

WACONIA CITY COUNCIL
MEETING AGENDA



MONDAY, OCTOBER 17, 2016
6:00 P.M.

VISION STATEMENT

Waconia is a free-standing growth center that is friendly, self-reliant and well managed.

MISSION STATEMENT

We are committed to providing an ideal mix of housing, commerce, health care, recreation, downtown vitality, natural resources, transportation planning, Inter-generational charm and life-long learning.

MAYOR: JIM SANBORN
COUNCILMEMBER, WARD I: LYNN AYERS
COUNCILMEMBER, WARD I: MARC CARRIER
COUNCILMEMBER, WARD II: CHARLES ERICKSON
COUNCILMEMBER, WARD II: KENT BLOUDEK

NOTE: AGENDA TIMES ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION.
TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE BE PRESENT AT 6:00 P.M.

	<u>PAGE NO.</u>
6:00 P.M. 1. CALL MEETING TO ORDER AND ROLL CALL	
2. PLEDGE OF ALLEGIANCE	
3. ADOPT AGENDA	
4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE	
5. ADOPT CONSENT AGENDA	
The items listed on the Consent Agenda are considered routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff, or Citizen so requests; in which case, the item will be removed from the Consent Agenda and considered at the end of the Regular Agenda.	
1) Approve October 3, 2016 City Council Meeting Minutes.....	1-2
2) Authorize Payment of October 17, 2016 Expenditures	3-6
3) Adopt a Motion Approving Contractor Pay Requests for Lion's Field Grandstand Project.....	7-15
4) Adopt Resolution No. 2016-197, Approving a Minor Subdivision for property located at 1200 Oak Avenue	16-19
5) Adopt Resolution No. 2016-198, Authorizing Negotiation of Private Property & Temporary & Utility Easement Acquisitions	20-21
6) Adopt Resolution No. 2016-199, Calling Hearing on Proposed Certification of Delinquent Utility and other Charges	22-23
7) Motion to Approve Use of Parks Request from Chamber of Commerce	24-25

- 6. COUNCIL BUSINESS**
 - 1) Adopt Resolution No. 2016-196, Denying the Variance Request by Leland Otto.....26-28
 - 2) Adopt Resolution No. 2016-200, Declaring Costs to be Assessed, Receiving Proposed Assessment & Calling for a Public Hearing29-37
- 7. ITEMS REMOVED FROM CONSENT AGENDA**
- 8. STAFF REPORTS**
- 9. RECESS REGULAR MEETING**
- 10. CLOSED SESSION** – Consideration of Employee Performance and Allegations of Misconduct in accordance with Minnesota Statutes 13D.05, Subd. 2b.
- 11. RESUME REGULAR MEETING**
- 12. BOARD REPORTS**
 - 1) Councilmember Erickson
 - 2) Councilmember Bloudek
 - 3) Councilmember Ayers
 - 4) Councilmember Carrier
 - 5) Mayor Sanborn
- 13. ANNOUNCEMENTS**
 - 1) Winter Parking – November 1, 2016 through April 1, 2017
- 14. ADJOURN REGULAR MEETING**

.....OFFICE OF THE CITY ADMINISTRATOR
Susan Arntz

HRA MEETING: Consider Consent to Easement

WORK SESSION: Utilities/Safari Island/Ice Arena Budget Review

CALENDAR OF EVENTS/MEETINGS:

October 17	Monday	6:00 p.m.	City Council
October 17	Monday	After CC Mtg.	HRA Meeting
October 17	Monday	After HRA Mtg	Work Session: Utilities/Safari Island/Ice Arena Budget Review
November 7	Monday	6:00 p.m.	City Council
November 7	Monday	After CC Mtg	Work Session
November 10	Thursday	7:00 a.m.	City Council Meeting to Canvass Election Results
November 11	Friday	Veterans Day	City Offices Closed

CITY OF WACONIA
October 3, 2016

Pursuant to due call and notice thereof, the regular meeting of the City Council of the City of Waconia was called to order by Mayor Jim Sanborn at 6:00 p.m. The following members were present: Jim Sanborn, Kent Bloudek, Marc Carrier, Charles Erickson. Absent: Marc Carrier.

Staff Present: Susan Arntz, Craig Eldred.

Visitors: None.

Pledge of Allegiance was led by Mayor Jim Sanborn.

ADOPT AGENDA: Motion by Carrier, seconded by Erickson to adopt the agenda as present. All present voted aye.
MOTION CARRIED.

VISTOR'S PRESENTATION: None.

ADOPT CONSENT AGENDA

- 1) Approve September 19, 2016 City Council Meeting Minutes.
- 2) Authorize Payment of October 3, 2016 Expenditures.
- 3) Adopt a Motion Approving Pay Estimate No. 1 to Kelly Green Irrigation for the TH 5 Water Reuse Project 1B.
- 4) Adopt a Motion Approving Pay Estimate No 1 to Ellingson Drainage for the TH 5 Water Reuse Project 2 A.
- 5) Adopt a Motion Approving Pay Estimate No. 6 to GMH Asphalt for the 2016 Infrastructure Improvement Project.
- 6) Adopt a Motion Approving Pay Estimate No. 3 to Shaw Construction for the Lion's Field Grandstand Construction Management Contract.
- 7) Adopt Resolution No. 2016-192, Authorizing City Administrator to Sign Memorandum of Understanding for Sealcoating Funding.
- 8) Adopt Resolution No. 2016-193, Authorizing Public Services Director to Authorize Project Change Orders for Lion's Field Grandstand Project.
- 9) Adopt Resolution No. 2016-194, Accepting Donation of Two Stanley Fu Bars for Operations of the Fire Department.
- 10) Adopt Resolution No. 2016-195, Accepting Cash Donation from the Lighthouse of Waconia Polka Parade Breakfast for Operations of the Fire Department.

Motion by Carrier, seconded by Bloudek to Adopt the Consent Agenda as presented. All present voted aye. **MOTION CARRIED.**

COUNCIL BUSINESS: None

ITEMS REMOVED FROM CONSENT AGENDA: None

STAFF REPORTS: There was an issue with the Utility Bills this month. By Accident the paper bills that were sent out were the August bills with the due date of September 21st. New bills have been printed and will be in the mail tomorrow morning. Staff will work with customers to rectify the situation. It has been posted on the website as well as Facebook.

BOARD REPORTS:

Councilmember Erickson – Possibility of being absent for the October 17th Council meeting due to the Army Reserves.
Councilmember Bloudek – No Report
Councilmember Carrier – No Report
Councilmember Ayers – Absent
Mayor Sanborn – Planning Commission Meeting this Thursday, October 6, 2016.

ANNOUNCMENTS: Pancake Breakfast, October 9th , 8:30-12:30 Waconia Fire Stttion.

CITY OF WACONIA
October 3, 2016

ADJOURN:

Motion by Erickson, seconded by Bloudek to adjourn the meeting at 7:40 p.m. All present voted aye. MOTION CARRIED

James P Sanborn, Mayor

ATTEST: _____
Ann Meyerhoff, Office Assistant

I have reviewed the list of claims for council approval and recommend payment.

Nicole Lueck, Finance Director

10/12/2016
Date

**CITY OF WACONIA
Council List-Expenditures
Meeting: October 17, 2016**

Vendor Name	Description	Amount	Fund/Department
ALLSTATE	Premiums 08/30/16	\$135.64	Personnel Liabilities
AMERICAN LEGION POST 150	Senior Dining Program 11/2016	\$600.00	Central Facilities
ANOKA CONSERVATION DISTRICT	Storm Water Bunkers/Filters	\$2,205.20	Storm Water
BOLTON & MENK, INC	2015 Infrastructure Project	\$254.00	Split: PIR, Water, Sewer, Storm Water
BOLTON & MENK, INC	2016 Infrastructure Project	\$25,343.40	Split: PIR, Water, Sewer, Storm Water
BOLTON & MENK, INC	2018 Comp Plan Update	\$831.00	Split: PIR, Storm Water, Sewer, Water
BOLTON & MENK, INC	BPP Baseball Grandstand	\$4,061.00	PIR
BOLTON & MENK, INC	Clearwater Shores Review	\$156.00	Clearwater Shores HIA
BOLTON & MENK, INC	Cartograph	\$1,064.00	Streets
BOLTON & MENK, INC	Somerwood Interlaken Addition	\$156.00	PIR
BOLTON & MENK, INC	Stonagate Development	\$6,617.18	PIR
BOLTON & MENK, INC	Sudheimer Homestead Addition	\$650.00	Administration
BOLTON & MENK, INC	TH 5 Corridor Improvements	\$12,252.10	Split: PIR, Water, Sewer, Storm Water
BOLTON & MENK, INC	TH 5 Storm Water Reuse	\$2,922.00	Storm Water
BOLTON & MENK, INC	Interlaken Woods	\$156.00	PIR
BOLTON & MENK, INC	Met Council I & I Surcharge	\$850.00	Sewer
BOLTON & MENK, INC	Miscellaneous Engineering	\$2,338.50	Split: Streets, Storm Water, PIR, Administration
BOLTON & MENK, INC	MSA System Management	\$78.00	Streets
BOLTON & MENK, INC	Pheasant Ridge Lift Station	\$710.00	Sewer
BOLTON & MENK, INC	School District 110 Expansion	\$19,363.00	PIR
BOLTON & MENK, INC	Crosswinds	\$438.00	PIR
BOLTON & MENK, INC	Community Drive/94th St	\$13,527.00	PIR
BOLTON & MENK, INC	Crosswinds 2nd Addition	\$2,396.00	PIR
BOLTON & MENK, INC	BPP Grandstand ALTA Survey	\$78.00	PIR
BOLTON & MENK, INC	Crossings Retail Development	\$248.00	PIR
BOLTON & MENK, INC	Interlaken - Ryland Homes	\$1,014.00	PIR
BOUGHTEN, ROBERT	Refund Utility Overpayment	\$113.04	Water
BROWN, JEFF & SHLOH	Refund Utility Overpayment	\$67.77	Water
CENTERPOINT MINNEGASCO	Natural Gas Service 07/2016	\$742.30	Split: Central Facilities, Water, Sewer, Storm Water, Street Light, Ice Arena
COVERALL OF THE TWIN CITIES	Library Cleaning 10/2016	\$454.00	Central Facilities
COVERALL OF THE TWIN CITIES	PW Cleaning 10/2016	\$621.00	Central Facilities
COVERALL OF THE TWIN CITIES	FS Cleaning 10/2016	\$165.00	Central Facilities
COVERALL OF THE TWIN CITIES	CH Cleaning 10/2016	\$882.00	Central Facilities
CREEKSIDE SOILS	Compost Disposal 09/23/16	\$230.00	Streets
DIAMOND MUNICIPAL SOLUTIONS	Utility Bill E-Send Upgrade	\$8,522.25	Split: Water, Sewer
EFTPS	Federal Taxes - Fire Pay 08/2016	\$1,219.65	Personnel Liabilities
EFTPS	Federal Taxes - CC Ctr 3/2016	\$1,280.38	Personnel Liabilities
EFTPS	Federal Taxes - Pay 18-2016	\$18,039.25	Personnel Liabilities
EFTPS	Federal Taxes - Pay 19-2016	\$18,613.84	Personnel Liabilities
GOPHER STATE ONE-CALL, INC.	Utility Locate Tickets 09/2016	\$433.35	Split: Water, Sewer
GOULD, MARLYS	Refund Utility Overpayment	\$79.48	Water
HEALTH PARTNERS	EAP Fees 09/2016	\$102.00	Administration
HEALTH PARTNERS	Medical/Dental Premiums 10/2016	\$27,500.48	Personnel Liabilities
ISD#110	SI Shared Use Utilities	\$72,371.72	Safari Island
ISD#110	Summer Resource Officer	\$1,932.80	Law Enforcement
KANSAS STATE BANK OF MANHATTAN	SI Exercise Equip Rent 09/2016	\$1,579.61	Safari Island
KLEIN BANK	ER HSA Liability - Pay 18-2016	\$1,649.96	Personnel Liabilities
KLEIN BANK	ER HSA Liability - Pay 19-2016	\$1,649.96	Personnel Liabilities
KLEIN BANK	EE HSA Liability - Pay 18-2016	\$1,881.15	Personnel Liabilities
KLEIN BANK	EE HSA Liability - Pay 19-2016	\$1,881.15	Personnel Liabilities
KLM ENGINEERING, INC.	Antenna Draw Review - Verizon	\$1,500.00	PIR Escrow
MARCO INC	SI Printer Consulting	\$67.50	Technology
MARCO INC	CH Printer Lease 08/2016	\$1,734.65	Central Facilities
MET COUNCIL ENVIRON SRV	Sewer Flow Charge 11/2016	\$66,827.33	Sewer
MN DEPARTMENT OF PUBLIC SAFETY	Abandoned Vehicle Record Request	\$3.00	Streets
MN DEPARTMENT OF PUBLIC SAFETY	Abandoned Vehicle Record Request	\$11.50	Streets
MN DEPT OF HEALTH	BPP Grandstand Concession Plan Review	\$550.00	PIR
MN DEPT OF LABOR & INDUSTRY	BPP Grandstand Drainage Permit	\$360.00	PIR
MN DEPT OF REVENUE	State Taxes - Fire Pay 08/2016	\$66.64	Personnel Liabilities
MN DEPT OF REVENUE	State Taxes - CC Ctr 3/2016	\$443.31	Personnel Liabilities
MN DEPT OF REVENUE	Sales Tax Liability 08/2016	\$1,576.00	Sales Tax Liability
MN DEPT OF REVENUE	State Taxes - Pay 18-2016	\$3,007.30	Personnel Liabilities
MN DEPT OF REVENUE	State Taxes - Pay 19-2016	\$3,132.33	Personnel Liabilities
MN UI FUND	Unemployment Liability Q2/2016	\$618.00	Safari Island
MUELLER & SONS, INC.	Pit Run - Stock	\$49.94	Streets
MUELLER & SONS, INC.	Bunker - Stock	\$501.90	Streets
MUELLER & SONS, INC.	Asphalt - WPN/Clearwater Shore	\$703.31	Split: Clearwater Shores HIA, Streets
MUELLER & SONS, INC.	Grandstand Prj Materials	\$979.88	PIR
MUELLER & SONS, INC.	Grandstand Prj Materials	\$122.90	PIR
MUELLER & SONS, INC.	Grandstand Prj Materials	\$2,746.25	PIR
MUELLER & SONS, INC.	Grandstand Prj Materials	\$122.90	PIR

