WACONIA CITY COUNCIL
MEETING AGENDA

MONDAY, March 21, 2016
6:00 P.M.

VISION STATEMENT
Waconia is a free-standing growth center that is friendly, self-reliant and well managed.

MISSION STATEMENT
We are committed to providing an ideal mix of housing, commerce, health care, recreation, downtown vitality, natural resources, transportation planning, Inter-generational charm, and life-long learning.

MAYOR:	*JIM SANBORN*
COUNCILMEMBER, WARD I:	*LYNN AYERS*
COUNCILMEMBER, WARD I:	*MARC CARRIER*
COUNCILMEMBER, WARD II:	*CHARLES ERICKSON*
COUNCILMEMBER, WARD II:	*KENT BLOUDEK*

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NOTE: AGENDA TIMES ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE BE PRESENT AT 6:00 P.M.

PAGE NO.

1. **CALL MEETING TO ORDER AND ROLL CALL**

2. **PLEDGE OF ALLEGIANCE**

3. **ADOPT AGENDA**

3. **VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**
   Jimmy Mase

4. **ADOPT CONSENT AGENDA**
   The items listed on the Consent Agenda are considered routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff, or Citizen so requests; in which case, the item will be removed from the Consent Agenda and considered at the end of the Regular Agenda.

   1) Approve February 29, 2016 City Council Meeting Minutes 2-7
   2) Authorize Payment of March 21, 2016 Expenditures 8-9
   3) Adopt Resolution No. 2016-61, Approving Temporary On-Sale 3.2% Malt Liquor License for Waconia Baseball Association 10
   4) Motion to Approve Use of Streets, Lake Waconia Triathlon 11-20
   5) Motion to Approve Use of Streets for the Walk on Waconia Event, Sat, April 18, 2015 21-22
   6) Adopt Resolution No. 2015-99, Award of 2015 Compost Collection Service to Creekside Soils of Hutchinson, Minnesota 23-25
   7) Adopt Resolution No. 2015-100, Authorize Purchase of Storm Water Education Signage for Fountain Park Storm Water Improvement Project 26-28

8) Adopt Resolution No. 2015-101, Authorizing Purchase of Downtown Way-Finding Signage in the Amount of $34,145.75 for the Downtown Reconstruction Areas of 2014&2015 29-31
9) Adopt Resolution No. 2015-102, Authorize 2015 Geotechnical Inspection & Construction Services from Haugo Geotechnical Services in the Amount of $25,000.00 32-39
10) Adopt Resolution No. 2015-103, Approving Surplus Equipment & Sale – Fire Department 1985 Ford Rescue 12 (Truck #15) 40-41
11) Adopt Resolution No. 2015-104, Authorizing Staff to Obtain Equipment Pricing for 2015 Truck Replacement – Fire Department Grass Rig 42-46
12) Adopt Resolution 2015-105, Authorizing Use of City Square Park and Spruce Street from First Street to Alley located between First and Main Streets for Waconia Farmer's Market 47-49
13) Adopt Resolution No. 2015-108,Approving the Grading Permit Application submitted by Waterford Holdings for the property located at 1692 Lenox Drive 50-58
14) Adopt Resolution No. 2015-109, Approving a Minor Subdivision for Waterford Holdings for the property located at 1690 George Street 59-66
15) Adopt Resolution No. 2015-110, Authorize Staff to Obtain quotes for Pheasant Ridge Lift Station Improvement Project 67-69
16) Adopt Resolution No. 2015-112, Approving Appointment of Rebekah Triethart as Finance Intern 70-71
17) Adopt Resolution No. 2015-114, Authorizing Mayor and City Administrator to Sign Declaration of Easement and Covenants, Conditions and Restrictions for Crosswinds with Approval of Staff Comments 72-101

5. COUNCIL BUSINESS

1) Consider Resolution No. 2015-107, Approving the Proposal Submitted by David Kenneth of Woodridge Homes for the Purchase and Development of the Property Located at 1001 Somerwood Drive 102-108
2) Consider Resolution No. 2015-106, Approve Addendum to TH 5 Infrastructure Utility Improvements Allowing Sanitary Sewer Force Main Installation Regarding Design-Use Review of Pheasant Ridge Lift Station Improvement Project 109-113
3) Consider Resolution No. 2015-113, Authorize Addendum to TH 5 Infrastructure Utility Improvement Allowing Installation of Storm Water Re-Use Infrastructure for Storm Water Compliance Requirements for TH 5 and 10th Street Corridor Improvement Project 114-118
4) Consider Resolution No. 2015-111, Supporting Waconia Baseball Association and Installation of New Grandstand 119-120

6. ITEMS REMOVED FROM CONSENT AGENDA

7. STAFF REPORTS

8. BOARD REPORTS

1) Councilmember Erickson
2) Councilmember Bloudek
3) Councilmember Carrier
4) Councilmember Ayers
5) Mayor Sanborn

9. ANNOUNCEMENTS

1) Waconia Fire Department Breakfast: Sunday, April 12, 8:30 am-12:30 pm
2) "Open Book" Board of Appeal & Equalization, Carver County Assessor, April 20-24, 8:00 a.m. – 4:30 p.m.

10. ADJOURN REGULAR MEETING

……OFFICE OF THE CITY ADMINISTRATOR
Susan Arntz

WORK SESSION: Review of Unimproved Outlots Leading to Lake Waconia

CALENDAR OF EVENTS/MEETINGS:

March 21	Monday	6:00 p.m.	City Council Meeting
March 21	Monday	after CC Meeting	Work Session:
April 4	Monday	6:00 p.m.	City Council Meeting
April 4	Monday	after CC Meeting	Work Session: TBD
April 10	Sunday	8:30 a.m. to 12:30 p.m.	Waconia Fire Dept. Pancake Breakfast

CITY COUNCIL VISITOR'S PRESENTATION

Meeting Date:	March 21, 2016
Item Name:	Backyard Chickens Ordinance Request, James Mase
Originating Department:	Citizen Report
Presented by:	Lane Braaten, Community Development Director
Previous Council Action (if any)**:**	

Item Type (X only one):	Consent		Regular Session		Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

No Recommendation or Council Action is Required. The Visitor Presentation Provided by Mr. James Mase

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

Mr. Mase requested an opportunity to speak to the City Council about Backyard Chickens. He has provided a couple articles for your consideration.

ATTACHMENTS:
Attachment 1: The Benefits of Backyard Chickens
Attachment 2: Therapy Chickens: Creating Bonds and Improving Health

FINANCIAL IMPLICATIONS:		***ADVISORY BOARD RECOMMENDATIONS:***	
Funding Sources & Uses:			
Budget Information:		Planning Commission	**N/A**
	Budgeted	Parks and Recreation Board	
	Non Budgeted	Safari Island Advisory Board	
	Amendment Required	Other	

The Benefits of Backyard Chickens

organiclifestylemagazine.com

SHARES

Whether you consider yourself to be urban, rural or somewhere in between, keeping chickens offers a wide array of benefits. As it turns out, chickens are not just fluffy and fun, they are good for you! With nutritional benefits of free range eggs, garden benefits of pest control and fertilizer, and health benefits addressing a variety of issues and disorders, it's no wonder backyard poultry has gained popularity and led to city ordinances allowing urban flocks. With the rise of the locovore movement, there are more resources out there than ever before with information on how to keep and care for chickens, and plenty of support for getting started. These fine feathered friends are not just a fad, they are an asset to holistic health and sustainable living.

Fight Factory Farming with Farm Fresh Eggs

It can be challenging to make sense of labels on supermarket eggs these days. When terms like "free range," "cage free," and "naturally raised" can mean all kinds of different things, it's important to know what you're really eating. In factory farming, hens never see the outdoors. They are treated inhumanely, they are fed the cheapest possible diet filled with additives, and they produce eggs that are lower in nutrients.

There are many loopholes that allow farms to use the title "free range" when their hens are anything but. When you raise hens in your back yard, you know exactly where your eggs came from, and you stop supporting factory farming with your grocery dollars. True free-range eggs contain higher levels of Omega-3 fatty acids, beta carotene, Vitamin E, and Vitamin A. They are also lower in saturated fat and cholesterol than conventional, store-bought eggs. Really, there is no comparison.

Natural Pest Patrol for the Garden

Rather than using harmful chemicals and pesticides in your yard and garden, use chickens instead. Chickens are known to reduce or eliminate populations of grasshoppers, termites, fire ants, slugs, fleas, scorpions, and even rodents by cleaning up food sources that might attract them. They eat various beetle pests like the Colorado potato beetle that can do a lot of damage. Beneficial nematodes and earthworms live far enough below the soil surface to escape chicken scratching, while the unwanted surface pests are eliminated. Chickens can also do a lot of damage to newly planted gardens with their foraging and dust baths, so it is a good idea to let them range around the outside of the garden or in garden rows with chicken wire protecting the beds.

Chickens are Master Recyclers!

Table scraps, unwanted weeds, and garden clippings can all be cleaned up and broken down into soil nutrients by your chickens. While you can't feed them everything (coffee grounds, avocado, raw potato, and onions are on the "no" list), you can give your chickens

most of your table scraps to supplement their food every day and keep that waste out of the landfill. Whatever scraps you can't feed your chickens still make a great addition to the

compost pile. Chickens are master recyclers because the nutrients in whatever scraps and weeds the chickens eat end up being recycled into an extremely valuable substance for the garden… manure!

Chickens Are an Excellent Source of Organic Fertilizer

Poultry manure contains all the essential nutrients for plant growth and offers a rich source of nitrogen, potassium, and phosphorous in the garden. Because of the high nitrogen level and nutrient balance, chicken manure is considered the best type of manure for garden use.

Chickens fully digest weed seeds, so you won't have to worry about those weed clippings sprouting back up as you would from horse or steer manure. Having a free source of organic fertilizer that doesn't have to be packaged or transported is not only valuable to the home gardener, it is an environmentally friendly alternative to chemical fertilizers and good for the earth. Every time you clean the coop, the resulting byproduct is a fresh pile of manure that can be recycled in your backyard ecosystem.

Since chicken manure is so high in nitrogen and tends to be "hot", you will want to either compost, make a compost tea, or till your manure into the soil at the end of the gardening season.

Chickens Reduce Stress

Watching chickens lowers stress levels. Studies have shown that tending chickens releases oxytocin, a stress lowering hormone. Not only that, it reduces blood pressure and decreases feelings of loneliness, which further contribute to decreased stress. There is an excellent book by Clea Danaan, *Zen and the Art of Raising Chickens: The Way of the Hen*, that delves into the backyard chicken movement and the simple, Zen nature of chickens' existence. Her book discusses how chicken watching increases our mindfulness skills. Caring for chickens gets us outside regularly, and watching their methodical scratching and foraging around the yard slows us down and grounds us in the present, providing a meditative experience that can be difficult to achieve in our busy day-to-day lives, particularly in urban settings.

Chickens as Therapy

Chickens are now being used as therapy animals for people of all ages to address a wide variety of issues including dementia, Alzheimer's, psychiatric illness, depression, and autism. Their calming effect helps with symptoms like anxiety, emotional distress and social frustration. There is also some good information supporting the role chickens can play for addicts in recovery.

Organizations are starting to bring chickens to nursing homes to use as therapy animals for memory loss patients. Agitation is a major issue for people with dementia, and holding a chicken has been shown to calm them down.

Short attention span is another issue, where watching chickens forage, take dirt baths, and

roam around for short periods of time is a mentally engaging activity that can be dropped and picked back up again later as the chickens will still be doing the same thing.

Chickens have also been shown to reduce loneliness and depression for the elderly. For children on the autism spectrum, chickens have been registered as emotional support animals for their soothing effect. Not only that, they have been shown to increase social skills and play skills, enhance conversation abilities, and promote self-care and independent living skills through daily chores.

Not long after my own son was diagnosed with autism by the local school district, we began keeping chickens as backyard pets and he immediately bonded with them. At a time when social interactions were a challenge, he identified with the chickens as his friends, and would spend time with them out in the yard as a self-soothing activity.

Getting Started with Chickens

If you've decided chickens are for you, you can start by reading up on websites like Back Yard Chickens, Fresh Eggs Daily, and The Chicken Chick, or books like *Storey's Guide to Raising Chickens* by Gail Damerow, *Keep Chickens!* by Barbara Kilarski, and *Chick Days* by Jenna Woginrich. You may have a friend with their own backyard flock, and you could ask them to show you the ropes. Chicken keepers are usually happy to give a tour of their set up and talk about their chickens (trust me, chicken keepers LOVE to talk about their chickens).

Next it is important to check your local city ordinances or neighborhood regulations to make sure backyard chickens are allowed and to find out the limit. Most cities allow 3-6 hens and no roosters. When you're ready to get set up, you can visit your local feed store for chicks and supplies. Once you get chickens, your life and garden will be richer for it, and you will reap the rewards of delicious, fresh eggs!

Sources:

Menu

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` **Lara Colley**

Out here in Oregon, I enjoy the rough-hewn life of a modern homesteader and mountain woman, weaving outdoor adventures into the fabric of everyday living. Whether tending my McKenzie River homestead hearth or a campfire up in the mountains, I find great enjoyment in the work of a self-sufficient life. I enjoy writing about my tales of camping, cooking, hiking, handcrafting, wildcrafting, canning, growing food, keeping chickens, and raising twin children. It is my hope to share some ideas and inspiration with other folks, to strengthen our connections with the land and wild places.

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We have great editors, but we only have a few. We appreciate any and all help we can get in regards typos and any other mistakes. Please contact us and let us know if you find an error.

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Your Message

Lara Colley

Out here in Oregon, I enjoy the rough-hewn life of a modern homesteader and mountain woman, weaving outdoor adventures into the fabric of everyday living. Whether tending my McKenzie River homestead hearth or a campfire up in the mountains, I find great enjoyment in the work of a self-sufficient life. I enjoy writing about my tales of camping, cooking, hiking, handcrafting, wildcrafting, canning, growing food, keeping chickens, and raising twin children. It is my hope to share some ideas and inspiration with other folks, to strengthen our connections with the land and wild places.

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Filed Under: Blog, Gardening, Holistic Health, Homesteading Tagged With: Chickens

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FREE ENEWSLETTER

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Therapy Chickens: Creating Bonds And Improving Health

Although they're not the most likely of companion animals, chickens can help bring joy to humans in recovery.

Rachel Hurd Anger

University of Minnesota

Chickens have lived among people for thousands of years, except for the second half of the 20th century. In the process of consigning chickens to farms and warehouses, we shelved their benefits as service animals, from their usefulness in yards and gardens to their certain intelligence and nature for emotional and social connection with humans. Today, we're rediscovering the conventional chicken's effect on the human condition and its intrinsic value beyond a good meal.

"Animals have a lengthy history of assisting humans in rehabilitation and treatment," explains Tanya Bailey, a licensed social worker, researcher, and Ph.D. student at the University of Minnesota. "One of the earliest accounts dates to the 9th century where people with disabilities living in Gheel, Belgium, worked with and learned about the daily living needs of farm animals, including chickens."

How Chickens Help Heal

Depression, anxiety, PTSD, autism, hypertension, dementia, end-of-life care, and even general stress can be eased by the presence of animals, including chickens.

"I find all people respond to the work I do with my registered therapy chicken, often because they are so surprised to see a chicken that is so calm and enjoys interacting with human beings," Bailey says. "I have worked with my registered therapy chicken, Woodstock (pictured above), with young children, families and adults; the elderly; people in hospitals for various concerns; and a recent special request from a woman in hospice."

While Bailey prefers to work with Silkies, any chicken breed considered for therapy must meet proper socialization, training and temperament requirements. These are essential for the success in a therapy animal program.

"I don't think there's one ideal chicken breed for work in human wellbeing programs, as each chicken really is a unique individual and comes with its own special talents and skills," Bailey says. "The PACE model of animal-assisted interactions is a more accurate determinant of success," a nuanced dynamic between practitioner, animal, client and environment.

What Makes A Good Therapy Chicken?

On its website, Pet Partners advises that an ideal therapy bird of any species is calm, not easily startled, and enjoys interaction with people. And, while large and small birds might be good candidates for therapy, Pet Partners urges that, "strong training is necessary for birds to work in therapeutic settings."

"All chickens working in programs involving humans should be screened for parasites and salmonella by a licensed veterinarian on a yearly basis," Bailey advises. Additionally, a chicken must also pass appropriate evaluation and training through a national therapy animal organization, and the bird must be bathed before interacting with clients. "I would not suggest anyone with a compromised immune system work with chickens," she adds.

While therapy chickens must be sufficiently trained, family pets can have a therapeutic benefit without the formality—though, finding the right pet can take time.

"The chickens that work with me are all Silkies," Bailey says, "and I find this breed to contain some initial qualities and dispositions that people find very appealing."

Silkies are small, fluffy chickens; they feel more familiar to people—more like fuzzy kittens than birds.

Related Articles

The Urban Coop Shopping Guide »

How to Prevent Parasites in Your Flock »

Common Chicken Diseases »

Chicken Stats »

6 Ways to Banish Rodents from the Coop »

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"They are small and cannot fly because they do not have flight feathers, and they have been raised to be pets so their temperament is typically calm, quiet, and curious," Bailey says. "People are amazed and thoroughly enjoy feeling the warm and incredibly soft feathers and hearing the soft coos and clucks a chicken will make."

Re-Establishing Lost Connections

While backyard and small-scale chicken farming has grown in popularity with people looking for more control and connection to their sources of food, people have also discovered how severed our relationships with animals has become.

"The popularity of keeping backyard chickens may have helped more urban people become reacquainted with how human beings have been connected to and relied on animals for thousands of years," Bailey says.

The unsuspecting chicken is not only mending our relationships with the origins of our food, but it's nurturing emotional connections with people in need, to the health benefit of everyone.

"I think anytime we have an opportunity to experience the world in a different way than we were raised or taught, we have a perspective change and it's quite difficult to go back to old ways of belief," Bailey says. "Chickens are sentient beings with unique personalities, abilities to reason. They recognize faces, form social bonds, and are incredibly smart. I believe some chickens make choices to connect differently with people, and these connections help provide many people with learning, growth, and healing."

Follow Tanya Bailey's registered therapy chicken, Woodstock, on Twitter @therapychicken.

About the Author: *Rachel Hurd Anger lives, writes, and raises chickens in Louisville, Ky.. Read her weekly advice for urban chicken keepers on "Chicken Quarters."*

Give us your opinion on Therapy Chickens: Creating Bonds And Improving Health.

Submit Comment »

This article is great. Chickens are awesome pets. They give me peace and enjoyment as I watch them foraging around the back yard. Thank You.

Robin, Twin Falls, ID
Posted: 11/21/2015 9:59:11 PM

That is wonderful.

Galadriel, Lothlorien, ME
Posted: 11/18/2015 11:49:35 PM

I am a disabled Veteran, and I can honestly report that keeping backyard hens has been very therapeutic.

Trish, Binghamton, NY
Posted: 11/16/2015 3:45:48 PM

Wow! Another one for the list on animal companion.

Dan, Hyde Park, MA
Posted: 11/11/2015 7:27:32 AM

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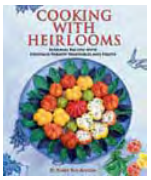
Books & Magazines

Canning & Preserving

Organic Farm & Garden



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CITY OF WACONIA
February 29, 2016

Pursuant to due call and notice thereof, the regular meeting of the City Council of the City of Waconia was called to order by Mayor Jim Sanborn at 6:00 p.m. The following members were present: Jim Sanborn, Kent Bloudek, Charles Erickson, and Lynn Ayers, Marc Carrier

Staff Present: Susan Arntz, Lane Braaten, Craig Eldred, Mike Melchert, Ann Meyerhoff, Nicole Lueck, Angel Smith, Mark Morse, Mike Dressel, Adam Weiland, Bob Seltz, Scott Beaty, Erik Olson, Justin Sorensen, Randy Sorensen.

Visitors: Cathy Thom, Paul & Tracy Trinka, Mike Werner.

Pledge of Allegiance was led by Mayor Sanborn.

ADOPT AGENDA: Motion by Erickson, seconded by Carrier to adopt the agenda as presented. All present voted aye. **MOTION CARRIED.**

VISTOR'S PRESENTATION: Council Recognition for Randall Sorensen for 40 years of service with the City of Waconia Fire Department.

ADOPT CONSENT AGENDA

1) Approve February 16, 2016 City Council Meeting Minutes.
2) Authorize Payment of February 29, 2016 Expenditures.
3) Adopt a Motion Authorizing Use of City Square Park & Spruce Street.
4) Adopt Resolution No. 2016-53, Approving Temporary On-Sale 3.2% Malt Liquor Licensed for Waconia Hockey Association.
5) Adopt Resolution No. 2016-54, Authorizing Purchase of Chassis, Service Body & Appurtenant Equipment.
6) Adopt Resolution No. 2016-55, Authorizing Purchase of Used Caterpillar Forklift.
7) Adopt Resolution No. 2016-56, Approving Repayment of Interfund Loan from TIF District No. 2 – Auburn Meadows to General Fund.
8) Adopt Resolution No. 2016-57, Approving 2016 1st Quarter Budget Amendments.
9) Adopt Resolution No. 2016-58, Accepting Declaration of the 1978 Ford F-250 Surplus Equipment and Authorize Advertisement for Sale.
10) Adopt Resolution No. 2016-59, Revising the Definition of Premises for the Saloon's Liquor License, subject to conditions stated.
11) Adopt Motion Allowing for Closure of Alley.
12) Adopt a Motion to Approve Notice of Intent to Designate an Area in need of Orderly Annexation and a Public Hearing date of March 21, 2016.

Motion by Erickson, seconded by Bloudek to Adopt the Consent Agenda as amended. All present voted aye. **MOTION CARRIED.**

COUNCIL BUSINESS:

Approving Contract Amendments to Agreements with Rink Management Service Corporation: Susan Arntz stated that the intention was to have the Council approve amendments to the contract but shortly before the meeting she received a call from their Bond Attorney required addition changes. Rink Managements Attorney has not had a chance to review the changes so Ms. Arntz asked that the meeting be recessed and meet later this week after all parties have had a chance to go over the document.

Mike Melchert came forward and explained that the changes deal with IRS regulations for financing with tax exempt bonds.

Tom Hillgrove, CEO of Rink Management spoke recapping their visit so far and gave an overview of the company and the plans they have for Safari Island and the Ice Arena.

Motion by Carrier, seconded by Ayers to table Resolution 2016-60, Approving Contract Amendments to Agreements with Rink Management Service corporation until Wednesday, March 2, 2016 at 7:00 a.m. All present voted aye. **MOTION CARRIED.**

ITEMS REMOVED FROM CONSENT AGENDA: None

STAFF REPORTS:
Lane Braaten presented the Land Use Summary for 2015.
Susan Arntz gave an update on the High School project.

BOARD REPORTS:
Councilmember Erickson – No Report
Councilmember Bloudek – Attended the Park Board Meeting.
Councilmember Carrier – No Report
Councilmember Ayers – Attended Fire Dept. meeting, Chamber lunch and Governors Summit on Water in St Paul.
Mayor Sanborn – Attended the annual meeting with the Townships concerning fire.

ANNOUNCMENTS:
April 10,2016 Fire Relief Association Pancake Breakfast

Mayor Sanborn announced that the meeting would stand in recess at 6:57 p.m. until Wednesday March 2, 2016 at 7:00 a.m.

The recessed Regular meeting of the City Council was reconvened in the Council Chambers at 7:00 a.m. on Wednesday, March 2, 2016. Present: Charles Erickson, Kent Bloudek, Marc Carrier. Staff: Susan Arntz, Mike Melchert.

Mike Melchert gave an overview of the changes and explained that both parties had a chance to review the contract and agree to the changes.

Motion by Erickson, seconded by Bloudek to Adopt Resolution No. 2016-60, Approving Contract Amendments to Agreements with Rink Management Service Corporation. All present voted aye. **MOTION CARRIED.**

ADJOURN:
Motion by Carrier, seconded by Erickson to adjourn meeting at 7:10 a.m. All present vote aye. **MOTION CARRIED**.

_____
James P. Sanborn, Mayor

ATTEST: _____
Ann Meyerhoff, Office Assistant

I have reviewed the list of claims for council approval and recommend payment.

Nicole M. Lueck

Nicole Lueck, Finance Director

3/15/2016
Date

CITY OF WACONIA
Council List-Expenditures
Meeting: March 21, 2016

Vendor Name	Description	Amount	Fund/Department
A-1 ELECTRIC SERVICE	Hwy 284 LS Cooling Fan Repair	$452.67	*Sewer*
A-1 ELECTRIC SERVICE	Library Receptacle Install	$114.85	*Central Facilities*
A-1 ELECTRIC SERVICE	PW Garage Door Repair	$117.68	*Central Facilities*
ADVANCED ENERGY PARTNERS	IA Electric Service 02/2016	$229.21	*Ice Arena*
ALLSTATE	Premiums 02/16/16	$261.60	*Personnel Liabilities*
AMERICAN LEGION POST 150	Senior Dining Program 04/2016	$600.00	*Central Facilities*
AMERICAN MAILING MACHINES	Postage Machine Fill 02/02/16	$500.00	*Split: Water, Sewer*
AMERICAN MAILING MACHINES	Postage Machine Fill 02/12/16	$1,000.00	*Split: Administration, Streets, Water*
AQUA LOGIC, INC	SI Pool Chemicals	$3,275.16	*Safari Island*
AUTOMATIC SYSTEMS CO	WTP #3 System Control Upgrade Res #2016-15	$33,548.00	*Water*
AVTEX SOLUTIONS, LLC	Monthly Back-Up Fees 02/2016	$420.00	*Technology*
BERGER, JARED	Refund Cancelled SI Class	$52.00	*Safari Island*
BORDER STATES ELECTRIC SUPPLY	Interlaken Trail Improvements	$560.00	*PIR*
BORDER STATES ELECTRIC SUPPLY	Interlaken Trail Improvements	$6,684.00	*PIR*
CARVER COUNTY TREASURER	Phone/Internet Service 03/2016	$1,846.56	*Split: Bill Back Receivable, Central Facilities, Safari Island, Water, Sewer, Storm Water, Ice Arena*
CARVER COUNTY TREASURER	PW Annual Hazardous Waste Fee	$60.00	*Streets*
CARVER COUNTY TREASURER	SI Electronics Recycling	$72.00	*Safari Island*
CATRON, CHRISTINA	Refund Cancelled SI Class	$25.00	*Safari Island*
CENTERPOINT MINNEGASCO	Natural Gas Service 12/2015	$6,450.12	*Split: Central Facilities, Water, Sewer, Storm Water, Street Light, Ice Arena*
CITY OF BLOOMINGTON	Water Testing 02/2016	$105.00	*Water*
COLORADO CHILD SUPPORT SERVICES	EE Deduction - Pay 03-2016	$279.10	*Personnel Liabilities*
COMMERCIAL DOOR SYSTEMS, INC.	Replace Sheriff's Office Door	$1,686.00	*Central Facilities*
CORVAL GROUP	IA Refrigeration System Repair	$968.74	*Ice Arena*
COVERALL OF THE TWIN CITIES	CH Cleaning 03/2016	$882.00	*Central Facilities*
COVERALL OF THE TWIN CITIES	FS Cleaning 03/2016	$165.00	*Central Facilities*
COVERALL OF THE TWIN CITIES	Library Cleaning 03/2016	$454.00	*Central Facilities*
COVERALL OF THE TWIN CITIES	PW Cleaning 03/2016	$621.00	*Central Facilities*
CREEKSIDE SOILS	Compost Disposal 09/16/15	$230.00	*Streets*
CRYSTEEL TRUCK EQUIPMENT	JD Tractor Boss V-Blade Res #2016-16	$8,146.00	*Capital Equipment*
DEPARTMENT OF PUBLIC SAFETY	2016 License Tab Renewals	$32.00	*Streets*
DEPARTMENT OF PUBLIC SAFETY	2016 License Tab Renewals	$812.00	*Split: Fire, Streets, Parks, Water, Sewer*
EFTPS	Federal Taxes - Fire Pay 01/16	$703.45	*Personnel Liabilities*
EFTPS	Federal Taxes - Pay 03-2016	$26,873.94	*Personnel Liabilities*
ELDRED, DEANNA	Refund Cancelled SI Class	$100.00	*Safari Island*
GOPHER STATE ONE-CALL, INC.	Utility Locate Tickets 02/2016	$117.45	*Split: Water, Sewer*
HAWKINS INC	WTP Chemicals	$1,804.70	*Water*
HAWKINS INC	WTP Chemicals	$2,229.87	*Water*
HEALTH PARTNERS	Medical/Dental Premiums 02/2016	$36,861.00	*Personnel Liabilities*
HEALTH PARTNERS	Medical/Dental Premiums 03/2016	$37,553.10	*Personnel Liabilities*
HESS, PETER	Refund SI Class-Medical	$52.00	*Safari Island*
JOHNSON, DONALD & CAROLYN	Refund Cancelled SI Membership	$154.44	*Safari Island*
KANSAS STATE BANK OF MANHATTAN	SI Exercise Equip Rent 02/2016	$1,579.61	*Safari Island*
KARGER, JULIE	Refund SI Class	$67.00	*Safari Island*
KIRVIDA FIRE, INC.	#19 Valve Rebuild Kit	$226.30	*Fire*
KLEIN BANK	EE HSA Contributions Pay 03-16	$2,111.15	*Personnel Liabilities*
KLEIN BANK	EE HSA Contributions Pay 04-16	$2,111.15	*Personnel Liabilities*
KLEIN BANK	ER HSA Contributions Pay 03-16	$2,081.49	*Personnel Liabilities*
KLEIN BANK	ER HSA Contributions Pay 04-16	$2,081.49	*Personnel Liabilities*
KLM ENGINEERING, INC.	Tower #2 Reconditioning Plans Res #2015-230	$9,500.00	*Water*

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Vendor Name	Description	Amount	Fund/Department
KLM ENGINEERING, INC.	Verizon Antenna Inspection Fee	$3,850.00	*Bill Back Receivable*
LEAGUE OF MN CITIES	Training - Lechner/Smith	$40.00	*Split: Administration, Technology*
MARCO INC	SI/PW/FS Printer Fees Q1/2016	$990.34	*Split: Central Facilities, Safari Island*
MARCO INC	CH Printer Lease 01/2016	$593.64	*Central Facilities*
MET COUNCIL	01/2016 SAC Report	$12,300.75	*Sewer*
MET COUNCIL ENVIRON SRV	Sewer Flow Charge 04/2016	$66,827.33	*Sewer*
MET COUNCIL ENVIRON SRV	Sewer Strength Charge	$2,419.46	*Sewer*
MET COUNCIL ENVIRON. - SAC	SAC Report 02/2016	$24,601.50	*Sewer*
METRO WEST INSPECTION SERVICES, INC.	Building Inspections 01/2016	$21,646.59	*Building Inspections*
MEYERHOFF, ANN	Staples Postcard Reimbursement	$404.85	*Administration*
MN DEPT OF HEALTH	Class A Operator Test - Bode	$32.00	*Water*
MN DEPT OF REVENUE	Sales Tax Payable 01/2016	$2,071.00	*Sales Tax Liability*
MN DEPT OF REVENUE	State Taxes - Fire Pay 01/2016	$21.05	*Personnel Liabilities*
MN DEPT OF REVENUE	State Taxes - Pay 03-2016	$4,284.55	*Personnel Liabilities*
NATIONWIDE RETIREMENT SOLUTION	EE Retirement Pay 03-2016	$80.00	*Personnel Liabilities*
NATIONWIDE RETIREMENT SOLUTION	EE Retirement Pay 03-2016	$1,730.00	*Personnel Liabilities*
NCPERS GROUP LIFE INSURANCE	Premiums 03/2016	$112.00	*Personnel Liabilities*
NORDIC MECHANICAL SERVICES	FS HVAC Maintenance Contract	$850.00	*Central Facilities*
NORDIC MECHANICAL SERVICES	PW HVAC Maintenance Contract	$1,750.00	*Central Facilities*
NORDIC MECHANICAL SERVICES	PW HVAC Unit Repair	$251.00	*Central Facilities*
NORDIC MECHANICAL SERVICES	PW Water Heater Replacement	$7,805.00	*Central Facilities*
OPG-3, INC.	Laserfiche Annual Renewal	$5,114.00	*Technology*
OVERSON, CYNTHIA	Refund Membership Type Change	$248.02	*Safari Island*
PERA	EE/ER Retirement Pay 03-2016	$14,057.92	*Personnel Liabilities*
QUALITY FORKLIFT SALES & SERVICE, INC.	Used Caterpillar Forklift Res #2016-55	$14,950.00	*Capital Equipment*
RYAN, JENNIFER	Refund Membership Type Change	$516.21	*Safari Island*
SCHNEIDER EXCAVATING & GRADING INC.	Cherrywood Pond Maintenance	$16,506.00	*Storm Water*
SIMPLEX GRINNELL	FS Wet Sprinkler Repair	$1,006.00	*Central Facilities*
SIMPLEX GRINNELL	FS Wet Sprinkler Repair	$595.00	*Central Facilities*
STANDARD INSURANCE COMPANY	Premiums 01/2016	$1,070.70	*Personnel Liabilities*
STANDARD INSURANCE COMPANY	Premiums 02/2016	$1,073.45	*Personnel Liabilities*
STANDARD INSURANCE COMPANY	Premiums 03/2016	$1,073.45	*Personnel Liabilities*
SUBURBAN UTILITIES SUPERINTENDENT ASSOCIATION	SUSA Membership - Bode	$125.00	*Water*
SWENSEN, JASON	Refund Admin Fee-Overcharged	$53.44	*Safari Island*
THIELMAN, JEFF	Refund Cancelled SI Class	$25.00	*Safari Island*
UNITED FARMERS COOP	Diesel/Gasoline Fill 01/20/16	$11,459.08	*Fleet Fuel Payable*
US BANK CORPORATE PAYMENT SYSTEMS	01/12/16 - 02/10/16 Purchasing Card Transactions	$120,744.30	
1000BULBS.COM	*Emergency Light Ballasts*	$446.98	*Ice Arena*
ACPARTSUPPL	*HVAC RTU Repair Parts*	$252.25	*Ice Arena*
*ACT*ACTIVE NETWORK INV*	*SI Printer Receipt Paper/Ink*	$140.80	*Safari Island*
*ACT*MNGTS.ORG MCFOA*	*Conference Registration-Meyerhoff*	$265.00	*Administration*
AED SUPERSTORE	*AED Replacement Pads*	$242.00	*Ice Arena*
AMAZON MKTPLACE PMTS	*Concrete Training Book*	$43.49	*Parks*
AMERICAN PLANNING ASSOCI	*2016 APA Membership-Perera*	$270.00	*Planning*
AMERICAN TEST CENTER INC	*Truck #11 Testing*	$1,445.50	*Fire*
ANCOM COMMUNICATIONS INC	*#22 Mobile Radio Repair*	$227.00	*Fire*
ANCOM TECHNICAL CENTER IN	*Pager Repairs*	$134.10	*Fire*
ARNOLD'S OF GLENCOE INC	*#0159 Broom Attachment*	$64.13	*Parks*
ARROWWOOD RESORT CONF C	*Conference Lodging-Hillstrom*	$352.18	*Fire*
ATHLETICA/SPORTS SYSTEMS	*Dasher Gate Repairs*	$226.90	*Ice Arena*
ATHLETICA/SPORTS SYSTEMS	*Rink Dry Erasers*	$663.00	*Ice Arena*
BEST BUY MHT 00006114	*Active 911 Display/Mount*	$412.97	*Fire*
BOB'S REPAIR	*Blizzard Plow Parts*	$212.80	*Streets*
BP#9350729COLONY PLAZA	*Non-Oxygenated Fuel*	$7.01	*Fire*
BRAUN INTERTEC CORP.	*Phase 1 Environmental Study*	$2,200.00	*PIR*
BROADCAST MUSIC INC	*2016 Music Licensing*	$336.00	*Safari Island*
BROOMBALL COM	*Gym Court Dividers*	$1,513.41	*Safari Island*

