		500
4043 - TRAVEL & MILEAGE	GOAL: Development Event		500
4045 - PRINTING & PUBLISHING	GOAL: Marketing Materials		500
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Sensible Landuse Coalition Membership		200
		Total:	1,700
		Total Expenditures:	1,700
		Net Total:	(1,700)

Costing Center Summary

Costing Center: 101-416 Planning

Previous Costing Center: 101-416 Planning

Division: Community Development

Department: Planning

Stage: Approved

Budget Year: 2012

Accounting Reference: 101-416

Approved: Yes

Manager: John Hilgers

Purpose:

To implement the City's Comprehensive Land Use Plan, enforce the City Zoning and Subdivision Ordinances and follow up on complaint generated issues within the community.

Profile:

The Planning department consists of the: Planning Director (1 FTE), Assistant Planner (1 FTE), and Office Assistant (1 FTE).

Goals:

Promote Economic Development

-Integrate Comprehensive Plan with Infrastructure Improvement in CIP (Long Range CIP Committee)

-Implement League Land Use Incentive

-Annual Review Zoning and Subdivision Code to insure Consistency with Comprehensive Plan and Long Range Development Goals (staff time)

Costing Center Summary

Costing Center: 101-416 Planning

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3008	LICENSES-MISC	Decreased	20.00 %	5,500	4,400
3023	ZONING & SUBDIVISION FEES	Decreased	33.33 %	4,500	3,000
3027	ADMINISTRATIVE FEES	Decreased	50.00 %	1,500	750
Total Revenues:				11,500	8,150
Expenditures					
4001	FT SALARY & WAGE	Decreased	0.13 %	179,717	179,480
4011	PERA CONTRIBUTIONS	Decreased	0.13 %	13,030	13,013
4013	FICA	Decreased	0.13 %	13,748	13,731
4017	WORKERS COMP	Increased	0.34 %	1,814	1,820
4019	EMPLOYEE BENEFITS	Increased	26.28 %	27,399	34,599
4023	OPERATING SUPPLIES	Increased	13.33 %	750	850
4025	FEES & LICENSE	Decreased	72.73 %	550	150
4037	POSTAGE	Decreased	30.00 %	500	350
4041	TRAINING & EDUCATION	Increased	63.93 %	610	1,000
4043	TRAVEL & MILEAGE	Unchanged	0.00 %	500	500
4045	PRINTING & PUBLISHING	Decreased	50.00 %	1,000	500
4047	LIABILITY INSURANCE	Not used this year		2,600	0
4053	SUBSCRIPTIONS & MEMBERS	Unchanged	0.00 %	600	600
4059	LEGAL SERVICES	Unchanged	0.00 %	4,000	4,000
4069	CONTRACT SERVICES	New this year		0	5,000
Total Expenditures:				246,818	255,593

Costing Center Summary

Costing Center: 101-416 Planning

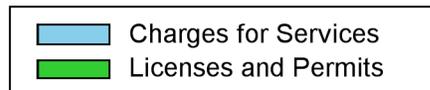
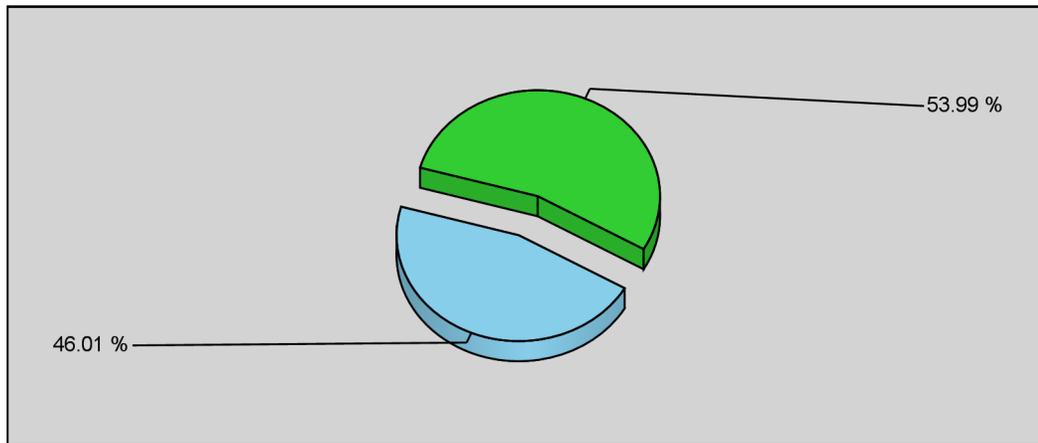
2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Revenues			
Licenses and Permits			
3008 - LICENSES-MISC	Rental Licenses (Approx 440 Renewals at \$10/each)		4,400
		Total:	4,400
Charges for Services			
3023 - ZONING & SUBDIVISION FEES			3,000
3027 - ADMINISTRATIVE FEES	Staff billable hours for projects-Pentom		750
		Total:	3,750
		Total Revenues:	8,150
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Full Time Staffing		179,480
		Total:	179,480
Benefits			
4011 - PERA CONTRIBUTIONS	Planning PERA		13,013
4013 - FICA	Planning FICA		13,731
4017 - WORKERS COMP	Planning Workers Comp		1,820
4019 - EMPLOYEE BENEFITS	Full Time Staff Benefits		34,599
		Total:	63,163
Operating Expenses			
4023 - OPERATING SUPPLIES	Supplies for large plot color printer (ink, paper, maint. cartridge) and colored permit cards		850
4025 - FEES & LICENSE	Eliminated Marco Printer Maint. Contract. Notary for Staff - \$150		150
4037 - POSTAGE			350
4041 - TRAINING & EDUCATION	GIS Training (500) APA Conf (500)		1,000
4043 - TRAVEL & MILEAGE			500
4045 - PRINTING & PUBLISHING	Reduction of \$720 from 2011		500
4053 - SUBSCRIPTIONS & MEMBERSHIPS	APA Memberships		600
		Total:	3,950
Contracted Services			
4059 - LEGAL SERVICES	Ordinance violators & complaints		4,000
4069 - CONTRACT SERVICES	Large Format Scanning - Resume Project. Has Been Idle Since 2008.		5,000
		Total:	9,000
		Total Expenditures:	255,593
		Net Total:	(247,443)

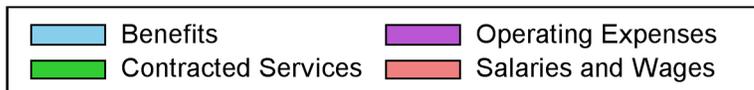
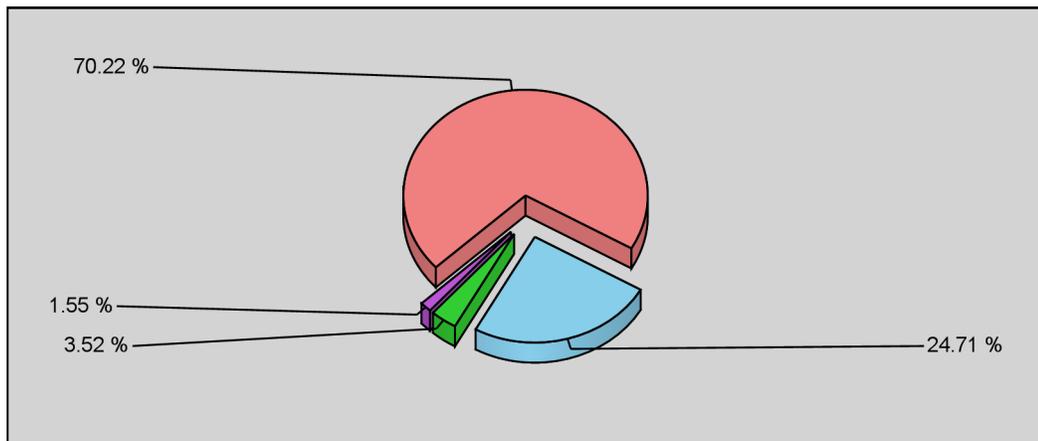
Costing Center Summary

Costing Center: 101-416 Planning

Revenues



Expenses



Costing Center Summary

Costing Center: 101-421 Law Enforcement

Previous Costing Center: 101-421 Law Enforcement

Division: Public Safety

Department: Law Enforcement

Stage: Approved

Budget Year: 2012

Accounting Reference: 101-421

Approved: Yes

Manager: Shane Fineran

Purpose:

To provide safety and protection to the citizens and visitors of the City of Waconia.
-Member of the Southwest Metro Drug Task Force

Profile:

- A Sergeant Position for our daytime lead position. This position provides patrol support and coordination of services.
- Four deputies (two daytime/two nighttime) that work 12 hour shifts, 7 days per week. One nighttime position shared (65/35%) with Laketown Township.
- School Resource Officer during summer utilized as additional patrol deputy, this is in partnership with the School District.
- Community Service Officer for 40 hours per week. The CSO program monitoring activity in the community in our parks, trails, providing traffic direction, and animal issues.

Goals:

- Maintain Safe Community
 - Develop and Implement Community Police Plan (staff time)
 - Work with Neighborhoods on Developing Traffic Calming Measures (staff time)
 - Review Current Code Enforcement Program (staff time)
-

Costing Center Summary

Costing Center: 101-421 Law Enforcement

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3018	AID	Decreased	15.91 %	44,000	37,000
3059	REFUNDS & REIMBURSEMENT	Decreased	33.33 %	12,000	8,000
3061	FINES	Increased	1.75 %	28,500	29,000
Total Revenues:				84,500	74,000
Expenditures					
4069	CONTRACT SERVICES	Decreased	0.00 %	563,340	563,334
Total Expenditures:				563,340	563,334

Costing Center Summary

Costing Center: 101-421 Law Enforcement

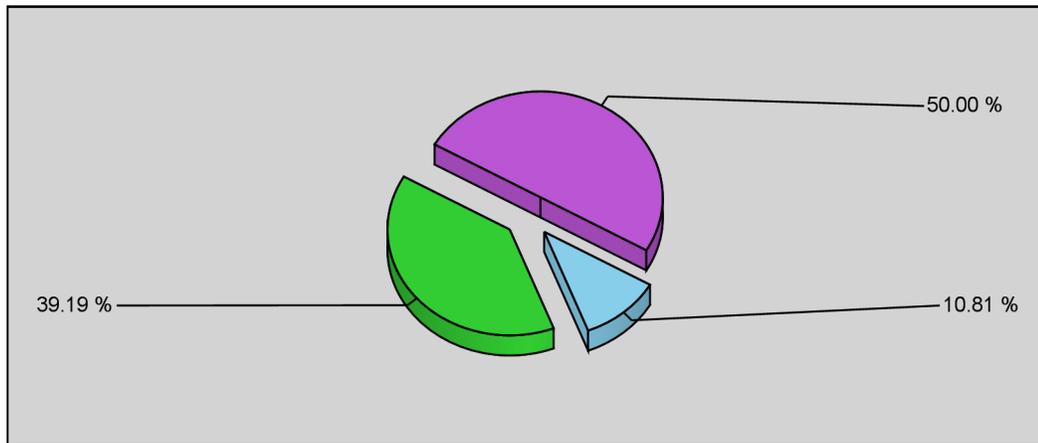
2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Revenues			
Intergovernmental			
3018 - AID			37,000
		Total:	37,000
Charges for Services			
3059 - REFUNDS & REIMBURSEMENTS	Refund for 2011 Unused Contract Hours		8,000
		Total:	8,000
Fines and Forfeitures			
3061 - FINES			29,000
		Total:	29,000
		Total Revenues:	74,000
Expenditures			
Contracted Services			
4069 - CONTRACT SERVICES	Fine Payments to Carver County Attorney	14,500	
4069 - CONTRACT SERVICES	Overtime Contingency	27,123	
4069 - CONTRACT SERVICES	School Resource Deputy	20,784	
4069 - CONTRACT SERVICES	Sheriff's Contract (CSO - 2080 Hrs)	55,578	
4069 - CONTRACT SERVICES	Sheriff's Contract (Day Patrol - 2 FTEs)	175,134	
4069 - CONTRACT SERVICES	Sheriff's Contract (Liaison Sergeant - FTE)	97,629	
4069 - CONTRACT SERVICES	Sheriff's Contract (Night Patrol - 1.65 FTE)	144,486	
4069 - CONTRACT SERVICES	Sheriff's Contract (Patrol Vehicles - 2)	26,000	
4069 - CONTRACT SERVICES	Southwest Metro Drug Task Force Membership	2,100	
			563,334
		Total:	563,334
		Total Expenditures:	563,334
		Net Total:	(489,334)

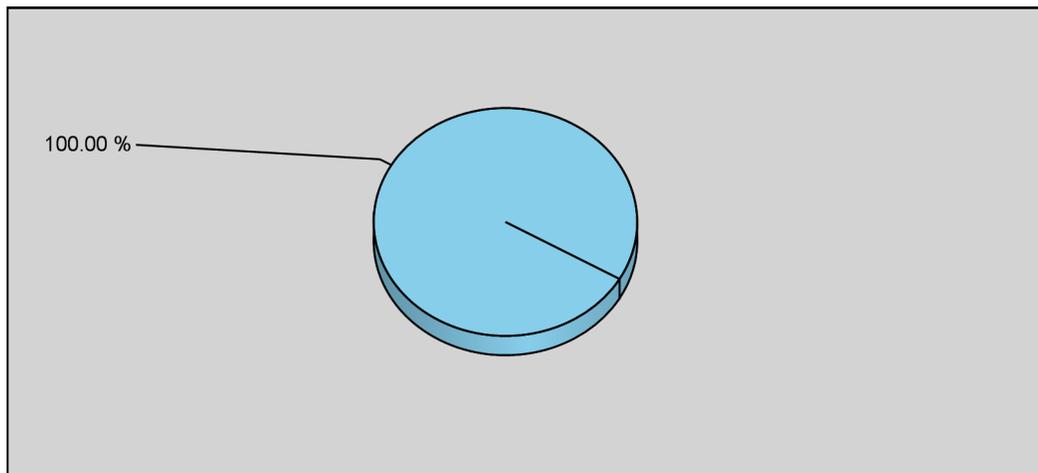
Costing Center Summary

Costing Center: 101-421 Law Enforcement

Revenues



Expenses



Costing Center Summary

Costing Center: 101-423 Fire Dept

Previous Costing Center: 101-423 Fire

Division: Public Safety

Department: Fire

Stage: Approved

Budget Year: 2012

Accounting Reference: 101-423

Approved: Yes

Manager: Randy Sorensen

Purpose:

The fire department is staffed and equipped to respond to most of the "routine" type of emergencies when requested. Although a different variety of calls continue to broaden our responses, we have been able to successfully address them with the available resources. If the situation extends beyond our capabilities, we are a member of the Carver County and State Mutual Aid plan that can provide resources anywhere in the state should the need arise.

Profile:

The fire department has a roster of 35 members who are "Paid On Call". The fire fighters are paid for responding to emergency calls but are not paid for attending meetings or in house training. There are approximately 20 members in the CERT program. All members are required to become State Certified FF I , FF II, Haz-Mat Operations and be trained medically to the level of 1st Responder. The department is led by the Fire Chief, Assistant Chief, two Lieutenants, four Captains, two Officers, 1 Secretary, and 1 Treasurer. A portion of the mechanic is also allocated to the fire department (.05 FTE).

Goals:

Maintain Safe Community

- Review Staffing Levels at the Fire Department (staff time)
- Develop and Implement Plan for Fire Equipment Purchases (staff time)

Cultivate Organizational Opportunities

- Provide organizational training to foster growth and development
-

Costing Center Summary

Costing Center: 101-423 Fire Dept

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3018	AID	Increased	4.98 %	43,000	45,140
3033	FIRE TOWNSHIP CONTRACT F	Decreased	13.14 %	87,500	76,000
3035	DONATIONS	Decreased	25.00 %	10,000	7,500
3070	GRANT PROCEEDS	Not used this year		4,000	0
Total Revenues:				144,500	128,640
Expenditures					
4001	FT SALARY & WAGE	New this year		0	2,276
4003	PT WAGES	Decreased	4.76 %	72,076	68,646
4011	PERA CONTRIBUTIONS	New this year		0	165
4013	FICA	Decreased	8.52 %	5,514	5,044
4015	PENSION CONTRIBUTIONS	Decreased	35.31 %	15,459	10,000
4017	WORKERS COMP	Unchanged	0.00 %	10,200	10,200
4019	EMPLOYEE BENEFITS	New this year		0	577
4023	OPERATING SUPPLIES	Increased	8.33 %	12,000	13,000
4025	FEES & LICENSE	Increased	21.62 %	1,110	1,350
4029	REPAIRS & MAINTENANCE	Increased	8.82 %	17,000	18,500
4035	COMMUNICATIONS	Decreased	27.27 %	2,200	1,600
4039	EQUIPMENT	Increased	40.66 %	22,700	31,930
4040	FUEL	Increased	41.27 %	6,300	8,900
4041	TRAINING & EDUCATION	Increased	2.12 %	9,925	10,135
4043	TRAVEL & MILEAGE	Increased	69.12 %	2,040	3,450
4045	PRINTING & PUBLISHING	Increased	33.33 %	150	200
4047	LIABILITY INSURANCE	Increased	4.17 %	9,600	10,000
4052	STATE FIRE AID PASS THRU	Increased	4.98 %	43,000	45,140
4053	SUBSCRIPTIONS & MEMBERS	Increased	7.87 %	1,525	1,645
4062	INSPECTION SERVICES	Increased	1.86 %	6,381	6,500
4073	WASTE DISPOSAL/RECYCLING	Unchanged	0.00 %	100	100
4079	MEDICAL TESTING	Decreased	26.67 %	7,500	5,500
4081	EQUIPMENT TESTING	Increased	33.72 %	4,300	5,750
4083	GAMBLING DONATION PASS-T	Decreased	25.00 %	10,000	7,500
Total Expenditures:				259,080	268,108

Costing Center Summary

Costing Center: 101-423 Fire Department

2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Revenues			
Intergovernmental			
3018 - AID			45,140
		Total:	45,140
Charges for Services			
3033 - FIRE TOWNSHIP CONTRACT FEES			76,000
		Total:	76,000
Donations			
3035 - DONATIONS			7,500
		Total:	7,500
		Total Revenues:	128,640
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Full Time Staffing		2,276
4003 - PT WAGES	Firefighter Wages	55,279	
4003 - PT WAGES	Officer Salary	13,367	
			68,646
		Total:	70,922
Benefits			
4011 - PERA CONTRIBUTIONS	Fire PERA		165
4013 - FICA	Fire FICA		5,044
4015 - PENSION CONTRIBUTIONS	2012 Voluntary Contribution		10,000
4017 - WORKERS COMP			10,200
4019 - EMPLOYEE BENEFITS	Full Time Staff Benefits		577
		Total:	25,986
Operating Expenses			
4023 - OPERATING SUPPLIES	General operating supplies that include cleaning material & supplies for the station and apparatus, office supplies, fire safety material, some PPE, medical supplies, foam, epi pens, duty wear, dress uniforms and hardware, HVAC filters, AED pads, road flares, batteries for equipment and tools, bulbs, ice, water & gatorade for rehydration, blades for power tools, pager cases, radio mics, hose gaskets, turnout & gear & clothing detergent, etc		13,000
4025 - FEES & LICENSE	Annual North Works Adm. fee	150	
4025 - FEES & LICENSE	Fee for Annual Radio Usage - 25 x \$15	375	
4025 - FEES & LICENSE	FF certification and re-certification -16 members	320	
4025 - FEES & LICENSE	FF Testing	375	
4025 - FEES & LICENSE	License Tabs	120	
4025 - FEES & LICENSE	Shop Air Compressor Annual State fee	10	
			1,350
4029 - REPAIRS & MAINTENANCE	Maint. and repairs on equipment, apparatus, radios, turnout gear, pagers, annual vacuum breaker maint, annual breathing air compressor(\$2,000 projected for PM on the breathing air compressor that did not get completed in 2011), annual DOT on apparatus		18,500
4035 - COMMUNICATIONS	Cell phone & Air Card Service		1,600
4039 - EQUIPMENT	10 pr. of bunker boots	3,500	
4039 - EQUIPMENT	2 new Air Tanks	2,000	
4039 - EQUIPMENT	7 sets of Turn Out Gear	12,600	

Costing Center Summary

Costing Center: 101-423 Fire Department

4039 - EQUIPMENT	Cord reels w/cable & junction box	1,000	
4039 - EQUIPMENT	Fire hose, 3" and 1 3/4 " x 600'	2,880	
4039 - EQUIPMENT	Foam nozzles for the new aerial	3,400	
4039 - EQUIPMENT	Gang charger for #18 (R11) - radio charger for portables	800	
4039 - EQUIPMENT	Jump suits for wildland firefighting (x4)	1,300	
4039 - EQUIPMENT	Misc. tools, flashlights and personal protective equip	800	
4039 - EQUIPMENT	Nomex hoods, structural FF gloves, extrication gloves	2,000	
4039 - EQUIPMENT	Rain Gear 4 sets	600	
4039 - EQUIPMENT	Replace helmets x3	1,050	
			31,930
4040 - FUEL	Fuel, oils, lubricants and fluids for apparatus, power tools and equipment		8,900
4041 - TRAINING & EDUCATION	Annual required training	400	
4041 - TRAINING & EDUCATION	Jordon Training Facility Fee - two training visits	1,100	
4041 - TRAINING & EDUCATION	Medical Training from EMTS (\$120 FF/year)	4,200	
4041 - TRAINING & EDUCATION	MSFCA Conf. (3 FF \$175)	525	
4041 - TRAINING & EDUCATION	MSFDA Conv. (4 FF @ \$150)	600	
4041 - TRAINING & EDUCATION	NFPA 1001 2 at \$1,250 ea	2,500	
4041 - TRAINING & EDUCATION	Regional Schools (6 FF attending)	210	
4041 - TRAINING & EDUCATION	Section Schools (6 FF @ \$100)	600	
			10,135
4043 - TRAVEL & MILEAGE	MSFCA (3 FF)	750	
4043 - TRAVEL & MILEAGE	MSFDA Conv. (4 FF)	1,100	
4043 - TRAVEL & MILEAGE	NFPA 1001 training	350	
4043 - TRAVEL & MILEAGE	Regional, sectional, mutual aid & committe meetings, mileage to training sites, training officer's meetings, misc. mileage for dept. business, housing, meals etc	1,250	
			3,450
4045 - PRINTING & PUBLISHING	Dept. letterhead, envelopes, repsone forms, special needs		200
4047 - LIABILITY INSURANCE	Insurance		10,000
4052 - STATE FIRE AID PASS THRU	State 2% contribution to the fire pension fund. This money is only allowed to be invested in this fund		45,140
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Annual Dues for the Volunteer FF's Benefit Assoc	255	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Carver County Mutual Aid Assoc	150	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Fire Apparatus Mag. subscription	35	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Fire Engineer. Mag. subscription	35	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Fire House Mag.	35	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	MSFCA	325	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	MSFDA	225	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	NFPA	150	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Smoke Eater, MN fire publication	400	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	United Firefigther's Regional Assoc. dues	35	
			1,645

Costing Center Summary

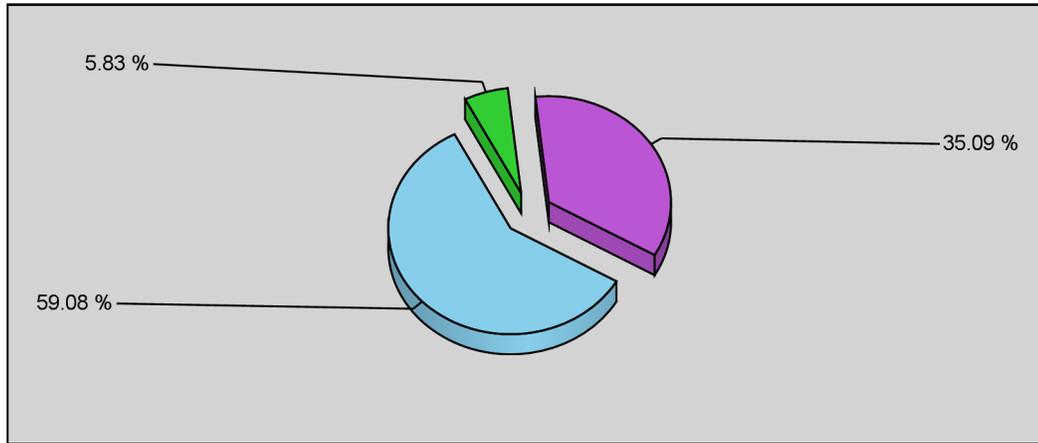
Costing Center: 101-423 Fire Department

4073 - WASTE DISPOSAL/RECYCLING	Disposal of bulbs, oil and filters	100
4079 - MEDICAL TESTING	Annual health surveillance, new FF screening, annual physicals	5,500
4081 - EQUIPMENT TESTING	Annual testing of apparatus, pumps, ladders, aerial ladder, aerial lift, hoist, face pieces, annual air analysis, air tanks, SCBA's and other equip, as needed and required	5,750
4083 - GAMBLING DONATION PASS- THRU	Gambling pass through	7,500
	Total:	164,700
Contracted Services		
4062 - INSPECTION SERVICES	Contractual inspection services for businesses, industrial, institutional, educational and rental property which is contracted out by the city	6,500
	Total:	6,500
	Total Expenditures:	268,108
	Net Total:	(139,468)

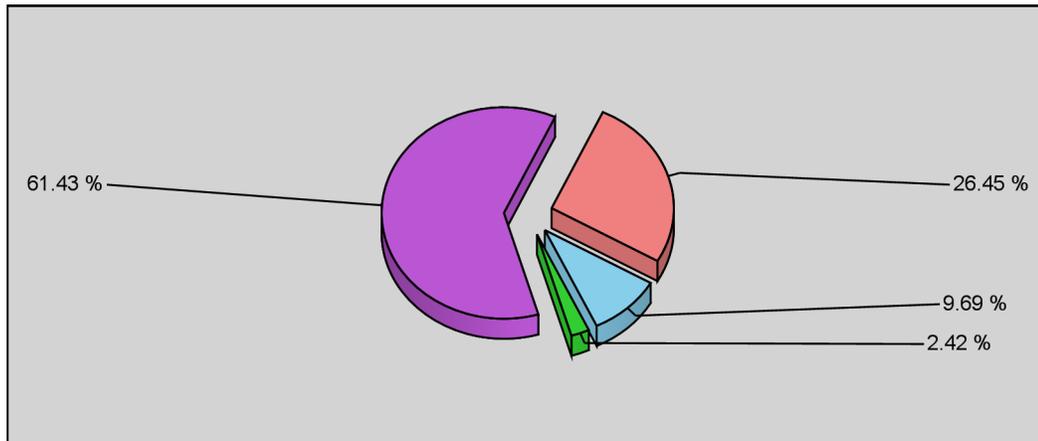
Costing Center Summary

Costing Center: 101-423 Fire Dept

Revenues



Expenses



Costing Center Summary

Costing Center: 101-425 Building Inspections

Previous Costing Center: 101-425 Building Inspections

Division: Community Development

Department: Building Inspections

Stage: Approved

Budget Year: 2012

Accounting Reference: 101-425

Approved: Yes

Manager: John Hilgers

Purpose:

To carry out the enforcement of State Building Codes, City Rental Ordinance, Fire Inspections and Soil and Erosion Control Inspections.