Council List-Expenditures
Meeting: October 17, 2016

Vendor Name	Description	Amount	Fund/Department
MUELLER & SONS, INC.	Grandstand Prj Materials	\$5,538.05	PIR
MUELLER & SONS, INC.	Grandstand Prj Materials	\$8,362.30	PIR
MUNICIPAL ASSET MANAGEMENT, INC.	SI Exercise Equip Lease 09/16	\$1,826.41	Safari Island
NATIONWIDE RETIREMENT SOLUTION	EE Retirement - Pay 18-2016	\$105.00	Personnel Liabilities
NATIONWIDE RETIREMENT SOLUTION	EE Retirement - Pay 19-2016	\$105.00	Personnel Liabilities
NATIONWIDE RETIREMENT SOLUTION	EE Retirement - Pay 18-2016	\$1,345.00	Personnel Liabilities
NATIONWIDE RETIREMENT SOLUTION	EE Retirement - Pay 19-2016	\$1,345.00	Personnel Liabilities
NCBERS GROUP LIFE INSURANCE	Premiums 10/2016	\$64.00	Personnel Liabilities
PERA	EE/ER Retirement - CC Qtr 3/2016	\$122.50	Personnel Liabilities
PERA	EE/ER Retirement - Pay 18-2016	\$10,246.21	Personnel Liabilities
PERA	EE/ER Retirement - Pay 19-2016	\$10,369.21	Personnel Liabilities
RINK MANAGEMENT SERVICES CORPORATION	SI AP/AR Reimbursement 08/2016	\$41,392.45	Safari Island
RINK MANAGEMENT SERVICES CORPORATION	Replenish SI Cash 08/2016	\$62,019.34	Safari Island
SIR LINES-A-LOT	2016 St Recon Pavement Marking	\$843.13	PIR
US BANK CORPORATE PAYMENT SYSTEMS	08/11/16 - 09/12/16 Purchasing Card Transactions	\$101,561.28	
ALLSTATE SALES & LEASING	#1017 Rubber Hood Straps	\$43.93	Fire
AMERICAN MAILING MACHINES	Postage Machine Lease 8-11/16	\$150.00	Split: Planning, Street Light
AMERICAN PLANNING ASSOCIATION	APA Membership - E. Nelson	\$270.00	Planning
AMERICAN PLANNING ASSOCIATION	Conference Registration-Braaten	\$300.00	Planning
AMERICAN PLANNING ASSOCIATION	Conference Registration-Nelson	\$300.00	Planning
AMERICAN PUBLIC WORKS ASSOCIATION	APWA Conference - 5 EE's	\$225.00	Split: Water, Sewer
AMERICAN PUBLIC WORKS ASSOCIATION	Training - Melchert	\$45.00	Parks
AMERICAN PUBLIC WORKS ASSOCIATION	Training - Rowe	\$45.00	Parks
AMERICAN PUBLIC WORKS ASSOCIATION	Training Refund - Eldred	-\$500.00	Streets
AMERICAN WATER WORKS ASSOC	City Membership Renewal	\$1,825.00	Water
AMERICAN WATER WORKS ASSOC	NDD Education Material	\$119.50	Water
AMERICAN WATER WORKS ASSOC	Training Credits - Eldred	\$245.00	Water
ANCOM TECHNICAL CENTER	Pagers/Batteries/Repair Supply	\$3,590.50	Fire
ARNOLD'S OF GLENCOE, INC.	#159 Mower Blade Replacements	\$67.20	Parks
ARNOLD'S OF GLENCOE, INC.	#159 Mower Deck Bearing	\$4.41	Parks
BIFFS, INC.	Portable Sanitation 08/2016	\$1,450.00	Parks
CAR-CO AUTO PARTS CO.	#135 Oil Filter	\$12.57	Parks
CAR-CO AUTO PARTS CO.	#137 Oil/Fuel Filter	\$8.77	Parks
CAR-CO AUTO PARTS CO.	#163 Fuel Filter/Brake Tube	\$47.33	Parks
CAR-CO AUTO PARTS CO.	#164 Access Relays	\$18.94	Parks
CAR-CO AUTO PARTS CO.	#28 D-Ring Replacements	\$27.90	Streets
CAR-CO AUTO PARTS CO.	#34 U-Joint Repair Part	\$15.30	Parks
CAR-CO AUTO PARTS CO.	#37 Oil Filter/Access Relay	\$27.52	Streets
CAR-CO AUTO PARTS CO.	#41 Oil Filter	\$3.63	Sewer
CAR-CO AUTO PARTS CO.	#43 Oil Filter	\$4.51	Streets
CAR-CO AUTO PARTS CO.	#44 Towing Cable	\$57.31	Sewer
CAR-CO AUTO PARTS CO.	#53 Safety Equipment	\$54.40	Split: Water, Sewer
CAR-CO AUTO PARTS CO.	#53 Seat Covers	\$185.00	Split: Water, Sewer
CARVER COUNTY TREASURER	GIS Shared Position Q2-2016	\$4,285.58	Technology
C-D PRODUCTS INC	Planning Nameplate - E. Nelson	\$19.00	Planning
C-D PRODUCTS INC	Spare Fleet Vehicle Graphics	\$172.00	Streets
CDW GOVERNMENT	iPad Car Chargers	\$61.74	Technology
CDW GOVERNMENT	Mobile Car Chargers	\$28.95	Technology
CDW GOVERNMENT	PW iPad Mini Case	\$39.27	Technology
CDW GOVERNMENT	Water Plant Battery Back-Up	\$432.32	Technology
CITY OF WACONIA	IA Credit Card Testing	\$2.50	Bill Back Receivable
CITY OF WACONIA	IA Credit Card Testing	\$2.50	Bill Back Receivable
CITY OF WACONIA	IA Credit Card Testing-Refund	-\$2.50	Bill Back Receivable
CITY OF WACONIA	IA Credit Card Testing-Refund	-\$2.50	Bill Back Receivable
CLAREYS SAFETY EQUIPMENT	#22 Tool Bracket Replacement	\$90.69	Fire
CLAREYS SAFETY EQUIPMENT	Flotation Device - Fire Boat	\$449.43	Capital Equipment
CLAREYS SAFETY EQUIPMENT	Replacement Fire Hoses	\$4,796.85	Fire
COLONY PLAZA	Non-Oxy Fuel - Boat 11	\$45.01	Fire
DISCOUNT STEEL	Repair Supplies - HLP/CSAH 10	\$1,208.09	Split: Parks, PIR
DOMINOS PIZZA	CC Work Session - Meal	\$75.83	Administration
DROP-N-GO SHIPPING	UB Processing Fees 08/2016	\$115.80	Split: Water, Sewer
D'VINCIS OF WACONIA	Primary Election Judge Meals	\$371.44	Administration
ECM PUBLISHERS INC	Publishing Fees 08/2016	\$524.88	Split: Administration, TIF 1, TIF 2, TIF 3, TIF 4
ELECTRIC PUMP, INC.	Sierra/Sunset LS Repairs	\$413.60	Sewer
EMERGENCY MEDICAL PRODUCTS INC	C-12/U-11 Medical Supplies	\$99.80	Capital Equipment
EMERGENCY MEDICAL PRODUCTS INC	C-12/U-11 Medical Supplies	\$339.21	Capital Equipment
EMERGENCY MEDICAL PRODUCTS INC	C-12/U-11 Oximeter/Supplies	\$1,326.37	Capital Equipment
EMERGENCY MEDICAL PRODUCTS INC	Medical Response Bags (3)	\$1,326.75	Fire
EROSION PRODUCTS, LLC	Drainage Intakes - Retain Wall	\$325.43	Storm Water
EROSION PRODUCTS, LLC	Straw Blanket - 10th St Reuse	\$404.00	Storm Water
EROSION PRODUCTS, LLC	Wood Chip Filter Logs	\$300.00	Storm Water
ESS BROTHERS & SONS INC.	Sewer Cleanout Parts	\$725.50	Sewer
EVERSON HARDWARE HANK	Elbows - Storm Water Projects	\$21.33	Storm Water
EVERSON HARDWARE HANK	L52 Repair Supplies	\$24.68	Sewer
EVERSON HARDWARE HANK	Tiling Supplies - Retain Wall	\$36.93	Storm Water
FASTENAL INDUSTRIAL & CONST	#44 Drill Bits	\$31.00	Sewer
FASTENAL INDUSTRIAL & CONST	#51 Signs - Drill Bit	\$7.22	Streets
FASTENAL INDUSTRIAL & CONST	#53 Hand Tools	\$805.04	Split: Water, Sewer
FASTENAL INDUSTRIAL & CONST	#53 Safety Equipment Tools	\$6.99	Split: Water, Sewer

Council List-Expenditures
Meeting: October 17, 2016

Vendor Name	Description	Amount	Fund/Department
FASTENAL INDUSTRIAL & CONST	#9013 Air Filter	\$66.09	Streets
FASTENAL INDUSTRIAL & CONST	Clamp - Mounting Signs	\$42.21	Streets
FASTENAL INDUSTRIAL & CONST	Concrete Anchors	\$14.01	Parks
FERGUSON WATERWORKS #2516	Resale Meter Parts	\$1,700.02	Water
FINANCE & COMMERCE, INC.	Bid Publishing - CSAH 10 Ped	\$174.31	PIR
FIRE SAFETY U.S.A.	Turnout Gear/Vehicle Wash	\$505.00	Fire
FIRE STORE/WITMER	Fire Helmets (2)	\$94.17	Fire
FIRE STORE/WITMER	U-11 FuBar Tool	\$116.98	Capital Equipment
FRANKLIN PRINTING	PW Colored Copy Paper	\$39.53	Streets
FRONTIER PRECISION, INC.	GPS Trimble Kit	\$446.00	Water
G&K SERVICES	CH Restrooms/Mats 08/2016	\$159.60	Central Facilities
G&K SERVICES	PW Uniforms 08/2016	\$482.46	Split: Streets, Parks, Water, Sewer, Storm Water, Street Light
G&K SERVICES	PW/CH Services 07/2016	\$524.12	Split: Streets, Parks, Water, Sewer, Storm Water, Street Light, Central Facilities
GTS EDUCATIONAL EVENTS	Land Use Training - E. Nelson	\$150.00	Planning
HACH COMPANY	Water Testing Accuvacs	\$367.46	Water
HARVEYS BAR & GRILL	CC Administrator's Lunch Mtg	\$13.37	Administration
HD SUPPLY WATERWORKS, LTD.	Beachcomber Blvd Drain Tile	\$158.76	Storm Water
HILLYARD INC	WTP Restroom Supplies	\$291.14	Water
HOLIDAY GAS STATION	Ice - Standby Crew Demo Derby	\$7.00	Fire
HOME DEPOT	Boat 11 Storage Box	\$27.72	Capital Equipment
HOME DEPOT	Boat 11 Strapping/Padlocks	\$49.06	Capital Equipment
HOPPER'S BAR & GRILL	Primary Election Judge Meals	\$420.00	Administration
HYDRO ENGINEERING	#35 Cam Lock/Hose	\$208.72	Sewer
ICMA	Hotel Fee - Arntz	\$25.00	Administration
IMPRINTITEMS.COM	Nickle Dickle Day Notepads	\$529.23	Administration
INTERSTATE BATTERY SYSTEMS	Vehicle/Boat Batteries	\$422.84	Streets
KALOMEY ENTERPRISES LLC	Boating Education - 1 FF	\$22.50	Fire
KNIFE RIVER CONCRETE PRODUCTS	Drainage Curb Replacements	\$938.36	Storm Water
LANO EQUIPMENT	#160 Wiper/Terminal Replacement	\$86.90	Streets
LANO EQUIPMENT	#2003 Bolt/Hardware Repairs	\$92.24	Streets
LANO EQUIPMENT	#2004 Coupler Repair Parts	\$29.39	Streets
LENZEN CHEVROLET-BUICK, INC.	U-11 Bug/Stone Shield	\$161.99	Capital Equipment
MACHOVEC	Boat 11 Life Jackets	\$762.24	Capital Equipment
MAYER LUMBER COMPANY	Cement-Wayfinding Sign Install	\$400.96	PIR
MAYER LUMBER COMPANY	Concrete Anchor Rods	\$21.50	Storm Water
MAYER LUMBER COMPANY	Steps/Decking Materials	\$78.88	Parks
MELCHERT HUBERT S.JODIN, PLLP	City Legal Fees 07/2016	\$4,303.60	Split: Administration, PIR
MENARDS	Concrete Work Tools	\$116.82	Storm Water
MILLS FLEET FARM	Trailer Harness Connector	\$15.81	Fire
MN PIPE & EQUIP	BPP Grandstand Prj Materials	\$13,416.74	PIR
MN PIPE & EQUIP	Water Main Repair Supplies	\$214.96	Water
MN PIPE & EQUIP	Water/Sewer Repair Parts	\$2,478.54	Split: Water, Sewer
MN SECRETARY OF STATE - NOTARY	Notary Renewal - Lucas	\$120.00	Streets
MN VALLEY ELECTRIC COOP	Electric Service 08/2016	\$1,731.96	Split: Sewer, Street Light
MTI DISTRIBUTING INC	7210 Zero Turn Light	\$187.81	Parks
MTI DISTRIBUTING INC	TH 5 Reuse Pump Cable	\$995.00	Storm Water
NORTH AMERICAN SAFETY	PW Hi-Vis Uniform Shirts	\$55.60	Parks
NORTH AMERICAN SAFETY	PW Hi-Vis Uniform Shirts	\$500.00	Split: Streets, Storm Water, Parks
NORTH AMERICAN SAFETY	Safety Snow Fences	\$181.50	Parks
NORTH CENTRAL INTL	#17 A/C Unit Repair	\$1,624.23	Fire
NORTHLAND CHEMICAL CORP	Restroom Maintenance Supplies	\$355.20	Parks
ORGANICS RECYCLING FACILITY	Top Soil Compost Blend	\$238.00	Split: Streets, Parks
PARKING RAMP	Parking - PW Conference	\$6.50	Streets
PARKING RAMP	Parking - PW Conference	\$7.50	Water
PARKING RAMP	Parking - PW Conference	\$10.00	Streets
PARKING RAMP	Parking - PW Conference	\$10.00	Sewer
PARKING RAMP	Parking - PW Conference	\$13.00	Streets
PARKING RAMP	Parking - PW Conference	\$13.00	Water
PARKING RAMP	Parking - PW Conference	\$13.00	Streets
PIER B RESORT	Lodging - Boat 11 Inspection	\$156.17	Fire
PINE PRODUCTS	Fabric/Mulch/Edging	\$499.00	Split: Parks, Storm Water
PINE PRODUCTS	Mulch/Red Rock - St Recon Pjt	\$260.50	PIR
PINE PRODUCTS	Red Rock - BPP Retaining Wall	\$148.50	Parks
PK SAFETY	C-12/U-11 Gas Detectors	\$1,882.00	Capital Equipment
PORT SUPPLY/WEST MARINE	Boat 11 Fender Lines/Ropes	\$70.42	Capital Equipment
PORT SUPPLY/WEST MARINE	Boat 11 Mooring Lines/Markers	\$192.12	Capital Equipment
PORT SUPPLY/WEST MARINE	Boat 11 Trailer Step Fenders	\$184.28	Capital Equipment
PORT SUPPLY/WEST MARINE	Return - Boat 11 Step Fenders	-\$172.44	Capital Equipment
PRECISE MRM LLC	Vehicle Date Charge 07/2016	\$189.58	Water
RANDY'S SANITATION	Shredding Service 09/2016	\$18.67	Central Facilities
ROYAL TIRE INC	#40 Tire Repair	\$21.40	Streets
ROYAL TIRE INC	#47 Tire Repair	\$21.40	Water
STAPLES OFFICE SUPPLIES	Batteries/Clorox Wipes/Board	\$37.63	Split: Administration, Planning
STAPLES OFFICE SUPPLIES	Colored Paper/Voice Mail Log	\$83.74	Administration
STAPLES OFFICE SUPPLIES	Dry Erase Markers	\$14.29	Planning
STATE CHEMICAL SOLUTIONS	SE Lift Station Controls	\$18,624.00	Sewer
TARGET	Bug Repellant	\$18.38	Fire
TARGET	Fire Call/Training Hydration	\$138.77	Fire
TARGET	Sheet Protectors - Titles/LOC	\$10.68	Finance