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Vendor Name	Description	Amount	Fund/Department
CAR CO AUTO PARTS WACO	#1024 Tire Install Valve Stems	$25.50	Fire
CAR CO AUTO PARTS WACO	#135/28/42 Blades/Clamps	$84.93	Parks
CAR CO AUTO PARTS WACO	#160 Oil Filter	$6.69	Streets
CAR CO AUTO PARTS WACO	#161 Oil Filter\Wiper Blades	$26.67	Streets
CAR CO AUTO PARTS WACO	#36 Oil/Fuel Filters	$87.31	Streets
CAR CO AUTO PARTS WACO	#42 Filters/DEF/Wiper Blades	$83.05	Streets
CAR CO AUTO PARTS WACO	#48 Fuel Filter/Seat/Floor Covers	$310.50	Parks
CAR CO AUTO PARTS WACO	#49 Oil Filter	$4.19	Water
CAR CO AUTO PARTS WACO	Glass Cleaner	$13.76	Streets
CAR CO AUTO PARTS WACO	Grass 12 Project-Scene Light	$65.99	Capital Equipment
CAR CO AUTO PARTS WACO	Grass 12 Project-Scene Light	$65.99	Capital Equipment
CAR CO AUTO PARTS WACO	Holiday Light Paint	$36.96	Street Light
CAR CO AUTO PARTS WACO	Holiday Lights Sanding Discs	$94.25	Street Light
CAR CO AUTO PARTS WACO	Loader/Grader Bulbs	$11.49	Streets
CAR CO AUTO PARTS WACO	Shop Towels	$67.80	Streets
CAR CO AUTO PARTS WACO	Vehicle Electrical Wire	$63.00	Streets
CD PRODUCTS INC	Planning Commission Name Plate	$38.00	Planning
CDW GOVERNMENT	PW Printer-Mechanic Office	$443.39	Technology
CINTAS 60A SAP	SI First Aid Supplies 01/2016	$178.56	Safari Island
COURTYARD BY MARRIOTT STC	Conference Lodging-Arntz	$126.99	Administration
COURTYARD BY MARRIOTT STC	Conference Lodging-Smith	$122.49	Administration
DALCO ENTERPRISES, INC	Can Liners/Glass Cleaner	$1,176.10	Ice Arena
DALCO ENTERPRISES, INC	Custodial Cleaners/Can Liners	$1,764.29	Safari Island
DEPARTMENT OF LABOR AND I	Bldg Permit Surcharge Q4/2015	$7,321.04	Building Permit Surcharge Liability
DISPLAY SALES CO	Holiday Lights Wire/Socket	$567.60	Ice Arena
DOLRTREE 3680 00036806	EE Recognition Lunch Supplies	$40.69	Administration
DOLRTREE 3680 00036806	EE Recognition Lunch Supplies	$7.51	Administration
DROP-N-GO SHIPPING INC	UB Processing Fees 01/2016	$114.04	Split: Water, Sewer
DULTMEIER SALES LLC	Brine System Supplies-Return	-$202.40	Streets
DURA WAX	Germicidal Cleaner	$248.47	Safari Island
ECM PUBLISHERS INC	Publishing Fees 01/2016	$442.26	Split: Administration, Finance
ECM PUBLISHERS INC	Recruitment Publishing 01/2016	$262.50	Ice Arena
ECM PUBLISHERS INC	Recruitment Publishing 12/2015	$603.75	Split: Administration, Ice Arena
EGAN COMPANY	LED Signal Light Main & Vista	$1,435.88	Street Light
ELEY CORPORATION	Wall Mount Hose Reel	$165.59	Safari Island
EVERSONS HARDWARE HANK	CH Hallway Bulbs	$23.94	Central Facilities
EVERSONS HARDWARE HANK	Holiday Light Electrical Tape	$17.91	Street Light
EVERSONS HARDWARE HANK	Hose Nozzle	$12.81	Streets
EVERSONS HARDWARE HANK	Library Key Copies	$10.08	Central Facilities
EVERSONS HARDWARE HANK	Library Repair Supplies	$35.30	Central Facilities
EVERSONS HARDWARE HANK	PW Interior Water Fill Valve	$112.99	Streets
FAMILY DOLLAR #6419	EE Recognition Lunch Supplies	$6.97	Administration
FASTENAL COMPANY01	#1024 Mobilizing Spray System	$97.00	Fire
FASTENAL COMPANY01	#48 Pipe Fitting-Plow Controller	$4.03	Parks
FASTENAL COMPANY01	Gate Valve Gasket	$36.32	Water
FASTENAL COMPANY01	Library Repair Supplies	$2.66	Central Facilities
FASTENAL COMPANY01	Locator Batteries	$5.59	Water
FASTENAL COMPANY01	O Rings-Rebuilding Valves/Bolts	$399.11	Water
FASTENAL COMPANY01	Safety Vending Equipment 01/16	$242.94	Streets
FASTENAL COMPANY01	Screws-MIU Meter Installs	$7.67	Water
FASTENAL COMPANY01	Stepladder/Bolts/Nuts	$493.79	Streets
FERGUSON WATERWORKS #2518	Resale Meter Parts	$1,960.33	Water
FIRSTLAB	EE DOT Testing	$85.90	Split: Parks, Streets
FORCE AMERICA DISTRIBUTIN	Vehicle Data Charge 12/2015	$148.26	Parks
FRONTIER PRECISION INC	GPS Equipment Support	$1,144.89	Split: Water, Sewer
G&K SERVICES AR	CH/SI Restrooms/Mats 01/2016	$1,517.44	Split: Central Facilities, Safari Island
G&K SERVICES AR	PW Uniforms 01/2016	$357.75	Split: Streets, Parks, Water, Sewer, Storm Water, Street Light

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Vendor Name	Description	Amount	Fund/Department
GOPHER SIGN COMPANY	Road Sign Parts	$460.19	Streets
GOVERNMENT FINANCE	GFOA Membership-Lueck	$170.00	Finance
GOVERNMENT FINANCE	GFOA Membership-Ortloff	$150.00	Finance
GREEN TOUCH SYSTEMS LLC	Winter Application Chemicals	$2,985.00	Streets
H AND L MESABI COMPANY	Big Truck Cutting Edges	$1,218.80	Streets
H AND L MESABI COMPANY	Blizzard Plow Cutting Edge	$584.08	Streets
H AND L MESABI COMPANY	Blizzard Plow Cutting Edge	$684.85	Streets
H AND L MESABI COMPANY	Blizzard Plow Cutting Edge-Return	-$584.08	Streets
H AND L MESABI COMPANY	Blizzard Plow Cutting Edge	$3,904.66	Streets
HACH COMPANY	Water Testing Accuvacs	$295.22	Water
JOHN HENRY FOSTER MN,INC	Air Compressor Repair	$338.00	Water
L2G*CARVER COUNTY GIS	Q4/2015 GIS Shared Position	$4,500.43	Technology
LANO EQUIPMENT OF NORWOOD	#0160 Air Filters	$111.08	Streets
LANO EQUIPMENT OF NORWOOD	#0167 Antenna	$22.00	Parks
LANO EQUIPMENT OF NORWOOD	#160 Harness Repair	$1,587.38	Streets
LANO EQUIPMENT OF NORWOOD	#161 Hydraulic Hose Replacement	$175.18	Streets
LANO EQUIPMENT OF NORWOOD	#161/167/3008 Harness/Filters	$262.07	Streets
LANO EQUIPMENT OF NORWOOD	#167 Tool Cat Broom Parts	$141.08	Parks
M A APPAREL INC	Resale Lifeguard Shorts	$295.19	Safari Island
M A APPAREL INC	Resale Lifeguard T-Shirts	$241.59	Safari Island
MACKENTHUN'S COUNTY	EE Recognition Lunch Supplies	$143.37	Administration
MACKENTHUN'S COUNTY	FF Ice Cream/Root Beer	$8.16	Safari Island
MACKENTHUN'S COUNTY	Zamboni Battery Maintenance Supplies	$9.90	Ice Arena
MACQUEEN EQUIPMENT INC	#158 Burner Repair Parts	$103.74	Streets
MAYER DO IT BEST L	#48 Pocket Side Board	$70.40	Parks
MELCHERT HUBERT SJODIN	City Legal Fees 12/2015	$12,217.40	Split: Administration, PIR, RLF, Bill Back Receivable, Ice Arena, Clearwater Shores HIA
MIDWEST MACHINERY GLCOE	#135 Wiper Motor Replacement	$222.27	Parks
MILLS FLEET FARM 3200	Grass 12 Project-Mud Guard	$53.42	Capital Equipment
MINNEAPOLIS OXYGEN CO	Helium/Oxygen Rental 12/2015	$17.98	Safari Island
MINNESOTA EROSION CONTROL	Conference Registration-Dressel	$390.00	Storm Water
MINNESOTA EROSION CONTROL	Conference Registration-Dressel	$85.00	Storm Water
MINNESOTA EROSION CONTROL	Conference Registration-McCarthy	$575.00	Storm Water
MINNESOTA EROSION CONTROL	Conference Registration-Sorensen	$575.00	Storm Water
MINNESOTA PIPE & EQUIP	Hydrant Markers	$96.28	Water
MINNESOTA PIPE & EQUIP	Water Service Line Repair Supplies	$925.66	Water
MINNESOTA RURAL WATER ASS	Conference Registration-Bode	$225.00	Water
MINNESOTA RURAL WATER ASS	Conference Registration-Menth	$225.00	Water
MINNESOTA VALLEY ELECTRI	Electric Service 01/2016	$2,210.11	Split: Sewer, Street Light
MN RECREATION AND PARK A	Memberships-Goff/Wabbe/Brass	$831.00	Safari Island
MN VLY TESTING LABS	FPP Water Testing	$151.50	Storm Water
NAPA AUTO PARTS 0021912	Compressor Adapter/Coupler	$65.89	Fire
NATIONAL ENERGY CONTRO	Lap/Rec Pool Fill Valves	$215.40	Safari Island
NATIONAL SOFTWARE, INC.	Electronic Tax Filing Software	$179.95	Technology
NETA	Yoga Training-Goff	$69.00	Safari Island
NORTHLAND BUSINESS SYS	Folder/Inserter Service Contract	$1,095.00	Split: Water, Sewer
NORTHLAND BUSINESS SYS	Postage/Folder Machine Supplies	$266.30	Split: Water, Administration
NUSS TRUCK & EQUIPMENT	#36 Brake Repair Parts	$50.34	Streets
NUSS TRUCK & EQUIPMENT	#36 Brake Repair Parts	$138.68	Streets
NUSS TRUCK & EQUIPMENT	#36 Brake Repair Parts	$135.94	Streets
ORIENTAL TRADING CO	EE Recognition Lunch Supplies	$80.30	Administration
OTTERBOX/LIFEPROOF	3 Cell Phone Cases	$236.16	Technology
PARTY CITY #1017	Table Covers-Party Rentals	$38.18	Ice Arena
PAYPAL *IMLAZY32	Grass 12 Project-Scotchgard Paint Protector	$150.00	Capital Equipment
PITNEY BOWES CREDIT	Postage Machine Lease Q1/2016	$267.00	Split: Administration, Streets
POWDER BLUE PRODUCTIONS	PiYo Music 02/2016	$24.95	Safari Island
POWDER BLUE PRODUCTIONS	Turbo Kick Music 02/2016	$24.95	Safari Island

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Vendor Name	Description	Amount	Fund/Department
POWER SYSTEMS	Fitness Class Medicine Balls	$136.69	Safari Island
PREMIER CUSTOM APP	Photo Display Name Plates	$21.38	Fire
PUMP & METER SERVICE	Garage Hoist Control Valve Parts	$398.00	Streets
R&R SPECIALTIES OF WISCON	Zamboni Blade Sharpening	$59.00	Ice Arena
R&R SPECIALTIES OF WISCON	Zamboni Blade Sharpening	$39.50	Ice Arena
R&R SPECIALTIES OF WISCON	Zamboni Repair Parts	$429.30	Ice Arena
R&R SPECIALTIES OF WISCON	Zamboni Tire Replacement	$949.13	Ice Arena
RANDYS SANITATION DELANO	Shredding Service 02/2016	$18.37	Central Facilities
RHOMAR INDUSTRIES	Asphalt Cleaning/Paver Sealing Supplies	$3,211.85	Streets
ROBERT B HILL	IA Softener Salt	$732.30	Ice Arena
SCHINDLER ELEVATOR CORP	Water Tower Elevator Service	$2,455.80	Water
SHERWIN WILLIAMS #3211	Library Repair Supplies	$620.87	Central Facilities
SHERWIN WILLIAMS #3211	Library Repair Supplies	$243.89	Central Facilities
SHIELD	E-11/E-12/TW-11 Hydrant Bags	$429.85	Fire
SOUTHEASTERN EQUIPMENT &	3 Floor Scrubbers	$11,570.00	Ice Arena
SP * ZEPHYR INDUSTRIES	Large Diameter Hose Mount E-12	$297.10	Fire
SQ *PAUL'S TWO-WAY	Mobile Radio Unit Repair	$375.00	Split: Streets, Parks, Water, Sewer, Storm Water, Street Light
SQ *PAUL'S TWO-WAY	Radio Repair/Purchase	$2,330.00	Split: Streets, Capital Equipment
STANDARD SPRING PARTS	#36 Rear Spring Replacement	$1,568.08	Streets
STAPLS7149451529000001	Post-Its/Rubber Bands/File Folders	$95.52	Administration
STAPLS7149451529000002	Pens/Perm Markers/White-Out	$33.95	Administration
STAPLS7149650911000001	EE Recognition Lunch Supplies	$55.32	Ada
STAPLS7149668994000001	Copy Paper/Highlighters	$62.02	Safari Island
STAPLS7149668994000002	Business Card Stock	$49.88	Safari Island
STAPLS7149668994000003	Cannon Printer Toner	$169.99	Ice Arena
STAPLS7149935097000001	PW Door Hanger Stock	$64.89	Water
STAPLS7150163834000001	Colored Copy Paper	$63.46	Safari Island
STAPLS7150353058000001	Meeting Notice Postcards	$29.94	Streets
STAPLS7150353058000002	Meeting Notice Mailing Labels	$38.89	Streets
STAPLS7150564003000001	Postcard Stock/Laminating Pouches	$45.02	Safari Island
STREICHER'S MO	Uniform Hardware	$2,060.00	Fire
STREICHER'S MO	Uniform Hardware	$1,140.00	Fire
TARGET 00024497	CH Breakroom Supplies	$23.35	Administration
TARGET 00024497	Library Repair Supplies	$2.07	Central Facilities
TARGET 00024497	Office Planner/Kool Aid-Party Rentals	$14.38	Safari Island
TARGET 00024497	Party Banners-Party Rentals	$9.62	Ice Arena
TARGET 00024497	Table Covers-Return	-$22.44	Ice Arena
TARGET 00024497	Table Covers-Party Rentals	$22.44	Ice Arena
TARGET 00024497	V-Day Cookies-Open Skate	$25.12	Ice Arena
THE HOME DEPOT 2825	Holiday Light Electrical Tape	$46.79	Street Light
THE HOME DEPOT 2825	Library Repair Supplies	$39.23	Central Facilities
THE HOME DEPOT 2825	Library Repair Supplies	$91.82	Central Facilities
TOLL GAS & WELDING SUPPLY	Shop Welding Supplies	$126.18	Streets
TRENCHERS PLUS INC - BUR	#150 Chipper Replacement Knives	$262.84	Streets
TWIN CITY GARAGE DOOR	PW Overhead Door Repair	$1,375.00	Central Facilities
U OF M CONTLEARNING	Tree Inspection Training-Dressel	$195.00	Parks
U OF M CONTLEARNING	Tree Inspection Training-McCarthy	$95.00	Parks
U OF M CONTLEARNING	Tree Inspection Training-Melchert	$195.00	Parks
U OF M CONTLEARNING	Tree Inspection Training-Rowe	$195.00	Parks
U OF M CONTLEARNING	Tree Inspection Training-Wagener	$195.00	Streets
UFC FARM SUPPLY	#28 Wing Plow Nut	$2.70	Streets
UFC FARM SUPPLY	#33 Torch Kit	$17.99	Streets
UFC FARM SUPPLY	Anti Freeze-10th St Plumbing Maint	$12.96	Central Facilities
UFC FARM SUPPLY	Banner Storage Totes	$17.98	Street Light
UFC FARM SUPPLY	Banner Storage Totes	$11.98	Street Light
UFC FARM SUPPLY	Brass Fittings	$39.27	Fire
UFC FARM SUPPLY	Brine System Hose Reel	$2.19	Streets

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Vendor Name	Description	Amount	Fund/Department
UFC FARM SUPPLY	Brine System Parts-Return	-$14.98	Streets
UFC FARM SUPPLY	CSP Flag Snap Bolts	$8.97	Streets
UFC FARM SUPPLY	Cut Off Saw Gasket Repair	$3.65	Streets
UFC FARM SUPPLY	Dremel/Sand Wheel-Station Use	$36.62	Fire
UFC FARM SUPPLY	Electrical Repair Wire	$5.98	Ice Arena
UFC FARM SUPPLY	Holiday Light Drapes	$54.89	Street Light
UFC FARM SUPPLY	Library Repair Supplies	$21.27	Central Facilities
UFC FARM SUPPLY	Library Repair Supplies	$19.98	Central Facilities
UFC FARM SUPPLY	Library Repair Supplies	$2.29	Central Facilities
UFC FARM SUPPLY	Outdoor Rink Supplies	$4.41	Parks
UFC FARM SUPPLY	Plumbing Repair Clamp/Cloth	$16.98	Ice Arena
UFC FARM SUPPLY	PW Softener Salt	$43.90	Central Facilities
UFC FARM SUPPLY	Rain-X/Utility Blade	$15.97	Streets
UFC FARM SUPPLY	Shop Hose/Nozzle	$70.95	Streets
UFC FARM SUPPLY	Space Heaters-Pipe Thawing	$73.98	Ice Arena
UFC FARM SUPPLY	Super Glue	$2.29	Sewer
UFC FARM SUPPLY	Tape Measures	$4.95	Sewer
UFC FARM SUPPLY	Torch/Map Gas	$60.97	Sewer
UPS*1ZC5TM19P295012013	Supply Return-Postage	$11.74	Sewer
UPS*1ZCZ75T6P290012419	Supply Return-Postage	$20.60	Streets
US HEALTHWORKS MED GRP	Medical Testing - 1 FF	$611.00	Fire
USPS 26952003533431354	Met Council Grant Document Postage	$2.08	Storm Water
USPS 26952003533431354	SSA W-2 Mailing	$9.45	Administration
USPS 26952003533431354	Water Sample Mailing Postage	$11.45	Water
VARITECH INDUSTRIES INC	#42 Electronic Connection Repair	$306.34	Streets
VESSCO, INC.	Chemical Feed Injector Quils	$795.00	Water
VIMEO PLUS	Vimeo Subscription Renewal	$59.95	PEG Fund
VZWRLSS*APOCC VISB	City Air Card Service 12/2015	$419.19	Split: Administration, Technology, Fire, Water, Sewer, Streets, Storm Water
VZWRLSS*MY VZ VB P	City Cell Service 12/2015	$1,101.05	Split: Administration, Water, Sewer, Parks, Streets, Storm Water, Street Light, Fire, Planning, Technology, Safari Island, Ice Arena
WACONIA CHAMBER OF COMMER	Annual Luncheon-Ayers	$25.00	Administration
WACONIA CHAMBER OF COMMER	EE Recognition-Waconia Bucks	$370.00	Administration
WACONIA CHAMBER OF COMMER	January Luncheon-Arntz	$25.00	Administration
WACONIA FORD	Grass 12 Project-Step Bars	$500.00	Capital Equipment
WALGREENS #11690	Brine Testing Dropper	$3.09	Streets
WALGREENS #3832	EE Recognition Lunch Supplies	$20.14	Administration
WAL-MART #1855	EE Recognition Lunch Supplies	$145.59	Administration
WEATHERTECH MACNEIL	Grass 12 Project-Floorliner	$104.95	Capital Equipment
WIN 911 SOFTWARE	SCADA Software Renewal	$790.00	Water
WINTER EQUIPMENT CO	Tool Cat Plow Edge	$436.22	Parks
WIZARDS PRODUCTS	Rec Pool Slide Cleaner	$221.51	Safari Island
WM SUPERCENTER #1855	EE Recognition Lunch Supplies	$24.51	Administration
WW GRAINGER	Batteries/Disinfectant Wipes	$333.00	Safari Island
WW GRAINGER	Can Light Ballasts	$145.38	Safari Island
WW GRAINGER	Dehumidification Fan Motor	$1,052.64	Ice Arena
WW GRAINGER	Eye Wash Bottles/Anchors	$65.13	Safari Island
WW GRAINGER	Facial Tissues/Velcro/Urinal Screen	$104.72	Safari Island
WW GRAINGER	Fitness Equipment Batteries	$25.30	Safari Island
WW GRAINGER	HVAC Filters-Dehumidification Unit	$349.20	Ice Arena
WW GRAINGER	Medical Bag Safety Seals	$89.40	Fire
WW GRAINGER	Roof Top HVAC Filters	$63.00	Ice Arena
WW GRAINGER	Traffic Signal Lightbulbs	$103.80	Street Light
WW GRAINGER	Trash Liners	$59.44	Parks
WW GRAINGER	Velcro/Urinal Screen/Cleaning Pad	$239.44	Safari Island
WW GRAINGER	WTP Door Closure	$242.78	Water

Council List-Expenditures
Meeting: March 21, 2016

Vendor Name	Description	Amount	Fund/Department
ZARNOTH BRUSH WORKS INC	*Brooms/Wafer Broom Refills*	$6,831.70	*Split: Parks, Streets*
USPS	UB Mailing 02/2016	$1,113.54	*Split: Water, Sewer*
VALENTA, ERIN	Refund Admin Fee-Overcharged	$53.44	*Safari Island*
VANCO SERVICES	SI Insurance Reimbursement Fees 01/2016	$92.50	*Safari Island*
VOLUNTEER FIREFIGHTER'S BENEFIT ASSOCATION OF MN	2016 Association Dues - 2 FF's	$22.00	*Fire*
WACONIA CHAMBER OF COMMERCE	Waconia Bucks-SI Program Prize	$690.00	*Safari Island*
WATER CONSERVATION SERVICE, INC.	Leak Locate-Sterling/Landsdown	$740.00	*Water*
WATSON CO INC	Resale SI Merchandise	$210.80	*Safari Island*
WELLS FARGO	CH/SI/PW Printer Lease 01/2016	$447.66	*Split: Central Facilities, Safari Island*
XCEL ENERGY	Electric Service 12/2015	$33,976.87	*Split: Public Safety, Central Facilities, Water, Sewer, Storm Water, Street Light, Ice Arena*
XCEL ENERGY	X-Mas Light Electric 12/2015	$1,972.42	*Street Light*
YETZER'S HOME FURNISHINGS	Library Carpet Replacement Res #2015-243	$59,633.32	*PIR*
		$637,089.01	

The above bills have been approved for payment at the regular City Council Meeting on March 21, 2016.
Authorized and ordered for payment:

_____
Mayor

_____
City Administrator

REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	March 21, 2016					
Item Name:	Approve Temporary On-Sale 3.2% Malt Liquor License					
Originating Department:	Administration					
Presented by:	Susan MH Arntz, City Administrator					
Previous Council Action (if any)**:**						
Item Type (X only one):	Consent	X	Regular Session		Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Adopt Resolution No. 2016-61, Approving Temporary On-Sale 3.2% Malt Liquor License for Waconia Baseball Association

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

The Waconia Baseball Association has submitted an application for a Temporary On-Sale 3.2% Malt Liquor License for the period of April 10, 2016 through September 10, 2016. The sale of these beverages will occur at Brook Peterson Park (Lions Field). The Waconia Parks and Recreation Director has reviewed this request and recommends approval of the Waconia Baseball Association temporary license contingent upon completion of all forms, payment of fees, receipt of certificates of insurance and submission of contract information and documentation as required by the Parks and Recreation Director.

All 3.2% malt liquor beverage containers must be completely opened upon sale.

FINANCIAL IMPLICATIONS:	***ADVISORY BOARD RECOMMENDATIONS:***
Funding Sources & Uses:	
Budget Information: _____ Budgeted _____ Non Budgeted _____ Amendment Required	

CITY OF WACONIA
RESOLUTION NO. 2016-61

RESOLUTION APPROVING TEMPORARY ON-SALE
3.2% MALT LIQUOR LICENSE

WHEREAS, The Waconia Baseball Association has submitted an application for a Temporary On-Sale 3.2% Malt Liquor License for sale at Brook Peterson; and

WHEREAS, The Waconia Parks and Recreation Director has reviewed this request and recommends approval, contingent upon submission of certain contact information and other administrative items.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves the Temporary On-Sale 3.2% Malt Liquor License of the Waconia Baseball Association for the period April 10, 2016 through September 10, 2016, contingent upon completion of all forms, payment of fees, receipt of certificates of insurance, and documents as required by the Director of Parks and Recreation.

Adopted by the City Council of the City of Waconia this 21st day of March, 2016.

_____
James P Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/_____ Carrier _____
Ayers _____
S/_____ Bloudek _____
Erickson _____
Sanborn _____

REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	March 21, 2016
Item Name:	Request For Use Of Streets – Walk on Waconia
Originating Department:	Administration
Presented by:	Susan Arntz
Previous Council Action (if any):	

Item Type (X only one):	Consent	X	Regular Session		Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Adopt a motion approving allowing use of streets/trails for the Walk on Waconia event, Saturday April 23, 2015

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

Tim Litfin, volunteer for the St. Joseph's Parish has submitted a request for use of city streets for Walk on Waconia. This event, the 11th annual, will be held Saturday, April 23rd as a fundraiser for the local food shelf. The event will originate at the St. Joseph's and the proposed routes are attached and are similar in route to previous events. See attachment for details.

Staff is recommending approval of the request, subject to the condition of prohibiting use of permanent paint or other products o City Streets or facilities. The organizer must provide volunteers of Public Safety employees to provide for intersection and traffic control through the route in City limits.

FINANCIAL IMPLICATIONS:		***ADVISORY BOARD RECOMMENDATIONS:***
Funding Sources & Uses:		
Budget Information:		Planning Commission
	Budgeted	Parks and Recreation Board
	Non Budgeted	Safari Island Advisory Board
	Amendment Required	Other

February 28, 2016

Susan Arntz:

Please allow this email to serve as the official request for city street use, and notice for the Saturday April 23, 2016 annual Walk on Waconia event.

Walk on Waconia is a 100% fundraiser for the local food shelf. Walk on Waconia originates from St. Joe's School on Sat. April 23. The event begins at 8:00 a.m. and should be off of the streets by 12:00 pm at the latest as it has every year.

Schedule Walk on Waconia - Sat. April 23

6:30 am Registration begins in St. Joe's School

8:00 am 10 mile Run, and the 10 Mile Walk begin at St. Joe's

8:00 am The 10-k run and walk begins (these walkers and runners are bused from St. Joe's to the north side of Lake Waconia and walk or run the last half going counter clockwise around the lake as they return to St. Joe's)

Streets Used:

1st St. and Pine, out to Main St. east to Old Beach Lane and down through the County Park, near Mt. Waconia and then north on #92. Returning to the City of Waconia city limits on #10, then turn east on Waconia Parkway up to Faith Lutheran, where we access the walking path and proceed towards the tennis courts. Up the walking path hill to Lake St. and east on Lake St. to Elm St. where we turn and go up the hill all the way back to St. Joe's Church.... staying on the sidewalk on the side of Elm.

Safety:

The Carver County Sheriffs and Waconia Fire Dept. are actively assisting, along with 40 plus volunteers.

Thank you! Please let me know what other information you may need.

Tim Litfin

Cell…612-910-6200

tlitfin@mchsi.com

Director for Walk on Waconia, St. Joseph's Celebration Committee Chair and Volunteer for St. Joseph's Parish

REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	March 21, 2016
Item Name:	Lola's 5th Annual Lake Waconia Running/Walking Event
Originating Department:	Public Services & Parks
Presented by:	Craig Eldred & David Wabbe
Previous Council Action (if any)**:**	

Item Type (X only one):	Consent	X	Regular Session		Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Authorize use of Streets, Waive Park Fees, Designate No Parking Areas, and Allow Dogs in City Square Park for Lola's Lake Waconia Running/Walking Event for June 4th, 2016

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

Lola's Lakehouse and Podium Sports Marketing have requested the use of streets, waiver of Park fees for two-days June 3rd & June 4th, designation of No Parking areas, and allow dogs in City Square Park for the 5th annual Lola's running/walking events to be held June 4th, 2016.

Event Happenings:	Start Times
• **10 Mile Run**	**7:50 am.**
• **Half Marathon**	**8:00 am.**
• **5K Run (Dog Friendly)**	**8:15 am.**
• **Kids Run**	**10:45 am.**

Attached City Council Members will find overviews of the routes

No Parking has been requested for the following streets:

1. **All streets around City Square Park**
2. **Main Street from Pine to Spruce**
3. **Main Street from Spruce to Orange on North Side**

Event organizers will be notifying the Waconia Fire Department, Carver County Dispatch, Carver County Sheriff's Department, and Ridgeview Ambulance.

Previous years events have been very successful and have brought many individuals to the Waconia community.

Staff recommends authorizing the use of streets, waiving of Park fees for two-days; June 3rd & 4th, designation of no parking areas, and to allow dogs in City Square Park for Lola's June 4th, 2016 running/walking events.

FINANCIAL IMPLICATIONS:	***ADVISORY BOARD RECOMMENDATIONS:***
Funding Sources & Uses:	
Budget Information:	Planning Commission
_____ Budgeted	Parks and Recreation Board
_____ Non Budgeted	Safari Island Advisory Board
_____ Amendment Required	Other

10 Mile
Starts at 7:50am
Loops around lake, DOES NOT run "downtown loop"

Half Marathon
Starts at 8:00am
Runners do "downtown" loop first, then loop around lake.

5K
Starts at 8:15am

Kids Run
Starts at 10:
45am

REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	March 21, 2016					
Item Name:	Contractor Pay Request #9 - Trunk Highway 5 Corridor Improvements					
Originating Department:	Finance					
Presented by:	Nicole Lueck, Finance Director					
Previous Council Action (if any)**:**						
Item Type (X only one):	Consent	X	Regular Session		Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Motion to approve Pay Estimate No. 9 to Park Construction Company for the Trunk Highway 5 Corridor Improvement Project

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

Staff has reviewed the contractor pay request for the Trunk Highway 5 Improvement Project and recommends payment of $120,528.42 based on the engineering request for payment. This payment represents approximately 87.2% of the total approved contract for the project and includes work completed through February 29th, 2016.

FINANCIAL IMPLICATIONS:		***ADVISORY BOARD RECOMMENDATIONS:***
Funding Sources & Uses: PIR Capital, Water, Sewer, and Storm Water Fund		
Budget Information:		Planning Commission
X	Budgeted	Parks and Recreation Board
	Non Budgeted	Safari Island Advisory Board
	Amendment Required	Other

REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	March 21st, 2016
Item Name:	First Amendment to Community Solar Garden Subscription – Oak Leaf Energy, LLC
Originating Department:	Planning and Zoning
Presented by:	Lane L. Braaten, Community Development Director
Previous Council Action (if any)**:**	

Item Type (X only one):	Consent	X	Regular Session		Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Adopt Resolution 2016-62 Approving the attached First Amendment to Community Solar Garden Subscription Agreement between the City of Waconia and Oak Leaf Energy clarifying certain details and updating exhibits and construction dates.

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

The City Council, at their regular meeting on October 5th, 2015, passed and adopted Resolution 2015-234 entering into a community solar garden subscription agreement with Oak Leaf Energy, LLC for the solar garden to be constructed at the Blue Lake Wastewater Treatment Plant. Staff received and reviewed the proposed First Amendment to Community Solar Garden Subscription Agreement on March 6th, 2016, which clarifies the REC pass through language, updates the exhibits and construction dates, along with various other administrative items.

Please see the attached draft amendment agreement which has been reviewed by Oak Leaf Energy, City staff and the City Attorney. If the Council is amenable to the terms stated in the amendment agreement staff would recommend approval of said agreement by adoption of the attached resolution.

