



Park Board Meeting
Meeting Agenda
Meeting of November 17, 2016
6:30 PM
Council Chambers City Hall

Park Board Members (3-year terms)

Member:	Nik Feist (Chair)	2016
Member:	Scott Festin (Vice Chair)	2017
Member:	J. D. Ludford	2018
Member:	Michael Werner	2018
Member:	David Puhl	2016
Alternate:	Andrew Stifter	2017
Council Liaison:	Kent Bloudek	

1. Call Meeting to Order
2. Review Minutes from September 15, 2016 and October 27, 2016 Meetings
3. Review proposed 2017 Safari Island Membership Structure
4. Review Park Land Dedication Requirements, 10th Street Preliminary & Final Plat
5. Review October Sudheimer Park Walk
6. Review Park Board Trail Clean Up
7. Board Updates/Questions
8. Adjourn

**CITY OF WACONIA
MINUTES OF SCHEDULED MEETING
PARKS AND RECREATION BOARD
THURSDAY, SEPTEMBER 15, 2016**

Pursuant to due call and notice thereof, the Regular Meeting of the Waconia Parks and Recreation Board was called to order at 6:32 PM by Feist.

I. Called Meeting to Order

Park Board Members Present: Nik Feist, Scott Festin, J.D. Ludford, Michael Werner, David Puhl
Park Board Members Absent: Andrew Stifter
Staff Present: Susan Arntz, Nicole Lueck, and Craig Eldred
Council Liaison: Kent Bloudek

II. Approval of Minutes from June 16, 2016 and August 11, 2016

Motion by Festin, Second by Puhl to approve the minutes. All present voted AYE. Motion carried.

III. Review Parks and Recreation 2017 Budgets and Year to Date Information

Nicole Lueck provided a summary of the proposed Parks Budget and Recreation Budget for 2017. She also reviewed budget to actual information for the Board. Safari Island and Ice Arena

IV. Review Grandstand Project

Craig Eldred reviewed the final Grandstand Project plans with the Board. He updated the Board on the schedule, indicating the project should be mostly complete by Thanksgiving. There will be minor finish work that will likely be needed next year.

Board questions included understanding the relationship between the City and the Baseball Association, clarifying who maintains the field, who chalks the field, etc.

V. Review Background on Sudheimer Park

Arntz reviewed the history of the acquisition of the Sudheimer Park for the Park Board. After brief discussion, the Board agreed to schedule a tour of the park for the Park Board on Sunday, October 30 from 1p.m. to 3 p.m. Following the tour, the Board will head to Mayer to complete the fall trail clean up on the Dakota Rail Trail.

VI. Review Request for Sudheimer Retail Addition - Public Land Dedication

Arntz presented a memo from Community Development Director, Lane Braaten, regarding the Public Land Dedication requirements of the City's ordinance for new plats. The Board can recommend to the Council that the City should acquire land or take a payment in lieu of land for new plats. Upon review, the City's Comprehensive Plan does not recommend any parks in this area and staff recommends the City take a payment in lieu of land. The propose payment would be for approximately \$50,900.

Motion by Werner, Second by Ludford to recommend to the City Council that the Park Board recommend taking payment in lieu of land for the Sudheimer Retail Addition plat.

Motion by Ludford, second by Festin to adjourn the meeting at 8:27 p.m. All present voted AYE.
MOTION CARRIED.

Respectfully submitted,

Susan Arntz
City Administrator

**CITY OF WACONIA
MINUTES OF SCHEDULED MEETING
PARKS AND RECREATION BOARD
THURSDAY, OCTOBER 27, 2016**

Pursuant to due call and notice thereof, the Regular Meeting of the Waconia Parks and Recreation Board was called to order at 6:30 PM by Feist.

I. Called Meeting to Order

Park Board Members Present: Nik Feist, Scott Festin, J.D. Ludford, Michael Werner, David Puhl Park

Park Board Members Absent: Andrew Stifter, Kent Bloudek

Staff Present: Susan Arntz, Nicole Lueck, and Craig Eldred

II. Review Safari Island and Ice Arena 2017 Budgets and Year to Date Information

Nicole Lueck provided a summary of the proposed budgets for Safari Island and the Ice Arena for 2017. Board members asked questions about various line items and asked for follow up on a handful of items from Rink Management, including:

- Information on proposed changes for Membership Rates
- Information regarding Employee Benefits
- Information regarding Employee Training

Arntz shared that in November, Luke Miska, General Manager, will attend the Park Board Meeting to review his proposed changes to the membership rates and structure.