Profile:

The City of Waconia contracts with a third party for this service.

Goals:

- To provide efficient and thorough review of construction plans and thorough on site inspections to insure construction is building code compliant and answer citizen questions pertaining to construction issues.
 - To monitor and inspect all construction projects until certificates of occupancy can be issued.
-

Costing Center Summary

Costing Center: 101-425 Building Inspections

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3015	BUILDING PERMIT & PLAN CH	Decreased	27.56 %	375,500	272,000
3017	BLDG PERMIT EROSION CONT	Decreased	63.64 %	11,000	4,000
Total Revenues:				386,500	276,000
Expenditures					
4069	CONTRACT SERVICES	Decreased	29.62 %	115,950	81,600
Total Expenditures:				115,950	81,600

Costing Center Summary

Costing Center: 101-425 Building Inspections

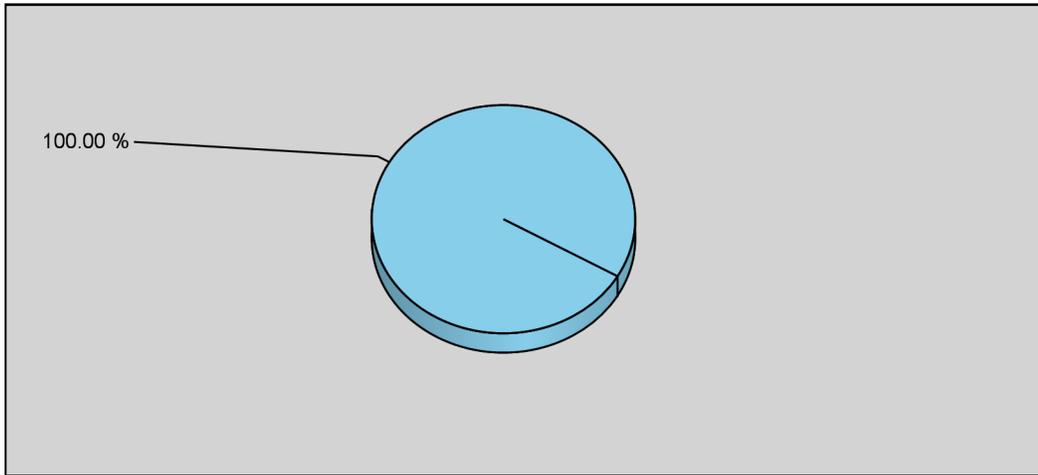
2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Revenues			
Licenses and Permits			
3015 - BUILDING PERMIT & PLAN CHECK	Building Permits-Commercial	40,850	
3015 - BUILDING PERMIT & PLAN CHECK	Building Permits-General	116,000	
3015 - BUILDING PERMIT & PLAN CHECK	Building Permits-Residential (30 homes at \$3100 est.)	93,000	
3015 - BUILDING PERMIT & PLAN CHECK	Rental Inspections for 2012 - Estimated 443 Homes	22,150	
			272,000
3017 - BLDG PERMIT EROSION CONTROL			4,000
		Total:	276,000
		Total Revenues:	276,000
Expenditures			
Contracted Services			
4069 - CONTRACT SERVICES	Third Party Inspection Contract		81,600
		Total:	81,600
		Total Expenditures:	81,600
		Net Total:	194,400

Costing Center Summary

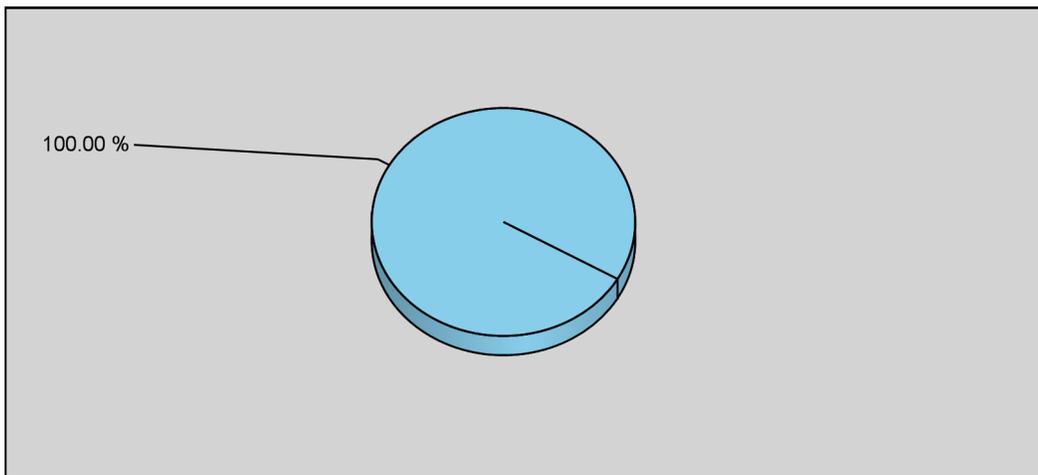
Costing Center: 101-425 Building Inspections

Revenues



Licenses and Permits

Expenses



Contracted Services

Costing Center Summary

Costing Center: 101-427 Community Safety

Previous Costing Center: 101-427 Community Safety

Division: Public Safety

Department: Community Safety

Stage: Approved

Budget Year: 2012

Accounting Reference: 101-427

Approved: Yes

Manager: Susan Arntz

Purpose:

The budget provides for the cost of maintaining the civil defense sirens. The City pays for electricity costs, maintenance, and upgrades for each siren in the community.

Profile:

No staff are budgeted to this category.

Goals:

-Complete Narrow Banding Project with Carver County in 2012.

Costing Center Summary

Costing Center: 101-427 Community Safety

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Expenditures					
4029	REPAIRS & MAINTENANCE	Increased	100.13 %	1,600	3,202
4049	ELECTRICITY/NATURAL GAS	Increased	20.00 %	75	90
4069	CONTRACT SERVICES	Decreased	10.00 %	1,000	900
Total Expenditures:				2,675	4,192

Costing Center Summary

Costing Center: 101-427 Community Safety

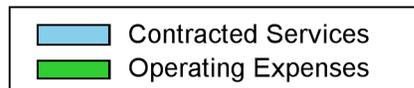
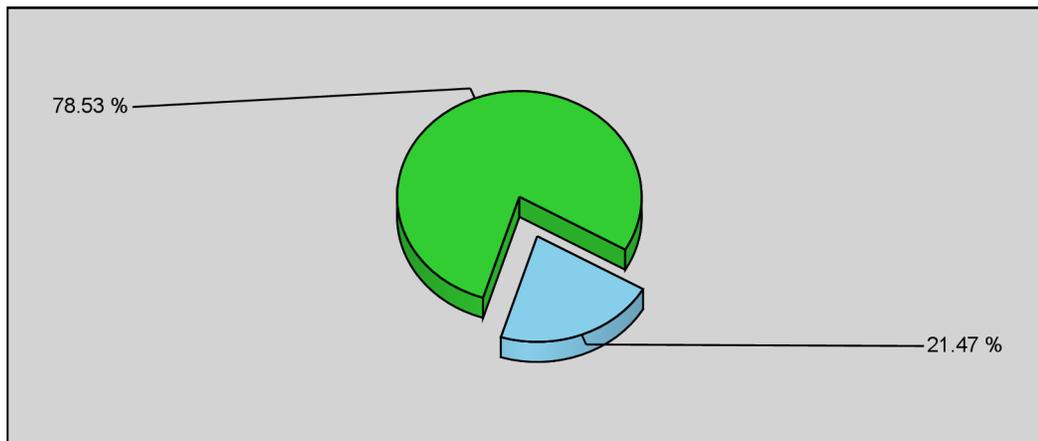
2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Expenditures			
Operating Expenses			
4029 - REPAIRS & MAINTENANCE	Civil Defense Sirens	1,000	
4029 - REPAIRS & MAINTENANCE	Narrow Banding Radio Project with County - City Share	2,202	
			3,202
4049 - ELECTRICITY/NATURAL GAS	Civil Defense Sirens		90
		Total:	3,292
Contracted Services			
4069 - CONTRACT SERVICES	Service Contract with Countryside Vet		900
		Total:	900
		Total Expenditures:	4,192
		Net Total:	(4,192)

Costing Center Summary

Costing Center: 101-427 Community Safety

Expenses



Costing Center Summary

Costing Center: 101-431 Streets

Previous Costing Center: 101-431 Streets

Division: Public Services

Department: Streets

Stage: Approved

Budget Year: 2012

Accounting Reference: 101-431

Approved: Yes

Manager: Craig Eldred

Purpose:

Maintain Multi-Modal Transportation Infrastructure System.

Profile:

The Street department consists of the: Public Services Director (.20 FTE), Maintenance Supervisor (.50 FTE), Maintenance Workers (4 FTE), Mechanic (.31 FTE), Office Assistant (.75 FTE), and Seasonal Maintenance Workers (.22 FTE).

Goals:

Maintain Safe Community

-Continually plan and prepare for budgetary and capital for maintaining streets, sidewalks, and trails.

Costing Center Summary

Costing Center: 101-431 Streets

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3018	AID	Unchanged	0.00 %	32,000	32,000
3037	MAINTENANCE CHARGEBACK	Increased	200.00 %	1,000	3,000
3057	TOWING CHARGES	Not used this year		1,000	0
3058	COMPOSTING FEES	Decreased	33.33 %	4,500	3,000
Total Revenues:				38,500	38,000
Expenditures					
4001	FT SALARY & WAGE	Increased	5.02 %	274,212	287,977
4003	PT WAGES	Decreased	44.13 %	9,688	5,413
4011	PERA CONTRIBUTIONS	Increased	5.03 %	19,880	20,879
4013	FICA	Increased	2.46 %	21,718	22,253
4017	WORKERS COMP	Increased	0.04 %	23,040	23,050
4019	EMPLOYEE BENEFITS	Increased	8.06 %	61,478	66,432
4023	OPERATING SUPPLIES	Decreased	8.37 %	59,477	54,500
4025	FEES & LICENSE	Increased	12.94 %	1,700	1,920
4029	REPAIRS & MAINTENANCE	Unchanged	0.00 %	34,000	34,000
4035	COMMUNICATIONS	Decreased	75.00 %	6,000	1,500
4037	POSTAGE	Unchanged	0.00 %	700	700
4039	EQUIPMENT	Increased	5.00 %	4,000	4,200
4040	FUEL	Increased	5.56 %	36,000	38,000
4041	TRAINING & EDUCATION	Increased	150.00 %	1,000	2,500
4043	TRAVEL & MILEAGE	Unchanged	0.00 %	200	200
4045	PRINTING & PUBLISHING	Unchanged	0.00 %	300	300
4047	LIABILITY INSURANCE	Decreased	11.54 %	26,000	23,000
4053	SUBSCRIPTIONS & MEMBERS	Unchanged	0.00 %	400	400
4057	ENGINEERING SERVICES	Increased	44.44 %	9,000	13,000
4069	CONTRACT SERVICES	Unchanged	0.00 %	34,000	34,000
4071	RENTAL/LEASING COST	Unchanged	0.00 %	500	500
4073	WASTE DISPOSAL/RECYCLING	Unchanged	0.00 %	550	550
4074	SAND/SALT	Increased	15.38 %	26,000	30,000
4078	ROAD SIGNAGE/STRIPING	Increased	30.00 %	10,000	13,000
4084	COMPOSTING	Increased	2.00 %	3,300	3,366
4085	UNIFORM	Increased	2.00 %	2,700	2,754
4094	SEAL COATING/OVERLAY	Increased	5.59 %	56,823	60,000
Total Expenditures:				722,666	744,394

Costing Center Summary

Costing Center: 101-431 Streets

2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Revenues			
Intergovernmental			
3018 - AID			32,000
		Total:	32,000
Charges for Services			
3037 - MAINTENANCE CHARGEBACKS	Additional Sales of Winter De-icing Liquids		3,000
3058 - COMPOSTING FEES			3,000
		Total:	6,000
		Total Revenues:	38,000
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Full Time Staffing		287,977
4003 - PT WAGES	PT Snowblowing EEs	2,500	
4003 - PT WAGES	Seasonal Storm Water-Street Maintenance Worker Wages	2,913	
			5,413
		Total:	293,390
Benefits			
4011 - PERA CONTRIBUTIONS	Streets PERA		20,879
4013 - FICA	Streets FICA		22,253
4017 - WORKERS COMP	Streets Workers Comp		23,050
4019 - EMPLOYEE BENEFITS	Full Time Staff Benefits		66,432
		Total:	132,614
Operating Expenses			
4023 - OPERATING SUPPLIES	Gravel, rock, oil, asphalt, sand, equipment supplies, cleaning supplies, cellphone upgrades, paper, barricades, safety cones		54,500
4025 - FEES & LICENSE	800 MHZ User fee	200	
4025 - FEES & LICENSE	Data collection of winter maintenance activities	1,200	
4025 - FEES & LICENSE	PCA permit	520	
			1,920
4029 - REPAIRS & MAINTENANCE	Equipment Repairs	19,000	
4029 - REPAIRS & MAINTENANCE	Goal: Winter Maintenance Upgrade of application equipment	15,000	
			34,000
4035 - COMMUNICATIONS	Cell phones		1,500
4037 - POSTAGE	Mailing fees		700
4039 - EQUIPMENT	Misc. Small Equipment, Specialized Mechanic Tool Assistance	2,200	
4039 - EQUIPMENT	Safety Equipment for Road Maintenance Activities	2,000	
			4,200
4040 - FUEL	Fuels and Lubricants		38,000
4041 - TRAINING & EDUCATION	Goal: Ash borer, Sign retroreflectivity, LTAP, Mechanic Training, Snow Conference		2,500
4043 - TRAVEL & MILEAGE	Mileage reimbursement		200
4045 - PRINTING & PUBLISHING	Article for public education-winter parking		300
4047 - LIABILITY INSURANCE			23,000
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Misc Publications, W&S License, memberships to American Public Works Association and Minnesota Street Superintendent Association		400

Costing Center Summary

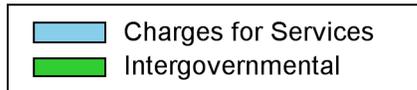
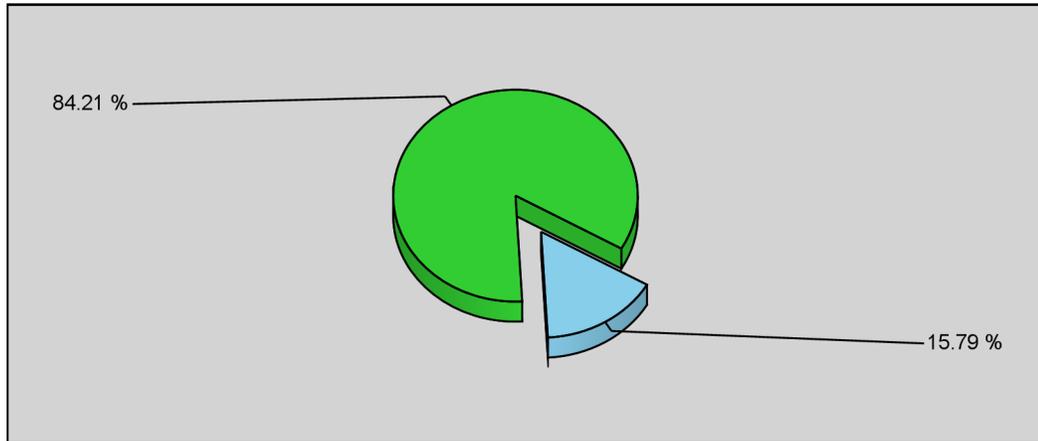
Costing Center: 101-431 Streets

4071 - RENTAL/LEASING COST	Equipment rental		500
4073 - WASTE DISPOSAL/RECYCLING	Recycling material		550
4074 - SAND/SALT	Goal: Road salt and liquid chemicals for snow and ice control		30,000
4078 - ROAD SIGNAGE/STRIPING	Goal: Street Sign Retroreflectivity Requirement, Second Speed Sign Sparrow Road	7,000	
4078 - ROAD SIGNAGE/STRIPING	Signs, paint, contract striping	6,000	
		<hr/>	13,000
4084 - COMPOSTING	Compost collection, roll offs		3,366
4085 - UNIFORM	Employee Uniforms		2,754
4094 - SEAL COATING/OVERLAY	Goal: Crack Sealing of Streets to maintain PCI rating	60,000	
4094 - SEAL COATING/OVERLAY	Goal: Sealing of street surface to maintain or improve PCI rating	0	
		<hr/>	60,000
		Total:	271,390
Contracted Services			
4057 - ENGINEERING SERVICES	Consulting engineering	6,500	
4057 - ENGINEERING SERVICES	Goal:25% Review of PCI for Streets, Cartegraph support,Sign Reflectivity	6,500	
		<hr/>	13,000
4069 - CONTRACT SERVICES	Material hauling, snow hauling	17,000	
4069 - CONTRACT SERVICES	Vehicle Maintenance and concrete repair out side services	17,000	
		<hr/>	34,000
		Total:	47,000
		Total Expenditures:	744,394
		Net Total:	(706,394)

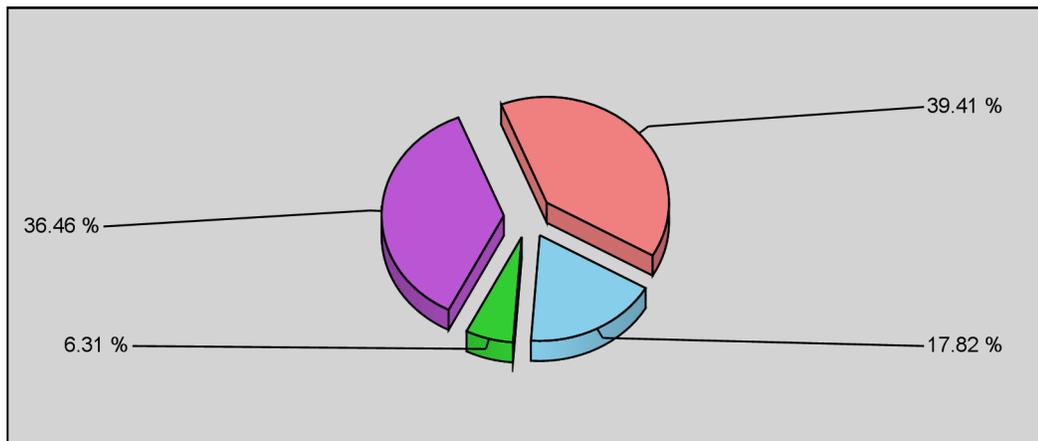
Costing Center Summary

Costing Center: 101-431 Streets

Revenues



Expenses



Costing Center Summary

Costing Center: 101-441 Parks

Previous Costing Center: 101-441 Parks

Division: Public Services

Department: Parks

Stage: Approved

Budget Year: 2012

Accounting Reference: 101-441

Approved: Yes

Manager: Craig Eldred

Purpose:

To provide quality maintenance and amenities within our neighborhood and community parks. To provide quality athletic and recreation facilities.

Profile:

The Parks department consists of the: Public Services Director (.12 FTE), Park & Recreation Director (.13 FTE), Maintenance Workers (2 FTE), Mechanic (.15 FTE), and Seasonal Maintenance Workers (.48 FTE).

Goals:

Maintain natural resources and recreational opportunities

-Establish tracking process for review during plat submittal.

-Establish mapping system to determine number of trails connected to regional trail system.

Costing Center Summary

Costing Center: 101-441 Parks

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3037	MAINTENANCE CHARGEBACK	Unchanged	0.00 %	500	500
3059	REFUNDS & REIMBURSEMENT	Not used this year		3,000	0
Total Revenues:				3,500	500
Expenditures					
4001	FT SALARY & WAGE	Increased	7.88 %	120,766	130,285
4003	PT WAGES	Increased	95.60 %	5,956	11,650
4011	PERA CONTRIBUTIONS	Increased	7.89 %	8,756	9,446
4013	FICA	Increased	12.00 %	9,694	10,858
4017	WORKERS COMP	Increased	0.31 %	3,091	3,100
4019	EMPLOYEE BENEFITS	Increased	12.89 %	23,898	26,978
4023	OPERATING SUPPLIES	Increased	18.77 %	13,008	15,450
4025	FEES & LICENSE	Not used this year		250	0
4029	REPAIRS & MAINTENANCE	Increased	125.03 %	11,332	25,500
4035	COMMUNICATIONS	Unchanged	0.00 %	900	900
4037	POSTAGE	Unchanged	0.00 %	100	100
4039	EQUIPMENT	Increased	26.96 %	7,325	9,300
4040	FUEL	Decreased	9.80 %	9,800	8,840
4041	TRAINING & EDUCATION	Increased	88.98 %	635	1,200
4047	LIABILITY INSURANCE	Decreased	12.91 %	33,300	29,000
4057	ENGINEERING SERVICES	Decreased	37.50 %	4,000	2,500
4069	CONTRACT SERVICES	Increased	233.33 %	60	200
4071	RENTAL/LEASING COST	Increased	16.67 %	3,000	3,500
4085	UNIFORM	Unchanged	0.00 %	600	600
Total Expenditures:				256,471	289,407

Costing Center Summary

Costing Center: 101-441 Parks

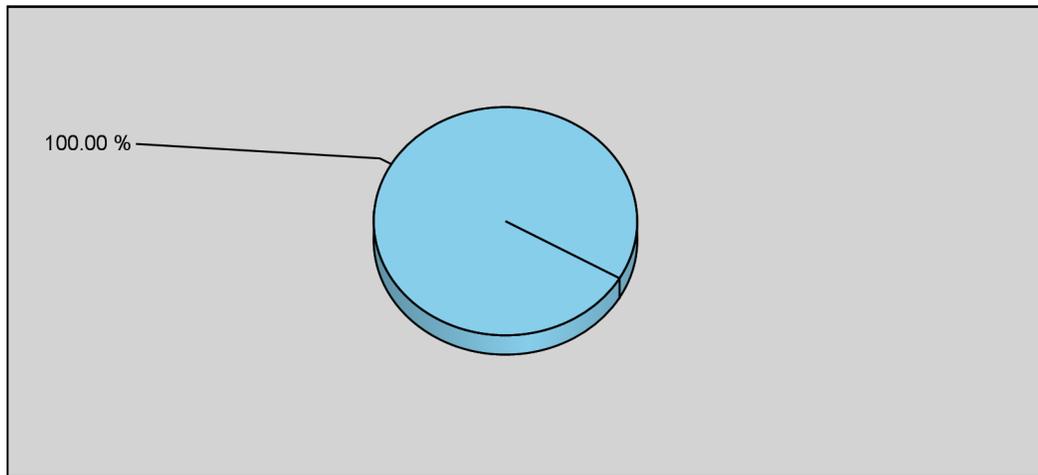
2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Revenues			
Charges for Services			
3037 - MAINTENANCE CHARGEBACKS			500
		Total:	500
		Total Revenues:	500
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Full Time Staffing		130,285
4003 - PT WAGES	Seasonal Parks Maintenance Worker (1) Wages (500 Hours)	5,825	
4003 - PT WAGES	Seasonal Parks Maintenance Worker (2) Wages (500 Hours)	5,825	
			11,650
		Total:	141,935
Benefits			
4011 - PERA CONTRIBUTIONS	Parks PERA		9,446
4013 - FICA	Parks FICA		10,858
4017 - WORKERS COMP	Parks Workers Comp		3,100
4019 - EMPLOYEE BENEFITS	Full Time Staff Benefits		26,978
		Total:	50,382
Operating Expenses			
4023 - OPERATING SUPPLIES			15,450
4029 - REPAIRS & MAINTENANCE	General Equipment Repairs	11,500	
4029 - REPAIRS & MAINTENANCE	Trail Improvement Project for Burandt Blvd; Kinder to Stein	14,000	
			25,500
4035 - COMMUNICATIONS	Cell phones, AI, Hans		900
4037 - POSTAGE			100
4039 - EQUIPMENT	Park maintenance and equipment replacement	4,000	
4039 - EQUIPMENT	Replacement of Erskine Snow Blower	5,300	
			9,300
4040 - FUEL			8,840
4041 - TRAINING & EDUCATION	Pesticide Recertification	200	
4041 - TRAINING & EDUCATION	Tree Inspector Recertification and Play Ground Inspection Training	1,000	
			1,200
4047 - LIABILITY INSURANCE			29,000
4071 - RENTAL/LEASING COST	Aeration Equipment With Over Seeding Capabilities Rental	700	
4071 - RENTAL/LEASING COST	Portable Sanitation, Brook Peterson/Cedar Point	2,800	
			3,500
4085 - UNIFORM			600
		Total:	94,390
Contracted Services			
4057 - ENGINEERING SERVICES	Trail Rating and Misc. Service		2,500
4069 - CONTRACT SERVICES	Driving and Drug Screening	200	
4069 - CONTRACT SERVICES	Vehicle/Trailer Inspections	0	
			200
		Total:	2,700
		Total Expenditures:	289,407
		Net Total:	(288,907)

Costing Center Summary

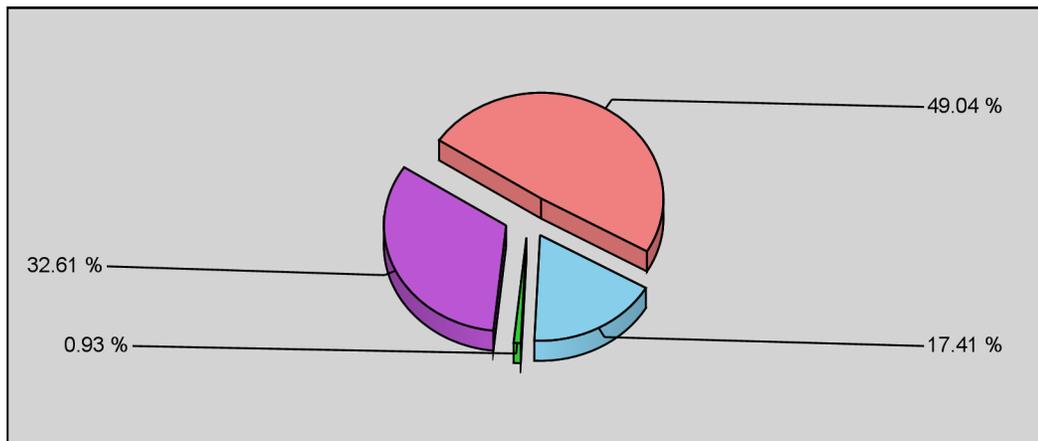
Costing Center: 101-441 Parks

Revenues



Charges for Services

Expenses



Benefits Operating Expenses
Contracted Services Salaries and Wages

Costing Center Summary

Costing Center: 101-443 Recreation

Previous Costing Center: 101-443 Recreation

Division: Culture and Recreation

Department: Recreation

Stage: Approved

Budget Year: 2012

Accounting Reference: 101-443

Approved: Yes

Manager: Craig Sinclair

Purpose:

To provide and promote quality events and and programs benefiting the community.