Council List-Expenditures
Meeting: October 17, 2016

Vendor Name	Description	Amount	Fund/Department
TARGEI	Valve Gasket Blns	\$12.73	Water
TIMBERWALL LANDSCAPING, INC.	Landscape/Retain Wall Supplies	\$5,770.84	PIR
TMBC, LLC	Storm Water Boat Supplies	\$417.39	Storm Water
TRACKER BOAT CENTER	Storm Water Maintenance Boat	\$2,292.00	Storm Water
TWIN CITY SEED COMPANY	Storm Water Blvd Seed	\$3,870.00	Storm Water
U.S. HEALTH WORKS MEDICAL GROUP OF MN	Medical Testing - 1 FF	\$72.00	Fire
U.S. HEALTH WORKS MEDICAL GROUP OF MN	Medical Testing - 1 FF	\$83.00	Fire
U.S. HEALTH WORKS MEDICAL GROUP OF MN	Medical Testing - 1 FF	\$771.00	Fire
U.S. HEALTH WORKS MEDICAL GROUP OF MN	Medical Testing - 2 FF's	\$1,139.00	Fire
U.S. HEALTH WORKS MEDICAL GROUP OF MN	Medical Testing - 3 FF's	\$767.00	Fire
UNITED FARMERS COOP - WACONIA FARM SUPPLY	#160 Hydraulic Coupler	\$116.40	Streets
UNITED FARMERS COOP - WACONIA FARM SUPPLY	#33 Bug Spray	\$5.99	Streets
UNITED FARMERS COOP - WACONIA FARM SUPPLY	#33 Bug Spray	\$6.40	Streets
UNITED FARMERS COOP - WACONIA FARM SUPPLY	#33 Bug Spray - Refund/Tax	-\$6.40	Streets
UNITED FARMERS COOP - WACONIA FARM SUPPLY	#53 Broom	\$31.97	Sewer
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Chain Saw Repair Supplies	\$86.65	Streets
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Chemical Feed Line Fittings	\$8.98	Sewer
UNITED FARMERS COOP - WACONIA FARM SUPPLY	CSP Light Bulbs	\$11.48	Parks
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Deck Screws - Fishing Pier Rpr	\$5.49	Parks
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Edger Rental - BPP Grandstand	\$42.40	PIR
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Injection Oil - Boat 11	\$43.95	Fire
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Lift Station Disinfectant	\$31.92	Sewer
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Oil Pump Housing-Chain Saw Rpr	\$70.75	Streets
UNITED FARMERS COOP - WACONIA FARM SUPPLY	PW Softener Salt	\$52.68	Streets
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Sprayer - Bacteria Testing	\$3.98	Water
UNITED FARMERS COOP - WACONIA FARM SUPPLY	SWPP Document Supplies	\$3.00	Parks
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Trimmer Line/Bug Spray	\$99.91	Parks
UNIVERSITY OF MINNESOTA	Pesticide License - Rowe	\$140.00	Parks
UNIVERSITY OF MINNESOTA	Water Conference - Eldred	\$170.00	Storm Water
UPS STORE	Return Postage - Belt Clip	\$10.20	Water
US BANK P-CARD	Ctr 02-2016 Purchasing Rebate	-\$5,452.63	Finance
USABUEBOOK	Temp Water Supplies/Fittings	\$274.19	Water
USPS	Postage - Grandstand Contracts	\$24.79	PIR
USPS	UB Postage Due/Bid Docs	\$19.64	Split: PIR, Water
USPS	Water Sample Mailing	\$10.01	Water
VERIZON WIRELESS	City Air Card Service 07/2016	\$489.21	Split: Administration, Technology, Fire, Water, Sewer, Streets, Storm Water
VERIZON WIRELESS	City Cell Service 07/2016	\$1,208.18	Split: Fire, Water, Sewer, Parks, Streets, Storm Water, Street Light, Administration, Planning, Technology, Safari Island, Ice Arena
VESSCO, INC	Chemical Feed Pump Tube	\$498.96	Water
WACONIA CHAMBER OF COMMERCE	08/2016 Luncheon - Ayers	\$25.00	Administration
WALGREENS	CC Work Session - Beverages	\$2.49	Administration
WILSON'S NURSERY INC	Rain Garden Plants-2015 Recon	\$1,868.00	Storm Water
ZEP MANUFACTURING	PW Shop Hand Soap	\$270.66	Streets
USPS	UB Mailing 09/2016	\$1,111.10	Split: Water, Sewer
VANCO SERVICES	SI Insurance Reimbursement Fees 08/2016	\$66.00	Safari Island
VANDERHOEF, CORY	Refund Utility Overpayment	\$19.50	Water
WEINZIERL, STEVEN & KRISTIN	Refund Utility Overpayment	\$186.70	Water
WELLS FARGO	CH/SI/PW Printer Lease 08/2016	\$447.66	Split: Central Facilities, Safari Island
WICKEHAM, JAY & CHRISTINE	Refund Utility Overpayment	\$21.90	Water
XCEL ENERGY	10525 10th St Electric 07/2016	\$11.64	Central Facilities
XCEL ENERGY	Electric Service 07/2016	\$36,840.55	Split: Public Safety, Central Facilities, Water, Sewer, Storm Water, Street Light, Ice Arena
ZAJICEK, BRIAN	Refund Utility Overpayment	\$23.30	Water
		<u>\$629,554.03</u>	

The above bills have been approved for payment at the regular City Council Meeting on October 17, 2016
Authorized and ordered for payment:

Mayor

City Administrator



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	October 17, 2016
Item Name:	Contractor Pay Requests – Lion’s Field Grandstand
Originating Department:	Finance
Presented by:	Nicole Lueck, Finance Director

Previous Council Action (if any):

Item Type (X only one):	Consent	<input checked="" type="checkbox"/>	Regular Session	<input type="checkbox"/>	Discussion Session	<input type="checkbox"/>
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RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

Motion to Approve Multiple Contractor Payment Requests for the Lion’s Field Grandstand Project

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

Staff has reviewed the contractor pay requests for the Lion’s Field Grandstand project provided by the City’s construction management company, Shaw Construction. The contractors requesting payment are as follows:

- Commercial Door Systems, Inc. - \$2,170.06
- D G Welding & Mfg., Inc. - \$56,392.00
- Ultra Concrete - \$76,000.00
- Wachholz Masonry, Inc. - \$61,928.60

The total amount of contractor payments for this request is \$196,490.66. Retainage remains due for each contractor until the project is complete and upon review of liquidated damages.

<p><i>FINANCIAL IMPLICATIONS:</i></p> <p>Funding Sources & Uses: PIR Fund</p> <hr/> <p>Budget Information:</p> <p style="padding-left: 20px;"><input checked="" type="checkbox"/> Budgeted</p> <hr/> <p style="padding-left: 20px;">Non Budgeted</p> <hr/> <p style="padding-left: 20px;">Amendment Required</p>	<p><i>ADVISORY BOARD RECOMMENDATIONS:</i></p> <p>Planning Commission</p> <p>Parks and Recreation Board</p> <p>Safari Island Advisory Board</p> <p>Other</p>
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October 3, 2016

City of Waconia
Attn: Mr. Craig Eldred, Public Services Director
310 10th Street East
Waconia, MN 55387

Re: Lion's Field Grand Stand – Subcontracts

Job # 1609

Dear Mr. Eldred:

Enclosed is the "Subcontractor Draw Summary" through September 30, 2016. Please cut checks to the Subcontractors listed for the approved amounts in Column J, also see attached invoices from respective subcontractors with approved amount to pay.

Please let me know if you have any questions.

Thank you,

A handwritten signature in blue ink, appearing to read "Earl Gebauer".