VI. Board Questions

Werner asked for an update about the Hilk's Lake Playground Equipment. He stated that he's received feedback that there appears less equipment than what was shown on the previous plans. He also indicated that the equipment and trail look good are an improvement. He indicated that the access is better largely because of the improved curb.

Puhl asked about the segment of trail underneath County Road 10. Eldred stated that we are working on repair of the boulder wall, subgrade preparations, subgrade drainage, and prepping for lighting.

Feist asked about whether Reitz Lake Park will be completed in 2016. Eldred indicated that we will have the shelter and bench finished. The plan is to finish the structure this winter.

Motion by Ludford, second by Festin to adjourn the meeting at 7:44 p.m. All present voted AYE.
MOTION CARRIED.

Respectfully submitted,

Susan Arntz
City Administrator



REQUEST FOR PARKS & RECREATION BOARD ACTION

Meeting Date:	November 17 th , 2016
Item Name:	Proposed 2017 Safari Island Membership Structure
Originating Department:	Administration
Presented by:	Susan Arntz, City Administrator

Previous Council Action (if any):

Item Type (X only one):	Consent		Regular Session	<input checked="" type="checkbox"/>	Discussion Session	
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RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

Provide recommendation to City Council on Safari Island Membership fees as part of the 2017 Budget.

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

Luke Misa, General Manager, will present information regarding the proposed 2017 Membership Structure for Safari Island. Attached are some of the details for his presentation. He did not provide any narrative for your review prior to the meeting.

Safari Island Community Center

Agenda Items to discuss;

A) Creation and implementation of a Platinum level of membership (Sales sheet attached)

1. What that looks like existing members
2. What that looks like for new members

B) Rate changes in 2017 (line items with changes attached)

1. Membership fees
2. Punch cards, daily fees
3. Rentals; Rooms, Pools and Gyms

C) Creation and implementation of a Personal Training and Specialty Training programming.

1. Personal Training
2. Specialty Programs

D) Anything else



Membership Options (Monthly)

One time \$50 Administration fee

Basic Option Resident	Basic Option Non Resident
Youth/Senior: \$25	Youth/Senior: \$31
Adult: \$33	Adult: \$38
Family: \$49	Family: \$54
Membership Includes: Weight Room Access Basketball Courts Walking Track Leisure /Lap Pool Children's 4 level play area 1 Free Personal Training Session	Membership Includes: Weight Room Access Basketball Courts Walking Track Leisure/Lap Pool Children's 4 level play area 1 Free Personal Training Session

Participating Health Insurances

- Blue Cross Blue Shield (MN/ND)
- HealthPartners
- UCare
- Medica
- Preferred One

Get a \$20 or \$40 monthly discount on membership fees

**Contact our Member Service Director for questions or to enroll:
Julie Karnes at 952-856-7720 or jkarnes@waconia.org**

Platinum Option Resident	Platinum Option Non-Resident
Youth/Senior: \$30	Youth/Senior: \$36
Adult: \$43	Adult: \$48
Family: \$65	Family: \$70
Membership Includes: Weight Room Access Basketball Courts Walking Track Leisure/Lap Pool Children's 4 level play area 1 Free Personal Training Session <div style="text-align: center;">BONUS</div> Free Group Exercise Classes Free Drop Off Kids Room 2 Free Fitness Assessments 6 Open Skate Passes at Ice Arena 4 Free Guest Passes per year Four 7 day "Try SI" passes Priority reservations for swim lessons 10% off Personal Training Packages 10% off Birthday Party Packages Ridgeview: Free Biometric Screen Platinum Health Card	Membership Includes: Weight Room Access Basketball Courts Walking Track Leisure /Lap Pool Children's 4 level play area 1 Free Personal Training Session <div style="text-align: center;">BONUS</div> Free Group Exercise Classes Free Drop Off Kids Room 2 Free Fitness Assessments 6 Open Skate Passes at Ice Arena 4 Free Guest Passes per year Four 7 day "Try SI" passes 10% off Personal Training Packages 10% off Birthday Party Packages Priority reservations for swim lessons Ridgeview: Free Biometric Screen Platinum Health Card



