

## CITY OF WACONIA

April 25, 2016

Pursuant to due call and notice thereof, the regular meeting of the City Council of the City of Waconia was called to order by Mayor Jim Sanborn at 6:00 p.m. The following members were present: Jim Sanborn, Kent Bloudek, Charles Erickson, and Lynn Ayers, Marc Carrier.

Staff Present: Susan Arntz, Lane Braaten, Craig Eldred, Mike Melchert, Ann Meyerhoff, Nicole Lueck, Angel Smith

Visitors: Michelle Gray, Roberta Werlich, Lynne Fredrickson, Darrin Gray, Amy Rottunda, Jan Fischer, Sharon Montague, Brian Theis, Jim Strapko, Babara Brooks, Sally Martin, Ben McQuillan, Wade Carson, Judy Docker, Mary Rademacher, Phyllis Schwichtenberg, Mary Ann Loxtercamp, Ken Loxtercamp, Lynette & Steven Mueller, Ada Gillissee, Jack Fiedler, Laura Menser, Jeanette Rutzloff, Marilyn Peters, Kellie Sites, Shirley Paulson, Marilyn Proulx, Matt Wessale, Jan Fenske, Kelly Eshleman.

Pledge of Allegiance was led by Mayor Jim Sanborn.

**ADOPT AGENDA:** Two items were added to the Consent Agenda. Motion by Erickson, seconded by Ayers to adopt the agenda as amended. All present voted aye. **MOTION CARRIED.**

**VISTOR'S PRESENTATION:** Michelle Gray, Lynne Frederickson and Amy Rottunda gave a presentation with thoughts and ideas they have for a Senior Center. They asked the Council for a Work Session in May, collaboration and expertise in planning for short term goals and long term goals and to budget in 2017 for hiring a Program Director.

### **ADOPT CONSENT AGENDA**

- 1) Approve April 4, 2016 City Council Meeting Minutes.
- 2) Authorize Payment of April 25, 2016 Expenditures.
- 3) Adopt a Motion to Approve Request for Lodging Tax Reimbursement.
- 4) Adopt a Motion Authorizing Use of Streets for Community Dinner.
- 5) Adopt a Motion Approving Parade Permit/Use of Streets for Lake Waconia Band Festival.
- 6) Adopt a Motion Authorizing Use of Streets & Facilities for Tour de Tonka.
- 7) Adopt a Motion Waiving Field Use Fees for Waconia Baseball Association.
- 8) Adopt Resolution No. 2016-81, Approving Sanitation License for Suburban Waste.
- 9) Adopt Resolution No. 2016-82, Approving the Elimination of a Parcel from Tax Increment Financing District No. 4 within Development District No. 1.
- 10) Adopt Resolution No. 2016-83, Accepting Voluntary Resignation of Angie Perea, Assistant Planner/GIS Coordinator and Authorizing Recruitment.
- 11) Adopt Resolution No. 2016-84, Accepting Unclaimed Funds from Legal Claimant Services and Designation Funds to Debt Funds to Debt Fund 305 for Repayment of General Obligation Bonds.
- 12) Adopt Resolution No. 2016-85, Approving Variance Application for 425 Lake street West.
- 13) Adopt Resolution No. 2016-87, Approving the Crosswinds 2<sup>nd</sup> Addition Final Plat Application.
- 14) Adopt Resolution No. 2016-88, Approving the Developer's Agreement for Crosswinds.
- 15) Adopt Resolution No. 2016-92, Authorizing City Staff to Order Hilks Lake Park Play Equipment and Poligon Sunshade Structure.
- 16) Adopt Resolution No. 2016-93, Authorize Mayor and City Administrator to Sign Memorandum of Understanding Regarding Value of Work for Temporary Construction Easement with Paradise Partners for 9550 Airport Road; PID 070191350.

Motion by Carrier, seconded by Bloudek to Adopt the Consent Agenda as amended. All present voted aye. **MOTION CARRIED.**

### **COUNCIL BUSINESS**

**Site Plan and Review for Dental Office at Property located at 732 Vista Blvd:** Lane Braaten presented on a Site Plan and Design review submitted by Jack Fiedler, DDS and Laura Menser, DDS for a dental office located at 732 Vista Blvd.

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Braaten reviewed the plan along with the Planning Commissions recommendations for a new dental office professional building.