Profile:

The Recreation department consists of the: Park & Recreation Director (.25 FTE), Programmer (.80 FTE), and Office Assistant (.34 FTE).

Goals:

Maintain natural resources and recreational opportunities
-Implement new or expand recreational programming.

Costing Center Summary

Costing Center: 101-443 Recreation

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3035	DONATIONS	Increased	33.33 %	150	200
3039	RENTAL FEES	Decreased	50.00 %	3,000	1,500
3041	PROGRAM REGISTRATION & L	Increased	86.35 %	14,650	27,300
Total Revenues:				17,800	29,000
Expenditures					
4001	FT SALARY & WAGE	Increased	2.20 %	81,460	83,249
4011	PERA CONTRIBUTIONS	Increased	2.20 %	5,906	6,036
4013	FICA	Increased	2.21 %	6,231	6,369
4017	WORKERS COMP	Increased	0.13 %	1,024	1,025
4019	EMPLOYEE BENEFITS	Increased	6.04 %	13,847	14,683
4023	OPERATING SUPPLIES	Increased	143.27 %	5,200	12,650
4025	FEES & LICENSE	Unchanged	0.00 %	500	500
4029	REPAIRS & MAINTENANCE	Not used this year		100	0
4035	COMMUNICATIONS	Unchanged	0.00 %	750	750
4037	POSTAGE	Decreased	51.61 %	1,550	750
4041	TRAINING & EDUCATION	New this year		0	600
4045	PRINTING & PUBLISHING	Decreased	50.89 %	5,600	2,750
4047	LIABILITY INSURANCE	Decreased	11.76 %	10,200	9,000
4053	SUBSCRIPTIONS & MEMBERS	Increased	110.71 %	700	1,475
4069	CONTRACT SERVICES	Increased	24.10 %	12,450	15,450
4071	RENTAL/LEASING COST	Increased	1,150.00 %	100	1,250
Total Expenditures:				145,618	156,537

Costing Center Summary

Costing Center: 101-443 Recreation

2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Revenues			
Donations			
3035 - DONATIONS			200
		Total:	200
Charges for Services			
3039 - RENTAL FEES	City Square Pk, Cedar Point Pk, Brook Peterson Pk		1,500
3041 - PROGRAM REGISTRATION & LESSONS	Archery in the Park	540	
3041 - PROGRAM REGISTRATION & LESSONS	City Square Park Concessions	200	
3041 - PROGRAM REGISTRATION & LESSONS	Community Garden Plots (50x20)x.8	800	
3041 - PROGRAM REGISTRATION & LESSONS	CoRec Softball League	1,260	
3041 - PROGRAM REGISTRATION & LESSONS	Golf Lessons	2,100	
3041 - PROGRAM REGISTRATION & LESSONS	June 1/2 Marathon, 10K, 5K	13,500	
3041 - PROGRAM REGISTRATION & LESSONS	Kayaking	400	
3041 - PROGRAM REGISTRATION & LESSONS	Men's Softball	6,800	
3041 - PROGRAM REGISTRATION & LESSONS	Winterfest 5K	1,700	
			27,300
		Total:	28,800
		Total Revenues:	29,000
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Full Time Staffing		83,249
		Total:	83,249
Benefits			
4011 - PERA CONTRIBUTIONS	Recreation PERA		6,036
4013 - FICA	Recreation FICA		6,369
4017 - WORKERS COMP	Recreation Workers Comp		1,025
4019 - EMPLOYEE BENEFITS	Full Time Staff Benefits		14,683
		Total:	28,113
Operating Expenses			
4023 - OPERATING SUPPLIES		2,200	
4023 - OPERATING SUPPLIES	Arbor Day Celebration Tree(s)	200	
4023 - OPERATING SUPPLIES	CoRec Softball Chamber Bucks	150	
4023 - OPERATING SUPPLIES	CoRec Softball Equipment/Supplies	600	
4023 - OPERATING SUPPLIES	June 1/2 Marathon, 10K,5K	6,500	
4023 - OPERATING SUPPLIES	Men's Softball Chamber Bucks	450	
4023 - OPERATING SUPPLIES	Softballs, Scorecards	850	
4023 - OPERATING SUPPLIES	Winterfest	1,700	
			12,650
4025 - FEES & LICENSE	Softball Tournament Registration Fees		500
4035 - COMMUNICATIONS	Cell Phone, Sarah		750
4037 - POSTAGE	Misc Postage	250	
4037 - POSTAGE	Program Guide Postcards	250	
4037 - POSTAGE	Program Guide w/Com. Ed.	250	

Costing Center Summary

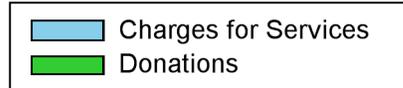
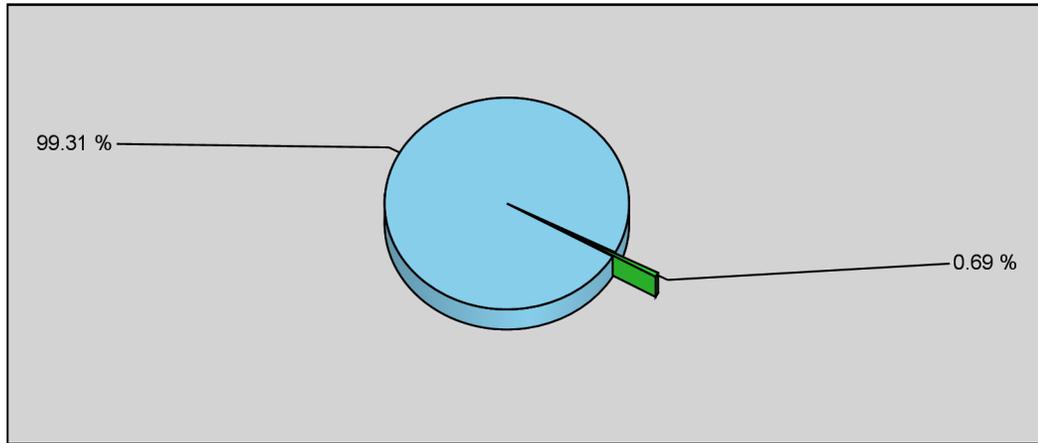
Costing Center: 101-443 Recreation

		750
4041 - TRAINING & EDUCATION	MRPA Conference - 1 Attendee	600
4045 - PRINTING & PUBLISHING	Misc Printing/Publishing	1,000
4045 - PRINTING & PUBLISHING	Program Guide Postcards	750
4045 - PRINTING & PUBLISHING	Program Guide w/Com. Ed.	1,000
		2,750
4047 - LIABILITY INSURANCE		9,000
4053 - SUBSCRIPTIONS & MEMBERSHIPS	MRPA, Sarah, Craig	650
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Softball ASA Sanctioning	500
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Softball Tourney Fees	200
4053 - SUBSCRIPTIONS & MEMBERSHIPS	WILS, Sarah	125
		1,475
4071 - RENTAL/LEASING COST	Misc Rentals	150
4071 - RENTAL/LEASING COST	Movie in the Park (3)	1,100
		1,250
	Total:	29,725
Contracted Services		
4069 - CONTRACT SERVICES	(1) Blues and BBQ Bands	800
4069 - CONTRACT SERVICES	1/2 Marathon Partnership with Lolas	2,250
4069 - CONTRACT SERVICES	Carver County Archery Partnership	270
4069 - CONTRACT SERVICES	Chip Timing June 1/2 Marathon, 10K, 5K	2,500
4069 - CONTRACT SERVICES	CoRec Softball Umpires (4 team, 6 week season)	330
4069 - CONTRACT SERVICES	Golf Instruction	1,600
4069 - CONTRACT SERVICES	Kayaking Instruction	300
4069 - CONTRACT SERVICES	Men's Softball Umpires (16 team, 14 week season)	2,000
4069 - CONTRACT SERVICES	Music in the Park (7 bands)	5,400
		15,450
	Total:	15,450
	Total Expenditures:	156,537
	Net Total:	(127,537)

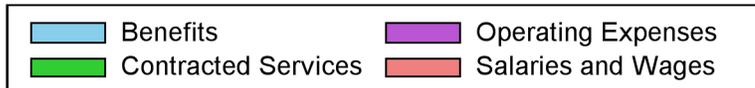
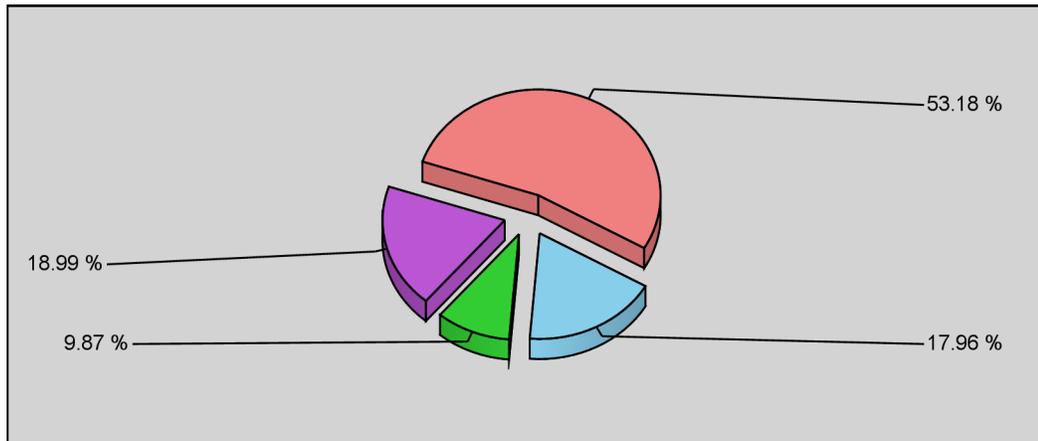
Costing Center Summary

Costing Center: 101-443 Recreation

Revenues



Expenses



Costing Center Summary

Costing Center: 101-445 Central Facility

Previous Costing Center: 101-445 Central Facility

Division: Non-Departmental

Department: Central Facility

Stage: Approved

Budget Year: 2012

Accounting Reference: 101-445

Approved: Yes

Manager: Shane Fineran

Purpose:

Allocate resources for general phone system, facility leasing or rentals, building maintenance and repairs, and facility alarm monitoring.

Profile:

Central facility department tracks general fund expenditures that may not be specific to one department.

Goals:

Maintain Financial Stability

-Continuously improve the cost effectiveness of service delivery. (staff time only)

Cultivate Organizational Operations

-Efficient departments.

Costing Center Summary

Costing Center: 101-445 Central Facility

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3039	RENTAL FEES	Increased	11.82 %	59,203	66,203
Total Revenues:				59,203	66,203
Expenditures					
4023	OPERATING SUPPLIES	Unchanged	0.00 %	5,000	5,000
4029	REPAIRS & MAINTENANCE	Increased	27.11 %	16,600	21,100
4029C	CONTRACT MAINTENANCE	Unchanged	0.00 %	22,900	22,900
4035	COMMUNICATIONS	Increased	4.80 %	12,500	13,100
4047	LIABILITY INSURANCE	Increased	606.82 %	2,200	15,550
4049	ELECTRICITY/NATURAL GAS	Unchanged	0.00 %	99,500	99,500
4069	CONTRACT SERVICES	Unchanged	0.00 %	2,200	2,200
4071	RENTAL/LEASING COST	Increased	12.80 %	42,200	47,600
4081	EQUIPMENT TESTING	Increased	50.00 %	4,200	6,300
Total Expenditures:				207,300	233,250

Costing Center Summary

Costing Center: 101-445 Central Facility

2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Revenues			
Charges for Services			
3039 - RENTAL FEES	City Hall Room Rentals	2,040	
3039 - RENTAL FEES	Facility Lease: Former PW Building/HBC	12,000	
3039 - RENTAL FEES	Facility lease: Former PW building/Ridgeview Ambulance	41,663	
3039 - RENTAL FEES	Facility lease: Former PW CAM Charges	10,500	
			66,203
		Total:	66,203
		Total Revenues:	66,203
Expenditures			
Operating Expenses			
4023 - OPERATING SUPPLIES	City Hall	4,000	
4023 - OPERATING SUPPLIES	Former PW facility	1,000	
			5,000
4029 - REPAIRS & MAINTENANCE	City Hall Maintenance	6,600	
4029 - REPAIRS & MAINTENANCE	Fire Station Maintenance	4,500	
4029 - REPAIRS & MAINTENANCE	Public Services Maintenance	10,000	
			21,100
4035 - COMMUNICATIONS	One Net & Century Link at Fire Station		13,100
4047 - LIABILITY INSURANCE	City Hall Facility	6,900	
4047 - LIABILITY INSURANCE	Fire Station Facility	1,450	
4047 - LIABILITY INSURANCE	Former PW facility	2,000	
4047 - LIABILITY INSURANCE	Parking Ramp Facility	1,000	
4047 - LIABILITY INSURANCE	Public Works Facility (Street/Parks Portion)	4,200	
			15,550
4049 - ELECTRICITY/NATURAL GAS	City Hall Electric/Gas	42,000	
4049 - ELECTRICITY/NATURAL GAS	Fire Station Electric/Gas	12,000	
4049 - ELECTRICITY/NATURAL GAS	Former PW facility	11,500	
4049 - ELECTRICITY/NATURAL GAS	Park Facility Electric	9,000	
4049 - ELECTRICITY/NATURAL GAS	Public Services Electric/Gas	25,000	
			99,500
4071 - RENTAL/LEASING COST	Hwy 5 & Olive Street Lease Payment - Final Due May 2012	5,400	
4071 - RENTAL/LEASING COST	Senior Dining	7,200	
4071 - RENTAL/LEASING COST	Senior Housing Subsidy Payment	35,000	
			47,600
4081 - EQUIPMENT TESTING	Elevator Operator Permit: Public Svc & Fire Statio	800	
4081 - EQUIPMENT TESTING	Elevator Service: Public Svc & Fire	3,300	
4081 - EQUIPMENT TESTING	Fire Alarm Monitoring & Testing:Public Svc & Fire	1,600	
4081 - EQUIPMENT TESTING	Fire Extinguisher Testing: City Hall, Public Svc, Fire	600	
			6,300
		Total:	208,150
Contracted Services			
4029C - CONTRACT MAINTENANCE	City Hall Cleaning	17,500	
4029C - CONTRACT MAINTENANCE	City Hall HVAC	5,400	

Costing Center Summary

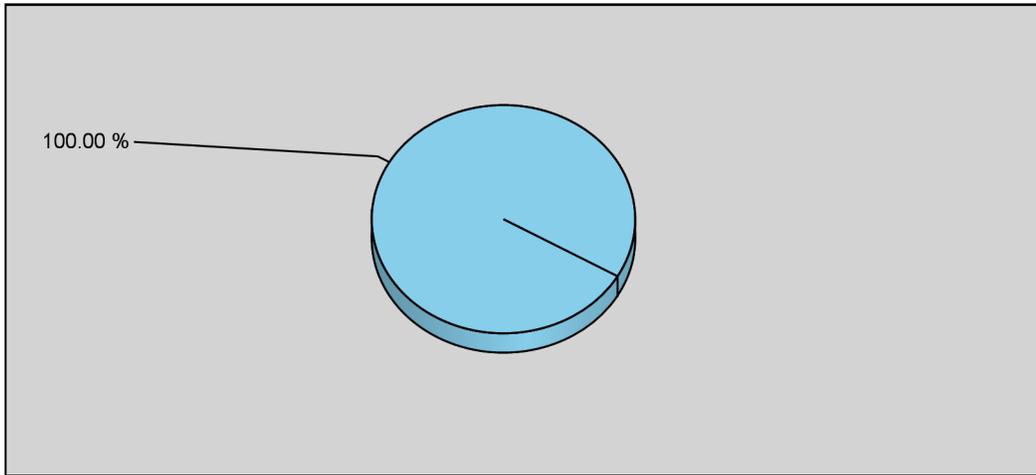
Costing Center: 101-445 Central Facility

		<hr/>	22,900
4069 - CONTRACT SERVICES	Chainsaw Training: OSHA Required	668	
4069 - CONTRACT SERVICES	CPR & AED Training	500	
4069 - CONTRACT SERVICES	GOAL: Coordinate and schedule safety training	1,032	
		<hr/>	2,200
		Total:	25,100
		Total Expenditures:	233,250
		Net Total:	(167,047)

Costing Center Summary

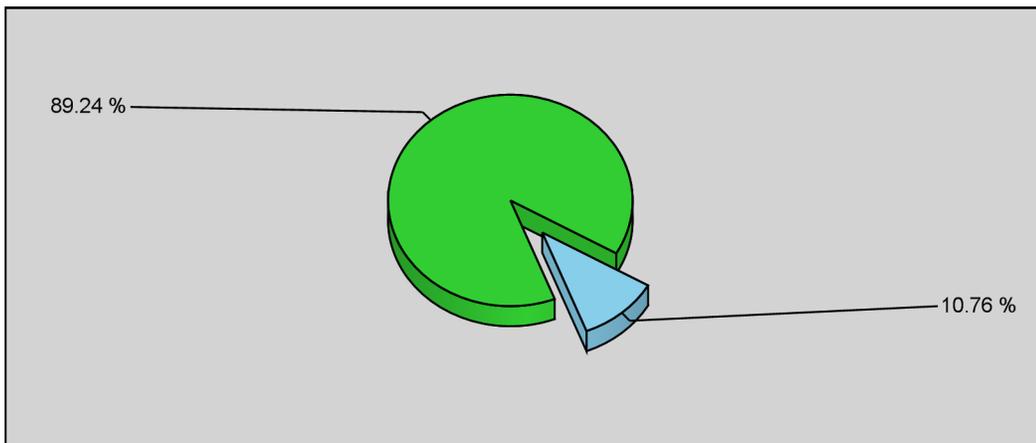
Costing Center: 101-445 Central Facility

Revenues



Charges for Services

Expenses



Contracted Services
Operating Expenses

Costing Center Summary

Costing Center: 101-000 Transfers

Previous Costing Center: 101-000 Transfers

Division: Non-Departmental

Department: Non Departmental

Stage: Approved

Budget Year: 2012

Accounting Reference: 101-000

Approved: Yes

Manager: Nicole Lueck

Purpose:

Transfers-out provide resources for recreation activities in the Safari Island and Ice Arena funds. Transfer-in to the general fund are from the utility enterprise funds for administrative costs such as human resources, technology, payroll, purchasing, and fixed asset management.

Profile:

Interfund Transfers in and out of the general fund provide revenue for and from other funds.

Goals:

Assist in maintaining balanced budgets.

Costing Center Summary

Costing Center: 101-000 Transfers

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3073	INTERFUND TRANSFER IN	Decreased	14.23 %	246,000	211,000
Total Revenues:				246,000	211,000
Expenditures					
4097	INTERFUND TRANSFER OUT	Increased	20.26 %	862,269	1,037,000
Total Expenditures:				862,269	1,037,000

Costing Center Summary

Costing Center: 101-000 Transfers

2012 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2012 Budget
Revenues			
Transfers In			
3073 - INTERFUND TRANSFER IN	From Lodging Tax Fund	1,000	
3073 - INTERFUND TRANSFER IN	From PEG Fund	10,000	
3073 - INTERFUND TRANSFER IN	From Sewer Fund	75,000	
3073 - INTERFUND TRANSFER IN	From Stormwater Fund	50,000	
3073 - INTERFUND TRANSFER IN	From Water Fund	75,000	
		<hr/>	211,000
		Total:	211,000
		Total Revenues:	211,000
Expenditures			
Transfers Out			
4097 - INTERFUND TRANSFER O	Capital Equipment Fund	217,000	
4097 - INTERFUND TRANSFER O	Ice Arena Debt	463,000	
4097 - INTERFUND TRANSFER O	Ice Arena Operating	32,000	
4097 - INTERFUND TRANSFER O	Safari Island Debt	160,000	
4097 - INTERFUND TRANSFER O	Safari Island Operating	165,000	
		<hr/>	1,037,000
		Total:	1,037,000
Operating Expenses			
4099 - CONTINGENCY	For unforeseen expenditures		0
		<hr/>	0
		Total:	0
		Total Expenditures:	1,037,000
		Net Total:	(826,000)

Costing Center Summary

Costing Center: 103-000 PIR

Previous Costing Center: 103-000 PIR

Division: Non-Departmental

Department: Non Departmental

Stage: Approved

Budget Year: 2012

Accounting Reference: 103-000

Approved: Yes

Manager: Nicole Lueck

Purpose:

This fund was established under MN State Statutes to provide for the tracking and reporting of capital improvement projects for infrastructure and facility. Debt obligations are paid from special assessment and special debt levy tax sources within the PIR Debt Fund.

Profile:

A capital fund for public improvement purchases.

Goals:

Promote Economic Development

-Integrate Comp Plan with Infrastructure Improvement projects within the Capital Improvement Plan.

Costing Center Summary

Costing Center: 103-000 PIR

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3018	AID	Decreased	12.58 %	445,000	389,000
3036	DEVELOPERS COST APPORTI	Unchanged	0.00 %	1,055,000	1,055,000
3063	INTEREST FROM INVESTMENT	Decreased	25.00 %	80,000	60,000
Total Revenues:				1,580,000	1,504,000
Expenditures					
4023	OPERATING SUPPLIES	Not used this year		500	0
4031	ANNEXATION FEES	Not used this year		1,200	0
4045	PRINTING & PUBLISHING	Unchanged	0.00 %	1,000	1,000
4057	ENGINEERING SERVICES	Decreased	98.50 %	100,000	1,500
4059	LEGAL SERVICES	Not used this year		380,000	0
4097	INTERFUND TRANSFER OUT	Decreased	5.38 %	650,000	615,000
4103	BUILDING ACQUISITION	Not used this year		50,000	0
4107C	COST OF CONSTRUCTION	Increased	112.90 %	1,090,000	2,320,658
Total Expenditures:				2,272,700	2,938,158

Costing Center Summary

Costing Center: 103-000 PIR

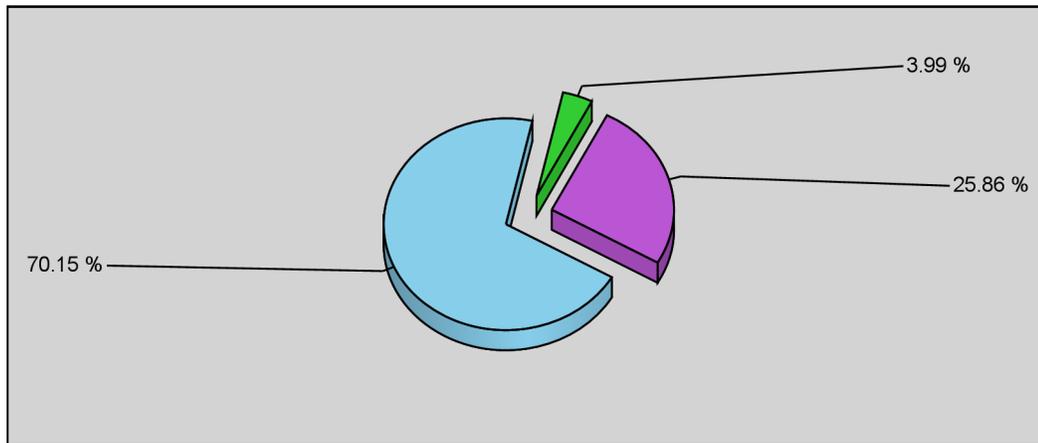
2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Revenues			
Intergovernmental			
3018 - AID	MSA Funds-284/Hwy 5 Signal Ph 4		389,000
		Total:	389,000
Charges for Services			
3036 - DEVELOPERS COST APPORTION	Carver Co Funds-284/Hwy 5 Signal Ph 4	180,000	
3036 - DEVELOPERS COST APPORTION	MnDOT Funds-284/Hwy 5 Signal Ph 4	875,000	
			1,055,000
		Total:	1,055,000
Financing			
3063 - INTEREST FROM INVESTMENTS			60,000
		Total:	60,000
		Total Revenues:	1,504,000
Expenditures			
Operating Expenses			
4045 - PRINTING & PUBLISHING	Project notifications		1,000
		Total:	1,000
Contracted Services			
4057 - ENGINEERING SERVICES	Closed Capital Project Additional Expenditures		1,500
		Total:	1,500
Transfers Out			
4097 - INTERFUND TRANSFER OUT	Transfer to PIR Debt Fund		615,000
		Total:	615,000
Capital Outlay			
4107C - COST OF CONSTRUCTION	25% Share of Asset Management Software	16,658	
4107C - COST OF CONSTRUCTION	284/Highway 5 Intersection Updates	1,444,000	
4107C - COST OF CONSTRUCTION	Brook Peterson Park - Equipment Replacement	110,000	
4107C - COST OF CONSTRUCTION	Brook Peterson Park Loop Trail	154,500	
4107C - COST OF CONSTRUCTION	City Hall Concrete Repair	11,000	
4107C - COST OF CONSTRUCTION	Community Entrance Signs	19,500	
4107C - COST OF CONSTRUCTION	Den 1 & 2 Floor Replacement	16,000	
4107C - COST OF CONSTRUCTION	Sugarbush Project - Pending Feasibility Study	549,000	
			2,320,658
		Total:	2,320,658
		Total Expenditures:	2,938,158
		Net Total:	(1,434,158)

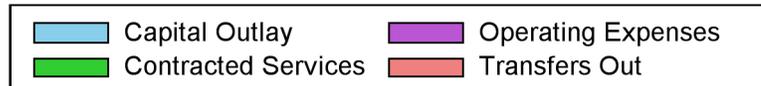
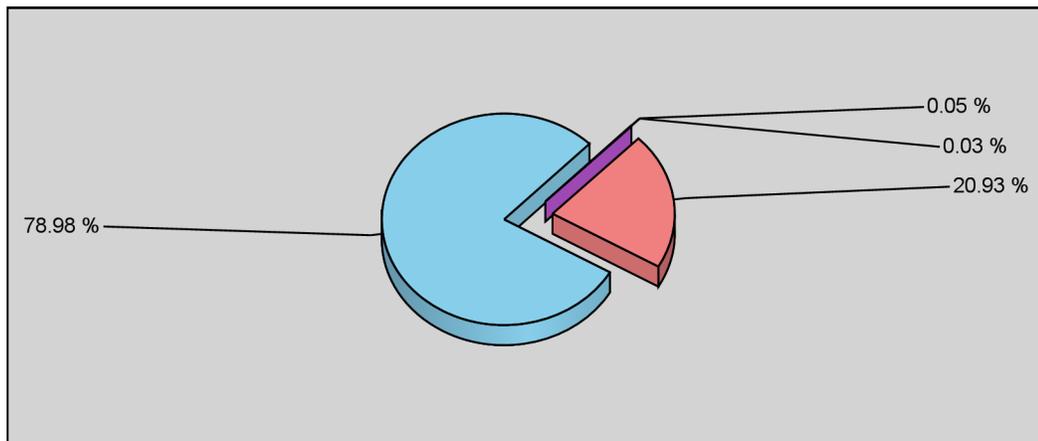
Costing Center Summary

Costing Center: 103-000 PIR

Revenues



Expenses



Costing Center Summary

Costing Center: 105-000 Capital Equipment

Previous Costing Center: 105-000 Capital
Equipment

Division: Non-Departmental

Department: Non Departmental

Stage: Approved

Budget Year: 2012

Accounting Reference: 105-000

Approved: Yes

Manager: Nicole Lueck

Purpose:

This fund was established to provide for large capital equipment and vehicle purchases. Sources and uses are identified in the Capital Improvement Plan on an annual basis.