Membership Options (Annually)

Basic Option Resident	Basic Option Non Resident
Youth/Senior: \$275	Youth/Senior: \$341
Adult: \$363	Adult: \$418
Family: \$539	Family: \$594
Membership Includes: Weight Room Access Basketball Courts Walking Track Leisure /Lap Pool Children's 4 level play area 1 Free Personal Training Session	Membership Includes: Weight Room Access Basketball Courts Walking Track Leisure/Lap Pool Children's 4 level play area 1 Free Personal Training Session

Platinum Option Resident	Platinum Option Non-Resident
Youth/Senior: \$330	Youth/Senior: \$396
Adult: \$473	Adult: \$528
Family: \$715	Family: \$770
Membership Includes: Weight Room Access Basketball Courts Walking Track Leisure /Lap Pool Children's 4 level play area 1 Free Personal Training Session	Membership Includes: Weight Room Access Basketball Courts Walking Track Leisure/Lap Pool Children's 4 level play area 1 Free Personal Training Session
BONUS Free Group Exercise Classes Free Drop Off Kids Room 2 Free Fitness Assessments 6 Open Skate Passes at Ice Arena 4 Free Guest Passes per year Four 7 day "Try SI" passes Priority reservations for swim lessons 10% off Personal Training Packages 10% off Birthday party packages Ridgeview: Free Biometric Screen Platinum Health Card	BONUS Free Group Exercise Classes Free Drop Off Kids Room 2 Free Fitness Assessments 6 Open Skate Passes at Ice Arena 4 Free Guest Passes per year Four 7 day "Try SI" passes Priority reservations for swim lessons 10% off Personal Training Packages 10% off of Birthday Party Packages Ridgeview: Free Biometric Screen Platinum Health Card

Membership Types

Annual: GETS 1 FREE MONTH OF MEMBERSHIP + \$50 administration fee is waived

- **Resident:** Pays Waconia water bill
- **Youth:** Under 18 years of age
- **Senior:** Over 60 years of age
- **Adult:** 18-59 years of age
- **Family:** Up to 2 adults and their dependent children under age 23 all living at the same address

Contact our Member Service Director for questions or to enroll:

Julie Karnes at 952-856-7720 or jkarnes@waconia.org

Facility/City	Gym Rate	Room Rate
City of Cologne	22.50/Hr	\$20.00-Small, \$50 Large
City of Mayer	\$18.50-2 Hr Min	Large-\$50.00
City of Victoria	\$35.00/HR	?
City of Chanhassen	\$40/HR	\$15-small Res, \$20 Non Res
City of Eden Prairie	\$40-Res \$50-NR \$30-Non Profit \$60-2 HR Res \$75 2 HR NR \$50-Non Profit	\$25 Res Small \$40 Non Res Small \$40 Res Larger \$55 Non Res Larger
City of Chaska	?	\$25 Mem \$30 Non Member

NEW "PLATINUM" MEMBERSHIP OPTION

(Available January 2nd)

(Perks included with this option)

FREE GROUP EXERCISE CLASSES

FREE Drop off Childcare

2 FREE Fitness Assessments (annually)

4 FREE Guest passes (annually)

Four 7 day Try SI passes

Priority reservations for swim lessons

6 Open Skate passes at Ice Arena

10% off Personal Training packages

10% off Birthday Party packages

Platinum Health Card

***Mackenthun's * Soltus Chiropractic * Balance Life Massage
* Kruckman Dentistry * Elite Nutrition * Ridgeview Medical**

Ridgeview: FREE Biometric Screen

Adult: +\$10 more a month

Family: +\$16 more a month

2017 Changes: 2016 Rates:

-10 punch card rate: \$75	From \$ 62.50
-30 punch card rate: \$180	From \$150
-Adult resident day pass: \$8	From \$7.50
-Youth/Senior day pass: \$7	From \$6.50
-Member Guest pass: \$5	From \$4.25



REQUEST FOR PARKS & RECREATION BOARD ACTION

Meeting Date:	November 17 th , 2016
Item Name:	Hilgers and Tenth Street – Public Land Dedication
Originating Department:	Community Development
Presented by:	Lane L. Braaten, Community Development Director

Previous Council Action (if any):

Item Type (X only one):	Consent		Regular Session	<input checked="" type="checkbox"/>	Discussion Session	
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RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

The Parks & Recreation Board should review the attached Hilgers and Tenth Street Preliminary and Final Plat and determine if the area is suitable or desirable for park/playground/open space purposes and make a recommendation to the City Council regarding dedication of land or payment in lieu of land.

