



Park Board Meeting
Meeting Agenda
Meeting of August 11, 2016
6:00 PM
Council Chambers City Hall

Park Board Members (3-year terms)

Member:	Nik Feist (Chair)	2016
Member:	Scott Festin (Vice Chair)	2017
Member:	J. D. Ludford	2018
Member:	Michael Werner	2018
Member:	David Puhl	2016
Alternate:	Andrew Stifter	2017
Council Liaison:	Kent Bloudek	

1. Call Meeting to Order
2. Review 2016 Projects
3. Review Proposed 2017 Budget Items
4. Items for Next Meeting – September 15, 2016
5. Adjourn



PUBLIC SERVICES DEPARTMENT MEMO

To: Park Board Members

From: Craig Eldred, Public Services Director

Date: August 11, 2016

RE: Park Budget Update

CC: Susan Arntz; City Administrator & Kent Bloudek; City Council Liaison

Below is a quick update of the current 2016 Park Projects and Budget items along with information on the proposed upcoming 2017 Park Projects and Budget.

2016:

Hilks Lake Park Play Equipment; Staff have removed the play equipment and surfacing material. We expect the Sub-Contractor to install the curbing within the next couple of weeks. We will allow the concrete curb to cure a short time, and then conduct soil removals for the placement of the play equipment. We expect the play equipment to be installed sometime in early September. Once completed, we will begin the process of trail improvements. The shade structure has been delivered and will be set to be installed sometime in connection with the curb, or play system.

Hilks Lake Trail Extension; Storm sewer conveyance system has been put in place, and the contractor will begin installation of the back fill material sometime soon. We will expect this phase of improvements completed sometime in September.

CSAH 10 Underpass (Interlaken); We have run into a problem with the trail connection at this point and time due to a disturbance with the concrete apron of the underpass under CSAH 10. During the inspection process completed by Carver County it was found that the concrete apron was compromised by the boulder wall constructed by the Developer back in 2008. The City is responsible for this, since the underpass is considered a bridge for a State Aid Roadway. We intended to seal several trail segments this summer, however we will utilize the sealing funding to repair the boulder wall. We have a Contractor lined up to complete the repairs

which will allow the trail connection to be constructed later this fall. With this in mind we will move our sealing of trails to 2017.

Reitz Lake Park; Prairie Restoration have completed the native seeding and will continue to monitor its growth. Staff completed some spraying and trimming to keep down the weeds which have appeared within the current vegetated areas. We will continue to monitor this throughout the fall. We have outsourced construction of the 12' x 12' shelter, rock walls and concrete work for 2016 near the current restroom enclosure. Benches have also been ordered for 2016, and we will add a grill and picnic table amenities with funds from 2017.

Grandstand Improvement; recently the City Council awarded the Grandstand improvement project. Shaw Construction has been secured to act as the Construction Management firm for this improvement. The project will include the grandstand with a roof, restrooms and concession structures. We expect to see construction start August 15th with a goal of having major construction completed by late November. City staff will have started removals prior to this meeting to meet the proposed start date. This improvement will be a great addition to Brook Peterson Park.

2017:

Proposed Maintenance Budget; the proposed budget for 2017 is down slightly at or near 2% from 2016. Costs associated with the Reitz Lake restoration were approximately 4,500 more last year than what we expect for 2017.

We have provided increase costs in Engineering Services as we work to implement design criteria for Sudheimer Park. Although this park is currently land-locked we feel it is important to have conceptual renditions for this park available if Development were to occur adjacent the Park property held by the City.

We have increased funds slightly in Contract Services for herbicide applications. Our current provider is no longer going to be in this field, and we will seek a new source for delivery of this service. We also will be looking at treatment of Ash Trees for certain parks and critical boulevard areas in the community. As the Ash bore continues to migrate west, we want to be prepared to prevent a complete loss of Ash trees in the community.

We have maintained \$30,000.00 for trail maintenance which will be guided for Sparrow Road trail reconstruction, overlay of Hilks Lake trail, and sealing of Brook Peterson, TH 5, Community Drive, Oak Avenue area, Oak Point and Bent Creek Parks.

We also have \$20,000.00 for amenity replacements and improvements. Possible maintenance improvements include surfacing of the tennis court at Cedar Point Park, picnic table replacements and sealing of basketball court at Pinehill Park.

Infrastructure Improvement Projects; major trail improvements will be occurring with the Community Drive, 94th Street extensions and the Phase I construction of CSAH 110 linking TH 5 with Community Drive. In addition to the trail improvements an underpass will be constructed connecting the High School site and its proposed athletic fields.

We also have improvements proposed for City Square Park restroom facility. We continue to work on the plans for Park Board review and recommendation to the City Council.

Equipment Replacement; Public Services will see little equipment replacements in 2017. Most major equipment replacements including loader and two dump trucks were secured in 2016 for 2016 & 2017 delivery respectively. Pickup unit #34; replacement will occur on behalf of the Parks Division of Public Services. We will be replacing the current club-cab pickup with a four-door unit to assist in summer maintenance staff transportation specifically. We have also proposed replacement of the current Kubota RTV 1100 unit #157; for next season. This multi-task piece of equipment is in need of replacement.