Profile:

A capital fund for equipment and vehicle purchases.

Goals:

Maintain Safe Community

-Develop and implement plan for fire equipment purchases.

Costing Center Summary

Costing Center: 105-000 Capital Equipment

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3005	SPECIAL DEBT TAX	Not used this year		50,000	0
3063	INTEREST FROM INVESTMENT	Increased	33.33 %	6,000	8,000
3070	GRANT PROCEEDS	Not used this year		5,000	0
3073	INTERFUND TRANSFER IN	New this year		0	217,000
Total Revenues:				61,000	225,000
Expenditures					
4039C	CAPITAL EQUIPMENT	Increased	49.16 %	107,000	159,600
4045	PRINTING & PUBLISHING	Increased	100.00 %	500	1,000
4069	CONTRACT SERVICES	Not used this year		2,000	0
Total Expenditures:				109,500	160,600

Costing Center Summary

Costing Center: 105-000 Capital Equipment

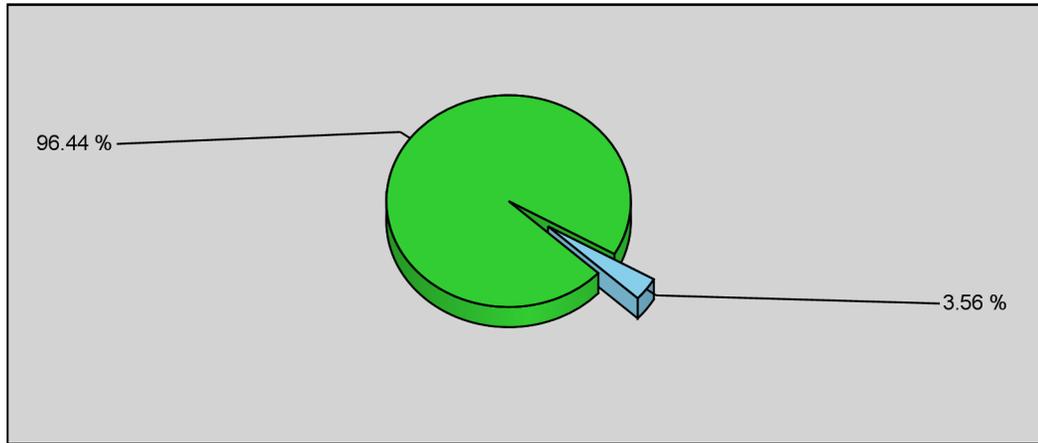
2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Revenues			
Financing			
3063 - INTEREST FROM INVESTMENTS			8,000
		Total:	8,000
Transfers In			
3073 - INTERFUND TRANSFER IN	From General Fund		217,000
		Total:	217,000
		Total Revenues:	225,000
Expenditures			
Capital Outlay			
4039C - CAPITAL EQUIPMENT	25% Share of Kawaski Mule Replacement	6,000	
4039C - CAPITAL EQUIPMENT	Anti-Icing Equipment	7,300	
4039C - CAPITAL EQUIPMENT	Distributor/Asphalt Recycle Box Combination Trailer	50,300	
4039C - CAPITAL EQUIPMENT	Fire Extrication Tools	13,000	
4039C - CAPITAL EQUIPMENT	Floor Scrubber Replacement - Safari Island	13,000	
4039C - CAPITAL EQUIPMENT	Replacement Truck for #21 and #17-Trade 2 for 1 New Truck	70,000	
			159,600
		Total:	159,600
Operating Expenses			
4045 - PRINTING & PUBLISHING	Project notifications		1,000
		Total:	1,000
		Total Expenditures:	160,600
		Net Total:	64,400

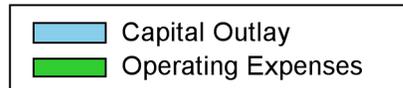
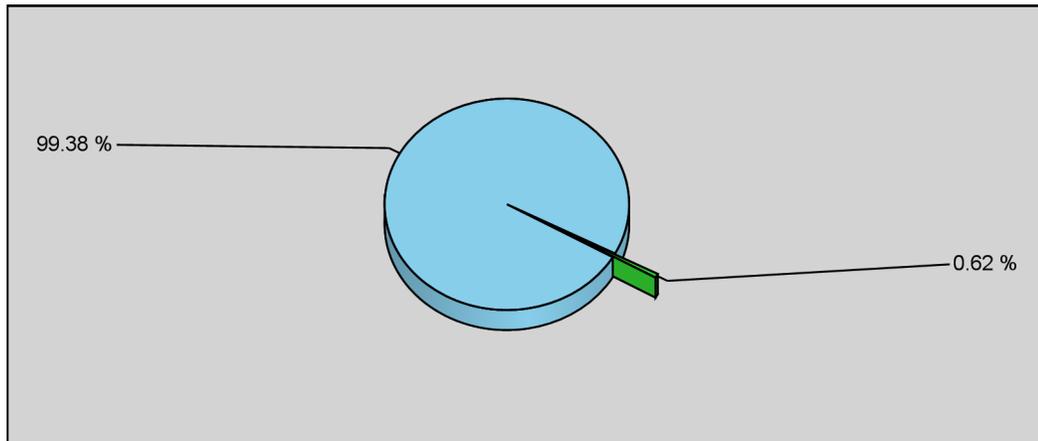
Costing Center Summary

Costing Center: 105-000 Capital Equipment

Revenues



Expenses



Costing Center Summary

Costing Center: 107-000 PEG

Previous Costing Center: 107-000 PEG

Division: Non-Departmental

Department: Non Departmental

Stage: Approved

Budget Year: 2012

Accounting Reference: 107-000

Approved: Yes

Manager: Shane Fineran

Purpose:

Provide information to the public through the City's Cable Channel and website. Continue partnership with Crown College for cable broadcast. Maintain GovDelivery notification service.

Profile:

There are no staff programmed to this special revenue fund budget.

Goals:

Maintain Financial Stability

-Upgrade to VCH v2 and add on-line features when vendor provides additional information.

Costing Center Summary

Costing Center: 107-000 PEG

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3030	FRANCHISE FEES	Unchanged	0.00 %	18,000	18,000
3063	INTEREST FROM INVESTMENT	Increased	33.33 %	300	400
Total Revenues:				18,300	18,400
Expenditures					
4025	FEES & LICENSE	Unchanged	0.00 %	7,200	7,200
4039	EQUIPMENT	Unchanged	0.00 %	1,300	1,300
4069	CONTRACT SERVICES	Unchanged	0.00 %	1,000	1,000
4097	INTERFUND TRANSFER OUT	Unchanged	0.00 %	10,000	10,000
Total Expenditures:				19,500	19,500

Costing Center Summary

Costing Center: 107-000 PEG

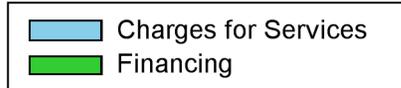
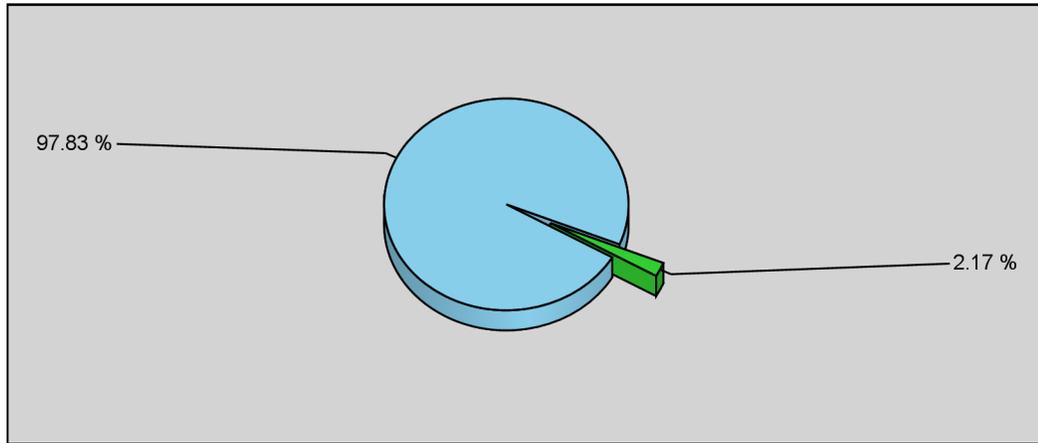
2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Revenues			
Charges for Services			
3030 - FRANCHISE FEES	Mediacom Franchise Fees		18,000
		Total:	18,000
Financing			
3063 - INTEREST FROM INVESTMENTS			400
		Total:	400
		Total Revenues:	18,400
Expenditures			
Operating Expenses			
4025 - FEES & LICENSE	Annual Renewal: Alpha Video	1,200	
4025 - FEES & LICENSE	Annual Renewal: GovDelivery (notification system)	1,700	
4025 - FEES & LICENSE	Annual Renewal: GovOffice (website)	800	
4025 - FEES & LICENSE	GOAL: Vitural City Hall Upgrade	3,500	
			7,200
4039 - EQUIPMENT	Misc. Small Equipment		1,300
		Total:	8,500
Contracted Services			
4069 - CONTRACT SERVICES	Apollo/Alpha Video		1,000
		Total:	1,000
Transfers Out			
4097 - INTERFUND TRANSFER OUT	Transfer to General Fund-Website/Cable Broadcast Support		10,000
		Total:	10,000
		Total Expenditures:	19,500
		Net Total:	(1,100)

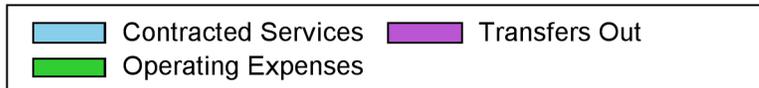
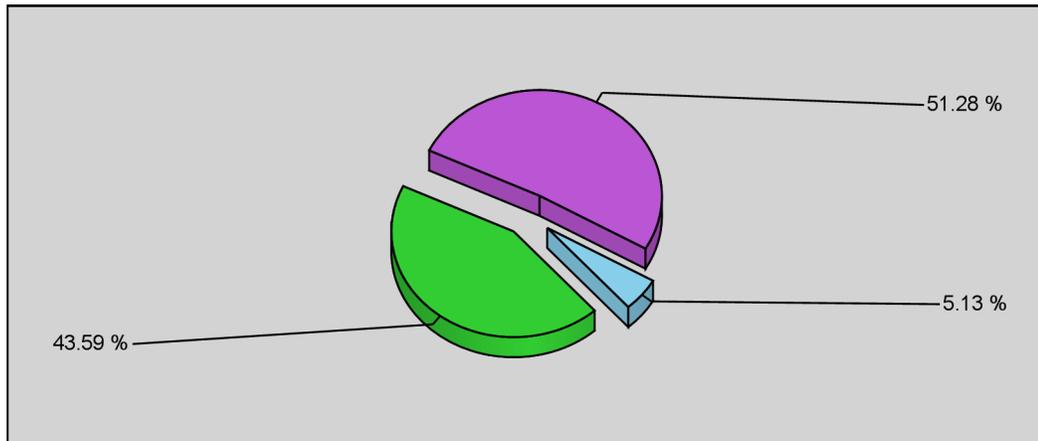
Costing Center Summary

Costing Center: 107-000 PEG

Revenues



Expenses



Costing Center Summary

Costing Center: 202-415 Revolving Loan - Economic Development

Previous Costing Center: 202-415 Revolving Loan
- Economic Development

Division: Community Development

Department: Economic Development

Stage: Approved

Budget Year: 2012

Accounting Reference: 202-415

Approved: Yes

Manager: Nicole Lueck

Purpose:

The revolving loan fund program was developed in 1994 to assist Downtown Business owners with low interest rate loans for business development, expansion, and retention purposes.

Profile:

A special revenue fund.

Goals:

Promote Economic Development
-Provide useful business development resources.

Costing Center Summary

Costing Center: 202-415 Revolving Loan - Economic Development

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3027	ADMINISTRATIVE FEES	New this year		0	400
3061	FINES	Decreased	80.00 %	500	100
3063	INTEREST FROM INVESTMENT	Increased	40.00 %	10,000	14,000
3065	INTEREST FROM RECEIVABLE	Decreased	16.67 %	24,000	20,000
Total Revenues:				34,500	34,500
Expenditures					
4023	OPERATING SUPPLIES	Increased	100.00 %	100	200
4059	LEGAL SERVICES	Increased	100.00 %	2,500	5,000
4069	CONTRACT SERVICES	Unchanged	0.00 %	500	500
Total Expenditures:				3,100	5,700

Costing Center Summary

Costing Center: 202-415 Revolving Loan - Economic Development

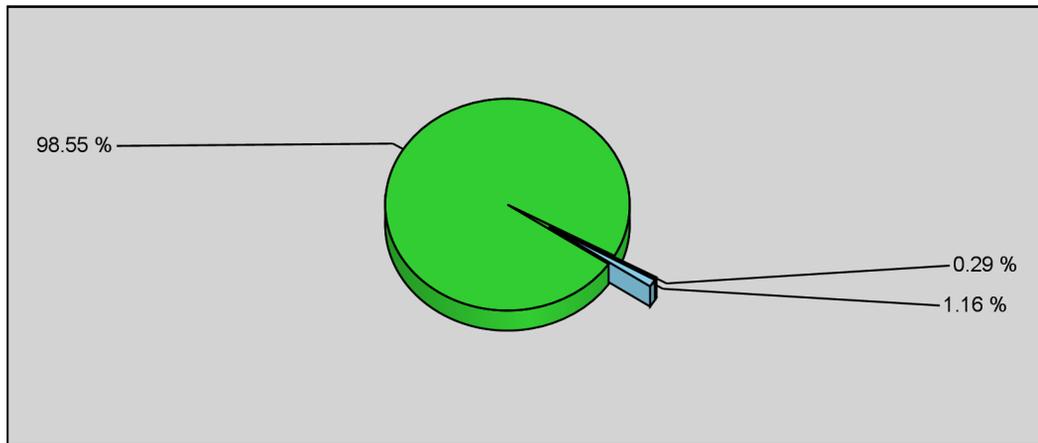
2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Revenues			
Charges for Services			
3027 - ADMINISTRATIVE FEES			400
		Total:	400
Fines and Forfeitures			
3061 - FINES			100
		Total:	100
Financing			
3063 - INTEREST FROM INVESTMENTS			14,000
3065 - INTEREST FROM RECEIVABLES			20,000
		Total:	34,000
		Total Revenues:	34,500
Expenditures			
Operating Expenses			
4023 - OPERATING SUPPLIES			200
		Total:	200
Contracted Services			
4059 - LEGAL SERVICES	Melchert Offices Preparing Documents		5,000
4069 - CONTRACT SERVICES			500
		Total:	5,500
		Total Expenditures:	5,700
		Net Total:	28,800

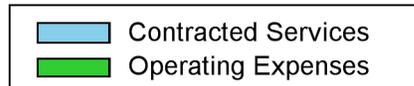
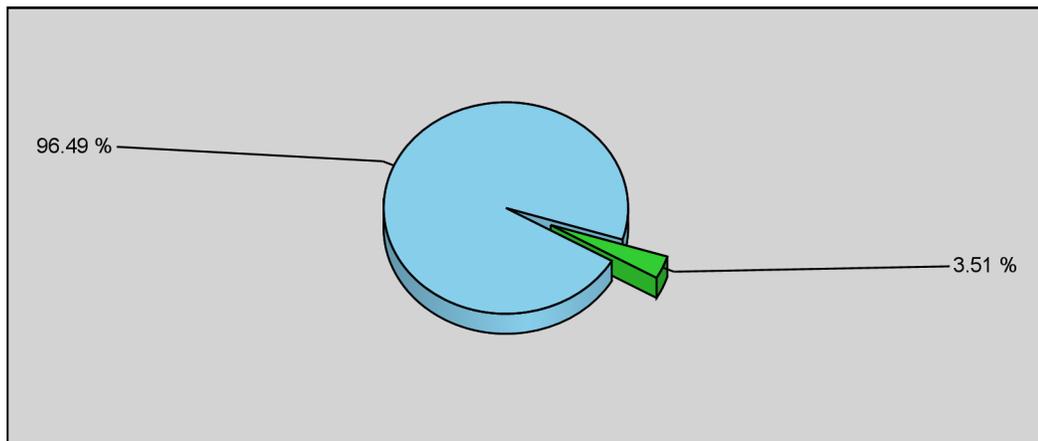
Costing Center Summary

Costing Center: 202-415 Revolving Loan - Economic Development

Revenues



Expenses



Costing Center Summary

Costing Center: 204-415 Revolving Loan-Building Code

Previous Costing Center: 204-415 Revolving Loan-Building Code

Division: Community Development

Department: Economic Development

Stage: Approved

Budget Year: 2012

Accounting Reference: 204-000

Approved: Yes

Manager: Nicole Lueck

Purpose:

To provide loans for downtown Waconia businesses for building code compliance type improvements.

Profile:

A special revenue fund.

Goals:

Promote Economic Development

-Provide useful business development resources.

Costing Center Summary

Costing Center: 204-415 Revolving Loan-Building Code

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3027	ADMINISTRATIVE FEES	New this year		0	200
3063	INTEREST FROM INVESTMENT	Decreased	12.50 %	8,000	7,000
3065	INTEREST FROM RECEIVABLE	New this year		0	400
Total Revenues:				8,000	7,600
Expenditures					
4023	OPERATING SUPPLIES	New this year		0	100
4059	LEGAL SERVICES	New this year		0	1,000
4069	CONTRACT SERVICES	New this year		0	200
Total Expenditures:				0	1,300

Costing Center Summary

Costing Center: 204-415 Revolving Loan-Building Code

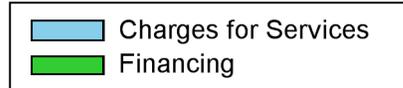
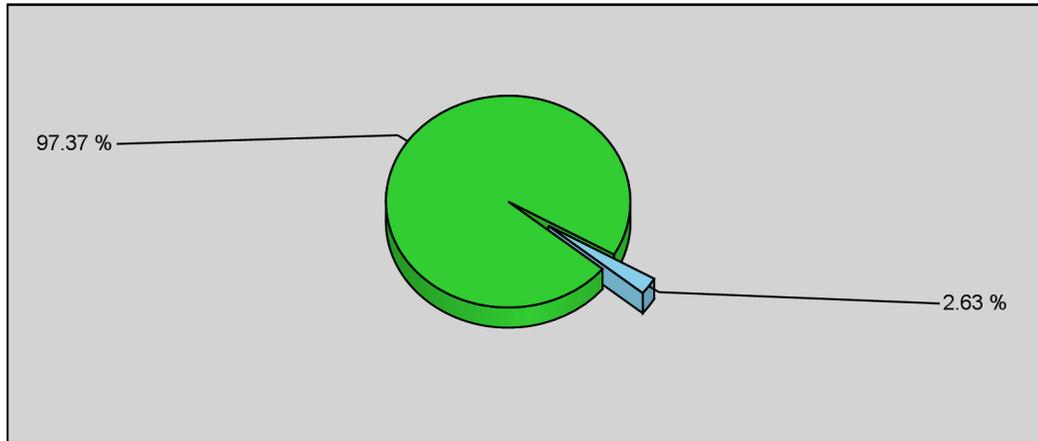
2012 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2012 Budget
Revenues			
Charges for Services			
3027 - ADMINISTRATIVE FEES	New Loan Application Fees		200
		Total:	200
Financing			
3063 - INTEREST FROM INVESTM			7,000
3065 - INTEREST FROM RECEIVA			400
		Total:	7,400
		Total Revenues:	7,600
Expenditures			
Operating Expenses			
4023 - OPERATING SUPPLIES			100
		Total:	100
Contracted Services			
4059 - LEGAL SERVICES	Melchert Document Prep - New Loans		1,000
4069 - CONTRACT SERVICES			200
		Total:	1,200
		Total Expenditures:	1,300
		Net Total:	6,300

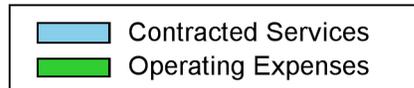
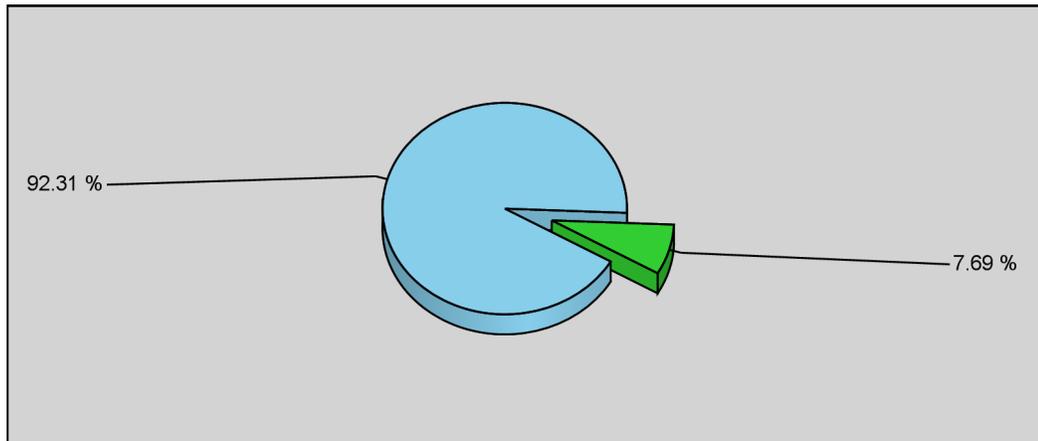
Costing Center Summary

Costing Center: 204-415 Revolving Loan-Building Code

Revenues



Expenses



Costing Center Summary

Costing Center: 210-441 Park Dedication

Previous Costing Center: 210-441 Park Dedication

Division: Culture and Recreation

Department: Recreation

Stage: Approved

Budget Year: 2012

Accounting Reference: 210-441

Approved: Yes

Manager: Craig Sinclair

Purpose:

A fund intended to secure money from developers who are unable to provide land for park or recreational purposes within their proposed developments. This money is then used to develop park and recreational facilities in other areas within the community.

Profile:

The City undertook a detailed review of its expected needs and the costs for parkland, open space and trails, both in its most recent Comprehensive Plan and in the Hoisington Koegler Group, Inc., Park Dedication Fees Study of August, 1999. The result of this work is the current requirement of developers for payment in lieu of land. See Zoning Ordinance Section 1000.06 Subdivision 7 D.

Goals:

No new park projects are identified for 2012.

Costing Center Summary

Costing Center: 210-441 Park Dedication

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3063	INTEREST FROM INVESTMENT	Increased	25.00 %	4,000	5,000
Total Revenues:				4,000	5,000

Costing Center Summary

Costing Center: 210-441 Park Dedication

2012 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2012 Budget
Revenues			
Charges for Services			
3038 - PARK DEDICATION			0
		Total:	0
Financing			
3063 - INTEREST FROM INVESTM			5,000
		Total:	5,000
		Total Revenues:	5,000
		Net Total:	5,000

Costing Center Summary

Costing Center: 231-443 Safari Island

Previous Costing Center: 231-443 Safari Island
Division: Culture and Recreation
Department: Recreation
Stage: Approved

Budget Year: 2012
Accounting Reference: 231-443
Approved: Yes
Manager: Craig Sinclair

Purpose:

A Recreation Facility offering pool, waterslide, spa, gyms, fitness equipment, walking/running track, children's indoor play structure, meeting rooms, fitness classes and recreational programming.