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

City Ordinance states “Preliminary plats shall be submitted to the Waconia Park Board for review and comment. If, in the judgement of the City Council, after considering the input of the Park Board, the area proposed to be dedicated is not suitable or desirable for park/playground/open space purposes, because of location, size, or other reason, the City Council may require, in lieu of land dedication, a payment to the City of Waconia of a sum of \$6,000 per gross acre for each acre of land in a residential subdivision and \$5,000 per acre of land in a commercial, industrial or other land use classification.”

Staff requests the Parks and Recreation Board review the attached Hilgers and Tenth Street Preliminary and Final Plat and make a recommendation to the City Council regarding park land dedication. Specifically, the Board should determine if acquisition of land for park purposes would be appropriate in this location or if payment in lieu of land should be considered by the City Council. Upon a recommendation by the Parks & Recreation Board the Planning Commission will hold a public hearing regarding said plat at their upcoming regular meeting on December 1st, 2016 with the anticipation that the City Council will consider the application on December 12th, 2016.

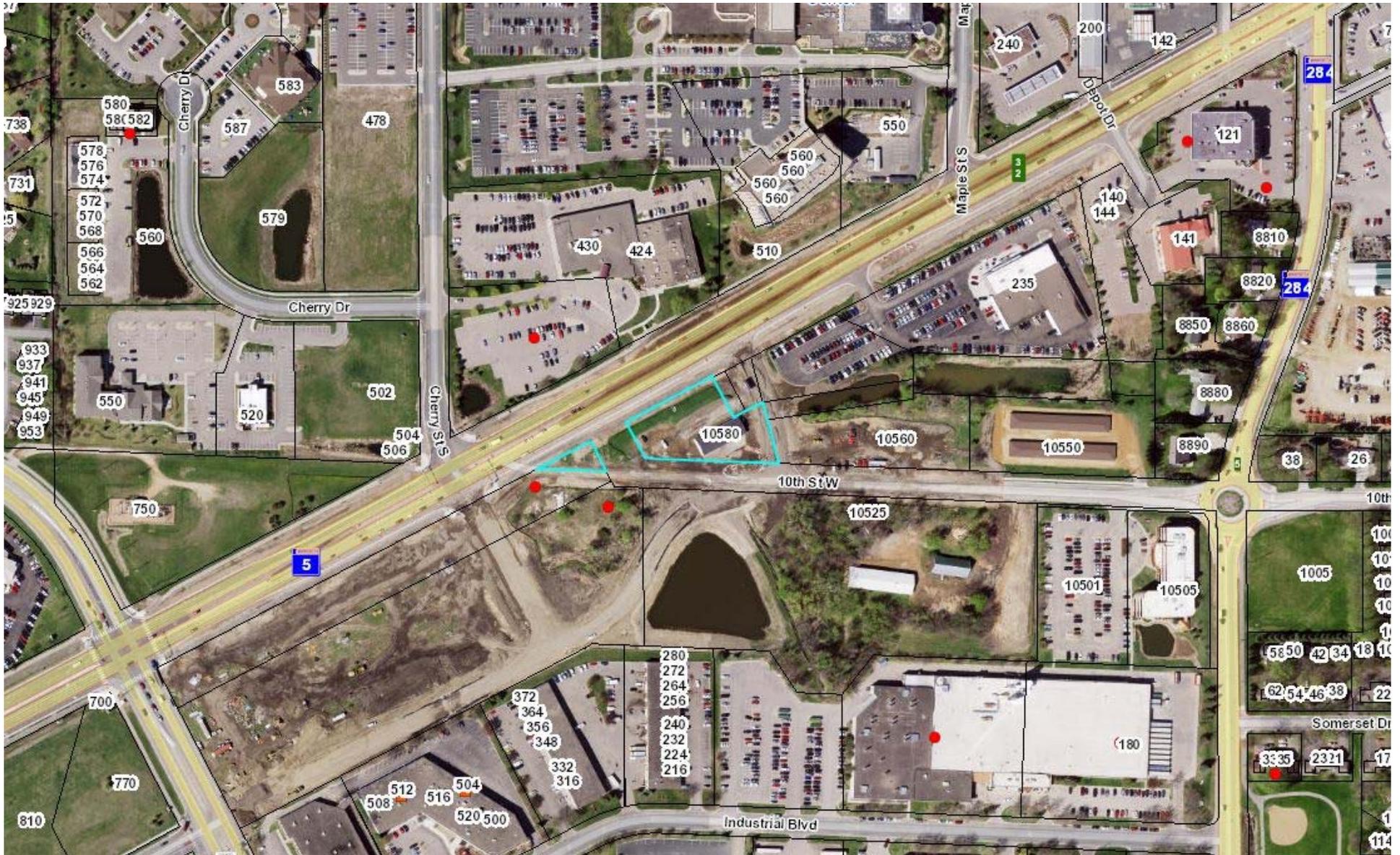
The actual amount is still being determined. The amount will be the gross acreage, less the road right of way. We are working to obtain information from the surveyor of the actual road right of way. We hope to have the amount available at the Park Board Meeting. The Board’s action is to consider the recommendation of taking the fee in lieu of land.