ATTACHMENTS:
Attachment 1: Draft Resolution (3 pages)
Attachment 2: First Amendment to Community Solar Garden Subscription Agreement (8 pages)

FINANCIAL IMPLICATIONS:	***ADVISORY BOARD RECOMMENDATIONS:***	
Funding Sources & Uses:		
Budget Information:	Planning Commission	**N/A**
_____ Budgeted	Parks and Recreation Board	
_____ Non Budgeted	Safari Island Advisory Board	
_____ Amendment Required	Other	

CITY OF WACONIA

RESOLUTION NO. 2016-62

RESOLUTION APPROVING THE FIRST AMENDMENT TO THE COMMUNITY SOLAR GARDEN SUBSCRIPTION AGREEMENT WITH OAK LEAF ENERGY PARTNERS, LLC

WHEREAS, The City of Waconia (the "**City**") entered into a Community Solar Garden Subscription Agreement (the **"Agreement"**) with Oak Leaf Energy, LLC on October 5th, 2015 via Resolution 2015-234; and

WHEREAS, Oak Leaf Energy Partners, LLC provided the First Amendment to Community Solar Garden Subscription Agreement (the **"Amendment"**) for review and consideration on March 6th, 2016; and

WHEREAS, the Amendment language, in summary, clarifies the REC pass through, updates exhibits to the Agreement, updates the construction dates, along with several administrative items such as updating the correct Xcel solar garden IDs; and

WHEREAS, City staff and Oak Leaf Energy Partners, LLC have prepared a proposed First Amendment to Community Solar Garden Subscription Agreement, a copy of which is attached as Exhibit A (the "**First Amendment to Community Solar Garden Subscription Agreement**");

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Waconia, Minnesota, that:

1. The above recitals, including the findings contained therein, are incorporated into these resolutions.
2. The form of the First Amendment to Community Solar Garden Subscription Agreement attached as Exhibit A and of the proposed documents attached to such document as exhibits are approved in substantially the form attached as Exhibit A, together with such modifications thereof, deletions therefrom, and additions thereto as the City Administrator may deem appropriate.
3. The Mayor and City Clerk are hereby authorized to execute, acknowledge and deliver the First Amendment to Community Solar Garden Subscription Agreement and any other documents or instruments necessary or desirable to effectuate the transactions described in the First Amendment to Community Solar Garden Subscription Agreement. In the event of the absence or disability of the Mayor or the City Clerk, such officers of the City as, in the opinion of the City Attorney may act on their behalf shall, without further act or authorization of the City Council, do all things and execute all instruments and documents required to be done or executed by such absent or disabled officers. The

execution of any document or instrument by the appropriate officer or officers of the City authorized herein shall be conclusive evidence of the approval of such document or instrument in accordance with the terms of this resolution.

Passed and adopted by the City Council of the City of Waconia this 21st day of March, 2016.

_____
James P. Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/_____	Ayers	_____
	Bloudek	_____
	Carrier	_____
S/_____	Erickson	_____
	Sanborn	_____

EXHIBIT A

First Amendment to Community Solar Garden Subscription Agreement

FIRST AMENDMENT TO COMMUNITY SOLAR GARDEN SUBSCRIPTION AGREEMENT

THIS FIRST AMENDMENT TO COMMUNITY SOLAR GARDEN SUBSCRIPTION AGREEMENT (this "**Amendment**") is made effective as of March ____, 2016, by and between the City of Waconia, a Minnesota Municipal Corporation ("**Subscriber**"), and Oak Leaf Energy Partners, LLC, a Delaware Limited Liability Company, its successors or assigns ("**Operator**").

R E C I T A L S :

A. Subscriber and Operator have entered into that certain Community Solar Garden Subscription Agreement dated as of October 14, 2015 (the "**Subscription Agreement**"), pursuant to which Operator will install and operate up to three Community Solar Gardens and Subscriber will purchase its Allocated Percentage of each garden (as more particularly defined in the Subscription Agreement);

B. Subscriber and Operator desire by this Amendment to amend, modify and supplement the Subscription Agreement as set forth herein.

NOW, THEREFORE, in consideration of the mutual promises contained herein and in the Subscription Agreement, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

1. Definition of "Agreement". Any reference to "this Agreement" in the Subscription Agreement shall be interchangeable and synonymous with the definition of "Subscription Agreement" set forth in the Preamble of the Subscription Agreement.

2. Article 1.00 Definitions. Article 1.00 of the Subscription Agreement is hereby amended to add the following Section 1.00:

   "1.00 Any capitalized terms not defined in the body of this Subscription Agreement shall have the meanings provided in the Subscription Agreement (defined below)."

3. Definitions of "System" and "Solar Facility". Any reference to "facility" in the Subscription Agreement shall be interchangeable and synonymous with the definition of "System" or "Solar System" (as defined in the Subscription Agreement).

4. Section 2.3(c). Section 2.3(c) is hereby deleted and replaced with the following:

   If Construction Commencement has not occurred by June 1, 2017.

5. Section 6.1. Section 6.1 of the Subscription Agreement is hereby deleted and replaced with the following:

6.1 Consideration. Subscriber shall pay to Operator a monthly payment ("Payment") for Subscriber's Allocated Percentage of Delivered Energy beginning on the Commercial Operation Date and continuing through the Term. The Subscriber will pay a price of $.0947_per Kilowatt Hour_("kWh Rate") for its Allocated Percentage of the Delivered Energy up to but limited to the amount of kWh's for which the Subscriber receives Bill Credits. The kWh Rate shall not change if the value of the Environmental Attributes change for the Operator.

To the extent Subscriber is paid by NSP for RECs related to this Community Solar Garden, Subscriber shall pay to Operator a monthly Renewable Energy Credit (REC) payment for Subscriber's Allocated Percentage of Delivered Energy (as defined in Exhibit C) beginning on the Commercial Operation Date and continuing through the Term of this Agreement. The REC payment shall be the actual amount per Kilowatt Hour credited by NSP to Subscriber's bill for the REC ("REC rate"), multiplied by the actual amount of Kilowatt Hours for which Subscriber receives Bill Credits:

REC rate x Kilowatt Hours = REC payment

The Parties agree that the REC rate effective at the time of execution of this Agreement is $0.02 per Kilowatt Hour.

6. Miscellaneous. Except as specifically amended and modified herein, all of the terms, covenants, and conditions of the Subscription Agreement shall remain in full force and effect and are hereby ratified. Capitalized terms used herein but not otherwise defined shall have the meanings set forth in the Subscription Agreement. This Amendment may be executed in counterparts, each of which shall be deemed to be an original and all of which, taken together, shall constitute one and the same instrument.

7. Exhibit A – Page 1 of Exhibit A is replaced with the following.

Exhibit A

[Insert form of Subscriber Agency Agreement and Consent Form as required by PPA]

Solar*Rewards Community
Subscriber Agency Agreement and
Consent Form

The undersigned ("Subscriber") has a Subscription to the following Community Solar Garden:

Community Solar Garden Name: Oak Leaf – Blue Lake CSG; NSP IDs: SRC042440, SRC042535 & SRC042536	**Community Solar Garden Address: 6957 County Road 101 E, Shakopee, MN 55379**
Community Solar Garden Operator: Oak Leaf Energy Partners, LLC	**Community Solar Garden contact information for Subscriber questions and complaints: Michael McCabe, Oak Leaf Energy Partners, 2645 E. 2nd Avenue, Suite 206, Denver, CO 80206** **Address (if different from above);** _____ _____ **Telephone number: 303-893-6945** **Email address: mike@oakleafep.com** **Web Site URL: www.oakleafep.com**

Subscriber Name: City of Waconia	**Subscriber Service Address where receiving electrical service from Northern States Power Company: Multiple, see attached spreadsheet**
Subscriber's Account Number with Northern States Power Company: Multiple, see attached spreadsheet	

8. Exhibit C – Exhibit C is replaced with the following.

Exhibit C Description of Premises and System

Solar System County:	Scott County
Premises Ownership and Control:	Operator leases the Premises from Metropolitan Council.
Solar System Size:	Up to 3,000 kW (AC) (representing an initial estimate, which may vary depending on the final design of the System)
Subscriber's Allocated Percentage:	Allocated Percentage: 6.7%
Scope:	Design and supply grid-interconnected, ground mounted solar electric (PV) system.
Module(s):	To be inserted once panels purchased (must be on CEC list)
Inverter:	To be inserted once inverters purchased (must be IEEE 1547 qualified)
Anticipated Commercial Operation Date:	[To be inserted once Xcel Energy completes its interconnection study.]
NSP Unique Garden Identifier:	SRC042440, SRC042535 & SRC042536

9. Exhibit D – Exhibit D is replaced with the following.

Exhibit D Estimated Annual Energy

Estimated Annual Delivered Energy commencing on the Commercial Operation Date, and continuing through the Term, with respect to System under the Agreement shall be as follows:

Year of System Term	Estimated Annual Delivered Energy	Subscriber's Allocated Percentage	Estimated Electricity Allocated to Subscriber
1*	4,843,440	6.7%	324,510
2	4,819,223	6.7%	322,888
3	4,795,127	6.7%	321,273
4	4,771,151	6.7%	319,667
5	4,747,295	6.7%	318,069
6	4,723,559	6.7%	316,478
7	4,699,941	6.7%	314,896
8	4,676,441	6.7%	313,322
9	4,653,059	6.7%	311,755
10	4,629,794	6.7%	310,196
11	4,606,645	6.7%	308,645
12	4,583,612	6.7%	307,102
13	4,560,694	6.7%	305,566
14	4,537,890	6.7%	304,039
15	4,515,201	6.7%	302,518
16	4,492,625	6.7%	301,006
17	4,470,162	6.7%	299,501
18	4,447,811	6.7%	298,003
19	4,425,572	6.7%	296,513
20	4,403,444	6.7%	295,031
21	4,381,427	6.7%	293,556
22	4,359,519	6.7%	292,088
23	4,337,722	6.7%	290,627
24	4,316,033	6.7%	289,174
25	4,294,453	6.7%	287,728

* For the purposes of the table Term year 1 begins on the Commercial Operation Date

The values in the table above are estimates of (i) the kWhs of Delivered Energy expected to be generated annually by the System and (ii) the portion of the Delivered Energy generated annually

that is to be allocated to Subscriber pursuant to Subscriber's Allocated Percentage, which amount is derived by multiplying the estimated Delivered Energy by the Subscriber's Allocated Percentage in each year. The table will be updated upon final design of the System; provided, however, any such updated values are also estimates. Estimated Delivered Energy may be reduced if the system size is reduced due to square footage limitations on the leased land. Operators used the following methodology to develop the above production projections: National Renewable Energy Laboratory's PVWatts and SAM software tools.

[Remainder of Page Intentionally Blank]

10. Exhibit I – Exhibit I is replaced with the following.

Exhibit I – Subscriber Meters

Subscriber will provide Operator with the Subscriber Meters and the relevant detail below prior to Construction Commencement.

NSP Account Number	NSP Premise Number	NSP Meter Number	Share of Subscriber's Allocated Percentage
51-6998096-3	302349673	3130990	3.60%
51-6998096-3	302366230	8060524	27.19%
51-6998096-3	302507296	51270614	4.00%
51-6998096-3	302521756	59520579	0.67%
51-6998096-3	302702919	3118552	20.12%
51-6998096-3	302759668	17780694	8.73%
51-6998096-3	302858638	95505825	0.52%
51-6998096-3	302948514	99424529	1.06%
51-6998096-3	303015215	95080076	1.68%
51-6998096-3	303093183	3130955	1.24%
51-6998096-3	303126744	43102382	0.58%
51-6998096-3	303164819	98034724	0.41%
51-6998096-3	303204535	13999595	20.01%
51-6998096-3	303362574	95209444	0.72%
51-6998096-3	303519708	3145292	2.71%
51-6998096-3	303612519	3074680	2.23%
51-6998096-3	303730767	92035508	1.03%
51-6998096-3	304056458	22819584	0.68%
51-6998096-3	304083819	494773517	0.85%
51-6998096-3	304099311	52629862	1.35%
51-6998096-3	304182736	64965393	0.63%

[Remainder of Page Intentionally Blank]

IN WITNESS WHEREOF, the undersigned have executed this Amendment effective as of the day and year first above written.

Subscriber: CITY OF WACONIA

By: _____
Susan MH Arntz
City Administrator

Subscriber: OAK LEAF ENERGY PARTNERS, LLC

By: _____
Its: Michael McCabe, President

REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	March 21st, 2016
Item Name:	SITE PLAN AMENDMENT: Request by Paul Vogstrom and David Olshansky for a second Site Plan Amendment for the Nagel Assisted Living Facility located at 232 Elm St. S.
Presented by:	Angie Perera, Assistant Planner
Previous Council Action (if any)**:**	The original Site Plan was reviewed by the Planning Commission on 12/4/14 and approved by the City Council on 12/8/14. The first amendment to the Site Plan was reviewed by the Planning Commission on 9/3/15 and approved by the City Council on 9/21/15.

Item Type (X only one):	Consent	X	Regular Session		Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Adopt Resolution 2016-65 to further amend the Site Plan Review Application submitted by Paul Vogstrom and David Olshansky for the property located at 232 Elm Street South.

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

SITE PLAN & DESIGN REVIEW:

City Ordinance requires Site Plan Review *"in order to further promote the safe and efficient use of land and to further enhance the value of property in the City."* City Ordinance requires Site Plan Review for any construction for which a building permit is required, except for construction of detached, single-family residential structures or structures accessory thereto.

City Ordinance also requires Design Review with the understanding that *"the visual character and historic resources of the City are important attributes of its quality of life."* City Ordinance requires Design Review to be conducted as part of the Site Plan Review process. City Code Section 900.06, Subd. 9, D. includes Design Standards for the Downtown District.

BACKGROUND:

Applicant: Paul Vogstrom and David Olshansky
Owner(s): Pro Partners Group, LLC
Address: 232 Elm St. S.
PID# 750500560
Zoning: B-2, General Business District
Design Standards District: Downtown District
Comprehensive Plan Designation: Institutional

APPLICABLE ORDINANCE PROVISIONS:

1. Section 900.12 - Administration, Enforcement and Procedures, Subd. 10 - Site Plan Review
2. Section 900.05 – District Regulations, Subd. 2.G – B-2, General Business District
3. Section 900.06 – Supplementary Regulations, Subd. 9.D – Design Standards, Downtown District
4. Section 900.07 – Landscaping and Screening Regulations
5. Section 900.09 – Off-Street Parking, Loading, and Access Regulations

REQUEST/PROPOSED MODIFICATIONS:

As you may recall, the first Site Plan Amendment did not include the detailed layout of the rooms within the proposed addition on the plan set and was only included within the applicant's narrative memo. This second amendment to the Site Plan includes the details of the specific layout of the interior of the addition along with a few other modifications as noted below.

A site plan amendment is required as the footprint of the previously approved addition is increasing in square footage from 2,273 square feet (per level) to a new footprint of 2,570 square feet (per level) and the west elevation is substantially changed from previously approved plans.

The site plan amendment includes the proposed installation of two, enclosed, staircase systems on both the south and the north ends of the building. This improvement will eliminate the need for the two doors and staircase systems on the west elevation as was previously planned. Secondly, the west elevation will now include twenty one new windows to match the rest of the existing building and the roof lines of the addition will be extended to match and abut the existing. You may recall that the previous plans indicated a gap between the existing building and the new addition. This change will be more cohesive in appearance and the design of the building.

The interior layout has also been revised to include an activity room, a day room, and the dining room on the west side of the addition (versus in the middle of the building as was proposed prior). This change will take advantage of the natural light coming into the facility with the new windows on the west elevation. The storage area is also being proposed in a more central location on the north side of the building (versus in the northwest corner of the addition as was indicated in the previous application). Further, the north portion of the addition has been reduced, providing space between the addition and the proposed trash enclosure and the south portion of the building is proposed to extend closer to the south lot line to accommodate for the two enclosed stairway structures on the interior of the addition at the north and south ends of building.

REVIEW:

The site plan amendment complies with all City Ordinance requirements and Architectural Design regulations. The applicant has indicated that no other changes or modifications are being proposed to lighting, landscape, parking, the trash enclosure, or other areas from what has been previously approved; however there are a few discrepancies that are inconsistent with the previously approved site plan and therefore staff has included those inconsistencies within the recommended conditions of approval for the City Council's consideration.

CONCLUSION / RECOMMENDATION

The Planning Commission reviewed this item at their meeting on January 7th and recommended approval with the conditions noted by staff below. At that time, staff's recommendation to the Planning Commission was that the some of the conditions be resolved by the applicant prior to this item being reviewed by the City Council, with the intent to reduce the number of the conditions tied to the amended Site Plan approval. The applicant has yet to resolve the grading, storm water, and other infrastructure and utility concerns as noted within the eleven conditions and as recommended by the Public Services Director and City Engineer.

Per state statute, a sixty day extension has already been given to this application and the City's deadline to act on this application is March 31st and therefore this item sis being brought forward for your review at this time. The City Council should make a motion to either approve or deny the resolution for the request by Paul Vogstrom and David Olshansky for an amended Site Plan and Design Review approval.

Due to the number of outstanding issues, city staff is recommending that the applicant be required to resolve the following conditions prior to the issuance of any future building permits for this project:

1. Parking - The proposed parking layout information does not appear to match the previously approved parking plans. The applicants shall revise the plans to correctly include the parking layout information as was previously approved as part of the first site plan amendment.
2. Screening in NE corner - Clarification is needed regarding a line segment indicated in the northeast corner of the property (as noted on sheet SP-01), which seems to show a fence structure. The line segment should be removed from the plans as staff has previously discussed this location with the applicant and a fence would not be acceptable due to traffic safety concerns. The northeast corner location was previously approved to include plantings to partially screen the parking area and the plans shall be revised to reflect the prior approval.
3. Grading & Drainage Plan – The Grading Drainage Plan survey, which was prepared by Frank R. Cardarelle dated 9/4/14, shall be revised to include the correct layout of the building, the proposed addition, the parking area, landscaping and screening, and include all other proposed improvements consistent with previously approved plans. Further, the applicant shall include additional details regarding the stormwater improvements indicated on the site to the satisfaction of the City's Public Services Director and/or the City's Engineer.
4. A revised SAC determination shall be required to be submitted to the Metropolitan Council for review and consideration. Any resulting fees due to the changes to the building plans shall be the responsibility of the applicants and permits shall not be issued until said determination and fees are resolved to the satisfaction of City staff.

5. The applicant shall be required to comply with applicable conditions stated in Resolution No. 2015-224, dated 9/21/15 and in Resolution No. 2014-261, dated 12/8/14.
6. The project does not appear to trigger a Carver County Water Management Organization (CCWMO) stormwater management permit (confirmation is required from the applicant), although the City standard is to maintain or reduce the discharge rates therefore calculations are needed since it is unclear if the proposed improvements are adding impervious surface.
7. The applicant shall provide striping dimensions of the parking lot on the plans. The first ADA parking stall of any site shall be a van accessible stall with an 8' gore width. Due to the proposed use of the building, consideration shall be given to adding additional ADA parking stalls (city staff recommends at least one additional ADA space on the other side of the proposed gore area).
8. The applicant shall provide additional detail for the proposed rain garden including elevations, filter media specification, overflow location/elevation, tile locations, etc.
9. The applicant shall provide detail for the proposed storage tanks/cistern to include the proposed use of the collected water, the proposed connection to the drainage system, elevations (the top of the cistern is proposed at 3' above the adjacent catch basin invert), overflow location/elevation, material types, maintenance access, and how this conforms with the surface improvements, etc.
10. The applicant shall provide detail on the concrete swale including the proposed connection to the catch basin/storm sewer system, typical section, etc. (The applicant shall be required to explain and/or provide more details addressing the following: How will the water be contained in the swale at the 90 degree turn locations? Does the swale north of the existing building that flows to the north dump over the existing walk and onto the proposed parking area? Is roof drainage collected into this system?)
11. The slope of the parking stalls appears to exceed 10% on the west end. Proposed grades shall be listed on all hard surfaces to confirm ADA and parking requirements.

ATTACHMENTS:

1. Location Map (1 page)
2. Site Plan Application (3 pages)
3. Resolution No. 2015-224, dated 9/21/15 – approval of First Site Plan Amendment (2 pages)
4. Resolution No. 2014-261, dated 12/8/14 – approval of Original Site Plan (3 pages)
5. Memo from Richard Lavelle, Creador Architecture LLC, dated 12/8/15 (2 pages)
6. Memo from Paul Vogstrom, Design Build, dated 12/2/15 (1 page)
7. Proposed Second Site Plan Amendment - plans prepared by Creador Architecture LLC dated 12/2/15, sheets: G-001, SP-01, A-100, & A-200 (4 pages)
8. Proposed Grading Drainage Plan survey - prepared by Frank R. Cardarelle dated 9/4/14 (1 page)
9. Previously Approved Plans (First Site Plan Amendment) - plans prepared by Buetow 2 Architects dated 9/1/15, sheets: A1.0 – A7.0 (6 pages)

FINANCIAL IMPLICATIONS:		***ADVISORY BOARD RECOMMENDATIONS:***	
Funding Sources & Uses:			
Budget Information:		Planning Commission	**Recommended Approval via a 5-0 vote on January 7th, 2016**
	Budgeted	Parks and Recreation Board	
	Non Budgeted	Safari Island Advisory Board	
	Amendment Required	Other	

CITY OF WACONIA
RESOLUTION 2016-65

A RESOLUTION APPROVING A SECOND SITE PLAN AMENDMENT FOR AN ASSISTED LIVING FACILITY LOCATED AT 232 ELM STREET SOUTH

WHEREAS, David Olshansky from Pro Partners Group, LLC has submitted an amended Site Plan application for the property located at 232 Elm Street South (aka: "the property") pursuant to Section 900.12 of the City Zoning Code; and

WHEREAS, the original Site Plan was reviewed by the Planning Commission on 12/4/14 and approved by the City Council per Resolution No. 2014-261 on 12/8/14 and the first amendment to the Site Plan was reviewed by the Planning Commission on 9/3/15 and approved by the City Council per Resolution No. 2015-224 on 9/21/15; and

WHEREAS, a Site Plan Amendment is required as the footprint of the previously approved building addition is increasing in square footage from 2,273 square feet (per level) to a new footprint of 2,570 square feet (per level) and the west elevation is substantially changing from previously approved plans; and

WHEREAS, the amended Site Plan includes the following plans and documents: 1) Memo from Richard Lavelle, Creador Architecture LLC, dated 12/8/15 (2 pages), 2) Memo from Paul Vogstrom, Design Build, dated 12/2/15 (1 page), 3) Proposed Second Site Plan Amendment - plans prepared by Creador Architecture LLC dated 12/2/15, sheets: G-001, SP-01, A-100, & A-200 (4 pages), and 4) Proposed Grading Drainage Plan survey - prepared by Frank R. Cardarelle dated 9/4/14 (1 page); and

WHEREAS, the Site Plan Amendment includes the proposed installation of two, enclosed, staircase systems on both the south and the north ends of the building and this improvement will eliminate the need for the two doors and staircase systems on the west elevation as was previously planned; and

WHEREAS, the west elevation will now include twenty one new windows to match the rest of the existing building and the roof lines of the addition will be extended to match and abut the existing. The previous plans indicated a gap between the existing building and the new addition. This change will be more cohesive in appearance and the design of the building; and

WHEREAS, The interior layout has also been revised to include an activity room, a day room, and the dining room on the west side of the addition (versus in the middle of the building as was proposed prior). This change will take advantage of the natural light coming into the facility with the new windows on the west elevation; and

WHEREAS, the storage area is also being proposed in a more central location on the north side of the building (versus in the northwest corner of the addition as was indicated in the previous application). Further, the north portion of the addition has been reduced, providing space between the addition and the proposed trash enclosure and the south portion of the building is proposed to extend closer to the south lot line to accommodate for the two enclosed stairway structures on the interior of the addition at the north and south ends of building; and

WHEREAS, the Site Plan Amendment complies with all City Ordinance requirements and Architectural Design regulations. The applicant has indicated that no other changes or modifications are being proposed to lighting, landscape, parking, the trash enclosure, or other areas from what has been previously approved; however there are a few discrepancies that are inconsistent with the previously approved site plans and therefore staff has included those inconsistencies within the revised conditions of approval as noted within this resolution; and

WHEREAS, the Site Plan was discussed at the Planning Commission's meeting on January 7th, 2016 in the Council Chambers at Waconia City Hall, 201 South Vine Street, Waconia, Minnesota and the Planning Commission recommended approval of the amended application via a 5-0 vote; and

WHEREAS, the Planning Commission and City staff recommend approval of the amended Site Plan application with the following conditions:

1. Parking - The proposed parking layout information does not appear to match the previously approved parking plans. The applicants shall revise the plans to correctly include the parking layout information as was previously approved as part of the first site plan amendment.
2. Screening in NE corner - Clarification is needed regarding a line segment indicated in the northeast corner of the property (as noted on sheet SP-01), which seems to show a fence structure. The line segment should be removed from the plans as staff has previously discussed this location with the applicant and a fence would not be acceptable due to traffic safety concerns. The northeast corner location was previously approved to include plantings to partially screen the parking area and the plans shall be revised to reflect the prior approval.
3. Grading & Drainage Plan – The Grading Drainage Plan survey, which was prepared by Frank R. Cardarelle dated 9/4/14, shall be revised to include the correct layout of the building, the proposed addition, the parking area, landscaping and screening, and include all other proposed improvements consistent with previously approved plans. Further, the applicant shall include additional details regarding the stormwater improvements indicated on the site to the satisfaction of the City's Public Services Director and/or the City's Engineer.
4. A revised SAC determination shall be required to be submitted to the Metropolitan Council for review and consideration. Any resulting fees due to the changes to the building plans shall be the responsibility of the applicants and permits shall not be issued until said determination and fees are resolved to the satisfaction of City staff.
5. The applicant shall be required to comply with applicable conditions stated in Resolution No. 2015-224, dated 9/21/15 and in Resolution No. 2014-261, dated 12/8/14.
6. The project does not appear to trigger a Carver County Water Management Organization (CCWMO) stormwater management permit (confirmation is required from the applicant), although the City standard is to maintain or reduce the discharge rates therefore calculations are needed since it is unclear if the proposed improvements are adding impervious surface.
7. The applicant shall provide striping dimensions of the parking lot on the plans. The first ADA parking stall of any site shall be a van accessible stall with an 8' gore width. Due to the proposed use of the building, consideration shall be given to adding additional ADA parking stalls (city staff recommend at least a second ADA space on the other side of the proposed gore area).
8. The applicant shall provide additional detail for the proposed rain garden including elevations, filter media specification, overflow location/elevation, tile locations, etc.
9. The applicant shall provide detail for the proposed storage tanks/cistern to include the proposed use of the collected water, the proposed connection to the drainage system, elevations (the top of the cistern is proposed at 3' above the adjacent catch basin invert), overflow location/elevation, material types, maintenance access, and how this conforms with the surface improvements, etc.
10. The applicant shall provide detail on the concrete swale including the proposed connection to the catch basin/storm sewer system, typical section, etc. (The applicant shall be required to explain and/or provide more details addressing the following: How will the water be contained in the swale at the 90 degree turn locations? Does the swale north of the existing building that flows to the north dump over the existing walk and onto the proposed parking area? Is roof drainage collected into this system?)
11. The slope of the parking stalls appears to exceed 10% on the west end. Proposed grades shall be listed on all hard surfaces to confirm ADA and parking requirements.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Waconia hereby approves the amended Site Plan for the 'Nagel Assisted Living' facility, which includes the remodel and site improvements for the property located at 232 Elm Street South subject to the conditions, findings and recommendations of the Waconia Planning Commission as revised by City staff.

Adopted by the City Council of the City of Waconia this 21st day of March, 2016.

_____
James P. Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/ _____

S/ _____

Ayers	_____
Bloudek	_____
Carrier	_____
Erickson	_____
Sanborn	_____

Location Map

232 Elm St. S. & PID # 750500560

Site Plan Amendment Application

CITY OF WACONIA
201 South Vine Street
Waconia, MN 55387
Phone: (952) 442-2184 Ext. 2
Fax (952) 442-2135
www.waconia.org

APPLICANT INFORMATION

1. Owner's Name: PRO PARTNERS
2. Address of Property: 232 ELM ST.
3. Legal Description:
4. PID#:
5. Applicant's Name: PAUL VOGSTROM
6. Mailing Address: 1131 N ARM DR. ORONO
7. Daytime Phone(s): 612 250-9400 *
8. Email Address: VOGSTROM@GMAIL.COM

The City will distribute copies & appropriate information to applicant via email

Site Plan and Design Review Application Fees

1. Payment of application fee ($350).
2. Escrow Payment +
   a. 0-5 Acres $2,500.00 each
   b. 6-20 Acres $3,500.00 each
   c. 21 + Acres $4,500.00 each

   $2,850 TOTAL
3. Additional consulting review fees may apply, such as civil engineering and legal counsel

NOTE:

Since we have a balance of $4,425 on file for this existing project, there will be no need to pay the $ 2,850 escrow fee for the revised site plan. application dated 12/3/15. We will however, deduct the $350 application fee from this balance.

OFFICE USE ONLY

Date Received: 12-3-15

Fee: $ SEE NOTE *

Receipt #: NA

15 days complete/incomplete 12-18-15

60 day review 1-31-16

12-8-15 Permitted applicant - application is incomplete.

CITY OF WACONIA
201 South Vine Street
Waconia, MN 55387
Phone: (952) 442-2184 Ext. 2
Fax (952) 442-2135
www.waconia.org

SITE PLAN AND DESIGN REVIEW REQUIREMENTS

THE FOLLOWING INFORMATION MUST BE SUBMITTED IN ORDER TO CONSIDER THE APPLICATION COMPLETE

(Check with Planning Office for specific requirements in each category)

1. Name of Site Plan: NAGEL ASSISTED LIVING
2. Present Zoning Classification: _____
3. Existing use of Property: _____
4. Payment of application and escrow fees. Additional consulting review fees may apply, such as civil engineering and legal counsel.
5. **1** full size, **6** 11 x 17, and **1 Electronic Copy** (include color where possible) survey copies, drawn to scale and dimensioned, with north arrow showing:

   a. Complete legal description and address of site plan location.
   b. Lot dimensions.
   c. All proposed and existing buildings and structures showing setbacks to property lines.
   d. Yards and space between buildings and property lines.
   e. Buildings, walls and fences showing height, type of building materials and building elevations for each side of the building.
   f. Off-street parking showing location, layout, dimensions, circulation, landscaped areas, total number of stalls, surfacing of parking area with cross-section of construction materials, elevation, curb and gutter.
   g. Access to public streets and trails showing pedestrian and vehicular access points of ingress and egress.
   h. Outdoor signs showing location, size and height.
   i. Loading docks showing location, dimensions, number of docks and internal circulation.
   j. Site lighting showing location, height of poles or fixtures, design and detail (illumination plan showing foot candle measurements).
   k. Street dedications and improvements, existing and required by City right-of-way standards (inquire with City Engineer if applicable).
   l. Landscaping with a schedule of the plantings showing quantities, botanical and common names and sizes. Also show size and location of any existing trees.
   m. Any outdoor storage activities where allowed by zoning codes. Show type, location and height of screening devices.
   n. Conceptual drainage and grading plan for the site showing proposed finished floor elevation of each building, street elevation and drainage flow elevations. Hydrologic and drainage calculations shall also be submitted.
   o. Show plans for the waste disposal facilities. Indicate location, access and screening for such facilities.
   p. Show any easements and location of utilities servicing development.
   q. Statement of use, including type of business with number of employees by shift.

6. City Ordinance requires design/architectural review to be conducted as part of the Site Plan Review process. The Submittal requirements for Design Review include the following:

   a. Complete exterior elevations of all proposed buildings and existing buildings if they are joined to a new development. Elevations should be drawn at an appropriate scale and should show:
      i. All signs to be mounted on the building(s) or erected on site.
      ii. Designations of materials and colors to be used on all exterior facades.
   b. Material samples shall be presented, including color and material type of walls and roofs.
   c. Color samples shall be provided of all principal and secondary colors to be used.
   d. Photographs of surrounding buildings shall be submitted on the same block or street to address issues of design context.

Signature of Applicant: _____ Date: 12-2-15

Printed Name: DAVID OLSHANSKY

CITY OF WACONIA

RESOLUTION NO. 2015-224

RESOLUTION APPROVING AN AMENDED SITE PLAN AND DESIGN REVIEW FOR PRO PARTNERS GROUP, LLC FOR THE PROPERTY LOCATED AT 232 ELM ST. S.

WHEREAS, David Olshansky from Pro Partners Group, LLC (the "**Applicant**") has submitted an amended Site Plan Review application to the City of Waconia (the "**City**") pursuant to Section 900.12 of the Waconia City Code; and

WHEREAS, the Applicant has submitted a Design Review application to the City pursuant to Section 900.06 of the Waconia City Code; and

WHEREAS, Section 900.06 of the Waconia City Code requires Design Review to be conducted as part of the Site Plan Review process as specified in Section 900.12; and

WHEREAS, the subject property is located at 232 Elm St. S. (the **"Property"**) and zoned B-2, General Business District; and

WHEREAS, the Property is identified as PID# 75.0500560; and

WHEREAS, the amended Site Plan includes the proposed modifications primarily to the exterior west side of the building; and

WHEREAS, said modifications to the exterior west side of the building include: a new two story shed/storage addition and one new four season porch addition with storage area below; and

WHEREAS, the original Site Plan was approved on 12/8/14 per Resolution No. 2014-261 and included two open air decks on the west side of the building; and

WHEREAS, The amended Site Plan also includes some minor internal changes to the floor plans including: enclosing the two exterior deck areas to create one 1,700 sq. ft. four season porch with area below which may be used as either expanded activity/dining area, a physical therapy area, a storage area, or future alterations to bedrooms. A new 573 sq. ft., two-story storage/shed addition is also being proposed on the northwest corner of the building. The two proposed additions will include double hung windows with pre-finished metal gutters and downspouts to splash block on grade. The four season porch/addition will also include external staircases for access; and

WHEREAS, the Property is located within the Design Standards Downtown District and the Design Review includes the items mentioned in Section 900.06, Subd. 9. D. Design Standards, Downtown District; and

WHEREAS, the proposed modifications and improvements are consistent with Section 900.12 and Section 900.06 of the Waconia City Code; and

WHEREAS, the Planning Commission reviewed the proposed amended Site Plan and Design Review applications at their regular meeting on September 3rd, 2015 and recommended, via a 4-0 vote, approval of said applications with the following conditions:

1. The Site Plan Amendment approval shall be based on the revised plans dated 9/1/15, prepared by Buetow 2 Architects, Inc. and upon the conditions as outlined within Resolution

No. 2014-261 for the original Site Plan that was approved by the City Council on 12/8/14 and upon the following revised and additional conditions as listed below.

