



Park Board Meeting
Meeting Agenda
Meeting of October 27, 2016
6:30 PM
Council Chambers City Hall

Park Board Members (3-year terms)

Member:	Nik Feist (Chair)	2016
Member:	Scott Festin (Vice Chair)	2017
Member:	J. D. Ludford	2018
Member:	Michael Werner	2018
Member:	David Puhl	2016
Alternate:	Andrew Stifter	2017
Council Liaison:	Kent Bloudek	

1. Call Meeting to Order
2. Review proposed Safari Island and Ice Arena Budgets
3. Board Updates/Questions
4. Adjourn

Reminder: Sunday, October 30, 1 p.m.
Sudheimer Park Tour and Dakota Rail Trail Cleanup



Memorandum

To: Parks & Recreation Board
From: Nicole Lueck, Finance Director
Cc: Susan Arntz, City Administrator & Craig Eldred, Public Services Director
Date: October 25, 2016
Re: Review of 2017 Preliminary Ice Arena & Safari Island Community Center Budgets

Attached is the following budget information for the Ice Arena and Safari Island Community Center:

- Preliminary 2017 Summary & Detailed Budget Information
- Summary of Changes for 2017 from Rink Management Services

2017 Ice Arena Budget to Discuss

Revenues:

-Rental revenue increases are projected based on increased rental rates (\$210 per hour to \$215 per hour for winter season and \$130 per hour to \$140 per hour for summer season) in addition to increased number of hours sold for summer ice time.

-Increases to daily admission fees, skate rental, and bubble hockey are also programmed effective January 2017. Fees will generally increase \$0.50 per service.

-The City's interfund transfer for operations is budgeted to decrease \$10,000. This is due to the increase in projected rental revenues.

Expenditures:

-Payroll and benefit expenditures decreased from 2016 due to staffing changes with Rink Management.

-Maintenance and repairs increased due to anticipated repairs at the facility over the course of the next year.

-Credit card and bank fees were an expense previously recognized in the City's General Fund. With Rink Management now operating the facility, these expenditures are budgeted in the fund as part of the operating budget. This is an estimated added expenditure of \$650.

-Cell phone expenditures have increased due to added cellphones for staff that are required to be on-call.

-The addition of a flag pole and lighting was removed from the equipment budget. It was a request from Rink Management and was also budgeted for in 2016, but not completed. The City realizes this is a project they may want to do in the future, but not a necessity at this time. Staff will continue to monitor the budget and tentatively add this back into the budget with other future building improvements.

-Two staff members will be attending the Minnesota Ice Arena Managers Star Conference in 2017. Because of this, the training budget was increased from \$700 to \$1,600. Staff finds this training to be extremely relevant to their day to day work and a good environment to get more information from other arenas.

-Travel and mileage expense is increased in 2017 due to Rink Management's expense to perform visits to the facility to check in and meet with staff.

-Liability insurance expense increased from 2016 due to additional costs between the City and Rink Management's policies. Both entities carry coverage based on the established contract. The City did not complete a budget amendment in 2016 to account for Rink Management's expense for insurance.

-Contracted services are updated with the management fee charged by Rink Management for their services. The total annual fee is \$36,000 or \$3,000 per month.

2017 Safari Island Budget to Discuss

Revenues:

-Additional rental revenue for birthday party, den, and gym rentals are budgeted due to increased rental fees and changes in cancellation and change policies. Staff has also projected a minor increase in the amount of rentals at the facility.

-Program and registration revenue is increased for 2017 due to increased revenue for personal training and swim lessons. Staff has already sold \$35,000 this year in personal training sessions. They plan to sell about \$60,000 next year based on the interest they are seeing in the program. Swim lesson revenue is projected to increase slightly due to an increase in fees and additional lesson opportunities.

-Membership fees will see an estimated 3% increase in rates for all categories. In addition, staff is also projecting to grow memberships about 5% from 2016 to 2017 with new membership offerings.

-Staff has budgeted to increase various daily fees and punch passes for admission to the facility which results in a 10% increase in revenue. The planned increases effect the guest fee and resident daily admissions. Projected increases are \$0.50 per service.

-The City's interfund transfer for operations is budgeted to decrease \$43,000. This is due to the increase in all revenue categories.

Expenditures:

-Payroll expenses are projected to increase from 2016 to 2017 due to increased instructor costs for personal trainers.