Earl Gebauer
Vice President of Construction

*General Contractors &
Construction Services*

7685 Corporate Way
Eden Prairie, MN 55344-2021
952-937-8214
952-934-9433 Fax
www.shawconstruct.com

SUBCONTRACTOR DRAW SUMMARY

PROJECT: LION'S PARK GRAND STAND
 DATE: SEPTEMBER 30, 2016

Page 2 of 2 Pages
 APPLICATION NO: 1
 PERIOD TO: September 30, 2016

A ITEM	B DESCRIPTION OF WORK	C SUBCONTRACTOR	D SCHEDULED VALUE	E WORK		F WORK		G TOTAL		H BALANCE TO	I RETAINAGE FINISH (D - G) (G * 5%)	J CHECKS TO SUBCONTRACTORS 5% (G * 5%)
				COMPLETED PREVIOUS APPLICATION	COMPLETED THIS PERIOD	COMPLETED THIS PERIOD	COMPLETED TO DATE (E + F)	5% (G * 5%)	5% (G * 5%)			
1050	ARCHITECTURAL/STRUCTURAL SUBMITTAL RE	Jaunich/Duffy	5,000	0	0	0	0	0	0	5,000	0	0.00
1061	SAC (Trunk Fees by City)	City	59,000	0	0	0	0	0	0	59,000	0	0.00
1400	TESTING - SOILS, CONCRETE, STEEL	AET via City	8,000	0	0	0	0	0	0	8,000	0	0.00
1509	WINTER CONDITIONS - Heated Concrete		10,000	0	0	0	0	0	0	10,000	0	0.00
2010	DEMOLITION - Bldg, Fencing	City	0	0	0	0	0	0	0	0	0	0.00
2200	EARTHWORK/UTILITIES (material City supplied)	Schneider Excavating *	97,742	0	0	0	0	0	0	97,742	0	0.00
2500	BITUMINOUS PAVING/STRIPING/SIGNS	City	0	0	0	0	0	0	0	0	0	0.00
2502	CONCRETE CURB/GUTTER/SIDEWALK REPL/DG	Ultra (Include in Concrete)	0	0	0	0	0	0	0	0	0	0.00
2600	OUTSIDE UTILITIES - purchased by City	Schneider Exc (install only)	13,900	0	0	0	0	0	0	13,900	0	0.00
2800	CHAIN LINK FENCE/GATES	Boundary Fence	14,460	0	0	0	0	0	0	14,460	0	0.00
2900	LANDSCAPING - Erosion Control, Seeding, Mulch	City	8,000	0	0	0	0	0	0	8,000	0	0.00
2900	RETAINING WALL - Modular Block	Kahnke Bros.	7,200	0	0	0	0	0	0	7,200	0	0.00
3040	CONCRETE	Ultra *	210,000	0	80,000	0	80,000	80,000	80,000	130,000	4,000	76,000.00
3040	CONCRETE SEALER	ACS	7,276	0	0	0	0	0	0	7,276	0	0.00
3040	MASONRY	Wachholz *	160,920	0	65,188	0	65,188	65,188	65,188	95,732	3,259	61,928.60
5001	STR. STEEL FABR. & ERECT. (Galvanized)	DG Welding #	115,000	0	59,360	0	59,360	59,360	59,360	55,640	2,968	56,392.00
5001	ALT. - METAL FAB HANDRAILS - CORE/INSTALL	DG Welding #	33,400	0	0	0	0	0	0	33,400	0	0.00
6001	ROUGH & FINISH CARPENTRY	S.J. Reus Construction	14,044	0	0	0	0	0	0	14,044	0	0.00
6050	LUMBER & TRUSSES (Material Only)	Lyman Lumber	16,139	0	0	0	0	0	0	16,139	0	0.00
6250	SOLID SURF. COUNTERS - CAMBRIA	Hanson	14,870	0	0	0	0	0	0	14,870	0	0.00
7001	TERMAL MOISTURE PROTECTION - INSULATION		3,000	0	0	0	0	0	0	3,000	0	0.00
7400	PERFORMED METAL ROOF/CLG/SOFFIT/FASCIA	Ebert *	87,000	0	0	0	0	0	0	87,000	0	0.00
7400	SIDING/GABLE VENTS	Ebert *	12,000	0	0	0	0	0	0	12,000	0	0.00
7900	JOINT SEALERS - Materials Only, City install Sprm	City	10,000	0	0	0	0	0	0	10,000	0	0.00
8001	DOORS/HARDWARE	Commercial Door Systems	12,780	0	2,284	0	2,284	2,284	2,284	10,496	114	2,170.06
8001	DOORS/HARDWARE - Door Intake Louvers	Commercial Door Systems	500	0	0	0	0	0	0	500	0	0.00
8350	SPECIAL DOORS - (3) Roll Up Doors	TCGD	5,800	0	0	0	0	0	0	5,800	0	0.00
9900	PAINT/EPOXY/DEAL CMU - Material Allowance	City	5,000	0	0	0	0	0	0	5,000	0	0.00
10100	NETTING	Sports Technology	13,327	0	0	0	0	0	0	13,327	0	0.00
10100	ADD SUPPORT EYELETS	Sports Technology	4,000	0	0	0	0	0	0	4,000	0	0.00
10100	BACKSTOP PADDING	City	5,000	0	0	0	0	0	0	5,000	0	0.00
10100	BLEACHERS/INSTALL SEATS	Seating & Athletic Facility	35,338	0	0	0	0	0	0	35,338	0	0.00
10800	TOILET PARTITIONS/ACCESSORIES-Material On	Construction Supply, Inc.	2,648	0	0	0	0	0	0	2,648	0	0.00
15300	FIRE PROTECTION		0	0	0	0	0	0	0	0	0	0.00
15400	PLUMBING	Victoria Plumbing	15,653	0	0	0	0	0	0	15,653	0	0.00
15500	HVAC	Wenzel HVAC	2,900	0	0	0	0	0	0	2,900	0	0.00
16001	ELECTRICAL/FIRE ALARM	Choice Electric	30,000	0	0	0	0	0	0	30,000	0	0.00
	TOTAL		1,039,897	0	206,832	0	206,832	206,832	206,832	833,065	10,342	196,490.66



**COMMERCIAL
DOOR
SYSTEMS, INC.**

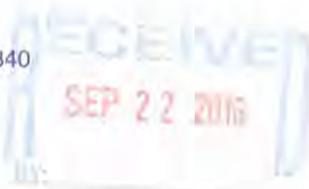
7670 Commerce St., P.O. Box 277 • Corcoran, MN 55340
(763) 494-9533 Fax (763) 420-3937

Oct 1

**** INVOICE ****

Page: 1

Invoice Number: 0122756-IN
 Invoice Date: 9/19/2016
 Order Number: 0064613
 Order Date: 9/12/2016
 Salesperson: CCC



Sold To:

CITY OF WACONIA
 201 SOUTH VINE STREET
 WACONIA, MN 55387

Ship To:

CITY OF WACONIA
 WACONIA BASEBALL GRANDSTAND
 1200 OAK AVENUE
 WACONIA, MN 55387

Confirm To:

STEVE JONES 612-718-1237

Customer P.O.	Ship Via	Terms			
1609	CDS	NET 30			
Ordered	Shipped	BackOrdered	Description		
2.00	2.00	0.00	F416 3070 LH 5-3/4" 4" HD NO STRIKE	187.50	375.00
4.00	4.00	0.00	FULL CLOSER REINFORCEMENT REINFORCE WHOLE HEAD BUTT THE 2 REINFORCEMENTS TOGETHER	12.00	48.00
16.00	16.00	0.00	A3988-1 WIRE MASONARY ANCHOR MK: MENS, WOMENS	1.17	18.72
2.00	2.00	0.00	F416 3070 RH 5-3/4" 4" HD NO STRIKE	187.50	375.00
4.00	4.00	0.00	FULL CLOSER REINFORCEMENT REINFORCE WHOLE HEAD BUTT THE 2 REINFORCEMENTS TOGETHER	12.00	48.00
16.00	16.00	0.00	A3988-1 WIRE MASONARY ANCHOR MK: MENS, WOMENS	1.17	18.72
1.00	1.00	0.00	F416-3070-LH-5 3/4"-4" GALV	190.64	190.64
1.00	1.00	0.00	FULL CLOSER REINFORCEMENT	12.00	12.00
1.00	1.00	0.00	ELECTRIC STRIKE PREP HES 1006 STRIKE PREP	57.00	57.00
8.00	8.00	0.00	A3988-1 WIRE MASONARY ANCHOR MK: CONCESSION STAND	1.17	9.36
1.00	1.00	0.00	F416 3070 RH 5-3/4" 4" HD NO STRIKE	187.50	187.50
1.00	1.00	0.00	FULL CLOSER REINFORCEMENT	12.00	12.00
1.00	1.00	0.00	2 3/4" DEADBOLT STRIKE PREP	12.00	12.00
8.00	8.00	0.00	A3988-1 WIRE MASONARY ANCHOR MK: PRESSBOX	1.17	9.36
1.00	1.00	0.00	F416-6070-BA-5 3/4" 4" GALV	231.95	231.95
1.00	1.00	0.00	FLUSHBOLT STRIKE PREP EQUAL PAIR OF 3'0 DOORS	12.00	12.00

Handwritten notes and stamps:
 3073
 1609
 8001
 2,284.37
 1609
 2,170.06
 ENG

Continued



**COMMERCIAL
DOOR
SYSTEMS, INC.**

7670 Commerce St., P.O. Box 277 • Corcoran, MN 55340
(763) 494-9533 Fax (763) 420-3937

**** INVOICE ****

Invoice Number: 0122756-IN
Invoice Date: 9/19/2016
Order Number: 0064613
Order Date: 9/12/2016
Salesperson: CCC

Sold To:

CITY OF WACONIA
201 SOUTH VINE STREET
WACONIA, MN 55387

Ship To:

CITY OF WACONIA
WACONIA BASEBALL GRANDSTAND
1200 OAK AVENUE
WACONIA, MN 55387

Confirm To:

STEVE JONES 612-718-1237

Customer P.O.	Ship Via	Terms
1609	CDS	NET 30

Ordered	Shipped	BackOrdered	Description		
2.00	2.00	0.00	FULL CLOSER REINFORCEMENT	12.00	24.00
8.00	8.00	0.00	A3988-1 WIRE MASONARY ANCHOR MK: STORAGE	1.17	9.36
2.00	2.00	0.00	F416 5'0 X 3'0 4-SIDED 5-3/4" GALV. PER DRAWING	210.00	420.00
4.00	4.00	0.00	2 3/4" DEADBOLT STRIKE PREP	12.00	48.00
16.00	16.00	0.00	A3988-1 WIRE MASONARY ANCHOR MK: CONCESSION SERVING WINDOW DOOR FRAMES	1.17	18.72

Net Invoice: 2,137.33

Freight: 0.00

Sales Tax: 146.94

Invoice Balance: 2,284.27

Less 5% Ret

Oct 1

D G Welding & Mfg., Inc.
3265 Sun Drive
Eagan, MN 55121
Phone # 651-688-2358
Fax # 651-688-2466

INVOICE

DATE	INVOICE #
9/23/2016	16-3034 A

CUSTOMER
Shaw Construction 7685 Corporate Way Eden Prairie, MN 55344

P.O. NO.	TERMS	FOB	PROJECT
Earl	Net 30	On Site	Lions Field Grandstand

DESCRIPTION	AMOUNT
Shaw Construction Project: Lions Field Grandstand Supply & Install Structural Steel Framing As Per Contract	
\$ 53,700.00 Original Contract Amount	
94,700.00 Add For Change Order #1	
<hr/>	
\$ 148,400.00 Revised Project Amount To Date	
<59,360.00> September Progress Billing	59,360.00
<hr/>	
\$ 89,040.00 Balance Of Project	

1609
59,360 -
1609
56392
END

Thank You For Your Business!	TOTAL \$59,360.00
------------------------------	--------------------------

59,360

56,392

APPLICATION AND CERTIFICATION FOR PAYMENT

PROJECT: Lions Field Grandstand
City of Waconia
Waconia MN

FROM CONTRACTOR:
Ultra Concrete
PO Box 664
Cokato MN 55321

VIA ARCHITECT:

ALA DOCUMENT G702

APPLICATION NO: 1

PAGE ONE OF _____ PAGES

Distribution to:

OWNER	
ARCHITECT	
CONTRACTOR	x

PERIOD TO: Sept 30th

PROJECT NOS:

CONTRACT DATE Aug 3rd 2016

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

- ORIGINAL CONTRACT SUM
- Net change by Change Orders \$ 0.00
- CONTRACT SUM TO DATE (Line 1 + 2) \$ 0.00
- TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 80,000.00

- RETAINAGE:
 - % of Completed Work (Column D + E on G703) \$ 4,000.00
 - % of Stored Material (Column F on G703) \$ Included in above

13 Total Retainage (Lines 5a + 5b or

- TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 4,000.00
- LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 76,000.00
- CURRENT PAYMENT DUE (Line 3 less Line 6) \$ 76,000.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATION FOR PAYMENT - 1992 EDITION - AIA - ©1992

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____ Date: _____

State of: _____ County of: _____
Subscribed and sworn to before me this _____ day of _____

Notary Public: _____
My Commission expires: _____

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Oct 1

1609

3040

Am't Ent'd 76,000

1609 TO PAY

76,000

EUR

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: 1

Contractor's signed certification is attached.

APPLICATION DATE: Sept 22nd

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: Sept 30th

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I BALANCE TO FINISH (C - G)	J RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
1	Footings	\$55,000.00		\$55,000.00			\$55,000.00	100.00%	\$0.00	\$2,750.00
2	Walls	\$60,000.00		\$15,000.00			\$15,000.00	25.00%	\$45,000.00	\$750.00
3	Reinforcing	\$10,000.00		\$10,000.00			\$10,000.00	100.00%	\$0.00	\$500.00
2	Flat Work	\$69,250.00								
3	Steps	\$10,000.00								
4	Curb	\$2,000.00								
GRAND TOTALS		\$206,250.00	\$0.00	\$80,000.00	\$0.00		\$80,000.00	225%	\$45,000.00	\$4,000.00

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

Oct 1



WACHHOLZ MASONRY, INC.
10465 ELM CREEK ROAD
WACONIA, MN 55387
(952) 442-2220

Invoice

DATE	INVOICE #
9/20/2016	2101

BILL TO:

City of Waconia
201 S. Vine St.
Waconia, MN 55387

SEP 21 2016

DESCRIPTION	AMOUNT
Waconia Grandstand Progress payment	65,188.00

Order # _____
 Job # 1609
 Control # _____
 Post Code 3040
 Amt Ent'd 65,188 -
 Date Ent'd _____
 APPROVED TO PAY:
 Job # 1609
 Amt to Pay 61,928⁶⁰
 by EWB
 (W) FLV

TOTAL

\$65,188.00

5% let
61,928⁶⁰



REQUEST FOR CITY COUNCIL ACTION

Meeting Date: October 17th, 2016

Item Name: Minor Subdivision - Lions Park Grandstand

Originating Department: Planning Department

Presented by: Lane L. Braaten, Community Development Director

Previous Council Action (if any):

Item Type (X only one):	Consent	X	Regular Session		Discussion Session	
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RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

Adopt Resolution No. 2016-197, Approving a Minor Subdivision for the City of Waconia for the property located at 1200 Oak Avenue (PID# 75.0220100).

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

BACKGROUND:

In association with financing the improvements of the Lions Field Grandstand project it is necessary for the City to review and approve a minor subdivision of the Brook Peterson Park property located at 1200 Oak Avenue (PID# 75.0220100).