2. The color and exterior building materials of the porch/storage and shed/storage additions shall be required to be brick or clad in brick face and match the existing building and comply with the Architectural Design Standards of the City Code.
3. The applicant shall be required to submit a sample of the proposed exterior materials for City staff's review prior to the issuance of any building permits for this property.
4. The applicant shall be required to submit detailed utility and grading plans and any other applicable plans as determined necessary for review and consideration by the City's Public Services Director and the City Engineer prior to significant site grading or installation of stormwater improvements. Such plans shall include details for the catch basin and underground stormwater storage tank that are being proposed with the Site Plan dated 8/25/15.
5. The applicant shall be required to comply with the landscape and landscape escrow requirements of the City Code. The applicant shall be required to pay a landscape letter of credit or a landscape escrow in the amount of $2,340 (Revised condition # 14 of Resolution No. 2014-261).
6. The required landscape shall be installed within six months from the date of an approved Certificate of Occupancy of the property. The applicant shall be required to contact City staff to schedule a landscape inspection after such landscape has been installed. A landscape warranty shall commence on the date of installation and expire two years from the date of installation only upon condition that the landscape is healthy and alive. (Revised condition # 14 of Resolution No. 2014-261).
7. The proposed revised Site Plan dated 9/1/15, prepared by Buetow 2 Architects, Inc. and associated improvements shall be completed as approved and as conditionally revised by the Planning Commission and the City Council. (Revised condition # 17 of Resolution No. 2014-261).

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Waconia hereby approves the amended Site Plan and Design Review application for Pro Partners Group, LLC for the property located at 232 Elm St. S. subject to the findings and the conditions of approval stated above.

Passed and adopted by the City Council of the City of Waconia this 21st day of September, 2015.

James P. Sanborn, Mayor

ATTEST: Susan MH Arntz

Susan MH Arntz, City Administrator

M/ Bloudek

S/ Carrier

Bloudek	Aye
Carrier	Aye
Erickson	Absent
Ayers	Absent
Sanborn	Aye

CITY OF WACONIA
RESOLUTION 2014-261
A RESOLUTION APPROVING A SITE PLAN
FOR AN ASSISTED LIVING FACILITY
LOCATED AT 232 ELM STREET SOUTH

WHEREAS, David Olshansky from Pro Partners Group, LLC has submitted a Site Plan application pursuant to Section 900.12 of the City Zoning Code; and

WHEREAS, the Site Plan proposes a remodel of their existing two story, 12,890 square foot building located at 232 Elm Street South (aka: "the property"); and

WHEREAS, the Site Plan includes sheets A1.0, A1.1, A1.2, A2.0, A3.0, A4.0, and A5.0, and was prepared by Buetow2 Architects, Inc. (dated 11/24/14); and

WHEREAS, the building is currently setback at one foot and ten inches from the south lot line of the property and currently does not meet the side yard setback requirement of 10 feet (per City Code Section 900.05, Subd. 2, G.), although no further encroachments are being proposed to this setback and therefore the existing setback is a legally non-conforming issue; and

WHEREAS, the existing staircase located on the southeast corner of the building currently also does not appear to meet the required side yard setback of 10 feet (per City Code Section 900.05, Subd. 2, G.) from the south lot line of the property and is also a legally non-conforming issue; and

WHEREAS, the staircase located on the southeast corner of the building will be replaced in its current configuration in terms of the same setback and dimensions that currently exist; and

WHEREAS, the existing off-street parking currently includes head-in parking spaces off of and adjacent to a public street (in this case, the public street is the alley) and head-in parking spaces as described are currently prohibited (per City Code Section 900.09, Subd. 1, C.) and this is an existing legally non-conforming issue that existed prior to the aforementioned City Code requirements and this issue is not changing or being modified; and

WHEREAS, the existing off-street parking does not comply with the City Code setback requirement of 8 feet from the right-of-way of the alley along the north portion of the site and is an existing legally non-conforming issue that existed prior to said City Code requirements and this issue is not changing or being modified; and

WHEREAS, the property does not currently include a loading dock or loading berth. City Code Section 900.09, Subd. 2, C., requires that all commercial and industrial buildings shall have at least one off-street loading berth. This is also an existing legally non-conforming issue that existed prior to the aforementioned City Code requirements and this issue is not changing or being modified. Loading and unloading will be performed through the alley and as noted in condition number 4 listed within this resolution; and

WHEREAS, the Site Plan was discussed at the Planning Commission's meeting on December 4th, 2014 in the Council Chambers at Waconia City Hall, 201 South Vine Street, Waconia, Minnesota; and

WHEREAS, the Planning Commission recommends approval of the Site Plan application with the following findings and recommendations:

1. The proposed, new parking space as indicated on the Site Plan dated 11/25/14, closest to the east lot line (in the northeast corner of the site) shall be removed from the Site Plan.
2. The applicant shall be required to revise their Site Plan to include the correct number of beds.
3. The Site Plan dated 11/25/14 includes a note of "off-site parking location map (if required)"with an aerial image referencing other existing, off-site parking areas. The applicant shall be aware that reference to this on the Site Plan submittal is not authorizing the approval for the proposed assisted living facility to utilize the identified off-site parking areas. The reference to these other parking areas should only be acknowledged with the

understanding that generally speaking, there may potentially be other off-site parking areas available for residents or visitors of the proposed facility other than the off-street parking spaces that are being proposed on the property located at 232 Elm Street South, and as identified on the Site Plan application

4. All truck deliveries and vendors shall be required to utilize the alley for loading and unloading and delivery purposes while allowing access for the neighboring property owners.
5. Two of the required trees shall be placed on the east side of the property, one on either side of the main entrance in the front yard of the building.
6. Screening is required in the northeast corner of the property along the length of the off-street parking space which is closest to the east lot line of the property shall be an earth berm with shrub plantings.
7. Any new rooftop or mechanical equipment shall be enclosed with a visual screen in accordance with the screening requirements of the City Code and at the same time as the date of the installation of any such equipment.
8. The applicant shall submit the proposed siding and brick colors and sample materials to City staff for review prior to commencing installation of the proposed trash enclosure in order to insure compliance with Design Review requirements.
9. Any proposed signage will require the submittal and approval of a sign permit application through the City and will require conformance to the City Sign Ordinance, Lighting requirements, and the Downtown District Design Standards, or else as otherwise interpreted by the Planning Commission during the Site Plan review process.
10. All areas disturbed through the construction process of this project shall be restored with six inches of top soil and seed or sod.
11. The proposed rain garden in the northwest corner of the property and the swale on the east side of the property are no longer being proposed with this Site Plan as previously indicated on the 'Grading Drainage Plan' prepared by Frank R. Cardelle Land Surveyor, dated 7/28/14 and the revised date 9/4/14.
12. Graffiti on all applicable exterior walls shall be required to be removed.
13. The proposed materials and color of the proposed decks shall be submitted to city staff for review at time of building permit and are required to comply with the Design Standards of the City Code.
14. A landscape letter of credit shall be required in the amount of $3,900 for the 13 trees that are required for this Site Plan application. A landscape warranty shall commence on the date of installation and expire two years from the date of installation only upon condition that the landscape is healthy and alive. The required landscape shall be installed within six months from the date of an approved Certificate of Occupancy of the property.
15. The applicant shall be required to contact the Planning Department to schedule an onsite inspection with city staff once the landscape has been installed. A follow-up inspection is also required to be scheduled, two years from the date of the installation, to verify that the landscape is alive and healthy prior to the issuance of any remaining landscape letter of credit.
16. The applicant shall be required to submit either a temporary easement or a written agreement from any neighboring properties if the project requires *temporary access* onto neighboring properties or *temporary storage of materials* onto neighboring properties. Without an easement or agreement, all construction access, activity, and storage of materials shall be required to be located on the subject property (232 Elm St. S.).
17. The proposed Site Plan improvements shall be completed as approved and as conditionally revised by the Planning Commission and the City Council.
18. All applicable permits are applied for by the applicant with all supporting documentation and issued prior to the start of construction.
19. All indirect costs with the building permit, review, and final plans associated with engineering and administrative costs shall be paid by the applicant/owner.
20. The applicant shall contact the City Planning Department for a final site inspection when all conditions of approval regarding this application have been completed.
21. Landscape species shall include Black Hill Spruce and Swamp White Oak trees for the thirteen trees that are required.
22. The existing staircase located in the southeast corner has a legally non-conforming setback since it currently does not comply with the 10 foot setback requirement from the south/side lot line of the property. This staircase will be replaced in its current location in terms of existing setbacks and existing dimensions and will not encroach any closer to the south lot line of the property than what currently exists.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Waconia hereby approves the Site Plan for the 'Nagel Assisted Living' facility, which includes the remodel and site improvements for the property located at 232 Elm Street South subject to the findings and recommendations of the Waconia Planning Commission.

Adopted by the City Council of the City of Waconia this 8th day of December, 2014.

Jim Nash, Mayor

ATTEST: Susan MH Arntz
Susan MH Arntz, City Administrator

M/ Erickson

S/ Bloudek

Ayers	Aye
Bloudek	Aye
Carrier	Aye
Erickson	Aye
Nash	Aye

8 December 2015

Angie M. Perera, Assistant Planner
City of Waconia
201 S. Vine Street
Waconia, MN 55387

RE: *232 Elm St - Proposed Permit Plans and previous City Site Plan Approvals / Conditions*

Dear Angie:

I was recently hired by the owner of the property at 232 Elm Street in Waconia. I was commissioned to provide permit drawing for an addition on the west side of the existing Nagel Assisted Living Center. The renovation of the former hospital into an assisted living center is currently underway under a separate permit. The owner informed me that site plan approval had already been done regarding the West side addition and shared the site plan provided by Buetow 2 Architects during that approval process. I proceeded to provide the addition to the existing building following the guidelines set forth in the completed development approvals. I will try to indicate both verbally and through the proposed permit plans that we are in compliance with said conditions and that the variations are within reasonable expectations from a design development set of drawings to the current construction documentation.

Building Footprint:
The current building footprint follows the general layout of the approved addition. It varies in the following ways:

1) It is a little larger in area because it includes the existing basement exit stair on the south side and the existing storage shed on the northwest corner of the existing building. If you subtract both of these from the SF total of the addition, we are actually a little smaller in overall SF. The original approved footprint was 2,273 sf per level. The new footprint is 2,570 sf per level.
2) The north side of the approved footprint went all the way to the back of the trash enclosure (approx. 11'-0" from the north property line). The new footprint is 16'-4" from the north property line.
3) The west facing elevation was 3'-0" from the property line at its closest point on the approved plan. The final distance is 3'-6". The remaining west wall was 6'-10" from the property line with exit stairways along the exterior of the façade on the approved plan. The final distance of the permit plans is 6'-6" with no stairwells past that point.
4) On the south side, the stair that protruded from the structure was absorbed into the new addition creating an interior stairway that exits both the upper and lower level. The existing stairway that was removed was 15'-0" from the south property line. The final dimension of the south wall of the addition is 12'-1". This is still 2'-0" more than the current 10'-0" setback.

Elevations:
The exterior proposed during the site plan approval process was not dependent on any interior layout. It also was not very workable given the restraints along the west property line. Our solution was to coordinate the interior layout with the existing façade and essentially re-build the current west façade for the west elevation of the addition. This would be the same face brick (to be approved by staff) as the existing building and the same windows proposed as part of the initial renovation. They would be code compliant; egress windows for the sleeping units and similar low height windows for the lower level dining and activity rooms. It is essentially the same elevation that currently exists along the west side, only closer to the property line with a small jog toward the north end. We are even repeating the stepped

brick at the parapet condition to match the existing façade. We will also be repeating the soldier course at the second floor level.

Interior Layout:
There was no current interior layout provided during the site plan approval process. The approved resolution discussed various uses for the addition with possible future renovations based on the facility needs. See the following:

> *WHEREAS, the amended Site Plan also includes some minor internal changes to the floor plans including: encasing the two exterior deck. areas to create one 1, 700 sq. ft. four season porch with area below which may be used as either expanded activity/dining area, a physical therapy area, a storage area, or future alterations to bedrooms. A new 573 sq. ft., two story storage/ shed addition is also being proposed on the northwest corner of the building. The two proposed additions will include double hung windows with prefinished metal gutters and downspouts to splash block on grade. The four season porch addition will also include exterior staircases for access;*

The current layout makes use of all the available space to allow the facility to meet the current state licensing guidelines for assisted living centers. These guidelines include activity rooms, dining areas, storage areas and other various support spaces for the residents of the facility. We were required to provide a certain amount of these spaces based on the number of residents. After reviewing several different layouts, it made the most sense to dedicate the entire lower level of the new addition along with some lower level space in the existing structure for support spaces only.

Site Plan Layout:
Other than the minor variations discussed in the building footprint section above, there are no planned changes to the current approved site plan and landscape plan.

I do not currently understand why there is a need for a revision to the current site plan approvals as I feel we are essentially in compliance with the original approvals as they currently stand. The variations of the footprint were primarily driven by field conditions as the 2 existing appendages where in such poor shape that to work around them did not make any practical sense. We also needed to properly exit the occupants and the stair at each end which accommodated both levels was a much simpler solution then the multiple exterior stairways from each level. As for the elevational changes, I believe we have greatly improved the look of the addition as opposed to the currently approved elevations. We have also simplified the construction process through these code compliant choices we have made since the initial submittal.

Please feel free to contact the applicant or myself if you have any specific questions on any items you feel I may have over-looked since I was not involved in the original approval process. As previously stated, I do not believe we are in need a revised site plan review application but that will be for you and your staff to determine. Thank you for your time and attention to our project.

Sincerely,

Richard J. Lavelle, AIA
Principal Architect / Owner
Creador Architecture LLC
952-240-7050

Paul T. Vogstrom

1151 N. Arm Drive
Orono, MN 55364
Phone: 612-250-9400

City of Waconia

201 South Vine St
Waconia, MN 55387
Phone: 952-442-2184

To whom it may concern,

Property Located at 232 Elm St.,Waconia we are proposing another site plan review. Reasons for change from previous plan are as follow:

Functional exits that will meet current code, convenience for residence with added interior stairs leading to upper level. Existing stairs in the middle of the buildings do not meet current code very narrow and steep. Current stairway is grandfathered in but feel another stairway is necessary.

One continuance addition will be more structurally sound, avoiding underpinning existing foundation at current exits. Currently exit walls do not have proper frost footing protection.

New Roof design plan is better avoiding water runoff in front of existing exits.

Interior layout much more functional and desirable. Dining and activity area will moved to addition maximizing natural light and ceiling height. Storage area will be moved closer to exterior loading area with minimal natural light.

Regards,

Paul T. Vogstrom
Paul Thomas Design Build
12/2/2015

NAGEL ASSISTED LIVING ADDITION

232 SOUTH ELM STREET WACONIA, MN

PROJECT TEAM

ARCHITECT
CREADOR ARCHITECTURE, LLC
1621 RALEIGH DRIVE
BURNSVILLE, MN 55337

CONTACT: RICK LAVELLE, AIA
(952) 252-4042

STRUCTURAL ENGINEER
TEKTON ENGINEERS
105 EAST 4TH STREET; SUITE 200
NORTHFIELD, MN 55057

CONTACT: JEREMY BAER, PE
(952) 300-3340

OWNERS REPRESENTATIVE
CONTACT: PAUL VOGSTROM
(612) 250-9400

DRAWING INDEX

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G-001	GENERAL INFORMATION
SITE INFORMATION	
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ARCHITECTURAL	
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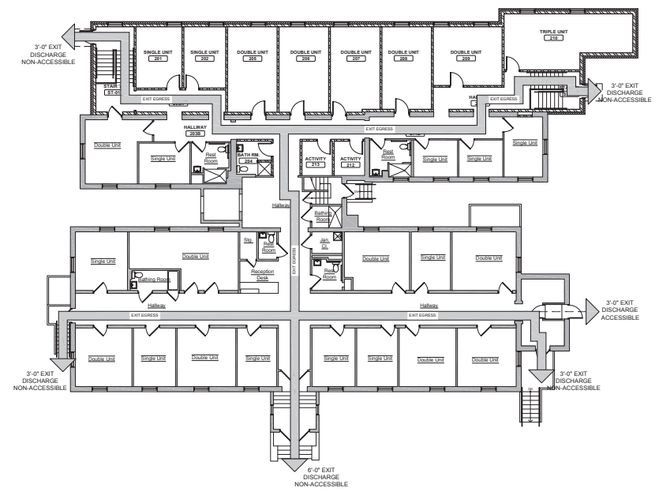
	DESIGN-BUILD BY GENERAL CONTRACTOR
ELECTRICAL	
	DESIGN-BUILD BY GENERAL CONTRACTOR
FIRE PROTECTION	
	DESIGN-BUILD BY GENERAL CONTRACTOR

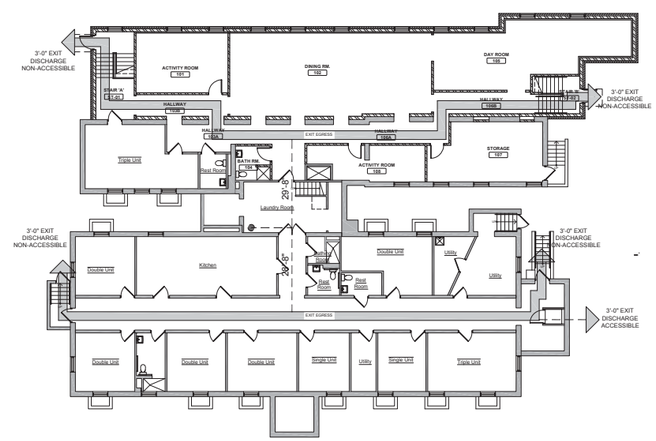
PROJECT LOCATION

CODE DIAGRAM



UPPER LEVEL CODE DIAGRAM

1/16" = 1'-0"



LOWER LEVEL CODE DIAGRAM

1/16" = 1'-0"

CODE ANALYSIS

PROJECT DESCRIPTION:
Addition to existing assisted living facility

PROJECT DATA:
APPLICABLE GOVERNING STANDARDS
INTERNATIONAL BUILDING CODE 2012 (MNSBC 2015)
MN STATE FIRE CODE, 2007 EDITION (EXISTING STRUCTURE)
(NOTE: ALL REFERENCES Are MNSBC UNLESS OTHERWISE NOTED.)

Code Analysis for Complete Building:

Construction Type: **2-B** (Table 601)
Non-combustible, exterior framed walls (with full fire sprinkler system installed)
Exterior walls Interior Structural Frame (Columns / Beams), Interior Bearing Walls, Floor Construction and Roof Construction are not rated

Occupancy Types: **I-1**
This occupancy shall include buildings, structures or portions thereof for more than 16 persons who reside on a 24 hour basis in a supervised environment and receive custodial care. The persons receiving care are capable of self-preservation. This group shall include, but not be limited to, the following: Alcohol and drug centers; Assisted living facilities, Congregate care facilities, Convalescent facilities, Group homes, Halfway houses; Residential board and custodial care facilities; Social rehabilitation facilities

Section 503: Allowable Building Height and Areas (Table 503) (based on most restrictive occupancy – A3)
Allowable Building Area: 10,000sf Allowable Building Height: 3 stories & 55'-0"

Section 504: Height Modifications
504.2 – Automatic Sprinkler System Increase: Maximum height increased an additional 20' and 1 additional story.

Section 506: Area Modifications
506.3 – Automatic Sprinkler System Increase: 200% area increase for areas more than one story above grade

Modifications to Building Height and Areas:
Modified Allowable Building Area: 20,000sf Modified Allowable Building Height: 4 stories & 75'-0"
Actual Building Area: 17,843sf Actual Building Height: 2 stories & 15'-0"

Section 705: Exterior Walls
Existing exterior walls are brick veneer (4") with masonry structural back-up (8"). Interior finish is lathe & plaster.
New exterior walls to be non-combustible, metal stud construction with brick veneer.

Section 1004 – Occupant Load
Resident Units (8 Beds) 6,534sf / 120sf per occupant= 55 occupants (59 beds)
Resident Support spaces 3,143sf / 200sf per occupant= 16 occupants
Total Occupants = **71 occupants (75 occ.)**

Section 1003 – Egress Width (Table 1003.1)
With Sprinkler System:

Egress Stairways are .2" per occupant. Other egress components are .15" per occupant
Lower level occupancy – 32 occupants x .2"/occupant = 6.4" required stairway width
Actual Stairway width = (2) stairs at 48" wide to horizontal exit
Upper level occupancy- 43 occupants x .2"/occupant = 8.6" required exit width
Actual Stairway width = (2) stairs at 48" wide to horizontal exit

Section 1007 – Accessible Means of Egress
Exception #1: Accessible Means of egress is not required for alterations to existing buildings.
(1 exit out using chair lift is accessible – North side)

1008.2 – Door Swing
Doors shall swing in the direction of egress where serving an occupant load of 50 or more.

Section 1009 - Stairways

1009.1 Stairway Width
Stairway width shall not be less than 44".

1009.3 Exit Access Stairway
Floor openings between stories created by exit access stairways shall be enclosed.

Exception #4: In other than Group B and M occupancies, exit access stairway openings are not required to be enclosed provided that the building is equipped throughout with an automatic sprinkler system in accordance with Section 903.3.1.1, the floor opening does not connect more than four stories, the area of the floor opening between stories does not exceed twice the horizontal projected area of the exit access stairway, and the opening is protected by a draft curtain and closely spaced sprinklers in accordance with NFPA 13.

1009.7 Stair Treads and Risers
Stair riser is a maximum of 7" and the stair tread is a minimum of 11".

1014.3 – Common Path of Egress Travel
Common Path of egress travel shall not exceed 75'-0"

1016 – Exit Access Travel Distance (Table 1016.1)
250'-0" maximum travel distance for buildings with Fire Sprinkler.

1019.1 – Minimum number of exits (Table 1019.1)
Occupant load: 1-500 Occupants requires minimum of 2 exits.

1208.1 Minimum room widths.
Habitable spaces, other than a kitchen, shall be not less than 7 feet (2134 mm) in any plan dimension. Kitchens shall have a clear passageway of not less than 3 feet (914 mm) between counter fronts and appliances or counter fronts and walls.

1208.2 Minimum ceiling heights.
Occupiable spaces, habitable spaces and corridors shall have a ceiling height of not less than 7 feet 6 inches (2286 mm). Bathrooms, toilet rooms, kitchens, storage rooms and laundry rooms shall be permitted to have a ceiling height of not less than 7 feet (2134 mm).

2902 - Minimum Plumbing Facilities (Table 2902.1)
I-1 Occupancy requires 1 water closet per 10 occupants and 1 lavatory per 10 occupants and 1 shower per 8 occupants
59 Total Residents

Required Plumbing:
6 WC & 6 LAV & 8 Showers

Provided Plumbing:
Lower Level 5 WC & 5 LAV & 3 Showers
Upper Level 5 WC & 5 LAV & 5 Showers

CREADOR Architecture, LLC
1621 Raleigh Drive
Burnsville, MN 55337
ph 952-240-7050
email: creadorarch@gmail.com

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota.

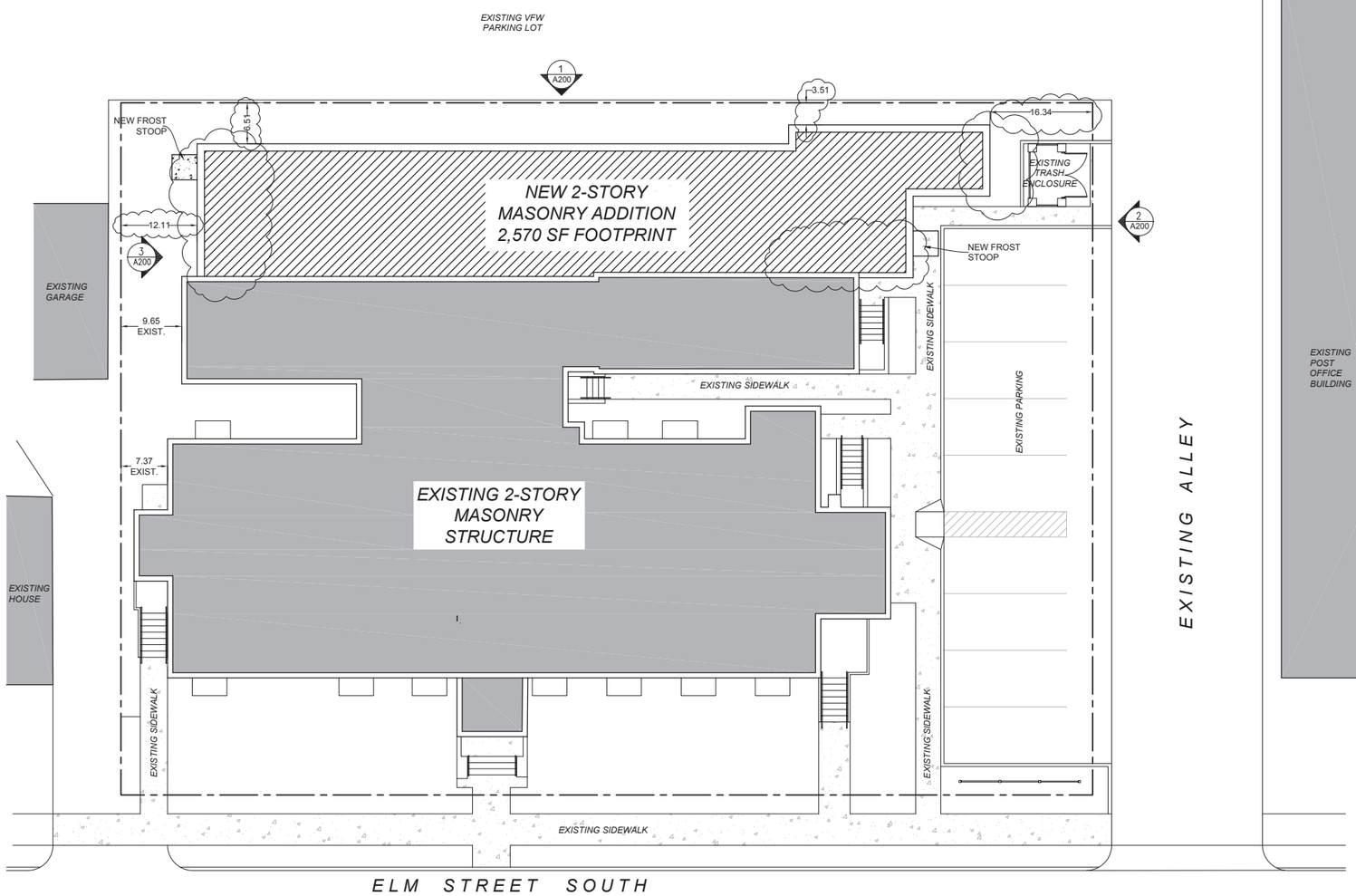
Richard J. Lavelle #42088
12 / 2 / 2015 License
Date

NAGEL ASSISTED LIVING
BUILDING ADDITION
232 SOUTH ELM ST.
WACONIA, MN

GENERAL PROJECT INFORMATION

DATE ISSUED	23 OCT 15
OWNER REVIEW	16 NOV15
PERMIT SET	19 NOV15
REV 1	2DEC15
DRAWN BY	RJL
CHECKED BY	RJL
JOB NO.	15059

G-001



1 ARCHITECTURAL SITE PLAN

1" = 10'-0"

NORTH

TABLE 705.8 MAXIMUM AREA OF EXTERIOR WALL OPENINGS BASED ON FIRE SEPARATION DISTANCE AND DEGREE OF OPENING PROTECTION			PROJECT ACTUAL OPENING AREA
FIRE SEPARATION DISTANCE (feet)	DEGREE OF OPENING PROTECTION	ALLOWABLE AREA	
0 to less than 3	Unprotected, Sprinklered (UP, S)	Not Permitted	N/A
3 to less than 5	Unprotected, Sprinklered (UP, S)	15%	11.5%
5 to less than 10	Unprotected, Sprinklered (UP, S)	25%	16.8%
10 to less than 15	Unprotected, Sprinklered (UP, S)	45%	5.8%
15 to less than 20	Unprotected, Sprinklered (UP, S)	75%	5.5%
20 to less than 25	Unprotected, Sprinklered (UP, S)	No Limit	N/A
25 to less than 30	Unprotected, Sprinklered (UP, S)	No Limit	N/A
30 or greater	Unprotected, Sprinklered (UP, S)	Not Required	Not Required

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Burnsville, MN 55337
ph 952-240-7050
email: creadorarch@gmail.com

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Richard J. Lavelle
12 / 2 / 2015 Date
#46088 License

NAGEL ASSISTED LIVING
BUILDING ADDITION
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WACONIA, MN

ARCHITECTURAL SITE PLAN

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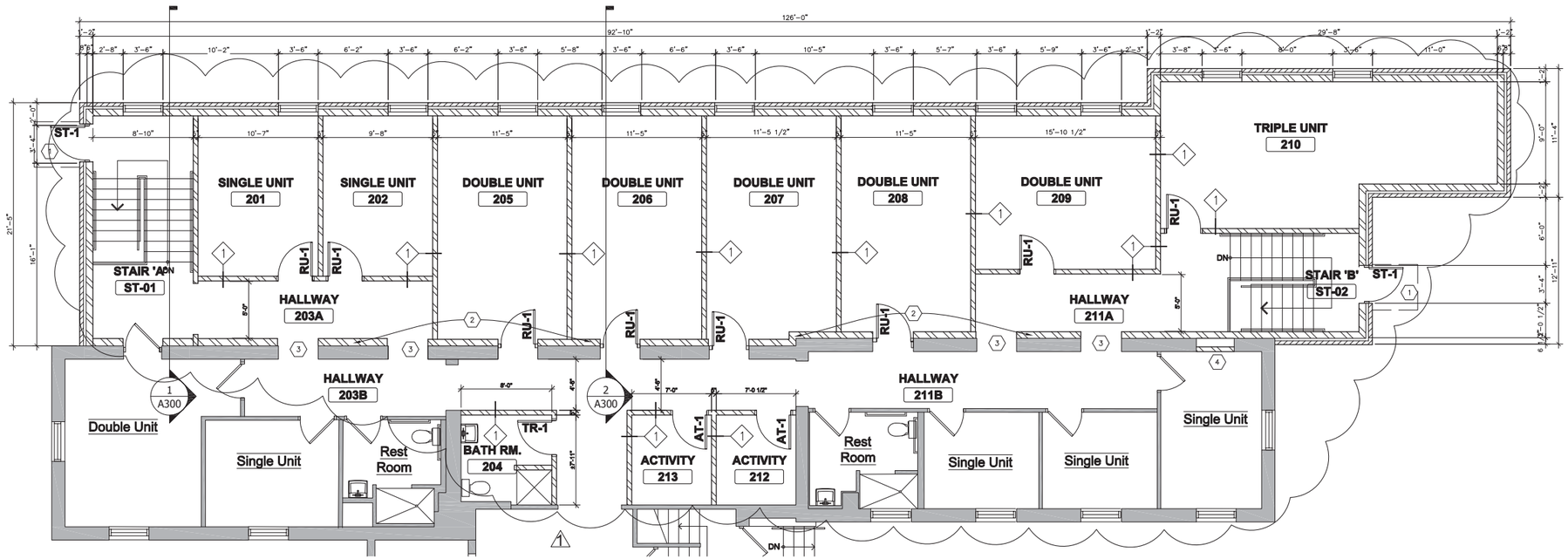
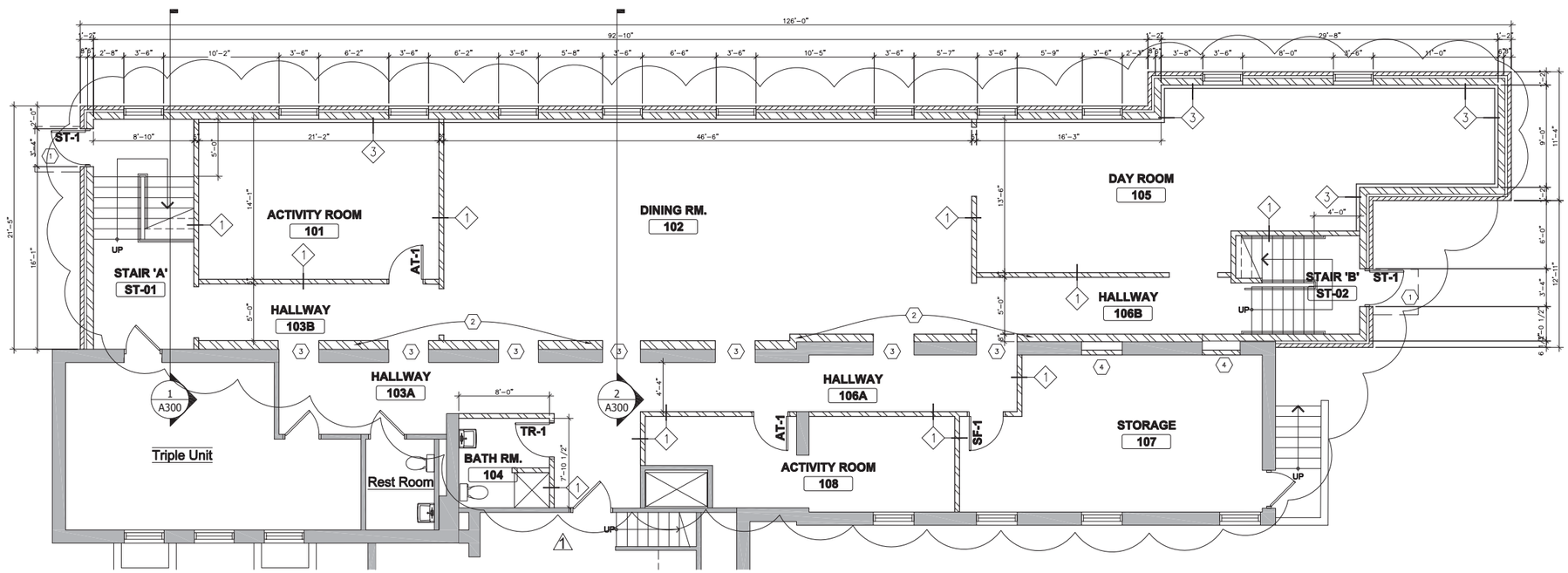
SP-01



1 UPPER LEVEL FLOOR PLAN

$\frac{3}{16}$" = 1'-0"

NORTH



2 LOWER LEVEL FLOOR PLAN

$\frac{3}{16}$" = 1'-0"

NORTH

CONSTRUCTION NOTES

1. PROTECT WORK AND EXISTING PROPERTY, ADJACENT PUBLIC AND PRIVATE PROPERTY AND WORK OF OTHER SECTIONS FROM DAMAGE WHILE DOING WORK.
2. PROTECT FLOORS, WALLS AND DOORS AGAINST DAMAGE, SPREAD OF DUST AND DIRT. TAKE SPECIAL MEASURES WHEN MOVING HEAVY LOADS OR EQUIPMENT.
3. ALL DOOR FRAMES TO BE INSTALLED 3" FROM PARTITIONS UNLESS NOTED OTHERWISE.
4. GYPSUM BOARD TO BE TAPED, SANDED AND PRIMED READY TO RECEIVE NEW FINISH UNLESS OTHERWISE NOTED. REFER TO FINISHES PLAN.
5. PATCH AND REPAIR ALL DAMAGES TO EXIST. WALLS AND COLUMNS TO REMAIN, INCLUDING WHERE OUTLETS HAVE BEEN REMOVED DEPRESSIONS, FLAKING WALLS, SCREWS ATTACHMENTS LEFT OVER WALL PAPER GLUE AND FRAGMENTS AND MAKE READY TO RECEIVE NEW WALL FINISH.
6. WHERE EXISTING FLOOR FINISHES ARE BEING REMOVED, ` SURFACE TO BE MADE LEVEL AND SMOOTH, READY TO RECEIVE NEW FINISH AS SPECIFIED ON FINISH SCHEDULE.
7. CONTRACTOR TO PERFORM ALL WORK SPECIFIED ON DRAWINGS AND SUPPLY ALL NECESSARY MATERIAL AND LABOR REQUIRED TO COMPLETE WORK.
8. WHERE FLOOR SLAB IS UNEVEN, SHIM DOOR FRAMES TO SUIT AND PAINT SHIM TO MATCH FRAME FINISH.
9. CONTRACTOR TO VERIFY ALL DRAWINGS, DIMENSIONS AND MEASUREMENTS AS WELL AS SITE CONDITIONS AND NOTIFY THE ARCHITECT OF ANY ERRORS, DISCREPANCIES AND OMISSIONS PRIOR TO STARTING WORK.
10. CONTRACTOR TO ENSURE THAT ALL PARTITIONING AND CEILINGS ARE REPAIRED AFTER THE MECHANICAL AND ELECTRICAL TRADES HAVE COMPLETED THEIR WORK.
11. CONTRACTOR TO ENSURE THAT ALL AREAS ARE CLEANED ON AN ONGOING BASIS AND FINAL CLEANING PRIOR TO OCCUPANCY.
12. PROVIDE CLASS 'B' FINISHES MINIMUM FOR BOTH WALLS AND CEILINGS IN HALLWAYS.