Profile:

Safari Island consists of the: Aquatics Programmer (1 FTE), Maintenance Workers (1 FTE), Maintenance Supervisor (.50 FTE), Park and Recreation Director (.31 FTE), Office Assistant (.33 FTE), On-Site Manager (3 FTE), Guest Service Coordinator (3 FTE), Fitness Instructors (1.00 FTE), Fitness Coordinator (.25 FTE), Lifeguards (4.00 FTE), Lifeguard Shift Leads (2.00 FTE), Guest Service Workers (1.25 FTE), Custodian (.80 FTE), and Water Safety Instructors (.75).

Goals:

Manage Natural Resources & Recreational Opportunities
-Implement new or expand recreational programming.

Costing Center Summary

Costing Center: 231-443 Safari Island

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3027	ADMINISTRATIVE FEES	Increased	65.03 %	3,060	5,050
3035	DONATIONS	Decreased	50.00 %	100	50
3039	RENTAL FEES	Increased	57.41 %	34,940	55,000
3041	PROGRAM REGISTRATION & L	Decreased	0.01 %	138,760	138,750
3043	MEMBERSHIP FEES	Increased	5.99 %	465,600	493,500
3044	DAILY FEES	Increased	2.35 %	85,000	87,000
3045	SALES	Decreased	1.96 %	25,500	25,000
3046	SALES-ADVERTISING	Unchanged	0.00 %	500	500
3059	REFUNDS & REIMBURSEMENT	Decreased	19.35 %	175,075	141,190
3063	INTEREST FROM INVESTMENT	Not used this year		1,530	0
3073	INTERFUND TRANSFER IN	Decreased	0.48 %	165,800	165,000
Total Revenues:				1,095,865	1,111,040
Expenditures					
4001	FT SALARY & WAGE	Increased	2.84 %	310,580	319,394
4003	PT WAGES	Increased	2.76 %	251,571	258,503
4011	PERA CONTRIBUTIONS	Increased	23.56 %	25,330	31,297
4013	FICA	Increased	0.56 %	43,963	44,209
4017	WORKERS COMP	Increased	0.20 %	4,501	4,510
4019	EMPLOYEE BENEFITS	Increased	36.10 %	62,338	84,840
4023	OPERATING SUPPLIES	Increased	4.20 %	40,500	42,200
4024	MERCHANDISE FOR RESALE	Decreased	31.25 %	8,000	5,500
4025	FEES & LICENSE	Not used this year		3,000	0
4029	REPAIRS & MAINTENANCE	Decreased	28.84 %	68,580	48,800
4035	COMMUNICATIONS	Unchanged	0.00 %	9,200	9,200
4037	POSTAGE	Decreased	46.43 %	1,400	750
4039	EQUIPMENT	Increased	25.00 %	8,000	10,000
4041	TRAINING & EDUCATION	Increased	500.00 %	200	1,200
4043	TRAVEL & MILEAGE	Increased	100.00 %	200	400
4045	PRINTING & PUBLISHING	Decreased	37.50 %	4,400	2,750
4046	MARKETING & ADVERTISING	Not used this year		1,500	0
4047	LIABILITY INSURANCE	Unchanged	0.00 %	10,500	10,500
4049	ELECTRICITY/NATURAL GAS	Unchanged	0.00 %	160,000	160,000
4053	SUBSCRIPTIONS & MEMBERS	Increased	11.72 %	725	810
4069	CONTRACT SERVICES	Decreased	18.05 %	30,800	25,240
4069A	CONTRACTED SERVICES	New this year		0	725
4071	RENTAL/LEASING COST	Decreased	0.58 %	17,100	17,000
4073	WASTE DISPOSAL/RECYCLING	Decreased	33.33 %	300	200
4075	CHEMICALS	Increased	3.23 %	31,000	32,000
4085	UNIFORM	Increased	66.67 %	600	1,000
Total Expenditures:				1,094,287	1,111,028

Costing Center Summary

Costing Center: 231-443 Safari Island

2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Revenues			
Charges for Services			
3027 - ADMINISTRATIVE FEES	Increase in Application Fees Based on Average Annual		5,050
3039 - RENTAL FEES	Birthday Party Rentals	15,000	
3039 - RENTAL FEES	Community Ed Summer Use	1,500	
3039 - RENTAL FEES	Pool Rental - Swim Club	15,000	
3039 - RENTAL FEES	Room, Gym, Batting Cage, Pool Rentals	23,500	
		55,000	
3041 - PROGRAM REGISTRATION & LESSONS	Ridgeview Rehab Classes	23,000	
3041 - PROGRAM REGISTRATION & LESSONS	Swim Lessons- \$2.00 rate increase	72,250	
3041 - PROGRAM REGISTRATION & LESSONS	Volleyball, Misc Pool Classes, Fitness, First-Aid	43,500	
		138,750	
3043 - MEMBERSHIP FEES	0% increase to resident rates and increase spread to \$65 for Non-Res	475,500	
3043 - MEMBERSHIP FEES	Silver Sneakers-\$1,500 avg/mo	18,000	
		493,500	
3044 - DAILY FEES	\$0.25 Increase for Resident/Non-Resident Daily Fee		87,000
3045 - SALES	Vending Sales - Handy Candy, Ice Cream, Goggles, Swim Diapers, Socks		25,000
3046 - SALES-ADVERTISING	Corporate Advertising on Rec Facility Websites		500
3059 - REFUNDS & REIMBURSEMENTS	ISD Cost Sharing/Capital Projects @ 85%	10,625	
3059 - REFUNDS & REIMBURSEMENTS	ISD Cost Sharing/Misc Quarterly Bill Back to School Dist	14,000	
3059 - REFUNDS & REIMBURSEMENTS	ISD#110 Pool Contribution	116,565	
		141,190	
		Total:	945,990
Donations			
3035 - DONATIONS			50
		Total:	50
Transfers In			
3073 - INTERFUND TRANSFER IN	Transfer from General Fund		165,000
		Total:	165,000
		Total Revenues:	1,111,040
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Full Time Staffing		319,394
4003 - PT WAGES	Custodian Wages (.80 FTE)	22,631	
4003 - PT WAGES	Fitness Coordinator Wages (.25 FTE)	7,202	
4003 - PT WAGES	Fitness Instructor Wages (1.00 FTE)	49,920	
4003 - PT WAGES	Guest Service Worker Wages (1.25 FTE)	20,150	
4003 - PT WAGES	Lifeguard Shift Lead Wages (2.00 FTE)	49,088	
4003 - PT WAGES	Lifeguard Wages (4.00 FTE)	89,856	
4003 - PT WAGES	Water Safety Instructor Wages (.75 FTE)	19,656	
		258,503	
		Total:	577,897
Benefits			
4011 - PERA CONTRIBUTIONS	Safari Island PERA		31,297

Costing Center Summary

Costing Center: 231-443 Safari Island

4013 - FICA	Safari Island FICA		44,209
4017 - WORKERS COMP	Safari Island Workers Comp		4,510
4019 - EMPLOYEE BENEFITS	Full Time Staff Benefits		84,840
		Total:	164,856
Operating Expenses			
4023 - OPERATING SUPPLIES			42,200
4024 - MERCHANDISE FOR RESALE			5,500
4029 - REPAIRS & MAINTENANCE		31,300	
4029 - REPAIRS & MAINTENANCE	ISD Cost Sharing/Capital Projects @ 70%	0	
4029 - REPAIRS & MAINTENANCE	ISD Cost Sharing/Capital Projects @ 85% - Lap Pool	12,500	
4029 - REPAIRS & MAINTENANCE	Office Carpet	5,000	
			48,800
4035 - COMMUNICATIONS	M Brassington Cell Phone @\$48/mo	600	
4035 - COMMUNICATIONS	OneNetUSA @ 713/month	8,600	
			9,200
4037 - POSTAGE	Misc Postage	250	
4037 - POSTAGE	Program Guide Postcards	250	
4037 - POSTAGE	Program Guides w/Comm Ed	250	
			750
4039 - EQUIPMENT		2,800	
4039 - EQUIPMENT	Fitness	2,100	
4039 - EQUIPMENT	Pool Vacuum	5,100	
			10,000
4041 - TRAINING & EDUCATION	American Trainco Course - Maintenance Staff	200	
4041 - TRAINING & EDUCATION	Computer Software Courses - 2 Maintenance Attendee	200	
4041 - TRAINING & EDUCATION	Dalco Seminar - Maintenance Staff	100	
4041 - TRAINING & EDUCATION	MRPA Conference - 2 Attendees	600	
4041 - TRAINING & EDUCATION	Tennant Equipment Seminar - Maintenance Staff	100	
			1,200
4043 - TRAVEL & MILEAGE	Misc Travel w/Personal Vehicles		400
4045 - PRINTING & PUBLISHING	Misc Printing/Publishing	1,000	
4045 - PRINTING & PUBLISHING	Program Guide Postcards	750	
4045 - PRINTING & PUBLISHING	Program Guides w/Comm Ed	1,000	
			2,750
4047 - LIABILITY INSURANCE			10,500
4049 - ELECTRICITY/NATURAL GAS			160,000
4053 - SUBSCRIPTIONS & MEMBERSHIPS	MRPA M Brassington	350	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	National Independent Health Club Assoc.	350	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	Waconia Patriot Newspaper	35	
4053 - SUBSCRIPTIONS & MEMBERSHIPS	WILS M Brassington	75	
			810
4071 - RENTAL/LEASING COST	Fitness Equipment Lease		17,000
4073 - WASTE DISPOSAL/RECYCLING	Lamp Recycling		200
4075 - CHEMICALS			32,000
4085 - UNIFORM			1,000
		Total:	342,310
Contracted Services			
4069 - CONTRACT SERVICES	Elevator Operating Permit	100	

Costing Center Summary

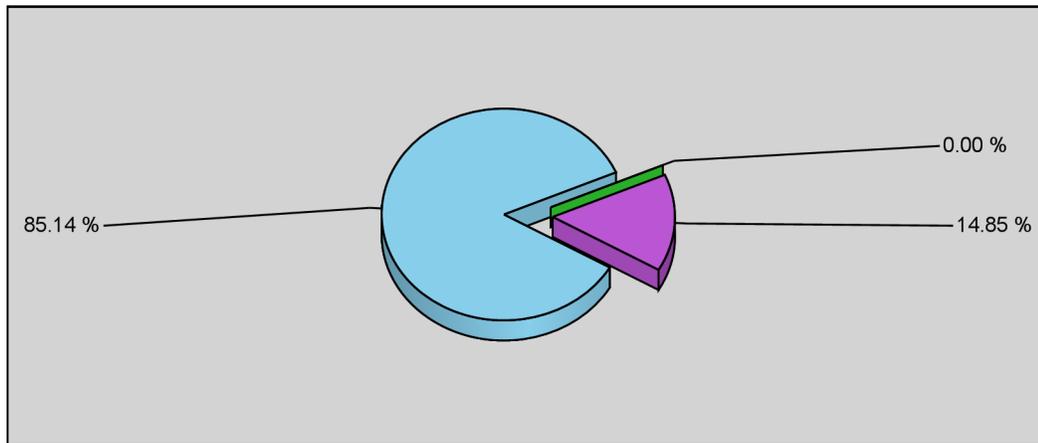
Costing Center: 231-443 Safari Island

4069 - CONTRACT SERVICES	Fire Extinguisher Testing	200	
4069 - CONTRACT SERVICES	Red Cross Training	2,500	
4069 - CONTRACT SERVICES	Fire Suppresion Maintenance/Monitoring	725	
4069 - CONTRACT SERVICES	Ridgeview Rehab Classes	22,440	
		<hr/>	25,965
		Total:	<hr/> 25,240
		Total Expenditures:	<hr/> 1,111,028
		Net Total:	<hr/> 12

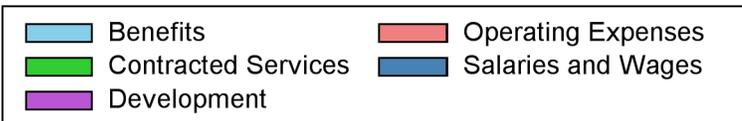
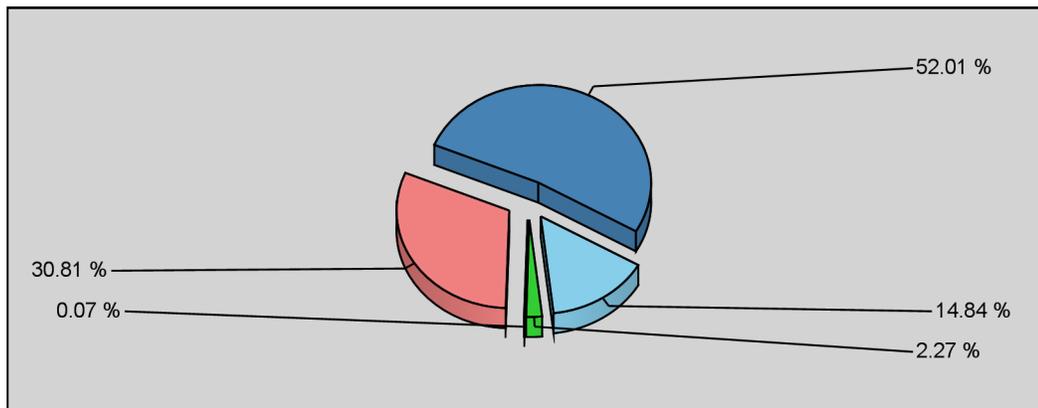
Costing Center Summary

Costing Center: 231-443 Safari Island

Revenues



Expenses



Costing Center Summary

Costing Center: 303-000 PIR Debt

Previous Costing Center: 303-000 PIR Debt

Division: Non-Departmental

Department: Non Departmental

Stage: Approved

Budget Year: 2012

Accounting Reference: 303-000

Approved: Yes

Manager: Nicole Lueck

Purpose:

The debt fund is established to collect special assessment and special debt tax levy revenues that will pay for debt principal and interest obligations.

Profile:

A permanent improvement revolving fund (PIR) for tracking debt obligations issued for capital infrastructure and facility projects.

Goals:

1. Collect assessments and special debt tax levies.
 2. Pay debt principal and interest payments.
-

Costing Center Summary

Costing Center: 303-000 PIR Debt

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3005	SPECIAL DEBT TAX	Decreased	2.04 %	1,818,000	1,780,900
3063	INTEREST FROM INVESTMENT	Not used this year		8,000	0
3064	SPECIAL ASSESSMENT REVEN	Increased	78.53 %	262,700	469,000
3065	INTEREST FROM RECEIVABLE	Increased	45.54 %	157,000	228,500
3073	INTERFUND TRANSFER IN	Decreased	5.38 %	650,000	615,000
Total Revenues:				2,895,700	3,093,400
Expenditures					
4089	BOND INTEREST	Decreased	7.22 %	856,565	794,700
4090	BOND PRINCIPAL	Increased	15.08 %	1,990,000	2,290,000
4091	FISCAL AGENT FEES	Increased	93.33 %	4,500	8,700
Total Expenditures:				2,851,065	3,093,400

Costing Center Summary

Costing Center: 303-000 PIR Debt

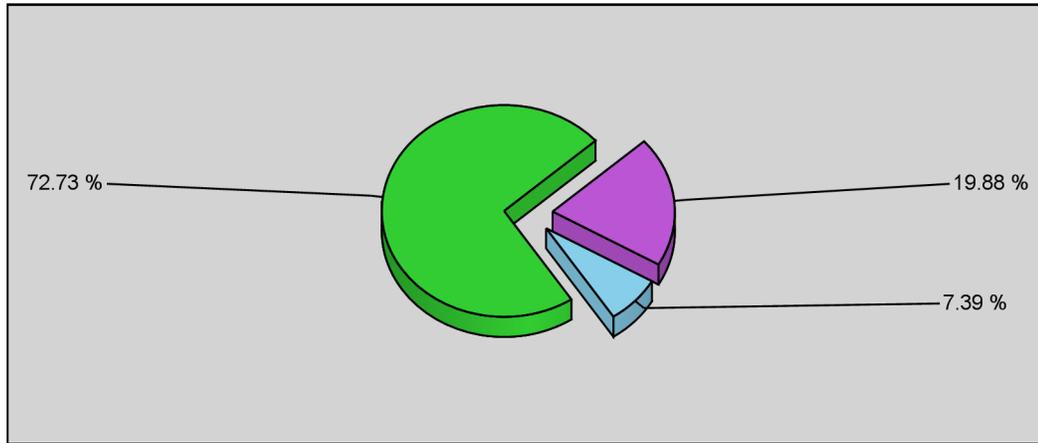
2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Revenues			
Taxes & Assessments			
3005 - SPECIAL DEBT TAX	2007C Lease Revenue (PS Facility)	428,000	
3005 - SPECIAL DEBT TAX	2010A GO Refunding (City Hall)	244,000	
3005 - SPECIAL DEBT TAX	2011A GO Improvement (SE Area, Lake St, Wildcat, Comm Dr)	1,263,900	
3005 - SPECIAL DEBT TAX	8% Uncollectable Factor	(155,000)	
			1,780,900
3064 - SPECIAL ASSESSMENT REVENUE	8% Uncollectable Factor	(40,000)	
3064 - SPECIAL ASSESSMENT REVENUE	Birch Street Assessments	31,000	
3064 - SPECIAL ASSESSMENT REVENUE	Lake Street & Wildcat Way Assessments	27,000	
3064 - SPECIAL ASSESSMENT REVENUE	SE Area Assessments	451,000	
			469,000
	Total:		2,249,900
Financing			
3063 - INTEREST FROM INVESTMENTS			0
3065 - INTEREST FROM RECEIVABLES	Birch Street Assessments	10,500	
3065 - INTEREST FROM RECEIVABLES	Lake Street & Wildcat Way Assessments	13,000	
3065 - INTEREST FROM RECEIVABLES	Old Beach Lane Assessments	8,000	
3065 - INTEREST FROM RECEIVABLES	SE Area Assessments	197,000	
			228,500
	Total:		228,500
Transfers In			
3073 - INTERFUND TRANSFER IN	Transfer from General Fund	0	
3073 - INTERFUND TRANSFER IN	Transfer from PIR Capital Fund	615,000	
			615,000
	Total:		615,000
	Total Revenues:		3,093,400
Expenditures			
Debt			
4089 - BOND INTEREST	2007C Lease Revenue (PS Facility)	212,700	
4089 - BOND INTEREST	2010A GO Refunding (City Hall)	87,000	
4089 - BOND INTEREST	2011A GO Refunding (SE Area, Lake, WC/Comm, Birch, Aerial Ladder)	495,000	
			794,700
4090 - BOND PRINCIPAL	2007C Lease Revenue (PS Facility)	215,000	
4090 - BOND PRINCIPAL	2010A GO Refunding (City Hall)	155,000	
4090 - BOND PRINCIPAL	2011A GO Refunding (SE Area, Lake, WC/Comm, Birch, Aerial Ladder)	1,920,000	
			2,290,000
4091 - FISCAL AGENT FEES	Annual Paying Agent	3,700	
4091 - FISCAL AGENT FEES	Arbitrage Calculation - Debt Issue 2007C	5,000	
			8,700
	Total:		3,093,400
	Total Expenditures:		3,093,400
	Net Total:		(0)

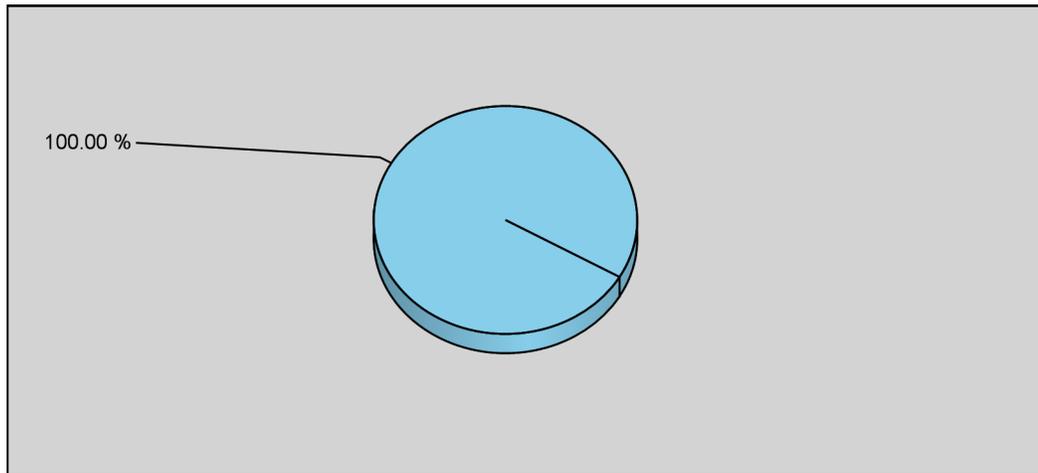
Costing Center Summary

Costing Center: 303-000 PIR Debt

Revenues



Expenses



Costing Center Summary

Costing Center: 344-000 Community Center Debt

Previous Costing Center: 344-000 Community
Center Debt

Division: Non-Departmental

Department: Non Departmental

Stage: Approved

Budget Year: 2012

Accounting Reference: 344-000

Approved: Yes

Manager: Nicole Lueck

Purpose:

Bonds were issued for the construction of the Safari Island Community Center.

Profile:

Debt service fund for the payment of bonds.

Goals:

Continue paying principal & interest payments per bond schedule.

Costing Center Summary

Costing Center: 344-000 Community Center Debt

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3073	INTERFUND TRANSFER IN	Decreased	3.03 %	165,000	160,000
Total Revenues:				165,000	160,000
Expenditures					
4089	BOND INTEREST	Decreased	6.89 %	67,502	62,851
4090	BOND PRINCIPAL	Increased	4.59 %	101,251	105,903
4091	FISCAL AGENT FEES	Not used this year		500	0
Total Expenditures:				169,253	168,754

Costing Center Summary

Costing Center: 344-000 Community Center Debt

2012 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2012 Budget
Revenues			
Transfers In			
3073 - INTERFUND TRANSFER IN	From General Fund		160,000
		Total:	160,000
		Total Revenues:	160,000
Expenditures			
Debt			
4089 - BOND INTEREST			62,851
4090 - BOND PRINCIPAL			105,903
		Total:	168,754
		Total Expenditures:	168,754
		Net Total:	(8,754)

Costing Center Summary

Costing Center: 346-000 2002A Improvement Debt

Previous Costing Center: 346-000 2002A
Improvement Debt

Division: Non-Departmental

Department: Non Departmental

Stage: Approved

Budget Year: 2012

Accounting Reference: 346-000

Approved: Yes

Manager: Nicole Lueck

Purpose:

Bonds were issued for the Hwy 5 & Oak reconstruction project in 2002.

Profile:

Debt service fund for the payment of bonds.

Goals:

Continue paying principal & interest payments per bond schedule.

Costing Center Summary

Costing Center: 346-000 2002A Improvement Debt

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3003	DELINQUENT TAX	Unchanged	0.00 %	750	750
3005	SPECIAL DEBT TAX	Decreased	15.38 %	65,000	55,000
3063	INTEREST FROM INVESTMENT	Increased	800.00 %	1,000	9,000
Total Revenues:				66,750	64,750
Expenditures					
4089	BOND INTEREST	Increased	1,119.51 %	12,300	150,000
4090	BOND PRINCIPAL	Decreased	95.85 %	150,000	6,225
4091	FISCAL AGENT FEES	Decreased	10.00 %	500	450
Total Expenditures:				162,800	156,675

Costing Center Summary

Costing Center: 346-000 2002A Improvement Debt

2012 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2012 Budget
Revenues			
Taxes & Assessments			
3003 - DELINQUENT TAX			750
3005 - SPECIAL DEBT TAX	Taxes Levied		55,000
		Total:	55,750
Financing			
3063 - INTEREST FROM INVESTM			9,000
		Total:	9,000
		Total Revenues:	64,750
Expenditures			
Debt			
4089 - BOND INTEREST			150,000
4090 - BOND PRINCIPAL			6,225
4091 - FISCAL AGENT FEES			450
		Total:	156,675
		Total Expenditures:	156,675
		Net Total:	(91,925)

Costing Center Summary

Costing Center: 410-000 TIF 1 Workforce Housing

Previous Costing Center: 410-000 TIF 1 Workforce Housing

Division: Non-Departmental

Department: Non Departmental

Stage: Approved

Budget Year: 2012

Accounting Reference: 410-000

Approved: Yes

Manager: Nicole Lueck

Purpose:

A TIF District was created in 2008 for the purpose of promoting affordable housing opportunities within the community.