REVIEW:

The attached Certificate of Survey dated 10/06/16, drafted by Bolton & Menk for the City of Waconia, depicts and legally describes the proposed grandstand parcel and the remainder parcel, which contains the rest of Brook Peterson park minus the Waconia Ice Arena property.

Section 1000.01, Subd. 11.C. Minor Subdivisions states *“In the case of a subdivision resulting in three or less parcels, situated in a locality where conditions are well defined, the Council may exempt the subdivider from complying with some of the requirements of the Subdivision Ordinance. In the case of a request to subdivide a lot which is part of a recorded plat, where the subdivision is to permit the adding of a parcel of land to an abutting lot or to create three (3) lots, and the newly created property line will not cause the other remaining portions of the lot to be in violation of the Subdivision Ordinance or the Zoning Ordinance, the division may be approved by the City Council, after submission of a survey by a registered land surveyor indicating the original lot and the proposed subdivision.”*

Bolton & Menk has provided the required Certificate of Survey (see Attachment 3) indicating the proposed lot configurations, which are conforming to both the City Subdivision Ordinance and the City Zoning Ordinance.

MINOR SUBDIVISION RECOMMENDATION:

Based on a review of the submitted materials, and the information stated above, staff recommends approval of the minor subdivision for the City of Waconia to subdivide PID# 750220100 into two conforming parcels as indicated on the attached Certificate of Survey dated 10/06/16.

If the City Council chooses to approve the minor subdivision request, staff would recommend the approval upon the following conditions:

1. The minor subdivision shall be recorded as approved by the City Council based on the descriptions provided on the Bolton & Menk Certificate of Survey dated October 6th, 2016.
2. The Certificate of Survey shall be revised to diagram the encroachment of the outfield fence on the ice arena property, the encroachment of the dasher boards for the outdoor ice rink on the proposed grandstand parcel, the location of existing and proposed trail segments to be located on the grandstand parcel and all drainage and utility corridors for all municipal utilities crossing the grandstand parcel.

ATTACHMENTS:

1. Draft Resolution (1 page)
2. Location Map (1 page)
3. Certificate of Survey by Bolton & Menk dated 10/06/2016 for the City of Waconia (1 page)

CITY OF WACONIA
RESOLUTION NO. 2016-197

**RESOLUTION APPROVING A MINOR SUBDIVISION
FOR THE CITY OF WACONIA
FOR THE PROPERTY
LOCATED AT 1200 OAK AVENUE**

WHEREAS, the City of Waconia (the “**Applicant**”) has submitted a Minor Subdivision application pursuant to Section 1000, Subd. 11 of the Waconia City Code; and

WHEREAS, the subject parcel is located at 1200 Oak Avenue and identified at PID# 750220100; and

WHEREAS, the proposed lot descriptions and lot configurations for the property are depicted and described on the Certificate of Survey by Bolton & Menk dated October 6, 2016 for the City of Waconia; and

WHEREAS, the parcels resulting from the minor subdivision will be in compliance with the underlying zoning district and shall not substantially change the use of the property nor negatively affect the neighboring properties; and

WHEREAS, the City staff recommends approval of the Lions Park Grandstand Minor Subdivision application, subject to the following conditions:

1. The minor subdivision shall be recorded as approved by the City Council based on the descriptions provided on the Bolton & Menk Certificate of Survey dated October 6, 2016.
2. The Certificate of Survey shall be revised to diagram the encroachment of the outfield fence on the ice arena property, the encroachment of the dasher boards for the outdoor ice rink on the proposed grandstand parcel, the location of existing and proposed trail segments to be located on the grandstand parcel and all drainage and utility corridors for all municipal utilities crossing the grandstand parcel.

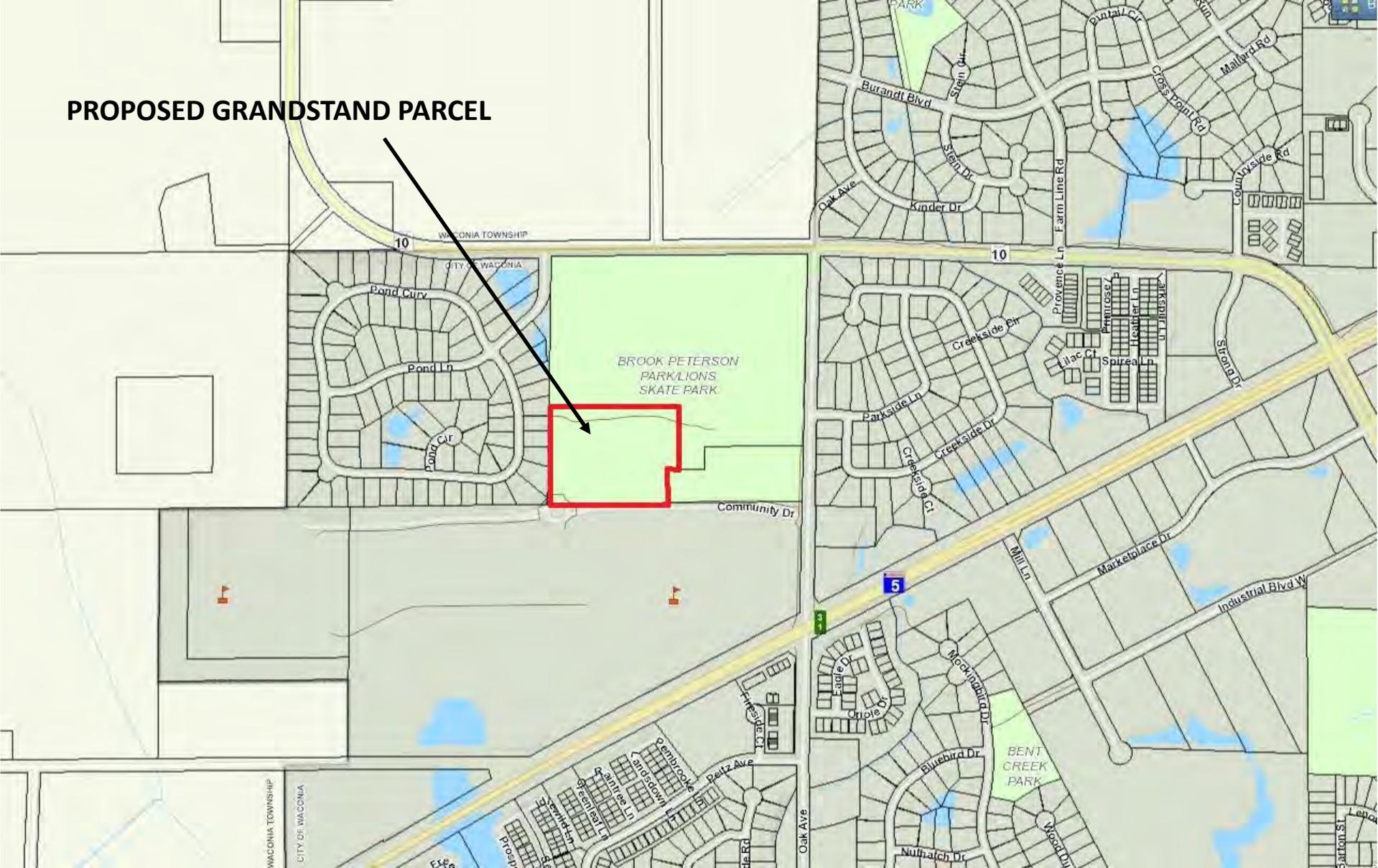
NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Waconia hereby approves the Minor Subdivision of the property located at 1200 Oak Avenue subject to the findings and the conditions of approval stated above.

Passed and adopted by the City Council of the City of Waconia this 17th day of October, 2016.

Jim Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/ _____	Bloudek _____
	Carrier _____
S/ _____	Erickson _____
	Ayers _____
	Sanborn _____





REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	October 17, 2016
Item Name:	Authorize Negotiation of Private Property & Temporary & Utility Easement Acquisitions, Phase II of the CSAH 110/CSAH 10 Improvements
Originating Department:	Public Services
Presented by:	Craig Eldred, Public Services Director
Previous Council Action (if any):	None

Item Type (X only one):	Consent	<input checked="" type="checkbox"/> X	Regular Session	Discussion Session
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RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

Adopt Resolution 2016-198; Authorize Negotiation of Private Property & Temporary & Utility Easement Acquisitions, Phase II of the CSAH 110/CSAH 10 Improvements

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

As City Council Members are aware the City and Carver County staff have collectively formed a Team guided to determine connectivity for the corridor of future CSAH 110 with the existing CSAH 10 corridor residing on the west side of Waconia. Emphasis of this corridor connection was predicated on previous Carver County Transportation Plans.

The Team has reached a point which requires initiation of Private Property, Temporary, and Utility Easement Acquisition discussions with Private Property Owners adjacent the future corridor. The table below shows the Property Owners names and addresses, the items guided for the discussions, and a description of areas necessary to complete construction:

Property Owner Name & Address	Construction Related Items	Property Needs
Robert & Shelah Burandt 1330 Waconia Parkway S. Waconia, MN 55387	Contiguous pedestrian trail construction, and access to pedestrian underpass Permanent and Temporary Easements	Temporary Easement; 2.72 Ac. Right of Way; 2.62 Ac. Utility Easements; 1.09 Ac.
Wendall Warren 1702 Waconia Parkway S. Waconia, MN 55387	Contiguous pedestrian trail Permanent and Temporary Easements	Temporary Easement; .17 Ac. Right of Way; .10 Ac.
Terry & Shirley Ostlie 1701 Waconia Parkway S. Waconia, MN 55387	Temporary Easement	Temporary Easement; .008 Ac. or 330 SF

Staff requests the ability to negotiate proposals with the affected property owners. This work is an attempt to secure possible agreements, where possible. Proposed agreements will be brought back to the Council for consideration.

<p><i>FINANCIAL IMPLICATIONS:</i></p> <p>Funding Sources & Uses: Bonding:</p> <p>Budget Information:</p> <table style="width: 100%;"> <tr> <td style="width: 10%; text-align: center;"><input checked="" type="checkbox"/> X</td> <td>Budgeted</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Non Budgeted</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Amendment Required</td> </tr> </table>	<input checked="" type="checkbox"/> X	Budgeted	<input type="checkbox"/>	Non Budgeted	<input type="checkbox"/>	Amendment Required	<p><i>ADVISORY BOARD RECOMMENDATIONS:</i></p> <p>Planning Commission</p> <p>Parks and Recreation Board</p> <p>Safari Island Advisory Board</p> <p>Other</p>
<input checked="" type="checkbox"/> X	Budgeted						
<input type="checkbox"/>	Non Budgeted						
<input type="checkbox"/>	Amendment Required						

**CITY OF WACONIA
RESOLUTION NO. 2016-198**

**RESOLUTION AUTHORIZING APPROVAL NEGOTIATION OF PRIVATE PROPERTY &
TEMPORARY & UTILITY EASEMENT ACQUISITIONS FOR PHASE II OF CSAH 110 &
CSAH 10 IMPROVEMENTS**

WHEREAS, one of the City’s Key Outcomes is to “Maintain Multi-Modal Transportation Infrastructure System”; and

WHEREAS, Carver County, and City staff formulated a Project Management Team guided on determining connectivity of future CSAH 110 and current CSAH 10; and

WHEREAS, the Project Management Team has worked with its Engineers on determining private property needs for acquisition and temporary construction; and

WHEREAS, the City’s Public Services Director would be authorized to discuss and negotiate with Private Homeowners property needs including; permanent, temporary, and utility easements necessary to complete the proposed corridor connection.

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby authorizes approval of Public Services Director to negotiate private property, temporary, and utility easement acquisitions for Phase II of CSAH 110 & CSAH 10 Roadway Construction Improvements Guided for 2018.

Adopted by the City Council of the City of Waconia this 17th day of October, 2016.

James P. Sanborn, Mayor

Attest: _____
Susan MH Arntz, City Administrator

M/ _____	Erickson	_____
	Bloudek	_____
S/ _____	Carrier	_____
	Ayers	_____
	Sanborn	_____



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	October 17, 2016							
Item Name:	Certification for Payment with Taxes – Pay 2017							
Originating Department:	Finance							
Presented by:	Nicole Lueck							
Previous Council Action (if any):								
Item Type (X only one):	<table border="1"> <tr> <td>Consent</td> <td><input type="checkbox"/></td> <td>X</td> <td>Regular Session</td> <td><input type="checkbox"/></td> <td>Discussion Session</td> <td><input type="checkbox"/></td> </tr> </table>	Consent	<input type="checkbox"/>	X	Regular Session	<input type="checkbox"/>	Discussion Session	<input type="checkbox"/>
Consent	<input type="checkbox"/>	X	Regular Session	<input type="checkbox"/>	Discussion Session	<input type="checkbox"/>		

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

Adopt Resolution No. 2016-199, Calling Hearing on Proposed Certification of Delinquent Utility and Other Charges for Services for Payment with 2017 Taxes

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

Under Minnesota law, the City may certify for payment with tax collections, delinquent utility accounts and other charges for service that have not been paid during the course of normal collection procedures throughout each year.

A public hearing is required prior to certification of delinquent charges. Property owners will be notified of the past due amounts for goods or services that have benefited the property and notified of the public hearing opportunity.

A list of delinquent accounts will be provided for the hearing scheduled for Monday, November 21, 2016.