KEY NOTES:

1. - FROST FOOTING AND CONCRETE SLAB, SEE STRUCTURAL
2. - BEARING MTL. STUD FRAMING, SEE STRUCTURAL
3. - CASE OPENING WITH WOOD TRIM TO MATCH EXISTING
4. - FRAME IN EXISTING OPENING WITH WALL TYPE 1

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1621 Raleigh Drive
Burnsville, MN 55337
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NAGEL ASSISTED LIVING
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CONSTRUCTION PLANS

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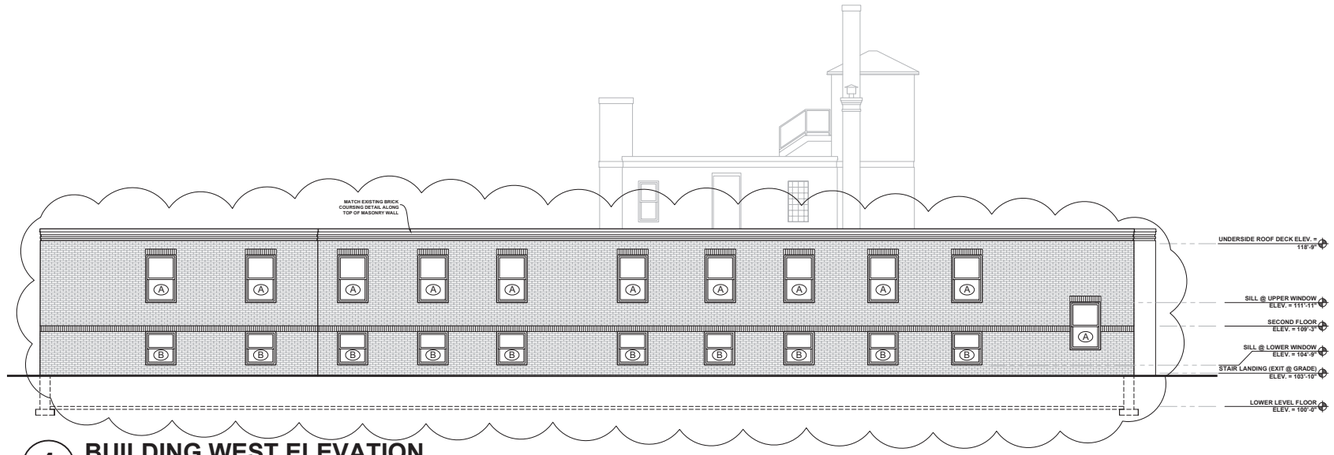
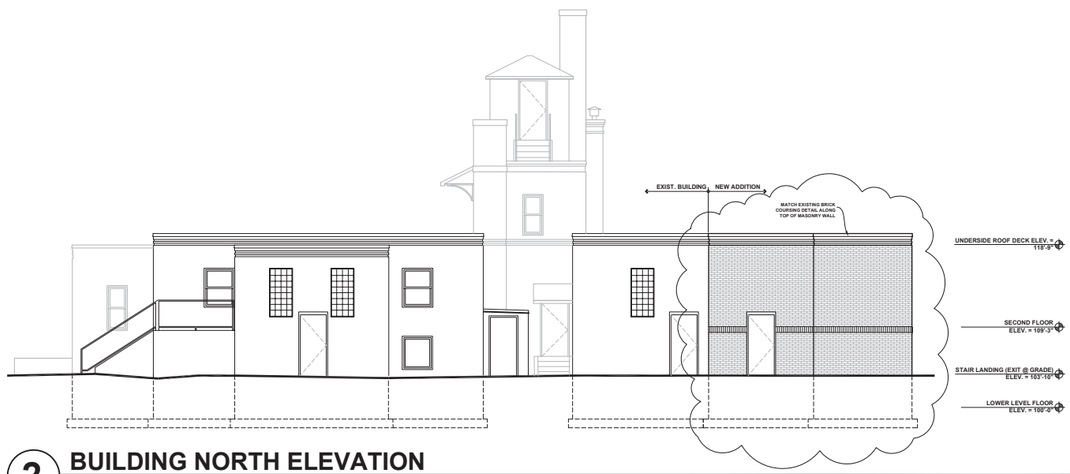
A100



1 BUILDING WEST ELEVATION

$\frac{1}{8}$" = 1'-0"

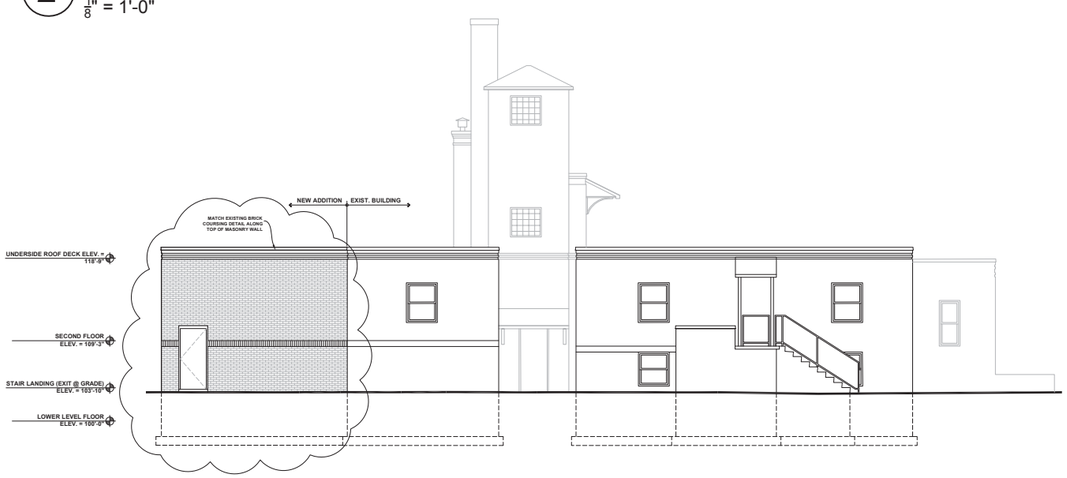


2 BUILDING NORTH ELEVATION

$\frac{1}{8}$" = 1'-0"

3 BUILDING EAST ELEVATION (EXISTING TO REMAIN UNCHANGED)

$\frac{3}{32}$" = 1'-0" (PREVIOUSLY APPROVED EAST ELEVATION PREPARED BY BUETOW 2 ARCHITECTS, INC)



4 BUILDING SOUTH ELEVATION

$\frac{1}{8}$" = 1'-0"

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Burnsville, MN 55337
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Richard J. Lavelle #48088
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NAGEL ASSISTED LIVING
BUILDING ADDITION
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BUILDING ELEVATIONS

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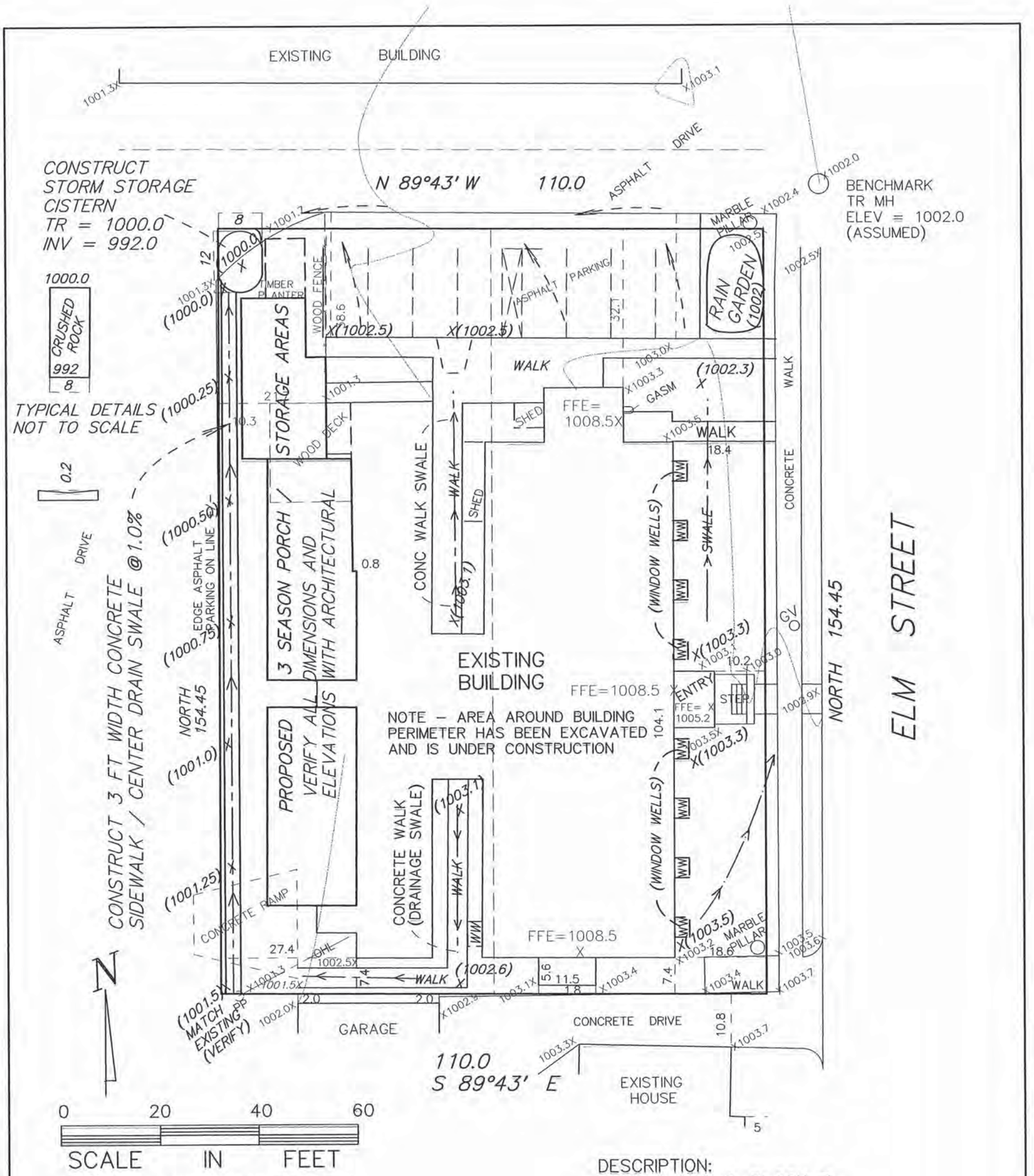
A-200



X992.5 = EXISTING SPOT ELEVATION.

X(998.0) = PROPOSED SPOT ELEVATION

= DIRECTION SURFACE DRAINAGE

OHL = OVERHEAD UTILITY LINE

FFE = FINISH FLOOR ELEVATION

VERIFY ALL DIMENSIONS AND ELEVATIONS WITH HOUSE PLANS

DESCRIPTION:
LOTS 1 AND 2, BLOCK 7,
CITY LOTS OF WACONIA,
CARVER CO., MN.

ADDRESS - 232 ELM STREET S
PID#750500560

SITE AREA = 16990 SF/ 0.39 AC

SURVEY IS SUBJECT TO CHANGE PER TITLE OR EASEMENT INFORMATION

8/18/15 ADDITIONS, DRAINAGE, GRADING,

PROJECT NO.	BOOK	GRADING DRAINAGE PLAN
DATE JULY 28, 2014	PAGE	
REVISIONS 9/4/14 PROPOSED GRADING		232 ELM STREET S for PRO PARTNERS GROUP LLC
I HEREBY CERTIFY THAT THIS SURVEY WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA. FRANK R. CARDARELLE REG. NO. 6508		Land Frank R. Cardarelle Surveyor 6440 FLYING CLOUD DRIVE EDEN PRAIRIE,MN 55344 952-941-3031

LANDSCAPING MATERIAL SCHEDULE

SYMBOL		QTY	PLANTING NAME	SIZE	COMMENTS
	-	0	EXISTING TREES AND SHRUBS	-	
	T1	5	BLACK HILLS SPRUCE PICEA GLAUCA	6' HT.	FULL FORM TO GRADE SEE 3/A1.3
	T2	3	SWAMP WHITE OAK QUERCUS BICOLOR	2.5" CAL.	STRAIGHT LEADER FULL CROWN SEE 2/A1.3
	P1	48	PURPLE LEAF SANDCHERRY PRUNUS X CISTENA	18" POT	SPACED SQUARE IN TWO ROWS IN STRAIGHT LINES SEE 1/A1.3

NOTE:
PROVIDE MULCH,WEED BARRIER AND EDGING AROUND NEW AND EXISTING PLANTING BEDS.

GENERAL LANDSCAPING NOTES

1. THE CONTRACTOR SHALL THOROUGHLY REVIEW THE CONSTRUCTION SITE AND SHALL PERFORM ONE OR MORE SITE VISITS SO AS TO UNDERSTAND THE SCOPE OF WORK INVOLVED PRIOR TO THE ONSET OF CONSTRUCTION.

2. PROTECT EXISTING VEGETATION AND IMPROVEMENTS. THEY SHALL NOT BE DISTURBED NOR DAMAGED - UNLESS NOTED OTHERWISE.

3. MAINTAIN EXISTING ADJACENT STREETS AND PARKING AREAS FREE OF FOREIGN MATERIALS,SOIL AND CONSTRUCTION DEBRIS ON A DAILY BASIS.

4. MAINTAIN DUST CONTROL DURING ALL CONSTRUCTION OPERATIONS.

5. ALL CONSTRUCTION SHALL COMPLY WITH APPLICABLE FEDERAL, STATE AND LOCAL CODES, ORDINANCES AND REGULATIONS.

6. NOT USED.

7. REMOVE AND REPLACE ALL ASSEMBLIES (CONCRETE CURBS, CONCRETE PAVING, BITUMINOUS PAVING, SOD, TOPSOIL AND OTHER EXISTING PORTIONS OF THE BUILDING AND IT'S GROUNDS) THAT ARE DAMAGED DURING, BY AND AS A RESULT OF THE CONSTRUCTION ACTIVITIES UNDERTAKEN. ALL SUCH REPLACEMENT WORK SHALL BE NEW, OF THE HIGHEST QUALITY, AS SPECIFIED AND SHALL MATCH EACH RESPECTIVE ASSEMBLY IN TERMS OF SIZE, ORIENTATION, PROFILE, CONFIGURATION AND EXTENT.

8. PROVIDE OFF-SITE LEGAL DISPOSAL OF ALL EARTHWORK REQUIRED TO BE REMOVED.

9. UTILIZE PROTECTIVE MEASURES AND PROTECT EXISTING STORM SEWER SYSTEM AND CATCH BASINS FROM DEBRIS, SOIL EROSION AND OTHER FOREIGN MATERIALS.

12. MAINTAIN AND ENHANCE EXISTING SITE DRAINAGE PATTERNS.

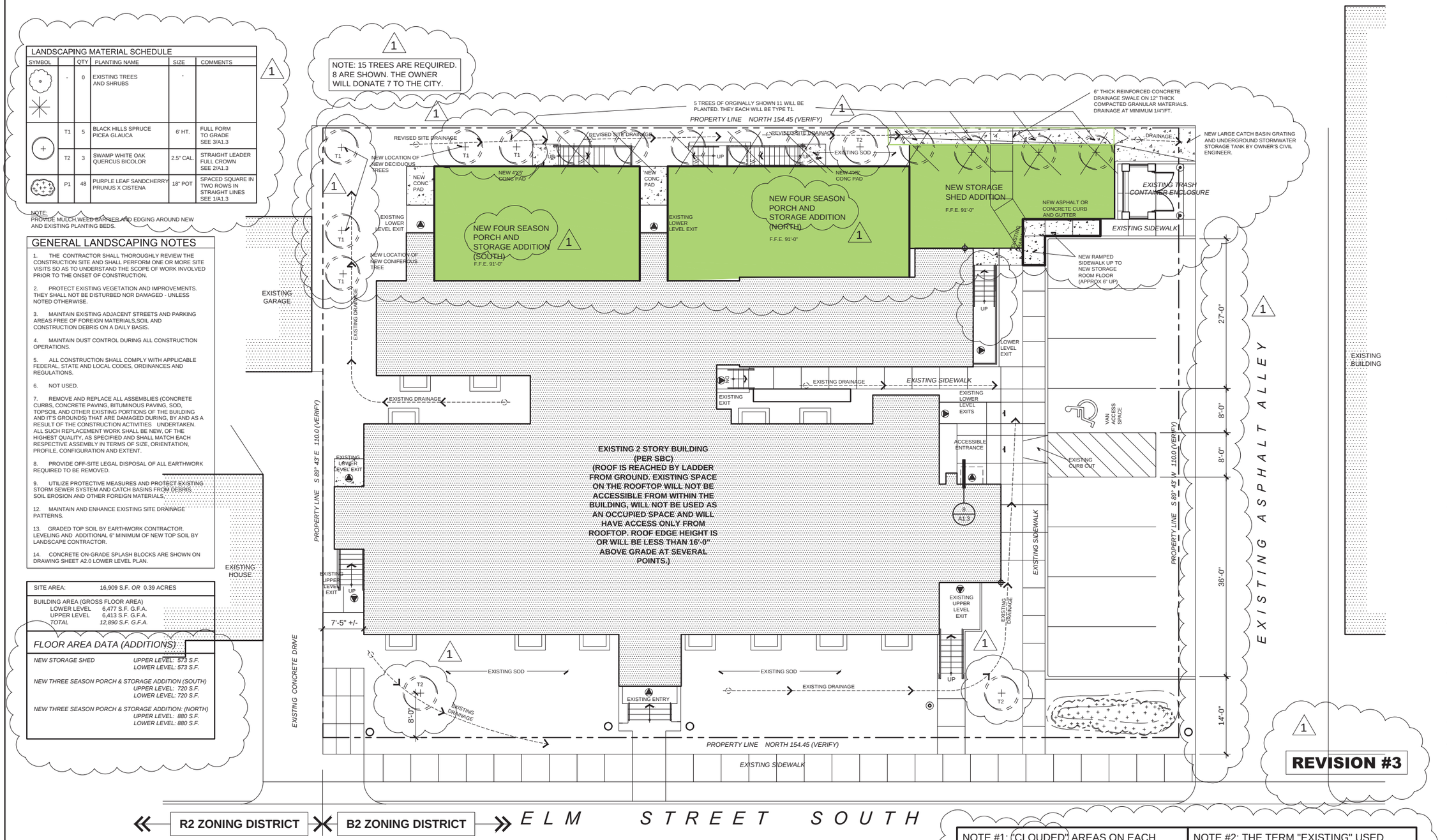
13. GRADED TOP SOIL BY EARTHWORK CONTRACTOR. LEVELING AND ADDITIONAL 6" MINIMUM OF NEW TOP SOIL BY LANDSCAPE CONTRACTOR.

14. CONCRETE ON-GRADE SPLASH BLOCKS ARE SHOWN ON DRAWING SHEET A2.0 LOWER LEVEL PLAN.

SITE AREA:	16,909 S.F. *OR* 0.39 ACRES
BUILDING AREA (GROSS FLOOR AREA)	
LOWER LEVEL	6,477 S.F. G.F.A.
UPPER LEVEL	6,413 S.F. G.F.A.
TOTAL	*12,890 S.F. G.F.A.*

FLOOR AREA DATA (ADDITIONS)

NEW STORAGE SHED	*UPPER LEVEL: 573 S.F.* *LOWER LEVEL: 573 S.F.*
NEW THREE SEASON PORCH & STORAGE ADDITION (SOUTH)	*UPPER LEVEL: 720 S.F.* *LOWER LEVEL: 720 S.F.*
NEW THREE SEASON PORCH & STORAGE ADDITION: (NORTH)	*UPPER LEVEL: 880 S.F.* *LOWER LEVEL: 880 S.F.*



NOTE #1: "CLOUDED" AREAS ON EACH SHEET OF THIS SET OF DRAWINGS DEPICT REVISIONS TO DRAWINGS ORIGINALLY ISSUED FOR PERMIT ON DECEMBER 16, 2014, REVISED AND REISSUED DECEMBER 30, 2014 AND REVISED AND REISSUED MARCH 27, 2015.	NOTE #2: THE TERM "EXISTING" USED IN THIS DRAWING REFERS TO CONDITIONS FOUND IN PLACE PRIOR TO THE RECENT INCEPTION OF CONSTRUCTION OR DESIGNED FOR CONSTRUCTION IN DRAWINGS THAT WERE ISSUED ON THE DATES LISTED IN NOTE #1.

1 / A1.0 RENOVATED SITE AND LANDSCAPING PLAN - REVISED
1/8" =1'-0"

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Randy L. Engel
DATE:
REGISTRATION NUMBER:

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2905 DEAN PARKWAY, SUITE C
MINNEAPOLIS, MINNESOTA 55416
(612) 455-2626

NO.	DATE	REVISION
1	8/25/15	REVISION #3

HLBION

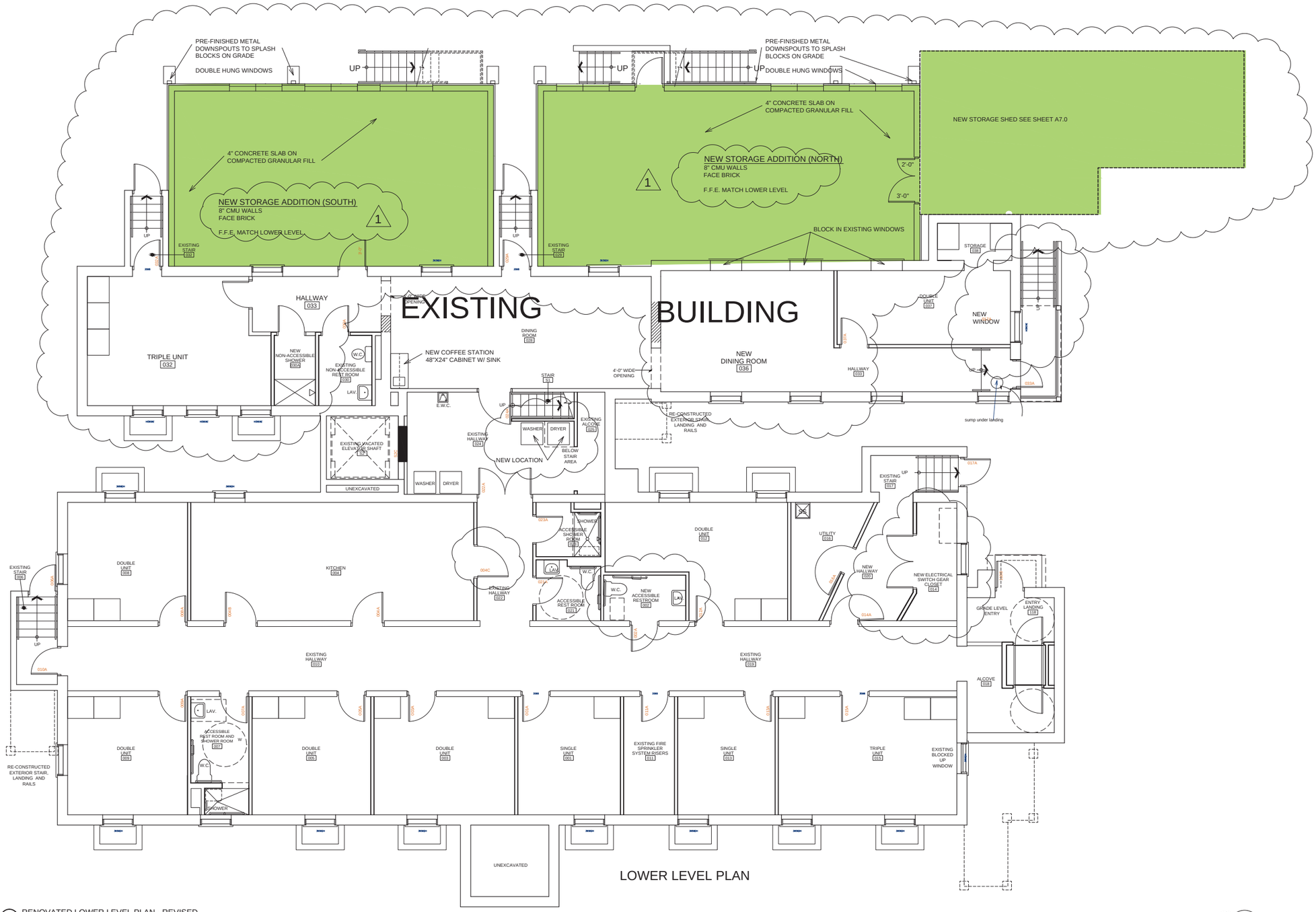
July 28, 2015

Renovated Site and Landscaping Plan - Revised #2

Storage Shed and Screened Porches
Pro Partners Group, L.L.C.
232 South Elm Street
Waconia, Minnesota

1518

A1.0



1 A2.0 RENOVATED LOWER LEVEL PLAN - REVISED
3/16" =1'-0"

1

REVISION #3

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(612) 455-2626

NO.	DATE	REVISION

NORTH

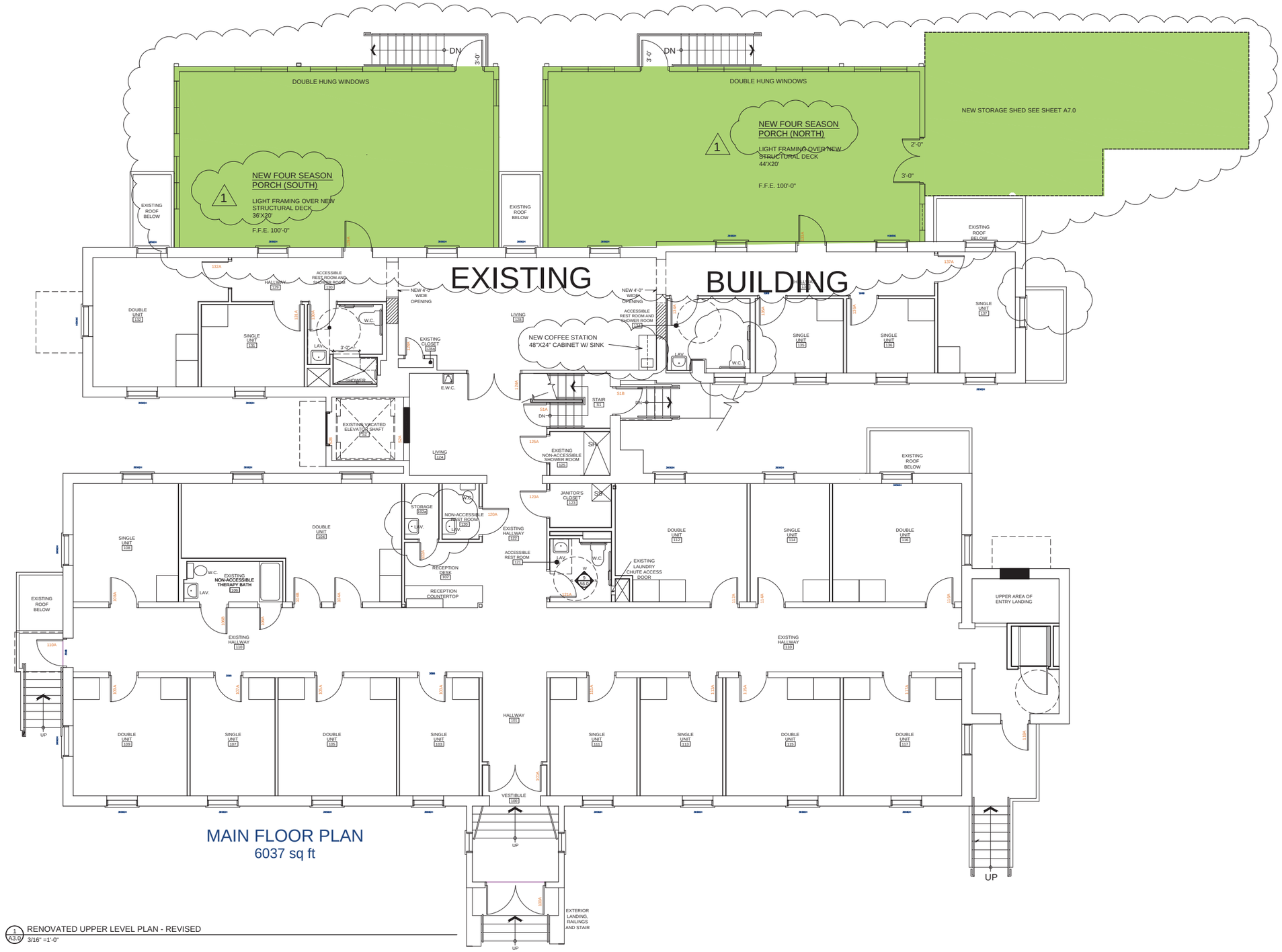
July 28, 2015

Renovated Lower Level Plan - Revised #2

Storage Shed and Screened Porches
Pro Partners Group, L.L.C.
232 South Elm Street
Waconia, Minnesota

1518

A2.0



MAIN FLOOR PLAN
6037 sq ft

1 A3.0 RENOVATED UPPER LEVEL PLAN - REVISED
3/16" =1'-0"

1 REVISION #3

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no	DATE	REVISION
1	8/25/15	REVISION #3