-Employee benefits expense is projected to decrease from 2016 to 2017 at this time. However, Rink Management currently does not have anything budgeted for employee health benefits. Staff is waiting on a response from them on what that expense should be for the employees of the facility.

-Credit card and bank fees were an expense previously recognized in the City's General Fund. With Rink Management now operating the facility, these expenditures are budgeted in the fund as part of the operating budget. This is an estimated added expenditure of \$12,900.

-Cell phone expenditures have increased due to added cellphones for staff that are required to be on-call.

-Training and education expense was reduced from 2016 to 2017. The only training for staff budgeted at this time is for the Red Cross Training provided for lifeguards and water safety instructors. Staff has asked Rink Management to review this line item and let the City know of what their training plan is for staff in 2017. Rink Management may provide some internal training for customer service and staff development that is not an additional or separate expense to the facility. There will be more information provided as a training plan is developed.

-Travel and mileage expense is increased in 2017 due to Rink Management's expense to perform visits to the facility to check in and meet with staff.

-Liability insurance expense increased from 2016 due to additional costs between the City and Rink Management's policies. Both entities carry coverage based on the established contract. The City did not complete a budget amendment in 2016 to account for Rink Management's expense for insurance.

-The first half of the electric and natural gas service bill was received from the school district in August. Staff reduced the amount of expense for these services based on the 2nd quarter 2015 and 1st quarter 2016 actual expenditures.

-Subscriptions and memberships decreased from 2016 to 2017 due to less staff involvement with outside organizations. Safari Island will continue their membership with the National Health Club Association which allows for several benefits that includes allowing members a reimbursement for a portion of their membership fees through their insurance company.

-Contracted services are updated with the management fee charged by Rink Management for their services. The total annual fee is \$48,000 or \$4,000 per month. In addition, the charges from Vanco were added to the contracted services line item. Vanco currently handles all payments to Safari Island members for reimbursement of their club fees from their health insurance companies. The City was recently notified that Vanco will no longer be providing this service. The National Health Club Association is seeking a new vendor and will provide that information to the City so we can make a switch in January. Because of this, our fees for this service could change slightly before the final budget is approved.

Budget to Actual Information

The most recent operating budget to actual information for the Ice Arena and Safari Island Community Center will be provided at the meeting.

I look forward to reviewing this budget information with you on Thursday, October 27th. If there are specific questions you would like to review at the meeting, please forward them to Susan or myself at your earliest convenience. Thank you!

Costing Center Summary

Costing Center: 678-443 Ice Arena

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
Revenues					
3039	Rental Fees	Increased	6.89 %	274,710	293,649
3041	Program Registration & Lessons	Increased	14.19 %	12,400	14,160
3044	Daily Fees	Increased	3.00 %	12,500	12,875
3045	Sales	Increased	3.00 %	3,000	3,090
3046	Sales-Advertising	Increased	3.00 %	3,000	3,090
3059	Refunds & Reimbursements	Unchanged	0.00 %	50,000	50,000
3073	Interfund Transfer In	Decreased	1.72 %	583,000	573,000
Total Revenues:				938,610	949,864
Expenditures					
4001	Full Time Salary & Wages	Decreased	23.63 %	259,505	198,184
4003	Part Time Wages	Decreased	73.93 %	48,457	12,635
4011	PERA Contributions	Decreased	80.66 %	4,901	948
4013	FICA/Medicare	Decreased	81.58 %	7,054	1,299
4017	Worker's Comp	Unchanged	0.00 %	4,400	4,400
4019	Employee Benefit Costs	Increased	22.69 %	15,079	18,500
4023	Operating Supplies	Increased	1.83 %	12,325	12,550
4025	Fees & License	Unchanged	0.00 %	865	865
4029	Maintenance & Repairs	Increased	38.96 %	15,400	21,400
4033	Bank Fees & Services	New this year		0	650
4035	Communications	Increased	11.88 %	4,210	4,710
4037	Postage	Unchanged	0.00 %	1,150	1,150
4039	Equipment	Decreased	66.36 %	16,350	5,500
4041	Training & Education	Increased	128.57 %	700	1,600
4043	Travel & Mileage	Increased	120.69 %	1,450	3,200
4045	Printing & Publishing	Increased	14.63 %	4,100	4,700
4046	Marketing & Advertising	Unchanged	0.00 %	1,900	1,900
4047	Liability Insurance	Increased	105.56 %	9,000	18,500
4049	Electricity & Natural Gas	Increased	5.10 %	98,000	103,000
4053	Subscriptions & Memberships	Increased	180.00 %	250	700
4069	Contract Services	Increased	402.18 %	8,991	45,151
4071	Rental/Leasing Cost	Decreased	3.61 %	1,660	1,600
4073	Waste Disposal/Recycling	Unchanged	0.00 %	300	300
4075	Chemicals	Decreased	10.53 %	9,500	8,500
4085	Uniforms	Increased	166.67 %	300	800
4089	Bond Interest	Decreased	7.16 %	142,631	132,419
4090	Bond Principal	Increased	3.56 %	287,107	297,318
Total Expenditures:				955,585	902,479