<i>FINANCIAL IMPLICATIONS:</i> Funding Sources & Uses: All City Funds	<i>ADVISORY BOARD RECOMMENDATIONS:</i> Planning Commission Parks and Recreation Board Safari Island Advisory Board Other					
Budget Information:						
<table border="1"> <tr> <td><input checked="" type="checkbox"/></td> <td>Budgeted</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Non Budgeted</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Amendment Required</td> </tr> </table>		<input checked="" type="checkbox"/>	Budgeted	<input type="checkbox"/>	Non Budgeted	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Budgeted					
<input type="checkbox"/>	Non Budgeted					
<input type="checkbox"/>	Amendment Required					

**CITY OF WACONIA
RESOLUTION NO. 2016-199**

**RESOLUTION CALLING HEARING ON PROPOSED CERTIFICATION OF
DELINQUENT UTILITY AND OTHER CHARGES FOR SERVICES FOR PAYMENT WITH
2017 TAXES**

WHEREAS, the Finance Department prepares a certification roll for delinquent utilities and charges for services that consist of miscellaneous services such as snow removal, weed elimination, tree maintenance, building permit fees, and other charges for services and said proposed certifications is on file at City Hall and open to public inspection no later than November 21, 2016; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WACONIA, MINNESOTA:

1. A hearing shall be held at 6:00 p.m., or as soon thereafter as possible, on Monday, November 21, 2016 at Waconia City Hall located at 201 Vine Street South, Waconia, Minnesota to pass upon such proposed certification(s). All persons owning property affected by such charges will be given an opportunity to be heard with reference to such certification.
2. City staff is hereby directed to cause a notice of the hearing on the proposed certifications to be published once in the official newspaper at least two weeks prior to the hearing. Notices shall be mailed to the owner of each parcel described in the certification list not less than two (2) weeks prior to the hearing.
3. If it is determined that accounts have become current, the public hearing will be canceled.

Adopted by the City Council of the City of Waconia this 17th day of October, 2016.

James P. Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/ _____	Erickson	_____
	Bloudek	_____
S/ _____	Carrier	_____
	Ayers	_____
	Sanborn	_____



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	October 17, 2016				
Item Name:	Use of Park: Chamber of Commerce – Tree Lighting Ceremony				
Originating Department:	Administration				
Presented by:	Susan Arntz				
Previous Council Action (if any): None					
Item Type (X only one):	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black;">Consent</td> <td style="width: 25%; border: 1px solid black; text-align: center;"><input checked="" type="checkbox"/></td> <td style="width: 25%; border: 1px solid black;">Regular Session</td> <td style="width: 25%; border: 1px solid black;">Discussion Session</td> </tr> </table>	Consent	<input checked="" type="checkbox"/>	Regular Session	Discussion Session
Consent	<input checked="" type="checkbox"/>	Regular Session	Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>					

Motion Allowing for Use Parks by Chamber of Commerce, November 25, 016

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

We have received a request from Waconia Chamber of Commerce to allow for the use of City Square Park to host the Tree Lighting Ceremony. Attached is a memo that describes their proposed use. The event will require several hours of City staff time in preparation and during the event. The Chamber has requested the City to provide these services as an in kind contribution to the event.

<p>FINANCIAL IMPLICATIONS:</p> <p>Funding Sources & Uses:</p> <p>Budget Information:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; border: 1px solid black;"></td> <td style="border: 1px solid black;">Budgeted</td> </tr> <tr> <td style="width: 10%; border: 1px solid black; text-align: center;"><input checked="" type="checkbox"/></td> <td style="border: 1px solid black;">Non Budgeted</td> </tr> <tr> <td style="width: 10%; border: 1px solid black;"></td> <td style="border: 1px solid black;">Amendment Required</td> </tr> </table>		Budgeted	<input checked="" type="checkbox"/>	Non Budgeted		Amendment Required	<p>ADVISORY BOARD RECOMMENDATIONS:</p> <p>Planning Commission Parks and Recreation Board Safari Island Advisory Board Other: Commission on Aging</p>
	Budgeted						
<input checked="" type="checkbox"/>	Non Budgeted						
	Amendment Required						



209 South Vine Street Waconia, MN 55387 952-442-5812

Date: October 7, 2016

To: Mayor Sanborn, Council Members Bloudek, Carrier, Ayers and Erickson
Cc: City Administrator, Susan Arntz
RE: Homespun Holiday

Waconia City Council:

The Waconia Chamber of Commerce Retail Committee is once again planning to add more “hominess” to our Homespun Holidays and is requesting the following:

1. Evening of Friday, November 25, 2016 6:00pm – 9pm
 - Turn on all the lights in City Square Park at **7:00pm**: Big tree on Main Street that was lit in 2015, tree in Gazebo, lights on trees, etc. We will be advertising this community event with a start time of 6:30 when Santa, the Grinch and Buddy the Elf will arrive with the llama reindeer.
 - Fire pits ~ small in size, with wood. Bucket of water by each pit. Each fire pit supervised by an adult. Fire danger – drought and wind to be considered day of event. Fire pits to be lit after 5:30pm.
 - The park has been requested and we are requesting that the reservation fee be waived for this community wide event.
 - In the event of icy conditions, we are requesting that City personnel put a de-icing agent on the sidewalks and gazebo area prior to the event.
 - We have one large over the street banner that was purchased in 2015 for the event to be put over Main Street prior to the event, near Birch St.

Thanks for your consideration and assistance. Please feel free to contact me at 442-5812 should you have any questions.

Sincerely,

Kellie D. Sites

Kellie Sites, President

Waconia Chamber of Commerce & Visitors Bureau



REQUEST FOR CITY COUNCIL ACTION

Meeting Date: October 17th, 2016
Item Name: CONTINUED - Variance Request by Leland Otto for Utility Shed/Accessory Building at 509 Pine Street South
Originating Department: Community Development
Presented by: Lane L. Braaten, Community Development Director

Previous Council Action (if any):

Item Type (X only one): Consent Regular Session Discussion Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

Adopt Resolution 2016-196 denying the variance request by Leland Otto to locate a 170 sq. ft. utility shed/accessory building 9 feet from the side lot line versus the 10 ft. minimum requirement stated in City Code and placement of an accessory structure exceeding 144 sq. ft. without constructing an improved driveway access for the property located at 509 Pine Street South.

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

The City Council, at their regular meeting on September 19th, 2016, considered and continued the Variance request by Leland Otto for the property located at 509 Pine Street South. Specifically, the agenda item was tabled to allow City staff some time to work with the applicant to remedy the concerns of the City Council regarding the poly-sided, 170 sq. ft. accessory building proposed on the rear side of his home. The details of the Variance request were included in the September 19th, 2016 City Council packet.

Staff had an opportunity to discuss the City Council concerns with Mr. Otto and he indicated that he would be considering a compliant shed structure for his property that would conform to the setback and sizing requirements stated in City Code. Further, he requested that the Variance Application Fee of \$125 be refunded as he will not be using the requested Variance. Mr. Otto was made aware that the fee was non-refundable, but staff indicated that his request would be forwarded to the Council for consideration.

At the request of the City Council, and based on the findings stated at the Council meeting on September 19th, staff has drafted a resolution denying the Variance request by Mr. Otto. Staff recommends the City Council deny the application and consider if an application fee refund, in the amount of \$125, would be appropriate.

ATTACHMENTS:

1. Draft Resolution (1 page)

CITY OF WACONIA
RESOLUTION NO. 2016-196

**RESOLUTION DENYING A SHED/ACCESSORY STRUCTURE VARIANCE
FOR THE PROPERTY
LOCATED AT 509 PINE STREET SOUTH**

WHEREAS, Leland Otto (the “**Applicant**”) has submitted a Variance application to the City of Waconia (the “**City**”) pursuant to Section 900.12, Subd. 4 of the Waconia City Code; and

WHEREAS, the subject parcel is described as Lot 2, Block 8, Volkenants Addition and identified at PID# 755000420; and

WHEREAS, the Applicant has requested a variance to locate a 170 sq. ft. utility shed/accessory structure 9 ft. from the side/north lot line vs. the 10 ft. minimum setback required; and

WHEREAS, the Applicant has requested a variance to install an accessory structure exceeding 144 sq. ft. without improving a driveway access; and

WHEREAS, the City Council has reviewed the variance information provided in the staff report dated September 19th, 2016; and

WHEREAS, the City Council initially reviewed the application at their regular meeting on September 19th, 2016 and continued the request to allow the applicant additional time to consider the proposed building sizing and exterior materials; and

WHEREAS, Section 900.12, Subd. 4 of the Waconia City Code and Section 462.357, Subd. 6 of the Minnesota Statutes provide specific criteria for the City Council to consider when either in approval or denial of a variance application; and

WHEREAS, the City Council further finds and concludes:

1. The requested variance is in harmony with the purpose and intent of applicable zoning ordinance provisions of the Waconia City Code and the City’s Comprehensive plan in that utility sheds and accessory structures are a permitted use on residential properties under certain regulations.
2. The location of a 170 sq. ft. utility shed/accessory structure without improvement of a driveway is reasonable as there does not appear to be any conforming location for the construction of a driveway surface to the proposed structure due to the existing conditions on the parcel and the lot configuration.
3. The Council acknowledges that accessory structures and utility sheds are a permitted use for residentially zoned properties and the construction and placement of said structures are reasonable if the proposed structure meets the minimum requirements stated in City Code.
4. The building envelope on the subject parcel for placement of an accessory structure/utility shed is limited due to the required 25 ft. setback from the Hwy. 5 right-of-way. However, there is an area on the subject parcel where location of a conforming utility shed could be placed without the need for a variance. As such, the requirement for a variance has been created by the landowner by

requesting a 170 sq. ft. shed structure rather than constructing a conforming 144 sq. ft. structure, which could meet all setback and other City Code requirements.

- 5. The proposed poly-sided utility shed/accessory structure is not consistent with other accessory structures and/or utility sheds constructed on neighboring properties. A utility shed constructed of similar materials to the principal structure would be in keeping with the character of the neighborhood.

WHEREAS, the Planning Commission held a public hearing on August 4th, 2016 and received all comments regarding this application and further discussed this application at their regular meeting on September 1st, 2016 and voted 4-0 to recommend approval of the variance request to allow the location of a 170 sq. ft. shed/accessory structure within the side yard of the property at 509 Pine Street South without improvement of a driveway with five conditions of approval.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Waconia hereby denies the Variance request submitted by Leland Otto to locate a 170 sq. ft. utility shed/accessory structure within the side yard of the property located at 509 Pine Street South without improvement of a driveway based on the findings and conditions stated above.

Passed and adopted by the City Council of the City of Waconia this 17th day of October, 2016.

Jim Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/ _____	Bloudek	_____
	Carrier	_____
S/ _____	Erickson	_____
	Ayers	_____
	Sanborn	_____



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	October 17, 2016
Item Name:	2016 Infrastructure Project: Declare Costs to be Assessed, Receiving Proposed Assessment, & Calling for Public Hearing
Originating Department:	Administration
Presented by:	Susan Arntz

Previous Council Action (if any):			
Item Type (X only one):	Consent	Regular Session	<input checked="" type="checkbox"/> Discussion Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

Adopt Resolution No. 2016-200, Declaring Costs to be Assessed, Receiving Proposed Assessment & Calling for a Public Hearing

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

The final costs for the 2016 Infrastructure Rehabilitation Project for the various improvements that have been worked on have been determined. The purpose of tonight's meeting is to finalize the cost for the project, assemble the assessment roll, and call for the public hearing on the special assessments. For the work that is part of the assessment areas, we have final cost of \$4,097,133, which is \$630,467 (13.3%) below the Feasibility Study estimate. The proposed final assessed amount of this portion of the project is \$973,246, which is \$109,861 (10.1%) below the estimates mailed to property owners.

We have attached a memo from our engineer along with a table that shows the difference between the preliminary and final project costs.

A resolution calling for the public hearing on the proposed assessments has been prepared. A hearing notice will be published and mailed notice will be provided to affected property owners a minimum of two weeks in advance of the public hearing. The proposed hearing is scheduled for 6:00 p.m. on Monday, November 21, 2016.

A copy of the proposed final assessment roll is attached and on file for public inspection in the City Clerk's Office, during regular business hours. There are three sections to this year's project and three pages of the assessment roll. The assessment roll has a 10 year repayment at 3% interest.

In accordance with our policy, the amount determined to be assessed is the lesser of the amount determined by our policy or by the special benefit appraisal. We have made adjustments to the proposed final assessment roll to take that into consideration.