Profile:

Tax Increment Financing District #1 Workforce Housing

Goals:

1. Collect increment generated by the parcels in the TIF district.
 2. Pass-through increment according to the development agreement to support the needs of the workforce housing complex.
-

Costing Center Summary

Costing Center: 410-000 TIF 1 Workforce Housing

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3004	TAX INCREMENT	Increased	17.65 %	34,000	40,000
3063	INTEREST FROM INVESTMENT	New this year		0	500
Total Revenues:				34,000	40,500
Expenditures					
4045	PRINTING & PUBLISHING	Decreased	22.22 %	450	350
4069	CONTRACT SERVICES	Increased	35.71 %	28,000	38,000
Total Expenditures:				28,450	38,350

Costing Center Summary

Costing Center: 410-000 TIF 1 Workforce Housing

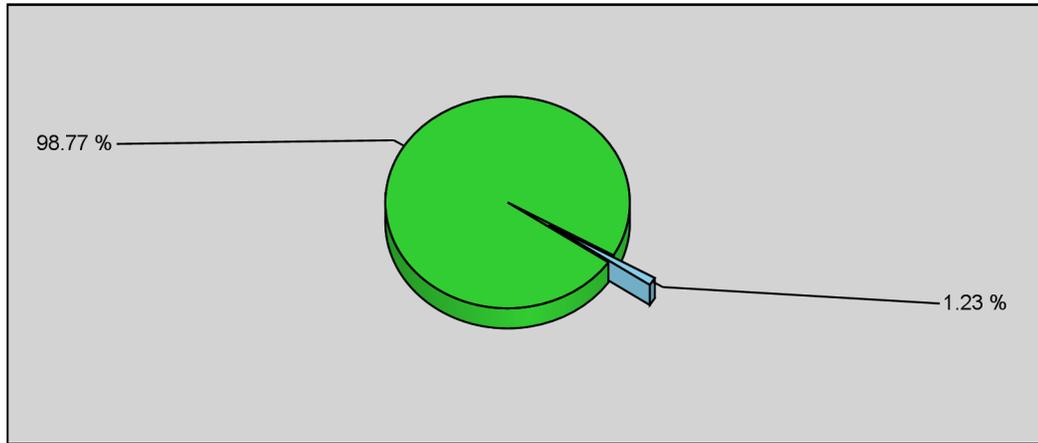
2012 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2012 Budget
Revenues			
Taxes & Assessments			
3004 - TAX INCREMENT			40,000
		Total:	40,000
Financing			
3063 - INTEREST FROM INVESTM			500
		Total:	500
		Total Revenues:	40,500
Expenditures			
Operating Expenses			
4045 - PRINTING & PUBLISHING	Annual TIF reporting		350
		Total:	350
Contracted Services			
4069 - CONTRACT SERVICES	TIF Note per schedule-begins Sept 2010		38,000
		Total:	38,000
		Total Expenditures:	38,350
		Net Total:	2,150

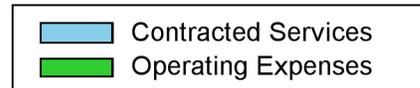
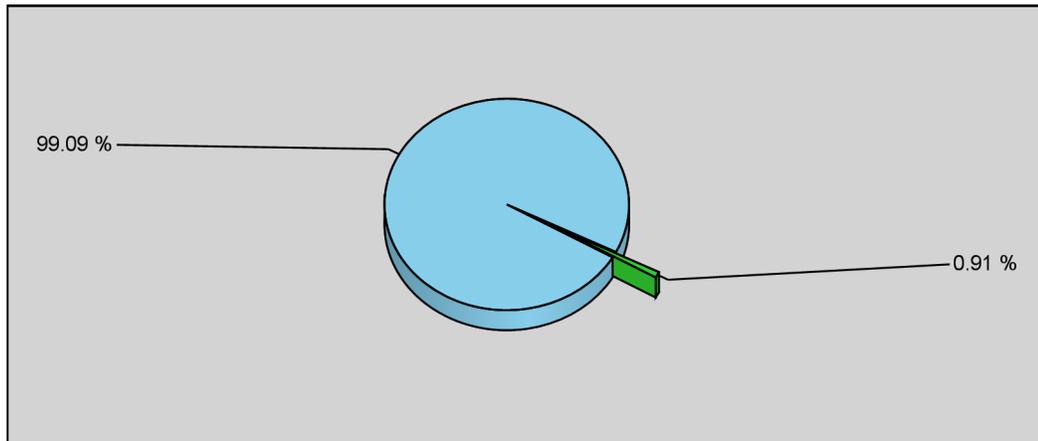
Costing Center Summary

Costing Center: 410-000 TIF 1 Workforce Housing

Revenues



Expenses



Costing Center Summary

Costing Center: 601-433 Utilities-Water

Previous Costing Center: 601-433 Utilities-Water

Division: Public Services

Department: Utilities

Stage: Approved

Budget Year: 2012

Accounting Reference: 601-433

Approved: Yes

Manager: Craig Eldred

Purpose:

The water system is comprised of over 3,900 residential, commercial, and industrial utility accounts, two water plants, three water towers, 6 wells, fire hydrants, valves and 50 miles of water main. To Assure and Secure Safe Drinking Water.

Profile:

The Water department consists of the: Public Services Director (.20 FTE), Maintenance Supervisor (.50 FTE), Maintenance Workers (1.5 FTE), Mechanic (.075 FTE), Finance Clerk (.50 FTE), Office Assistant (.25 FTE), and Seasonal Maintenance Workers (.12 FTE).

Goals:

Maintain Safe Community

-Maintain Water Treatment Facility-operate effectively and efficiently.

-Meet all EPA, MDH and DNR guidelines and requirements.

-Continually plan and prepare for budgetary and capital improvement costs.

Costing Center Summary

Costing Center: 601-433 Utilities-Water

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3008	LICENSES-MISC	New this year		0	700
3016	PERMITS UTILITIES	Decreased	11.43 %	7,000	6,200
3021	INSPECTION FEES	Decreased	40.00 %	2,500	1,500
3029	MISCELLANEOUS	Not used this year		510	0
3047	SALES-WATER CONSUMPTION	Increased	1.33 %	1,192,660	1,208,510
3049	SALES-METERS/COMPONENT	Unchanged	0.00 %	20,400	20,400
3051	TRUNK CHARGES	Increased	101.54 %	312,000	628,800
3059	REFUNDS & REIMBURSEMENT	Unchanged	0.00 %	2,500	2,500
3061	FINES	Increased	7.69 %	65,000	70,000
3063	INTEREST FROM INVESTMENT	Decreased	54.25 %	76,500	35,000
Total Revenues:				1,679,070	1,973,610
Expenditures					
4001	FT SALARY & WAGE	Increased	7.72 %	140,651	151,513
4003	PT WAGES	Increased	55.36 %	1,875	2,913
4011	PERA CONTRIBUTIONS	Increased	3.80 %	10,583	10,985
4013	FICA	Increased	4.17 %	11,341	11,814
4017	WORKERS COMP	Increased	40.43 %	2,706	3,800
4019	EMPLOYEE BENEFITS	Increased	9.82 %	26,853	29,491
4023	OPERATING SUPPLIES	Increased	9.38 %	32,000	35,000
4025	FEES & LICENSE	Decreased	57.86 %	4,300	1,812
4029	REPAIRS & MAINTENANCE	Unchanged	0.00 %	52,000	52,000
4035	COMMUNICATIONS	Increased	7.50 %	8,000	8,600
4037	POSTAGE	Decreased	5.00 %	10,000	9,500
4039	EQUIPMENT	Increased	2.00 %	7,500	7,650
4039C	CAPITAL EQUIPMENT	Decreased	70.37 %	20,250	6,000
4040	FUEL	Unchanged	0.00 %	8,000	8,000
4041	TRAINING & EDUCATION	Increased	30.43 %	2,300	3,000
4043	TRAVEL & MILEAGE	Unchanged	0.00 %	250	250
4045	PRINTING & PUBLISHING	Increased	2.00 %	510	520
4047	LIABILITY INSURANCE	Increased	8.57 %	21,000	22,800
4049	ELECTRICITY/NATURAL GAS	Decreased	10.00 %	100,000	90,000
4053	SUBSCRIPTIONS & MEMBERS	Increased	4.35 %	1,150	1,200
4057	ENGINEERING SERVICES	Unchanged	0.00 %	17,500	17,500
4059	LEGAL SERVICES	Decreased	90.20 %	1,020	100
4069	CONTRACT SERVICES	Increased	0.57 %	70,201	70,600
4077	WATER PURIFICATION SUPPLI	Unchanged	0.00 %	67,000	67,000
4082	WATER TESTING	Decreased	40.00 %	5,000	3,000
4085	UNIFORM	Unchanged	0.00 %	675	675
4086	METER/MXU	Unchanged	0.00 %	20,000	20,000
4087	BAD DEBT EXPENSE	Increased	50.00 %	200	300
4089	BOND INTEREST	Decreased	4.22 %	332,316	318,304
4091	FISCAL AGENT FEES	Increased	333.33 %	1,200	5,200
4093	DEPRECIATION	Increased	10.91 %	550,000	610,000
4097	INTERFUND TRANSFER OUT	Decreased	25.00 %	100,000	75,000

Costing Center Summary

Costing Center: 601-433 Utilities-Water

2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Revenues			
Licenses and Permits			
3008 - LICENSES-MISC	Plumbing License Renewal		700
		Total:	700
Charges for Services			
3016 - PERMITS UTILITIES			6,200
3021 - INSPECTION FEES			1,500
3047 - SALES-WATER CONSUMPTION	Additional Usage - 30 New Residential Units	6,700	
3047 - SALES-WATER CONSUMPTION	Additional Usage - New Commerical Units	9,150	
3047 - SALES-WATER CONSUMPTION	Keep Rates at Current 2011 Fees	1,192,660	
			1,208,510
3049 - SALES-METERS/COMPONENTS			20,400
3051 - TRUNK CHARGES	Estimated 101 New Commercial Units at \$4800	484,800	
3051 - TRUNK CHARGES	Estimated 30 New Residential Units at \$4800	144,000	
			628,800
3059 - REFUNDS & REIMBURSEMENTS			2,500
		Total:	1,867,910
Fines and Forfeitures			
3061 - FINES	Additional Revenue for 2012 with Delinquent Door Hanger Fee		70,000
		Total:	70,000
Financing			
3063 - INTEREST FROM INVESTMENTS			35,000
		Total:	35,000
		Total Revenues:	1,973,610
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Full Time Staffing		151,513
4003 - PT WAGES	Seasonal Water-Sewer Maintenance Worker Wages (50%)		2,913
		Total:	154,426
Benefits			
4011 - PERA CONTRIBUTIONS	Water PERA		10,985
4013 - FICA	Water FICA		11,814
4017 - WORKERS COMP	Water Workers Comp		3,800
4019 - EMPLOYEE BENEFITS	Full Time Staff Benefits		29,491
		Total:	56,090
Operating Expenses			
4023 - OPERATING SUPPLIES	Asphalt, Pit Run, Rock, Mechanic Supplies, Office Supplies, Pipe, Valves		35,000
4025 - FEES & LICENSE	SEMS software	612	
4025 - FEES & LICENSE	Water License/Boiler License	1,200	
			1,812
4029 - REPAIRS & MAINTENANCE	Facilities maintenance safety items and upkeep	2,000	
4029 - REPAIRS & MAINTENANCE	Wells, Trucks, Pumps HSP	50,000	
			52,000

Costing Center Summary

Costing Center: 601-433 Utilities-Water

4035 - COMMUNICATIONS	Cell phones, Embarq, OneNet Includes phone updates for two individuals		8,600
4037 - POSTAGE			9,500
4039 - EQUIPMENT	Goal:small hand tools, and accessories. Mechanic equipment needs		7,650
4040 - FUEL			8,000
4041 - TRAINING & EDUCATION	Goal: Include 50% cost for training and schooling		3,000
4043 - TRAVEL & MILEAGE			250
4045 - PRINTING & PUBLISHING	Phamplets, Wellhead Protection, Conservation		520
4047 - LIABILITY INSURANCE			22,800
4049 - ELECTRICITY/NATURAL GAS			90,000
4053 - SUBSCRIPTIONS & MEMBERSHIPS	MRWA, SUSA, AWWA		1,200
4077 - WATER PURIFICATION SUPPLIES	Treatment Chemicals I.E Fluoride, Chlorine, etc		67,000
4082 - WATER TESTING	Bacteria, Wells, and Routine Sampling		3,000
4085 - UNIFORM	50% of Uniform Costs for Utilities Staff - G&K Uniform Services		675
4086 - METER/MXU	Meter Replacemens and New Meters 285 meters/MXU		20,000
4087 - BAD DEBT EXPENSE	Delinquent Bills Left Unpaid/Account Bankruptcy		300
4093 - DEPRECIATION			610,000
		Total:	941,307
Capital Outlay			
4039C - CAPITAL EQUIPMENT	25% Share for Replacement of Kawaski Mule		6,000
4107C - COST OF CONSTRUCTION	25% Share for Asset Management Software	16,659	
4107C - COST OF CONSTRUCTION	284/Hwy 5 Signal- Water Main Upgrade	75,000	
4107C - COST OF CONSTRUCTION	Sugar Bush Utility Improvement Project	264,670	
			356,329
		Total:	362,329
Contracted Services			
4057 - ENGINEERING SERVICES	General Engineering Design Manual Update	10,000	
4057 - ENGINEERING SERVICES	GOAL: Update Wellhead Protection Plan	7,500	
			17,500
4059 - LEGAL SERVICES			100
4069 - CONTRACT SERVICES	Elevator Maint, Inspection of Towers #1 and #3	8,000	
4069 - CONTRACT SERVICES	GOAL: Generator Maintenance/Inspection Program	6,600	
4069 - CONTRACT SERVICES	Plunkets	1,000	
4069 - CONTRACT SERVICES	Water Main Breaks, Gopher State, Leak Detection, Equipment, Hydrant Replacement Program, Contracts	54,000	
4069 - CONTRACT SERVICES	Water Plant Security Monitoring	1,000	
			70,600
		Total:	88,200
Debt			
4089 - BOND INTEREST	Debt Series 2006A & 2007B		318,304
4091 - FISCAL AGENT FEES	Arbitrage Calculation - Debt Issue 2007B	4,000	
4091 - FISCAL AGENT FEES	Fees Paid for Assistance with Debt Management	1,200	
			5,200
		Total:	323,504
Transfers Out			
4097 - INTERFUND TRANSFER OUT	Transfer to General Fund		75,000
		Total:	75,000
		Total Expenditures:	2,000,856
		Net Total:	(27,246)

Costing Center Summary

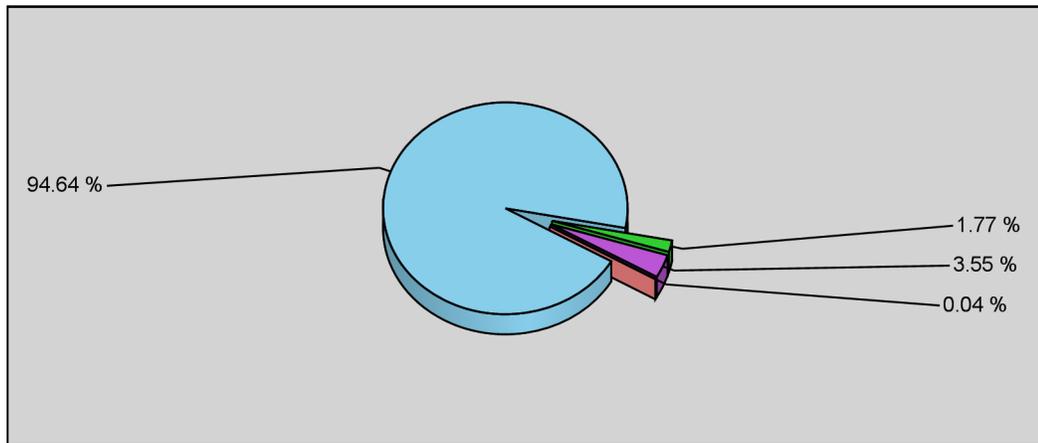
Costing Center: 601-433 Utilities-Water

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
4107C	COST OF CONSTRUCTION	Increased	14.94 %	310,000	356,329
Total Expenditures:				1,936,381	2,000,856

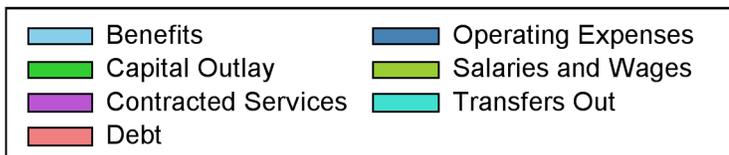
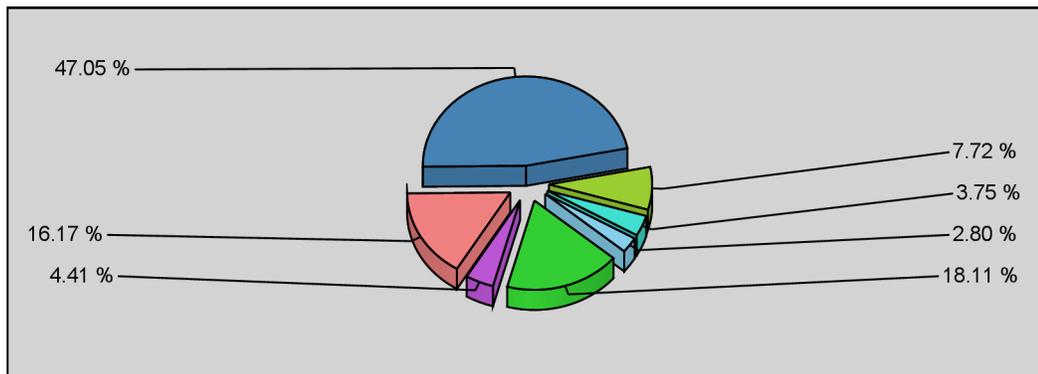
Costing Center Summary

Costing Center: 601-433 Utilities-Water

Revenues



Expenses



Costing Center Summary

Costing Center: 602-433 Utilities-Sewer

Previous Costing Center: 602-433 Utilities-Sewer

Division: Public Services

Department: Utilities

Stage: Approved

Budget Year: 2012

Accounting Reference: 602-433

Approved: Yes

Manager: Craig Eldred

Purpose:

The system is comprised of 50 miles of sanitary pipe, 10 lift stations - L52, SE Area, 284 Lift Station are system critical.

To provide system operation and maintenance for the safe and complete conveyance of waste water to Metropolitan system while reducing claims on the League Insurance Trust. Meet I/I compliance cost reductions.

Profile:

The Sewer department consists of the: Public Services Director (.20 FTE), Maintenance Supervisor (.50 FTE), Maintenance Workers (1.5 FTE), Mechanic (.075 FTE), Finance Clerk (.50 FTE), and Seasonal Maintenance Workers (.12 FTE).

Goals:

Manage Natural Resources & Recreational Opportunities

-Continue I/I Reduction Program.

Costing Center Summary

Costing Center: 602-433 Utilities-Sewer

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3016	PERMITS UTILITIES	Decreased	5.00 %	5,000	4,750
3021	INSPECTION FEES	Unchanged	0.00 %	500	500
3045	SALES	Increased	3.42 %	1,430,524	1,479,500
3051	TRUNK CHARGES	Increased	107.24 %	310,050	642,555
3059	REFUNDS & REIMBURSEMENT	Unchanged	0.00 %	2,000	2,000
3063	INTEREST FROM INVESTMENT	Decreased	27.78 %	90,000	65,000
3070	GRANT PROCEEDS	New this year		0	29,250
Total Revenues:				1,838,074	2,223,555
Expenditures					
4001	FT SALARY & WAGE	Increased	8.09 %	130,462	141,020
4003	PT WAGES	Increased	52.67 %	1,908	2,913
4011	PERA CONTRIBUTIONS	Increased	4.27 %	9,806	10,224
4013	FICA	Increased	4.66 %	10,520	11,011
4017	WORKERS COMP	Increased	17.62 %	2,551	3,000
4019	EMPLOYEE BENEFITS	Increased	10.31 %	24,120	26,607
4023	OPERATING SUPPLIES	Unchanged	0.00 %	17,000	17,000
4025	FEES & LICENSE	Unchanged	0.00 %	250	250
4029	REPAIRS & MAINTENANCE	Unchanged	0.00 %	35,000	35,000
4035	COMMUNICATIONS	Increased	9.09 %	6,600	7,200
4037	POSTAGE	Increased	2.44 %	8,200	8,400
4039	EQUIPMENT	Unchanged	0.00 %	12,000	12,000
4039C	CAPITAL EQUIPMENT	Decreased	70.37 %	20,250	6,000
4040	FUEL	Unchanged	0.00 %	12,000	12,000
4041	TRAINING & EDUCATION	Increased	30.43 %	2,300	3,000
4043	TRAVEL & MILEAGE	Unchanged	0.00 %	225	225
4045	PRINTING & PUBLISHING	Unchanged	0.00 %	200	200
4047	LIABILITY INSURANCE	Decreased	23.98 %	17,100	13,000
4049	ELECTRICITY/NATURAL GAS	Increased	2.00 %	46,500	47,430
4053	SUBSCRIPTIONS & MEMBERS	Unchanged	0.00 %	1,000	1,000
4057	ENGINEERING SERVICES	Unchanged	0.00 %	20,000	20,000
4059	LEGAL SERVICES	Unchanged	0.00 %	1,000	1,000
4069	CONTRACT SERVICES	Decreased	24.50 %	100,000	75,500
4073	WASTE DISPOSAL/RECYCLING	Not used this year		250	0
4082	WATER TESTING	Unchanged	0.00 %	250	250
4085	UNIFORM	Unchanged	0.00 %	675	675
4087	BAD DEBT EXPENSE	Unchanged	0.00 %	300	300
4089	BOND INTEREST	Decreased	8.99 %	199,000	181,108
4091	FISCAL AGENT FEES	Unchanged	0.00 %	900	900
4093	DEPRECIATION	Decreased	20.00 %	425,000	340,000
4095	SAC CHARGE	Increased	111.60 %	144,950	306,715
4096	SEWER SERVICE CHARGE	Decreased	6.10 %	710,027	666,748
4097	INTERFUND TRANSFER OUT	Unchanged	0.00 %	75,000	75,000
4107C	COST OF CONSTRUCTION	New this year		0	163,515

Costing Center Summary

Costing Center: 602-433 Utilities-Sewer

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
4109	I & I REDUCTION	Decreased	20.00 %	150,000	120,000
Total Expenditures:				2,185,344	2,309,191

Costing Center Summary

Costing Center: 602-433 Utilities-Sewer

2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Revenues			
Charges for Services			
3016 - PERMITS UTILITIES			4,750
3021 - INSPECTION FEES			500
3045 - SALES	Estimated 30 New Residential Units	10,800	
3045 - SALES	Estimated New Commerical Units	18,700	
3045 - SALES	Keep Rates at Current 2011 Fees	1,450,000	
			1,479,500
3051 - TRUNK CHARGES	Estimated 101 New Commercial Units at \$2540	256,540	
3051 - TRUNK CHARGES	Estimated 30 New Residential Units \$2540	76,200	
3051 - TRUNK CHARGES	MET Council SAC Charge (Pass-thru)\$2365/131 new units	309,815	
			642,555
3059 - REFUNDS & REIMBURSEMENTS			2,000
		Total:	2,129,305
Financing			
3063 - INTEREST FROM INVESTMENTS			65,000
		Total:	65,000
Grants			
3070 - GRANT PROCEEDS	Lining Project Grant Proceeds	19,250	
3070 - GRANT PROCEEDS	Manhole Work Grant Proceeds	10,000	
			29,250
		Total:	29,250
		Total Revenues:	2,223,555
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Full Time Staffing		141,020
4003 - PT WAGES	Seasonal Water-Sewer Maintenance Worker Wages (50%)		2,913
		Total:	143,933
Benefits			
4011 - PERA CONTRIBUTIONS	Sewer PERA		10,224
4013 - FICA	Sewer FICA		11,011
4017 - WORKERS COMP	Sewer Workers Comp		3,000
4019 - EMPLOYEE BENEFITS	Full Time Staff Benefits		26,607
		Total:	50,842
Operating Expenses			
4023 - OPERATING SUPPLIES	Pipe, Manhole Rings, Asphalt, Rock, Facilities, Trucks		17,000
4025 - FEES & LICENSE	MPCA Licenses, Sewer Licenses		250
4029 - REPAIRS & MAINTENANCE	Trucks, Pumps, Controlers, Generators		35,000
4035 - COMMUNICATIONS	Cell phones, One Net, Lift Stations. Includes Phone Upgrades for 3 Staff Members		7,200
4037 - POSTAGE			8,400
4039 - EQUIPMENT	Small Tools and Accessories, Safety Equipment and Mechanic Tool Needs		12,000
4040 - FUEL	Trucks & Generators		12,000

Costing Center Summary

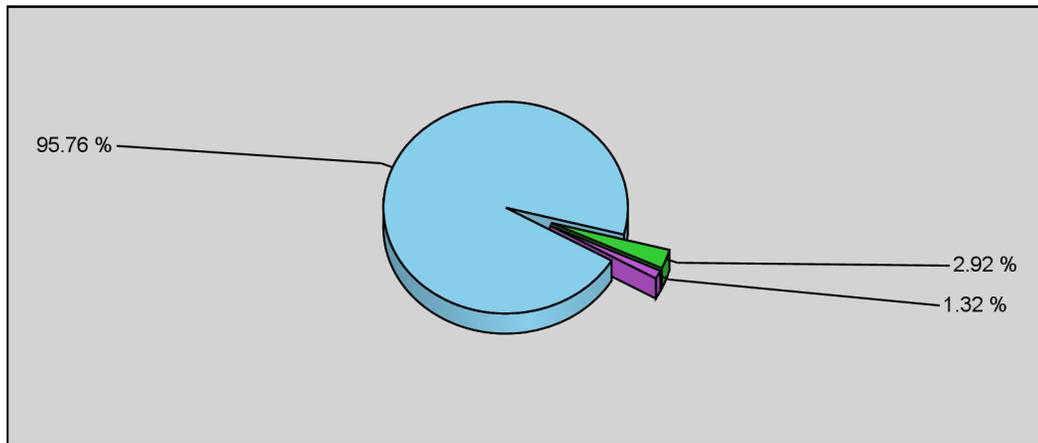
Costing Center: 602-433 Utilities-Sewer

4041 - TRAINING & EDUCATION	Goal: MRWA Conference 50%, AWWA Fall Conference, MPCA ,MN Waste Water and training for Mechanic		3,000
4043 - TRAVEL & MILEAGE			225
4045 - PRINTING & PUBLISHING	Goal: I/I and public education		200
4047 - LIABILITY INSURANCE			13,000
4049 - ELECTRICITY/NATURAL GAS			47,430
4053 - SUBSCRIPTIONS & MEMBERSHIPS	MRWA and AWWA		1,000
4082 - WATER TESTING			250
4085 - UNIFORM	50% Uniform Costs for Utilities Staff		675
4087 - BAD DEBT EXPENSE	Delinquent Bills Left Unpaid/Account Bankruptcy		300
4093 - DEPRECIATION			340,000
4109 - I & I REDUCTION	Goal: Lateral Repairs and Equipment		120,000
		Total:	617,930
Capital Outlay			
4039C - CAPITAL EQUIPMENT	25% Share for Replacement of Kawaski Mule		6,000
4107C - COST OF CONSTRUCTION	25% Share for Asset Management Software	16,659	
4107C - COST OF CONSTRUCTION	Sanitary Sewer Lining/Various	83,200	
4107C - COST OF CONSTRUCTION	Sugarbush Development Project Costs	63,656	
			163,515
		Total:	169,515
Contracted Services			
4057 - ENGINEERING SERVICES	Misc Engineering and Asset Mgt. Support		20,000
4059 - LEGAL SERVICES			1,000
4069 - CONTRACT SERVICES	Charges for Location ticket calls	2,500	
4069 - CONTRACT SERVICES	Goal: Generator Inspections	8,000	
4069 - CONTRACT SERVICES	Goal: I/I Chimney sealing program	10,000	
4069 - CONTRACT SERVICES	Lift Station Improvements at Lake Street Lift	25,000	
4069 - CONTRACT SERVICES	Sewer Repairs, Manhole Rehab, Sanitary Cleaning and Maintenance	30,000	
			75,500
4095 - SAC CHARGE	Met Council Pass-thru \$2365 @ 131 units - City Keeps 1% of revenues		306,715
4096 - SEWER SERVICE CHARGE	Met Council Flow Charge \$55,562.40/mo.		666,748
		Total:	1,069,963
Debt			
4089 - BOND INTEREST	Bond Series 2006C & 2009		181,108
4091 - FISCAL AGENT FEES			900
		Total:	182,008
Transfers Out			
4097 - INTERFUND TRANSFER OUT	Transfer to General Fund		75,000
		Total:	75,000
		Total Expenditures:	2,309,191
		Net Total:	(85,636)

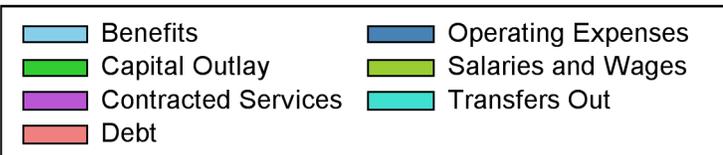
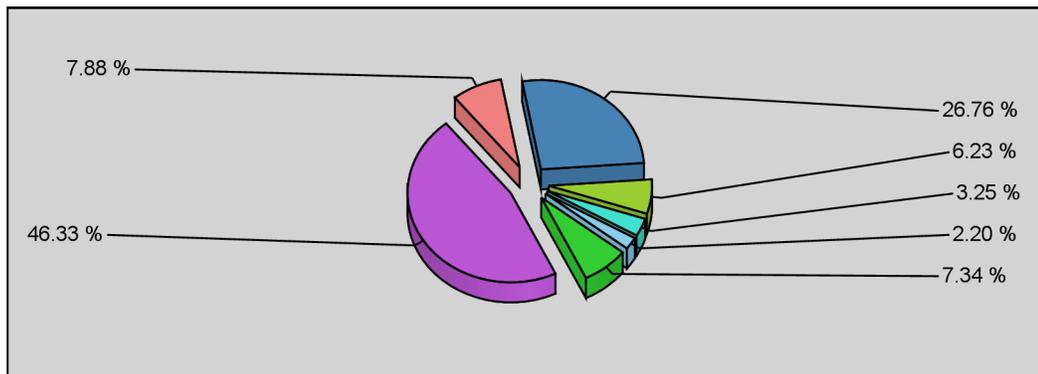
Costing Center Summary

Costing Center: 602-433 Utilities-Sewer

Revenues



Expenses



Costing Center Summary

Costing Center: 655-433 Utilities-Stormwater

Previous Costing Center: 655-433 Utilities-Stormwater

Division: Public Services

Department: Utilities

Stage: Approved

Budget Year: 2012

Accounting Reference: 655-433

Approved: Yes

Manager: Craig Eldred

Purpose:

Continually improve health of lakes.