**Waconia Ice Arena
2017 Budget**

2017 Budget Detailed:

Object Code	Object Code Description	Object Code Subtotals	2017 Budget Total
Revenues			
3039 - Rental Fees	10 Winter Hrs (Jan 1-March 15 2017) at \$215	2,150	
3039 - Rental Fees	10 Winter Hrs (Oct 1-Dec 31 2017) at \$215	2,150	
3039 - Rental Fees	20 Winter Hours (Oct 1 - March 15) at \$130	2,600	
3039 - Rental Fees	400 Summer Hours (March 16-Sept 30 2017) at \$130	56,000	
3039 - Rental Fees	300 Hours Sold to WHA at \$215 (Jan - March 2017)	64,500	
3039 - Rental Fees	475 Hours Ice Sold to WHA at \$215 (Oct - Dec 2017)	102,125	
3039 - Rental Fees	Birthday Party Packages - 25 @ \$100 avg	2,500	
3039 - Rental Fees	H.S. Ice Use Fees 110 Hours at \$240 (Jan-March 2017)	26,400	
3039 - Rental Fees	H.S. Ice Use Fees 95 Hours at \$240 (Oct-Dec 2017)	22,800	
3039 - Rental Fees	ISD 110 Game Fees - 10 V Games at \$350 each	3,500	
3039 - Rental Fees	ISD 110 Games - 8 Girls V/JV games @ \$100 each	800	
3039 - Rental Fees	ISD 110 Games - 10 JV Games at \$100 each	1,000	
3039 - Rental Fees	ISD Phys Ed/Com Ed Day Use 5 hrs at \$115	575	
3039 - Rental Fees	Meeting Rooms	2,550	
3039 - Rental Fees	Skate Rental	3,399	
3039 - Rental Fees	Storage Space Rental to WHA - 12 months at \$50	600	
			293,649
3041 - Program Registration & Lessons	Broomball League 8 teams @ \$225/team	1,800	
3041 - Program Registration & Lessons	Learn to Skate Program	12,360	
			14,160
3044 - Daily Fees	Bubble Hockey	618	
3044 - Daily Fees	Open Skate & Hockey/Rock on Ice	11,845	
3044 - Daily Fees	Punch Cards	412	
			12,875
3045 - Sales	Arcade Machines & Vending		3,090
3046 - Sales-Advertising	Dashboards		3,090
3059 - Refunds & Reimbursements	WHA Capital Contribution		50,000
		Total:	376,864
Transfers In			
3073 - Interfund Transfer In	From General Fund for Debt	430,000	
3073 - Interfund Transfer In	From General Fund for Operating	143,000	
			573,000
	Total Transfer In:		573,000
	Total Revenues:		949,864
Expenditures			
Salaries and Wages			
4001 - Full Time Salary & Wages	All RMSC wages for Arena Employees	193,851	
4001 - Full Time Salary & Wages	Employee Payout - Sinclair Leave Time	4,333	
4003 - Part Time Wages	Part Time DSM - Sinclair	12,635	
			210,819
	Total Salaries and Wages:		210,819
Benefits			
4011 - PERA Contributions	Ice Arena PERA		948
4013 - FICA	Ice Arena FICA		1,299
4017 - Worker's Comp	Ice Arena Workers Comp		4,400
4019 - Employee Benefits	All RMSC health benefits for Arena Employees		18,500
		Total Benefits:	25,147
Operating Expenses			
4023 - Operating Supplies		12,250	
4023 - Operating Supplies	EE Background Checks	300	
			12,550
4025 - Fees & License	Elevator Operating Permit	100	
4025 - Fees & License	Hazardous Waste Generators License	215	
4025 - Fees & License	Max Ice Annual Renewal	550	
			865
4029 - Repairs & Maintenance	Custodial Equipment Repairs	1,750	
4029 - Repairs & Maintenance	Routine Maintenance	18,400	
4029 - Repairs & Maintenance	Skate Sharpening	500	