<p><i>FINANCIAL IMPLICATIONS:</i></p> <p>Funding Sources & Uses: 429 Bonds</p> <p>Budget Information:</p> <p style="padding-left: 40px;">Budgeted</p> <p style="padding-left: 40px;">Non Budgeted</p> <p style="padding-left: 40px;">Amendment Required</p>	<p><i>ADVISORY BOARD RECOMMENDATIONS:</i></p> <p>Planning Commission</p> <p>Parks and Recreation Board</p> <p>Safari Island Advisory Board</p> <p>Other</p>
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**CITY OF WACONIA
RESOLUTION NO. 2016-200**

**RESOLUTION DECLARING COSTS TO BE ASSESSED, RECEIVING PROPOSED ASSESSMENT
AND CALLING FOR A PUBLIC HEARING**

2016 INFRASTRUCTURE IMPROVEMENT PROJECT

October 17, 2016

WHEREAS, the City Council (the “**Council**”) of the City of Waconia (the “**City**”) adopted Resolution 2016-41 on February 1, 2016 authorizing an advertisement for bids for a public improvement project consisting of, but not limited to:

Street & Utility Improvement Areas

Street	From	To
Maple Street	Fourth Street	Fifth Street
Maple Street	Fifth Street	Terminus of TH 5 Work on Maple Street
Fifth Street	Maple Street	Southwest Radius of Cherry Street
Cherry Street	First Street	Second Street
Interlaken Crossing (Old Airport Road Gravel)	CSAH 59/Main Street	Airport Road

Street Overlay/Resurfacing Areas

Street/Area	From	To
Cherry Street	Southwest Radius of Cherry Street	TH 5 Project Terminus
Industrial Boulevard	TH 284	CSAH 10
Wildhurst Road	TH 284	CSAH 10
Deerfield Road	Wildhurst Road	Cul-de-sac
Sunset Boulevard	Second Street	Cul-de-sac North and South
Airport Road	Old Airport Road	Current East Terminus

Other Capital Outlay Improvement Projects

Project or Area	Detail of Scope
Hilks Lake Park Equipment Replacement	Replace Outdated Play System to Meet ADA & Safety Compliant System for Neighborhood of Willowbrooke and Sterling Hills
Trail Connections and Intersection Pedestrian Access Improvement	Connect Hilks Development/Waconia Parkway North Bituminous Trail with Waconia Parkway North & CSAH 10 Intersection

	Providing Connection to CSAH 10 Shoulder for Pedestrian Access to Regional Trail System
First Street Storm Water Reuse	50% of Phase III of Reuse Collection System Improvement
Vista Boulevard	Median and Entrance Improvements

(collectively, the “**Improvement Project**”); and

WHEREAS, in regard to the Improvement Project, the Council adopted Resolution 2016-69 on March 22, 2016, ordering the improvements by awarding a construction contract to GMH Asphalt Corporation; and

WHEREAS, the Improvement Project has now been substantially completed; and

WHEREAS, the total costs of the portion of the project related to the area to be specially assessed are \$4,097,133 (the “**Project Cost**”); and

WHEREAS, the Council finds that a portion of the Project Cost should be specially assessed against properties benefited by the Improvement Project; and

WHEREAS, the proper amount to be specially assessed against each such assessable property has been calculated by the City Clerk with the assistance of the City Engineer; and

WHEREAS, a proposed assessment roll has been prepared and filed in the office of the City Clerk for public inspection; and

WHEREAS, the Council finds it is appropriate to call for a public hearing on the proposed special assessment;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waconia, Minnesota:

1. The above recitals, including the findings therein, are incorporated into these resolutions.
2. The portion of the Project Cost to be paid by the City is hereby declared to be \$3,132,933.
3. The portion of the Project Cost to be assessed against the benefited property owners is hereby declared to be \$973,246.
4. The assessment for each property specifically assessed shall be payable in equal annual installments over a period of 10 years and shall bear interest at the rate of three percent (3.0%) per annum from the date of the adoption of the assessment resolution, except that there shall be added to the first installment the accrued interest from the date of the adoption of the assessment to December 31, 2016.
 - 4.1. The owner of any property assessed may, at any time prior to the certification of the assessment to the Carver County Auditor, prepay to the City Clerk the entire assessment on such property with interest accrued to the date of payment, except that no interest will be charged if

the entire assessment is paid within 30 days from the adoption of the assessment.

- 4.2. The first installment shall be payable on or before the first Monday in January, 2016.
- 4.3. After certification of the assessment roll to the Auditor, the owner may at any time, prior to November 15th of any year, prepay to the City Clerk the entire principal balance of the assessment remaining, except that the installment of principal and interest in process of collection on the current property tax list for the year in which the prepayment is made shall be paid to the Carver County Treasurer as part of the real estate taxes for the property assessed and payable for that year. If prepayment is made after November 15th of any year, interest will be charged to December 31st of the next succeeding year.
- 4.4. No partial prepayment or deferment is authorized.
- 5. A hearing shall be held on November 21, 2016, at 6:00 p.m., in the Council Chambers of the Waconia City Hall, 201 South Vine Street, Waconia, MN 55387, to pass upon the proposed assessment for the Improvement Project. At such time and place, all persons owning property affected by such proposed assessment shall be given an opportunity to be heard with reference to such assessments.
- 6. The City Clerk shall cause a notice of hearing on the proposed assessment to be published once in the Waconia Patriot at least two weeks prior to the hearing. The City Clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing. The notice shall contain information as required by law.

Passed and adopted by the City Council of the City of Waconia this 17th day of October, 2016.

James P. Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/_____	Ayers	_____
	Bloudek	_____
S/_____	Carrier	_____
	Erickson	_____
	Sanborn	_____



MEMORANDUM

Date: October 12, 2016
To: Susan Arntz, City Administrator
Cc: Craig Eldred, Public Services Director
Nicole Lueck, Finance Director
Kreg Schmidt, City Engineer
From: Jake Saulsbury, Bolton & Menk
Subject: 2016 Infrastructure Improvement Project

The purpose of this memo is to provide you with a brief summary of the final project costs, and a comparison of those costs to the costs presented during the Feasibility Study phase for the above referenced project. Attached hereto, for your information and reference, is a final cost summary for the project.

The total final project cost is estimated to be \$4,097,133, which is \$630,467 (13.3%) below the Feasibility Study estimate. The total final assessed amount is \$973,246, which is \$109,861 (10.1%) below the Feasibility Study estimate. The street, sanitary sewer, and watermain final assessments are as follows:

Residential Area (Cherry Street):

- Street Assessment = \$98.89 / FF (15.4% below the Feasibility Study estimate)
- Sanitary Sewer Assessment = \$2,623 / Unit (36.5% below the Feasibility Study estimate)
- Watermain Assessment = \$5,691 / Unit (no change from the Feasibility Study estimate)

Medical Area:

- Street Assessment = \$98.25 / FF (21.8% below the Feasibility Study estimate)
- Sanitary Sewer Assessment = \$428 / Unit (19.7% below the Feasibility Study estimate)
- Watermain Assessment = \$1,216 / Unit (2.3% below the Feasibility Study estimate)

Interlaken Crossing:

- Total Assessment = \$331,903 (5.9% above the Feasibility Study estimate)

The total final City cost is \$3,132,933, which is \$511,560 (14.0%) below the Feasibility Study estimate. This includes the reduction of assessments due to the appraisal process. Two resolutions are required at the upcoming Council Meeting in order for the City to remain compliant with the provisions of the assessment process. These resolutions are:

- Declaring the cost to be assessed and ordering the preparation of the final assessment roll.
- Receiving the proposed assessment and calling for a Public Hearing.

Also attached are drafts of the final assessment rolls that contain the updated costs along with the appraisal information. I am available to discuss this information with you and answer any questions that you or the City Council may have at your convenience.

**2016 INFRASTRUCTURE IMPROVEMENT PROJECT
FINAL COST APPORTIONMENT SUMMARY**

10/12/2016

	Preliminary Costs	Final Project Costs	+ / (-) From Prelim. Costs	% + / - From Prelim. Costs
TOTAL PROJECT COST:	\$4,727,600	\$4,097,133	(\$630,467)	-13.3%
STREET RECONSTRUCTION - RESIDENTIAL AREA (CHERRY STREET):				
Total Project Cost	\$350,000.00	\$215,264	(\$134,736)	-38.5%
Standard Street Section Cost	\$128,400	\$108,680	(\$19,720)	-15.4%
Extra Depth & Width Of Pvmnt (City Cost)	\$77,600	\$25,061	(\$52,539)	-67.7%
Sanitary Sewer Improvements (City Cost)	\$73,600	\$22,037	(\$51,563)	-70.1%
Sanitary Sewer Improvements (Assessed)	\$34,700	\$22,037	(\$12,663)	-36.5%
Sanitary Per Unit Assessment	\$4,130.95	\$2,623.45	(\$1,508)	-36.5%
Watermain Improvements (City Cost)	\$26,593	\$28,344	\$1,751	6.6%
Watermain Improvements (Assessed)	\$9,107	\$9,105	(\$2)	0.0%
Watermain Per Unit Assessment	\$5,691.88	\$5,690.63	(\$1)	0.0%
Total Standard Street Section	\$128,400	\$108,680	(\$19,720)	-15.4%
Assessable Cost Per Front Foot	\$116.83	\$98.89	(\$17.94)	-15.4%
Street/Storm Improvements (City Cost)	\$85,873	\$72,684	(\$13,189)	-15.4%
Street/Storm Improvements (Assessed)	\$42,527	\$35,996	(\$6,532)	-15.4%
STREET RECONSTRUCTION - MEDICAL AREA:				
Total Project Cost	\$2,760,400.00	\$2,250,846.00	(\$509,554)	-18.5%
Standard Street Section Cost	\$1,018,500	\$796,409.60	(\$222,090)	-21.8%
Extra Depth & Width Of Pvmnt (City Cost)	\$768,300	\$565,680.40	(\$202,620)	-26.4%
Sidewalk (City Cost)	\$380,600	\$343,616	(\$36,984)	-9.7%
Sanitary Sewer Improvements (City Cost)	\$123,049	\$99,320	(\$23,729)	-19.3%
Sanitary Sewer Improvements (Assessed)	\$76,251	\$61,220	(\$15,031)	-19.7%
Sanitary Per Unit Assessment	\$533.22	\$428.11	(\$105)	-19.7%
Watermain Improvements (City Cost)	\$196,850	\$192,300	(\$4,550)	-2.3%
Watermain Improvements (Assessed)	\$196,850	\$192,300	(\$4,550)	-2.3%
Watermain Per Unit Assessment	\$1,244.31	\$1,215.55	(\$29)	-2.3%
Total Standard Street Section	\$1,018,500	\$796,410	(\$222,090)	-21.8%
Assessable Cost Per Front Foot	\$125.65	\$98.25	(\$27.40)	-21.8%
Street/Storm Improvements (City Cost)	\$608,378	\$475,724	(\$132,655)	-21.8%
Street/Storm Improvements (Assessed)	\$410,122	\$320,686	(\$89,436)	-21.8%
AIRPORT ROAD / INTERLAKEN CROSSING				
Total Project Cost	\$813,400.00	\$889,394	\$75,994	9.3%
Airport Road Construction	\$186,300	\$225,589	\$39,289	21.1%
Interlaken Crossing (City Cost)	\$313,550	\$331,903	\$18,353	5.9%
Interlaken Crossing (Assessed)	\$313,550	\$331,903	\$18,353	5.9%
100% CITY COST PROJECT COMPONENTS:				
Street Milling & Bituminous Overlays	\$674,400	\$611,873	(\$62,527)	-9.3%
CSAH 10 Trail Connection	\$92,600	\$96,048	\$3,448	3.7%
Hilks Lake Park Improvements	\$36,800	\$33,708	(\$3,092)	-8.4%
TOTAL ASSESSED AMOUNT (PER POLICY):	\$1,083,107	\$973,246	(\$109,861)	-10.1%
TOTAL ASSESSED AMOUNT (ADJUSTED):		\$964,200		
TOTAL CITY COST:	\$3,644,493	\$3,132,933	(\$511,560)	-14.0%
TOTAL PROJECT COST:	\$4,727,600	\$4,097,133	(\$630,467)	-13.3%

**FINAL ASSESSMENT ROLL - RESIDENTIAL AREA
2016 INFRASTRUCTURE IMPROVEMENT PROJECT
10/12/2016**

PROP. NO.	OWNER	PROPERTY ADDRESS	OWNER ADDRESS	CITY/STATE	P.I.D.	F/F	*STREET ASSESSMENT	WATERMAIN UNITS	WATERMAIN ASSESSMENT	SANITARY SEWER UNITS	SANITARY SEWER ASSESSMENT	TOTAL PER POLICY ASSESSMENT	**ANNUAL PAYMENT	PROPOSED ASSESSMENT AMOUNT	LESSER OF POLICY OR ASSESSMENT AMOUNT	**ANNUAL ASSESSMENT PAYMENT
34	BARBARA STORMS	636 2ND ST W	636 2ND ST W	WACONIA, MN	752840020	0.00	\$0.00	0.0	\$0.00	0.2	\$524.69	\$524.69	\$61.51	\$1,200.00	\$524.69	\$61.51
35	ROMAN & JANICE R SINNEN	132 REDWOOD ST S	16225 74TH ST NEW GERMANY, MN	NEW GERMANY, MN	752840030	0.00	\$0.00	0.0	\$0.00	0.2	\$524.69	\$524.69	\$61.51	\$1,200.00	\$524.69	\$61.51
36	JANICE R SINNEN	124 REDWOOD ST S	16225 74TH ST NEW GERMANY, MN	NEW GERMANY, MN	752840040	0.00	\$0.00	0.0	\$0.00	0.2	\$524.69	\$524.69	\$61.51	\$1,200.00	\$524.69	\$61.51
37	JOHN W BEVERLY	624 2ND ST W	624 2ND ST W	WACONIA, MN	752840050	0.00	\$0.00	0.0	\$0.00	0.2	\$524.69	\$524.69	\$61.51	\$1,200.00	\$524.69	\$61.51
38	THOMAS G EIDEN	628 2ND ST W	117 2ND ST E	WACONIA, MN	752840060	0.00	\$0.00	0.0	\$0.00	0.2	\$524.69	\$524.69	\$61.51	\$1,200.00	\$524.69	\$61.51
39	KELLEY BAHR	632 2ND ST W	632 2ND ST W	WACONIA, MN	752840010	0.00	\$0.00	0.0	\$0.00	0.2	\$524.69	\$524.69	\$61.51	\$1,200.00	\$524.69	\$61.51
40	FRANCIS A TRINKA	612 2ND ST W	612 2ND ST W	WACONIA, MN	752840080	0.00	\$0.00	0.0	\$0.00	0.2	\$524.69	\$524.69	\$61.51	\$1,200.00	\$524.69	\$61.51
41	GENE WALTER HOPPENRATH	616 2ND ST W	616 2ND ST W	WACONIA, MN	752840090	0.00	\$0.00	0.0	\$0.00	0.2	\$524.69	\$524.69	\$61.51	\$1,200.00	\$524.69	\$61.51
42	YVONNE J MEUWISSEN	620 2ND ST W	620 2ND ST W	WACONIA, MN	752840100	0.00	\$0.00	0.0	\$0.00	0.2	\$524.69	\$524.69	\$61.51	\$1,200.00	\$524.69	\$61.51
43	CHRISTY HAASKEN	124 CHERRY ST S	413 CHESTNUT ST N CHASKA, MN	CHASKA, MN	752830010	100.00	\$9,889.00	0.4	\$2,276.25	0.4	\$1,049.38	\$13,214.63	\$1,549.16	\$10,500.00	\$10,500.00	\$1,230.92
44	RICHARD LUMBERG	608 2ND ST W	608 2ND ST W	WACONIA, MN	752840070	28.50	\$2,818.37	0.2	\$1,138.13	0.2	\$524.69	\$4,481.18	\$525.33	\$5,250.00	\$4,481.18	\$525.33
46	CARVER COUNTY	609 1ST ST W	602 4TH ST E CHASKA, MN	CHASKA, MN	752830070	78.50	\$7,762.87		\$0.00	5	\$13,117.25	\$20,880.12	\$2,447.79	\$20,000.00	\$20,000.00	\$2,344.61
53	BRYAN G KARLSON	540 2ND ST W	540 2ND ST W	WACONIA, MN	752800150	78.50	\$7,762.87	1	\$5,690.63		\$0.00	\$13,453.50	\$1,577.16	\$8,000.00	\$8,000.00	\$937.84
58	CARVER COUNTY	555 1ST ST W	602 4TH ST E CHASKA, MN	CHASKA, MN	752800160	78.50	\$7,762.87		\$0.00	1	\$2,623.45	\$10,386.32	\$1,217.59	\$19,000.00	\$10,386.32	\$1,217.59
NA	CITY OF WACONIA (NON-ASSESSABLE)			WACONIA, MN		185.50										
NA	ALL (CORNER LOT CREDIT)					78.50										
						Totals:	\$35,995.96	1.6	\$9,105.01	8.4	\$22,036.98	\$67,137.95			\$58,089.71	