ATTACHMENTS:

Attachment 1: Location Map (1 page)

Attachment 2: Hilgers and Tenth Street Preliminary and Final Plat (2 pages)

LOCATION MAP—10580 10TH STREET WEST



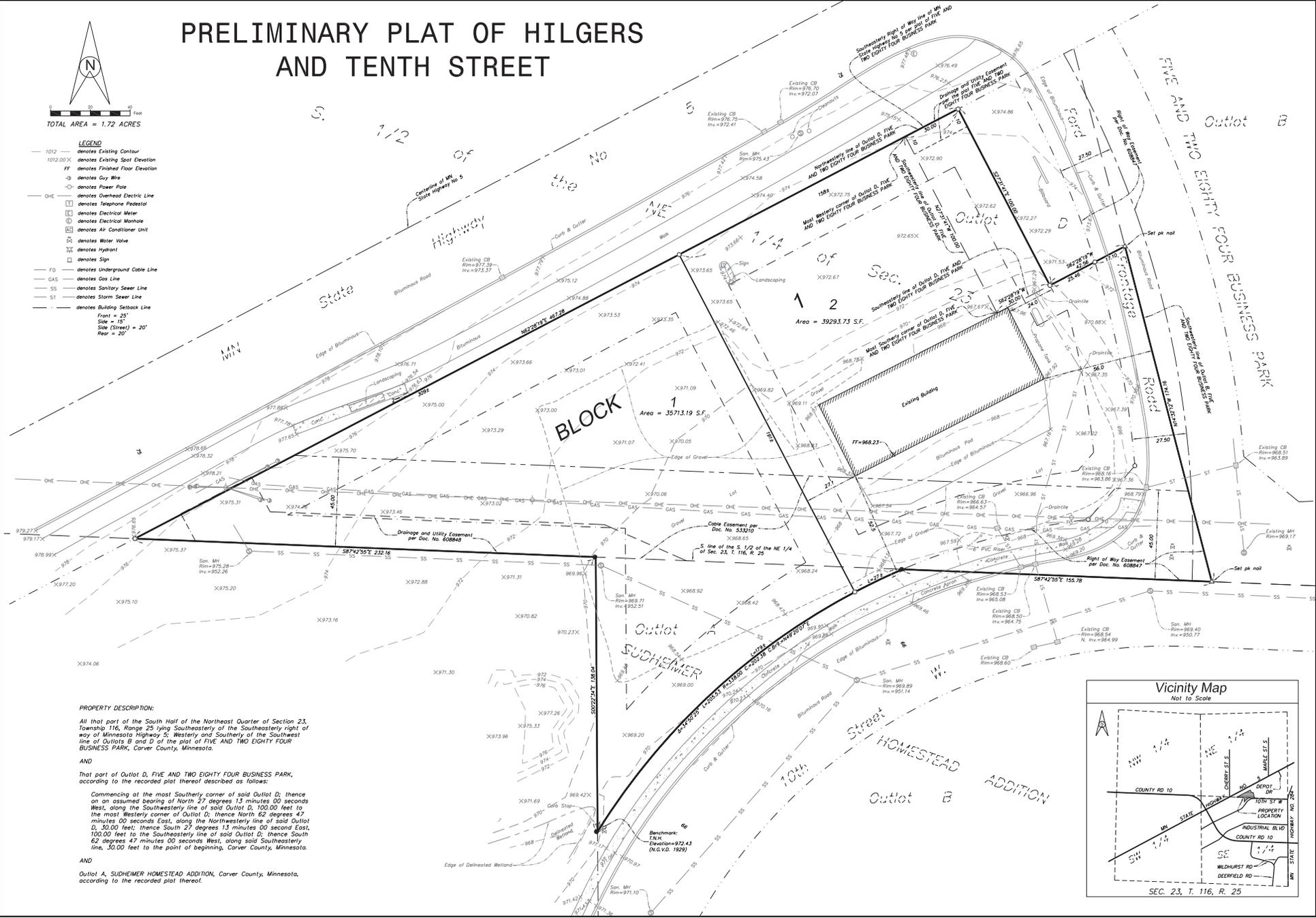
PRELIMINARY PLAT OF HILGERS AND TENTH STREET