**Waconia Ice Arena
2017 Budget**

2017 Budget Detailed:

Object Code	Object Code Description	Object Code Subtotals	2017 Budget Total
4029 - Repairs & Maintenance	Zamboni Maintenance Service	750	
			21,400
4033 - Bank Fees & Services	Credit Card Fees & Bank Fees		650
4035 - Communications	CarverLink Phone & Internet Service	3,360	
4035 - Communications	Cell Phones for Director/Programmer/Maintenance Staff	1,350	
			4,710
4037 - Postage	Postage for facility	1,150	
			1,150
4039 - Equipment	Custodial Equipment	4,500	
4039 - Equipment	Additional Rental Skates	1,000	
			5,500
4041 - Training & Education	MIAMA Star Course - 2 Attendee		1,600
4043 - Travel & Mileage	Travel & Mileage		3,200
4045 - Printing & Publishing	Program Guide Printing (30% of Total Cost)		4,700
4046 - Marketing & Advertising	Dasher Board Ads 3x300 & Other		1,900
4047 - Liability Insurance	Rink Management Insurance Policy - Contents/Operations		3,000
4047 - Liability Insurance	City's Liability Insurance Policy - Building		15,500
4049 - Electricity & Natural Gas	Electricity	85,000	
4049 - Electricity & Natural Gas	Gas	18,000	
			103,000
4053 - Subscriptions & Memberships	MIAMA		700
4071 - Rental/Leasing Cost	Generator Rental	1,000	
4071 - Rental/Leasing Cost	Konica Printer Lease Contract	800	
			1,800
4073 - Waste Disposal/Recycling	Lamp Recycling Compressor Oil		300
4075 - Chemicals			
4075 - Chemicals	Cooling Tower Chemicals	7,500	
4075 - Chemicals	Softener Salt	1,000	
			8,500
4085 - Uniforms			800
			181,625
Contracted Services			
4069 - Contract Services	Annual Elevator Maintenance Contract	1,475	
4069 - Contract Services	Fire Extinguisher Testing	200	
4069 - Contract Services	Simplex Grinnel Fire Maint/Mont	1,326	
4069 - Contract Services	Skate Lesson Instruction	5,400	
4069 - Contract Services	Sprinkler Inspection	750	
4069 - Contract Services	Annual Fee for Rink Management Services	36,000	
			45,151
			45,151
Debt			
4089 - Bond Interest	Bond Interest		132,419
4090 - Bond Principal	Bond Principal		297,318
			429,737
			429,737
			902,479
			47,385

Waconia Ice Arena

2017 Budget

Revenue:

- Increased all rates for rentals for the period of January 1 – March 15, 2017. Increased rate to \$215 from \$210.
 - Winter Rentals revenue increase to \$2,150 from \$2,100.
- Summer Hours Rental rate increase for the period of March 16 – September 30, 2017. Increased rate to \$140 from \$130 and hours increased to 400 hours from 290 hours.
 - Increased Summer hours to 400 from 290. Revenues increase to \$56,000 from \$37,700.
- Waconia Hockey Association Rental changes:
 - Decreased rental hours to 300 from 345 for period January – March 2017. Rate increased to \$215 from \$210. Revenues decrease to \$64,500 from \$72,450.
 - Increased rentals hours to 475 from 450 for period October – December 2017. Revenues increase to \$102,125 from \$96,750.
- Birthday Party Packages rate decrease to \$100 from \$125. Packages sold increased to 25 from 15. Revenues increase to \$2,500 from \$1,875.
- High School Ice Use rate increase for the period of January-March 2017. Increase rate to \$240 from \$230.
- Broomball Leagues increase to 8 teams and rate increased to \$225 per team. Revenues increase to \$1,800 from \$400.