Older storm water systems in the "heart of the city" are increasing maintenance and funding requirements.

The City of Waconia is a MS4 community, with very stringent water quality restrictions enacted and regulated by the PCA and Carver County Watershed.

Profile:

The Storm Water department consists of the: Public Service Director (.20 FTE), Maintenance Supervisor (.40 FTE), Maintenance Workers (1 FTE), Mechanic (.29 FTE), and Seasonal Maintenance Workers (.36 FTE).

Goals:

Manage Natural Resources & Recreational Opportunities

-Review initiatives with Carver County Soil and Water/DNR.

-Create Storm Water Management Policy.

-Implement Storm Water Maintenance Program.

Costing Center Summary

Costing Center: 655-433 Utilities-Stormwater

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3016	PERMITS UTILITIES	Decreased	6.67 %	15,000	14,000
3045	SALES	Increased	1.66 %	354,115	360,000
3051	TRUNK CHARGES	Increased	101.58 %	163,118	328,810
3059	REFUNDS & REIMBURSEMENT	Decreased	72.22 %	18,000	5,000
3063	INTEREST FROM INVESTMENT	Decreased	15.00 %	20,000	17,000
Total Revenues:				570,233	724,810
Expenditures					
4001	FT SALARY & WAGE	Increased	8.82 %	94,799	103,162
4003	PT WAGES	Decreased	5.44 %	9,240	8,738
4011	PERA CONTRIBUTIONS	Increased	8.83 %	6,873	7,480
4013	FICA	Increased	7.56 %	7,959	8,561
4017	WORKERS COMP	Decreased	48.70 %	2,924	1,500
4019	EMPLOYEE BENEFITS	Increased	12.45 %	19,385	21,799
4023	OPERATING SUPPLIES	Increased	7.46 %	16,750	18,000
4025	FEES & LICENSE	Decreased	1.96 %	204	200
4029	REPAIRS & MAINTENANCE	Increased	9.09 %	11,000	12,000
4035	COMMUNICATIONS	Increased	2.00 %	1,750	1,785
4037	POSTAGE	Unchanged	0.00 %	350	350
4039	EQUIPMENT	Increased	60.00 %	5,000	8,000
4039C	CAPITAL EQUIPMENT	New this year		0	6,000
4040	FUEL	Increased	51.43 %	3,500	5,300
4041	TRAINING & EDUCATION	Increased	500.00 %	500	3,000
4045	PRINTING & PUBLISHING	Unchanged	0.00 %	250	250
4047	LIABILITY INSURANCE	Decreased	7.89 %	11,400	10,500
4049	ELECTRICITY/NATURAL GAS	Increased	2.00 %	5,300	5,406
4057	ENGINEERING SERVICES	Increased	42.86 %	14,000	20,000
4069	CONTRACT SERVICES	Increased	282.35 %	17,000	65,000
4071	RENTAL/LEASING COST	Unchanged	0.00 %	2,000	2,000
4073	WASTE DISPOSAL/RECYCLING	Not used this year		150	0
4085	UNIFORM	Increased	2.00 %	225	230
4087	BAD DEBT EXPENSE	Unchanged	0.00 %	250	250
4093	DEPRECIATION	Increased	3.00 %	200,000	206,000
4097	INTERFUND TRANSFER OUT	Increased	100.00 %	25,000	50,000
4107C	COST OF CONSTRUCTION	Increased	203.00 %	22,000	66,659
Total Expenditures:				477,810	632,170

Costing Center Summary

Costing Center: 655-433 Utilities-Stormwater

2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Revenues			
Charges for Services			
3016 - PERMITS UTILITIES			14,000
3045 - SALES	Keep Rates at Current 2011 Fees		360,000
3051 - TRUNK CHARGES	Estimated 101 New Commercial Units \$2510	253,510	
3051 - TRUNK CHARGES	Estimated 30 New Residential Units \$2510	75,300	
		328,810	
3059 - REFUNDS & REIMBURSEMENTS			5,000
		Total:	707,810
Financing			
3063 - INTEREST FROM INVESTMENTS			17,000
		Total:	17,000
		Total Revenues:	724,810
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Full Time Staffing		103,162
4003 - PT WAGES	Seasonal Storm Water Maintenance Worker (1)	5,825	
4003 - PT WAGES	Seasonal Storm Water-Street Maintenance Worker Wages	2,913	
		8,738	
		Total:	111,900
Benefits			
4011 - PERA CONTRIBUTIONS	Storm Water PERA		7,480
4013 - FICA	Storm Water FICA		8,561
4017 - WORKERS COMP	Storm Water Workers Comp		1,500
4019 - EMPLOYEE BENEFITS	Full Time Staff Benefits		21,799
		Total:	39,340
Operating Expenses			
4023 - OPERATING SUPPLIES	Pipe, Clamps, Couplings, Gravel, Rock, Asphalt, Tile, Concrete Boxes, Castings and Grates, Erosion Control Material		18,000
4025 - FEES & LICENSE	% of Radios Fees, Permit Fees		200
4029 - REPAIRS & MAINTENANCE	% of Equipment Repairs on Equipment and Facility Repairs. Sweeper Inspection and 100% Tire Replacement on Sweeper to Meet DOT		12,000
4035 - COMMUNICATIONS	Phone, Cell Phones		1,785
4037 - POSTAGE	Mailing Fees		350
4039 - EQUIPMENT	Goal: Special Tools, Mechanic Needs, Blvd. Weed Sprayer for Sweeper		8,000
4040 - FUEL	Fuels and Lubricants		5,300
4041 - TRAINING & EDUCATION	Mechanic Sweeper Training and Snow Conference for Water Quality Purposes		3,000
4045 - PRINTING & PUBLISHING	Goal: SWPP Marketing and education		250
4047 - LIABILITY INSURANCE	Insurance		10,500
4049 - ELECTRICITY/NATURAL GAS	% of Heat & Lighting for PW's Facility		5,406
4071 - RENTAL/LEASING COST	Equipment Rental for Track Hoe, Track Skid Steer		2,000
4085 - UNIFORM	10% of Public Service Employees Uniform Rental		230
4087 - BAD DEBT EXPENSE	Delinquent Bills Left Unpaid/Account Bankruptcy		250
4093 - DEPRECIATION			206,000

Costing Center Summary

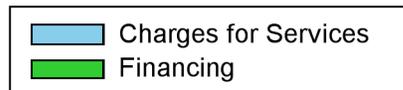
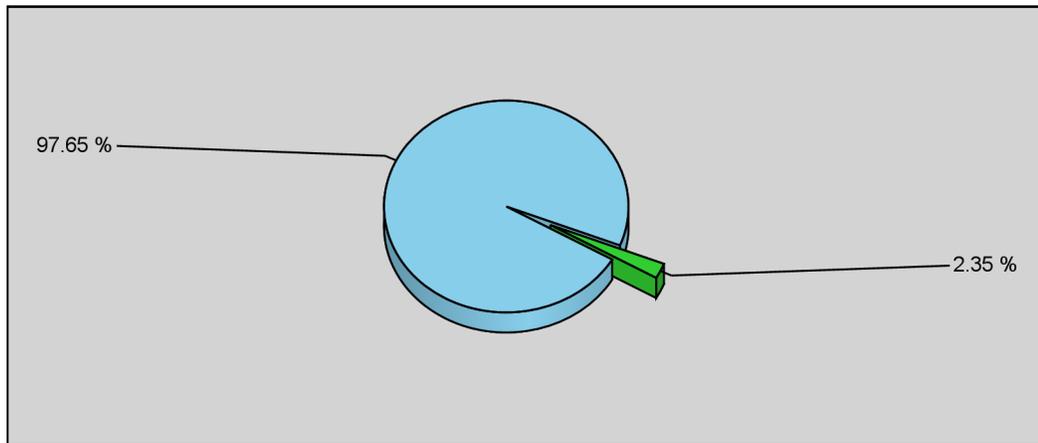
Costing Center: 655-433 Utilities-Stormwater

		Total:	273,271
Capital Outlay			
4039C - CAPITAL EQUIPMENT	25% Share For Replacement of Kawaski Mule		6,000
4107C - COST OF CONSTRUCTION	25% Share of Asset Management Software Project	16,659	
4107C - COST OF CONSTRUCTION	Portion of Hwy 284/Hwy 5 Project Costs	50,000	
			66,659
		Total:	72,659
Contracted Services			
4057 - ENGINEERING SERVICES	Goal:Engineering Services, Review Wetland Conservation Act, Update of Required SWPP, Pond Cleaning Assistance, Asset Mgt. Software		20,000
4069 - CONTRACT SERVICES	Goal: Pond Dredging, Contractor Fees, Cherry Street Repairs and Oak Street Rain Garden		65,000
		Total:	85,000
Transfers Out			
4097 - INTERFUND TRANSFER OUT	To General Fund		50,000
		Total:	50,000
		Total Expenditures:	632,170
		Net Total:	92,641

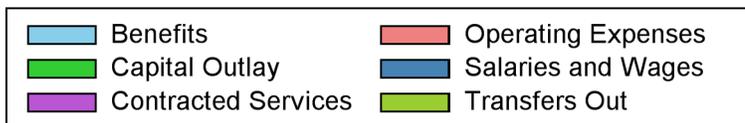
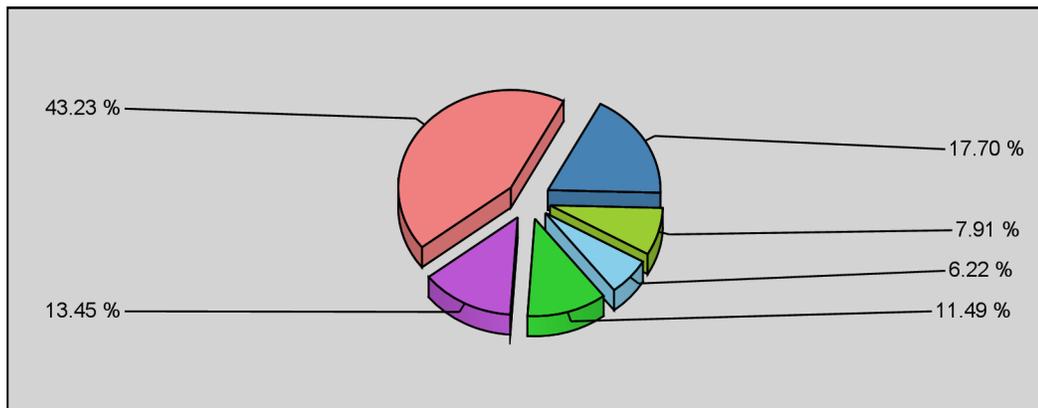
Costing Center Summary

Costing Center: 655-433 Utilities-Stormwater

Revenues



Expenses



Costing Center Summary

Costing Center: 668-433 Utilities-Street Lights

Previous Costing Center: 668-433 Utilities-Street
Lights

Division: Public Services

Department: Utilities

Stage: Approved

Budget Year: 2012

Accounting Reference: 668-433

Approved: Yes

Manager: Craig Eldred

Purpose:

Provide ample lighting in areas that have poor illumination and work with other entities as needed.
Trim trees that interfere with the illumination from the fixtures.
Make the necessary repairs and service to the structures and fixtures that are the responsibility of the city.
The majority of the city's lights are owned and maintained by Xcel Energy with some owned and maintained by MN Valley Electric. Most of the lights in the municipal parking lots are owned and maintained by the city.
The traffic lights along the State Hwy's and County Roads are owned by the other agencies but the City is required to perform the routine maintenance on them such as the bulbs and painting the structures.

Profile:

The Street Light department consists of the: Public Services Director (.08 FTE), Maintenance Supervisor (.10 FTE), and Mechanic (.05 FTE).

Goals:

Maintain Safe Community
-Work with outside agencies on updating and improving lighting, reducing operational costs.

Costing Center Summary

Costing Center: 668-433 Utilities-Street Lights

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3045	SALES	Increased	4.37 %	187,802	196,000
3063	INTEREST FROM INVESTMENT	Increased	60.00 %	2,500	4,000
Total Revenues:				190,302	200,000
Expenditures					
4001	FT SALARY & WAGE	Increased	21.05 %	13,411	16,233
4011	PERA CONTRIBUTIONS	Increased	21.06 %	972	1,177
4013	FICA	Increased	21.06 %	1,026	1,242
4017	WORKERS COMP	Increased	65.71 %	60	100
4019	EMPLOYEE BENEFITS	Increased	36.52 %	1,944	2,654
4023	OPERATING SUPPLIES	Unchanged	0.00 %	1,000	1,000
4029	REPAIRS & MAINTENANCE	Unchanged	0.00 %	2,000	2,000
4035	COMMUNICATIONS	Unchanged	0.00 %	100	100
4037	POSTAGE	Unchanged	0.00 %	200	200
4039	EQUIPMENT	Increased	29.41 %	1,700	2,200
4040	FUEL	Unchanged	0.00 %	500	500
4041	TRAINING & EDUCATION	New this year		0	500
4043	TRAVEL & MILEAGE	New this year		0	200
4047	LIABILITY INSURANCE	Increased	79.31 %	2,900	5,200
4049	ELECTRICITY/NATURAL GAS	Unchanged	0.00 %	2,700	2,700
4050	STREET LIGHT ELECTRICITY	Increased	3.00 %	127,250	131,068
4057	ENGINEERING SERVICES	New this year		0	2,300
4069	CONTRACT SERVICES	Increased	50.00 %	12,000	18,000
4073	WASTE DISPOSAL/RECYCLING	Unchanged	0.00 %	250	250
4081	EQUIPMENT TESTING	Unchanged	0.00 %	250	250
4085	UNIFORM	Increased	21.74 %	115	140
4087	BAD DEBT EXPENSE	Decreased	50.00 %	200	100
4093	DEPRECIATION	Decreased	5.43 %	9,200	8,700
Total Expenditures:				177,778	196,814

Costing Center Summary

Costing Center: 668-433 Utilities-Street Lights

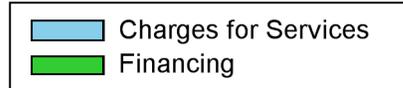
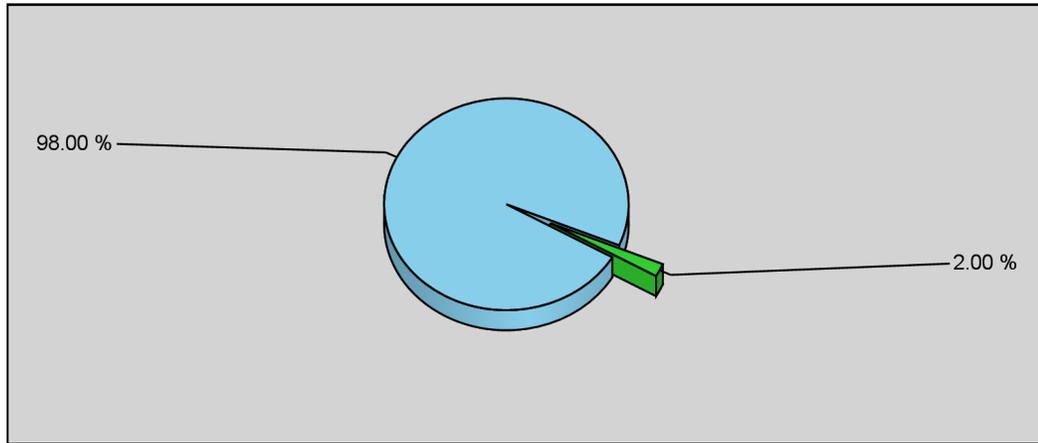
2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Revenues			
Charges for Services			
3045 - SALES	No Rate Increase from 2011 Fee Schedule		196,000
		Total:	196,000
Financing			
3063 - INTEREST FROM INVESTMENTS			4,000
		Total:	4,000
		Total Revenues:	200,000
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Full Time Staffing		16,233
		Total:	16,233
Benefits			
4011 - PERA CONTRIBUTIONS	Street Light PERA		1,177
4013 - FICA	Street Light FICA		1,242
4017 - WORKERS COMP	Street Light Workers Comp		100
4019 - EMPLOYEE BENEFITS	Full Time Staff Benefits		2,654
		Total:	5,173
Operating Expenses			
4023 - OPERATING SUPPLIES	Lamps, globes, fixtures, wire/cable, general supplies		1,000
4029 - REPAIRS & MAINTENANCE	Repairs on fixtures, % of equipment and facility repairs		2,000
4035 - COMMUNICATIONS	% of phones and cell phones		100
4037 - POSTAGE	Mailing fees		200
4039 - EQUIPMENT	Mechanic Needs and Asset Management Assistance		2,200
4040 - FUEL	Fuels and lubricants		500
4041 - TRAINING & EDUCATION			500
4043 - TRAVEL & MILEAGE			200
4047 - LIABILITY INSURANCE	Insurance		5,200
4049 - ELECTRICITY/NATURAL GAS	% of the PW's heat and lighting		2,700
4050 - STREET LIGHT ELECTRICITY	Power for street lights and semiphore lights		131,068
4073 - WASTE DISPOSAL/RECYCLING	Bulb & ballast disposal fees		250
4081 - EQUIPMENT TESTING	% of Bucket truck annual testing		250
4085 - UNIFORM	% of uniform rental		140
4087 - BAD DEBT EXPENSE	Delinquent Bills Left Unpaid/Account Bankruptcy		100
4093 - DEPRECIATION			8,700
		Total:	155,108
Contracted Services			
4057 - ENGINEERING SERVICES	Asset Mgt. Assistance		2,300
4069 - CONTRACT SERVICES	Goal: Complete repair of light fixtures at City parking ramp to LED technology. Painting of Traffic Signal poles at Oak and TH 5		18,000
		Total:	20,300
		Total Expenditures:	196,814
		Net Total:	3,186

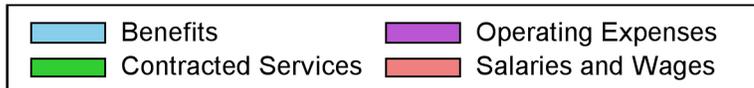
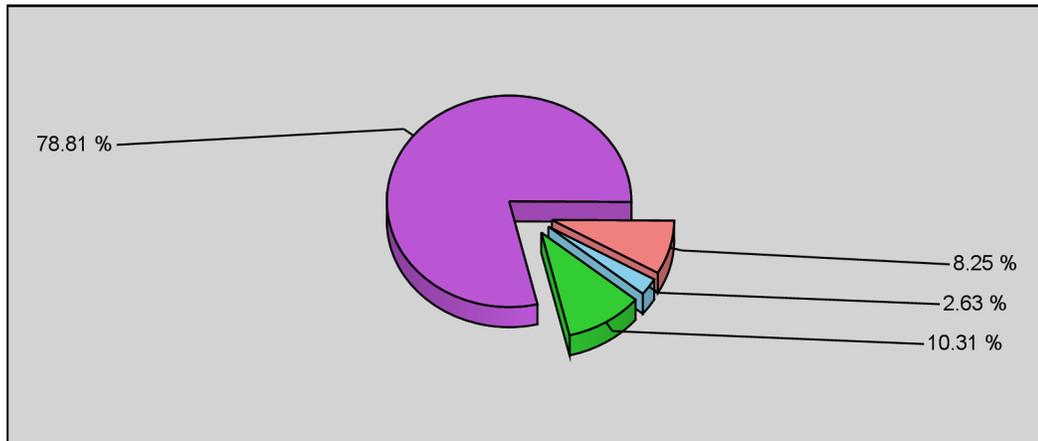
Costing Center Summary

Costing Center: 668-433 Utilities-Street Lights

Revenues



Expenses



Costing Center Summary

Costing Center: 678-443 Ice Arena

Previous Costing Center: 678-443 Ice Arena

Division: Culture and Recreation

Department: Recreation

Stage: Approved

Budget Year: 2012

Accounting Reference: 678-443

Approved: Yes

Manager: Craig Sinclair

Purpose:

A Recreation Facility offering one sheet of ice, ice time rental, public open skating, skating lessons, developmental ice time, dryland training, concessions, and meeting rooms.

Profile:

The Ice Arena consists of the: Park & Recreation Director (.31 FTE), Office Assistant (.33 FTE), Maintenance Supervisor (.50 FTE), Maintenance Worker (1 FTE), Programmer (.20 FTE), Guest Service Workers (.75 FTE), and On-Site Managers (1 FTE).

Goals:

Manage Natural Resources & Recreational Opportunities
-Implement new or expand recreational programming.