0 30 60 Feet
TOTAL AREA = 1.72 ACRES

LEGEND

- 1012 denotes Existing Contour
 - 1012.00X denotes Existing Spot Elevation
 - FF denotes Finished Floor Elevation
 - denotes Gyp Wire
 - denotes Power Pole
 - OHE denotes Overhead Electric Line
 - denotes Telephone Pedestal
 - denotes Electrical Meter
 - denotes Electrical Manhole
 - denotes Air Conditioner Unit
 - denotes Water Valve
 - denotes Hydrant
 - denotes Sign
 - FG denotes Underground Cable Line
 - GAS denotes Gas Line
 - SS denotes Sanitary Sewer Line
 - ST denotes Storm Sewer Line
 - denotes Building Setback Line
- Front = 25'
Side = 15'
Side (Streets) = 20'
Rear = 20'



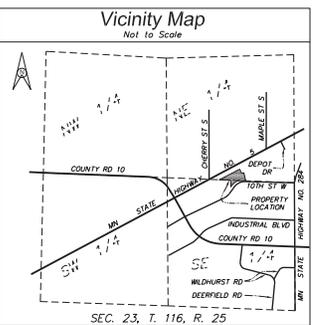
PROPERTY DESCRIPTION:

All that part of the South Half of the Northeast Quarter of Section 23, Township 116, Range 23 lying Southeasterly of the Southeasterly right of way of Minnesota Highway 5, Westerly and Southerly of the Southwest line of Outlots B and D of the plot of FIVE AND TWO EIGHTY FOUR BUSINESS PARK, Carver County, Minnesota.

AND that part of Outlet D, FIVE AND TWO EIGHTY FOUR BUSINESS PARK, according to the recorded plat thereof described as follows:

Commencing at the most Southerly corner of said Outlet D; thence on an assumed bearing of North 27 degrees 13 minutes 00 seconds West, along the Southeasterly line of said Outlet D, 100.00 feet to the most Westerly corner of Outlet D; thence North 62 degrees 47 minutes 00 seconds East, along the Northwesterly line of said Outlet D, 30.00 feet; thence South 27 degrees 13 minutes 00 seconds East, 100.00 feet to the Southeasterly line of said Outlet D; thence South 62 degrees 47 minutes 00 seconds West, along said Southeasterly line, 50.00 feet to the point of beginning, Carver County, Minnesota.

AND Outlet A, SUDHEIMER HOMESTEAD ADDITION, Carver County, Minnesota, according to the recorded plat thereat.



16-0236

Project No. 16-0236

9 West Division Street
Buffalo, MN 55313
(763) 935-4727
Fax: (763) 935-4822

www.cttoassociates.com

CTTO ASSOCIATES
Engineers & Land Surveyors, Inc.

Checked By: P.E.O.

Scale: 1"=20'

Drawn By: T.J.B.