Expenses:

- Payroll decreased to \$210,819 from \$258,197.
- Benefits decreased to \$25,147 from \$81,199.
- Routine Maintenance increased to \$18,400 from \$12,000.
- Credit Card & Bank fees added to the budget in the amount of \$650.
- Cell Phone expense increase to \$1,350 from \$850.

- 25' Flag Pole removed from the budget. Decrease of \$3,750.
- MIAMA Star Course increased to \$1,600 from \$700 to include 2 attendees.
- Travel & Mileage added to the budget in the amount of \$3,200 for quarterly site visits.
- Insurance expense increased to \$18,500 from \$9,000. This includes the City General Liability insurance and Rink Management insurance costs.
- Rink Management Services Corporation Annual Fee added in the amount of \$36,000.

Costing Center Summary

Costing Center: 231-443 Safari Island/Recreation

Object Code	Object Code Description	Changes	Percent Change	2016 Amount	2017 Amount
Revenues					
3027	Administrative Fees	Increased	11.11 %	6,300	7,000
3035	Donations	Not used this year		50	0
3039	Rental Fees	Increased	11.93 %	54,500	61,000
3041	Program Registration & Lessons	Increased	58.79 %	102,650	163,000
3043	Membership Fees	Decreased	0.97 %	614,000	608,040
3044	Daily Fees	Increased	10.10 %	96,000	105,700
3045	Sales	Increased	12.24 %	9,800	11,000
3059	Refunds & Reimbursements	Increased	0.90 %	135,298	136,511
3073	Interfund Transfer In	Decreased	14.68 %	293,000	250,000
Total Revenues:				1,311,598	1,342,251
Expenditures					
4001	Full Time Salary & Wages	Decreased	54.09 %	788,675	362,109
4003	Part Time Wages	Increased	336.83 %	101,205	442,096
4011	PERA Contributions	Not used this year		10,041	0
4013	FICA/Medicare	Decreased	98.16 %	18,011	332
4017	Worker's Comp	Unchanged	0.00 %	12,300	12,300
4019	Employee Benefit Costs	Not used this year		34,562	0
4023	Operating Supplies	Decreased	3.72 %	45,700	44,000
4024	Merchandise for Resale	Decreased	9.09 %	5,500	5,000
4025	Fees & License	Decreased	27.03 %	1,850	1,350
4029	Maintenance & Repairs	Decreased	11.33 %	50,750	45,000
4033	Bank Fees & Services	New this year		0	12,900
4035	Communications	Increased	31.35 %	4,210	5,530
4037	Postage	Increased	66.67 %	2,400	4,000
4039	Equipment	Decreased	11.72 %	12,800	11,300
4041	Training & Education	Decreased	70.35 %	3,710	1,100
4043	Travel & Mileage	Increased	433.33 %	750	4,000
4045	Printing & Publishing	Increased	5.63 %	10,650	11,250
4046	Marketing & Advertising	Increased	122.22 %	4,500	10,000
4047	Liability Insurance	Increased	56.52 %	10,000	15,652
4049	Electricity & Natural Gas	Decreased	4.62 %	162,500	155,000
4053	Subscriptions & Memberships	Decreased	81.28 %	1,635	306
4069	Contract Services	Increased	224.03 %	16,810	54,470
4071	Rental/Leasing Cost	Increased	7.19 %	24,870	26,657
4073	Waste Disposal/Recycling	Unchanged	0.00 %	200	200
4075	Chemicals	Unchanged	0.00 %	37,000	37,000
4085	Uniforms	Increased	100.00 %	1,000	2,000
Total Expenditures:				1,361,629	1,263,552