Motion by Erickson, seconded by Ayers to Adopt Resolution No. 2016-86, Approving Site Plan and Design review for a Dental Office at property located at 732 Vista Blvd. All present voted aye. **MOTION CARRIED.**

**Issuance & Sale of \$4,880,000 General Obligation Bonds, Series 2016A, 2016 Infrastructure Improvement Projects & Equipment Certificates:** Nicole Lueck provided a brief presentation stating that on March 21, 2016 the City Council approved resolution 2016-73 providing for the sale of \$4,880,000 in General Obligation Bonds, Series 2016A. The bonds are to be issued to finance the projects included with the 2016 infrastructure improvement and capital equipment purchases. The City budgeted to issue general obligation and revenue bonds along with equipment certificates to fund the projects included in the feasibility and project studies.

<b>2016 Infrastructure Breakdown</b>	<b>Feasibility Study Costs</b>	<b>Low Bid with Contingency and Engineering</b>	<b>Funding Source Identified</b>
Street/Utility Reconstruction	\$ 3,110,400	\$ 2,514,606	GO 429 Bond
Interlaken Crossing/Airport Road	\$ 813,400	\$ 846,903	GO 429 Bond
Bituminous Overlays	\$ 674,400	\$ 543,696	GO 429 Bond
CSAH 10 Trail	\$ 92,600	\$ 92,139	GO 429 Bond
Hilks Lake Park	\$ 36,800	\$ 14,660	GO 429 Bond
2016/2017 Dump Truck & Loader	\$ -	\$ 715,000	Equipment Certificates
<b>Total:</b>	<b>\$ 4,727,600</b>	<b>\$ 4,727,005</b>	

With the Council's approval of the call for sale of the bonds, Ehlers, Inc. the City's consulting financial advisors, assisted staff in the next steps in the issuance process which included a Standard & Poor's bond rating call. The City was informed after the call that its AA+ rating was maintained. The bonds were sold today, April 25, 2016.

Tom Hagen from Ehlers came forward and stated that bids came in this morning with the winning bid coming from BAIRD out of Milwaukee, Wisconsin at 1.5015% and the highest Bid at 1.6044% with an interest difference of \$29,949. He also said that the receipt of a premium bid and reduction of underwriter's discount created \$175,000 more proceeds to be available for project costs. City Staff agreed to use \$80,000 of the premium to increase the net proceeds for the infrastructure project with the remaining \$95,000 used to reduce the size of the issue.

Motion by Bloudek, seconded by Carrier to Adopt Resolution No. 2016-90, Providing for the Issuance and Sale of \$4,880,000 General Obligation Bonds, Series 2016A, Pledging Security Thereof Special Assessments and Levying a Tax for the Payment Thereof. All present voted aye. **MOTION CARRIED.**

**Purchase of Wetland Credits from the Minnesota Wetland Bank – 2016 Infrastructure Improvement Project:** Nicole Lueck stated that in final review and staging for the 2016 Infrastructure project, it was found that the City must purchase wetland credits from the Minnesota Wetland Bank. The amount of hard surface additions for road and trail surfaces in the area of Interlaken Crossings has made this a requirement of the project.

Lueck explained that there are credits available in the area. The total cost to the City for the credits is \$9,356.69. The total administrative fee paid to the Wetland Bank Administration for this transaction is \$376.33. Bolton & Menk, the City's consulting engineer is representing the City in the purchase of these credits. Closing for the credits will take place this week. The purchase of these credits will allow the project to continue to move forward with construction.

Motion by Carrier, seconded by Erickson to Adopt Resolution 2016-91, Approving the Purchase of Wetland Credits. All present voted aye. **MOTION CARRIED.**

**ITEMS REMOVED FROM CONSENT AGENDA:** None

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**STAFF REPORTS:** None

**BOARD REPORTS:**

Councilmember Erickson – No Report

Councilmember Bloudek – No Report

Councilmember Carrier – No Report

Councilmember Ayers – Will be meeting with Carver County Leaders tomorrow

Mayor Sanborn – Attended the Planning Commission meeting on April 7<sup>th</sup>.

**ANNOUNCEMENTS:** Public Services Open House, Saturday, May 7, 2016

**ADJOURN:**

Motion by Carrier, seconded by Erickson to adjourn the meeting at 6:56 p.m. All present voted aye. MOTION CARRIED

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James P Sanborn, Mayor

ATTEST: \_\_\_\_\_  
Ann Meyerhoff, Office Assistant