*Cost per FF = \$98.89 (Assessment Eligible Portion Divided by the Assessment Basis FF of 549.5).

**Based on a 3.0% Interest Rate and a 10 Year Term.

TOTAL FRONT FOOTAGE: 628.00
 CORNER LOT CREDIT: 78.50
 ASSESSMENT BASIS FRONT FOOTAGE: 549.50
 NON-ASSESSABLE FRONT FOOTAGE: 185.50
 ASSESSMENT FRONT FOOTAGE: 364.00

	<u>Amount</u>	<u>Total Assessment</u>
Street Assessable Cost Per Front Foot	\$98.89	\$35,995.96
Watermain Assessment per Unit	\$5,690.63	\$9,105.01
Sanitary Sewer Assessment per Unit	\$2,623.45	\$34,699.98

**FINAL ASSESSMENT ROLL - MEDICAL AREA
2016 INFRASTRUCTURE IMPROVEMENT PROJECT
10/12/2016**

PROP. NO.	OWNER	PROPERTY ADDRESS	OWNER ADDRESS	CITY/STATE	P.I.D.	F/F	*STREET ASSESSMENT	WATERMAIN UNITS	WATERMAIN ASSESSMENT	SANITARY SEWER UNITS	SANITARY SEWER ASSESSMENT	TOTAL PER POLICY ASSESSMENT	**ANNUAL PAYMENT	PROPOSED ASSESSMENT AMOUNT BASED ON APPRAISAL	LESSER OF POLICY OR ASSESSMENT AMOUNT	**ANNUAL ASSESSMENT PAYMENT
1	WALTER M BAKER	309 4TH ST W	5300 THREE POINTS BLVD MOUND, MN		754200050	60.00	\$5,895.00		\$0.00		\$0.00	\$5,895.00	\$691.07	\$36,000.00	\$5,895.00	\$691.07
2	MAPLE COURT TOWNHOUSES ASSN		9420 OAK AVE WACONIA, MN		750522500	455.00	\$44,703.75		\$0.00		\$0.00	\$44,703.75	\$5,240.64	\$66,000.00	\$44,703.75	\$5,240.64
3	BRENDA J GRAMS	300 5TH ST W	300 5TH ST W WACONIA, MN		750522400		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
4	KATHERINE E TILLEY	302 5TH ST W	302 5TH ST W WACONIA, MN		750522300		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
5	HOWARD D & LINDA L LEE	304 5TH ST W	304 5TH ST W WACONIA, MN		750522200		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
6	LEONA A LINDNER	306 5TH ST W	1018 STEIN DR WACONIA, MN		750522100		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
7	CHERYL A MORGAN	308 5TH ST W	308 5TH ST W WACONIA, MN		750522000		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
8	AMY B MUELLER	310 5TH ST W	1083 108TH AVE NW MINNEAPOLIS, Mn		750521900		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
9	SWEENEY PROPERTIES LLC	312 5TH ST W	2078 FEATHER CIR WACONIA, MN		750521800		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
10	SECRETARY OF HUD	314 5TH ST W	4400 WILL ROGERS PKY STE 300 OKLAHOMA CITY, OK		750521700		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
11	VICKI M WEBER	324 5TH ST W	324 5TH ST W WACONIA, MN		750521600		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
12	SANDRA J HASTINGS	326 5TH ST W	326 5TH ST W WACONIA, MN		750521500		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
13	LAURA M BERGMANN	328 5TH ST W	328 5TH ST W WACONIA, MN		750521400		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
14	JEANNE E KNUDSON	330 5TH ST W	330 5TH ST W WACONIA, MN		750521300		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
15	HELEN A RADDE	332 5TH ST W	332 5TH ST W WACONIA, MN		750521200		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
16	BERTHA PATRICIA WOODWARD	334 5TH ST W	334 5TH ST W WACONIA, MN		750521100		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
17	GLENDIA F NOBLE	336 5TH ST W	336 5TH ST W WACONIA, MN		750521000		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
18	ERIN M PETERMAN	338 5TH ST W	2747 CENTURY TRL CHANHASSEN, MN		750520900		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
19	CR RENTALS LLC	344 5TH ST W	133 1ST ST W WACONIA, MN		750520800		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
20	GREGORY RONALD WAGENER	346 5TH ST W	346 5TH ST W WACONIA, MN		750520700		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
21	GLENN A SCHMIDT	348 5TH ST W	9020 COUNTY ROAD 50 CARVER, MN		750520600		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
22	ANTOINETTE VANEYLL	350 5TH ST W	350 5TH ST W WACONIA, MN		750520500		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
23	ARDELLE L CARLSON	352 5TH ST W	352 5TH ST W WACONIA, MN		750520400		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
24	MICHAEL S & MAY G DEBNER	354 5TH ST W	354 5TH ST W WACONIA, MN		750520300		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
25	KATHLEEN A HAERING	356 5TH ST W	356 5TH ST W WACONIA, MN		750520200		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
26	GEORGE A SCHMITT	358 5TH ST W	358 5TH ST W WACONIA, MN		750520100		\$0.00	0.3	\$364.67		\$0.00	\$364.67	\$42.75	\$2,750.00	\$364.67	\$42.75
27	CARVER COUNTY AG ASSN	501 3RD ST W	14580 COUNTY ROAD 33 NYA, MN		750231100	187.50	\$18,421.88		\$0.00		\$0.00	\$18,421.88	\$2,159.61	\$79,000.00	\$18,421.88	\$2,159.61
28	IND SCHOOL DIST 110	225 4TH ST W	512 INDUSTRIAL BLVD WACONIA, MN		750230500	309.50	\$30,408.38		\$0.00	6	\$2,568.66	\$32,977.04	\$3,865.91	\$52,000.00	\$32,977.04	\$3,865.91
29	MICHAEL HOWARD LLC	501 MAPLE ST S	5008 SKYLINE DR EDINA, MN		750230700	165.00	\$16,211.25	1	\$1,215.55	1	\$428.11	\$17,854.91	\$2,093.14	\$92,500.00	\$17,854.91	\$2,093.14
30	BECK PROPERTIES LLC	511 MAPLE ST S	316 4TH ST W WACONIA, MN		750231600	45.00	\$4,421.25	1	\$1,215.55	1	\$428.11	\$6,064.91	\$710.99	\$43,000.00	\$6,064.91	\$710.99
31	MARYANNE K & JOHN J FISCHER	240 HIGHWAY 5 W	47265 BENNY LN PERHAM, MN		750231400	117.50	\$11,544.38	4	\$4,862.20	4	\$1,712.44	\$18,119.02	\$2,124.10	\$40,000.00	\$18,119.02	\$2,124.10
32	CITY OF WACONIA	550 MAPLE ST S	500 MAPLE ST S WACONIA, MN		754300020	41.50	\$4,077.38		\$0.00		\$0.00	\$4,077.38	\$477.99	\$74,000.00	\$4,077.38	\$477.99
33	WACONIA CITY	500 MAPLE ST S	201 VINE ST S WACONIA, MN		750231200	199.00	\$19,551.75	131	\$159,237.05	131	\$56,082.41	\$234,871.21	\$27,534.07	\$194,000.00	\$234,871.21	\$27,534.07
34	RIDGEVIEW MEDICAL CENTER	490 MAPLE ST S	500 MAPLE ST S WACONIA, MN		754220010	293.00	\$28,787.25	5	\$6,077.75		\$0.00	\$34,865.00	\$4,087.24	\$125,000.00	\$34,865.00	\$4,087.24
35	EVANGELICAL LUTHERAN GOOD	333 5TH ST W	333 5TH ST W WACONIA, MN		754220020	267.00	\$26,232.75	5	\$6,077.75		\$0.00	\$32,310.50	\$3,787.78	\$68,800.00	\$32,310.50	\$3,787.78
36	EVANGELICAL LUTHERAN GOOD	333 5TH ST W	333 5TH ST W WACONIA, MN		754220021	75.00	\$7,368.75		\$0.00		\$0.00	\$7,368.75	\$863.84	\$17,200.00	\$7,368.75	\$863.84
37	EVANGELICAL LUTHERAN GOOD	433 5TH ST W	333 5TH ST W WACONIA, MN		754220030	228.00	\$22,401.00	4	\$4,862.20		\$0.00	\$27,263.20	\$3,196.08	\$41,500.00	\$27,263.20	\$3,196.08
38	EVANGELICAL LUTHERAN GOOD	433 5TH ST W	333 5TH ST W WACONIA, MN		754220040	273.00	\$26,822.25		\$0.00		\$0.00	\$26,822.25	\$3,144.39	\$41,500.00	\$26,822.25	\$3,144.39
39	HEALTH CARE REIT INC	500 CHERRY ST S	4500 DORR ST TOLEDO, OH		751150050	337.00	\$33,110.25		\$0.00		\$0.00	\$33,110.25	\$3,881.53	\$86,000.00	\$33,110.25	\$3,881.53
40	WACONIA CITY	478 CHERRY DR	201 VINE ST S WACONIA, MN		750590060	37.00	\$3,635.25		\$0.00		\$0.00	\$3,635.25	\$426.16	\$18,000.00	\$3,635.25	\$426.16
41	RIDGEVIEW MEDICAL CENTER	510 MAPLE ST S	500 MAPLE ST S WACONIA, MN		754240020	174.00	\$17,095.50		\$0.00		\$0.00	\$17,095.50	\$2,004.11	\$45,000.00	\$17,095.50	\$2,004.11
NA	CITY OF WACONIA (NON-ASSESSABLE)					789.00										
NA	ALL (CORNER LOT CREDIT)					1147.00										

*Cost per FF = \$98.25 (Assessment Eligible Portion Divided by the Assessment Basis FF of 4053.0).
**Based on a 3.0% Interest Rate and a 10 Year Term.

Totals:	\$320,688.00	158.2	\$192,300.01	143	\$61,219.73	\$574,207.74	\$1,185,500.00	\$574,207.74
TOTAL FRONT FOOTAGE:	5,200.00							
CORNER LOT CREDIT:	1,147.00							
ASSESSMENT BASIS FRONT FOOTAGE:	4,053.00							
NON-ASSESSABLE FRONT FOOTAGE:	789.00							
ASSESSMENT FRONT FOOTAGE:	3,264.00							

	Amount	Total Assessment
Street Assessable Cost Per Front Foot	\$98.25	\$320,688.00
Watermain Assessment per Unit	\$1,215.55	\$196,849.92
Sanitary Sewer Assessment per Unit	\$428.11	\$76,250.46

**FINAL ASSESSMENT ROLL - SCHOOL AREA
2016 INFRASTRUCTURE IMPROVEMENT PROJECT
10/12/2016**

PROP. NO.	OWNER	PROPERTY ADDRESS	OWNER ADDRESS	P.I.D.	*STREET ASSESSMENT	TOTAL ASSESSMENT	**ANNUAL ASSESSMENT PAYMENT
1	IND SCHOOL DISTRICT 110	960 AIRPORT ROAD	512 INDUSTRIAL BLVD	750190200	\$331,903.00	\$331,903.00	\$38,909.16

*In Accordance with the Approved Developer's Agreement, 50% of the Total Project Cost for the Interlaken Crossing Improvements are to be Charged to ISD #110.

**Based on a 3.0% Interest Rate and a 10 Year Term.