Safari Island Community Center
2017 Budget

2017 Budget Detailed:

Object Code	Object Code Description	Object Code Subtotals	2017 Budget Total
Revenues			
3027 - Administrative Fees	Administrative Fees Charged to Start Monthly Member		7,000
3039 - Rental Fees	Birthday Party Rentals & Den Rentals	25,000	
3039 - Rental Fees	Gym & Batting Cage Rentals	25,000	
3039 - Rental Fees	Pool & Lap Lane Rentals	11,000	
		<hr/>	61,000
3041 - Program Registration & Lessons	Childcare Services	2,000	
3041 - Program Registration & Lessons	Fitness - Drop In Fees, Courses, Volleyball	13,000	
3041 - Program Registration & Lessons	Private Swim Lessons	5,000	
3041 - Program Registration & Lessons	Recreation Programming - Basketball		
3041 - Program Registration & Lessons	Personal Training Revenue	60,000	
3041 - Program Registration & Lessons	Swim Lessons	83,000	
		<hr/>	163,000
3043 - Membership Fees	All membership types 3% increase in rate 5% projected growth	560,040	
3043 - Membership Fees	Silver & Fit - \$3000 avg/month	36,000	
3043 - Membership Fees	Silver Sneakers - \$1000 avg/month	12,000	
		<hr/>	608,040
3044 - Daily Fees	Daily Punch Pass Sales, including walking track pa	36,300	
3044 - Daily Fees	Group Daily Pass Sales	4,400	
3044 - Daily Fees	Updated Fees 2017; Guest fee, Day fee	65,000	
		<hr/>	105,700
3045 - Sales	Vending Contracts	5,000	
3045 - Sales	Vending Sales - Ice Cream, Goggles, Merchandise	6,000	
		<hr/>	11,000
3059 - Refunds &	ISD Cost Sharing/Misc Quarterly Bill Back to Schoo	14,000	
3059 - Refunds &	ISD#110 Pool Contribution	122,511	
		<hr/>	136,511
		Total:	1,092,251
Transfers In			
3073 - Interfund Transfer In	Transfer from General Fund		250,000
		<hr/>	250,000
		Total Transfers In:	250,000
		<hr/>	1,342,251
		Total Revenues:	1,342,251

Expenditures

Salaries and Wages

4001 - Full Time Salary & Wages	Sinclair - Final Leave Time Payout	4,333	
4001 - Full Time Salary & Wages	Contracted Payroll/Benefits/Liabilities - Rink Management		
			<u>357,776</u>
			362,109
4003 - Part Time Wages	Part Time Wages		406,096
4003 - Part Time Wages	Personal Training Payroll		36,000
			<u>Total Salaries and Wages: 804,205</u>
Benefits			
4013 - FICA/Medicare	Sinclair - Final Leave Time Payout		332
4017 - Worker's Comp	Safari Island Workers Comp		12,300
			<u>Total Benefits: 12,632</u>
Operating Expenses			
4023 - Operating Supplies		39,000	
4023 - Operating Supplies	Birthday Parties - supplies/cakes	1,700	
4023 - Operating Supplies	EE Background Checks	300	
4023 - Operating Supplies	Fitness	2,000	
4023 - Operating Supplies	Open House/Fair	1,000	
			<u>44,000</u>
4024 - Merchandise for Resale	Goggles, Diapers, Ice Cream		5,000
4025 - Fees & License	Annual Red Cross Fee	300	
4025 - Fees & License	Piyo Training-Sara Halverson	300	
4025 - Fees & License	BMI/ASCAP Music License Fees	650	
4025 - Fees & License	Elevator Operating Permit	100	
			<u>1,350</u>
4029 - Maintenance & Repairs		25,000	
4029 - Maintenance & Repairs	Fitness Equipment	1,000	
4029 - Maintenance & Repairs	ISD Cost Sharing/Payments to District	11,500	
4029 - Maintenance & Repairs	Lap/Rec Pool Strainer Replacement	7,500	
			<u>45,000</u>
4033 - Bank Fees & Services	Credit Card & Banking Fees		12,900
4035 - Communications	CarverLink Phone & Internet Service \$280/mo	3,360	
4035 - Communications	Cell Phones for Programmers & Director	2,170	
			<u>5,530</u>
4037 - Postage	Postage for facility	4,000	
			<u>4,000</u>
4039 - Equipment		8,000	
4039 - Equipment	AED	1,800	
4039 - Equipment	Fitness	1,500	
			<u>11,300</u>
4041 - Training & Education	Red Cross Training - Lifeguards & WSI	1,100	
			<u>1,100</u>
4043 - Travel & Mileage	Misc Travel		4,000
4045 - Printing & Publishing	Misc Printing/Publishing	2,250	
4045 - Printing & Publishing	Program Guide Publication (70% of Total Costs)	9,000	