NORTH

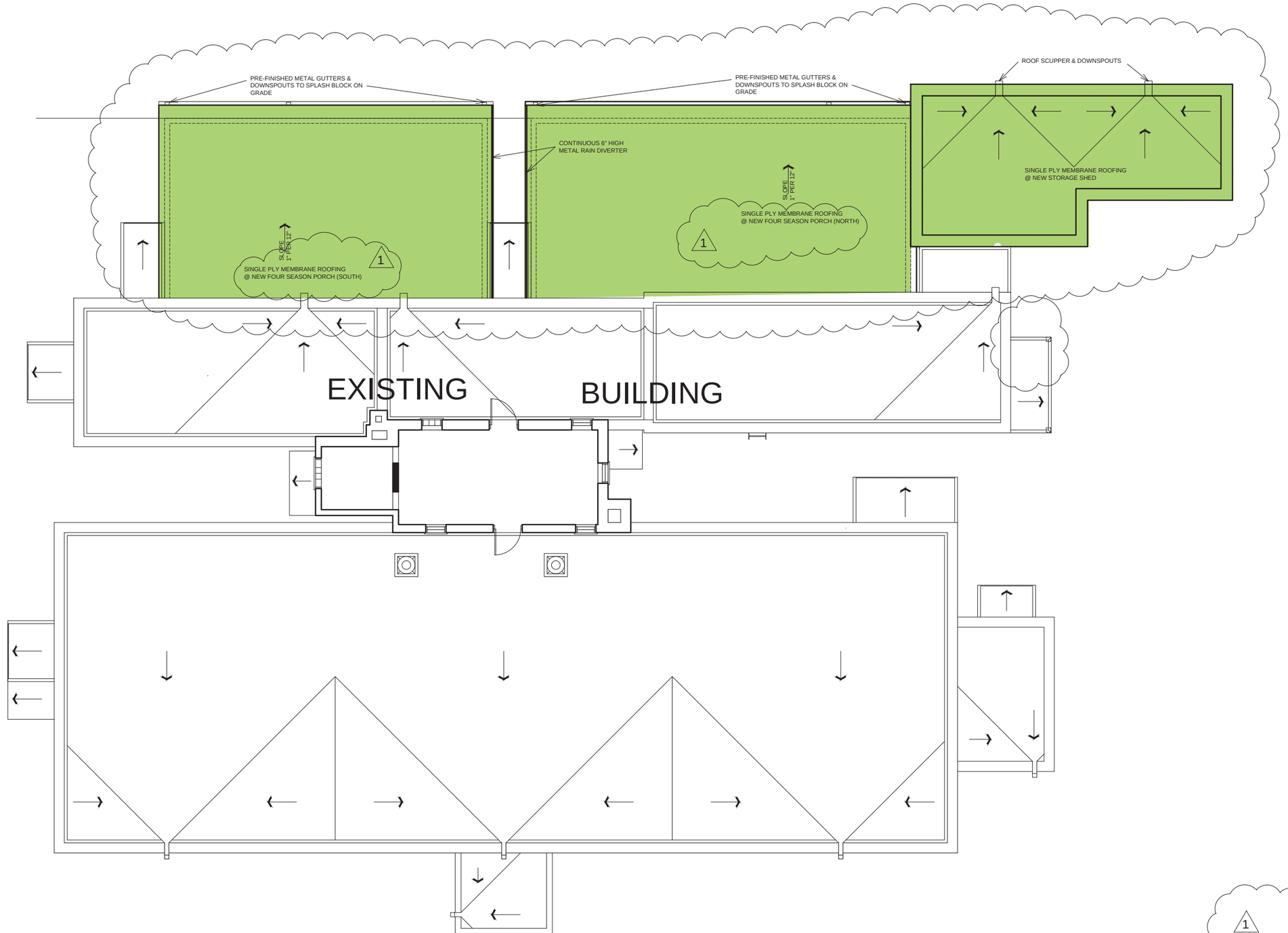
July 28, 2015

Renovated Upper Level Plan - Revised #2

Storage Shed and Screened Porches
Pro Partners Group, L.L.C.
232 South Elm Street
Waconia, Minnesota

1518

A3.0



1 A4.0 ROOF PLAN - REVISED
3/16" =1'-0"

1

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(612) 455-2626

NO.	DATE	REVISION
1	8/25/15	REVISION #3

NORTH

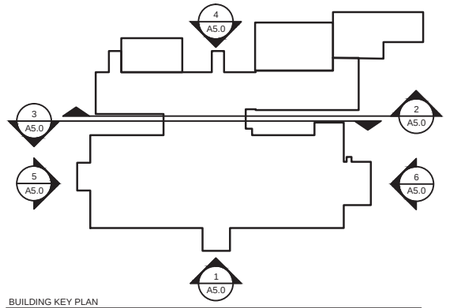
July 28, 2015

Roof Plan - Revised #2

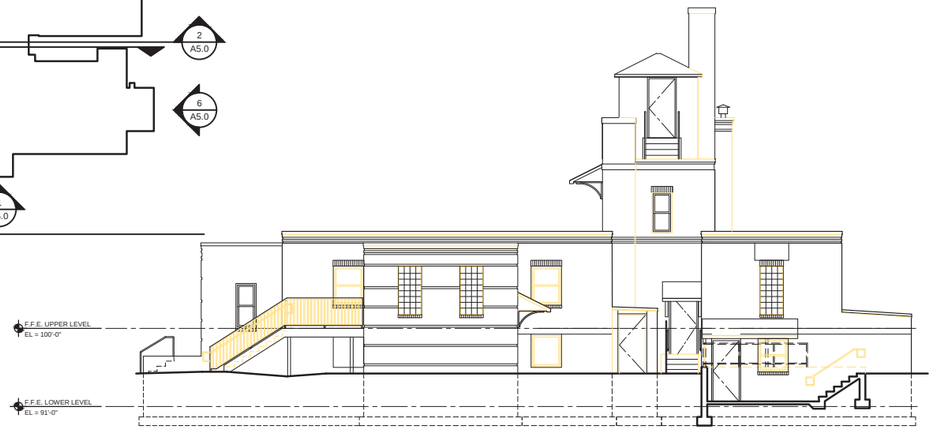
Storage Shed and Screened Porches
Pro Partners Group, L.L.C.
232 South Elm Street
Waconia, Minnesota

1518

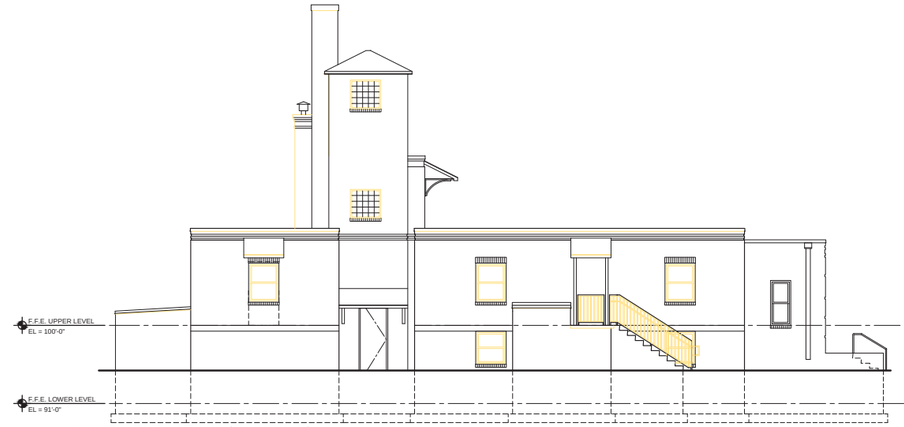
A4.0



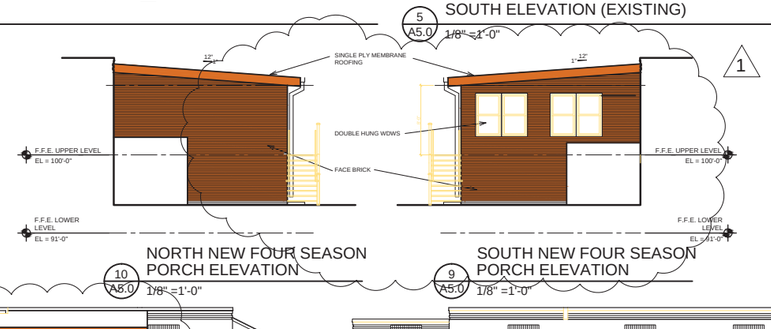
BUILDING KEY PLAN
N.T.S.



6 A5.0 NORTH ELEVATION (EXISTING)
1/8" =1'-0"



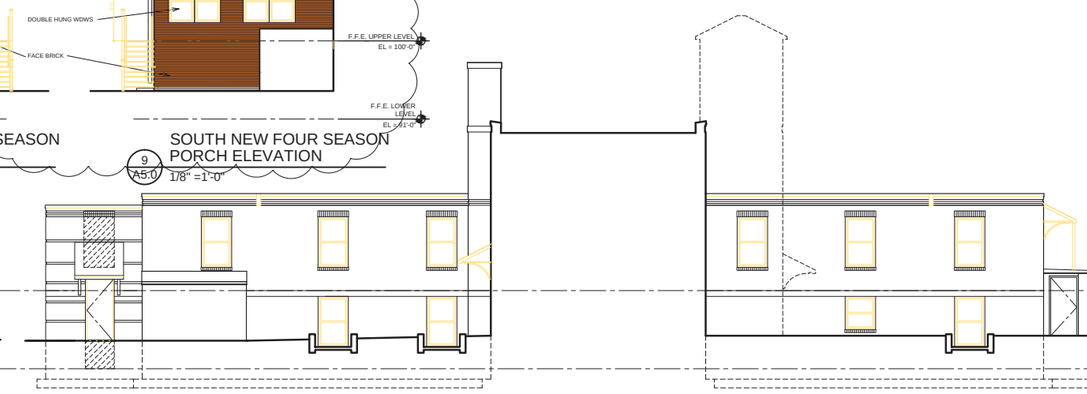
5 A5.0 SOUTH ELEVATION (EXISTING)
1/8" =1'-0"



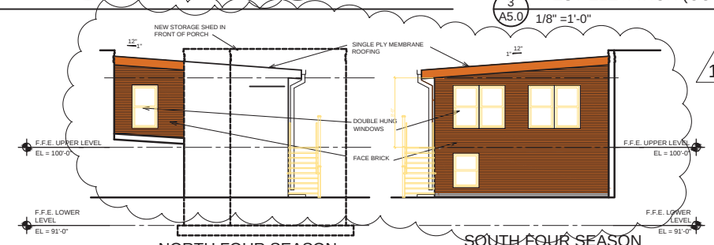
10 A5.0 NORTH NEW FOUR SEASON PORCH ELEVATION
1/8" =1'-0"

9 A5.0 SOUTH NEW FOUR SEASON PORCH ELEVATION
1/8" =1'-0"

4 A5.0 WEST ELEVATION - REVISED
1/8" =1'-0"

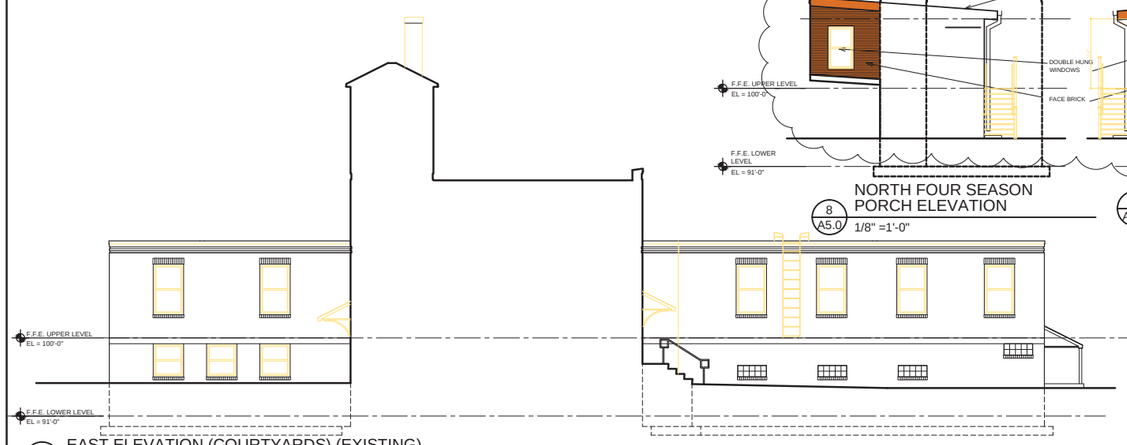


3 A5.0 WEST ELEVATION (COURTYARDS) (EXISTING)
1/8" =1'-0"



8 A5.0 NORTH FOUR SEASON PORCH ELEVATION
1/8" =1'-0"

7 A5.0 SOUTH FOUR SEASON PORCH ELEVATION
1/8" =1'-0"



2 A5.0 EAST ELEVATION (COURTYARDS) (EXISTING)
1/8" =1'-0"

1 A5.0 EAST ELEVATION (EXISTING)
1/8" =1'-0"

1
REVISION #3

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Randy L. Engel
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(612) 455-2626

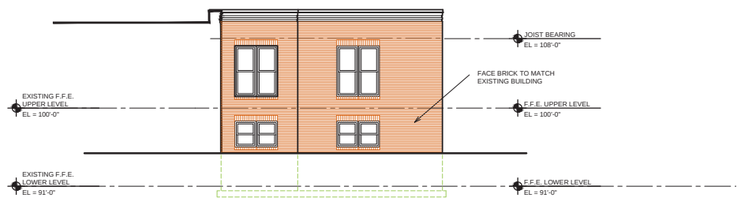
NO	DATE	REVISION
1	8/25/15	REVISION #3

July 28, 2015

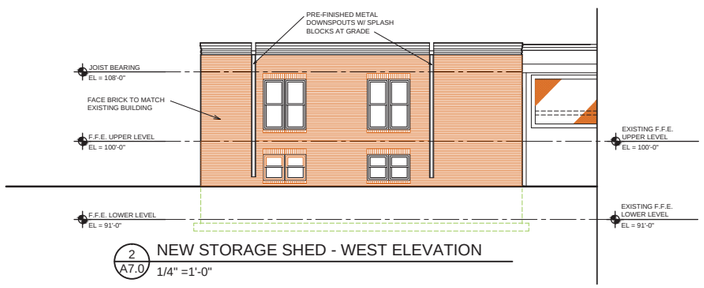
Renovated Building Elevations - Revised
Storage Shed and Screened Porches
Pro Partners Group, L.L.C.
232 South Elm Street
Waconia, Minnesota

1518

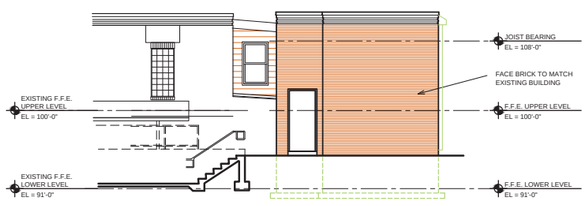
A5.0



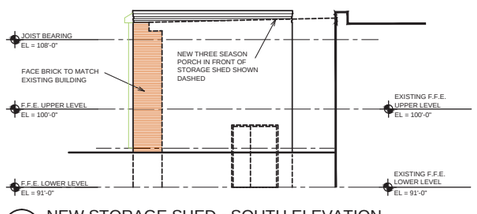
1 A7.0 NEW STORAGE SHED - EAST ELEVATION
1/4" =1'-0"



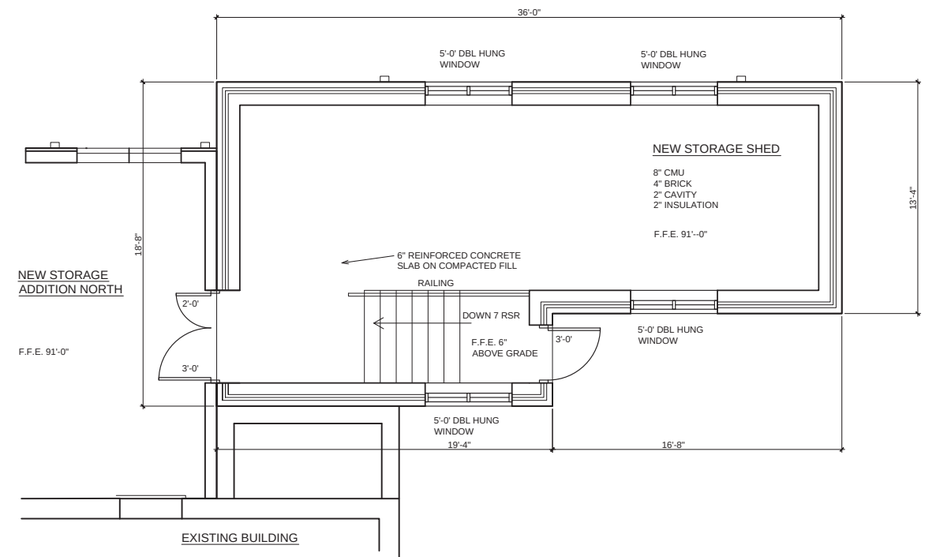
2 A7.0 NEW STORAGE SHED - WEST ELEVATION
1/4" =1'-0"



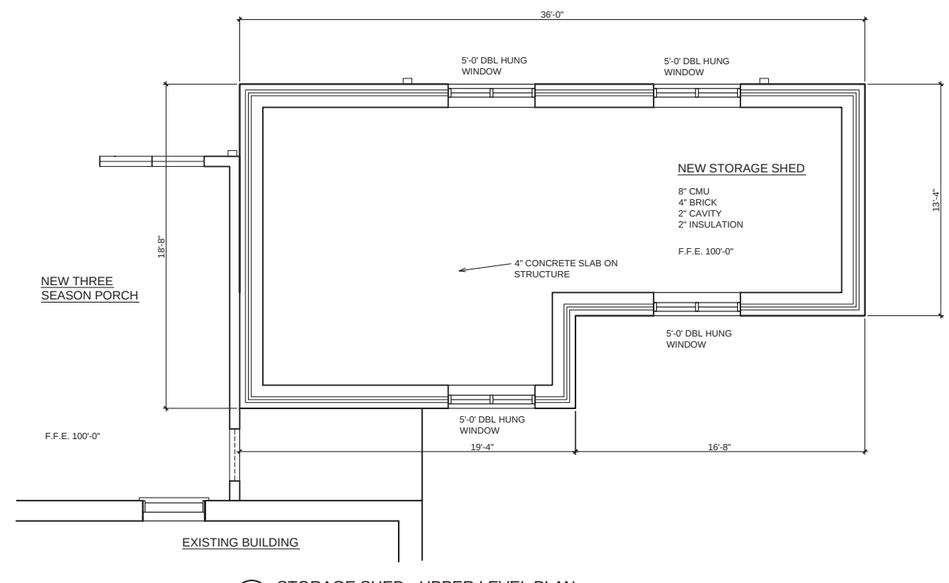
3 A7.0 NEW STORAGE SHED - NORTH ELEVATION
1/4" =1'-0"



4 A7.0 NEW STORAGE SHED - SOUTH ELEVATION
1/4" =1'-0"



5 A7.0 STORAGE SHED - LOWER LEVEL PLAN
1/4" =1'-0"



6 A7.0 STORAGE SHED - UPPER LEVEL PLAN
1/4" =1'-0"

1
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Randy L. Engel
DATE:
REGISTRATION NUMBER:

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MINNEAPOLIS, MINNESOTA 55416
(612) 455-2626

NO	DATE	REVISION
1	8/25/15	REVISION #3

NORTH

July 28, 2015

New Storage Shed Plan & Elevations #2

Storage Shed and Screened Porches
Pro Partners Group, L.L.C.
232 South Elm Street
Waconia, Minnesota

1518

A7.0

REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	March 21, 2016
Item Name:	Lodging Tax Funds Request – Waconia CVB
Originating Department:	Finance
Presented by:	Nicole Lueck, Finance Director
Previous Council Action (if any)**:**	

Item Type (X only one):	Consent	X	Regular Session		Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Motion to Approve Request for Lodging Tax Reimbursement from the Waconia CVB for Expenditures Incurred in January – March 2016.

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

The Waconia Chamber Convention & Visitors Bureau (CVB) has requested a lodging tax reimbursement for expenditures accrued in January – March 2016. Staff reviewed the request for reimbursement and supporting invoices as approved by the CVB. Lodging tax funds are currently available for payment of these expenditures.

Staff recommends approval of the request in the amount of $4,050.00.

FINANCIAL IMPLICATIONS:
Funding Sources & Uses: Lodging Tax Fund

Budget Information:

X	Budgeted
	Non Budgeted
	Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

Planning Commission
Parks and Recreation Board
Safari Island Advisory Board
Other

REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	March 21, 2016
Item Name:	Authorize City Administrator to Sign MOU Agreement with Waconia ISD 110 on Design & Construction of Pedestrian Underpass for CSAH 110
Originating Department:	Public Services
Presented by:	Craig Eldred, Public Services Director
Previous Council Action (if any)**:**	

Item Type (X only one):	Consent	X	Regular Session		Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Adopt Resolution 2016-71; Authorize City Administrator to Sign MOU Agreement with Waconia ISD 110 on Design & Construction of Pedestrian Underpass for CSAH 110

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

As City Council Members are aware City Staff and Waconia ISD 110 members continually strive to complete the annexation of the property purchased by the Waconia School District for expansion of its High School and athletic fields. As a result of this impending process design continues for the future county road segment for multi-modal accessibility improvements to the ISD 110 site.

Part of the site improvements include an underpass, which will allow connectivity of the High School Facility and the athletic fields west of the north/south segment of future County State Aid Highway today known as CSAH 110. The underpass construction was not included in the Waconia ISD 110 construction site plan, but was requested by the Waconia School District to be included in the City and Waconia ISD 110 construction agreement. Therefore, the cause for this effort today and processes placed before the City Council.

An estimated construction cost of $475,000.00 and deliverable amounts of $95,000.00 for a possible construction cost of $570,000.00.

The attached MOU allows for the following actions:

1. As the ISD 110 site is graded by their contractor, the desire is to place the concrete underpass box culvert to allow proper backfill procedures to occur.
2. The placement process as the site is graded will improve back-fill soil settlement to occur prior to roadway construction in 2017.
3. Formal understanding by the Waconia School District of its responsibility for ownership of the underpass and its construction costs.

Staff recommends approval of this request for City Council action to allow the MOU to be formally completed and allow design and construction of the underpass for 2016.

FINANCIAL IMPLICATIONS:	***ADVISORY BOARD RECOMMENDATIONS:***
Funding Sources & Uses: N/A	
Budget Information:	Planning Commission
_____ Budgeted	Parks and Recreation Board
_____ Non Budgeted	Safari Island Advisory Board
_____ Amendment Required	Other

CITY OF WACONIA
RESOLUTION NO. 2016-71

RESOLUTION AUTHORIZING APPROVAL OF CITY ADMINSTRATOR TO SIGN MOU AGREEMENT WITH WACONIA ISD 110 ON DESIGN & CONSTRUCTION OF PEDESTRIAN UNDERPASS FOR CSAH 110

WHEREAS, one of the City's Key Outcomes is to "Maintain Multi-Modal Transportation Infrastructure System"; and

WHEREAS, the Waconia School District desires an pedestrian underpass for multi-modal uses connecting their future athletic fields and High School Facility; and

WHEREAS, placement of said concrete box culvert/pedestrian underpass will provide advance construction benefits of the future CSAH 110; and

WHEREAS, the Memorandum of Understanding details the responsibilities of the Waconia School District for the design and construction items set within.

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby authorizes approval of City Administrator to sign MOU Agreement with Waconia ISD 110 on design & construction of pedestrian underpass for CSAH 110, attached as Exhibit 1.

Adopted by the City Council of the City of Waconia this 21st day of March, 2016.

_____
James P. Sanborn, Mayor

Attest: _____
Susan MH Arntz, City Administrator

M/ _____	Erickson	_____
	Bloudek	_____
S/ _____	Carrier	_____
	Ayers	_____
	Sanborn	_____

Waconia ISD 110 Pedestrian Underpass of CSAH 110 Design & Construction Memorandum of Understanding

Property Owner: Waconia Independent School District 110
Property Description: PID
Date: March 2, 2016

Pedestrian Underpass & Retaining Wall Construction Agreement Framework and Special Provisions:

The Waconia ISD 110 is agreement with the City of Waconia for compensation of services rendered by the City and its Engineering Firm, Bolton & Menk for the Construction Items and Special Conditions detailed below.

Construction Items and Special Conditions:

1. Authorize the City's Engineering Firm, Bolton & Menk to Design and Bid a singular "Pedestrian Underpass" and "Retaining Wall" features for the purpose of connecting ISD 110's properties under/across future CSAH 110.
2. Authorize the City's Engineering Firm, Bolton & Menk to Award and Construct a singular "Pedestrian Underpass" and "Retaining Wall" features for the purpose of connecting ISD 110's properties under/across future CSAH 110.
3. The "Pedestrian Underpass" and "Retaining Wall" features include One, singular 12 foot wide box concrete box culvert designed to cross the entire road right of way of future CSAH 110; Two, retaining wall to support future CSAH 110 design to limit impacts to ISD 110 High School Grounds; Three, installation of City Design Iron/Galvanized, Black Fencing as a pedestrian safety feature.
4. Improvement elements of "Pedestrian Underpass" and "Retaining Wall" must be approved by Waconia ISD 110, City, and Carver County prior to commencement of any Design or Construction phases.
5. Waconia ISD 110 will allow Awarded Contractor and its Sub-Contractors access to site for construction of said "Pedestrian Underpass" and "Retaining Wall".
6. Drainage adjacent "Pedestrian Underpass" would be responsibility of Waconia ISD 110.
7. Bituminous Paving of "Pedestrian Underpass" would be responsibility of Waconia ISD 110
8. Lighting of "Pedestrian Underpass" would be responsibility of Waconia ISD 110.

Acceptance:

The conditions, understandings and methodologies outlined herein are acceptable. Moreover, it is agreed these understandings will form the basis of all the forthcoming actions required regarding property and site improvements, construction and compensation. Finally, should it be necessary to modify the conditions, understandings or methodologies contained herein due to circumstances yet unforeseen, such modifications will be completed by mutual agreement of the parties hereto through an agreement instrument of mutually agreed upon form.

City of Waconia:

_____ _____
Susan Arntz, City Administrator Date

Waconia Independent School District, Superintendent

_____ _____
Pat Devine, Superintendent Date

REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	March 21, 2016
Item Name:	Authorize City Engineers; Bolton & Menk to Design, Prepare Specifications & Advertise CSAH 110 Pedestrian Underpass for Construction
Originating Department:	Public Services
Presented by:	Craig Eldred, Public Services Director
Previous Council Action (if any)**:**	Authorize City Administrator to Sign MOU Agreement With Waconia ISD 110 on Design & Construction of Pedestrian Underpass for CSAH 110

Item Type (X only one):	Consent	X	Regular Session		Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Adopt Resolution 2016-72; Authorize City Engineers; Bolton & Menk to Design, Prepare Specifications & Advertise CSAH 110 Pedestrian Underpass for Construction

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

As a result of the Memorandum of Understanding approval with the Waconia School District for Design and Construction of the underpass for CSAH 110, we now need to obtain authorization to have Bolton & Menk complete the Design, Prepare Specifications, and Advertise the CSAH 110 underpass for construction.

Similar to the items mentioned in the MOU memorandum, the desire is to place the underpass within the proposed CSAH 110 corridor to allow proper backfilling, and settling to occur prior to construction of the roadway in 2017. The underpass is a component of the proposed future Developers Agreement being drafted detailing the impending construction costs and financial management strategies of CSAH 110 and adjacent local roadways of Community Drive and 94th Street. The previous information provided included a total estimated construction cost of $570,000.00.

In addition of the construction benefits, the proposed underpass will allow pedestrian access of the Waconia ISD 110 athletic and facility sides of CSAH 110. Thus, eliminating the potential of pedestrian crossings at the roundabout segment proposed at Community Drive. A future connecting trail will allow access from the underpass to the adjacent trail within the east side right of way of CSAH 110 connecting Community Drive, 94th Street, and TH 5 in the future.

Staff recommends authorization of this request for action allowing Bolton & Menk to complete the designated services for future City Council consideration of award.

FINANCIAL IMPLICATIONS:

Funding Sources & Uses: PIR/Bonding

Budget Information:

	Budgeted
X	Non Budgeted
	Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

Planning Commission
Parks and Recreation Board
Safari Island Advisory Board
Other

CITY OF WACONIA
RESOLUTION NO. 2016-72

RESOLUTION AUTHORIZING APPROVAL OF CITY ENGINEERS; BOLTON & MENK TO DESIGN, PREPARE SPECIFICATIONS & ADVERTISE CSAH 110 PEDESTRIAN UNDERPASS FOR CONSTRUCTION

WHEREAS, one of the City's Key Outcomes is to "Maintain Multi-Modal Transportation Infrastructure System"; and

WHEREAS, the Waconia School District desires an pedestrian underpass for multi-modal uses connecting their future athletic fields and High School Facility under the future CSAH 110 corridor; and

WHEREAS, authorization of the MOU allows for the design, preparation of specifications and advertisement for bid to occur; and

WHEREAS, Bolton & Menk are the CSAH 110 roadway design Engineers, and City Engineering Representative allowing the design elements and standards to be completed in a timely manner and allow for installation yet this summer.

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby authorizes approval of City Engineers; Bolton & Menk to design, prepare specifications & advertise CSAH 110 pedestrian underpass for construction.

Adopted by the City Council of the City of Waconia this 21st day of March, 2016.

_____
James P. Sanborn, Mayor

Attest: _____
Susan MH Arntz, City Administrator

M/ _____	Erickson	_____
	Bloudek	_____
S/ _____	Carrier	_____
	Ayers	_____
	Sanborn	_____

REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	March 21, 2016
Item Name:	Authorize City Engineers; Bolton & Menk to Prepare Feasibility Report for the Proposed 2017 Infrastructure Improvement Project
Originating Department:	Public Services
Presented by:	Craig Eldred, Public Services Director
Previous Council Action (if any)**:**	November 2, 2015; Authorize City Engineers; Bolton & Menk to Complete Soil Borings, Survey, and Preliminary Design Work Related to the Proposed 2017 Infrastructure Improvement Project

Item Type (X only one):	Consent	X	Regular Session		Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Adopt Resolution 2016-74; Authorize City Engineers; Bolton & Menk to Prepare Feasibility Report for the Proposed 2017 Infrastructure Improvement Project

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

In November 2015, staff requested approval of services by Bolton & Menk to complete soil borings, survey, and preliminary design work for the 2017 Infrastructure Improvement Project. Council Members may recall the requests were to assist in design of roadways adjacent the proposed Waconia High School improvement project, or current Clearwater Middle School. These efforts have been an on-going effort to meet the design time line for the High School site with opening scheduled in the fall of 2017, and contiguous efforts for the future construction of CSAH 110.

Public Services continues to work with Bolton & Menk Engineers on the construction design items for the extension of Community Drive and major infrastructure improvements to 94th Street which are deemed future multi-modal access points of the Waconia High School Facility from the future CSAH 110. As stated previously, the improvements consist of sidewalks, trails, lighting, sewer connections where necessary, water main, storm sewer, and street surfaces to meet the use needs of the School District and public.

Street & Utility Improvement Areas:

Street Area	From	To
Community Drive	Safari Island Entrance	Future CSAH 10 Roundabout
94th Street	High School Garden Entrance	Future CSAH 10 Access

Although there is an understanding of the assessment process by the Waconia Independent District, it is applicable to complete a Feasibility Report for Bonding purposes, and define the feasibility of the improvements desired to connect the current roadway of Community Drive with the future CSAH 10, and those improvements required for the secondary access of 94th Street for the School District.

Staff recommends approval of this request for Council action allowing City Staff and Engineers to prepare a Feasibility Report guided on the precedence of review and approval.

FINANCIAL IMPLICATIONS:

Funding Sources & Uses: PIR, Water, Sewer, Storm Water, Bonding

Budget Information:

X	Budgeted
	Non Budgeted
	Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

Planning Commission
Parks and Recreation Board
Safari Island Advisory Board
Other

RESOLUTION NO. 2016-74

RESOLUTION AUTHORIZING THE CITY ENGINEERS, BOLTON & MENK TO PREPARE FEASIBILITY REPORT FOR THE PROPOSED 2017 INFRASTRUCTURE IMPROVEMENT PROJECT

WHEREAS, one of the City's Key Outcomes is to "Maintain Multi-Modal Transportation Infrastructure System"; and

WHEREAS, pursuant to this resolution the City Council authorized completion of soil borings, survey and preliminary design work; and

WHEREAS, city staff wish to continue efforts through preparation of a Feasibility Report allowing more detail on the associated project financial costs; and

WHEREAS, the area of roadway and utility improvements are presented in the table provide below; and

Street & Utility Improvement Areas

Street Area	From	To
Community Drive	Safari Island Entrance	Future CSAH 10 Roundabout
94th Street	High School Garden Entrance	Future CSAH 10 Access

WHEREAS, the Feasibility Report detailing the project improvements will be provided at a future City Council meeting.

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby authorizes the City Engineers, Bolton & Menk to prepare Feasibility Report for the proposed 2017 Infrastructure Improvement project.

Adopted by the City Council of the City of Waconia this 21st day of March, 2016.

_____
Jim Sanborn, Mayor

Attest: _____
Susan MH Arntz, City Administrator

M/ _____ Erickson _____
Bloudek _____
S/ _____ Carrier _____
Ayers _____
Sanborn _____

REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	March 21, 2016					
Item Name:	Cigarette License for United Petroleum, LLC					
Originating Department:	Administration					
Presented by:	Susan MH Arntz					
Previous Council Action (if any)**:**						
Item Type (X only one):	Consent	X	Regular Session		Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Adopt Resolution No. 2016-75, Approving Cigarette License

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

We have received notification that the SuperAmerica store has been sold. A new application for Cigarette Licenses has been submitted. We recommend approval of the new license, condition on receipt of payment of fees, certificates of insurance, approval by the State Department of Revenue.

FINANCIAL IMPLICATIONS:	***ADVISORY BOARD RECOMMENDATIONS:***
Funding Sources & Uses:	
Budget Information:	Planning Commission
_____ Budgeted	Parks and Recreation Board
_____ Non Budgeted	Safari Island Advisory Board
_____ Amendment Required	Other

CITY OF WACONIA
RESOLUTION NO. 2016-75

RESOLUTION APPROVING CIGARETTE LICENSE FOR UNITED PETROLEUM, LLC

WHEREAS, Applications for a new cigarette license has been received in the Office of the City Clerk for United Petroleum, LLC; and

WHEREAS, Licenses will be issued contingent upon receipt of appropriate fees and certificates of insurance as required by City Ordinance.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves License for the term March 21, 2016 through January 31, 2017.

Adopted by the City Council of the City of Waconia this 21st day of January, 2016.

_____
Jim Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/_____	Ayers	_____
	Bloudek	_____
S/_____	Carrier	_____
	Erickson	_____
	Sanborn	_____

REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	March 21st, 2016
Item Name:	PUBLIC HEARING - Annexation Agreement with Waconia Township – Road Segments
Originating Department:	Planning and Zoning
Presented by:	Lane L. Braaten, Community Development Director
Previous Council Action (if any)**:**	

Item Type (X only one):	Consent		Regular Session	X	Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Open Public Hearing
Motion to close the Public Hearing

Adopt Resolution No. 2016-63 approving the Joint Resolution for Orderly Annexation between Waconia Township and the City of Waconia for the road segment properties as described in Exhibits A and B of the agreement.