Date: 10-18-16

Requested By:

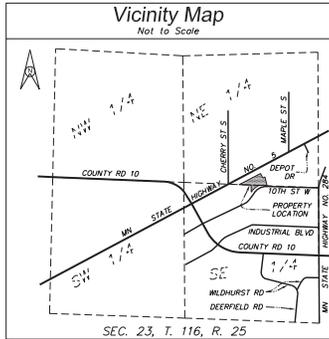
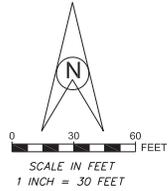
10-18-16

10-26-16

10-26-16

HILGERS AND TENTH STREET

PLAT FILE NO.
C.R. DOC. NO.



KNOW ALL PERSONS BY THESE PRESENTS: That Dean B. Hilgers, a _____ fee owner, of the following described property:

All that part of the South Half of the Northeast Quarter of Section 23, Township 116, Range 25 lying Southeasterly of the Southeasterly right of way of Minnesota Highway 5; Westerly and Southerly of the Southeasterly line of Outlots B and D of the plot of FIVE AND TWO EIGHTY FOUR BUSINESS PARK, Carver County, Minnesota.

AND

That part of Outlet D, FIVE AND TWO EIGHTY FOUR BUSINESS PARK, according to the recorded plat thereof described as follows:

Commencing at the most Southerly corner of said Outlet D; thence on an assumed bearing of North 27 degrees 13 minutes 00 seconds West, along the Southwesterly line of said Outlet D, 100.00 feet to the most Westerly corner of Outlet D; thence North 62 degrees 47 minutes 00 seconds East, along the Northwesterly line of said Outlet D, 30.00 feet; thence South 27 degrees 13 minutes 00 second East, 100.00 feet to the Southeasterly line of said Outlet D; thence South 62 degrees 47 minutes 00 seconds West, along said Southeasterly line, 30.00 feet to the point of beginning, Carver County, Minnesota.

AND

Outlet A, SUDHEIMER HOMESTEAD ADDITION, Carver County, Minnesota, according to the recorded plat thereof.

Has caused the same to be surveyed and plotted as HILGERS AND TENTH STREET and does hereby dedicate to the public for public use the public way and the drainage easements and utility easements created by this plat.

In witness whereof said Dean B. Hilgers has hereunto set his hand this _____ day of _____ 20____.

Dean B. Hilgers

STATE OF _____

COUNTY OF _____

This instrument was acknowledged before me on this _____ day of _____ 20____ by Dean B. Hilgers, a _____

(Notary Signature)

(Notary Printed Name)

Notary Public, _____

My Commission expires _____

SURVEYORS CERTIFICATE

I, Paul E. Otto, do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____ 20____.

Paul E. Otto, Licensed Land Surveyor
Minnesota License Number 40062

STATE OF MINNESOTA

COUNTY OF WRIGHT

This instrument was acknowledged before me on _____ by Paul E. Otto.

(Notary Signature)

(Notary Printed Name)

Notary Public, _____

My Commission Expires: _____

WACONIA, MINNESOTA

This plat of HILGERS AND TENTH STREET was approved and accepted by the City Council of the City of Waconia, Minnesota at a regular meeting thereof held this _____ day of _____ 20____ and is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

CITY COUNCIL OF THE CITY OF WACONIA, MINNESOTA

By: _____ Mayor By: _____ Clerk

County Surveyor, Carver County, Minnesota

Pursuant to Chapter 395, Minnesota Laws of 1971, this plat has been approved this _____ day of _____ 20____

_____ County Surveyor

By: _____

County Auditor/Treasurer, Carver County, Minnesota

I hereby certify that taxes payable in _____ and prior years have been paid for land described on this plat. Dated this _____ day of _____ 20____.

Laurie Davies, County Auditor/Treasurer

By: _____

County Recorder, Carver County, Minnesota

I hereby certify that this plat of HILGERS AND TENTH STREET was filed this _____ day of _____ 20____ at _____ o'clock _____ M. as Document No. _____

_____ County Recorder

By: _____

Bearing Note:
The South line of the S. 1/2 of the NE 1/4 of Section 23, Township 116, Range 25, Carver County, Minnesota, is assumed to bear S87°42'55"E.

- denotes iron monument found
- denotes 1/2 inch by 14 inch iron pipe set and marked by License number 40062.
- denotes found Carver County Cast Iron Monument unless otherwise noted.