			11,250
4046 - Marketing & Advertising			10,000
4047 - Liability Insurance	Rink Management Insurance Policy - Contents/Operations		5,000
4047 - Liability Insurance	Unemployment Expense - Hagel		2,652
4047 - Liability Insurance	City's Liability Insurance Policy - Building		8,000
4049 - Electricity & Natural Gas			155,000
4053 - Subscriptions &	National Independent Health Club Assoc.		306
			<hr/>
4071 - Rental/Leasing Cost	Fitness Equipment Lease	21,917	
4071 - Rental/Leasing Cost	Oxygen & Helium Rental Fees	180	
4071 - Rental/Leasing Cost	Sharp Printer Lease Contract \$230.36/mo + \$150/mo	4,560	
			<hr/>
			26,657
4073 - Waste Disposal/Recycling	Lamp Recycling		200
4075 - Chemicals	Ice Bite	500	
4075 - Chemicals	Pool Chemicals	36,500	
			<hr/>
			37,000
4085 - Uniforms			2,000
			<hr/>
			2,000
Contracted Services			
4069 - Contract Services	Elevator Maintenance Contract	800	
4069 - Contract Services	Fire Extinguisher Testing	85	
4069 - Contract Services	Fire Suppression Maintenance/Monitoring	725	
4069 - Contract Services	Reach for Resources Contract	3,600	
4069 - Contract Services	Red Cross Swim Lessons	300	
4069 - Contract Services	Vanco Fees - Reimbursement for Insurance/Members	960	
4069 - Contract Services	Annual Fee for Rink Management Services	48,000	
			<hr/>
			54,470
			<hr/>
			Total Contracted Services: 54,470
			<hr/>
			Total Expenditures: 1,263,552
			<hr/>
			Net Total: 78,699
			<hr/> <hr/>

Safari Island Community Center

2017 Budget

Revenues:

- Birthday Party Rentals & Den Rentals increased to \$25,000 from \$19,000.
- Gym & Batting Cave Rentals increase to \$25,000 from \$20,000.
- Items Removed from the Budget not directly related to Safari Island:
 - Field & Park Amenities Rentals
 - Garden Plot Rentals
 - Table and Safari Packs Rentals
 - Recreation Programming – Golf, Softball, Basketball
 - Music in the Park & Moving in the Park
- Personal Training Revenue added to the budget in the amount of \$60,000.
- Swim Lessons Revenue increased to \$83,000 for \$75,500.
- Membership Fees will see a 3% rate increase for all membership types and a 5% project growth.
- Rate increases (including taxes) to the Guest and Day rate Daily Fees for 2017:
 - 10 Visit Punch Pass increased to \$75 from \$62.50
 - 30 Visit Punch Pass increased to \$180 from \$150
 - Guest Fee increased to \$5 from \$4.25
 - Adult Resident Daily Fee increased to \$8 from \$7.50
 - Youth/Senior Resident Daily Fee increased to \$7 from \$6.50
- Reduced the Transfer from General fund by 15% to \$250,000 from \$293,000.

Expenses:

- Salaries and Wages increased to \$804,205 from \$752,359.
 - Personal Trainer Wages added in the amount of \$36,000.
 - Payroll includes Full Time Salaries, Part Time Wages and Taxes.

- Personnel Benefits decreased to \$12,632 from \$212,435. Taxes and benefits included in the Salaries and Wages.
- Items Removed from the Budget not directly related to Safari Island:
 - Arbor Day Trees
 - Men's Softball Awards
 - Softball/Scorecards
 - Softball Sanctioning
 - Softball Tournament Registration Fees
 - Movie in the Park
 - Golf Instruction
 - Music in the Parks Bands
 - Programming with Carver County
 - Umpire Fees
- PiYO Training for Sara Halverson added for \$300.
- Credit Card & Banking Fees added in the amount of \$12,900.
- Cell Phones increased to \$2,170 from \$850.
- Training & Education reduced \$1,100 from \$3,710. Only training will be Red Cross Training for Lifeguards & WSI.
- Travel & Mileage increased to \$4,000 from \$750 to allow for quarterly site visits.
- Insurance expense increased to \$13,000 from \$10,000. This includes the City General Liability insurance and Rink Management insurance costs.
- Electricity & Natural Gas decreased to \$155,000 from \$162,500 based on actuals in 2016.
- Subscriptions & Memberships decreased to \$306 from \$1,635. Only includes National Independent Health Club Association annual fee.
- Vanco Fees – Reimbursement for Insurance/Members added to the budget in the amount of \$960.
- Rink Management Services Corporation Annual Fee added in the amount of \$48,000.