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

The City of Waconia and Waconia Township desire to enter into a Joint Resolution for Orderly Annexation of certain road segments located south of Highway 5. The properties are described in Exhibits A and B of the Joint Resolution. Attached you will find a copy of the Joint Resolution between the City of Waconia and Waconia Township, which was considered and approved by the Township Board on Monday, March 14th. The agreement, upon approval by the Council, will be submitted to the State for a final order of annexation. The State is required by statute to order the annexation within 30 days.

The Council should hold a public hearing and consider the language proposed in the attached Joint Resolution. If the Council finds the terms of the resolution appropriate the Joint Resolution should be approved as drafted.

ATTACHMENT:
Attachment 1: Joint Resolution for Orderly Annexation between the Town of Waconia and the City of Waconia

FINANCIAL IMPLICATIONS:	***ADVISORY BOARD RECOMMENDATIONS:***	
Funding Sources & Uses:		
Budget Information:	Planning Commission	**N/A**
Budgeted	Parks and Recreation Board	
Non Budgeted	Safari Island Advisory Board	
Amendment Required	Other	

JOINT RESOLUTION OF THE CITY OF WACONIA AND THE TOWNSHIP OF WACONIA PURSUANT TO MINNESOTA STATUTES §414.0325, DESIGNATING AN UNINCORPORATED AREA IN NEED OF ORDERLY ANNEXATION, CONFERRING JURISDICTION OF THE AREA ON THE CHIEF ADMINISTRATOR LAW JUDGE OF THE MINNESOTA STATE OFFICE OF ADMINISTRATIVE HEARINGS, AND AGREEING TO IMMEDIATE ANNEXATION OF THE AREA TO THE CITY OF WACONIA.

City of Waconia Resolution No. _2016-63_____

Township of Waconia Resolution Date:_____

TO: **Chief Administrative Law Judge**
State Office of Administrative Hearings
Municipal Boundary Adjustments Unit
P.O. Box 64620
St. Paul, MN 55164-0620

WHEREAS, the City of Waconia (the "City") and the Township of Waconia (the "Township") desire to enter into this Joint Resolution for Orderly Annexation to designate areas of the Township in need of orderly and immediate annexation for the purpose of bringing such parcels into the city limits as all the parcels are either surrounded by the City or are roads serving property within the City, and

WHEREAS, the areas to be annexed adjoin or are surrounded by the City, are urban or suburban in character, and the City is capable of providing services, if any, required by the areas within a reasonable time, and

WHEREAS, it is deemed appropriate and in the best interests of both the City and the Township that said areas be designated as in need of orderly annexation and be immediately annexed to the City, and

WHEREAS, pursuant to Minnesota Statutes §414.0325, Subd. 1b., a Notice of Intent to include property in the orderly annexation area was published on _____, 2016, in the *Waconia Patriot*, a newspaper with general circulation in both the City and Township, which was at least ten days before this Orderly Annexation Agreement was adopted.

NOW, THEREFORE, pursuant to Minnesota Statutes §414.0325, be it **JOINTLY RESOLVED** and agreed by the City Council of the City of Waconia and the Board of Supervisors of the Township of Waconia, Carver County, Minnesota, as follows:

1. The area subject to this Joint Resolution and designated for orderly and immediate annexation is legally described on attached **Exhibit A** and depicted with cross-hatching on the map attached as **Exhibit B** (the "Land").

2. This Joint Resolution confers jurisdiction on the chief administrative law judge over the annexations in the designated areas and over the various provisions of this Joint Resolution.

3. This Joint Resolution provides for the conditions of annexation. No alteration of the stated boundaries are appropriate, and no consideration by the chief administrative law judge is necessary. The chief administrative law judge may review and comment, but shall, within 30 days, order the annexation in accordance with the terms of this resolution.

4. There will be no change in the electric service or cost resulting from the annexation.

5. That for purposes of real estate taxation, if the annexation becomes effective on or before August 1 of a levy year, the City of Waconia may levy on the annexed area beginning with the same levy year. If the annexation becomes effective after August 1 of a levy year, Waconia Township may continue to levy on the annexed area for that levy year, and the City of Waconia may not levy on the annexation area until the following levy year.

6. Pursuant to Minnesota Statutes §414.036, the City and the Township agree that the road segments described on **Exhibit A** and depicted on **Exhibit B** are tax exempt and no tax reimbursement is due from the City to the Township.

7. There are no special assessments assigned by the Township to the Land and no debt incurred by the Township prior to the annexation and attributable to the Land need to be reimbursed.

8. To the extent that the annexation areas contain streets or roadways, the City shall be solely responsible for any maintenance or improvements after the annexation has been ordered.

9. The City and Township agree that in the event there are errors, omissions or any other problems with the legal descriptions provided in **Exhibit A** or mapping provided in **Exhibit B**, in the judgment of the Office of Administrative Hearings/Municipal Boundary Adjustments, the City and Township agree to make such corrections and file any additional documentation, including new exhibits making the corrections requested or required by the Office of Administrative Hearings/Municipal Boundary Adjustments as necessary to make effective the annexation of the Land in accordance with the terms of this Joint Resolution.

10. This Joint Resolution is effective upon approval and adoption by both the City Council of the City of Waconia and the Board of Supervisors of the Township of Waconia.

Passed and adopted by the **Board of Supervisors of the Township of Waconia** this ____ day of _____, 2016.

_____
_____, Chairman

ATTEST: _____
_____, Clerk

Passed and adopted by the **City Council of the City of Waconia** this 21st day of March, 2016.

_____
James P. Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator/City Clerk

EXHIBIT A

Parcel 1

The South 40.00 feet of the Southeast Quarter of the Northwest Quarter ¼ of Section 24, Township 116, Range 25, Carver County, Minnesota lying easterly of a line drawn perpendicular to the South line of the Southeast Quarter of the Northwest Quarter of said Section 24 from the Southwest corner of Block 1, PINE BUSINESS PARK according to the recorded plat thereof, Carver County, Minnesota.

Parcel 2

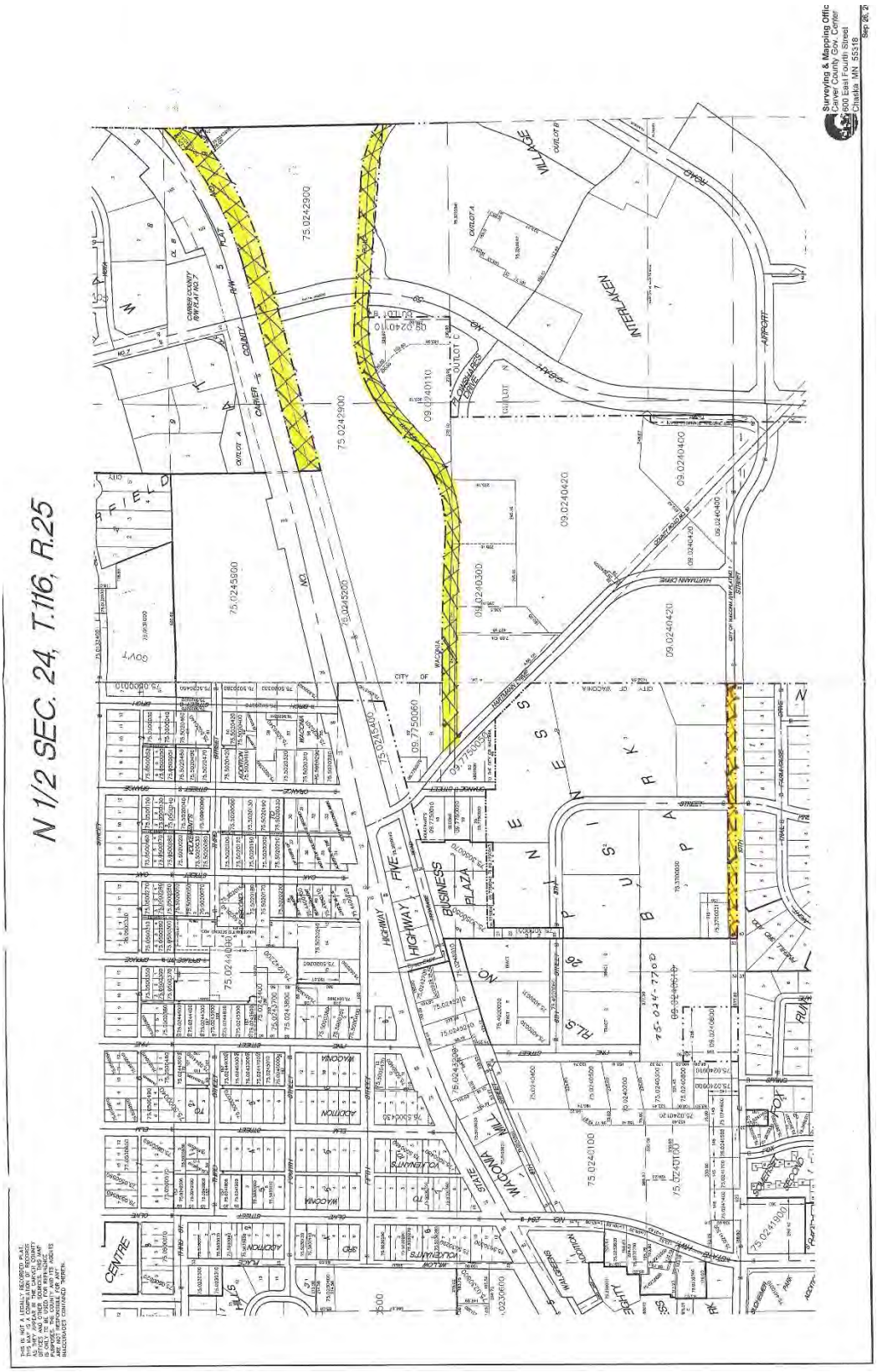
A parcel of land located in the North Half of the Northeast Quarter of Section 24, Township 116, Range 25, Carver County, Minnesota being described as follows:

Parcel 2 and Parcel 3 of CARVER COUNTY RIGHT OF WAY PLAT NO. 9, according to the recorded plat thereof, Carver County, Minnesota.

Parcel 3

That part of Airport Road located in the North Half of the Section 24, Township 116, Range 25, Carver County, Minnesota lying easterly of its intersection with Hartmann Drive, formerly known as Carver County Highway No. 10. Being 66.00 feet in width lying 33.00 feet each side of centerline as currently laid out and described in Document No. 74263, Carver County Records. The sidelines of which are to be shortened or extended as necessary to terminate at the East line of the North Half of said Section 24 and centerline of said Hartmann Drive.

EXHIBIT B



https://mhslaw.sharepoint.com/sites/clients/1/38350/airport road segments and sudheimer/draftdocs/joint resolution - waconia township property.docx

REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	March 21st, 2016					
Item Name:	Joint Resolution for Orderly Annexation between City of Waconia and Laketown Township for a segment of Old Airport Road					
Originating Department:	Planning and Zoning					
Presented by:	Lane L. Braaten					
Previous Council Action (if any)**:**						
Item Type (X only one):	Consent		Regular Session	X	Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Adopt Joint Resolution 2016-64 stipulating to the amendment of the Orderly Annexation Agreement No. 76-47 to orderly annex a segment of old Airport Road.

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

The City of Waconia and Laketown Township desire to enter into a joint resolution for orderly annexation of a portion of old Airport Road. Attached you will find a copy of the joint resolution for your review and consideration. The agreement, upon approval by the township and City, may be reviewed by the State Municipal Boundary Adjustments, but shall within 30 days, be required to order the annexation of the described property in accordance with the terms of the joint resolution. The Joint Resolution has been reviewed by City staff and the City Attorney's office and approval is recommended. This joint resolution was considered and approved by the Laketown Township Board at their regular meeting on Monday, March 14th, 2015.

The procedure for approving orderly annexation requests within the Orderly Annexation Area (OAA) has been agreed upon by the City of Waconia and Laketown Township. In summary:

1. No public hearing is required.
2. A letter or petition is submitted to the City by the owner of the property requesting annexation into the City.
3. The City accepts the letter or petition and adopts a joint resolution with the township approving annexation.
4. The joint resolution is forwarded to the State Municipal Boundary Adjustment.
5. The property owner complies with the tax reimbursement agreement to the Township. This is a payment to the township from the property owner equivalent to $300.00 per acre (in 2006) with a 3% increase annually from the 2006 date.

This request is not typical as there is no underlying property owner requesting the property be annexed into the City. Further, the City and Township have agreed that no reimbursement is necessary as the property in question is a section of Airport Road.

ATTACHMENTS:
Attachment 1: Joint Resolution for Orderly Annexation between Laketown Township and the City of Waconia

FINANCIAL IMPLICATIONS:	***ADVISORY BOARD RECOMMENDATIONS:***	
Funding Sources & Uses:		
Budget Information:	Planning Commission	**N/A**
_____ Budgeted	Parks and Recreation Board	
_____ Non Budgeted	Safari Island Advisory Board	
_____ Amendment Required	Other	

CITY OF WACONIA
RESOLUTION NO. 2016-64

LAKETOWN TOWNSHIP
RESOLUTION NO. _____

In the Matter of the Orderly Annexation of Certain Real Property to the City of Waconia from Laketown Township. [MBAU Docket A-2205(OA)-22]	**JOINT RESOLUTION STIPULATING TO AMENDMENT OF ORDERLY ANNEXATION AGREEMENT NO. 76-47 AND TO ORDERLY ANNEXATION OF PROPERTY**

TO: **Chief Administrative Law Judge**
State Office of Administrative Hearings
Municipal Boundary Adjustments Unit
P.O. Box 64620
St. Paul, MN 55164-0620

WHEREAS, a joint resolution for orderly annexation (Joint Resolution to Designate) was stipulated and agreed to by the City of Waconia (the "City") on December 7, 1976, and Laketown Township (the "Township") on December 20, 1976, pursuant to Minn. Stat. §414.0325 (2014) designating certain real property for annexation; and

WHEREAS, pursuant to said Joint Resolution to Designate, the City and the Township jointly request the annexation of certain real property to the City of Waconia as hereinafter described ("the Airport Road Segment"); and

WHEREAS, the Airport Road Segment lies within the area stipulated for orderly annexation and adjoins the present city limits of the City of Waconia; and

WHEREAS, it is deemed appropriate and in the best interests of both the City and the Township that such property be annexed to the City;

NOW, THEREFORE, pursuant to Minnesota Statutes §414.0325, be it **JOINTLY RESOLVED** and agreed by the City Council of the City of Waconia and the Board of Supervisors of the Township of Laketown, Carver County, Minnesota, as follows:

1. The City and the Township jointly request the Office of Administrative Hearings, Municipal Boundary Adjustment Unit (the "**Municipal Boundary Adjustment Unit**"), to issue an order annexing the following described property, which was previously designated for orderly annexation into the City:

The property to be annexed is legally described on attached **Exhibit A** and depicted with cross-hatching on the map attached as **Exhibit B**.

2. This Joint Resolution confers jurisdiction on the chief administrative law judge over the provisions of this Joint Resolution.

3. This Joint Resolution provides for the conditions of annexation. No alteration of the stated boundaries are appropriate, and no consideration by the chief administrative law judge is necessary. The chief administrative law judge may review and comment, but shall, within 30 days, order the annexation in accordance with the terms of this resolution.

4. There will be no change in the electric service or cost resulting from the annexation.

5. That for purposes of real estate taxation, if the annexation becomes effective on or before August 1 of a levy year, the City may levy on the annexed area beginning with the same levy year. If the annexation becomes effective after August 1 of a levy year, Laketown Township may continue to levy on the annexed area for that levy year, and the City of Waconia may not levy on the annexation area until the following levy year.

6. Pursuant to Minnesota Statutes §414.036, the City and the Township agree the Airport Road Segment is tax exempt and no tax reimbursement is due from the City to the Township.

7. There are no special assessments assigned by the Township to the Airport Road Segment and no debt incurred by the Township prior to the annexation and attributable to the Airport Road Segment needs to be reimbursed.

8. The City shall be solely responsible for any maintenance, repairs or improvements to the Airport Road Segment after the annexation has been ordered.

9. The City and Township agree that in the event there are errors, omissions or any other problems with the legal descriptions provided in **Exhibit A** or mapping provided in **Exhibit B**, in the judgment of the Office of Administrative Hearings/Municipal Boundary Adjustments, the City and Township agree to make such corrections and file any additional documentation, including new exhibits making the corrections requested or required by the Office of Administrative Hearings/Municipal Boundary Adjustments as necessary to make effective the annexation of the Land in accordance with the terms of this Joint Resolution.

10. This Joint Resolution is effective upon approval and adoption by both the City Council of the City of Waconia and the Board of Supervisors of the Township of Laketown.

Passed and adopted by the **Board of Supervisors of the Township of Laketown** this ____ day of _____, 2016.

_____
_____, Chairman

ATTEST: _____
_____, Clerk

Passed and adopted by the **City Council of the City of Waconia** this 21st day of March, 2016.

_____
James P. Sanborn, Mayor

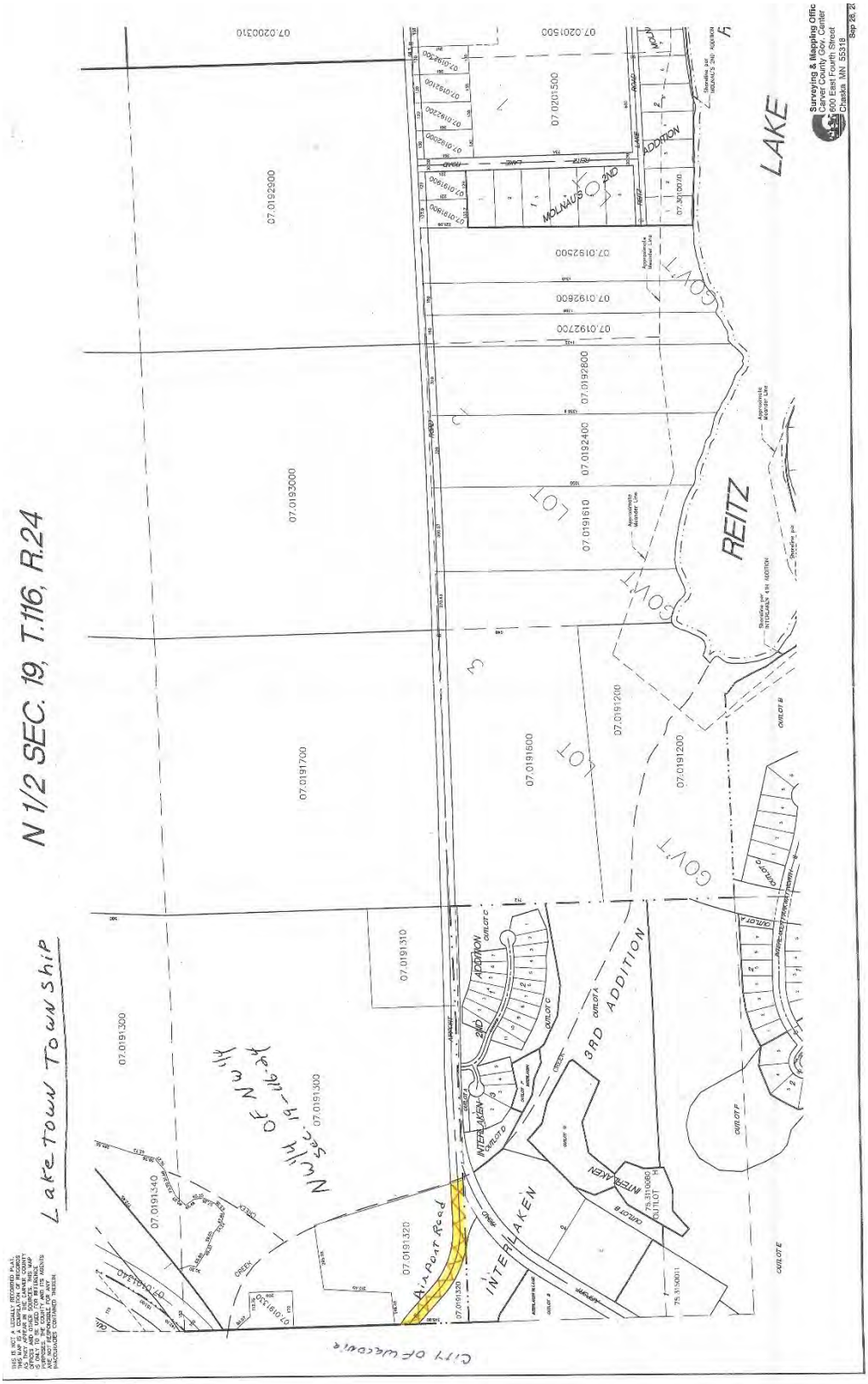
ATTEST: _____
Susan MH Arntz, City Administrator/City Clerk

Exhibit A
(Legal Description of Property to be Annexed)
(Airport Segment)

That part of Airport Road located in the Northwest Quarter of the Northwest Quarter of Section 19, Township 116. Range 24, Carver County, Minnesota as currently laid out and described in Document No. 75577, Carver County Records lying westerly of the following described line:

Commencing at the Southwest Corner of said Northwest Quarter of the Northwest Quarter; thence on an assumed bearing of North 00 degrees 05 minutes 03 seconds West along the West line of said Northwest Quarter of the Northwest Quarter, a distance of 345.00 feet; thence North 85 degrees 46 minutes 57 seconds East, a distance of 149.48 feet; thence North 04 degrees 25 minutes 55 seconds East, a distance of 312.45 feet; thence North 83 degrees 01 minutes 21 seconds East, a distance of 295.78 feet to the POINT OF BEGINNING; thence South 14 degrees 57 minutes 59 seconds East, a distance of 722.36 feet (721.54 Record) to a point on the South line of said Northwest Quarter of the Northwest Quarter, being distant 652.67 feet east from the Southwest Corner of the Northwest Quarter of the Northwest Quarter of said Section 19 and said line there terminating.

EXHIBIT B



https://mhslaw.sharepoint.com/sites/clients/1/38350/airport road segments and sudheimer/draftdocs/resolution amendment - laketown townshp property.docx

REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	March 21st, 2016
Item Name:	Interlaken 8th Addition/Stonegate Preliminary Plat, Zoning Map Amendment and Variance Applications submitted by Hartman Communities, LLC for the property located at 1150 Somerwood Drive
Originating Department:	Planning and Zoning
Presented by:	Lane L. Braaten, Community Development Director
Previous Council Action (if any)**:**	

Item Type (X only one):	Consent		Regular Session	X	Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Adopt Resolution 2016-66 approving the proposed Zoning Map Amendment to rezone the subject parcel from R-3, Medium Density Residential District to PUD, Planned Unit Development District.

Adopt Resolution 2016-67 approving the proposed Variance Application to the PUD Development Standards to allow building and parking to be setback a minimum of 20 ft. from any exterior PUD property line or abutting street versus the 40 ft. minimum required by Ordinance.

Adopt Resolution 2016-68 approving the proposed Interlaken 8th Addition/Stonegate Preliminary Plat Application for the development of 51 small lot, single family parcels for the property located at 1150 Somerwood Drive.

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

BACKGROUND:

Applicant: Hartman Communities, LLC
Owner: Hartman Communities, LLC/City of Waconia
Address: 1150 Somerwood Drive
P.I.D. #: 753150610
Legal Description: Outlot A, Interlaken 4th Addition
Zoning District: R-3, Medium Density Residential District
Comprehensive Plan Designation: M – Medium Density Residential

REQUEST:

The City has received three land use applications from Hartman Communities, LLC for the property located at 1150 Somerwood Drive. The applications include the following:

1. Zoning Map Amendment to amend the City of Waconia Zoning Map and rezone the subject property to PUD, Planned Unit Development District from the current zoning of R-3, Medium Density Residential District
2. Variance Application to reduce the building and parking setback from any exterior PUD property line or abutting street to a minimum of 20 ft., versus the 40 ft. minimum required per Ordinance,
3. Preliminary Plat Application for the subject parcel. The Preliminary Plat, titled Interlaken 8th Addition/Stonegate, is proposed to include fifty-one (51) small lot, single-family parcels and two (2) outlots.

APPLICABLE ORDINANCE PROVISIONS:

1. Section 900.05, Subd. 2.C – R-3, Medium Density Residential District

2. Section 900.05, Subd. 2.O – PUD Planned Unit Development District
3. Section 900.06, Subd. 8 – Environmental Protection Regulations
4. Section 900.07 – Landscaping and Fencing
5. Section 900.08 – Performance Standards
6. Section 900.09 – Off-Street Parking, Loading, and Access Regulations
7. Section 900.10 – Sign Regulations
8. Section 900.12, Subd. 4 - Variances
9. Section 900.12, Subd. 6 – Amendments
10. Section 1000 – Subdivision Ordinance

EXISTING CONDITIONS:

The subject parcel, located at 1150 Somerwood Drive, is currently undeveloped and located within the Waconia City limits (see attached location map). The property was originally platted as an outlot by Plowshares Development, LLC as part of the Interlaken Development, which was approved by the Waconia City Council in May of 2006. Since that time the parcel has been rough graded, but no development has occurred on the parcel.

The existing parcel is approximately 15.28 acres in total area with Airport Road acting as the north boundary, County Road 10 the south boundary, Somerwood Drive the east boundary, and Main Street as the west property boundary. The property to the west is currently outside of the City Limits, but guided for a large lot retail project. The properties to the east of the subject parcel consist of the Somerwood Cottages Residential Development and single family homes, which are part of the Interlaken 4th Addition development. Target is located to the north and the Interlaken Woods development is located to the south of the subject parcel.

PRELIMINARY PLAT REVIEW:

SUBDIVSION DESIGN FEATURES

The City of Waconia staff have reviewed the proposed Preliminary Plat application for the Interlaken 8th Addition/Stonegate residential development drafted by Westwood Professional Services, Inc. dated February 4th, 2016, as revised on February 22nd, 2016 and provide the following review and comments:

Streets/Access

The applicant is proposing two accesses to the development, both of which are off of Somerwood Drive. The northerly access will align with a future access to the Somerwood Cottages residential development which was platted as Somerwood Way.

The proposed arrangement, character, extent, width, grade and location of all proposed streets shown on the Interlaken 8th Addition/Stonegate Preliminary Plat plans are generally in conformance with the City Code and the City's Comprehensive Plan. Staff recommends approval of the street system for Interlaken 8th Addition/Stonegate as proposed.

Easements

Section 1000.06, Subd. Subd. 4 of the City Ordinance requires drainage and utility easements at least 10 feet wide, centered on the rear and side lot lines of abutting lots and shall have continuity from block to block and lot to lot. The applicant is proposing drainage and utility easements which conform to City standards.

Blocks

The blocks proposed in the Interlaken 8th Addition/Stonegate development are in conformance with the standards set forth in City Ordinance.

Lots

The applicant is requesting approval of PUD, Planned Unit Development District zoning for the Interlaken 8th Addition/Stonegate Preliminary Plat in order to allow for reduced lot sizing and reduced setbacks for the individual parcels. The property is currently zoned R-3, Medium Density Residential which allows only multi-family, two

family, and townhouse dwellings and requires specific minimum setback and lot width requirements. The applicant has indicated an average lot area of 8,188 sq. ft., a minimum lot area of 7,155 sq. ft., a minimum lot width of 60 ft. and lot depth of at least 110 feet for the Interlaken 8th Addition/Stonegate development. The proposed lot sizing is acceptable to City staff per the plans submitted.

Outlots

The proposed plans indicate two (2) outlots being created with the approval of the Interlaken 8th Addition/Stonegate development (Outlots A and B).

Outlot A – The plans indicate that Outlot A will be designated as permanent open space.
Outlot B – The plans indicate that Outlot B will be designated as permanent open space.

Public Land Dedication, Open Space

City Ordinance requires at least 10% of the gross land in a subdivision shall be dedicated for parks, schools, playgrounds and open space. The subject parcel was originally platted in association with the Plowshares Development, LLC Interlaken Development and all public land and open space dedication requirements have been met as part of the afore-mentioned development and therefore no land or public space dedication shall be required as part of this application.

Pedestrian Ways and Trails

City Ordinance states *"Subdividers shall define and construct a meaningful pedestrian circulation system subject to City approval which connects to the major trail system and to schools, parks and shopping areas and shall provide easements to accommodate such movement. Said pedestrian ways shall be coordinated with those of adjacent subdivisions and the Comprehensive Plan."*

Sidewalks

The applicant is proposing the installation of a 5 foot wide sidewalk on the west side of Somerwood Drive extending north from the existing curb ramp on the south side of the property to the existing sidewalk located along the south side of Airport Road. The applicant is also proposing the installation of a 5 ft. sidewalk along at least one side of all road way systems within the development, which is consistent with what the City has allowed in previous subdivisions. City Staff has reviewed the sidewalk plan and determined that it is satisfactory and consistent with previous City approvals in regard to sidewalk width and location.

The proposed sidewalk sections are consistent with the Proposed Sidewalks and Trails Plan in the Waconia Comprehensive Plan. The plan indicates future sidewalk along Somerwood Drive, which is consistent with the applicant's proposal.

Trails

The plans propose the construction of two 8 ft. wide trail sections connecting the internal sidewalk system of Interlaken 8th Addition/Stonegate to the City and County Trail systems. The first proposed trail section would connect the sidewalk section in Highland Court to the future City trail section to the southeast. The other 8 ft. wide trail section proposed is a split trail segment located within Outlot A on the southwest corner of the property, which would link the sidewalk section along Stonegate Circle to the City trail located along Main Street and the 10 ft. wide trail section along the north side of County Road 10 (to be constructed by the developer with this project).

The plans also include a 10 ft. wide trail segment along the north side of County Road 10 extending along the entire southernmost property line within the County Road 10 right of way.

City staff have reviewed the proposed trail plans and the proposed widths are consistent with previous developments in the area and are acceptable to City staff.

The proposed trail sections are consistent with the Proposed Sidewalks and Trails Plan in the Waconia Comprehensive Plan and the Carver County Regional Trail Plan.

Preservation of Natural Features and Amenities

Section 1000.06, Subd. 7.G states *"Existing features which would add value to residential development or to the local government as a whole, such as trees, as herein defined, watercourses and falls, beaches, historic spots, and similar irreplaceable assets, shall be preserved in the design of the subdivision."*

The subject parcel has already been rough graded and therefore there are no natural features on site that are required to be preserved as part of the Interlaken 8th Addition/Stonegate Preliminary Plat. The Interlaken Park area was preserved when Plowshares Development, LLC originally platted the property as an outlot.

Landscaping and Tree Preservation

Landscaping

City Ordinance requires the following landscaping for properties zoned PUD, Planned Unit Development:

1. A planting strip and/or earth berm shall be placed in all newly platted residential developments that abut arterial roads to screen the view and to reduce noise levels in residential areas.
2. Landscaping for PUD districts shall follow the respective land-use guidelines. The proposed development shares development characteristics with both the R-1 and R-3 districts. The most restrictive shall apply in this case which is the R-1 district standards for landscaping.
3. Each newly platted lot shall have two (2) trees.
4. Shade trees shall be planted every forty (40) feet to sixty (60) feet within the right-of-way on both sides of any portion of road within the subdivision. The preliminary plat shall reserve an easement authorizing the local government to plant shade trees within five (5) feet of the required right-of-way of the local government.
5. Unless otherwise directed by the Planning Commission, all plantings shall be placed on the private property on which the development is taking place.
6. The owner shall provide the City with cash, corporate surety bond, approved letter of credit or other surety satisfactory to the City to guarantee the proper installation and growth of the approved landscape plan.
7. The landscape plantings shall be consistent with the minimum planting size stated in Section 900.07, Subd. 2.F.

The Interlaken 8th Addition/Stonegate Landscape Plan indicates the use of both coniferous and deciduous trees along Airport Road, Main Street, Somerwood Cottages and County Road 10 to screen the residential neighborhood from noise and view. The applicant is proposing to plant 270 total trees, 115 of which are deciduous, 139 are evergreens, and 16 are proposed to be ornamentals. The proposed landscape plan meets the shade tree requirement stated above as the City has consistently allowed the boulevard trees to be located within the front yard of the property if spaced adequately. The 270 proposed trees exceed the 102 trees required for the development and the applicant has proposed 2 trees per lot, which conforms to City Ordinance.

Staff has reviewed the proposed landscape plan and recommends approval of said plan per the Preliminary Landscape Plan drafted by Westwood dated 02/04/16 and revised 02/22/16.

Tree Preservation

City Ordinance allows developments in residential districts to remove or disturb up to thirty (30) percent of the total tree inches of significant trees. Any removal or disturbance beyond this threshold shall require reforestation or restitution. There are currently a handful of trees on the subject parcel that were planted in close proximity to the existing monument signs. The applicant is proposing that said trees remain in their current location and configuration and therefore a tree preservation and tree removal plan do not apply to this application.

Utilities

Sewer, Water, and Stormwater items have been addressed by Jake Saulsbury, Consulting City Engineer and Craig Eldred, Public Services Director in the Staff Review memo dated February 16th, 2016 and the Bolton & Menk memo dated February 26th, 2016 (see Attachments). The applicant has responded to the February 16th, 2016 memo

and their response to said comments are adequate based on staff's review. Please note that the information submitted for the preliminary plat phase is adequate, but additional detailed reviews will be needed for the final construction plans for the development.

Stormwater Management

Stormwater management for the site was approved as part of the Interlaken development. The preliminary plat plans have been reviewed by the City Engineer and Public Services Director and the information provided is adequate for the application. Please note that the plans will require additional detailed review upon submittal of the final construction plans for Interlaken 8th Addition/Stonegate.

ZONING MAP AMENDMENT - PLANNED UNIT DEVELOPMENT (PUD):

The applicant has requested to amend the City of Waconia Zoning Map to rezone the subject parcel from the existing zoning of R-3, Medium Density Residential District to Planned Unit Development District (PUD) to allow for reduced setbacks and reduced lot sizing for a more densely populated single-family residential neighborhood. Table 1-1 below indicates the proposed PUD lot requirements for the Interlaken 8th Addition/Stonegate Preliminary Plat.