Costing Center Summary

Costing Center: 678-443 Ice Arena

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3039	RENTAL FEES	Decreased	29.10 %	365,700	259,265
3041	PROGRAM REGISTRATION & L	Increased	7.95 %	17,600	19,000
3044	DAILY FEES	Decreased	43.78 %	22,500	12,650
3045	SALES	Increased	66.67 %	1,500	2,500
3046	SALES-ADVERTISING	Decreased	34.29 %	7,000	4,600
3059	REFUNDS & REIMBURSEMENT	Unchanged	0.00 %	50,000	50,000
3063	INTEREST FROM INVESTMENT	Not used this year		1,530	0
3073	INTERFUND TRANSFER IN	Decreased	6.86 %	531,469	495,000
Total Revenues:				997,299	843,015
Expenditures					
4001	FT SALARY & WAGE	Increased	2.12 %	126,498	129,185
4003	PT WAGES	Decreased	0.54 %	38,504	38,298
4011	PERA CONTRIBUTIONS	Decreased	11.70 %	12,306	10,866
4013	FICA	Decreased	1.33 %	12,985	12,813
4017	WORKERS COMP	Decreased	35.36 %	2,321	1,500
4019	EMPLOYEE BENEFITS	Increased	6.63 %	21,210	22,616
4023	OPERATING SUPPLIES	Decreased	24.15 %	16,150	12,250
4025	FEES & LICENSE	Decreased	13.33 %	750	650
4029	REPAIRS & MAINTENANCE	Decreased	9.64 %	20,750	18,750
4035	COMMUNICATIONS	Unchanged	0.00 %	6,050	6,050
4037	POSTAGE	Decreased	16.67 %	600	500
4039	EQUIPMENT	Unchanged	0.00 %	3,000	3,000
4039C	CAPITAL EQUIPMENT	New this year		0	11,000
4041	TRAINING & EDUCATION	New this year		0	1,000
4043	TRAVEL & MILEAGE	New this year		0	100
4045	PRINTING & PUBLISHING	Decreased	37.50 %	2,000	1,250
4046	MARKETING & ADVERTISING	Increased	111.11 %	900	1,900
4047	LIABILITY INSURANCE	Increased	9.89 %	9,100	10,000
4049	ELECTRICITY/NATURAL GAS	Decreased	2.89 %	81,350	79,000
4053	SUBSCRIPTIONS & MEMBERS	Increased	14.29 %	175	200
4059	LEGAL SERVICES	Not used this year		1,500	0
4069	CONTRACT SERVICES	Decreased	4.19 %	10,150	9,725
4071	RENTAL/LEASING COST	Not used this year		50	0
4073	WASTE DISPOSAL/RECYCLING	Unchanged	0.00 %	300	300
4075	CHEMICALS	Increased	14.14 %	7,250	8,275
4085	UNIFORM	Unchanged	0.00 %	300	300
4089	BOND INTEREST	Decreased	4.17 %	242,788	232,667
4090	BOND PRINCIPAL	Increased	4.59 %	220,312	230,433
4093	DEPRECIATION	Not used this year		160,000	0
Total Expenditures:				997,300	842,628

Costing Center Summary

Costing Center: 678-443 Ice Arena

2012 Budget Detailed:

Object Codes	Comments	Subtotals	2012 Budget
Revenues			
Donations			
3035 - DONATIONS			0
		Total:	0
Charges for Services			
3039 - RENTAL FEES	10 Spring Hours (March 16 - April 13) at \$125	1,250	
3039 - RENTAL FEES	110 Summer Hours (Aug 1-Sept 15) at \$130	14,300	
3039 - RENTAL FEES	139 Hours Ice Sold To WHA at \$130	18,070	
3039 - RENTAL FEES	30 Winter Hours (Sept 16 - March 15) at \$130	3,900	
3039 - RENTAL FEES	40 Spring Hours (March 16 - April 13) at \$140	5,600	
3039 - RENTAL FEES	6 Summer Hours (Aug 1 -Sept 15) at \$120	600	
3039 - RENTAL FEES	717 Hours Ice Sold To WHA at \$195	139,815	
3039 - RENTAL FEES	75 Winter Hours (Sept 16-March 15) at \$195	14,625	
3039 - RENTAL FEES	Birthday Party Packages - 15 @ \$125 avg	1,875	
3039 - RENTAL FEES	Concession Space, Vending	2,000	
3039 - RENTAL FEES	Holy Family Girls Practice Ice 6 hours at \$220	1,320	
3039 - RENTAL FEES	ISD 110 Game Fees - 13 Varsity Games at \$350 each	4,550	
3039 - RENTAL FEES	ISD 110 Games - 13 JV Games at \$100 each	1,300	
3039 - RENTAL FEES	ISD 110 Ice Use Fees 188 Hours at \$220	41,360	
3039 - RENTAL FEES	ISD Phys Ed/Com Ed Day Use 10 hrs at \$105	1,050	
3039 - RENTAL FEES	Meeting Rooms	300	
3039 - RENTAL FEES	Negotiated Ice Sales Throughout the Year	3,000	
3039 - RENTAL FEES	Rink Rental During Shutdown	1,000	
3039 - RENTAL FEES	Skate Rental	3,000	
3039 - RENTAL FEES	St Thomas/St Johns College Game Fee	350	
			259,265
3041 - PROGRAM REGISTRATION & LESSONS	Learn to Skate Program		19,000
3044 - DAILY FEES	Developmental Ice	1,000	
3044 - DAILY FEES	Open Hockey	350	
3044 - DAILY FEES	Open Skate	9,900	
3044 - DAILY FEES	Punch Cards	1,400	
			12,650
3045 - SALES	Arcade Machines & Handy Candy Vending		2,500
3046 - SALES-ADVERTISING	Dasherboards	4,500	
3046 - SALES-ADVERTISING	Website	100	
			4,600
3059 - REFUNDS & REIMBURSEMENTS	WHA Capital Contribution		50,000
		Total:	348,015
Transfers In			
3073 - INTERFUND TRANSFER IN	From General Fund for Debt	464,000	
3073 - INTERFUND TRANSFER IN	From General Fund for Operating	31,000	
			495,000
		Total:	495,000
		Total Revenues:	843,015
Expenditures			
Salaries and Wages			
4001 - FT SALARY & WAGE	Full Time Staffing		129,185

Costing Center Summary

Costing Center: 678-443 Ice Arena

4003 - PT WAGES	Guest Service Worker Wages (0.75 FTE)	12,090	
4003 - PT WAGES	On-Site Manager Wages (1.00 FTE)	26,208	
			38,298
		Total:	167,483
Benefits			
4011 - PERA CONTRIBUTIONS	Ice Arena PERA		10,866
4013 - FICA	Ice Arena FICA		12,813
4017 - WORKERS COMP	Ice Arena Workers Comp		1,500
4019 - EMPLOYEE BENEFITS	Full Time Staff Benefits		22,616
			38,795
		Total:	47,795
Operating Expenses			
4023 - OPERATING SUPPLIES		11,000	
4023 - OPERATING SUPPLIES	Additional Rental Skates	1,250	
			12,250
4025 - FEES & LICENSE	Elevator Operating Permit	100	
4025 - FEES & LICENSE	Max Ice Annual Renewal	550	
			650
4029 - REPAIRS & MAINTENANCE		3,400	
4029 - REPAIRS & MAINTENANCE	Annual Shutdown Maintenance	10,000	
4029 - REPAIRS & MAINTENANCE	Compressor Maintenance (1)	3,750	
4029 - REPAIRS & MAINTENANCE	Custodial Equipment Repairs	1,600	
			18,750
4035 - COMMUNICATIONS	Cell Phones for Mark and Craig	750	
4035 - COMMUNICATIONS	OneNet	5,300	
			6,050
4037 - POSTAGE	Misc Postage	250	
4037 - POSTAGE	Program Guide Postcards	250	
			500
4039 - EQUIPMENT	Replacement Pumps, Compressors, Parts, etc.		3,000
4041 - TRAINING & EDUCATION	MIAMA Star Maintenance Course - 1 Attendee		1,000
4043 - TRAVEL & MILEAGE			100
4045 - PRINTING & PUBLISHING	Misc Printing/Publishing	500	
4045 - PRINTING & PUBLISHING	Program Guide Postcards	750	
			1,250
4046 - MARKETING & ADVERTISING	Dasher Board Ads 3x300		1,900
4047 - LIABILITY INSURANCE			10,000
4049 - ELECTRICITY/NATURAL GAS	Electricity	66,000	
4049 - ELECTRICITY/NATURAL GAS	Gas	13,000	
			79,000
4053 - SUBSCRIPTIONS & MEMBERSHIPS	MIAMA		200
4073 - WASTE DISPOSAL/RECYCLING	Lamp Recycling		300
4075 - CHEMICALS	Compressor Oil	2,500	
4075 - CHEMICALS	Cooling Tower Chemicals	5,000	
4075 - CHEMICALS	Softener Salt	775	
			8,275
4085 - UNIFORM			300
		Total:	143,525
Capital Outlay			
4039C - CAPITAL EQUIPMENT	Zamboni Battery - Replacement		11,000

Costing Center Summary

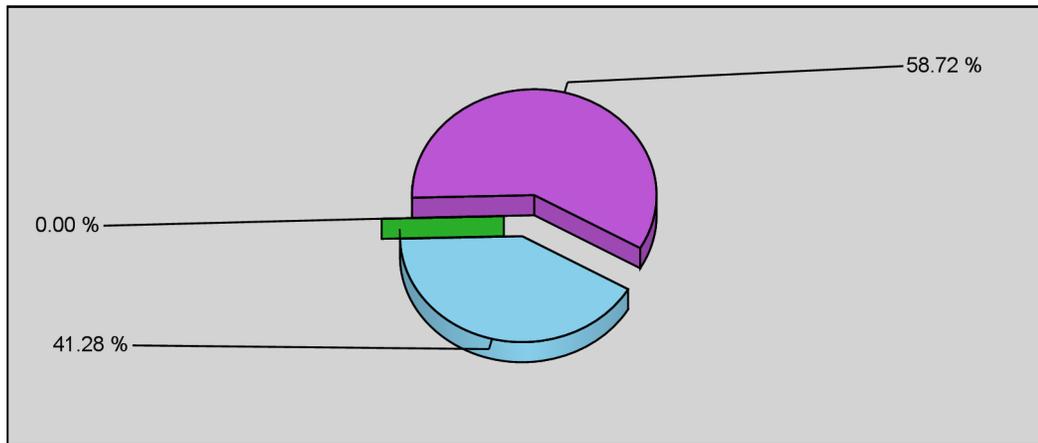
Costing Center: 678-443 Ice Arena

		Total:	11,000
Contracted Services			
4069 - CONTRACT SERVICES	Annual Elevator Maintenance Contract		750
4069 - CONTRACT SERVICES	Fire Extinguisher Testing		200
4069 - CONTRACT SERVICES	Simplex Grinnel Fire Maint/Mont		750
4069 - CONTRACT SERVICES	Skate Lesson Instruction		7,600
4069 - CONTRACT SERVICES	Sprinkler Inspection		425
			9,725
		Total:	9,725
Debt			
4089 - BOND INTEREST	Bond Interest		232,667
4090 - BOND PRINCIPAL	Bond Principal		230,433
		Total:	463,100
		Total Expenditures:	842,628
		Net Total:	387

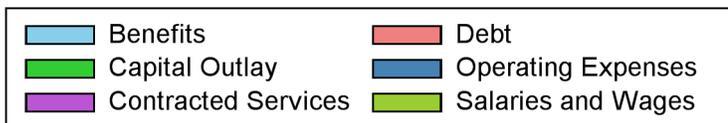
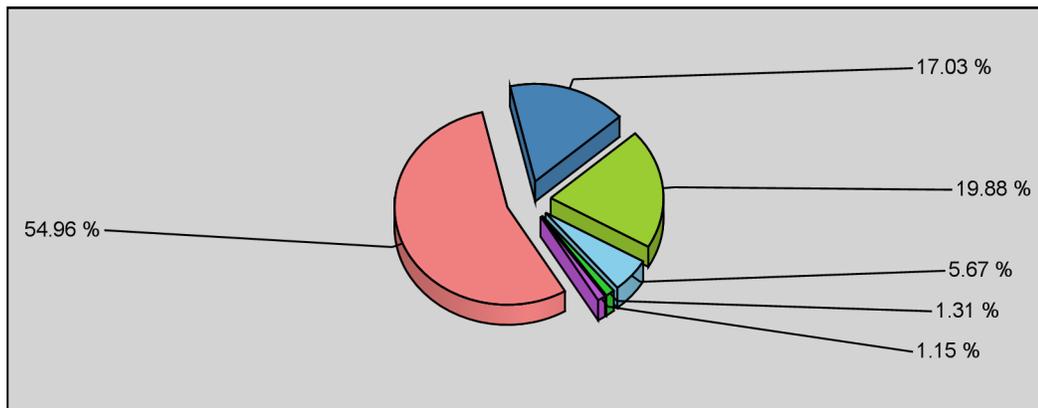
Costing Center Summary

Costing Center: 678-443 Ice Arena

Revenues



Expenses



Costing Center Summary

Costing Center: 701-710 Lodging Tax

Previous Costing Center: 701-710 Lodging Tax

Division: Non-Departmental

Department: Special Tax

Stage: Approved

Budget Year: 2012

Accounting Reference: 701-710

Approved: Yes

Manager: Nicole Lueck

Purpose:

Lodging tax is imposed on lodging facilities located in the City. Funds can only be used for tourism related purposes. City ordinance allows for 95% of the annual lodging tax collections to be requested by organizations who will utilize the funds for a tourism related activity. The City may also use the funds for tourism related activities.

Profile:

A special revenue fund collecting a special tax. This fund is used to specifically track the revenues and expenditures of a good or service and to diligently reduce the risk of not covering the cost of the service, all deficits must be covered by the general fund.

Goals:

Promote tourism related activities for the City of Waconia.

Costing Center Summary

Costing Center: 701-710 Lodging Tax

Object Code	Object Code Description	Changes	Percent Change	2011 Amount	2012 Amount
Revenues					
3006	LODGING TAX	Unchanged	0.00 %	22,000	22,000
3063	INTEREST FROM INVESTMENT	New this year		0	100
Total Revenues:				22,000	22,100
Expenditures					
4069	CONTRACT SERVICES	Increased	4.71 %	20,150	21,100
4097	INTERFUND TRANSFER OUT	Unchanged	0.00 %	1,000	1,000
Total Expenditures:				21,150	22,100

Costing Center Summary

Costing Center: 701-710 Lodging Tax

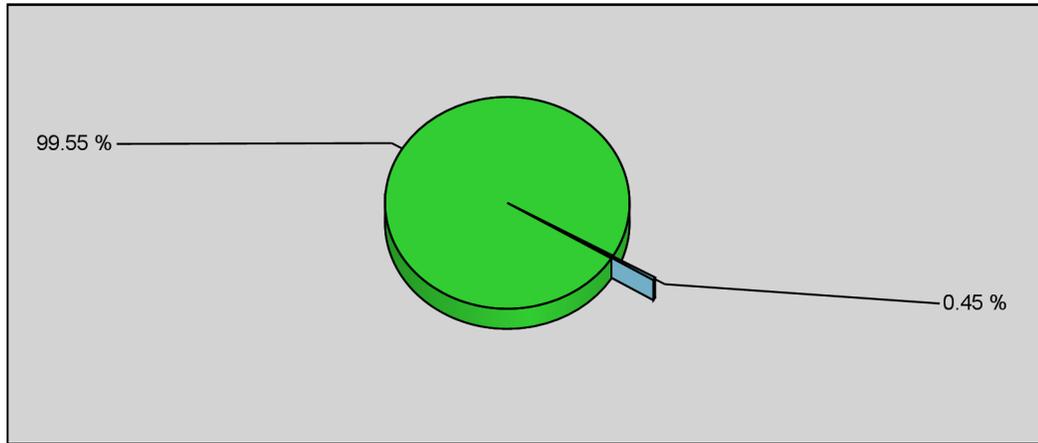
2012 Budget Detailed:

Object Codes	Comments	Object Code Subtotals	2012 Budget
Revenues			
Taxes & Assessments			
3006 - LODGING TAX	Lodging tax from AmericInn & America's Best Value		22,000
		Total:	22,000
Financing			
3063 - INTEREST FROM INVESTM			100
		Total:	100
		Total Revenues:	22,100
Expenditures			
Contracted Services			
4069 - CONTRACT SERVICES			21,100
		Total:	21,100
Transfers Out			
4097 - INTERFUND TRANSFER O	To General Fund-5% of revenues received		1,000
		Total:	1,000
		Total Expenditures:	22,100
		Net Total:	0

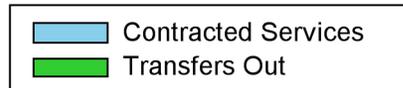
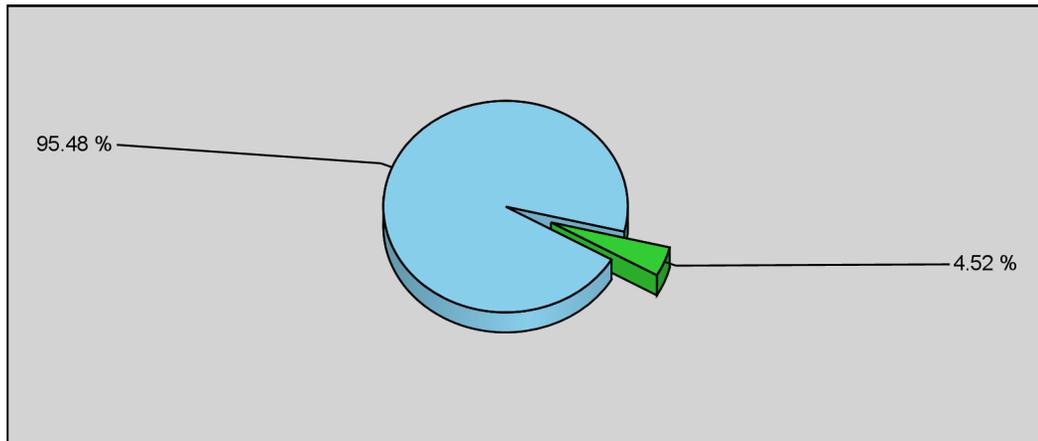
Costing Center Summary

Costing Center: 701-710 Lodging Tax

Revenues



Expenses



2012 Operating Budget Summary

By Division, Revenues vs Expenditures

All Funds

			Expenses	Revenues	Net
Administrative Services	Administration	101-411 Administration	(411,776)	3,487,282	3,075,506
	Finance	101-412 Finance	(324,200)	196,200	(128,000)
	Technology	101-413 Technology	(203,109)		(203,109)
	Total Administrative Services			(939,085)	3,683,482
Community Development	Building Inspections	101-425 Building Inspections	(81,600)	276,000	194,400
	Economic Development	101-415 Economic Devopment	(1,700)		(1,700)
		202-415 Revolving Loan	(5,700)	34,500	28,800
		204-415 Revolving Loan-BCC	(1,300)	7,600	6,300
	Planning	101-416 Planning	(255,593)	8,150	(247,443)
	Total Community Development			(345,893)	326,250
Culture and Recreation	Recreation	101-443 Recreation	(156,537)	29,000	(127,537)
		210-441 Park Dedicaton		5,000	5,000
		231-443 Safari Island	(1,111,028)	1,111,040	12
		678-443 Ice Arena	(842,628)	843,015	387
		Total Culture and Recreation			(2,110,193)
Non-Departmental	Central Facility	101-445 Central Facilities	(233,250)	66,203	(167,047)
		101-000 Transfers	(1,037,000)	211,000	(826,000)
		103-000 Public Improvement	(2,938,158)	1,504,000	(1,434,158)
		105-000 Capital Equipment	(160,600)	225,000	64,400
		107-000 PEG	(19,500)	18,400	(1,100)
		303-000 PIR Debt	(3,093,400)	3,093,400	0
		344-000 Community Center Debt	(168,754)	160,000	(8,754)
		346-000 2002A Improv Debt	(156,675)	64,750	(91,925)
		410-000 TIF 1 Workforce Housing	(38,350)	40,500	2,150
	Special Tax	701-710 Lodging Tax	(22,100)	22,100	0
	Total Non-Departmental			(7,867,787)	5,405,353
Public Safety	Community Safety	101-427 Community Safety	(4,192)		(4,192)
	Fire	101-423 Fire Dept	(268,108)	128,640	(139,468)
	Law Enforcement	101-421 Law Enforcement	(563,334)	74,000	(489,334)
	Total Public Safety			(835,634)	202,640
Public Services	Parks	101-441 Parks	(289,407)	500	(288,907)
	Streets	101-431 Streets	(744,394)	38,000	(706,394)
	Utilities	601-433 Utilities-Water	(2,000,856)	1,973,610	(27,246)
		602-433 Utilities-Sewer	(2,309,191)	2,223,555	(85,636)
		655-433 Utilities-Storm Water	(632,170)	724,810	92,641
		668-433 Utilities-Street Lights	(196,814)	200,000	3,186
		Total Public Services			(6,172,832)
Total			(18,271,424)	16,766,255	(1,505,169)

Department	Project #	Total Ranking	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	Total
Infrastructure 2014 - Hwy 284 & 10th St Roundabout	217	90			2,000,000								2,000,000
<i>GO Bonds</i>						1,010,000							1,010,000
<i>Grants</i>					990,000								990,000
Anti-icing Equipment	220	80	7,300										7,300
<i>Cap Equip Cash</i>			7,300										7,300
Sugarbush Development - Utility Improvement/Street Overlay	226	95	1,531,731										1,531,731
<i>PIR Cash</i>			549,312										549,312
<i>Sewer Cash</i>			63,656										63,656
<i>Special Assessments</i>			654,093										654,093
<i>Water Cash</i>			264,670										264,670
Lake Street/ Sierra/ Sterling Hills Lift Station Renovations	240	77							130,000				130,000
<i>Sewer Cash</i>									130,000				130,000
Distributor/Asphalt Recycle Box Combination Trailer	252	72	50,300										50,300
<i>Cap Equip Cash</i>			50,300										50,300
2002 Kawasaki Mule Unit #0140	256	85	24,000										24,000
<i>Cap Equip Cash</i>			6,000										6,000
<i>Sewer Cash</i>			6,000										6,000
<i>Stormwater Cash</i>			6,000										6,000
<i>Water Cash</i>			6,000										6,000
2005 Tenco Snow Blower Unit #0131	258	92									123,700		123,700
<i>Cap Equip Cash</i>											123,700		123,700
2005 John Deere Tractor 5425 Unit #0135	259	88					30,000						30,000
<i>Cap Equip Cash</i>							30,000						30,000
Felling Trailer Unit #8004	263	93				11,500							11,500
<i>Cap Equip Cash</i>						11,500							11,500
2011 Dodge 4Dr. Pickup Unit #0041	264	88										41,600	41,600
<i>Cap Equip Cash</i>												41,600	41,600
Sterling Tanker Truck Unit #0029	272	70									87,400		87,400
<i>Cap Equip Cash</i>											69,920		69,920
<i>Cost Sharing Agreement</i>											17,480		17,480
Snow Melter	273	84					292,583						292,583
<i>Cap Equip Cash</i>							292,583						292,583
Asset Management Software	276	72	66,635										66,635
<i>PIR Cash</i>			16,658										16,658
<i>Sewer Cash</i>			16,659										16,659
<i>Stormwater Cash</i>			16,659										16,659
<i>Water Cash</i>			16,659										16,659
Streets													
Dump Truck-Replacement of #0028	195	70							253,500				253,500
<i>Cap Equip Cash</i>									253,500				253,500
Trailer Mounted Air Compressor	26	74				14,400							14,400
<i>Cap Equip Cash</i>						14,400							14,400
1998 John Deere Grader Unit #0136	261	80								145,400			145,400

Department	Project #	Total Ranking	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	Total
Cap Equip Cash										145,400			145,400
Bush Hog Disc Mower	262	75				11,500							11,500
Cap Equip Cash						11,500							11,500
Ford F450 Dump Unit #0033	265	80								78,300			78,300
Cap Equip Cash										78,300			78,300
Ford F 450 Dump Unit #0037	266	78									80,635		80,635
Cap Equip Cash											80,635		80,635
Ford F 450 Dump Unit #0038	267	71									80,635		80,635
Cap Equip Cash											80,635		80,635
MorMark Chipper Unit #0150	268	98									47,100		47,100
Cap Equip Cash											47,100		47,100
Skid Steer 2014/2020 Unit #0132	27	64			64,143						80,640		144,783
Cap Equip Cash					64,143						80,640		144,783
Skid Steer replace the 2003 Cat loader Unit #0133; 2013/2019	37	67		63,000						78,000			141,000
Cap Equip Cash				63,000						78,000			141,000
Self Propelled Asphalt Paver w/Trailer	44	65		120,000									120,000
Cap Equip Cash				120,000									120,000
Asphalt Roller	46	65			30,000								30,000
Cap Equip Cash					30,000								30,000
Wheel Front End Loader unit #0130	71	71			235,000								235,000
Cap Equip Cash					235,000								235,000
Truck-One Ton with Accessories-Replacement for #0021 and unit #0017	73	68	70,000										70,000
Cap Equip Cash			70,000										70,000
Truck-With Snow Plow-Replacement for #0024	74	56			44,700								44,700
Water Cash					44,700								44,700
Dump Truck with Ice and Snow	75	57				227,500							227,500
Cap Equip Cash						227,500							227,500
Dump Truck-Replacement for #23	77	65			224,000								224,000
Cap Equip Cash					224,000								224,000
Skid Steer - Bobcat	79	67							72,149				72,149
Cap Equip Cash									72,149				72,149
Street Sweeper Unit #0030	80	80				184,000							184,000
Cap Equip Cash						184,000							184,000
1 Ton Dump w/ Snow & Ice Control Equipment	81	56					71,300						71,300
Cap Equip Cash							71,300						71,300
Dump Truck-Replacement for #0032	82	66									278,200		278,200
Cap Equip Cash											278,200		278,200
Utilities-Sewer													
Pheasant Ridge Lift Station Upgrade	19	64			150,000								150,000
Sewer Cash					150,000								150,000
L52 Generator Replacement	223	92		80,000									80,000
Sewer Cash				80,000									80,000
Sunset Lift Station Renovation	232	51					120,000						120,000

Department	Project #	Total Ranking	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	Total
<i>Sewer Cash</i>							120,000						120,000
Unit #0146 Kohler Portable Generator	235	68					110,000						110,000
<i>Sewer Cash</i>							55,000						55,000
<i>Water Cash</i>							55,000						55,000
Willow Brooke Lift Station Renovation	236	60						175,000					175,000
<i>Sewer Cash</i>								175,000					175,000
1988 Ford F800 Jetter Unit #0022	257	94								50,000			50,000
<i>Sewer Cash</i>										25,000			25,000
<i>Stormwater Cash</i>										25,000			25,000
Sanitary Sewer Lining/ Various	275	115	83,200										83,200
<i>Grants</i>			19,250										19,250
<i>Sewer Cash</i>			63,950										63,950
Utilities-Stormwater													
Hartmann/Hwy 5 Pond Quality	15	57		271,000									271,000
<i>Stormwater Cash</i>				271,000									271,000
Utilities-Water													
Truck-Replacement for #27	68	58		68,000									68,000
<i>Sewer Cash</i>				34,000									34,000
<i>Water Cash</i>				34,000									34,000
Truck-Replacement for #26	69	79				150,000							150,000
<i>Sewer Cash</i>						75,000							75,000
<i>Water Cash</i>						75,000							75,000
Truck-Replacement for #31	98	55				49,200							49,200
<i>Sewer Cash</i>						24,600							24,600
<i>Water Cash</i>						24,600							24,600
Utility Truck-Addition to Current Fleet	99	55					50,700						50,700
<i>Sewer Cash</i>							25,350						25,350
<i>Water Cash</i>							25,350						25,350
Public Services Total			3,427,666	2,234,332	5,481,749	2,988,617	3,197,450	2,237,423	3,094,925	3,270,061	3,828,310	3,241,600	33,002,133
GRAND TOTAL			3,756,166	2,546,882	5,841,749	4,239,617	3,888,450	2,541,423	3,136,025	3,691,061	11,988,310	3,258,950	44,888,633