Table 1-1.	**PUD, Planned Unit Development (Proposed Lot Requirements)**
Lot Area	**7,155 sq. ft. minimum**
Lot Width	**60 ft. minimum**
Hardcover Surface	**50% maximum per lot**
Structure Height	**35 ft. maximum**
Front Yard Setback	**25 ft. minimum**
Rear Yard Setback – House	**25 ft. minimum**
Rear Yard Setback - Deck	**15 ft. minimum**
Side Yard Setback – Interior	**7.5 ft./15ft. between buildings**
Side Yard Setback – Street	**25 ft. minimum**
Building/Driveway Setback – Exterior R/W Lines	**20 ft. minimum**

***** The proposed 20 ft. minimum setback for buildings and parking areas from any exterior PUD property line or abutting street is considered as part of the variance request submitted by the applicant.

Staff has reviewed the proposed lot requirements for the Interlaken 8th Addition/Stonegate single-family residential development and are comfortable with the setbacks and lot sizing proposed (as noted above).

Density

The net area of the parcel is 12.76 acres and the total number of proposed single-family residential units is 51. Based on the afore-mentioned information the residential site density is approximately 4 units per acre. The MetCouncil density requirement is 3 units per acre. The density of 4 units per acre is consistent with the City of Waconia's Comprehensive Plan, which guides the property as M, Medium Density Residential. Medium Density Residential has a density range of 4 to 10 units per acre.

VARIANCE

VARIANCE REVIEW CRITERIA:

Waconia City Code Section 900.12, Subd. 4 and Minnesota State Statute 462.357, Subd. 6 establishes criteria to be considered when contemplating the issuance of a variance in terms of "practical difficulty" as follows: Variances shall only be permitted when they are in harmony with the general purposes and intent of the ordinance and when the terms of the variance are consistent with the comprehensive plan." So a city evaluating a variance application should make findings as to:

1. Is the variance in *harmony with* the purposes and intent of the ordinance?

2. Is the variance *consistent with* the *comprehensive plan*?
3. Does the proposal put property to use in a *reasonable manner*?
4. Are there *unique circumstances* to the property not created by the landowner?
5. Will the variance, if granted, alter the *essential character* of the locality?

State statute specifically notes that economic considerations alone cannot create practical difficulties. Whereas, practical difficulties exist only when the three statutory factors are met (1. reasonableness, 2. uniqueness, and 3. essential character).

VARIANCE ANANLYSIS:

The property is currently zoned R-3, Medium Density Residential and the applicant has proposed a Zoning Map Amendment to rezone the property PUD, Planned Unit Development to allow for reduced lot sizing and reduced setbacks. If the Planning Commission indicates the rezoning is appropriate the applicant has requested consideration of a variance from the setback standards stated in the PUD Development Standards. Specifically, the City Ordinance requires a minimum building and parking setback from any exterior PUD property line or abutting street to be 40 feet. The applicant has requested, and indicated on the submitted plans, a minimum setback of 20 ft. for building and parking setbacks from the exterior PUD property line.

City staff has reviewed the requested setback variance request and are comfortable with the proposed 20 ft. setback versus the 40 ft. setback stated in City Code as the proposed reduced setback will primarily be used along the Somerwood Drive roadway corridor and this will allow for the housing product type to be developed at the minimum required density.

The City Council should review the requested setback reduction based on the variance review criteria stated above and determine if the 20 ft. setback is appropriate for the Interlaken 8th Addition/Stonegate development.

PUBLIC NOTICE/COMMENT

The notices were published in the WACONIA PATRIOT on February 18th, 2016 and posted at Waconia City Hall. Individual notices were mailed to all property owners within 350 feet of the subject parcel. As of the date and time of this report the City has not received any comments regarding the proposed Interlaken 8th Addition/Stonegate residential development.

CONCLUSION / RECOMMENDATION

The Planning Commission, at their regular meeting on March 3rd, 2016, via a 5-0 vote, recommended approval of the Preliminary Plat application, the Zoning Map Amendment request, and the Variance application for the Interlaken 8th Addition/Stonegate residential development submitted by Hartman Communities, LLC for the property located at 1150 Somerwood Drive.

If the City Council chooses to approve the Interlaken 8th Addition/Stonegate Preliminary Plat, Zoning Map Amendment and Variance application, the Planning Commission and staff would recommend the approvals with the following conditions:

1. The Interlaken 8th Addition/Stonegate Preliminary Plat shall be completed as approved and as conditionally revised by the Planning Commission and the City Council.
2. All applicable permits are applied for by the applicant with all supporting documentation and issued prior to the start of construction.
3. The applicant shall obtain Carver County Watershed Management Organization (CCWMO) approval and permitting for erosion control and stormwater management. A copy of any approvals or permits shall be submitted prior to any land disturbing activities.
4. The applicant shall obtain a General Construction Stormwater Permit (NPDES) from the Minnesota Pollution Control Agency and submit a copy to the City prior to any land disturbing activities.
5. All indirect costs related to the permitting, review, and plans associated with engineering and administrative costs shall be paid by the applicant/owner.
6. The City shall provide the necessary street signage. The applicant shall provide the necessary escrow funds

to cover all street signage and installation costs.

7. The applicant shall provide a copy of the approved Carver County Trail Permit.
8. The plans shall conform to the staff review memo dated February 16th, 2016 and the Bolton and Menk memo dated February 26th, 2016.
9. The watermain, sanitary sewer, grading, and stormwater issues shall be resolved to the satisfaction of the City Engineer and Public Services Director prior to the issuance of the building permit for the Interlaken 8th Addition/Stonegate development.
10. Compliance with applicable items contained in Chapter 1000 of the City of Waconia Subdivision Ordinance.
11. Execution of a Developer's Agreement for the Final Plat.
12. The applicant shall file an application of final plat approval within six (6) months following the approval of the Interlaken 8th Addition/Stonegate Preliminary Plat, unless an extension of time is requested in writing by the subdivider and granted by the Council prior to the six (6) month expiration date.

ATTACHMENTS:

Attachment 1: Draft Resolutions (5 pages)
Attachment 2: Public Hearing Notices (3 pages)
Attachment 3: Location Map (1 page)
Attachment 4: Staff Review Comments dated February 16th, 2016 with Applicant Response (3 pages)
Attachment 5: City Engineer Memo dated February 26th, 2016 (1 pages)
Attachment 6: Preliminary Plans – Plat, Grading, Utilities, Streets and Landscape dated 2/4/16 and revised 2/22/16 (8 pages)

FINANCIAL IMPLICATIONS:		***ADVISORY BOARD RECOMMENDATIONS:***	
Funding Sources & Uses:			
Budget Information:		Planning Commission	**Recommendation of Approval via a 5-0 vote on March 3rd, 2016**
	Budgeted	Parks and Recreation Board	
	Non Budgeted	Safari Island Advisory Board	
	Amendment Required	Other	

CITY OF WACONIA
RESOLUTION 2016-66

RESOLUTION APPROVING A ZONING MAP AMENDMENT
FOR HARTMAN COMMUNITIES, LLC
FOR THE PROPERTY LOCATED AT 1150 SOMERWOOD DRIVE

WHEREAS, The Planning Commission of the City of Waconia conducted a public hearing in the Council Chambers of City Hall, 201 South Vine Street, Waconia, Minnesota on Thursday, March 3rd, 2016 to consider a Zoning Map Amendment submitted by Hartman Communities, LLC; and

WHEREAS, the subject parcel is located at 1150 Somerwood Drive, Waconia, MN, and identified as PID# 75.3150610; and

WHERAS, the subject parcel is legally described as Outlot A, Interlaken 4th Addition, Waconia, Carver County, Minnesota; and

WHEREAS, the Zoning Map Amendment application was submitted and considered with the Interlaken 8th Addition/Stonegate Preliminary Plat application; and

WHEREAS, the Zoning Map Amendment will rezone the entire parcel to PUD, Planned Unit Development District to allow for reduced lot sizing, reduced setbacks; and

WHEREAS, the Planning Commission finds that the proposed Zoning Map Amendment is compatible with adjacent properties.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Waconia hereby approves the Zoning Map Amendment for Hartman Communities, LLC as proposed based on the findings and recommendation of the Planning Commission stated above.

Adopted by the City Council of the City of Waconia this 21st day of March, 2016.

_____
James P. Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/ _____

S/ _____

Ayers	_____
Bloudek	_____
Carrier	_____
Erickson	_____
Sanborn	_____

applicant is proposing similar setbacks and density to the Somerwood Cottages residential development, which is directly adjacent to this project on the east side of Somerwood Drive.

WHEREAS, the Planning Commission held a public hearing on March 3rd, 2016 and received all comments regarding this application and voted 5-0 to recommend approval of the variance request to reduce the PUD building and parking setbacks from 40 ft. to 20 ft.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Waconia hereby approves the Variance request submitted by Harman Communities to reduce the PUD building and parking setback from any exterior property line or abutting street to 20 ft. minimum for the property located at 1150 Somerwood Drive.

Passed and adopted by the City Council of the City of Waconia this 21st day of March, 2016.

_____
James P. Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/_____	Ayers	_____
	Bloudek	_____
S/_____	Carrier	_____
	Erickson	_____
	Sanborn	_____

CITY OF WACONIA

RESOLUTION NO. 2016-67

RESOLUTION APPROVING A VARIANCE FOR REDUCED PLANNED UNIT DEVELOPMENT DISTRICT PROPERTY LINE SETBACKS FOR THE PROPERTYLOCATED AT 1150 SOMERWOOD DRIVE

WHEREAS, Hartman Communities, LLC (the "**Applicant**") has submitted a variance application to the City of Waconia (the "**City**") pursuant to Section 900.12, Subd. 4 of the Waconia City Code; and

WHEREAS, the subject parcel is located at 1150 Somerwood Drive, Waconia, MN, and identified as PID# 75.3150610; and

WHERAS, the subject parcel is legally described as Outlot A, Interlaken 4th Addition, Waconia, Carver County, Minnesota; and

WHEREAS, the Applicant has requested a variance from the Planned Unit Development (**"PUD"**) District Development Standard which requires a minimum building and parking setback of 40 feet from any exterior PUD property line or abutting street, and

WHEREAS, the Applicant has proposed a minimum setback of 20 ft. for any building or parking area from any exterior PUD property line or abutting street, and

WHEREAS, the Variance application was submitted and considered with the Interlaken 8th Addition/Stonegate Preliminary Plat application; and

WHEREAS, the City Council has reviewed the variance information provided in the staff report dated March 21st, 2016; and

WHEREAS, Section 900.12, Subd. 4 of the Waconia City Code and Section 462.357, Subd. 6 of the Minnesota Statutes provide specific criteria for the City Council to consider when either in approval or denial of a variance application; and

WHEREAS, the City Council further finds and concludes:

1. The requested variance is in harmony with the purpose and intent of applicable zoning ordinance provisions of the Waconia City Code and the City's Comprehensive plan in that the reduced setback will allow the property to be developed in a density range consistent with the guidance of the Comprehensive Plan.
2. The requested 20 ft. setback is reasonable as the proposal has been reviewed by City Staff and the setback will not cause an adverse impact on neighboring property owners or roadway systems.
3. The property is guided Medium Density Residential by the Comprehensive Plan and the proposed density is consistent with said guidance.
4. The unique location of the proposed development allows for a more affordable home product type for the community.
5. The variance will not change the essential character of the neighborhood as the

CITY OF WACONIA
RESOLUTION 2016-68

RESOLUTION APPROVING THE
INTERLAKEN 8TH ADDITION/STONEGATE PRELIMINARY PLAT
HARTMAN COMMUNITIES, LLC

WHEREAS, Hartman Communities, LLC (the **"Applicant"**) has submitted a preliminary plat application titled Interlaken 8th Addition/Stonegate pursuant to Section 1000.04 of the City Zoning Code; and

WHEREAS, the proposed Interlaken 8th Addition/Stonegate preliminary plat consists of fifty-one (51) small lot, single-family residential parcels and two (2) outlots; and

WHEREAS, the applicant is proposing to develop the preliminary plat as a Planned Unit Development (PUD) to allow for reduced minimum lot sizing and setback requirements pursuant to Section 900.05, Subd. 2.O; and

WHEREAS, the subject parcel is located at 1150 Somerwood Drive, Waconia, MN, and identified as PID# 75.3150610; and

WHERAS, the subject parcel is legally described as Outlot A, Interlaken 4th Addition, Waconia, Carver County, Minnesota; and

WHEREAS, the preliminary plat public hearing was conducted by the Planning Commission at their regular meeting on March 3rd, 2016 at 6:30 PM in the Council Chambers at Waconia City Hall, 201 South Vine Street, Waconia, Minnesota; and

WHEREAS, the Planning Commission recommended approval of the Interlaken 8th Addition/ Stonegate preliminary plat application based on the following findings of fact:

1. The proposed preliminary plat is compatible with the City of Waconia Comprehensive Plan.
2. The proposed preliminary plat is in conformance with the design standards stated in Section 1000 of the Waconia City Ordinance.
3. The proposed landscaping plan is consistent with the intent of the City Ordinance for screening and tree planting requirements as the proposed density is limiting in the placement of trees on each residential parcel and within a boulevard.

WHEREAS, the Planning Commission recommends approval of the preliminary plat application with the following conditions:

1. The Interlaken 8th Addition/Stonegate Preliminary Plat shall be completed as approved and as conditionally revised by the Planning Commission and the City Council.
2. All applicable permits are applied for by the applicant with all supporting documentation and issued prior to the start of construction.
3. The applicant shall obtain Carver County Watershed Management Organization (CCWMO) approval and permitting for erosion control and stormwater management. A copy of any approvals or permits shall be submitted prior to any land disturbing activities.
4. The applicant shall obtain a General Construction Stormwater Permit (NPDES) from the Minnesota Pollution Control Agency and submit a copy to the City prior to any land disturbing activities.
5. All indirect costs related to the permitting, review, and plans associated with engineering and administrative costs shall be paid by the applicant/owner.

6. The City shall provide the necessary street signage. The applicant shall provide the necessary escrow funds to cover all street signage and installation costs.
7. The applicant shall provide a copy of the approved Carver County Trail Permit.
8. The plans shall conform to the staff review memo dated February 16th, 2016 and the Bolton and Menk memo dated February 26th, 2016.
9. The watermain, sanitary sewer, grading, and stormwater issues shall be resolved to the satisfaction of the City Engineer and Public Services Director prior to the issuance of the building permit for the Interlaken 8th Addition/Stonegate development.
10. Compliance with applicable items contained in Chapter 1000 of the City of Waconia Subdivision Ordinance.
11. Execution of a Developer's Agreement for the Final Plat.
12. The applicant shall file an application of final plat approval within six (6) months following the approval of the Interlaken 8th Addition/Stonegate Preliminary Plat, unless an extension of time is requested in writing by the subdivider and granted by the Council prior to the six (6) month expiration date.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Waconia hereby approves the Interlaken 8th Addition/Stonegate Preliminary Plat subject to the findings, conditions and recommendation of the Waconia Planning Commission.

Adopted by the City Council of the City of Waconia this 21st day of March, 2016.

_____
James P. Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/ _____

S/ _____

Ayers	_____
Bloudek	_____
Carrier	_____
Erickson	_____
Sanborn	_____

REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	March 21, 2016
Item Name:	Authorize and Award Construction Contract with GMH Asphalt Corporation for the 2016 Infrastructure Improvement
Originating Department:	Public Services
Presented by:	Craig Eldred, Public Services Director
Previous Council Action (if any)**:**	March 2, 2015 Authorize City Engineer; Bolton & Menk to Complete Soil Borings and Survey Work Related to Proposed 2016 Infrastructure Improvement Project July 20 2015 Authorize City Engineer; Bolton & Menk to Prepare Feasibility Report for the Proposed 2016 Infrastructure Improvement Project September 21, 2015 Approve Feasibility Study for 2016 Infrastructure Improvement Project and Call Public Hearing for November 2, 2015 at 6:00 p.m. October 5, 2015 Approve Amendment to Feasibility Study for 2016 Infrastructure Improvement Project & Change of Scope for Project & Revised Call for Public Hearing to November 16, 2015 at 6:00 p.m. November 23, 2015 Authorize The City Engineers; Bolton & Menk to Prepare Design and Specifications for 2016 Infrastructure Improvement Project February 1, 2016 Authorize Order of Improvements & Advertisement for Bid the 2016 Infrastructure Improvement Project

Item Type (X only one):	Consent		Regular Session	X	Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Adopt Resolution 2016-69; Authorize and Award Construction Contract with GMH Asphalt Corporation for the 2016 Infrastructure Improvement Project in the Amount of $3,209,604.00 And Staff Purchasing Allocations of $70,000.00

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

Reviewing the proposed public improvement which consists of, but are not limited to, the reconstruction of portions of Maple Street, Fifth Street, Cherry Street, Interlaken Crossing(Old Airport Road Gravel) including sanitary sewer, water main, and storm systems within the entire roadway right of way, and roadway surfaces. Additional work consists of Street Overlays of Cherry Street, Industrial Boulevard, Wildhurst Road, Deerfield Road, Sunset Boulevard, and Airport Road. Including but not limited to Hilks Lake Park improvements, CSAH 10 Trail improvements, First Street Storm Water Reuse, and Amenities.

The area benefited and proposed for the street construction portion of the improvement project is the property abutting Maple Street from Fourth Street to Fifth Street, Maple Street from Fifth Street to Terminus of TH 5 work on Maple Street, Fifth Street from Maple Street to Southwest Radius of Cherry Street, Cherry Street from First Street to Second Street, and Interlaken Crossing (Old Airport Road Gravel) from CSAH 59/Main Street to Airport Road. It is the intention to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes Chapter 429 and our Financial Policy. The estimated cost of the improvement was $2,488,000.00

Staff received bids on March 15, 2016 at 10:00 a.m. at City Hall and are provided in the table below:

Bids

Contractor	Total Amount of Bid
GMH Asphalt Corporation	$3,209,603.93
Wm. Mueller & Sons, Inc.	$3,278,758.70
Chard Tiling & Excavating, Inc.	$3,451,571.70

Primary Components

Project Component	Low Bid
Street/Utility/Sidewalk Reconstruction	$2,011,685.00
Interlaken Crossing/Old Airport Road	$677,522.00
Bituminous Overlays	$434,957.00
CSAH 10 Trail	$73,712.00
Hilks Lake Park	$11,728.00
Total Amount Bid	$3,209,604.00

Amenities items include Street Lighting, Street Signs, Trash Receptacles, Benches, Banner Poles and Equipment Replacement costs at Hilks Lake Park in the amount of $70,000.00

Proposed Project Schedule

- Spring/Summer 2016; Construct & Complete Project
- October/November 2016; Assessment Hearing

FINANCIAL IMPLICATIONS:		***ADVISORY BOARD RECOMMENDATIONS:***
Funding Sources & Uses: General Fund/ PIR/ Bonding/ Water/ Sewer/ Storm Water Fund		
Budget Information:		Planning Commission
X	Budgeted	Parks and Recreation Board
	Non Budgeted	Safari Island Advisory Board
	Amendment Required	Other

CITY OF WACONIA
RESOLUTION NO. 2016-69

RESOLUTION AUTHORIZING APPROVAL OF CONTRACT WITH GMH ASPHALT CORPORATION FOR THE 2016 INFRASTRUCTURE IMPROVEMENT PROJECT

WHEREAS, one of the City's Key Outcomes is to "Maintain Multi-Modal Transportation Infrastructure System"; and

WHEREAS, the 2016 Infrastructure Improvement Project includes street reconstruction of Maple Street, Fifth Street, Cherry Street, Interlaken Crossing (Old Airport Road) including sanitary sewer, water main, storm systems within the entire right of way, and roadway surfaces. Additional work consists of Street Overlays of Cherry Street, Industrial Boulevard, Wildhurst Road, Deerfield Road, Sunset Boulevard, and Airport Road. Included but not limited to Hilks Lake Park improvements, CSAH 10 Trail improvements, First Street Storm Water Reuse, and Amenities as designated in the City of Waconia 2016-2025 Capital Improvement Plan; and

WHEREAS, the project was advertised where three bids were received and opened at 10:00 a.m. March 15,' 2016 at Waconia City Hall; and

WHEREAS, GMH Asphalt Corporation provided the lowest cost bid as provided in the table below; and

Contractor	**Total Bid Amount**
GMH Asphalt Corporation	$3,209,603.93
Wm. Mueller & Sons, Inc.	$3,278,758.70
Chard Tiling & Excavating, Inc.	$3,451,571.70

WHEREAS, funds for the improvements will be allocated through General, PIR, Bonding, Storm Water, Water, and Sewer Utility Funds as predicated upon project completion.

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby authorizes approval of contract with GMH Asphalt Corporation in the amount of $3,209,604.00 for the 2014 Infrastructure Improvement Project and staff purchasing allocations of $70,000.00.

Adopted by the City Council of the City of Waconia this 21st day of March, 2016.

_____
Jim Sanborn, Mayor

Attest: _____
Susan MH Arntz, City Administrator

M/ _____	Erickson	_____
	Bloudek	_____
S/ _____	Carrier	_____
	Ayers	_____
	Sanborn	_____

REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	March 21, 2016
Item Name:	Authorize Award of Construction Contract to Minger Construction for Pheasant Ridge Lift Station Improvement Project; CIP Project 19 and Storm Water Reuse Pumping System Installation for 10th Street/TH 5 Storm Water Improvement Project 415 in the Amount of $207,722.70 and Staff Allocations of $92,350.00 for Supplies and Materials to be Provided
Originating Department:	Public Services
Presented by:	Craig Eldred, Public Services Director
Previous Council Action (if any)**:**	January 5, 2015 Authorize Staff to Initiate and Prepare Services for Pheasant Ridge Lift Station Upgrade; CIP Project 19 April 6, 2015 Authorize Staff to Obtain Quotes for Pheasant Ridge Lift Station Improvement Project; CIP Project 19 May 19, 2015 Authorize Staff to Reject Quotes for Pheasant Ridge Lift Station Improvement Project; CIP Project 19 December 7, 2015 Authorize Staff & City Engineer to Prepare Specifications & Advertise for Bid Pheasant Ridge Lift Station Improvement Project; CIP Project 19 and Storm Water Reuse Pumping System Installation for 10th Street/TH 5 Storm Water Improvement Project 415

Item Type (X only one):	Consent		Regular Session	X	Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Adopt Resolution 2016-70; Authorize Award of Construction Contract to Minger Construction for Pheasant Ridge Lift Station Improvement Project and Storm Water Reuse Pumping System Installation for 10th Street/TH 5 Water Improvement

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

As part of our current Capital Improvement Plan, Project 19 consisted of improvements for the Pheasant Ridge Lift Station with $259,000.00 in funding for 2016. City Council may remember that quotes in 2015 exceeded the minimum allowed by State requirements. Therefore, the all bids received were rejected upon City Council approval on May 19th, 2015.

Combined bids were received for both projects on March 15, 2016 at 11:00 a.m.

Bid Pricing

Contractor	Total Amount of Bid
Minger Construction	$207,722.70
Pember Companies	$216,088.80

Although the attached recommendation letter provided by Jake Saulsbury expresses that the costs associated in the bid exceed the Engineer's estimate, we look at this as two separate projects; one with work related to the lift station improvements and second, the pump installation for the TH 5 storm water reuse system. When reviewing the bid in this format the lift station bid provided by Minger Construction came in under the Engineers estimate. However, with most lift stations there are numerous moving parts. When you combine the actual bid costs from Minger Construction at $164,832.20 and the City Supplied Materials and Service needs with costs of $92,350.00 this provides an overall cost of $257,182.20, or just below the lift station funding amount of $259,000.00. The City

supplied materials include the pumps, hatches, controller, control cabinet construction, electrical services, and a transfer switch for installation into the control cabinet.
Staff had proposed funding the purchase of a stationary generator for the lift station improvement. However, not necessary at this time staff will provide this proposed acquisition as a future project with emphasis of service delivery and demand needs.

The balance of the Minger Construction bid or the amount of $42,890.50 is guided for installation of the TH 5 storm water reuse pumping system improvement project. The pumping system has increase in scope and become more unique with the addition of the service area, and pumping demands required as part of the reuse requirements.

Staff recommends approval of this request for City Council action allowing a Construction Contract with Minger Construction for both the lift station and TH 5 storm water reuse pumping system improvements in the amount of $207,722.70.

FINANCIAL IMPLICATIONS:		***ADVISORY BOARD RECOMMENDATIONS:***
Funding Sources & Uses: Sewer & Storm Water Cash		
Budget Information:		Planning Commission
X	Budgeted	Parks and Recreation Board
	Non Budgeted	Safari Island Advisory Board
	Amendment Required	Other

CITY OF WACONIA
RESOLUTION NO. 2016-70

RESOLUTION AUTHORIZING AWARD OF CONSTRUCTION CONTRACT TO MINGER CONSTRUCTION FOR PHEASANT RIDGE LIFT STATION IMPROVEMENT PROJECT AND STORM WATER REUSE PUMPING SYSTEM INSTALLATION FOR 10TH STREET/TH 5 STORM WATER IMPROVEMENT

WHEREAS, one of the City's Key Outcomes is to "Comply with League of Minnesota Cities Insurance Trust Requirements" and "Continually Improve Health of Lakes"; and

WHEREAS, the current Capital Improvement Plan provides Project 19 for work and improvements to be completed at Pheasant Ridge lift station; and

WHEREAS, Capital Improvements are also guided for Project 415 to meet storm water requirements set forth as a result of the 10th Street/TH 5 roadway improvements; and

WHEREAS, bids were received March 15, 2016 at 11:00 a.m. as shown below; and

Bid Pricing

Contractor	Total Amount of Bid
Minger Construction	$207,722.70
Pember Companies	$216,088.80

WHEREAS, it is recommended that the City Council authorize this request for action allowing for a construction contract to be drafted allowing both improvements to occur based upon the bids and City supplied materials as described with the memo.

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby authorizes award of Construction Contract to Minger Construction for Pheasant Ridge Lift Station Improvement Project; CIP Project 19 and storm water reuse pumping system installation for 10th Street/TH 5 storm water improvement; Project 415 in the amount of $207,722.70 and staff allocations of $92,350.00 for supplies and materials to be provided.

Adopted by the City Council of the City of Waconia this 21st day of March, 2016.

_____
James P. Sanborn, Mayor

Attest: _____
Susan MH Arntz, City Administrator

M/ _____ Erickson _____
Bloudek _____
S/ _____ Carrier _____
Ayers _____
Sanborn _____

REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	March 21, 2016					
Item Name:	Pre-Sale Report & Review of General Obligation Bonds, Series 2016A – 2016 Infrastructure Improvement Projects & Equipment Certificates					
Originating Department:	Finance					
Presented by:	Nicole Lueck					
Previous Council Action (if any)**:**						
Item Type (X only one):	Consent		Regular Session	X	Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Adopt Resolution 2016-73, Providing for the Sale of General Obligation Bonds, Series 2016A – 2016 Infrastructure Improvement Projects & Equipment Certificates

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

Staff has been working with Ehler's on the issuance of bonds to fund the 2016 infrastructure projects. The City budgeted to issue General Obligation 429 improvement bonds, revenue bonds, and equipment certificates to fund the project costs included in the feasibility study and quotes accepted for replacement capital equipment. Below is a breakdown of the 2016 infrastructure projects and equipment along with the identified funding sources.

2016 Infrastructure Breakdown	Feasibility Study Costs	Low Bid with Contingency and Engineering	Funding Source Idenditified
Street/Utility Reconstruction	$ 3,110,400	$ 2,514,606	GO 429 Bond/115 Sewer Revenue/444 Water & Storm Water Revenue
Interlaken Crossing/Airport Road	$ 813,400	$ 846,903	GO 429 Bond
Bituminous Overlays	$ 674,400	$ 543,696	GO 429 Bond
CSAH 10 Trail	$ 92,600	$ 92,139	GO 429 Bond
Hilks Lake Park	$ 36,800	$ 14,660	GO 429 Bond
2016/2017 Dump Truck & Loader	$ -	$ 715,000	Equipment Certificates
Total:	**$ 4,727,600**	**$ 4,727,005**	

The City has issued General Obligation 429 bonds in the past for public improvement projects. The City has the authority to issue these types of bonds for projects related to street reconstruction and infrastructure improvements. To issue 429 bonds, a portion of the bond must be paid with special assessments related to the project area that was improved. The City has budgeted to pay future fees not covered by special assessments with a special debt levy. Staff has been working with Ehler's to ensure the City meets the 20% threshold using the lowest of the calculation for special assessments based on the current financial policy or appraisal. The total for all special assessments related to the 2016 infrastructure improvement project is estimated at $1,300,000.

General Obligation 115 bonds are bonds that can be issued only for sanitary sewer projects. Under Minnesota Statute 115.46, the City may issue these bonds to aid in financing sewer projects and repay the debt using special assessments, revenue, or a special debt levy if needed. At this time, the City plans to pay these bonds with

revenues and special assessments in the sanitary sewer fund. Also, the City will be issue 444 revenue bonds for those portions of the projects related to water and storm water. These are revenue bonds that must be repaid with revenues in the enterprise funds from sales or special assessments paid by the City's customer base.

The City has issued equipment certificates in the past for larger equipment needs. This year, the City budgeted to issue equipment certificates for both a front end loader and replacement dump truck. These purchases total approximately $457,000. In addition to these two items, staff is recommending the Council consider issuing bonds for the dump truck replacement project budgeted for in 2017. This will allow staff to order the truck and start making purchases for it in 2016. These types of trucks can take almost a year to be fully put into service. Doing this now will allow the truck to be in service the winter of 2017 when it is most needed.

Finance staff will provide a presentation at the meeting to fully lay out the projects and funding sources identified. In addition, Todd Hagen from Ehler's will be at the meeting to present the pre-sale report for the Council's consideration. ***The pre-sale report and resolution will be provided to the City Council under separate cover before the regular meeting.***

FINANCIAL IMPLICATIONS:		***ADVISORY BOARD RECOMMENDATIONS:***
Funding Sources & Uses: PIR Capital Project Fund, Water Utility, Sewer Utility, and Storm Water Utility Fund		
Budget Information:		Planning Commission
	Budgeted	Parks and Recreation Board
X	Non Budgeted	Safari Island Advisory Board
	Amendment Required	Other

REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	March 21, 2016
Item Name:	Authorize City Engineers; Bolton & Menk to Prepare Feasibility Report for the Proposed 2017 Infrastructure Improvement Project
Originating Department:	Public Services
Presented by:	Craig Eldred, Public Services Director
Previous Council Action (if any)**:**	November 2, 2015; Authorize City Engineers; Bolton & Menk to Complete Soil Borings, Survey, and Preliminary Design Work Related to the Proposed 2017 Infrastructure Improvement Project

Item Type (X only one):	Consent	X	Regular Session		Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Adopt Resolution 2016-74; Authorize City Engineers; Bolton & Menk to Prepare Feasibility Report for the Proposed 2017 Infrastructure Improvement Project

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

In November 2015, staff requested approval of services by Bolton & Menk to complete soil borings, survey, and preliminary design work for the 2017 Infrastructure Improvement Project. Council Members may recall the requests were to assist in design of roadways adjacent the proposed Waconia High School improvement project, or current Clearwater Middle School. These efforts have been an on-going effort to meet the design time line for the High School site with opening scheduled in the fall of 2017, and contiguous efforts for the future construction of CSAH 110.

Public Services continues to work with Bolton & Menk Engineers on the construction design items for the extension of Community Drive and major infrastructure improvements to 94th Street which are deemed future multi-modal access points of the Waconia High School Facility from the future CSAH 110. As stated previously, the improvements consist of sidewalks, trails, lighting, sewer connections where necessary, water main, storm sewer, and street surfaces to meet the use needs of the School District and public.

Street & Utility Improvement Areas:

Street Area	From	To
Community Drive	Safari Island Entrance	Future CSAH 10 Roundabout
94th Street	High School Garden Entrance	Future CSAH 10 Access

Although there is an understanding of the assessment process by the Waconia Independent District, it is applicable to complete a Feasibility Report for Bonding purposes, and define the feasibility of the improvements desired to connect the current roadway of Community Drive with the future CSAH 10, and those improvements required for the secondary access of 94th Street for the School District.

Staff recommends approval of this request for Council action allowing City Staff and Engineers to prepare a Feasibility Report guided on the precedence of review and approval.

FINANCIAL IMPLICATIONS:

Funding Sources & Uses: PIR, Water, Sewer, Storm Water, Bonding

Budget Information:

X	Budgeted
	Non Budgeted
	Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

Planning Commission
Parks and Recreation Board
Safari Island Advisory Board
Other

RESOLUTION NO. 2016-74

RESOLUTION AUTHORIZING THE CITY ENGINEERS, BOLTON & MENK TO PREPARE FEASIBILITY REPORT FOR THE PROPOSED 2017 INFRASTRUCTURE IMPROVEMENT PROJECT

WHEREAS, one of the City's Key Outcomes is to "Maintain Multi-Modal Transportation Infrastructure System"; and

WHEREAS, pursuant to this resolution the City Council authorized completion of soil borings, survey and preliminary design work; and

WHEREAS, city staff wish to continue efforts through preparation of a Feasibility Report allowing more detail on the associated project financial costs; and

WHEREAS, the area of roadway and utility improvements are presented in the table provide below; and

Street & Utility Improvement Areas

Street Area	From	To
Community Drive	Safari Island Entrance	Future CSAH 10 Roundabout
94th Street	High School Garden Entrance	Future CSAH 10 Access

WHEREAS, the Feasibility Report detailing the project improvements will be provided at a future City Council meeting.

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby authorizes the City Engineers, Bolton & Menk to prepare Feasibility Report for the proposed 2017 Infrastructure Improvement project.

Adopted by the City Council of the City of Waconia this 21st day of March, 2016.

_____
Jim Sanborn, Mayor

Attest: _____
Susan MH Arntz, City Administrator

M/ _____ Erickson _____
Bloudek _____
S/ _____ Carrier _____
Ayers _____
Sanborn _____